

## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 15, 2020 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

*In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).*

*This meeting agenda, and the agenda packet, are posted online at*

[www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)  
**LATEST NEWS**

*The public will be able to observe and participate in the meeting as follows:*

### **Join Zoom Meeting**

<https://zoom.us/j/91026108277?pwd=cHNodkxHdWpyNGFJYlZlM0NlT1l0QT09>

**Meeting ID: 910 2610 8277**

**Passcode: 433815**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

*The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PROCLAMATION AND RECOGNITIONS**

*National Fire Prevention Week  
Eagle Scout and Dedication Project*

**IV. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**V. PRESENTATION AND PUBLIC HEARINGS**

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

**A. PRESENTATION AND PUBLIC HEARING ON A REQUEST FOR A SPECIFIC USE PERMIT FOR THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES - Karen Glynn, City Administrator**

*Open Public Hearing*

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING A REQUEST FOR A SPECIFIC USE PERMIT FOR THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES**

*Close the Public Hearing*

**CONSIDERATION AND POSSIBLE ACTION REGARDING A WRITTEN RECOMMENDATION TO THE CITY COUNCIL FROM THE PLANNING AND ZONING COMMISSION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A" OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING A SPECIFIC USE PERMIT TO THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, AUTHORIZING THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.**

**B. PRESENTATION AND PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2021 AND THE PROPOSED 2020 TAX RATE TO SUPPORT THE BUDGET - Karen Glynn, City Administrator and Claire Bogard, Interim Finance Director**

*Open Public Hearing*

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2021 PROPOSED BUDGET**

*Close the Public Hearing*

*Open the Public Hearing*

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2020 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2021 BUDGET**

*Close the Public Hearing*

**CONSIDERATION AND APPROVAL OF ORDINANCE 20-530 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2021, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT**

**CONSIDERATION AND APPROVAL OF THE 2020 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF \$0.231253/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2021 BUDGET**

**CONSIDERATION AND APPROVAL OF THE 2020 PROPOSED DEBT SERVICE TAX RATE OF \$0.045747/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2021 DEBT OBLIGATION**

**CONSIDERATION AND APPROVAL OF ORDINANCE 20-531 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2020 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH**

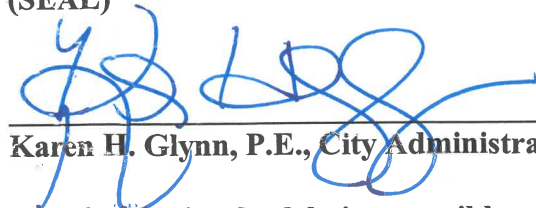
- VI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ENGAGEMENT ADDENDUM #1, YEAR TWO OF A THREE YEAR ENGAGEMENT OPTION, WITH BELT HARRIS PECHACEK LLLP FOR FISCAL YEAR 2020 AUDIT SERVICES NOT TO EXCEED \$19,517.00 - *Claire Bogard, Interim Finance Director***
- VII. POLICE COMMISSIONER REPORT**  
A. Update on Activities
- VIII. FIRE COMMISSION LIAISON REPORT**  
A. Update on Activities
- IX. MAYOR'S REPORT**  
A. Report on Activities  
B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20-534, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE  
C. Committee Reports/Updates
  - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
  - Drainage Committee – *Chairman Jack Christiansen & City Admin Karen Glynn*
  - Technology Committee – *Councilmember Eric Thode*
  - Public Safety Committee – *Councilmember Keith Brown*
- X. CITY ADMINISTRATOR'S REPORT**  
A. Report on Activities and Upcoming Events  
B. Update and Direction on COVID Related Expenditures  
C. Public Works Director - Report on Projects
- XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, SETTING FORTH THE TERMS AND CONDITIONS OF THE CONSTRUCTION OF A WATER WELL BY THE CITY OF BUNKER HILL VILLAGE, TEXAS ON PROPERTY CURRENTLY OWNED BY SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, PROVIDING FOR ACCESS, AND OTHER MATTERS - *Karen Glynn, City Administrator***
- XII. CONSENT AGENDA**  
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”  
A. July 2020 Financials  
B. Minutes of the August 18, 2020 City Council Meeting  
C. Probstfeld & Associates, Invoice No. 61830 in the amounts of \$155.00 for professional services rendered in August 2020 for engineering services for drainage site development review

- D. Probstfeld & Associates, Invoice No. 61856 in the amounts of \$470.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- E. Probstfeld & Associates, Invoice No. 61857 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- F. Probstfeld & Associates, Invoice No. 61858 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- G. Probstfeld & Associates, Invoice No. 61890 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- H. Probstfeld & Associates, Invoice No. 61891 in the amounts of \$305.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- I. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0520 in the amount of \$2,977.50 for professional services through May 31, 2020 for the Rainier Sight Distance, Striping Plans, and Memorial Drive Guard Rail

### XIII. ADJOURN

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, by September 11, 2020 by 12:00 p.m.**

**(SEAL)**



**Karen H. Glynn, P.E., City Administrator**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.**