

## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A SPECIAL MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MARCH 22, 2016 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE** - *Troop 825 -- Holy Spirit Episcopal Church*

**III. PROCLAMATION**

*A proclamation naming April 2016 as "Child Abuse Prevention Month" in the City of Bunker Hill Village, Harris County, Texas*

**IV. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**V. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR COUNCILMEMBERS, POSITIONS 1, 2, AND 3 ELECTED; PROVIDING THAT THE MAY 7, 2016 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH** - *Karen Glynn, City Administrator*

**VI. POLICE COMMISSIONER REPORT**

- A. Discussion And Possible Action Regarding A Resolution of the City Council of the City Of Bunker Hill Village, Texas, Naming Said City's Alternate Commissioner on the Board of Commissioners of the Memorial Villages Police Department - *Mayor Jay Williams*
- B. Update on Activities



**VII. FIRE COMMISSIONER REPORT**

- A. Discussion and Possible Action Regarding a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Alternate Commissioner on the Board of Commissioners of the Village Fire Department - *Mayor Jay Williams*
- B. Update on Activities

**VIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A BUDGET AMENDMENT FROM WATER WELL RESERVES AND APPROVE AND RATIFY EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$100,000 FOR REPAIRS TO THE CITY HALL WATER WELL. THIS ITEM IS AUTHORIZED BY SECTION 252.002 OF THE TEXAS LOCAL GOVERNMENT CODE BECAUSE IT IS NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE RESIDENTS - *Steve Smith, Director of Public Works/ Building Official***

**IX. CONSIDERATION AND POSSIBLE ACTION ON A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. TO DEVELOP THE FINAL DESIGN PLANS AND PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE EXPANSION OF THE TAYLORCREST WATER PLANT FOR AN AMOUNT NOT TO EXCEED \$153,900.00 - *Steve Smith, Director of Public Works/ Building Official***

**X. CONSIDERATION AND POSSIBLE ACTION ON AWARDING A CONTRACT WITH HORSESHOE CONSTRUCTION INC. FOR THE CITY'S 2016 WASTEWATER REHAB PROJECT IN AN AMOUNT OF \$310,350.00 - *Steve Smith, Director of Public Works/ Building Official***

**XI. CONSIDERATION AND POSSIBLE ACTION ON AWARDING A CONTRACT WITH LLOYD, SMITH & ASSOCIATES, LLC FOR CONSTRUCTION FIELD SERVICES FOR THE CITY'S WASTEWATER REHAB PROJECT IN AN AMOUNT NOT TO EXCEED \$29,900.00 - *Steve Smith, Director of Public Works/ Building Official***

**XII. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE FUNDING AND RATIFY EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$50,000 FOR REPAIRS TO THE CITY'S WASTEWATER SYSTEM ON BUNKER HILL ROAD AND TELEVISIONING ADJACENT LINES. THIS ITEM IS AUTHORIZED BY SECTION 252.002 OF THE TEXAS LOCAL GOVERNMENT CODE BECAUSE IT IS NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE RESIDENTS AND WILL BE FUNDED FROM THE 2016 WASTEWATER REHAB PROJECT - *Steve Smith, Director of Public Works/ Building Official***

**XIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE FUNDING IN AN AMOUNT NOT TO EXCEED \$100,000 FOR REPAIRS TO THE CITY'S WASTEWATER SYSTEM ON VALLEY FORGE AND JACK LANE IN COORDINATION WITH THE BUNKER HILL ROAD EMERGENCY REPAIR . THIS ITEM IS AUTHORIZED BY SECTION 252.002 OF THE TEXAS LOCAL GOVERNMENT CODE BECAUSE IT IS NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE RESIDENTS AND WILL BE FUNDED FROM THE 2016 WASTEWATER REHAB PROJECT - *Steve Smith, Director of Public Works/ Building Official***

**XIV. CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENTS -**

*Jay Williams, Mayor*

**A. Zoning Board Of Adjustment**

Louie Crapitto - Alternate Member

**B. Beautification Committee**

Ana Marie Cortes

**C. Drainage Committee**

Melanie Ottens

**D. Establishment of a Public Safety Committee**

Chaired by Councilmember Jay Janecek

**XV. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the February 16, 2016 Regular Council Meeting
- B. December 2015 Financials - *Before Audit Adjustments*
- C. January 2016 Financials
- D. RPS Klotz Associates, Invoice No. 116035 in the amount of \$4,649.40 for professional services rendered from January 1, 2016 to January 29, 2016 under on-call services for Drainage Site Development Review.
- E. RPS Klotz Associates, Invoice No. 116034 in the amount of \$ 3,637.37 for professional services rendered from January 1, 2016 to January 29, 2016 under on-call services including the Drainage Site Development, Drainage Committee and City Council Meetings and Support.
- F. Langford Engineering, Inc., Invoice No. 19167 in the amount of \$4,444.94 for professional services through January 29, 2016 for the Taylorcrest Water Plant Improvements.
- G. Langford Engineering, Inc., Invoice No. 19168 in the amount of \$13,262.88 for professional services through January 29, 2016 for the City's Wastewater Rehab Project.
- H. Lloyd, Smitha & Associates, LLC, Invoice No. ENGKZ1501-01 in the amount of \$1,852.50 for professional services from June 25, 2015 to October 21, 2015 in connection with the Taylorcrest/Williamsburg/Cobblestone Drainage Evaluation.

**XVI. MAYOR'S REPORT**

- A. Report on Neighborhood Meeting Activities
- B. Report on Village Mayors Meeting

**XVII. CITY ADMINISTRATOR'S REPORT**

- A. Update on the Memorial Bridge Construction Project



**XVIII. PRESENTATION:**

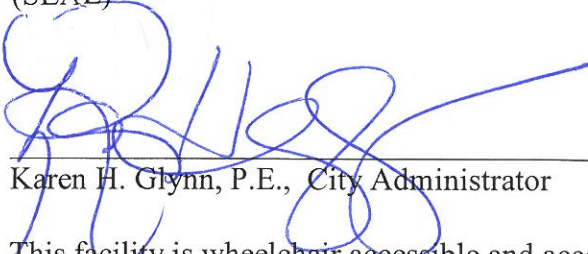
**STATE OF THE CITY - *Mayor Jay Williams***

**Members of the  
Planning & Zoning Commission and Zoning Board of Adjustment  
may be in attendance at this meeting**

**XIX. ADJOURN**

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on March 18, 2016 at 2:15 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.