



## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, AUGUST 18, 2015 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. PLANNING AND ZONING COMMISSION REPORT ON THEIR RECOMMENDATION TO CITY COUNCIL REGARDING THE PUBLIC HEARING AND REQUEST TO AMEND APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY ADOPTING A SPECIFIC USE PERMIT FOR THE MEMORIAL DRIVE LUTHERAN CHURCH LOCATED AT 12211 MEMORIAL DRIVE, HOUSTON, TEXAS TO RENOVATE AN INSTITUTIONAL SIGN - Steve Smith, Director of Public Works/Building Official and Catherine Wile, Vice-Chairman of the Planning and Zoning Commission**

**V. PUBLIC HEARING**

**A PUBLIC HEARING WILL BE HELD REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY ADOPTING A SPECIFIC USE PERMIT FOR THE MEMORIAL DRIVE LUTHERAN CHURCH LOCATED AT 12211 MEMORIAL DRIVE, HOUSTON, TEXAS TO RENOVATE AN INSTITUTIONAL SIGN ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED ABOVE.**

**VI. CLOSE THE PUBLIC HEARING**

**VII. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY ADOPTING A SPECIFIC USE PERMIT FOR THE MEMORIAL DRIVE LUTHERAN CHURCH LOCATED AT 12211 MEMORIAL DRIVE, HOUSTON, TEXAS TO RENOVATE AN INSTITUTIONAL SIGN**  
*- Mr. Steve Smith, Director of Public Works/Building Official*

**VIII. POLICE COMMISSIONER REPORT**

A. Update on Activities

**IX. FIRE COMMISSIONER REPORT**

A. Update on Activities

B. Discussion And Possible Action Regarding The Commission's Request to Approve the 2014 Intra-Budgetary Transfer of \$193,458.82

**X. CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGE ORDER NO. 7 WITH AAA ASPHALT PAVING, INC. FOR THE EAST SIDE DRAINAGE PROJECT FOR AN INCREASE TO THE CONTRACT IN THE AMOUNT OF \$46,010.95 FOR RECONCILIATION OF ITEMS REGARDING INTERSECTION IMPROVEMENTS AT BUNKER HILL ROAD AND MEMORIAL DRIVE, OVERLAY AND REPAIRS TO POWDERHORN AND BUNKER HILL ROAD AND ADDING IMPROVEMENTS TO MEMORIAL DRIVE AND ADDITIONAL STRIPING ALONG TAYLORCREST** – *Steve Smith, Director of Public Works/Building Official*

**XI. CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGE ORDER NO. 8 WITH AAA ASPHALT PAVING, INC. FOR THE EAST SIDE DRAINAGE PROJECT FOR AN INCREASE TO THE CONTRACT IN THE AMOUNT OF \$17,895.00 FOR NEEDED REPAIRS ON STREY LANE TO BE PAID FROM STREET MAINTENANCE** – *Steve Smith, Director of Public Works/Building Official*

**XII. CONSIDERATION AND POSSIBLE ACTION REGARDING CONSTRUCTION OF INTERSECTION IMPROVEMENTS AT STREY LANE AND MEMORIAL DRIVE IN AN AMOUNT NOT TO EXCEED \$65,000 FOR ENGINEERING, SURVEYING, AND CONSTRUCTION** – *Steve Smith, Director of Public Works/Building Official*

**XIII. CONSIDERATION AND POSSIBLE ACTION AUTHORIZING ROOF REPLACEMENT/REPAIRS FOR CITY HALL AND THE PUBLIC WORKS BUILDING IN AN AMOUNT NOT TO EXCEED \$49,000 TO BE PAID OUT OF THE CITY'S ANNUAL REPLACEMENT FUND** - - *Steve Smith, Director of Public Works/Building Official & Klotz Associates*

**XIV. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF**

**DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the June 16, 2015 Council Meeting
- B. June 2015 Financials
- C. July 2015 Financials
- D. Lloyd, Smitha, & Associates, LLC, Invoice No. CMBH14-10 for professional services rendered from June 1, 2015 to June 30, 2015 in the amount of \$3,445.00 for professional services related to East Side Drainage Project and change orders.
- E. Lloyd, Smitha, & Associates, LLC, Invoice No. CMBH14-11 for professional services rendered from July 1, 2015 to July 31, 2015 in the amount of \$2,307.50 for professional services related to East Side Drainage Project and change orders.
- F. Klotz Associates, Invoice No. 615028 in the amount of \$3,520.30 for professional services rendered from May 15, 2015 to June 15, 2015 for storm sewer improvements on Chapel Belle Lane and Rhett/Tara Drive.
- G. Klotz Associates, Invoice No. 615102 in the amount of \$2,668.22 for professional services rendered from May 15, 2015 to June 15, 2015 under on-call services including the Memorial Day Flood, Drainage Review, and GIS needs.
- H. Klotz Associates, Invoice No. 615027 in the amount of \$307.00 for professional services rendered from May 16, 2015 to June 15, 2015 in connection with East Side Drainage Project.
- I. AAA Asphalt Paving, Inc. Application No. 10 in the amount of \$98,910.65 for construction services rendered for June 2015 in connection with East Side Drainage Project and associated change orders.
- J. AAA Asphalt Paving, Inc. Application No. 11 in the amount of \$327,985.41 for construction services rendered for July 2015 in connection with East Side Drainage Project and associated change orders.
- K. DonMar Grading, Inc. in the amount of \$14,880.00 for ditch cleaning and disposal on Mayering Drive as part of the City's ongoing maintenance.
- L. Interlocal Agreement between The Harris-Galveston Subsidence District and the City of Bunker Hill Village to jointly achieve water conservation goals for the 2015-2016 school year through participation in the District's Annual Water Wise Program.
- M. Accept Resignation of Mr. Mark Worthen, Zoning Board of Adjustment.
- N. New On - Call Contract with Jason Bienek for Inspection Services through September 1, 2016.

**XV. MAYOR'S REPORT**

- A. Mayor's Luncheons

**XVI. CITY ADMINISTRATOR'S REPORT**

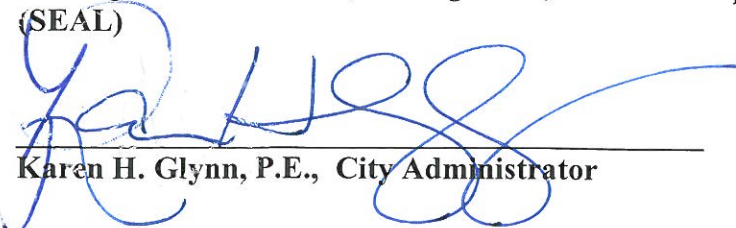
- A. Budget Development and Schedule for 2016 Budget Process
- B. Annual TML Conference
- C. Back to School Update
- D. City Hall Improvements

**XVII. PRESENTATION AND DISCUSSION ON THE CITY'S INFRASTRUCTURE MANAGEMENT PROGRAM INCLUDING STREETS, DRAINAGE, WATER AND WASTEWATER INFRASTRUCTURE AND TO PROVIDE DIRECTION ON BUDGET PRIORITIES FOR FISCAL YEAR 2016 AND SETTING THE 2015 TAX RATE - Karen Glynn, City Administrator**

**XVIII. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on August 14, 2015 at 4:00 p.m.**

**(SEAL)**



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**Karen H. Glynn, P.E., City Administrator**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.**