



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 17, 2017 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PROCLAMATION - Brooks Bell, Eagle Scout Project

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

V. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action to approve a Request from the Commission to Amend the 2017 Police Department Budget to appropriate \$62,000 from the Auto Replacement Fund for the purchase of two additional vehicles.

VI. FIRE COMMISSIONER REPORT

- A. Update on Activities

VII. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 6, 2017 FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCIL MEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Britique Williams, City Secretary/Finance Director

- VIII. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A SPECIAL ELECTION TO BE HELD ON SATURDAY, MAY 6, 2017, FOR THE PURPOSE OF ELECTING ONE COUNCIL MEMBER (POSITION NO. 3); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Karen Glynn, City Administrator and Britique Williams, City Secretary/Finance Director**
- IX. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING CHAPTER 2, ARTICLE I, SECTION 2.4 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY DELETING ALL OF SECTION 2.4 OF CHAPTER 2, ARTICLE I AND ADDING A NEW SECTION 2.4 OF CHAPTER 2, ARTICLE I, SAID SECTION DESIGNATING THE HOUSTON COMMUNITY NEWSPAPER AS THE OFFICIAL NEWSPAPER OF THE CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT - Karen Glynn, City Administrator**
- X. **CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16 - 26, (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16 - 26, (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - Karen Glynn, City Administrator**
- XI. **CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, ADOPTING THE CITY OF BUNKER HILL VILLAGE'S MASTER DRAINAGE PLAN UPDATE AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE FOR THE PLANNING, DESIGN AND CONSTRUCTION OF DRAINAGE FACILITIES WITHIN THE CITY - Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official**
- XII. **CONSIDERATION AND POSSIBLE ACTION REGARDING AUTHORIZATION UNDER THE CITY'S ON-CALL CONTRACT WITH RPS KLOTZ ASSOCIATES TO DEVELOP A PRELIMINARY ENGINEERING STUDY FOR DRAINAGE IMPROVEMENTS FOR THE NORTHERN AREA OF THE CITY WHICH INCLUDES THE TAYLORCREST, WILLIAMSBURG, COBBLESTONE, REBECCA PINES, ETC. AS OUTLINED IN THE CITY'S MASTER DRAINAGE PLAN AND RECOMMENDED BY THE DRAINAGE COMMITTEE IN AN AMOUNT NOT TO EXCEED \$94,000.00 - Steve Smith, Director of Public Works/ Building Official**
- XIII. **CONSIDERATION AND POSSIBLE ACTION ON AWARDDING A CHANGE ORDER TO THE CITY'S EXISTING CONTRACT WITH HORSESHOE CONSTRUCTION INC. FOR THE CITY'S 2016 WASTEWATER REHAB PROJECT TO ADD AN ADDITIONAL LINE ITEM NEEDED TO COMPLETE THE PROJECT - Steve Smith, Director of Public Works/Building Official**

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the November 7, 2016 Special City Council Meeting
- B. Minutes of the November 15, 2016 Regular Council Meeting
- C. Minutes of the December 13, 2016 Special City Council Meeting
- D. November 2016 Financials
- E. Langford Engineering, Inc., Invoice No. 19918 in the amount of \$478.27 for professional services rendered through December 2, 2016 for On-Call General Engineering Services for Liberty Bell Circle Waterline
- F. Langford Engineering, Inc., Invoice No. 19741 in the amount of \$19,732.85 for professional services rendered through September 30, 2016 for the final design of the Taylorcrest Water Plant Expansion Project
- G. Langford Engineering, Inc., Invoice No.19919 in the amount of \$6,033.38 for professional services rendered through December 2, 2016 for the final design of the Taylorcrest Water Plant Expansion Project
- H. Langford Engineering, Inc., Invoice No. 19742 in the amount of \$24,351.30 for professional services rendered through September 30, 2016 for the 2016 Sanitary Sewer Rehab Project
- I. Langford Engineering, Inc., Invoice No. 19920 in the amount of \$1,090.08 for professional services rendered through December 2, 2016 for the 2016 Sanitary Sewer Rehab Project
- J. Langford Engineering, Inc., Invoice No. 19921 in the amount of \$9,000.00 for professional services rendered through December 2, 2016 for the 2017 Sanitary Sewer Rehab Project
- K. RPS Klotz Associates, Invoice No. 1116012 in the amount of \$ 5,239.63 for professional services rendered from October 29, 2016 - December 2, 2016 under on-call services including the Drainage Committee Support and Drainage Master Plan Open House
- L. RPS Klotz Associates, Invoice No. 1116013 in the amount of \$3,649.28 for professional services rendered from October 29, 2016 - December 2, 2016 under on-call services for Drainage Site Development Review
- M. Houston Community Newspaper Contract for publishing notices or other matters required by law for the period of January 1, 2017 through December 31, 2017
- N. Southwest Signal Supply, Inc. for the installation of a "No Right Turn" on Memorial Drive eastbound at Gessner Road in the amount of \$19,996.00 as budgeted in the 2016 Street Maintenance Budget
- O. AAA Asphalt Paving, Inc. for concrete repair on Stepping Stone Street as a result of a Sanitary Sewer Failure in the amount of \$38,304.00 as budgeted in the 2016 Utility Fund for wastewater repair
- P. Accept Resignation of Mr. Andrew Newton, Planning and Zoning Commission

XV. MAYOR'S REPORT

- A. Report on Activities
- B. Discussion and possible action on 2017 City Council Meetings, Events and Holiday Schedule
- C. Update on Committees
 - Beautification Committee - *Laurie Rosenbaum*
 - Public Safety Committee - *Jay Janecek*
 - Drainage Committee - *Karen Glynn for Robert Lord*

XVI. CITY ADMINISTRATOR'S REPORT

- A. Report on Landscape Maintenance Contract RFP Process
- B. Report on Bank Depository RFP Process
- C. Update on the Wastewater Rehab Project
- D. Report on 2016 Year End Financials and Planning for 2017 Capital Projects

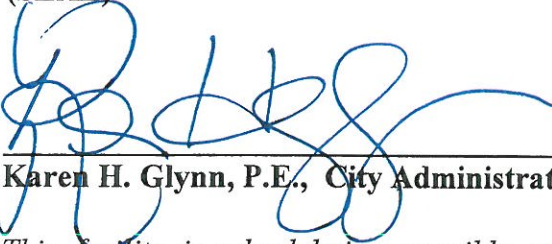
XVII. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

XVIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on January 13, 2017 at 1:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.