



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: June 29, 2022

Agenda Item No: II

Subject/Proceeding: PROPOSED 2022 BUDGET

Exhibits: N/A

Clearance: Karen Glynn, City Administrator
Susan Grass, Finance Manager

Executive Summary

The City Staff recognize that the annual budget process is the single most important financial responsibility of a local government. In accordance with the Local Government Code, Chapter 102, Texas cities are required to file and adopt an annual budget. The Texas Tax Code and Senate Bill 2 require cities that levy a property tax to approve their budgets by September 30 or by the 60th day after the taxing unit receive the certified roll, whichever date is later regardless of the date their fiscal year starts. Senate Bill 2 also provided more requirements and direction.

Staff provided the assumptions and details for the proposed 2023 Budget and 2022 Tax Rate at the City Council Meeting and Workshop on Tuesday, June 21, 2022. The budget is based on these assumptions as directed by the Council and the City's 10 - year financial model that focuses on the rehabilitation and management of our public infrastructure including our water wells, water and wastewater lines as well as streets and drainage.

Assumptions were discussed at the June City Council Meeting as noted:

- Maintain the tax rate at \$0.275; Preliminary Tax Information from HCAD showed a 7.28% increase in values
- Public Safety increases are included as approved for the Village Fire (17%) and Memorial Villages Police Departments (9.92%)
- Wages for the General and Utility Funds include a cost of living adjust of 4% and a 4% merit pool increase
- The General Fund will exceed the policy of maintaining a 4% increase for M&O
- Utility Rates included in the proposed budget are based on a 6% increase for 2023.
- The General Fund will meet the policy of maintaining a 4% increase for M&O

General Fund Construction Priorities:

- Public Works & Disaster Operations Building 35% -
 - *Fund Escalating Costs – GMP approved June 21, 2022*
- Asphalt Overlay Projects - Strey, Taylorcrest, Knipp and
 - *Bunker Hill Road following construction of well and BHE*
- Gessner/Memorial Design – Grant submittal late summer 2022

Utility Fund Priorities:

- Public Works & Disaster Operations Building 65% -
 - *Fund Escalating Costs – GMP approved June 21, 2022*
- Gessner Water Line Design – *To be Constructed with Roadway*
 - *Grant submittal late summer 2022 (No grant funding for utilities)*
- Meter Replacement Project – Over 2 Years
- Televising Concrete Lines – *Bid Package Complete*
- Refocus on Water & Wastewater Rehab – *COVID/CARES Act*

Staff looks forward to sharing this presentation and discussion and receiving Council's direction to file the 2023 Budget in August.