



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, MARCH 24, 2020 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).**

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

This meeting will be streamed live on the City’s Youtube.com Channel

<https://www.youtube.com>

Search for “City of Bunker Hill Village” – Watch Meeting Live

Comments can be made through the “chat” feature

The meeting can also be accessed by telephone

Call: (425) 436-6384 and Use Access Code: 451691#

The public will be permitted to offer public comments by telephone and video conference as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. FIRE COMMISSION LIAISON REPORT

A. Update on Activities

V. POLICE COMMISSIONER REPORT

A. Update on Activities

VI. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 519, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS DECLARING A PUBLIC HEALTH EMERGENCY AND DECLARING A STATE OF DISASTER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – *Mayor Robert P. Lord*

VII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS SUPPORTING THE MAYOR, IN LIGHT OF THE COVID-19 OUTBREAK AND THE CITY'S DECLARATION OF DISASTER, IN USING HIS DISCRETION IN CONJUNCTION WITH THE MEMORIAL VILLAGES POLICE DEPARTMENT TO DECLARE A CURFEW OR MANDATE A QUARANTINE - *Mayor Robert P. Lord*

VIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE 20-521, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING THE GENERAL ELECTION PREVIOUSLY CALLED FOR SATURDAY, MAY 2, 2020 TO NOVEMBER 3, 2020 AS ALLOWED BY PROCLAMATION OF THE GOVERNOR ISSUED ON MARCH 18, 2020; THE CALLED ELECTION BEING FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS (POSITION NOS. 1, 2, AND 3); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - *Mayor Robert P. Lord*

IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE A CONTRACT TO INSTALL A TEMPORARY FUELING STATION AT CITY HALL/MEMORIAL VILLAGES POLICE STATION IN AN AMOUNT NOT TO EXCEED \$5,000 - *Steve Smith, Director of Public Works/ Building Official*

X. MAYOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Consideration and Possible Action to Reschedule the May 19, 2020 City Council Meeting to Tuesday, May 12, 2020 to canvass the May 2, 2020 Election.
- C. Committee Reports/Updates
 - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - Technology Committee – *Councilmember Eric Thode, Chair*
 - Public Safety Committee – *Councilmember Keith Brown, Chair*
 - Drainage Committee – *Jack Christiansen, Chair*

XI. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Public Works Director - Report on Capital Projects

XII. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NO. 03-24-2020A, A RESOLUTION ACCEPTING THE DEDICATION OF A 10 FOOT DRAINAGE EASEMENT AT 11614 BLALOCK LANE FOR THE INSTALLATION OF DRAINAGE IMPROVEMENTS – *Steve Smith, Director of Public Works/Building Official*

XIII. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 20-522, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 1 THROUGH 5 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR FISCAL YEAR 2019; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Karen Glynn, City Administrator*

XIV. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A ONE YEAR CONTRACT EXTENSION WITH YARDWORKS, INC. AND CONTINUING THE SAME RATES FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, AND CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT FACILITIES FOR THE TIME FRAME APRIL 1, 2020 THROUGH MARCH 31, 2021 AT A BASE AMOUNT OF \$95,697.00 AND A NOT TO EXCEED AMOUNT OF \$30,000 FOR ADDITIONAL WORK/MOWINGS AS DEEMED NECESSARY- *Steve Smith, Director of Public Works/ Building Official*

XV. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE A CONTRACT WITH AAA ASPHALT FOR ROADWAY REPAIRS ON MEMORIAL DRIVE AND OTHER POSSIBLE LOCATIONS IN AN AMOUNT NOT TO EXCEED \$150,000 - *Steve Smith, Director of Public Works/ Building Official*

XVI. CONSIDERATION AND POSSIBLE ACTION REGARDING THE PROPOSED 2020 BEAUTIFICATION PROJECTS AND BUDGET AS RECOMMENDED BY THE BEAUTIFICATION COMMITTEE - *Laurie Rosenbaum, Committee Chair and Steve Smith, Director of Public Works/ Building Official*

XVII. CONSIDERATION AND POSSIBLE ACTION AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE FUNDING IN AN AMOUNT NOT TO EXCEED \$32,000 FOR THE INSTALLATION OF NEW GUARD RAIL ON MEMORIAL DRIVE AS

RECOMMENDED BY THE BEAUTIFICATION COMMITTEE - *Laurie Rosenbaum, Committee Chair and Steve Smith, Director of Public Works/ Building Official*

XVIII. CONSIDERATION AND POSSIBLE ACTION ON APPROVING RESOLUTION NO. 03-24-2020B, A RESOLUTION BY THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE MAY 4, 2020 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2019 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL- *Karen Glynn, City Administrator*

XIX. DISCUSSION AND DIRECTION TO AMEND THE CITY’S ORDINANCE FOR FEES COLLECTED FOR THE VACANT PROPERTIES ORDINANCE - *Karen Glynn, City Administrator*

XX. CONSENT AGENDA

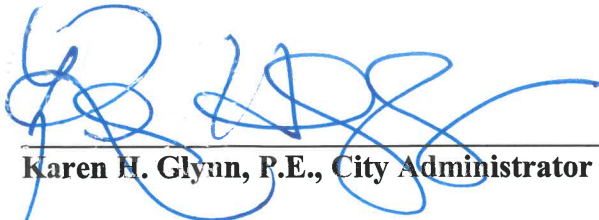
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the February 18, 2020 Regular Council Meeting
- B. RPS, Invoice No. 120189 in the amount of \$10,983.63 for professional services rendered from January 1, 2020 to January 31, 2020 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
- C. RPS, Invoice No. 120192 in the amount of \$149.28 for professional services rendered from January 1, 2020 to January 31, 2020 under on-call services for Site Development Review
- D. RPS, Invoice No. 120191 in the amount of \$14,623.42 for professional services rendered from January 1, 2020 to January 31, 2020 under on-call services for Model Updates, Drainage Committee Support, and Assistance with Water Line Installation
- E. Probstfeld & Associates, Invoice No. 60936 in the amount of \$875.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- F. T Construction, LLC Invoice No. 2019-004-5B in the amount of \$60,735.00 rendered in January to March 2020, for construction of the Blalock Lane Back Lot Drainage Improvements
- G. T Construction, LLC Invoice No. 2020-004-01 in the amount of \$18,725.00 rendered in January to February 2020, for the installation of three type “B” Inlets on Bunker Hill Road

XXI. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, by March 20, 2020 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.