



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 13, 2018 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE – *Bennett Pearson, Boy Scout*

III. CITIZENS’ COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. FIRE COMMISSIONER REPORT

EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

- A. Review and Discussion on Improving Response Times -- Update and Next Steps
- B. Consideration and Possible Action to Ratify a Contract with Kirksey Architecture in an amount not to exceed \$15,000 to develop a plan and cost evaluation for a Fire Station in the Southwest Area of the Village Fire Department Service Area
- C. Update on Activities

V. POLICE COMMISSIONER REPORT

A. Update on Activities

- VI. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - *Karen Glynn, City Administrator***
- VII. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - *Steve Smith, Director of Public Works/ Building Official***
- VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – *Britique Williams, Director of Finance/City Secretary***
- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH BELT HARRIS PECHACEK, LLLP FOR THE 2018 AUDIT IN AN AMOUNT NOT TO EXCEED \$16,345.00 – *Britique Williams, Director of Finance/City Secretary***
- X. CONSIDERATION AND POSSIBLE ACTION AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND LOCK IN A RATE FOR ELECTRIC RETAIL SALES AT THE MOST FAVORABLE RATE TO THE CITY - *Steve Smith, Director of Public Works/ Building Official***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 4 TO THE CONTRACT WITH FUSED INDUSTRIES, LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$10,605.00 FOR ADDITIONAL DRAINAGE EXPENSES - *Steve Smith, Director of Public Works/ Building Official***
- XII. CONSIDERATION AND POSSIBLE ACTION ON RECOMMENDATIONS FROM THE DRAINAGE COMMITTEE FOR LOCAL PROJECTS - *Steve Smith, Director of Public Works/ Building Official and Williams Conlan, RPS Klotz Associates***
- A. Approve Funding in an amount not to exceed \$600,000.00 and authorize the City Administrator to approve a Change Order with Fused Industries LLC to add Drainage, Street, and Water Line Improvements to Cobblestone East
- B. Approve Funding in an amount not to exceed \$49,900.00 to Partner with Thompson Custom Homes for the Construction of a Local Drainage Improvement Project on Monica Lane

- XIII. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A CHANGE ORDER TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND G & A BORING DIRECTIONAL TO ADD ADDITIONAL UTILITY WORK ON CARL LANE AND/OR JACK LANE IN AN AMOUNT NOT TO EXCEED \$89,000.00 - Steve Smith, Director of Public Works/ Building Official**
- XIV. DISCUSSION AND DIRECTION FOR THE CITY TO WORK WITH THE PLANNING AND ZONING COMMITTEE TO PURSUE A VACANT HOUSE ORDINANCE – Steve Smith, Director of Public Works/ Building Official**
- XV. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the October 12, 2018 Special Council Meeting
 - B. Minutes of the October 16, 2018 Regular Council Meeting
 - C. October 2018 Financials
 - D. Fused Industries, LLC Payment No. 4 in the amount of \$421,303.09 for work completed through September 9, 2018 to October 5, 2018 for the Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road
 - E. G & A Boring Directional, Pay No. 4 in the amount of \$47,949.25 for work completed through September 21, 2018 to October 21, 2018 for the Water Line Rehab on Blalock Road and Wendover Lane
 - F. T-Construction, LLC Invoice No. 2018-027-01 in the amount of \$6,375.00 for installation of a new fire hydrant on Blalock Lane and mobilization transportation of equipment to and from job site-one per job. This work is being done under the Interlocal Agreement with Texas City.
 - G. T-Construction, LLC Invoice No. 2018-027-04 in the amount of \$8,325.00 for mobilization and remove & existing 18” check valve and relocate on existing 18” storm sewer pipe. This includes excavation, check valve, removal, relocated and sod restoration. This work is being done under the Interlocal Agreement with Texas City.
 - H. Lloyd, Smitha & Associates, Inc. Invoice No. CMBH1703-03 for professional services rendered from September 29, 2018 to October 31, 2018 in the amount of \$13,543.00 for Regional Drainage Project 1 and \$411.00 for the Water Rehab Project
 - I. RPS, Invoice No. 818103 in the amount of \$3,376.31 for professional services rendered from July 28, 2018 to August 31, 2018 under on-call services for Regional Phase I Project Review, Green Oaks/Blalock Lane Design, Drainage Committee/City Council Meetings and Site Development Reviews and HGL determination
 - J. RPS, Invoice No. 818104 in the amount of \$1,864.35 for professional services rendered from July 28, 2018 to August 31, 2018 under on-call services for Regional Phase I Project Review, Green Oaks/Blalock Lane Design, Drainage Committee/City Council Meetings and Site Development Reviews and HGL determination
 - K. RPS, Invoice No. 918094 in the amount of \$3,757.00 for professional services rendered from September 1, 2018 to September 30, 2018 under on-call services for Design of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
 - L. RPS, Invoice No. 918093 in the amount of \$12,700.15 for professional services rendered from September 1, 2018 to September 30, 2018 under on-call services for Regional Drainage Project 1 – Taylorcrest, Bunker Hill Road, Cobblestone and Williamsburg

- M. RPS, Invoice No. 918074 in the amount of \$5,222.80 for professional services rendered from September 1, 2018 to September 30, 2018 under on-call services for Green Oaks/Blalock Lane Design, Drainage Committee Meeting and Site Development Reviews and HGL determination
- N. RPS, Invoice No. 918075 in the amount of \$1,718.45 for professional services rendered from September 1, 2018 to September 30, 2018 under on-call services for Green Oaks/Blalock Lane Design, Drainage Committee Meeting and Site Development Reviews and HGL determination
- O. Langford Engineering, Inc. Invoice No. 21655 in the amount of \$266.17 meeting at city hall and Well # 3 concerns and status of Well #1
- P. Sergio Scheveloff (Electronic Security Solutions) 50% Down Payment in the amount of \$4,907.50 for Proposal CBH_01 to Install Video Surveillance and Electronics Security and Panic System in the Court/City Council and City Hall Lobby Area
- Q. Horticultural Services, Inc. Estimate No. 7737 in the amount of \$5,600.00 for trees, mulch and stakes and bubbler.
- R. The Goodman Corporation, Invoice No. 10-2018-2 in the amount of \$573.54 for professional services rendered through October 31, 2018 for the Memorial Drive and Gessner Road Grant Application

XVI. MAYOR'S REPORT

- A. Update on Activities

XVII. CITY ADMINISTRATOR'S REPORT

- A. Update on Activities
- B. Update on Capital Projects
- C. Calendar of Events for the end of 2018
- D. City Hall Holiday Schedule

XVIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 9, 2018 by 4:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.