



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 20, 2021 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City encourages members of the public to attend by video conference. If attending in person, masks are required.

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://zoom.us/j/98126929807?pwd=bDVXWEZGbzR3ODRJT0swOXRrWjBMQT09>

Meeting ID: 981 2692 9807

Passcode: 044885

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. LEGISLATIVE UPDATE - *State Representative Jim Murphy*

IV. RECOGNITIONS AND PROCLAMATIONS

*Recognition and Appreciation of Former City Administrator, Mr. David Eby
And Extending Sympathy to the Eby Family*

A Proclamation Naming Wednesday, April 21, 2021
"Administrative Professionals Day"

A Proclamation Naming April 2021
"Child Abuse Prevention Month"

V. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

VI. FIRE COMMISSION LIAISON REPORT

- A. Update on Activities
- B. Update on 2022 Annual Budget Process and Discussions

VII. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action Regarding the Proposed 2022 Memorial Villages Police Department Budget in the amount of \$6,299,250.00 with Bunker Hill Village's 2022 Assessment being \$2,099,750.00

VIII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 549, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- B. Report on Activities and Upcoming Events
 - COVID-19 Recovery and Weather Event Meetings
 - Harris County Park and Drainage Detention
 - Mayors' Meetings/Discussions
 - Villages Independence Festival Parade
 - High School Graduation Parades

C. CONSIDERATION AND ACTION TO AUTHORIZE THE MAYOR TO EXECUTE DOCUMENTS TO PARTICIPATE IN THE AMERICAN RESCUE PLAN (ARP)

D. Committee Reports/Updates

- Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
- Technology Committee – *Councilmember Eric Thode, Chair*
- Public Safety Committee – *Councilmember Keith Brown, Chair*
- Drainage Committee – *Jack Christiansen, Chair*

IX. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events:

- Report on Planning and Zoning Commission Meeting
- Report on Upcoming Zoning Board of Adjustment Meeting
- Report on Upcoming Meetings with SBISD School Board for Bunker Hill Elementary School Detention

B. Public Works Director - Report on Capital Projects

- Water Well No. 5
- City Hall Water Storage Tank
- Bunker Hill Elementary School Progress and Traffic Changes
- Plan for Damaged Landscaping on City Right of Way Side (Major Roadways) of Private Property as a Result of the Winter Storm

C. Update to the City's Emergency Operations Procedures

X. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE EXPENDITURE AND APPROVE CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$38,850.00 - *Steve Smith, Director of Public Works/ Building Official*

XI. CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION BY THE PLANNING AND ZONING COMMISSION TO APPROVE AN AMENDING PLAT, ADJOINING TWO ADJACENT LOTS LOCATED AT 78 AND 82 WILLIAMSBURG LANE - *Steve Smith, Director of Public Works/Building Official*

XII. CONSIDERATION AND POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF AND THE PLANNING AND ZONING COMMISSION TO REVIEW AND DEVELOP RECOMMENDATIONS FOR PROCESSING ADJOINING PLATS - *Steve Smith, Director of Public Works/Building Official*

XIII. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 550 AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 10 THROUGH 18 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR FISCAL YEAR 2020; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Manager*

XIV. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE FUNDING IN AN AMOUNT NOT TO EXCEED \$20,000.00 FOR ARCHITECTURAL SERVICES FOR THE PLANNING OF THE CITY'S PUBLIC WORKS

AND DISASTER OPERATIONS NEEDS - Steve Smith, Director of Public Works/Building Official

XV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the March 23, 2021 City Council Meeting.
- B. March 2021 Financials
- C. RPS, Invoice No. 321028 in the amount of \$3,498.84 for professional services rendered from February 27, 2021 to April 2, 2021 under on-call services for miscellaneous services including Preparation and Attending City Council and Drainage Committee Meetings, and Follow Up on Action Items
- D. RPS, Invoice No. 321027 in the amount of \$2,614.02 for professional services rendered from February 27, 2021 to April 2, 2021 under on-call services for Site Development Review
- E. Langford Engineering, Inc., Invoice No. 24000 in the amount of \$4,480.28 for professional services rendered through February 26, 2021 for General Engineering Services including Booster Pumps, Risk and Resilience Assessment, and Updates to Maps
- F. Langford Engineering, Inc., Invoice No. 24001 and 24002 in the amount of \$2,369.98 for professional services rendered through February 26, 2021 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5)
- G. Langford Engineering, Inc., Invoice No. 24003 in the amount of \$31.23 for professional services rendered through February 26, 2021 for Emergency Repair of Water Well No. 1
- H. Langford Engineering, Inc., Invoice No. 24004 in the amount of \$3,472.24 for professional services rendered through February 26, 2021 for Water Plant No. 2 Ground Storage Tank Recoating
- I. Probstfeld & Associates, Invoice No. 63108 in the amount of \$305.00 for professional services rendered in March 2021 for engineering services for drainage site development review
- J. Paradigm Traffic Systems, Inc., Invoice No. 28626 in the amount of \$5,780.00 for new traffic signal controllers for Gessner/Memorial and Plantation/Memorial Intersections

XVI. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on April 16, 2021 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.