



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 14, 2017 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PUBLIC SAFETY PRESENTATION AND RECOGNITION

V. POLICE COMMISSIONER REPORT

A. Update on Activities

VI. FIRE COMMISSIONER REPORT

A. Update on Activities

B. Consideration and Possible Action Regarding Resolution Appointing Fire Commissioner

VII. PUBLIC HEARING

A PUBLIC HEARING WILL BE HELD REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION TO THE LOT COVERAGE REQUIREMENTS IN THE EVENT OF A RECONSTRUCTION OF AN EXISTING STRUCTURE WHEN THERE IS

NO CHANGE TO THE FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 5.06, AREA REGULATIONS, SIZE OF YARDS, OF ARTICLE V, DISTRICT A REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION ALLOWING RECONSTRUCTION OF AN EXISTING STRUCTURE IN THE EVENT THAT THERE IS NO CHANGE TO THE EXISTING FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION TO THE LOT COVERAGE REQUIREMENTS IN THE EVENT OF A RECONSTRUCTION OF AN EXISTING STRUCTURE WHEN THERE IS NO CHANGE TO THE FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 6.06, AREA REGULATIONS, SIZE OF YARDS, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING TO ADD AN EXCEPTION ALLOWING RECONSTRUCTION OF AN EXISTING STRUCTURE IN THE EVENT THAT THERE IS NO CHANGE TO THE EXISTING FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION OF ANY PART OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A NEW VIOLATION, AND PROVIDING FOR SEVERABILITY - *Steve Smith, Director of Public Works/ Building Official*

OPEN THE PUBLIC HEARING

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED ABOVE

CLOSE THE PUBLIC HEARING

- VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION TO THE LOT COVERAGE REQUIREMENTS IN THE EVENT OF A RECONSTRUCTION OF AN EXISTING STRUCTURE WHEN THERE IS NO CHANGE TO THE FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 5.06, AREA REGULATIONS, SIZE OF YARDS, OF ARTICLE V, DISTRICT A REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION ALLOWING RECONSTRUCTION OF AN EXISTING STRUCTURE IN THE EVENT THAT THERE IS NO CHANGE TO THE EXISTING FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD AN EXCEPTION TO THE LOT COVERAGE REQUIREMENTS IN THE EVENT OF A RECONSTRUCTION OF AN EXISTING STRUCTURE WHEN THERE IS NO CHANGE TO THE FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; AMENDING SECTION 6.06, AREA REGULATIONS, SIZE OF YARDS, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING TO ADD AN EXCEPTION ALLOWING RECONSTRUCTION OF AN EXISTING STRUCTURE IN THE EVENT THAT THERE IS CHANGE TO THE EXISTING FOOTPRINT OR EXTERIOR STRUCTURAL COMPONENTS OF THE STRUCTURE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION OF ANY PART OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A NEW VIOLATION, AND PROVIDING FOR SEVERABILITY - *Steve Smith, Director of Public Works/ Building Official***

- IX. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING DEFINITION OF "IN KIND/SAME KIND" IN SECTION 4-3, DEFINITIONS, OF ARTICLE I, IN GENERAL, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, TO REMOVE THE REFERENCES TO ACCESSORY DRIVEWAY, GARAGE, AND SWIMMING POOL; PROVIDING A PENALTY IN THE AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY - Steve Smith, Director of Public Works/ Building Official**
- X. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY ADDING ELECTRONIC DEVICES TO THE DEFINITION OF NOISE NUISANCES IN ARTICLE IV, MISCELLANEOUS NUISANCES, OF CHAPTER 10, OFFENSES AND MISCELLANEOUS NUISANCES; ADDING A NEW SECTION 10-74, ADDITIONAL STANDARDS AND REMEDIES RELATING TO NUISANCES FOR SPECIAL EVENTS, TO ARTICLE IV, MISCELLANEOUS NUISANCES, OF CHAPTER 10, OFFENSES AND MISCELLANEOUS NUISANCES, PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION OF THIS ORDINANCE WITH EACH DAY OF VIOLATION CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY - Steve Smith, Director of Public Works/ Building Official**
- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – Britique Williams, Director of Finance/City Secretary**
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH BELT HARRIS PECHACEK, LLLP FOR THE 2017 AUDIT IN AN AMOUNT NOT TO EXCEED \$16,060.00 – Britique Williams, Director of Finance/City Secretary**
- XIII. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - Karen Glynn, City Administrator**
- XIV. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - Steve Smith, Director of Public Works/ Building Official**
- XV. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO FUND REPAIRS TO THE CITY'S WASTEWATER SYSTEM ON BUNKERHILL ROAD IN AN AMOUNT NOT TO EXCEED \$50,000.00. THIS ITEM IS**

**AUTHORIZED BY SECTION 252.002 OF THE TEXAS LOCAL GOVERNMENT CODE
BECAUSE IT IS NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR
SAFETY OF THE RESIDENTS - *Steve Smith, Director of Public Works/ Building Official***

XVI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE A CHANGE ORDER TO THE CITY'S EXISTING CONTRACT WITH T CONSTRUCTION INC. IN FOR REPAIRS TO THE CITY'S WASTEWATER ON BUNKER HILL ROAD CAUSED BY HURRICANE HARVEY AS AUTHORIZED BY SECTION 252.022 OF THE TEXAS LOCAL GOVERNMENT CODE - *Steve Smith, Director of Public Works/ Building Official*

XVII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE A CHANGE ORDER TO THE CITY'S EXISTING CONTRACT WITH T CONSTRUCTION INC. IN FOR AN EXTENSION OF TIME - *Steve Smith, Director of Public Works/ Building Official*

XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION CASTING ITS BALLOT FOR THE ELECTION OF A CANDIDATE TO SERVE ON THE HARRIS COUNTY APPRAISAL DISTRICT'S BOARD OF DIRECTORS - *Karen Glynn, City Administrator*

XIX. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

- A. Minutes of the October 17, 2017 Council Meeting
- B. October 2017 Financials
- C. The Goodman Corporation, Invoice No. 8-2017-21 in the amount of \$2,921.01 for professional services rendered through September 30, 2017 for the Memorial Drive and Gessner Road Grant Application.
- D. RPS Infrastructure, Invoice No. 917072 in the amount of \$29,168.00 for professional services rendered from September 2, 2017 to September 30, 2017 under on-call services for the Final Engineering Design for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.
- E. RPS Infrastructure, Invoice No. 1017001 in the amount of \$7,142.17 for professional services rendered from September 2, 2017 to September 30, 2017 under on-call services for miscellaneous meetings , HGL development, and failure at Knipp and Memorial.
- F. RPS Infrastructure, Invoice No. 1017002 in the amount of \$1,582.78 for professional services rendered from September 2, 2017 to September 30, 2017 under on-call services for Site Development Review.
- G. RPS Infrastructure, Invoice No.1017007 in the amount of \$863.22 for professional services rendered from September 2, 2017 to September 30, 2017 under on-call services for the Final Design for Wood Lane and Winshire Circle.
- H. RPS Infrastructure, Invoice No. 917057 in the amount of \$1,751.00 for professional services rendered from September 2, 2017 to September 30, 2017 under on-call services for the Final Engineering Design for 2017 Water Line Rehab – Blalock Road and Wendover Lane.
- I. Probstfeld & Associates, Invoice No. 55019 in the amounts of \$300.00, \$637.50, \$300.00, \$375.00 for professional services rendered in August, September and October 2017 for engineering services for drainage site development review.
- J. Langford Engineering, Inc., Invoice No. 20798 in the amount of \$177.45 for professional services rendered through October 27, 2017 for on call services.

- K. Langford Engineering, Inc., Invoice No. 20801 in the amount of \$61.41 for professional services rendered through October 27, 2017 for the Liberty Bell Water Line.
- L. Langford Engineering, Inc., Invoice No. 20800 in the amount of \$8,523.49 for professional services rendered through October 27, 2017 for the 2017 Sanitary Sewer Rehab Project.
- M. Langford Engineering, Inc., Invoice No. 20799 in the amount of \$5,278.39 for professional services rendered through October 27, 2017 for the Taylorcrest Water Plant Improvements Project.
- N. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-05 in the amount of \$2,080.00 for professional services rendered from October 1, 2017 through October 31, 2017 for on-call services.
- O. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-05 in the amount of \$8,190.00 for professional services rendered from October 1, 2017 through October 31, 2017 for the 2017 Sanitary Sewer Rehab Project.
- P. T Construction, LLC Pay Estimate No. 6 in the amount \$39,564.54 for construction services rendered from September 1, 2017 to September 30, 2017 for the 2017 Sanitary Sewer Rehab Project.
- Q. T Construction, LLC Pay Estimate No. 7 in the amount \$97,356.19 for construction services rendered from October 1, 2017 to October 26, 2017 for the 2017 Sanitary Sewer Rehab Project.
- R. Reliance Construction Services, L.P. Payment No. 1 in the amount of \$87,358.20 for construction services rendered from October 2, 2017 to October 31, 2017 for the Wood Lane Drainage Improvements.
- S. Interlocal Agreement with Harris County in the amount of \$1,925.49 for administration and implementation of a regional watershed protection education program effective from September 1, 2017 to August 31, 2018.

XX. MAYOR'S REPORT

- A. Report on Bi-Monthly Mayors Luncheon and Other Activities
- B. Update on Committees
 - Beautification Committee - *Laurie Rosenbaum*
 - Public Safety Committee - *Jay Janecek*
 - Drainage Committee - *Robert Lord*

XXI. CITY ADMINISTRATOR'S REPORT

- A. Update on Projects
- B. Calendar of Events for 2017 & 2018
- C. City Hall Holiday Schedule

XXII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 10, 2017 by 4:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.