



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 21, 2017 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. FIRE COMMISSIONER REPORT

A. Update on Activities

V. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF GERALD TEEL TO THE CITY'S PUBLIC SAFETY COMMITTEE - *Mayor Jay Williams*

VI. POLICE COMMISSIONER REPORT

A. Update on Activities

VII. REPORT ON THE CITY'S PUBLIC SAFETY COMMITTEE AND TRI-CITIES PUBLIC SAFETY COMMITTEE ACTIVITIES - *Jay Janecek Committee Chair and Karen Glynn, City Administrator*

A. Consideration and possible action to approve funding in an amount not to exceed \$4,000.00 for Bunker Hill's portion of legal services to be provided by Olson & Olson, LLP to support the Tri-Cities Virtual Gate Project

VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING EMPLOYEE INSURANCE COVERAGE FOR THE TIME PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018 CONTRACTING WITH CIGNA FOR HEALTH, VISION, AND DENTAL AND STANDARD FOR LIFE AND DISABILITY INSURANCE IN PARTNERSHIP WITH THE MEMORIAL VILLAGES POLICE DEPARTMENT AND THE CITY OF PINEY POINT VILLAGE - *Karen Glynn, City Administrator*

- IX. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND BBVA COMPASS BANK TO SERVE AS THE CITY'S BANK DEPOSITORY FOR THE PERIOD OF MARCH 1, 2017 THROUGH FEBRUARY 28, 2020 AS RECOMMENDED BY THE FINANCE/AUDIT COMMITTEE - Karen Glynn, City Administrator and Britique Williams, Finance Director/City Secretary**
- X. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND ALLEGIANCE BANK TO SERVE AS THE CITY'S SUPPLEMENTARY BANK DEPOSITORY FOR THE PERIOD OF MARCH 1, 2017 THROUGH FEBRUARY 28, 2020 AS RECOMMENDED BY THE FINANCE/AUDIT COMMITTEE - Karen Glynn, City Administrator and Britique Williams, Finance Director/City Secretary**
- XI. FINANCIAL REPORT ON FISCAL YEAR 2016 UNAUDITED YEAR END RESULTS - Karen Glynn, City Administrator and Britique Williams, Finance Director/City Secretary**
- XII. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 02-21-2017A OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, OPPOSING LEGISLATION THAT CAPS LOCAL REVENUES AND INTERFERES WITH CITY SERVICES - Karen Glynn, City Administrator and Britique Williams, Finance Director/City Secretary**
- XIII. CONSIDERATION AND POSSIBLE ACTION TO FUND AND PROCEED WITH IMPROVEMENTS AND NEEDED REPAIRS TO THE CITY'S OPERATIONS FACILITIES - Steve Smith, Director of Public Works/ Building Official**
- XIV. CONSIDERATION AND POSSIBLE ACTION REGARDING PROPOSED 2017 BEAUTIFICATION PROJECTS AS RECOMMENDED BY THE BEAUTIFICATION COMMITTEE - Laurie Rosenbaum, Committee Chair and Steve Smith, Director of Public Works/ Building Official**
- XV. CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS FOR PROJECTS BY THE CITY'S DRAINAGE COMMITTEE - Robert Lord Committee Chair and Karen Glynn, City Administrator**
- a. Authorization to fund the Wood Lane Drainage Improvements as a Localized Project in an amount not to exceed \$263,200.00
 - b. Authorization to proceed under the City's On-Call Contract with RPS Klotz Associates to develop final engineering plans and specifications to bid the Wood Lane Drainage Project and provide construction phase services in an amount not to exceed \$31,200.00
 - c. Authorization to approve Resolution No. 02-21-2017B to amend the City's Drainage Criteria Manual to add the Hydraulic Grade Line Modeling Exhibits
 - d. Authorization to approve Ordinance No. 17 - 473 amending the City's Finished Floor Elevation Requirements
- XVI. CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO FUND AN AMOUNT NOT TO EXCEED \$ 75,000.00 FOR THE REPLACEMENT OF A WATER LINE ON LIBERTY BELL CIRCLE AS PART OF THE CITY'S 2017 WATER REHABILITATION PROJECT - Steve Smith, Director of Public Works/ Building Official**

- XVII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE LANGFORD ENGINEERING IN AN AMOUNT NOT TO EXCEED \$7,500.00 TO PROCEED UNDER THE CITY'S ON-CALL CONTRACT TO DEVELOP ENGINEERING PLANS AND SPECIFICATIONS TO BID THE LIBERTY BELL CIRCLE WATER LINE PROJECT AND PROVIDE CONSTRUCTION PHASE SERVICES - *Steve Smith, Director of Public Works/ Building Official***
- XVIII. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING CHANGE ORDER NO. 4 AND FINAL TO THE CITY'S EXISTING CONTRACT WITH HORSESHOE CONSTRUCTION INC. FOR THE CITY'S 2016 WASTEWATER REHAB PROJECT TO RECONCILE QUANTITIES AND COMPLETE THE PROJECT - *Steve Smith, Director of Public Works/Building Official***
- XIX. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING A CONTRACT WITH LLOYD, SMITHA & ASSOCIATES, LLC FOR PLANNING SUPPORT AND CONSTRUCTION FIELD SERVICES FOR THE CITY'S 2017 WASTEWATER REHAB PROJECT IN AN AMOUNT NOT TO EXCEED \$ 65,000.00 - *Steve Smith, Director of Public Works/ Building Official***
- XX. CONSIDERATION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PROCEED UNDER THE CITY'S ON-CALL CONTRACT WITH RPS KLOTZ ASSOCIATES TO DEVELOP A PRELIMINARY ENGINEERING REPORT FOR KILTS, WARRENTON, VALLEYSTAR AND GESSNER STREET REHAB PROJECT IN AN AMOUNT NOT TO EXCEED \$46,600.00 - *Steve Smith, Director of Public Works/ Building Official***
- XXI. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING A CONTRACT WITH YARDWORKS, INC. FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, AND CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT FACILITIES EFFECTIVE APRIL 1, 2017 THROUGH MARCH 31, 2019 WITH THE OPPORTUNITY FOR TWO ADDITIONAL ONE-YEAR EXTENSIONS FOR A BASE AMOUNT OF \$95,697.00 AND A NOT TO EXCEED AMOUNT OF \$10,000 FOR ADDITIONAL WORK/MOWINGS AS DEEMED NECESSARY - *Steve Smith, Director of Public Works/ Building Official***
- XXII. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the January 17, 2017 Regular Council Meeting
 - B. December 2016 Financials - *Before Audit Adjustments*
 - C. January 2017 Financials
 - D. Lloyd, Smitha & Associates, LLC, Invoice No. CMBH1601-04 in the amount of \$8,710.00 for work completed from November 1,2016 through December 28, 2016 on the Wastewater Rehabilitation Project
 - E. Lloyd, Smitha & Associates, LLC, Invoice No. CMBH1601-05 in the amount of \$2,990.00 for work completed from January 2, 2017 through February 6, 2017 on the Wastewater Rehabilitation Project

- F. Langford Engineering, Inc., Invoice No. 20037 in the amount of \$487.09 for professional services rendered through January 27, 2017 for On-Call General Engineering Services for Document Development
- G. Langford Engineering, Inc., Invoice No. 20041 in the amount of \$1,213.13 for professional services rendered through January 27, 2017 for On-Call General Engineering Services for Liberty Bell Circle Waterline
- H. Langford Engineering, Inc., Invoice No. 20038 in the amount of \$5,384.88 for professional services rendered through January 27, 2017 for the final design of the Taylorcrest Water Plant Expansion Project
- I. Langford Engineering, Inc., Invoice No. 20039 in the amount of \$ 3,378.93 for professional services rendered through January 27, 2017 for the 2016 Sanitary Sewer Rehab Project
- J. Langford Engineering, Inc., Invoice No. 20040 in the amount of \$9,717.77 for professional services rendered through January 27, 2017 for the 2017 Sanitary Sewer Rehab Project
- K. Horseshoe Construction Inc., Pay Estimate No. 6, in the amount of \$ 57,803.21 for work completed from December 1, 2016 thru December 31, 2016 for the City's Wastewater Rehab Project.
- L. RPS Klotz Associates, Invoice No. 1216096 in the amount of \$6,159.18 for professional services rendered from December 3, 2016 to December 31, 2016 under on-call services for Drainage Site Development Review
- M. City of Piney Point Village - S. Piney Point Project, Invoice dated September 30, 2016, in the amount of \$64,110.00 for Construction and Engineering for the City of Bunker Hill Village's Improvements
- N. City of Piney Point Village - S. Piney Point Project, Invoice dated January 15, 2017 in the amount of \$ 32,997.50 for Construction and Engineering for the City of Bunker Hill Village's Improvements
- O. Northwest Pest Control Contract for Fiscal Year 2017 Mosquito Spraying
- P. Annual Contribution to the Village Independence Festival in the amount of \$ 5,000.00.

XXIII. MAYOR'S REPORT

- A . Report on Villages' Mayors Luncheon
- B . Report on TIRZ 17 Meeting
- C . Report on Neighborhood Events

XXIV. CITY ADMINISTRATOR'S REPORT

- A. Report on Upcoming Events and State of the City Presentation
- B. Update on Code Enforcement Concerns
- C. Year 2017 Project Updates

XXV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on February 17, 2017 at 1:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.