



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON MONDAY, FEBRUARY 22, 2021 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). Please note that attendance in person requires compliance with the COVID-19 guidelines which include wearing a mask, social distancing, and not entering the meeting if experiencing symptoms.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://zoom.us/j/97457577094?pwd=aTFETkRSejAreDlmMjhjUDE0TG5wdz09>

Meeting ID: 974 5757 7094

Passcode: 941708

**Dial by your location
+1 346 248 7799 US (Houston)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

III. WINTER STORM 2021 AND RECOVERY EFFORTS

A. Report on Activities

B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-544, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A STATE OF DISASTER DUE TO EXTENDED FREEZING WEATHER, POWER OUTAGES AND LACK OF WATER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

IV. POLICE COMMISSIONER REPORT

A. Update on Activities

B. Update on Annual Employee Benefits Contracts

C. Consideration and Possible Action Regarding Employee Insurance Coverage for the Time Period of April 1, 2021 through March 31, 2022, Contracting for Health, Vision, and Dental Insurance in Partnership with the Memorial Villages Police Department and the City of Piney Point Village, Texas

V. FIRE COMMISSION LIAISON REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21 - 543, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

B. Report on Activities and Upcoming Events

- Harris County Precinct 3 Goals and Projects
- Luncheons and Dinners
- State Reports on Weather and COVID 19 Vaccinations
- Other Reports

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

B. Public Works Director - Report on Capital Projects

C. Consideration and Possible Action to Approve Funding in the Amount Not to Exceed \$4,500.00 for the Installation of Security/Card Access for City Hall Front Door and Upgrade Current Keypad System

D. Consideration and Possible Action Consenting to the Payment of Reimbursable COVID 19 Expenses to the Memorial Villages Police Department in the amount of \$7,450.00 as submitted by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, Administered by Harris County

- VIII. CONSIDERATION AND POSSIBLE ACTION TO AWARD THE BID AND AUTHORIZE THE MAYOR TO EXECUTE CONTRACT DOCUMENTS BETWEEN THE CITY OF BUNKER HILL VILLAGE AND ALSAY INCORPORATED FOR THE DRILLING OF A NEW WATER WELL (NO. 5 - REPLACEMENT FOR WELL NO. 2) TO BE LOCATED AT BUNKER HILL ELEMENTARY SCHOOL AT A BASE BID OF \$2,301,390.00 -- Steve Smith, Director of Public Works/ Building Official**
- IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE FUNDING FOR A CHANGE ORDER TO THE CONTRACT BETWEEN SBISD AND DUROTECH IN AN AMOUNT NOT TO EXCEED \$75,799.00 FOR SITE WORK IN PREPARATION FOR THE CONSTRUCTION OF WATER WELL NO. 5 -- Steve Smith, Director of Public Works/ Building Official**
- X. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A CONTRACT WITH YARDWORKS FOR LANDSCAPE SERVICES INCLUDING RIGHT-OF-WAY MAINTENANCE, ESPLANADES, AND CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT FACILITIES FOR THE TIME FRAME APRIL 1, 2021 THROUGH MARCH 31, 2023 AT A BASE AMOUNT OF \$105,435.00 AND A NOT TO EXCEED AMOUNT OF \$30,000 FOR ADDITIONAL WORK/MOWINGS AS DEEMED NECESSARY- Steve Smith, Director of Public Works/ Building Official**
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION 02-22-2021A FOR A ONE-YEAR CONTRACT EXTENSION BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND BBVA COMPASS BANK TO SERVE AS THE CITY'S BANK DEPOSITORY FOR THE PERIOD OF MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 - Susan Grass, Finance Manager**
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION 02-22-2021B TO UTILIZE ALLEGIANCE BANK TO SERVE AS THE CITY'S SUPPLEMENTARY BANK DEPOSITORY FOR THE PERIOD OF MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 - Karen Glynn, City Administrator**
- XIII. REPORT ON FISCAL YEAR 2020 PRELIMINARY, UNAUDITED FINANCIAL YEAR END RESULTS AND CAPITAL IMPROVEMENT PROJECTS – Susan Grass, Finance Manager, Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official**
- XIV. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the January 19, 2021 Regular Council Meeting
- B. RPS, Invoice No. 1220012 in the amount of \$3,162.18 for professional services rendered from November 28, 2020 to December 31, 2020 under on-call services for miscellaneous services including Bunker Hill Elementary Detention, Drainage Issue on Kilts and Associated Assignments

- C. RPS, Invoice No. 1220013 in the amount of \$399.75 for professional services rendered from November 28, 2020 to December 31, 2020 under on-call services for Site Development Review
- D. Langford Engineering, Inc., Invoice No. 23851 in the amount of \$11,552.75 for professional services rendered through December 31, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5)
- E. Langford Engineering, Inc., Invoice No. 23852 in the amount of \$13,844.66 for professional services rendered through December 31, 2020 for Construction Services for the Taylorcrest Court Water Line
- F. Langford Engineering, Inc., Invoice No. 23853 in the amount of \$3,260.33 for professional services rendered through December 31, 2020 for Water Plant No. 2 Ground Storage Tank Recoating
- G. Langford Engineering, Inc., Invoice No. 23850 in the amount of \$1,169.13 for professional services rendered through December 31, 2020 for General Engineering Services including Water Well No. 1 consulting with NTS and pumping and Risk and Resilience Assessment
- H. Kimley-Horn and Associates, Inc., Invoice No. 067787100-1220 in the amount of \$2,075.00 for professional services through December 31, 2020 for Memorial Drive Tree Plantings and Memorial Drive at Plantation for Frostwood Elementary School and Controller Evaluation
- I. Probstfeld & Associates, Invoice No. 62567 in the amounts of \$380.00 for professional services rendered in December 2020 for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 62566 in the amounts of \$112.50 for professional services rendered in December 2020 for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 62568 in the amounts of \$460.00 for professional services rendered in December 2020 for engineering services for drainage site development review
- L. AAA Asphalt Paving, Inc., Invoice No. 1514-10 in the amount of \$16,125.61 dated January 28, 2021 for Reconstruction of the Right Turn Lane on Westbound Memorial Drive at Gessner Road
- M. AAA Asphalt Paving, Inc., Invoice No. 1514-11 in the amount of \$709.50 dated January 28, 2021 to Remove and Replace Curb on Patrick Court
- N. T. Construction, LLC, Invoice No. 2021-002-01 in the amount of \$5,960.40 for Sanitary Sewer Line and Concrete Replacement on Green Oaks
- O. Underground Construction Solutions, LLC, Invoice No. 127A dated January 27, 2021 in the amount of \$3,500.00 for Construction of Water Service Lead on Taylorcrest and Rain Hollow
- P. Harris Galveston Subsidence District Water Conservation Program, Fee No. HG-328790 in the amount of \$80,540.14 for participation in the regional watershed protection education program (Water Wise Program) for the 2020-2021 school year
- Q. Harris Galveston Subsidence District Water Conservation Program, Fee No. HG-329104 in the amount of \$19,724.86 for participation in the regional watershed protection education program (Water Wise Program) for the 2020-2021 school year

XV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on February 18, 2021 by 5:30 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.