



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 21, 2020 AT 5:30 P.M IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).**

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://zoom.us/j/96733836741>

Meeting ID: 967 3383 6741

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. FIRE COMMISSION LIAISON REPORT

- A. Update on Activities
- B. Financial Report/ Proposed 2021 Budget Process

V. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Financial Report/ Proposed 2021 Budget Process

VI. MAYOR'S REPORT

- A. Report on Activities and Upcoming Events

VII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Report on Planning and Zoning Commission Meeting
- C. Public Works Director - Report on Capital Projects

VIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 523, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE– *Mayor Robert P. Lord*

IX. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 524, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR COUNCILMEMBERS, POSITIONS 1, 2, AND 3 ELECTED; PROVIDING THAT THE NOVEMBER 3, 2020 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH - *Karen Glynn, City Administrator*

X. CONSIDERATION, DIRECTION, AND POSSIBLE ACTION ON A PROPOSED INTERLOCAL AGREEMENT WITH THE CITY OF HEDWIG VILLAGE, TEXAS FOR A JOINT PROJECT FOR THE INSTALLATION OF A CROSSWALK ON TAYLORCREST – *Steve Smith, Director of Public Works/Building Official*

- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-21-2020 A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, GRANTING A LIMITED WAIVER OF ENCROACHMENT FOR A PERMANENT STRUCTURE LOCATED ON LOT C OF SURREY LANE PLACE OUT OF LOT 4 ALBERT BEINHORN SUBDIVISION AN UNRECORDED SUBDIVISION IN THE JOHN D. TAYLOR SURVEY, A-72, AS RECORDED IN VOLUME 243, PAGE 70, OF THE MAP RECORDS OF HARRIS COUNTY, TEXAS, ALSO KNOWN AS 12019 SURREY LANE; AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT - *Steve Smith, Director of Public Works/ Building Official***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-21-B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DESIGNATING THE CITY'S TRAIL SYSTEM AS THE CITY'S DEDICATION AREA FOR THE DONATION OF TREES AND BENCHES AND NAMING THIS AREA AS THE "*ARBOR TRIBUTE WALK*" - *Steve Smith, Director of Public Works/ Building Official***
- XIII. CONSIDERATION AND POSSIBLE ACTION TO INCREASE THE CONTRACT AMOUNT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS INFRASTRUCTURE BY \$25,150 TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE WARRENTON, KILTS AND VALLEY STAR RECONSTRUCTION PROJECT, ADDITIONAL CHANGE ORDERS AND MATERIALS TESTING - *Steve Smith, Director of Public Works/ Building Official***
- XIV. CONSENT AGENDA**

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the March 24, 2020 Special City Council Meeting.
- B. January 2020 Financials
- C. February 2020 Financials
- D. AAA Asphalt Paving, Inc., Pay Request No. 9 in the amount of \$239,576.05 through February 29, 2020 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- E. AAA Asphalt Paving, Inc., Invoice No. 1514-5 in the amount of \$25,000.00 dated February 28, 2020 for Ditch Cleaning throughout the City of Bunker Hill Village
- F. AAA Asphalt Paving, Inc., Invoice No. 1514-6 in the amount of \$19,838.00 dated March 31, 2020 for Stoney Ridge Drainage Repair
- G. RPS, Invoice No. 220043 in the amount of \$8,302.25 for professional services rendered from February 1, 2020 to February 28, 2020 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
- H. RPS, Invoice No. 1119069 in the amount of \$730.40 for professional services rendered from November 2, 2019 to November 29, 2019 under on-call services for Site Development Review
- I. RPS, Invoice No. 220047 in the amount of \$746.40 for professional services rendered from February 1, 2020 to February 28, 2020 under on-call services for Site Development Review

- J. RPS, Invoice No. 220046 in the amount of \$7,190.29 for professional services rendered from February 1, 2020 to February 28, 2020 under on-call services for Model Updates, Drainage Committee Support, and Meetings
- K. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-07 for professional services rendered from February 1, 2020 to February 29, 2020 in the amount of \$14,239.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- L. T Construction, LLC, Invoice No. 2020-004-02 in the amount of \$13,235.00 dated March 24, 2020 for Liberty Bell Sanitary Sewer Repair
- M. Probstfeld & Associates, Invoice No. 60883 in the amount of \$455.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- N. Probstfeld & Associates, Invoice No. 60884 in the amount of \$305.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 60882 in the amount of \$460.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- P. Probstfeld & Associates, Invoice No. 60881 in the amount of \$300.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- Q. Probstfeld & Associates, Invoice No. 60880 in the amount of \$300.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- R. Probstfeld & Associates, Invoice No. 60924 in the amount of \$230.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- S. Probstfeld & Associates, Invoice No. 60923 in the amount of \$230.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- T. Probstfeld & Associates, Invoice No. 60994 in the amount of \$150.00 for professional services rendered in February 2020, for engineering services for drainage site development review
- U. Layne Christensen Company, Invoice No. 1769462 dated March 30, 2020 in the amount of \$113,840.00 for the Installation of Submersible Pumping Equipment at Water Well No. 3
- V. City of Piney Point Village, Texas, Payment Request made April 2020, in the amount of \$25,234.61 for the Memorial Drive Landscaping Improvements in accordance with the Interlocal Agreement
- W. City of Piney Point Village, Texas, Payment Request made April 2020, in the amount of \$8,555.00 for the Blalock Crosswalk Improvements in accordance with the Interlocal Agreement
- X. Servtech Electric Co, Invoice No. INV-6692 dated March 30, 2020 in the amount of \$3,600.00 for the Installation of a Temporary Fueling Station at City Hall
- Y. Harris Galveston Subsidence District Water Conservation Program, Fee No. HG-316813 in the amount of \$50,788.78 for participation in the regional watershed protection education program (Water Wise Program) for the 2019-2020 school year

XV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on April 17, 2020 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.