



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MARCH 8, 2022 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/83720989937?pwd=a1JDSGtuV3FEbzBEQnMzNWVMZlpPQT09>

Meeting ID: 837 2098 9937

Passcode: 862201

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 837 2098 9937

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

CLOSED EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE.

The Regular City Council Meeting will commence at 5:30 p.m. following the closed executive session:

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PROCLAMATION - *Eagle Scout Project*

V. CONSIDERATION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR FIRE AND EMERGENCY SERVICES BETWEEN THE CITIES OF BUNKER HILL VILLAGE, TEXAS, HILSHIRE VILLAGE, TEXAS, HEDWIG VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS AND THE VILLAGE FIRE DEPARTMENT DATED OCTOBER 2019 – *Robert Lord, Mayor*

VI. POLICE COMMISSIONER REPORT

- A. Consideration and Possible Action to Approve Resolution No. 03-08-2022 A of the City Council of the City of Bunker Hill Village, Texas, naming Carl Moerer to replace Jay Smyre as one of the City's two regular commissioners on the Board of Commissioners of the Memorial Villages Police Department
- B. Consideration and Possible action to authorize the Mayor to request that the City's Chairmanship of the Board of Commissioners of the Memorial Villages Police Department be delayed until 2023
- C. Update on Activities
- D. Update on 2023 Annual Budget Process and Preliminary Discussions

VII. FIRE COMMISSIONER REPORT

- A. Consideration and Possible Action to Approve Resolution No. 03-08-2022 B, A Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming Said City’s Commissioner and Alternate Commissioner on the Board of Commissioners of the Village Fire Department
- B. Update on Activities
- C. Update on 2023 Annual Budget Process and Preliminary Discussions

VIII. MAYOR’S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 22 - 571, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- B. Consideration and Possible Action Regarding Appointment of Mayor Pro-Tem to Complete the Term Vacated by Mayor Pro-Tem Jay Smyre
- C. Report on Activities and Upcoming Events
 - Birdies for Blue Golf Tournament
 - Community Conversation on Crime with the Memorial Village Mayors in March
 - West Houston Chamber of Commerce – Metro Government Affairs
 - State of the City – April Meeting
 - Other Updates

IX. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
 - Planning and Zoning Commission Meetings
 - Memorial Drive and Gessner Road Grant Application
 - Bunker Hill Elementary School Additional Detention
- B. Public Works Director - Report on Capital Projects
 - Chapel Belle and Tamerlaine Reconstruction
 - Water Well No. 5 Sitework and School Progress
 - Winshire Circle Drainage Concerns

X. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY’S BEAUTIFICATION COMMITTEE FOR FISCAL YEAR 2022 - Laurie Rosenbaum, Councilmember and Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH TX BBG CONSULTING, INC. FOR BUILDING PLAN REVIEW AND DEVELOPMENT SERVICES AT SET FEE AMOUNTS - Steve Smith, Director of Public Works/ Building Official

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH UNDERGROUND CONSTRUCTION SOLUTIONS FOR THE TAYLORCREST WATER TRANSMISSION MAIN CONSTRUCTION FROM WATER WELL NO. 5 TO THE TAYLORCREST WATER PLANT IN AN AMOUNT NOT TO EXCEED \$570,650.00 - Steve Smith, Director of Public Works/Building Official

XIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CURRENT CONTRACT WITH MCDONALD MUNICIPAL AND INDUSTRIAL FOR REVISIONS NECESSARY TO THE SITE DRAINAGE FOR WATER

WELL NO. 5 TO ACCOMMODATE THE ADDITIONAL CITY REQUESTED DETENTION PROJECT IN AN AMOUNT NOT TO EXCEED \$4,177.00 - Steve Smith, Director of Public Works/ Building Official

- XIV. REPORT ON THE 2021 PRELIMINARY, UNAUDITED FISCAL YEAR END RESULTS AND CAPITAL IMPROVEMENT PROJECTS – Susan Grass, Finance Director, Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official**
- XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-573 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 12 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2021; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Susan Grass, Finance Director**
- XVI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO PURCHASE VEHICLES FOR THE PUBLIC WORKS DEPARTMENT AS BUDGETED FOR 2022 - Steve Smith, Director of Public Works/ Building Official**
- *Four Passenger RTV*
 - *Mini Excavator*
- XVII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-572 AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR COUNCILMEMBERS, POSITIONS 1, 2, AND 3 ELECTED; PROVIDING THAT THE MAY 7, 2022 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH - Karen Glynn, City Administrator/Acting City Secretary**
- XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 03-08-2022 C, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PHARMACEUTICAL MANUFACTURER TEVA (“TEVA”), AS AN ADDITIONAL SETTLING PARTY WITHIN THE NATIONAL OPIOID SETTLEMENT PARTICIPATION PREVIOUSLY AUTHORIZED BY THE CITY – Loren Smith, City Attorney**
- XIX. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. December 2021 Financials
 - B. Minutes of the February 15, 2022 Regular Council Meeting
 - C. Langford Engineering, Inc., Invoice No. 24904 in the amount of \$171.02 for professional services rendered through January 28, 2022 for General Engineering Services

- D. Langford Engineering, Inc., Invoice No. 24903 in the amount of \$4,223.78 for professional services rendered through January 28, 2022 for Emergency Preparedness Plan
- E. Langford Engineering, Inc., Invoice No. 24900 in the amount of \$1,092.96 for professional services rendered through January 28, 2022 for Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising
- F. Langford Engineering, Inc., Invoice No. 24902 in the amount of \$4,927.15 for professional services rendered through January 28, 2022 for Risk and Resilience Assessment
- G. Langford Engineering, Inc., Invoice No. 24905 in the amount of \$423.91 for professional services rendered through January 28, 2022 for Taylorcrest Water Plan On Site Improvements for the Transmission Line and Water Well No. 5
- H. Langford Engineering, Inc., Invoice No. 24901 in the amount of \$21,155.33 for professional services rendered through January 28, 2022 for Engineering Services for the Design and Construction of the Transmission Line for Water Well No. 5
- I. PGAL, Invoice No. 10055173 and 10055174 in the amount of \$25,009.26 for professional services rendered from December 1, 2021 to December 31, 2021 for Municipal Facilities Schematic and Design Development and Reimbursables
- J. RPS, Invoice No. 122023 in the amount of \$1,871.25 for professional services rendered from January 1, 2022 to January 28, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- K. RPS, Invoice No. 122039 in the amount of \$1,744.92 for professional services rendered from January 1, 2022 to January 28, 2022 under on-call services for Miscellaneous Services including Winshire Circle and City Council Meeting
- L. RPS, Invoice No. 122025 in the amount of \$1,674.49 for professional services rendered from January 1, 2022 to January 28, 2022 under on-call services for Site Development Review for Drainage Impact
- M. RPS, Invoice No. 122026 in the amount of \$9,882.50 for professional services rendered from January 1, 2022 to January 28, 2022, under on-call services for Bunker Hill Detention Services
- N. S&G Engineering Consultants, L.L.C., Invoice No. 2 in the amount of \$8,000 for professional services rendered through February 3, 2022, under on-call services for Bunker Hill Detention Services
- O. Harris-Galveston Subsidence District, Fee No. 320193 in the amount of \$7,752.00 for Sponsorship of the Water Conservation Education Program (Water Wise Program) Sponsorship of Students
- P. Probstfeld & Associates, Invoice No. 64894 in the amount of \$230.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- Q. Probstfeld & Associates, Invoice No. 65017 in the amount of \$305.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- R. Probstfeld & Associates, Invoice No. 65016 in the amount of \$75.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- S. Probstfeld & Associates, Invoice No. 65015 in the amount of \$155.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- T. McDonald Municipal and Industrial, Monthly Pay Estimate No. 2 for work performed January 22, 2022 to January 31, 2022 in the amount of \$362,125.44 for Construction of Water Well No. 5 Site Improvements

XX. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on March 4, 2022 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.