

CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 17, 2015 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PROCLAMATION

Recognition of Kelly Johnson, Finance Director/City Secretary

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

V. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF COUNCILMEMBER POSITION 1 AND MAYOR PRO TEM, KEITH BROWN

VI. CONSIDERATION AND POSSIBLE ACTION ON THE APPOINTMENT OF CITY COUNCILMEMBER POSITION 1 TO COMPLETE THE CURRENT TERM ENDING MAY 2016

VII. STATEMENT OF OFFICER - *Councilmember Position 1*

VIII. OATH OF OFFICE - *Councilmember Position 1*

IX. CONSIDERATION AND POSSIBLE ACTION REGARDING APPOINTMENT OF MAYOR PRO TEM TO COMPLETE THE TERM ENDING JUNE 2016

X. FIRE COMMISSIONER REPORT

A. Update on Activities

XI. POLICE COMMISSIONER REPORT

A. Update on Activities

- XII. CONSIDERATION AND POSSIBLE ACTION CONCERNING EMPLOYEE INSURANCE COVERAGE FOR CALENDAR YEAR 2016 PARTICIPATING WITH THE MEMORIAL VILLAGES POLICE DEPARTMENT - *Karen Glynn, City Administrator***
- XIII. PRESENTATION ON THE CITY OF PINEY POINT'S DRAINAGE PROJECT PLANNED FOR THE INTERSECTION OF BLALOCK ROAD AND MEMORIAL DRIVE INCLUDING THE TRAFFIC CONTROL PLAN, PROJECT SCHEDULE AND PHASING IN ADDITION TO DRAINAGE, UTILITY AND TRAFFIC IMPROVEMENTS TO BENEFIT THE CITY OF BUNKER HILL VILLAGE - *Karen Glynn, City Administrator***
- XIV. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH DEVELOPING AN INTER-LOCAL AGREEMENT WITH THE CITY OF PINEY POINT FOR CONSTRUCTION OF DRAINAGE, UTILITY, AND TRAFFIC IMPROVEMENTS AT THE INTERSECTION OF BLALOCK ROAD AND MEMORIAL DRIVE - *Karen Glynn, City Administrator***
- XV. CONSIDERATION AND POSSIBLE ACTION ON RECOMMENDATION FROM THE DRAINAGE COMMITTEE REGARDING PROPOSED PROJECTS FOR 2016 - 2020 - *Karen Glynn, City Administrator***
- XVI. CONSIDERATION AND POSSIBLE ACTION ON AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS: AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, AMENDING ARTICLE V, DRAINAGE AND FLOOD DAMAGE PREVENTION AND ARTICLE VI, TREE PRESERVATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT WITH THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THESE PROVISIONS, WITH EACH DAY CONSTITUTING A NEW VIOLATION; AND PROVIDING FOR SEVERABILITY. -- *Steve Smith, Director of Public Works/Building Official***
- XVII. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING THE CITY OF BUNKER HILL VILLAGE DRAINAGE CRITERIA MANUAL -- *Steve Smith, Director of Public Works/Building Official***
- XVIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. IN AN AMOUNT NOT TO EXCEED \$10,250.00 TO DEVELOP A PRELIMINARY ENGINEERING REPORT FOR THE EXPANSION OF THE TAYLORCREST WATER PLANT - *Steve Smith, Director of Public Works/ Building Official***
- XIX. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND PREJEAN & COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$4,800.00 TO PERFORM THE SURVEY FOR THE EXPANSION OF THE TAYLORCREST WATER PLANT SITE. - *Steve Smith, Director of Public Works/ Building Official***

- XX. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. IN AN AMOUNT NOT TO EXCEED \$30,000 TO DEVELOP THE BID PACKAGE FOR THE REHABILITATION OF WASTEWATER LINES IN ACCORDANCE WITH THE 2016 CAPITAL IMPROVEMENTS PROGRAM - *Steve Smith, Director of Public Works/ Building Official***
- XXI. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 16-26 OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26; ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER, SANITARY SEWER AND SOLID WASTE SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - *Karen Glynn, City Administrator***
- XXII. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - *Steve Smith, Director of Public Works/ Building Official***
- XXIII. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION CASTING ITS BALLOT FOR THE ELECTION OF A CANDIDATE TO SERVE ON THE HARRIS COUNTY APPRAISAL DISTRICT'S BOARD OF DIRECTORS - *Karen Glynn, City Administrator***
- XXIV. CONSIDERATION AND POSSIBLE ACTION ON SUBMITTING A PROXY VOTE TO THE HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIATION REGARDING AN AMENDMENT TO THE RULES AND BYLAWS OF THE ASSOCIATION - *Karen Glynn, City Administrator***
- XXV. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the October 20, 2015 Council Meeting
 - B. October 2015 Financials
 - C. RPS Klotz Associates, Invoice No. 915096 in the amount of \$1,084.65 for professional services rendered from August 29, 2015 to September 25, 2015 under on-call services including the Drainage Committee Support, MS4 Report, and Misc. Projects.
 - D. RPS Klotz Associates, Invoice No. 915098 in the amount of \$3,693.08 for professional services rendered from August 29, 2015 to September 25, 2015 under on-call services for Drainage Site Development Review.

- E. RPS Klotz Associates, Invoice No. 915160 in the amount of \$8,132.38 for professional services rendered from August 29, 2015 to September 25, 2015 in connection with the Taylorcrest/Williamsburg/Cobblestone Drainage Evaluation.
- F. RPS Klotz Associates, Invoice No. 915099 in the amount of \$2,162.13 for professional services rendered from August 29, 2015 to September 25, 2015 in connection with the Winshire Drainage System Evaluation.
- G. Kimley Horn, Invoice No. 067787101-0915 in the amount of \$7,360.00 for professional services rendered through September 29, 2015 in connection with the Memorial Drive and Strey Lane Improvements.
- H. PreJean & Co. Inc., Invoice 264-20-2 in the amount of \$4,200.00 for surveying services rendered through September 15, 2015 in connection with the Memorial Drive and Strey Lane Improvements.
- I. AAA Asphalt Paving, Inc., Change Order No. 9 for the East Side Drainage Project for an increase to the Contract in the Amount of \$37,825.00 for the Memorial Drive and Strey Lane Improvements.
- J. Extension of On - Call Contracts Through December 31, 2016:
 - Cary Moran, Forester - *Tree Consultant*
 - Neil Technical Services - *Electrical and Pump Repairs*
 - Joe Garrett - *Inspection Services*
 - Jason Bienek - *Inspection Services*

XXVI. MAYOR'S REPORT

- A. Update on Mayors Tour of Dispatch Centers

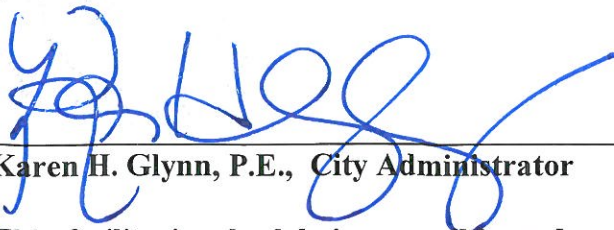
XXVII. CITY ADMINISTRATOR'S REPORT

- A. Introduction of Victoria Bowman, City Secretary/Finance Director Position
- B. Update on Tree Pruning
- C. Update on Memorial Bridge Project
- D. Holiday Schedule and Christmas Party

XXVIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 13, 2015 at 1:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.