



# CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MAY 16, 2017 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

## I. CALL TO ORDER

## II. PLEDGE OF ALLEGIANCE

## III. OATH OF OFFICE:

- Mayor – *Jay Williams*
- Councilmember Position 4 – *Jay Janeczek*
- Councilmember Position 5 – *Laurie Rosenbaum*
- Councilmember Position 3 – *Jay Smyre*

## IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

## V. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Budget Planning for the 2018 Memorial Villages Police Department Budget

## VI. FIRE COMMISSIONER REPORT

- A. Update of Activities
- B. Budget Planning for the 2018 Village Fire Department Budget

## VII. REVIEW, DISCUSS AND PROVIDE DIRECTION ON THE CITY'S TEN YEAR FINANCIAL PLAN AND MODEL FOR FUNDING CAPITAL PROJECTS AND PLANNING FOR THE 2018 BUDGET PROCESS – *Karen Glynn, City Administrator*

**VIII. CONSIDERATION AND POSSIBLE ACTION ON RECOMMENDATIONS FROM THE DRAINAGE COMMITTEE FOR REGIONAL AND LOCAL PROJECTS - *Robert Lord, Drainage Committee Chairman, Steve Smith, Director of Public Works/ Building Official and Williams Conlan, RPS Klotz Associates***

- A. Contract between the City and RPS Klotz Associates for the Final Design of Regional Drainage Project Phase 1 for the Northern Area of the City which includes the Taylorcrest, Bunker Hill, Williamsburg, Cobblestone Areas in an amount not to exceed \$238,900
- B. Amend a current design contract with RPS Klotz Associates to include the design of a Local Drainage Improvement Project on Wendover Street in an amount not to exceed \$14,960.00 to Develop a Coordinated Engineering Design and Bid Package
- C. Approve Funding in an amount not to exceed \$25,000 to partner with McCollum Custom Homes for the Construction of a Local Drainage Improvement Project on Monica Lane

**IX. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH FURTHER STUDY AND PREPARE FOR A POSSIBLE FEDERAL FUNDING APPLICATION FOR IMPROVEMENTS TO MEMORIAL DRIVE AND GESSNER ROAD -- *Steve Smith, Director of Public Works/ Building Official***

- A. Contract between the City and RPS Klotz Associates in an amount not to exceed \$65,000.00 to develop a Preliminary Engineering Report for Memorial Drive from the City's Western City Limit through the Gessner Road Intersection and Gessner Road from the City's Southern City Limit to Beauregard Drive to include Proposed Pedestrian Improvements as Prepared by Kimley Horn
- B. Authorize the Mayor Jay Williams to Contract with the Goodman Corporation in an amount not to exceed a pro-rated share of the total contract amount of \$66,150.00 to Develop an Application for Federal Funding for the Proposed Memorial Drive and Gessner Road Improvements

**X. REVIEW, DISCUSS AND PROVIDE DIRECTION TO THE TRI-CITIES PUBLIC SAFETY COMMITTEE ON THE CITY'S "SMART CITIES VIRTUAL GATE STUDY" – *Jay Janecek, Public Safety Committee Chairman and Karen Glynn, City Administrator***

**XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A BUDGET AMENDMENT UTILIZING FUNDS ALLOCATED IN THE CITY'S RESERVE ACCOUNT TO PURCHASE A NEW COPIER/PRINTER FOR CITY HALL IN AN AMOUNT NOT TO EXCEED \$6,000.00 -- *Steve Smith, Director of Public Works/ Building Official***

**XII. CONSENT AGENDA**  
**"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**

- A. April 2017 Financials
- B. RPS Klotz Associates, Invoice No. 317093 in the amount of \$ 1,317.13 for professional services rendered from February 25, 2017 to March 31, 2017 under on-call services for Meetings and Project Preparation.
- C. RPS Klotz Associates, Invoice No. 317094 in the amount of \$ 3,030.74 for professional services rendered from February 25, 2017 to March 31, 2017 under on-call services for Drainage Site Development Review

- D. RPS Klotz Associates, Invoice No. 317163 in the amount of \$ 17,483.16 for professional services rendered from February 25, 2017 to March 31, 2017 under on-call services for Localized Drainage Project -- Winshire Circle and Wood Land Final Design.
- E. RPS Klotz Associates, Invoice No. 317020 in the amount of \$ 18,464.90 for professional services rendered from February 25, 2017 to March 31, 2017 under on-call services for Gessner Road, Warrenton Drive, Kilts Drive, and Valley Star Drive.
- F. RPS Klotz Associates, Invoice No. 317098 in the amount of \$18,751.14 for professional services rendered from February 25, 2017 to March 31, 2017 under on-call services for services rendered for Regional Drainage Project 1 -- Taylorcrest Road, Bunker Hill Road, Williamsburg Lane, and Cobblestone Drive Area Preliminary Engineering Report.
- G. Layne Christiansen Company, Invoice No. 44993 in the amount of \$1,425.00 for professional services rendered for Wells 1, 3, and 4 for Predictive Well Maintenance Testing.

**XIII. MAYOR'S REPORT**

- A. Update on Meeting Activities
- B. Public Safety Committee - *Jay Janecek, Chairman*

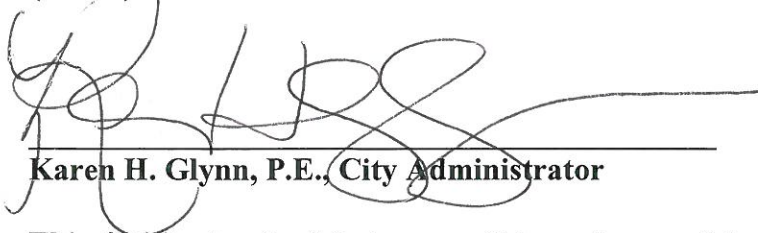
**XIV. CITY ADMINISTRATOR'S REPORT**

- A. Update on Wastewater Rehab Project
- B. Update on Taylorcrest Water Plant
- C. Update on Wood Street Localized Drainage Improvement Project
- D. Report on the Village Independence Festival

**XV. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on May 12, 2017 at 12:00 p.m.**

(SEAL)



Karen H. Glynn, P.E., City Administrator

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.**