



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 19, 2019 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. FIRE COMMISSIONER REPORT

Review and Discussion on Efforts to Improve Response Times

EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:

- A. Consideration and Possible Action on Settlement Offer/Agreement with the Village Fire Commission regarding Bunker Hill Fire and EMS Services
- B. Consideration and Possible Action to increase the contract with Bissinger, Oshman & Williams LLP by \$10,000.00
- C. Update on Activities

V. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Update on Annual Employee Benefits Contracts
- C. Consideration and action on approving a Resolution of the City Council of the City of Bunker Hill Village, Texas, acknowledging the efforts and recommendations of the Tri-Cities Public Safety Committee, established by the City of Piney Point Village, the City of Hunters Creek Village, and the City of Bunker Hill Village, for the use of Cameras and Technology to improve Public Safety in the Memorial Villages Police Department Jurisdiction

VI. CONSIDERATION AND POSSIBLE ACTION REGARDING EMPLOYEE INSURANCE COVERAGE FOR THE TIME PERIOD OF APRIL 1, 2019 THROUGH MARCH 31, 2020 CONTRACTING FOR HEALTH, VISION, AND DENTAL INSURANCE IN PARTNERSHIP WITH THE MEMORIAL VILLAGES POLICE DEPARTMENT AND THE CITY OF PINEY POINT VILLAGE - Karen Glynn, City Administrator

VII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT WITH PAYCHEX TO PROVIDE PAYROLL SERVICES TO THE CITY OF BUNKER HILL VILLAGE IN AN AMOUNT NOT TO EXCEED \$5,000 BEGINNING IN APRIL 2019 - Karen Glynn, City Administrator

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 7 TO THE CONTRACT WITH FUSED INDUSTRIES, LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL, AND COBBLESTONE TO ADD NEW BID ITEMS AND ADJUST QUANTITIES RESULTING IN A NO COST IMPACT TO THE PROJECT - Steve Smith, Director of Public Works/ Building Official

IX. CONSIDERATION AND POSSIBLE ACTION TO RATIFY A CONTRACT IN THE AMOUNT OF \$30,800.00 WITH G&A DIRECTIONAL BORING FOR AN EMERGENCY WATER LINE RELOCATION ON MONICA IN CONFLICT WITH A DRAINAGE PROJECT - Steve Smith, Director of Public Works/ Building Official

X. CONSIDERATION AND POSSIBLE ACTION TO AWARD A CONTRACT WITH AAA APSHALT FOR ROADWAY REPAIRS ON BUNKER HILL ROAD, MEMORIAL DRIVE, COBBLESTONE EAST, AND OTHER POSSIBLE LOCATIONS IN AN AMOUNT NOT TO EXCEED \$350,000.00 - Steve Smith, Director of Public Works/ Building Official

XI. REPORT ON FISCAL YEAR 2018 UNAUDITED FINANCIAL YEAR END RESULTS AND CAPITAL IMPROVEMENT PROJECTS - Karen Glynn, City Administrator, Britique Williams, Finance Director/City Secretary and Steve Smith, Director of Public Works/ Building Official

XII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the January 9, 2019 Special Council Meeting

- B. Minutes of the January 15, 2019 Regular Council Meeting
- C. December 2018 Financials - *Before Audit Adjustments*
- D. January 2019 Financials
- E. Lloyd, Smitha & Associates, Inc. Invoice No. CMBH1703-05 for professional services rendered from December 1, 2018 to December 31, 2018 in the amount of \$13,337.00 for Regional Drainage Project 1
- F. Lloyd, Smitha & Associates, Inc. Invoice No. CMBH1703-05 for professional services rendered from September 29, 2018 to December 31, 2018 in the amount of \$548.00 for Regional Water Rehabilitation
- G. RPS, Invoice No. 918092 in the amount of \$3,062.40 for professional services rendered from September 1, 2018 to September 30, 2018 under on-call services for Regional Water Line Rehabilitation for Blalock Road and Wendover Lane
- H. RPS, Invoice No. 1118038 in the amount of \$10,774.10 for professional services rendered from November 3, 2018 to November 30, 2018 under on-call services for miscellaneous services including Cobblestone East Alternate Options and Models, Drainage Committee Meetings and City Council
- I. RPS, Invoice No. 1118039 in the amount of \$733.07 for professional services rendered from November 3, 2018 to November 30, 2018 under on-call services for Site Development Review
- J. RPS, Invoice No. 1218020 in the amount of \$2,603.60 for professional services rendered from December 1, 2018 to December 31, 2018 under on-call services for miscellaneous services including Local Drainage Projects and Models, Drainage Committee Meetings and City Council
- K. RPS, Invoice No. 1218021 in the amount of \$1,032.19 for professional services rendered from December 1, 2018 to December 31, 2018 under on-call services for Site Development Review
- L. RPS, Invoice No. 1218069 in the amount of \$2,730.83 for professional services rendered from December 1, 2018 to December 31, 2018 under on-call services for Regional Drainage Improvements on Taylorcrest Road, Bunker Hill Road, Williamsburg Lane, and Cobblestone Drive
- M. RPS, Invoice No. 1218070 in the amount of \$21,576.00 for professional services rendered from December 1, 2018 to December 31, 2018 under on-call services for Design of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- N. Probstfeld & Associates, Invoice No. 58451 in the amounts of \$80.00 for professional services rendered and billed on January 8, 2019 for engineering services for drainage site development review
- O. Kimley Horn, Invoice No. 067787100-1118 in the amount of \$1,500.00 for traffic consulting services rendered through November 30, 2018 for the Memorial and Gessner Grant Application
- P. G & A Boring Directional, Pay No. 5 and Final in the amount of \$37,888.50 for work completed October 22, 2018 to date for the Water Line Rehab on Blalock Road and Wendover Lane including Change Orders for Jack and Carl Lanes
- Q. Fused Industries, LLC Payment No. 7 in the amount of \$547,239.43 for work completed through December 2, 2018 to January 4, 2019 for the Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone, and Bunker Hill Road
- R. AAA Asphalt, Invoice No 1487-2 in the amount of \$11,222.25 for pavement work completed by January 31, 2019 on Blalock Woods

- S. LOML Consulting, Invoice dated January 10, 2019 in an amount of \$600.00 for professional services regarding EMS and Fire Services
- T. Bissinger, Oshman & Williams LLP, Invoice No.14530 in the amount of \$8,900.00 for professional legal services rendered November 1, 2018 to December 31, 2018
- U. Harris Galveston Subsidence District Water Conservation Program, Fee No. HG-300168 in the amount of \$56,476.54 for participation in the regional watershed protection education program (Water Wise Program) for the 2018-2019 school year
- V. Annual Contribution to the Village Independence Festival in the amount of \$ 5,000.00

XIII. MAYOR'S REPORT

- A. Report on Activities
- B. Update on Committees
 - Beautification Committee - *Laurie Rosenbaum*
 - Public Safety Committee –
Consideration and Action on Appointment of Committee Chair
 - Drainage Committee - *Robert Lord*
 - Technology Committee – *Mayor Jay Williams*

XIV. CITY ADMINISTRATOR'S REPORT

- A. Update on Activities
- B. Update on Capital Projects

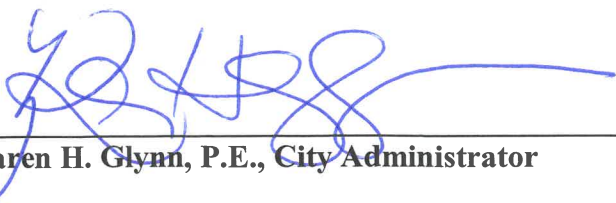
XV. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

XVI. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on February 15, 2019 by 4:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.