



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 21, 2021, AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/81670621126?pwd=YWFzRHFZTms2WGtGRINWbDNEc25ldz09>

Meeting ID: 816 7062 1126

Passcode: 557927

Dial by your location

Meeting ID: 816 7062 1126

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PRESENTATION AND PUBLIC HEARINGS

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

A. PRESENTATION AND PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2022 AND THE PROPOSED 2021 TAX RATE TO SUPPORT THE BUDGET - Karen Glynn, City Administrator and Susan Grass, Finance Manager

B. ADOPTION OF BUDGET

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2022 PROPOSED BUDGET

Close the Public Hearing

CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 21-556 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2022, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

C ADOPTION TAX RATE

Open the Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2021 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2022 BUDGET

Close the Public Hearing

CONSIDERATION AND POSSIBLE ACTION OF THE 2021 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF \$0.227338/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2022 BUDGET

CONSIDERATION AND POSSIBLE ACTION OF THE 2021 PROPOSED DEBT SERVICE TAX RATE OF \$0.047662/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2022 DEBT OBLIGATION

CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 21-557 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2021 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH

D. ZONING AMENDMENT

PRESENTATION AND PUBLIC HEARING ON A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO AMEND APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS
– Steve Smith, Building Official/Director of Public Works

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO AMEND APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS

Close the Public Hearing

CONSIDERATION AND POSSIBLE ACTION, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION, TO APPROVE ORDINANCE NO. 21-558 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION OF ANY PROVISION HEREOF

WITH EACH DAY BEING A NEW VIOLATION; AND PROVIDING FOR SEVERABILITY.

V. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Report on Hurricane Nicholas

VI. FIRE COMMISSION LIAISON REPORT

- A. Update on Activities
- B. Report on Power Lines & Fires in Bunker Hill
- C. Progress on Renovation of Fire Station and Expected Completion Date

VII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 21-555, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- B. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2021 - 2022
- C. Report on Activities and Upcoming Events
 - Mayors Meeting
 - Deadline for Decision Regarding the Village Fire Department
 - Vaccine Availability

VIII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
 - Planning and Zoning Commission Meetings *August 24, 2021 and September 30, 2021* And Progress of Specific Use Permits
 - Update on Annual TML Conference – *October 6 – 8, 2021*
 - Upcoming City Hall “Open House” – *October 13, 2021*
 - Annual Villages Recycling Event – *October 23, 2021*
 - Holiday Event – *December 14, 2021*
 - Twinkle Light Parade – *December 16, 2021*
 - Bank Depository Bid Opening Results
 - Bunker Hill Elementary School and Detention Progress
 - Status and Use of Coronavirus Local Fiscal Recovery Funds
- B. Public Works Director - Report on Capital Projects
 - Water Well No. 5, Site Work, and Transmission Line
 - Status of Reimbursement for Repair/Replacement of Water Well No. 1
 - Northbound Bunker Hill Road Repairs
 - Update on Clean-up of Damaged Landscaping on Common Areas and City Right of Way Side (Major Roadways) of Private Property as a Result of the Winter Storm

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE INSTALLATION OF IMPROVEMENTS AT THE INTERSECTION OF BUNKER HILL ROAD AND TAYLORCREST - *Steve Smith, Director of Public Works/Building Official*

X. CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO APPROVE A FINAL PLAT FOR BUNKER HILL ELEMENTARY SCHOOL LOCATED AT 11950 TAYLORCREST ROAD - Steve Smith, Director of Public Works/Building Official

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ENGAGEMENT ADDENDUM #2, YEAR THREE OF A THREE YEAR ENGAGEMENT OPTION, WITH BELT HARRIS PECHACEK LLLP FOR FISCAL YEAR 2021 AUDIT SERVICES NOT TO EXCEED \$19,995.00 – Susan Grass, Finance Manager

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH PGAL FOR FINAL DESIGN OF THE CITY'S PUBLIC WORKS AND DISASTER OPERATIONS BUILDING IN AN AMOUNT NOT TO EXCEED \$100,000.00 – Steve Smith, Director of Public Works/Building Official

XIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. August 2021 Financials
- B. Minutes of the August 17, 2021, City Council Meeting
- C. Neil Technical Services, Corp., Invoice No. 103803 in the amount of \$830.00 for services rendered in through dated August 26, 2021 to repair valves at the City Hall Water Plant
- D. Neil Technical Services, Corp., Invoice No. 103804 in the amount of \$830.00 for services rendered in through dated August 26, 2021 to repair valves at the Taylorcrest Water Plant
- E. Neil Technical Services, Corp., Invoice No. 103031-3 in the amount of \$3,766.92 dated August 13, 2021 for the monthly rental fee (7/17/21-8/17/21) for a temporary generator at the Taylorcrest Water Plant.
- F. Hierholzer Engineering, Inc., Invoice No. 7448 in the amounts of \$815.32 for the City's Annual SCADA Care and License

XIV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, by September 17, 2021 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.