

CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 21, 2023, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/85461701742?pwd=fz3M9BR0nW7FzUbAFY9NbW9R48cuT3.1>

Meeting ID: 854 6170 1742

Passcode: 706409

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

B. Consideration and Possible Action to Authorize Budget Amendment 2023-05 for an Intra-Budgetary Transfer for the Village Fire Department Related to Capital Expenditures, Personnel Expenditures, and Operational Expenditures as Recommended by the Fire Commission

C. Status of Special Audit

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Family Movie Night – *Friday, November 3, 2023*
- Holiday Reception Event – *Tuesday, December 12, 2023*
- Twinkle Light Parade – *Thursday, December 14, 2023*

B. Metro Multi-Cities Mayor Meeting

C. Various Villages Holiday Celebrations

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Utility Billing and Water Consumption
- Annual Villages Recycling Event – *Saturday, October 28, 2023*
- Planning and Zoning Commission Meeting – *Tuesday, November 28, 2023*
- City Hall Holiday Schedule

B. Director of Public Works Report

- Development Report
- Wastewater Televising
- RFQ for City Engineer Services
- Public Works and Disaster Operations Building

C. Finance Director Report

- Finance Audit Committee Meeting – *Monday, November 13, 2023*
- Interim Audit
- Investments and Opportunities

- VIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON BEAUTIFICATION COMMITTEE RESPONSIBILITIES AND LANDSCAPING CONTRACT REVIEW –**
Gerardo Barrera, City Administrator
- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A TERMINATION AND RELEASE OF CONTRACT WITH SWEEPING CORPORATION OF AMERICA, LLC FOR THE SANITARY SEWER CLEANING AND TELEVISIONING PROJECT –**
Gerardo Barrera, City Administrator
- X. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 11831 STUCKEY LANE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION –**
Elvin Hernandez, Director of Public Works
- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-21-2023A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY –**
Susan Engels, Finance Director
- XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO PROVIDE FOR MUNICIPAL ELECTION SERVICES –**
Gerardo Barrera, City Administrator
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2024 –**
Gerardo Barrera, City Administrator
- XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 11-21-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AS A SETTLEMENT CLASS MEMBER IN REFERENCE TO THE AQUEOUS FILM-FORMING FOAMS PRODUCTS LIABILITY LITIGATION; AND DIRECTING THE CITY ADMINISTRATOR TO PROVIDE NOTICE OF THE SAME –**
Gerardo Barrera, City Administrator and Loren Smith, City Attorney
- XV. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the October 17, 2023, City Council Meeting.
 - B. Minutes of the November 13, 2023, Finance Audit Committee Meeting.
 - C. October 2023 Financials.
 - D. CenterPoint Energy, Work Order No. 108993299 in the amount of \$643.00 for the removal of street lights on Memorial Drive in October 2023.
 - E. CenterPoint Energy, Work Order No. 108993431 in the amount of \$17,078.00 for the installation of street lights on Memorial Drive in October 2023.

- F. The Goodman Corporation, Invoice No. 7-2023-8 in the amount of \$1,085.00 for professional services rendered in July 2023 for the Memorial Drive and Gessner Road grant application.
- G. JLA Construction Solutions, Application for Payment No. 10 in the amount of \$69,350.00 for construction of the Public Works and Disaster Operations Building from August 1, 2023 to August 31, 2023.
- H. Yardworks, Invoice No. 33557 in the amount of \$4,144.00 for October 2023 Beautification Committee landscaping project at bench area across City Hall.
- I. Yardworks, Invoice No. 33558 in the amount of \$4,142.00 for October 2023 Beautification Committee landscaping project in the city right-of-way at Memorial Forest Club.
- J. Yardworks, Invoice No. 33559 in the amount of \$5,068.50 for October 2023 Beautification Committee landscaping project in the city right-of-way west of Paratus School.
- K. Yardworks, Invoice No. 33560 in the amount of \$11,835.00 for October 2023 Beautification Committee landscaping project at the intersection of Taylorcrest and Bunker Hill Road along fence line.
- L. Ratification of Harris County Interlocal Agreement to House Prisoners for the period of December 13, 2023 to December 12, 2024.
- M. Houston Community Newspapers and Media Group Contract for publishing notices and other matters as required by law for the period of January 1, 2024 to December 31, 2024 at set amounts.

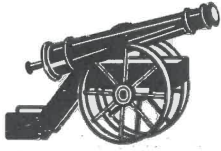
XVI. ADJOURN

**I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 17, 2023 by 12:00 p.m.
(SEAL)**



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	IV
Subject:	Memorial Villages Police Department Report
Exhibits:	Chief's Monthly Report – October 2023 Fire Department Assists 2023 Burglary Map 2023 Auto Burglary Map ALPR Map ALPR Recoveries Map & List ALPR Hits/Reads by Camera & Graphs 2023 Total Incidents to Date Officer Committed Time Report to Date
Funding:	N/A
Presenter(s):	Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

A. Update on Activities

Recommended Action

Staff recommends City Council receive the October 2023 Monthly Report.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

November 13, 2023

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: October 2023 Monthly Report

During the month of October, MVPD responded/handled a total of 5,196 calls/incidents. 3,836 House Watch checks were conducted. 573 traffic stops were initiated with 602 citations being issued for 1049 violations. (Note: 15 Assists in Hedwig, 130 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1598/20208	1265/16361	4	293/110/403	6@4:05
Piney Point:	1418/15874	1034/11774	5	174/139/313	7@3:57
Hunters Creek:	1997/22633	1536/17844	10	220/103/333	7@3:04
				Cites/Warn/Total	20@3:40

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	159	Ord. Violations:	14	Speeding:	108
Animal Calls:	17	Information:	24	Exp. Registration	281
ALPR Hits:	27	Suspicious Situations	95	No Ins	149
Assist Fire:	35	Loud Party	16	No License	122
Assist EMS:	29	Welfare Checks:	13	Stop Sign	18
				Fake Plate	12

*This month the department generated a total of 86 police reports.
BH-21 PP-26 HC-32 HOU-5, HED-1, SV-1*

Crimes Against of Persons (5)

Sexual Assault	1	Assault - Simple	2
Assault (DV)	1	Aggravated Assault	1

Crimes Against Property (10)

Credit Card Abuse	1	Fraud/ID	4
Burglary of a Motor Vehicle	2	Theft Misdemeanor	3

Petty/Quality of Life Crimes/Events (71)

ALPR Hits (valid)	3	DWI	6
Accidents	19	Poss of a DW	1
FSGI	1	Misc	22
Warrants	12	Towed Vehicles	7

Arrest Summary: Individuals Arrested (23)

Warrants	12	Felony	1
Class 3 Arrests	4	DWI	6

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,506,649	5,698,141	79.1%
• Operating Expense:	845,971	1,096,092	77.1 %
• Total M&O Expenditures:	5,352,620	6,794,233	78.8%
• Capital Expenses:	509,393	672,200	75.8%
• Net Expenses:	5,862,013	7,466,433	79.0%

Follow-up on Previous Month Items/Requests from Commission

- The department was able to procure the order of 3 marked dodge charger police vehicles. An expected delivery date of December was provided by the upfitter. VIN numbers were issued for the 3 Chevrolet Tahoe's which will fulfil our 2024 vehicle order. Those vehicles are expected to be in February 2024.

Personnel Changes/Issues/Updates

- Dispatcher Ms. Chideria Bowman started employment on October 31, 2023.
- Part time dispatcher Ms. Roxie Dodd submitted her letter of intent to retire effective 12/15/23. Ms. Dodd has been a part-time dispatcher for 4 years. Ms. Dodd is also a RAD instructor and would like to continue her RAD duties as a citizen volunteer.
- 3 officer candidates were tested and are currently in background phase for the current officer vacancy.

Major/Significant Events

- Sergeant Jarvis was involved in a police vehicle accident on October 17, 2023. The accident resulted in injuries to the other motorist. Sergeant Jarvis was administered all post-accident protocols. TML was notified and is working with the other party involved. The MVPD vehicle has been declared a total loss. We are awaiting a value determination from the adjuster.

Status Update on Major Projects

- Preliminary Bid/RFP work has been initiated on the 2024 capitol project of replacing the roof and HVAC system.
- A leak developed in the men's shower on the second floor. Due to the age of the water valves a full replacement will be required. The wall has been removed and new valves and fixtures are being installed.
- A review of 2024 anticipated contract renewals showed several significant projected increases. One of the larger increases centers on the I.T. contract with IOSO and is the result of the number of CPU's serviced by the vendor. A complete audit is underway of all equipment in an attempt to reduce the number of connected computers.

Community Projects

- Staff have conducted 3 morning community events during the month. A table with snacks and information was set up along regular walking routes in the villages and staff met with morning walkers and students.
- The MVPD and the Police Foundation sponsored a "Trunk or Treat" event on October 28, 2023, at the station. A haunted house was set up behind the station. The event was a tremendous success with over 4000 people in attendance.
- Community liaison officers and detectives met with scouts and a parent group at events held at Kinkaid School.

V-LINC new registrations in October +15

BH – 1623(+5)
PP – 1145 (+4)

HC – 1626 (+4)
Out of Area – 599 (+2)

October VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 12	3:49
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Fire – 1	3:11
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EMS – 11	4:00
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By Village

BH Fire – 0	0:00
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BH EMS – 5	4:48
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PP Fire – 0	0:00
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PP EMS – 5	3:32
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HC Fire -1	3:11
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HC EMS -1	3:24
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Combined VFD Events (Priority + Radio)

Total – 38	3:33
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Fire – 22	3:34
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EMS – 16	3:31
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Radio Call Events

Total – 26	3:23
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Fire- 21	3:35
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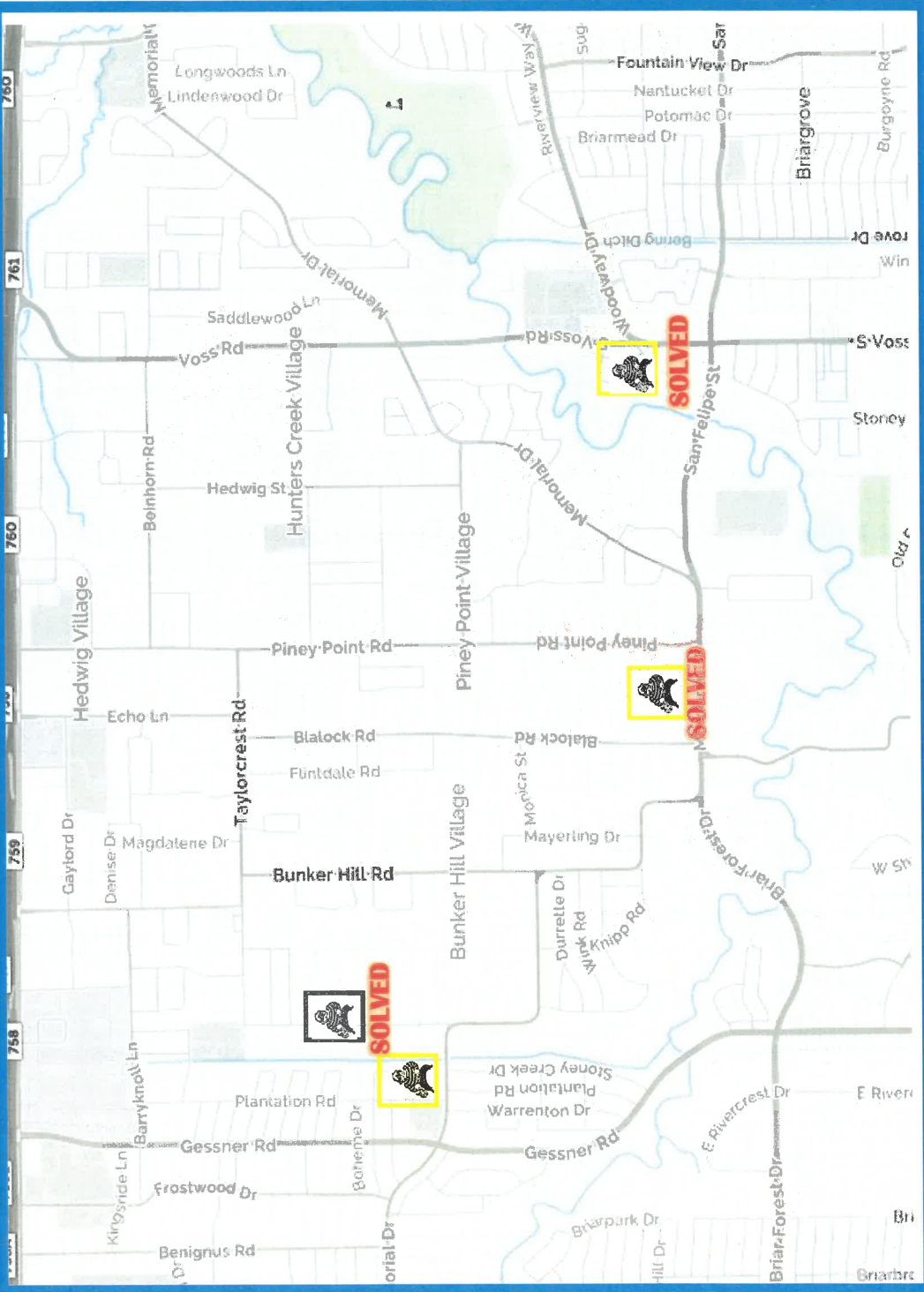
EMS- 5	2:37
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Radio Call Events by Village

BH – 4	3:44
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PP – 12	2:35
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HC – 10	4:00
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2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL

2023 Robberies

Address

MO



Daytime Burglary



Nighttime Burglary



Robbery

10/31/23

2023 Auto Burglary Map

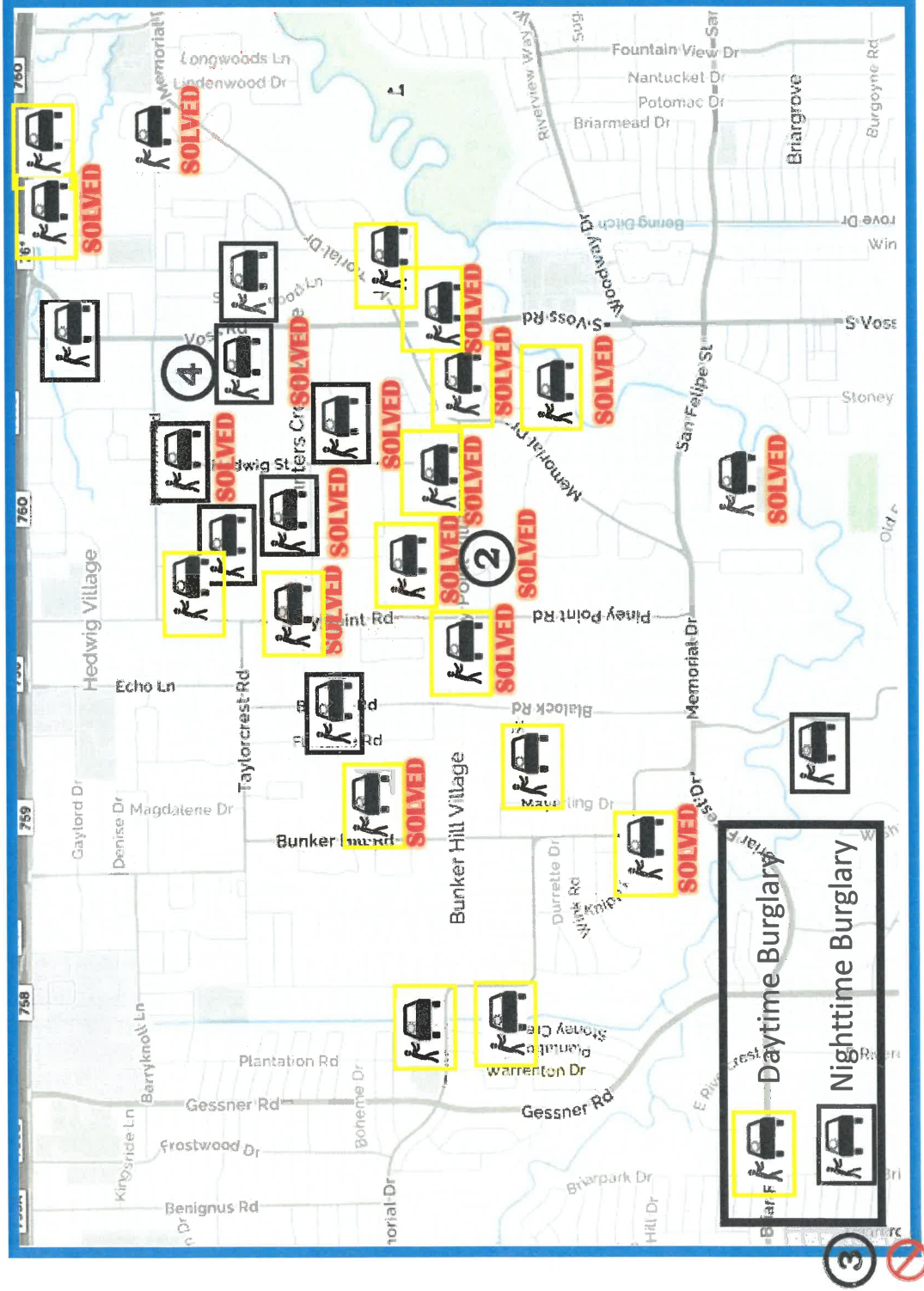
Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
10709 Memorial	Lock Punch
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL *
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
11750 Memorial	Window/Punch
12122 Memorial	UNK
10900 Wickline	Window/Punch
201 Kinkaid School Rd	UNL
825 Sadlewood	Lock Twist
106 Willowend	Window/Punch
10906 Wickline	Window/Punch
9 Tokeneke Trl	Window/Punch
11207 Tyne Ct	Window/Punch
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
11 Willowend	UNL/Contractor
505 Lanecrest	UNL
749 W Creekside	Unfounded
11302 Holidan Way	Unlocked
8429 Katy FWY	Window Punch

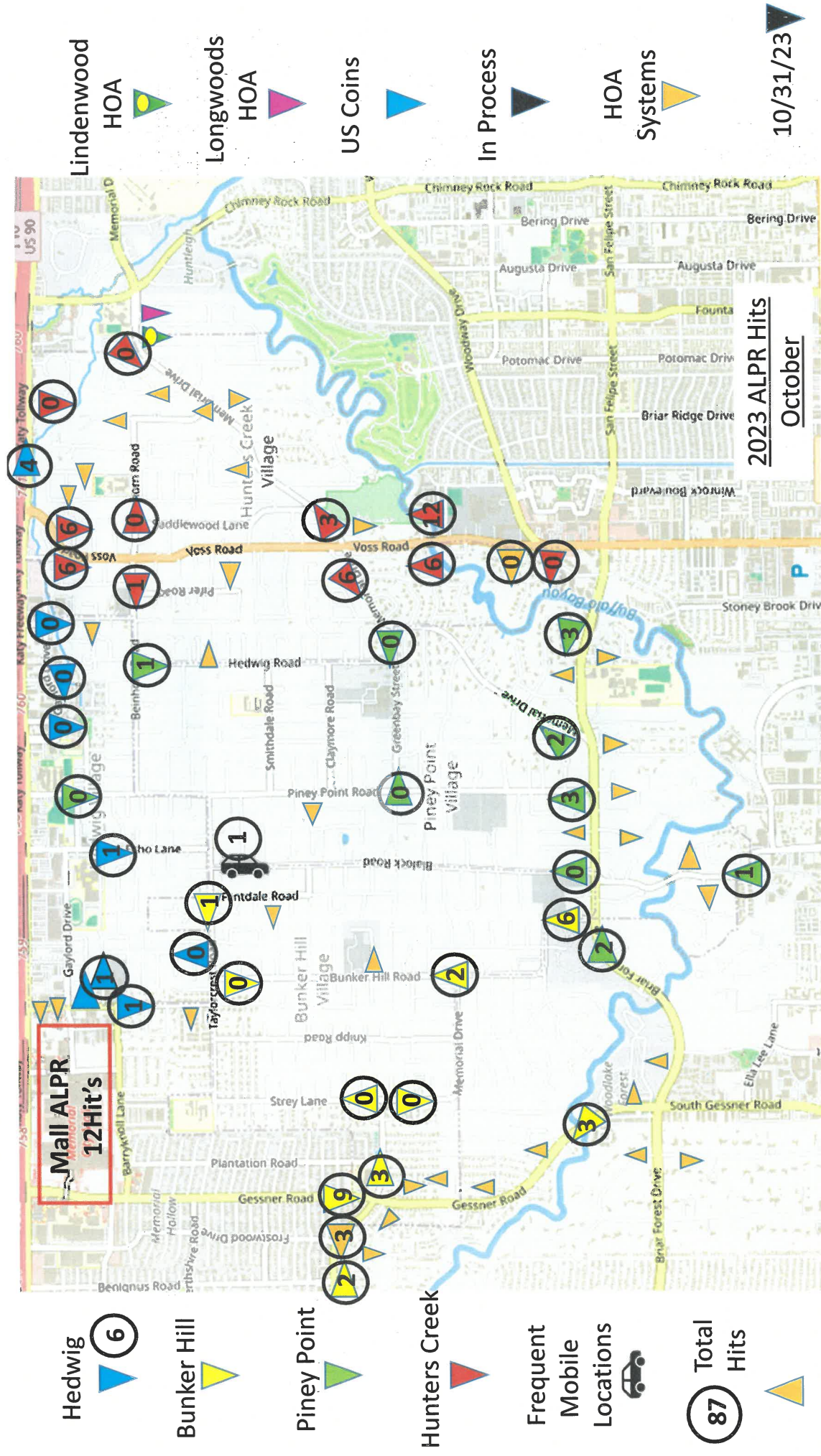


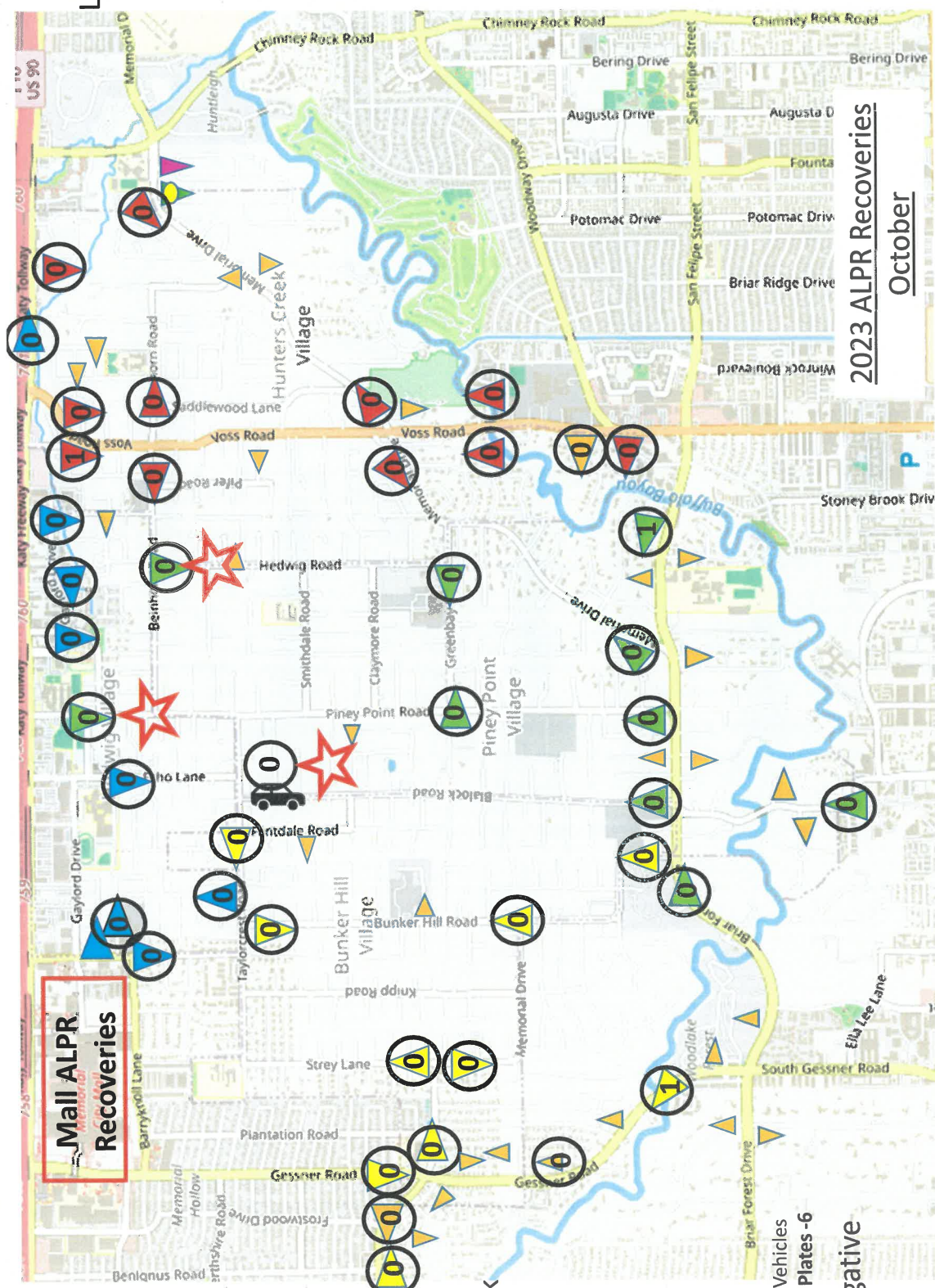
SOLVED
Blue Entry = Actual
Location Unknown
Underlined Contractor

Lock Punch

10/31/23







Mail ALPR Recoveries

2023 ALPR Recoveries
October

10/31/23

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent

Mobile

Locations



3 Recovered Vehicles
Recovered Plates -6

3 Investigative
Leads

Lindenwood
HOA



Longwoods
HOA



US Coins



In Process



HOA

Systems



ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMCO662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr
10	GLN0746	GMC Yukon	16	\$ 18,000.00		1-May
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May
13	PYY0493	Hyundai	7	\$ 18,000.00		19-May
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun
15	PXF8499	Dodge P/U	21	\$ 16,000.00		11-Jun
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun
18	3554581	Honda Acd	24	\$ 22,000.00	Fraud/fugitives	26-Jul
19	9PCYC	Olds	13	\$ 9,000.00	Fraud	5-Aug
20	HU5922	HYUN Vel	21	\$ 11,000.00		8-Aug
21	26D243A	Chev 1500	27	\$ 2,000.00		9-Aug
22	SDZ1804	Red VW	13	\$ 26,000.00	Auto Thieves	11-Aug
23	SFF3401	Grey VW	Woaks	\$ 30,000.00	Auto Thieves/Gang	11-Aug
24	4B7962F	Ford Foc	21	\$ 11,000.00	Fugitive/Drugs	23-Aug
25	AL38296	Uhual	23	\$ 32,000.00	Fraud	27-Aug
26	RXN1895	ChevTrax	2	\$ 14,000.00		23-Sep
27	TJG1131	Niss Alt	23	N/A	Repo	3-Oct
28	RLF3497	Ford Van	19	\$ 21,000.00	Fraud	16-Oct
29	LGB9296	ChevSonic	13	\$ 16,000.00	Burglary	18-Oct
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Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
SFG9342	1/12/2023	Owner	MWCRLN	8/15/2023	Owner
RDM8571	1/18/2023	Cited	GCD1760	8/16/2023	Cited
KKV5316	1/18/2023	Owner	4B7962F	8/25/2023	Cited
NDD9473	2/17/2023	Cited	PRW94419	9/5/2023	Cited
RMW2202	2/23/2023	Owner	TATDKAT	9/25/2023	Owner
RGB8499	2/24/2023	Owner	TJD4541	10/5/2023	Owner
RZX6901	3/8/2023	Arrested	598NMM	10/8/2023	Cited
OB1159K	4/18/2023	Cited	LGB9296	10/18/2023	Arrested
LLC9151	4/21/2023	Owner	906EVT	10/19/2023	Cited
NKH9972	5/17/2023	Owner	4B0100H	10/19/2023	Cited
2B0644F	5/18/2023	Cited	CDL2064	10/25/2023	Owner
SVH7417	5/20/2023	Owner			
PGN223	5/24/2023	Owner			
72054CO	5/25/2026	Cited			
HSL0283	6/2/2023	Owner			
RNT6220	6/22/2023	Cited			
2B3401K	6/23/2023	Cited			
SKY3033	7/2/2023	Owner			
3B9213E	7/20/2023	Victim/swap			
3M83862	8/5/2023	Stolen/Dupe			
SNZ9391	8/5/2023	Owner			
BS8K522	8/8/2023	Cited			

Firearm in vehicle
Temp Tag

Vehicle found to be Stolen

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN D91211	21	16-Aug	LFD4670	27
4-Feb	LJL2527	21	19-Aug	LYH5271	23
23-Apr	PZY1260	Hed	28-Aug	SNT0018	16
23-Apr	1BF9105	8	8-Sep	179ENU	8
3-Jun	MPR7295	1	10-Sep	3742X63	21
16-Jun	3364G79	19	15-Sep	SNT0018	22

Runaways
3/3/2023 RZY8999 21 Juvenile Runaway

16 of 25 involved in other crimes = 64%

HOT List Hits Other Agencies			
2/9/2023	98BGQN	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVM4611	13	Burglars
6-Jun		24	larceny
26-Jun	GBW3672	19	Forgery
22-Sep	TFG6407	27	Theft

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun
HHP9296	19	HPD	3-Sep
LIL8583	7	HPD*	24-Sep

* HPD never showed up to meet w/victim

Program Summary			
2023 Value	\$ 555,500.00	Recovered	29
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 5,557,601.00		261

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19
Hotlist	98BBGQN	9-Feb	#9	BMV	SLD2033	5/19/2023	23
BMV's	LGD4601	10-Feb	#19	BMV x2	BS8B122	6/1/2023	14
Missing Person	RZY8999	3-Mar	#8	BOHx2 eluding	SNX4159	6/7/2023	19
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023	19
Theft	692227C3	7-Mar	#19	BMV	SMY1888	8/9/2023	Woaks
Missing person	BZ92064	28-Mar	#21	Package Thefts	DGH5917	8/11/2023	19
Juggling	PYT9426	3/21/2023	#14	Missing Person	SLB6399	8/15/2023	7
BMV's	NDG7754	25-Mar	US Coins	Fraud	RZI4503	9/29/2023	13
Theft	RXR5074	7-Apr	#11	Fraud	RKS2748	9/27/2023	16
BMV's	HDN7572	17-Apr	#20	Mail Theft		10/18/2023	
BMV	SLD2033	21-Apr	#7	Food Theft		10/18/2023	
Poss Abduction*	Multi	28-Apr	#14	FSGI		10/25/2023	

* ALPR used to prove false report



October 2023

ALPR

REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2023 ALPR Data Report

Plate Reads Summary

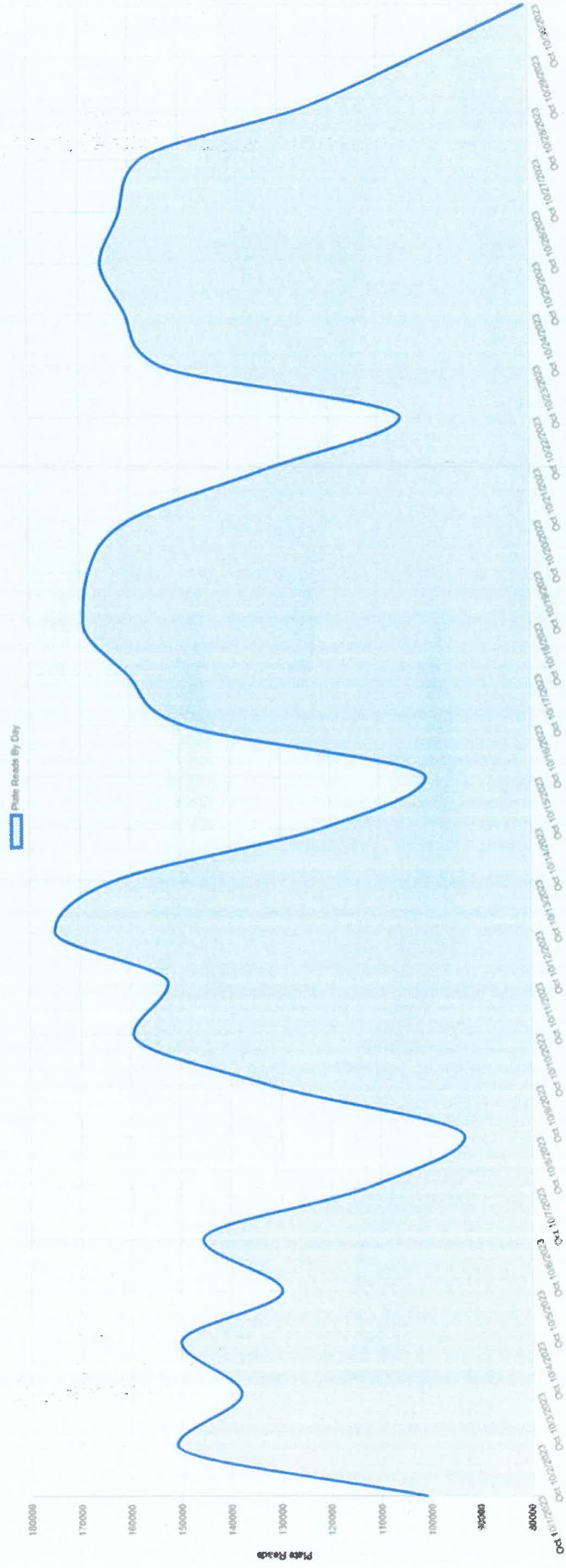
Total Plate Reads:
4,175,989

Download CSV

Oct 1 - Oct 30

Search

Devices (34)



Unique Plate Reads Summary

Total Unique Plate Reads:

555,624

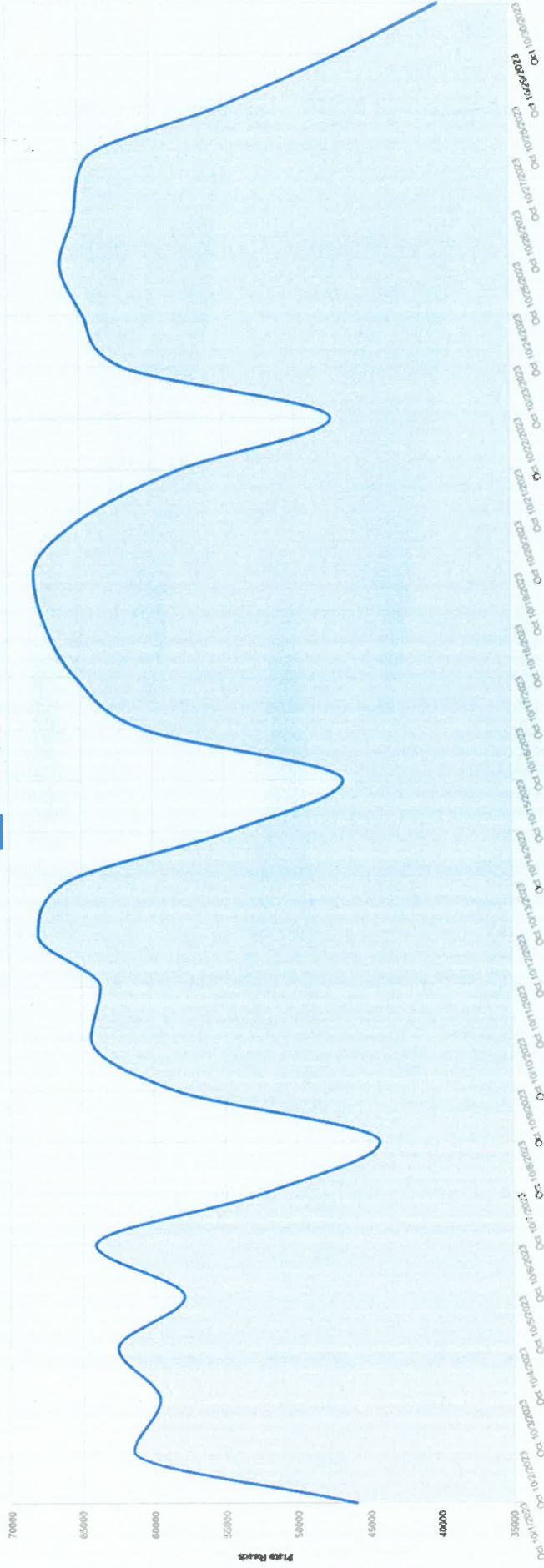
Download CSV

Oct 1 - Oct 30

Search

Devices (34)

Plate Reads By Day



All Categories

Hits Report

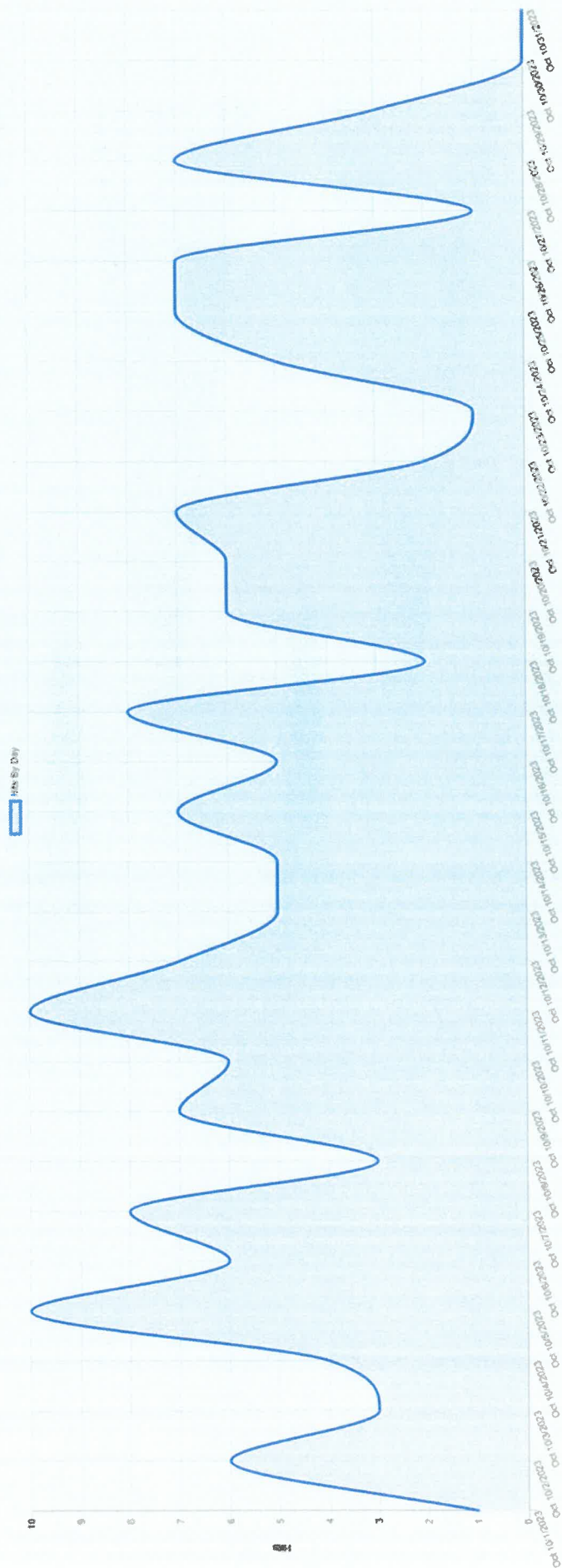
09/30/2023 To... 10/30/2023 Search

Select a date range up to 31 days

Download CSV

Topics (15) Devices (34)

Total Hits: 155



Top 7 Categories

Hits Report

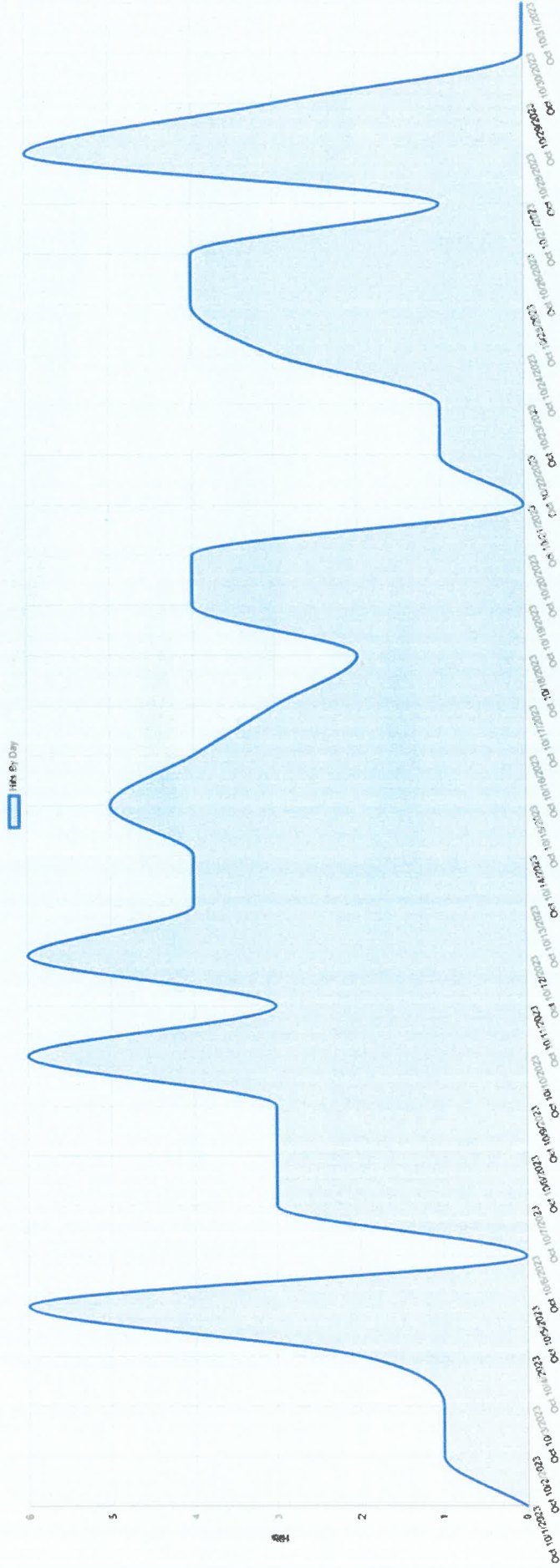
09/30/2023 To... 10/30/2023 Search

Select a date range up to 31 days

Download CSV

Topics (7) Devices (34)

Total Hits: 87



Sex Offenders

Hits Report

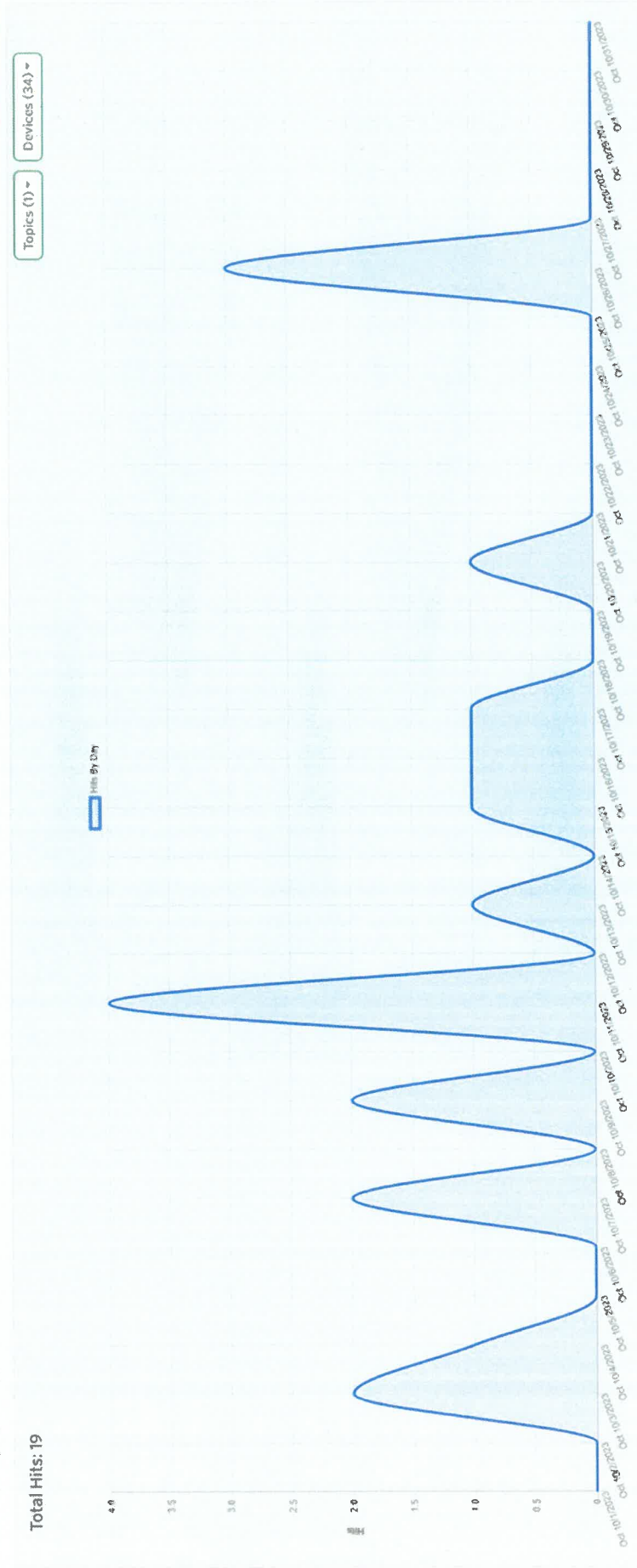
09/30/2023 To 10/30/2023 Search

Select a date range up to 31 days

Total Hits: 19

Topics (1) Devices (34)

Download CSV



Summary Report

Insights Dashboard

Plate Reads

4,176,567

View Details

Searches

566

View Details

Hot List Hits

155

View Details

Device Sharing

Shared with
Louisville TX PD,
Sansom Park TX PD,
and 318 others

Access Levels
Search

Hotlist Tool Access

Device Status

← Previous Device

34 / 34
Devices Online

Device Name
#01 Inbound, Riverview Way, EB

Battery

Latency

Next Device →

#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Gessner	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 NO ALPR - Future Location	#17 Memorial W/B at Voss	#31 Memorial E/B at Tealwood (new)
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 Strey N/B at Memorial
#6 Taylorcrest W/B at Flintdale	#20 S/B Voss at Old Voss Ln 2	Private Systems monitored by MVPD
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 N/B Bunker Hill at Memorial	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 Gessner N/B at Bayou	#27 Mobile Unit #181	Kensington NA
#14 Beinhorn W/B at Pipher	#28 Mobile Speed Trailer/Station	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems



Hits/Reads By Camera

1 9/238,102
2 3/167,363
3 See #31
4 3/195,592
5 0/88,075
6 1/70,574
7 6/141,685
8 1/266,452
9 1/91,229
10 2/100,434
11 0/23,223
12 0/213,636
13 3/270,700
14 1/99,977
15 0/6,715
16 0/63,798

17 6/103,668
18 1/122,813
19 6/165,079
20 6/181,801
21 12/324,837
22 6/386,793
23 3/286,466
24 3/157,425
25 2/32,671
26 1/53,237
27 1/33,642
28 0/275*
29 0/6,359
30 0/70,457
31 2/147,298
32 0/51,495
33 0/10,197
34 0/5,363

Total Reads – 4,175,989

Unique Reads – 555,624

Hits- 155

7 Top Hit 87

- Hotlist - 3
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries -

October 2023

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8	2522	1300	909	926	515	1504	1090
March	2	11	50	63	15	4025	1881	1487	1426	973	1930	1090
April	2	10	30	42	8	2966	1574	1198	966	572	1590	1195
May	1	19	61	82	21	3873	1747	1315	1466	1062	1936	1496
June	1	16	93	110	20	7148	2930	2559	2267	1818	3179	2765
July	2	14	89	105	14	9163	3323	3003	2889	2499	4109	3655
August	0	17	77	94	17	5804	2468	2086	1851	1426	2766	2291
September	0	12	56	68	10	4503	2031	1640	1633	1264	2049	1596
October	5	10	71	86	23	3836	1598	1265	1418	1034	1997	1536
November												
December												
Total	16	150	608	775	147	46486	20208	16361	15874	11774	22633	17844

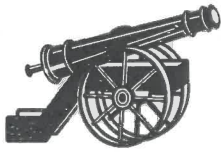
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2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37	23:32:55			3	38
BAKER, BRIAN C	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00	0:25:15				11
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03	15:53:45			3	
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05	22:32:10			5	19
BOGGUS, LARRY	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29	2:36:07				
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	14:03:26	16:26:12			2	16
BYRD, Rachied									25:56:26	44:10:21			11	59
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01	21:07:21			1	21
CERNY, BLAIR C.	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49	7:24:04			2	
ECKERFIELD, Dillon	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00	22:12:03			4	25
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01	17:36:23			3	16
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04	27:37:44			3	32
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59	13:01:11			1	8
JONES, ERIC	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15	0:00:22			2	2
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27	21:19:33			3	7
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47	36:11:04			6	55
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42					
MICELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29	12:41:17			1	22
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27	19:03:53			3	22
OWENS, LANE	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22	0:14:28				
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25	22:20:00			10	102
RODRIGUEZ, CHRISTOPHER	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29	3:28:39			1	
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41	23:20:02			2	33
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29	5:40:19				
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30	20:06:35			2	14
SCHULTZ, RAYMOND	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22	0:02:48				
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14	8:55:44			5	36
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10	6:00:19				10
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01	18:32:56			5	14
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15							
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02	23:35:01			2	14
VASQUEZ, MONICA	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55	0:09:45				
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02	26:11:56			8	26
WILLIFORD, Adam	17:44:28											Total	86	602
* = Admin														

Dispatch Committed Time													Totals
911 Phone Calls	385	377	460	UNV	UNV	383	278	214	264	268			2629
3700 Phone Calls	2469	2015	2558	UNV	UNV	2519	2018	2213	2049	2525			18366
DP General Phone Calls*	53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24	84:50:03			
Radio Transmissions						10498	8985	9428	12234	9621			

* This is the minimal time as all internal calls route through the 3700 number.



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	V
Subject:	Village Fire Department Report
Exhibits:	Budget Amendment 2023-05 Project 2023 Intra Budgetary Transfers
Funding:	N/A
Presenter(s):	Chief Miller Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Budget Amendment 2023-05 – Intra-Budgetary Transfer for the Village Fire Department Related to Capital Expenditures, Personnel Expenditures, and Operational Expenditures as Recommended by the Fire Commission

At the November 7, 2023 Fire Commission special meeting, the Fire Commission unanimously approved intra-budgetary transfers in the amount of \$146,651.00 for Capital Expenditures, Personnel Expenditures, and Operational Expenditures. Formal approval is required by the Villages. This will not result in additional assessments in 2023 for the City. Therefore, a budget amendment is not required.

Recommended Action

Staff recommends City Council take the following actions:

- A. Receive the Monthly Report.
- B. Approve an intra-budgetary transfer for the Village Fire Department as recommended by the Fire Commission.

TO: Wendy Baimbridge, City of Hedwig Village
Gerardo Barrera, City of Bunker Hill Village
Bobby Pennington, City of Piney Point Village
John McDonald, City of Spring Valley Village
Tom Fullen, City of Hunters Creek Village
Cassie Stephens, City of Hilshire Village

CC: Village Fire Department Commissioner and Alternates

From: Marlo Longoria

Date: November 8, 2023

Re: 2023-05 Budget Amendment

During a special fire commission board meeting on November 7, 2023, the Village Fire Department Board of Commissioners unanimously approved the intra-budgetary transfers listed below and request a budget amendment 2023-05 of \$146,651 to be considered at your next council meeting. The 2023 budget has a projected overall surplus of \$137,966.39 with the proposed amendment.

The surplus was calculated by the category balance for capital expenditure of \$16,777.66, personnel expenditure of \$73,646.64, operational expenditure of \$35,365.74, and additional income of projected YE interest of \$12,176.35. The excess in various areas relieves the deficit of \$146,651 in other areas of the budget. All items listed below will **NOT** result in additional assessments in 2023, it only identifies the projected line items that are being adjusted for 2023.

Please place this budget amendment on your agenda for consideration and advise us on your council's action in writing.

Thank you,

Marlo Longoria

Enclosed- Proposed 2023-05 Amendment

Budget Line-Item Increases

Capital Expenditures: (Possible Insurance Reimbursement)

Protective Gear: \$125,000 to \$140,810

This is the gear that was damaged during an HFD chemical fire. Houston is seeking reimbursement from the building owner but will not be remedied soon. We have filed a claim with our insurance. Total claim filed \$18,722.79.

Total transferred:

\$15,810

Total Capital Expenditure Increase: \$15,810

Personnel Expenditures:

Salaries Overtime: \$504,000 to \$560,817

Two employees are out on injury. Adjustments to time off have been made that should keep us within budget. Also increased to address any unforeseen circumstances.

Total transferred:

\$56,817

Disability Insurance: \$26,432 to \$33,000

This is the latest projection LTD tied to salaries to true up the line item.

Total transferred:

\$6,568

Retirement: \$ 372,991 to \$373,951

This is the latest projection tied to salaries, 457, OT, and cert pay. Adjusting to true up line item.

Total transferred:

\$960

Unemployment claim: \$0.00 to \$10,000

Unemployment taxes and fees for terminated employees.

Total transferred:

\$10,000

Total Personnel Expenditure Increase: \$74,345

Operational Expenditures:

Gas & Oil: \$55,000 to \$84,514

Overage is dependent on fuel inventory at the year-end and cities' payment of invoices.

Total transferred:

\$29,514

Insurance-Casualty: \$67,576 to \$94,558

1st Quarter insurance policy for 2023-2024 \$20,073

Fuel Insurance policy and increased prem. \$3,673

Increased agreed value \$3,876.

Total transferred:

\$26,982

Total Operations Expenditures Increase: \$56,496

Total Budget Line-Item Increase: \$146,651

Budget Line-Item Decreases

Personnel Expenditures:

Salaries: \$5,093,944 to \$5,041,944

To end of year including hiring 1 person on 12/1/2023 gives a surplus on this 52,932.02.

Total transferred:

\$52,000

Hospitalization: \$1,120,284 to \$1,040,284

To end-of-year projection of surplus in line item \$83,868.81

Total transferred:

\$80,000

Total Personnel Expenditures Decrease: \$132,000

Operational Expenditures:

Public Utilities: \$75,000 to \$60,349

To the end of the year with a surplus of \$14,651

Total transferred:

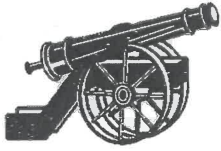
\$14,651

Total Operations Expenditures Decrease: \$14,651

Total Budget Line-Item Decrease: \$146,651

****All end-of-year amounts are projected at an estimated rounded cost****

Projected '2023 Intra Budgetary Transfers (Commission Approved 11/7/2023)						
Village Fire Department	Projected Actual 2023 Expenditures	Commission		2023-05 Plus/(Minus)	2023 Transfer Made	Adjusted 2023 Budget
		Approved Budget 2023	Approved Amendment 2023-05			
CAPITAL EXPENDITURES						
Contingency-Physical Plant	200,000.00	200,000.00	200,000.00	0.00	0.00	200,000.00
Misc Tools & Equip./Hose	52,193.16	60,000.00	60,000.00	7,806.84	0.00	60,000.00
Protective Gear	140,809.12	125,000.00	140,810.00	0.88	15,810.00	140,810.88
SCBA	5,264.00	7,000.00	7,000.00	1,736.00	0.00	7,000.00
Comm./Computer Purchases & Radio Purchase	92,766.06	100,000.00	100,000.00	7,233.94	0.00	100,000.00
	491,032.34	492,000.00	507,810.00	16,777.66	15,810.00	507,810.88
PERSONNEL EXPENDITURES						
Salaries	5,041,008.82	5,093,943.84	5,041,943.84	935.02	52,000.00	5,041,943.84
Salaries-O/T	539,829.81	504,000.00	560,817.00	20,987.19	56,817.00	560,817.00
457 Plan	101,091.23	101,091.23	101,091.23	0.00	0.00	101,091.23
Pref Certification	57,000.00	57,000.00	57,000.00	0.00	0.00	57,000.00
FICA Tax	380,000.00	412,810.39	412,810.39	32,810.39	0.00	412,810.39
Disability Insurance	29,680.55	26,432.00	33,000.00	3,319.45	6,568.00	33,000.00
Employee Retirement	371,882.65	372,991.07	373,951.07	2,068.42	960.00	373,951.07
Hospitalization Ins.	1,036,603.38	1,120,284.00	1,040,284.00	3,680.62	80,000.00	1,040,284.00
Meal Allowances	40,000.00	40,000.00	40,000.00	0.00	0.00	40,000.00
Workers Compensation	58,357.68	66,964.00	66,964.00	8,606.32	0.00	66,964.00
unemployment claim	8,760.77	0.00	10,000.00	1,239.23	10,000.00	10,000.00
	7,664,215	7,795,517	7,737,862	73,646.64	57,655.00	7,737,862
OPERATIONAL EXPENDITURES						
Ambulance Med. Sup.	62,000.00	62,000.00	62,000.00	0.00	0.00	62,000.00
Bldg. Supplies/Maint.	36,780.76	45,000.00	45,000.00	8,219.24	0.00	45,000.00
Emergency Contingency	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
Dues/Subscrip./Manuals	4,426.68	6,500.00	6,500.00	2,073.32	0.00	6,500.00
Fire Prevent./Relations	8,953.48	10,000.00	10,000.00	1,046.52	0.00	10,000.00
Gas & Oil	84,514.00	55,000.00	84,514.00	0.00	29,514.00	84,514.00
Insurance-Casualty	94,558.00	67,576.00	94,558.00	0.00	26,982.00	94,558.00
Maint of Equipment	280,589.45	285,272.00	285,272.00	4,682.55	0.00	285,272.00
Maint of Equipment	3,080.31					
Maint.-Chief's Truck	21,083.96					
Maint.-Fire Marshall's Car	10,146.80					
Maint.-Pumper (E1)	19,628.90					
Maint.-Utility Vehicle	7,251.77					
Maint.-Ladder (L1)	57,985.60					
Maint.-Ambulance (Medic 1)	4,931.51					
Maint.-Ambulance (Medic 2)	25,253.84					
Maint.-Other	64,838.08					
Maint.-Contracts	46,853.06					
Maint.-Pumper (E2) 2000	15,000.00					
Maint.-Ambulance (Medic 3)	4,535.62					
Miscellaneous	4,248.14	6,200.00	6,200.00	1,951.86	0.00	6,200.00
Legal Notices & Advert.	994.22					
Licenses and Permits	36.91					
Miscellaneous Exp.	3,217.01					
Office Expenses	130,400.00	130,400.00	130,400.00	0.00	0.00	130,400.00
Postage/Printing/Stationery	0					
Office Supplies	3,287.00					
Postage & Freight	300.86					
Printing	399.26					
Maint. Contracts-Office Equip	79,404.62					
Coffee Bar & Refreshments	5,457.42					
Postage Meter Rental	969.41					
Sprinkler Repair Expenses	0.00					
Office Equipment	30,202.10					
Other Office Expenses	9,650.64					
Bank Service Charges	728.69					
Prof. Services	172,000.00	173,650.00	173,650.00	1,650.00	0.00	173,650.00
Public Utilities	60,349.00	75,000.00	60,349.00	0.00	14,651.00	60,349.00
Rent	10.00	10.00	10.00	0.00	0.00	10.00
State Cert. Fees	1,616.36	6,000.00	6,000.00	4,383.64	0.00	6,000.00
Training Programs	45,641.38	47,000.00	47,000.00	1,358.62	0.00	47,000.00
Training Programs	7,735.23					
Conventions	700.00					
Other Training Expenses	2,000.00					
Tech Seminars-Off Premises	4,400.00					
Training Exams	12,047.26					
Training Sup/Fees-On Premises	9,759.27					
Out-of-Town Expenses	8,999.62					
Uniforms	15,000.00	15,000.00	15,000.00	0.00	0.00	15,000.00
CPR Training Fees & Expenses		0.00	0.00	0.00		0.00
	1,001,087.26	994,608	1,036,453	35,365.74	41,845.00	1,036,453.00
	9,156,334.49	9,282,124.53	9,282,124.53	125,790.04	0.00	9,282,125.41
				0.00		
				0.00		
Projected Interest		125,790.04		12,176.35		
Projected EOY as of 10-2023 Ending Fund Balance 2023				\$ 137,966.39		



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date: November 21, 2023
Agenda Item: VI
Subject: Mayor's Report
Exhibits: N/A
Funding: N/A
Presenter(s): Mayor Robert P. Lord

Executive Summary

The Mayor's Report will include the following:

- A. Report on Activities and Upcoming Events
 - Family Movie Night – *Friday, November 3, 2023*
 - Holiday Reception Event – *Tuesday, December 12, 2023*
 - Twinkle Light Parade – *Thursday, December 14, 2023*
- B. Metro Multi-Cities Mayor Meeting
- C. Various Villages Holiday Celebrations

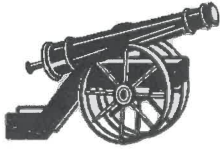
Recommended Action

Staff recommends that City Council receive the Mayor's Report.

2023 DEVELOPMENT REPORT

Month	Pre-Development Meetings	Permits Issued (excludes new construction, add, remodel)	New Residential	Residential Addition	Residential Remodel	BHV Inspections Performed (includes re-inspections)	VFD Inspections	Total Permits Issued (monthly)
January	12	86	2	1	1	235	Unavailable	90
February	10	154	3	0	3	292	Unavailable	160
March	14	130	2	1	4	335	Unavailable	137
April	7	76	0	0	3	214	Unavailable	79
May	11	96	0	1	4	277	Unavailable	101
June	9	132	2	0	3	240	Unavailable	137
July	12	78	0	1	1	295	4	80
August	11	155	3	3	4	358	5	165
September	14	65	1	1	1	324	3	68
October	16	122	1	0	3	336	4	126
November								
December								

YTD Total	116	1094	14	8	27	2906	16	
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AGENDA REQUEST

City of Bunker Hill Village

City Council

Agenda Date:	November 21, 2023
Agenda Item:	VIII
Subject:	Beautification Committee Responsibilities and Landscaping Contract Review
Exhibits:	Landscaping Services & Locations Map
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Throughout the year, the Beautification Committee identifies projects for landscape enhancements around the City funded through annual appropriations made by Council during the Annual Budget process. Upon completion of the new projects, the on-going maintenance costs is absorbed through the annual landscaping budget. At the request of the Mayor, staff is requesting additional feedback, direction and review of Beautification Committee responsibilities and take any desired action.

In 2021, the City contracted with Yardworks, Inc. for landscaping services for the contract period beginning April 1, 2021 and ending March 31, 2023. The existing contract included the option for two (2) - one year extensions. The first extension was approved by Council for the period of March 31, 2023 – April 1, 2024. The City has the option to either award the second extension, or solicit new proposals for all landscaping work. Staff is requesting feedback and additional direction from Council on this item.

The contract maintains six areas based on specific landscape services:

- Area 1 – Landscaped Esplanades at Strey, Briar Forest and Bunker Hill Rd
- Area 2 – Irrigated Esplanades and Trails
- Area 3 – City Facilities (City Hall, MVPD, Water Well sites)
- Area 4 – Seasonal Plantings and Associated Maintenance
- Area 5 – Hike and Bike Trails and City Rights-of-Way (not irrigated)
- Area 6 – Ditch Right of Way (ROW) Maintenance

Recommended Action

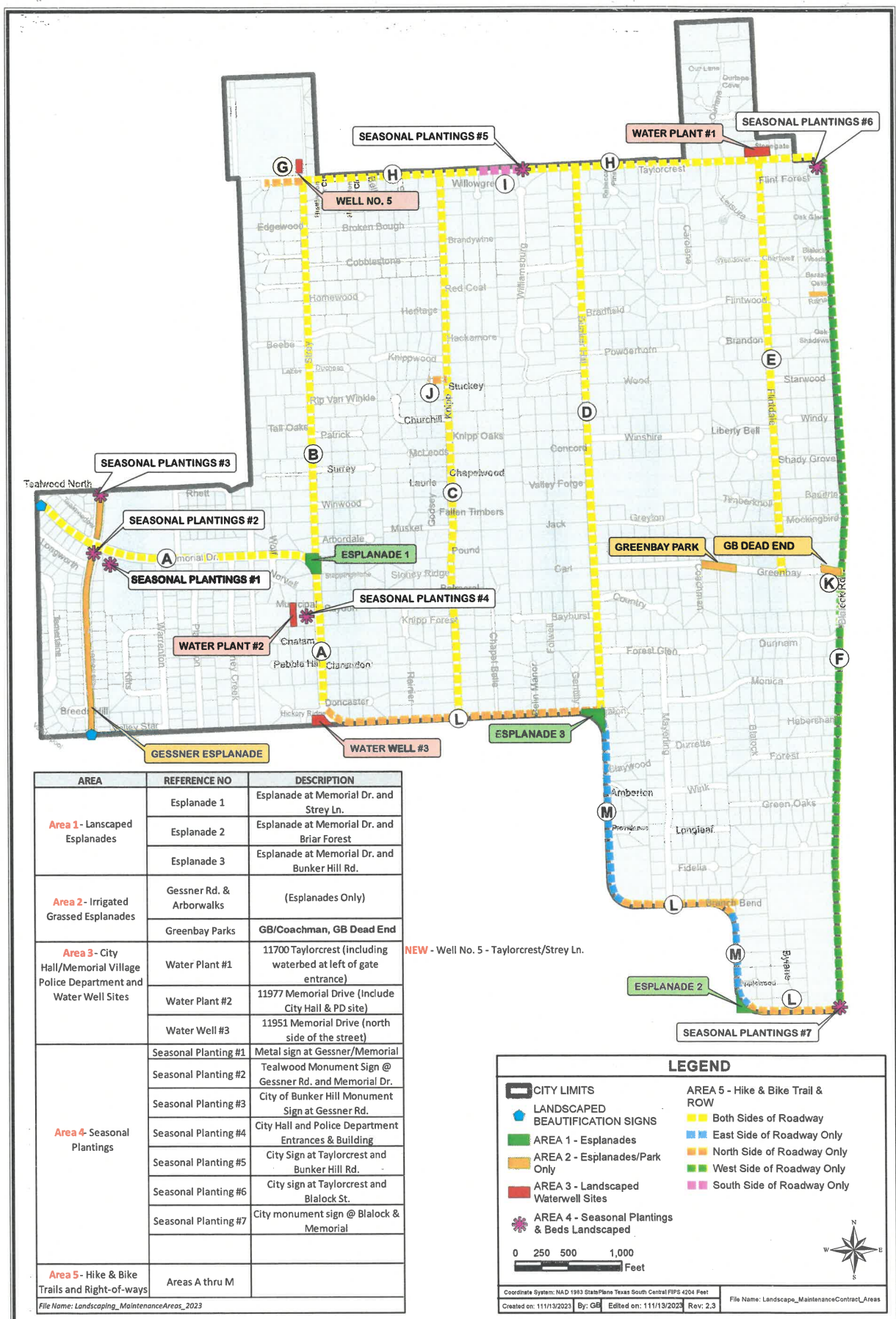
Staff requests feedback and direction from the City Council.

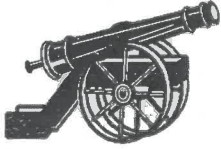


City of Bunker Hill, TX

11977 Memorial Drive, Houston, TX 77024 Phone: (713) 467-9762 www.bunkerhilltx.gov

LANDSCAPING SERVICES & LOCATIONS





AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	IX
Subject:	Sanitary Sewer Cleaning and Televising Project Contract
Exhibits:	Request for Release of Contract
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

At the June 2023 meeting, Council approved a contract with Sweeping Corporation of America (SCA) in the amount of \$34,316.00 for the Sanitary Sewer Cleaning and Televising project. The purpose of the project is to determine the existing condition of wastewater lines, identify any deficiencies to plan for future maintenance and/or replacement of the lines.

On November 1, 2023, SCA submitted a letter to Langford Engineers requesting to be released from the contract due to their error in underbidding the job and incurring costs beyond the total contract amount. SCA completed an estimated 2,200-2400 liner feet (approximately 30% of the overall scope of work). The City will receive the video of the completed section and no invoice will be generated for any work done.

Staff will work with Langford Engineering to draft and solicit new bids for this project. Due to the logistics of soliciting new bids, the earliest possible date to award a new contract will be January-February 2024.

Recommended Action

Staff recommends that City Council approve the termination and release of contract with Sweeping Corporation of America for the Sanitary Sewer Cleaning and Televising project.



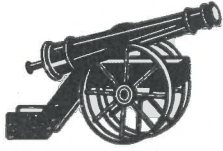
Jacob,

Per our earlier conversation, Sweeping Corporation is requesting early termination of the 2023 Sanitary Sewer Cleaning and Television Project. SCA grossly underbid the project and thru the first month of execution we've incurred almost \$40k in costs which outweighs the total contract amount. We currently have 2,200-2,400 linear feet cleaned but the CCTV portion of the project is become untenable due to water infiltration even during bypass operations. SCA will submit all completed cleaning and all CCTV videos performed thus far for no charge to the city (no invoice will be sent or generated). Our current operation for this contract is not fiscally sustainable and we would ask for your leniency in terminating this agreement with work completed and no further penalty.

Please let me know if you have any questions or need more information.

A handwritten signature in black ink, appearing to read "Conor Welsh". The signature is fluid and cursive.

Conor Welsh
Nashville Operations Manager
Sweeping Corporation of America
3603 Central Pk. Hermitage, TN 37076
t 615.237.8552 | m 615.828.4502 | f 615.251.8543
Sweepingcorp.com



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	X
Subject:	Final Plat for 11831 Stuckey Lane
Exhibits:	Location Map Final Plat
Funding:	N/A
Presenter(s):	Elvin Hernandez, Director of Public Works

Executive Summary

A preliminary plat for 11831 Stuckey Lane was presented to the Planning and Zoning Commission at the September 26, 2023 meeting. The Commission unanimously recommended that the platting process move forward to the submission of a final plat. At the October 24, 2023 meeting, the Commission recommended the final plat to City Council for approval.

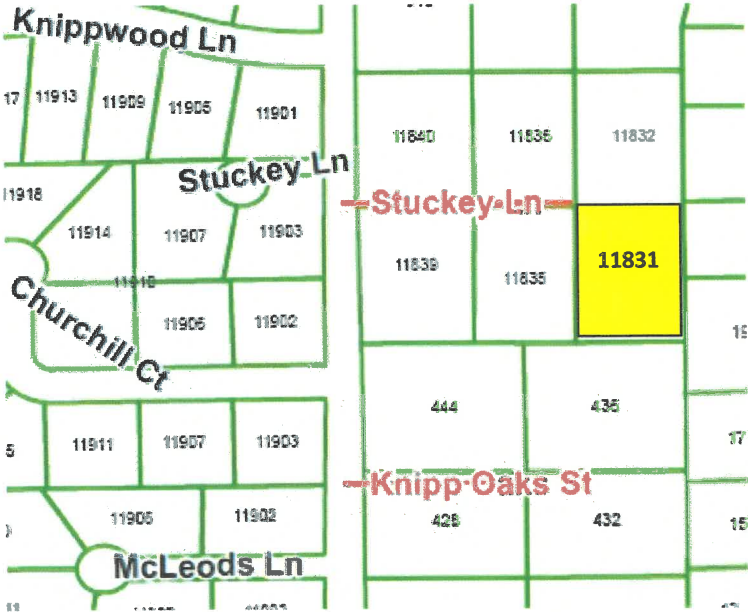
During the plan review of a new home at 11831 Stuckey Lane, it was found that no final plat was recorded with Harris County. The property does not qualify for a short term final plat as the property is on a private street and not within an existing public street circulation.

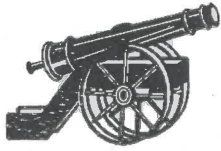
Staff and the City's consultant have reviewed the final plat and find that it meets all City requirements.

Recommended Action

Staff and the Planning and Zoning Commission recommend that City Council approve a final plat for 11831 Stuckey Lane.

Location Map
11831 Stuckey Lane





AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	XI
Subject:	Investment Policy
Exhibits:	Resolution No. 11-21-2023A Investment Policy
Funding:	N/A
Presenter(s):	Susan Engels, Finance Director

Executive Summary

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. The City Council previously adopted the Investment Policy at the November 2022 City Council meeting.

Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of safety, liquidity, and yield.

The City's Finance Audit Committee met on Monday, November 13, 2023, to review the Investment Policy. The Committee is comprised of Mayor Robert Lord, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director, Susan Engels serves as the City's Investment Officer. The Committee unanimously approved the policy with no changes from the adopted November 2022 version, and recommend Council approve and adopt the City's Investment Policy.

Recommended Action

Staff recommends that City Council adopt Resolution No. 11-21-2023A, approving the City's Investment Policy governing the investment of municipal funds.

RESOLUTION NO. 11-21-2023A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE ADOPTION THEREOF FOR THE CITY OF BUNKER HILL VILLAGE, TEXAS

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That the Finance Audit Committee, composed of Mayor Robert P. Lord, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera met on November 13, 2023 with the Finance Director to provide the annual review of the Public Funds Investment Policy.

Section 2. That the Committee agrees and confirms the changes to the City's Investment Policy.

Section 3. That the City's Investment Policy attached hereto, are to be made a part hereof for all purposes be, and it is hereby, approved as the official Public Funds Investment Policy of the City of Bunker Hill Village, Texas.

Section 4. That the Finance Audit Committee continues to be composed of Mayor Robert P. Lord, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera.

Section 5. The City Secretary is hereby directed to place on said Investment Policy an endorsement, which shall be signed by the City Secretary, which shall read as follows:

**“The Investment Policy of the City of Bunker Hill Village, Texas,
approved by City Council on the 21st day of November 2023.”**

Such Investment Policy, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

PASSED, APPROVED, AND RESOLVED this 21st day of November, 2023.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/Acting City Secretary

CITY OF BUNKER HILL VILLAGE



**The Investment Policy of the
City of Bunker Hill Village, Texas,
Approved by City Council
On the 21st day of November 2023**

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

A. PURPOSE

The purpose of this policy of the City of Bunker Hill Village, Texas (the City) is to comply with the statutory requirements of The Texas Government Code, Chapter 2256, (The Public Funds Investment Act, "PFIA") which requires each entity to adopt a written investment policy regarding the investment of its funds and funds under its control. This policy shall set forth specific investment and strategy guidelines for the City to manage and invest its cash with three objectives, listed in order of priority: safety of principal, liquidity, and yield. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

B. POLICY

It is the policy of the City that the administration of its funds and the investment of those funds shall be managed with a degree of professionalism that is worthy of the public trust. Investments shall be made in a manner which will provide safety of principal, adequate operational liquidity and a risk-appropriate yield. The City will invest in conformance with all applicable state and City statutes governing the investment of public funds, all related Governmental Accounting Standards Board Statements, and other related financial accounting standards. Yield will be secondary to the requirement for safety and liquidity. The earnings from investments will be used in a manner that best serves the public trust and interest of the City.

C. SCOPE

This investment policy applies to all funds and investments held by the City and accounted for in the City's Annual Financial Report. These funds, as well as funds that may be created from time-to-time, shall be administered in accordance with the provisions of this policy. All funds invested under this policy shall be considered as a pooled group for investment purposes to ensure efficiency and maximum investment opportunity, except for monies as may be stipulated by law such as bond covenants.

Deferred compensation and the retirement system assets the City sets aside or holds for its employees are not subject to this policy.

D. INVESTMENT COMMITTEE

The City Council hereby creates an Investment Committee composed of the City Administrator, Mayor, and a Council member to be appointed by the Mayor and annually confirmed by the City Council.

The Investment Committee shall meet periodically and include in its deliberations such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, acceptable training sources, rate of return on the investment portfolio, and review of compliance with the investment policy. The Investment Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.

E. DELEGATION OF AUTHORITY

The Finance Officer is designated as the Investment Officer of the City. In the event the Finance Officer cannot perform the duties of the Investment Officer, the City Administrator will be designated the acting Investment Officer in the Finance Officer's absence. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the daily operations of the investment program. No other person(s) may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer.

Authority granted to the Investment Officer is effective until rescinded by City Council. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of employees involved in investment activities. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

In the event the position of Finance Officer becomes vacant, the City Administrator shall serve as Investment Officer during such vacancy. (Section 2256.005(f))

F. ETHICS AND CONFLICTS OF INTEREST

Investment Officer(s) shall refrain from personal business activities that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officer(s) who have a personal business relationship with an entity or are related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the City Council in accordance with Government Code 2256.005(i).

G. PRUDENCE

Investments shall be made with judgement and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The determination of whether an Investment Officer has exercised prudence with respect in an investment decision shall be made taking into consideration the investment of all funds rather than a consideration as to the prudence of a single investment. (Section 2256.006)

The Investment Officer(s), and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accord with the Prudent Person Rule; shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from the expectations for a specific issuer's credit risk or market price changes are reported in a timely manner to the City Council and that appropriate action is taken to control adverse developments.

H. INVESTMENT TRAINING

The Investment Officer(s) shall accumulate (a) not less than ten (10) hours of training within twelve (12) months after taking office or assuming duties and (b) not less than eight (8) hours of training every (2) two years, relating to their investment responsibilities. The two-year training cycle coincides with the City's fiscal year. Training must include education as required by the PFIA and include investment controls, security risk, strategy risks, market risks, diversification, and compliance. The training must be provided by an independent source approved by the Investment Committee. (Section 2256.008)

I. QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT

It is the City's policy to provide training required by the PFIA for the Investment Officer(s) through courses and seminars offered by independent, professional organizations and associations in order to ensure the quality, capability and currency of investment management. (Section 2256.005(b))

J. OBJECTIVES

The City strives to invest funds in a manner where the yield is secondary to the safety of principal and liquidity. To accomplish this, the City's principal investment objectives in order of priority are:

- (1) Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. Investments are limited to the safest types, and pre-qualification is required for broker/dealers, financial institutions, and any investment advisors with which the City will do business.

Investments shall be diversified by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, issuer, or class, as appropriate.

It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return on all invested principal.

- (2) Liquidity – The City's portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Financial institution deposits, investment pools and no-load money market mutual funds provide daily liquidity and can be utilized as an alternative to fixed maturity investments.

- (3) Yield – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to safety and liquidity objectives.

K. INVESTMENT STRATEGIES

In accordance with the PFIA, Section 2256.005(d), the governing body shall adopt a separate written investment strategy for each fund or pooled group of funds under the City's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal;
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio; and
- (6) yield.

A. GENERAL, ENTERPRISE OR OPERATING-TYPE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for General, Enterprise, or Operating-type funds.
2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.
3. Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Demand deposit accounts, money market accounts, short-term investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.
5. Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.
6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

B. CAPITAL PROJECT FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Capital Projects Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

3. Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investment pools, and money market mutual funds will provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the investment policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds. Yields on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. The Investment Officer(s) will seek to preserve principal and optimize the yield of these funds in compliance with current federal regulations.

C. DEBT SERVICE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

3. Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term

investments pools, and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

5. Diversification – Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

D. DEBT SERVICE RESERVE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment’s market risk if the City’s debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing’s documentation will influence the attractiveness of market risk and influence maturity extension.

3. Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City’s debt holders. The funds are “returned” to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

4. Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

5. Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service

Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

7.

II. INVESTMENT TYPES

A. AUTHORIZED INVESTMENTS

Funds of the City may be invested in the following instruments as authorized by the PFIA. While the PFIA authorizes additional investment types, only those instruments listed below are authorized.

A. Financial Institution Deposit Investments

- (1) Interest-bearing financial institution deposits that are guaranteed or insured by: the Federal Deposit Insurance Corporation (FDIC) or its successor; or the National Credit Union Share Insurance Fund or its successor.
- (2) is secured by obligations in a manner and amount provided by law for deposits of the City, or
- (3) is placed in a manner that meets the requirements of the PFIA.

B. Other Obligations

- (1) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
- (2) direct obligations of this state or its agencies and instrumentalities;
- (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
- (4) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

C. Money market funds with limitations described below:

No-load money market mutual fund is authorized if it:

- (1) is registered and regulated by the Securities and Exchange Commission;
- (2) provides the City with a prospectus and other information required by law;
- (3) has a dollar-weighted average stated maturity of 60 days or fewer, and
- (4) includes in its investment objectives the maintenance of a stable net asset value of \$1.0000 for each share.

D. Local government investment pools (organized in compliance with the PFIA) and specifically authorized by resolution of the City Council. A local government investment pool shall invest the funds it receives from entities in authorized investments permitted by the PFIA. A local government investment pool created to

function as a money market mutual fund must mark to market daily and, to the extent possible, stabilize at a \$1.00 net asset value. The investment pool must be continuously rated no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating.

B. PROHIBITED INVESTMENTS– Section 2256.009(b)

The Investment Officer has no authority to use any of the following investment instruments which are strictly prohibited by the PFIA:

- (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- (4) collateralized mortgage obligations the interest of which is determined by an index that adjusts opposite to the changes in a market index.

Further, the City will not invest in Commercial Paper, including local government investment pools which invest in Commercial Paper, planned amortization classes (PAC), derivatives and other instruments with embedded features, such as swaps, forwards or futures, options, foreign exchange, floaters, interest rate caps, floors, and collars, etc.

C. INVESTMENTS WITH REQUIRED RATINGS

Investments with minimum required ratings such as local government investment pools, no-load money market mutual funds, and securities do not qualify as authorized investments during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. (Section 2256.021)

D. EXEMPTION FOR EXISTING INVESTMENTS

The City is not required to liquidate investments that were authorized investments at the time of purchase. (Section 2256.017)

III. INVESTMENT RESPONSIBILITY AND CONTROL

A. BROKER/DEALERS

The Investment Committee shall annually review and approve a list of Approved Broker/Dealers as required under 2256.025 of the PFIA.

B. CERTIFICATION (See Exhibit A)

In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any local government investment pool or discretionary investment management firm seeking to engage in an investment transaction with the City and shall execute a written instrument substantially to the effect that the registered principal has:

- (1) received and thoroughly reviewed the investment policy of the City; and
- (2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization:
 - a. is dependent on an analysis of the makeup of the City's entire portfolio;
 - b. requires an interpretation of subjective investment standards; or
 - c. relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The Investment Officer(s) may not acquire any authorized investment described in this investment policy from any business organization (investment pool) who has not delivered to the City such an instrument in substantially the form provided on Exhibit A, according to Section 2256.005(l). As a best practice, the investment policy shall also be offered to all investment providers for receipt acknowledgment.

C. COMPETITIVE ENVIRONMENT

It is the policy of the City to require a competitive environment for all individual security purchases and sales, financial institution time deposit placements and financial institution transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's fund.

D. DELIVERY VS. PAYMENT

It will be the policy of the City that all securities shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System or other industry standard system. By so doing, City funds are not released until the City has received the securities purchased. Securities will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited. (Section 2256.005(b)(4)(E))

E. ELECTRONIC FUNDS TRANSFER

The City may use electronic means to transfer or invest all funds collected or controlled by the City. (Section 2256.051)

F. DIVERSIFICATION

The City will diversify its investments by security type and issuer, as appropriate. The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the markets. Diversification of the portfolio also considers maturity date. In no case shall a single investment transaction be more than 25% of the entire portfolio at the time of purchase, except bond proceeds.

G. AUDIT CONTROL

The City, in conjunction with its annual audit by an independent auditor, shall have a compliance audit of management controls on investments and adherence to the City's investment policy. (Section 2256.005(m)). Additionally, the City's investment reports

shall be formally reviewed at least annually by an independent auditor, and the results of the review shall be reported to the City Council by that auditor.

IV. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

A. INVESTMENT REPORT

In accordance with the PFIA (section 2256.023), the Investment Officer(s) shall prepare and submit to the City Council a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the City on the date of the report;
- (2) be prepared jointly by all investment officers of the City;
- (3) be signed by each investment officer of the City;
- (4) contain a summary statement of each pooled fund group that states the:
 - (A) beginning market value for the reporting period;
 - (B) ending market value for the period; and
 - (C) fully accrued interest for the reporting period;
- (5) state the book value and market value of each separately invested asset at the end of the reporting period by type of asset and fund type invested;
- (6) state the maturity date of each separately invested asset that has a maturity date;
- (7) state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the City as it relates to:
 - (A) the investment strategy expressed in the City's investment policy; and
 - (B) relevant provisions of the PFIA.

B. PERFORMANCE STANDARDS

The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should seek to attain a market rate of return throughout budgetary and economic cycles. To determine portfolio performance, this policy establishes "weighted average yield to maturity" as the standard calculation.

C. MARKET VALUATION

If applicable, the market value of the portfolio shall be calculated as part of the investment report. The market value of each investment shall be obtained from an independent source. (Section 2256.005(d))

V. COLLATERAL

A. COLLATERALIZATION

Collateralization shall be required for all uninsured collected balances, plus accrued interest. In order to anticipate market changes and provide a level of additional protection for all funds, the collateralization level required will be 102% of the principal and interest of the deposit net of FDIC coverage, with the exception of deposits secured with

irrevocable letters of credit which shall be at least equal to 100% of the principal and anticipated accrued interest of the deposit net of FDIC coverage.

A written collateral agreement must establish a perfected security interest in compliance with Federal and State regulations, including:

- (1) The agreement must be in writing;
- (2) The agreement must be executed by the depository and the City contemporaneously with the acquisition of the asset;
- (3) The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- (4) The agreement must be part of the depository's official record continuously since its execution.

The City chooses to accept collateral based on the list of investments authorized under the Public Funds Collateral Act. The City reserves the right to accept or reject any proposed collateral at its sole discretion.

Securities pledged as collateral will be held in an account in the City's name by an approved, independent custodian. The custodial agreement is to specify the acceptable collateral, including provisions relating to possession of the collateral, the substitution or release of all or a portion of the collateral, ownership of the collateral, and the method of valuation of the collateral. The custodial agreement must clearly state that the custodian is instructed to release collateral to the City in the event the City has determined that the depository institution has failed to pay on any request, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. The City shall receive a monthly collateral report listing each security, description, maturity, cusip number, par value and market value of each security, and the collateral totals. Collateral shall be reviewed monthly to assure that the market value of the pledged collateral is adequate.

VI. ANNUAL REVIEW AND ADOPTION

The City Council shall review this investment policy, and the incorporated investment strategies, not less than annually. The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

EXHIBIT A
CERTIFICATION BY BUSINESS ORGANIZATION
As required by Texas Government Code 2256.005(k)

CITY OF BUNKER HILL VILLAGE, TEXAS

This certification is executed on behalf of the City of Bunker Hill Village, Texas (the "City"), and _____ (the "Business Organization"), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act") in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Qualified Representative of Business Organization

Firm: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT B
City of Bunker Hill Village
Independent Training Sources

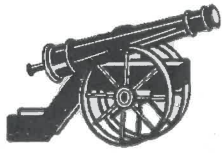
In compliance with the Public Funds Investment Act and the City of Investment Policy, the Investment Committee authorizes the following list of independent training sources to provide Investment Officer education:

American Institute of Certified Public Accountants
Council of Governments
International City/County Management Association
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers' Organization of Texas
Texas City Management' Association
Texas Municipal Clerks Association
Texas Municipal League
TEXPO
University of North Texas Center for Public Management

EXHIBIT C
City of Bunker Hill Village
Authorized Broker/Dealers

In compliance with the Public Funds Investment Act and the City Investment Policy, the Investment Committee authorizes the following list of qualified broker/dealers to engage in investment transactions with the City of :

Texas CLASS Investment Pool
FHN Financial
Multi Bank Securities
RBC Capital Markets
Rice Financial Products
Wells Fargo Securities



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	XII
Subject:	Joint Election Services
Exhibits:	Proposed Interlocal Agreement
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Chapter 271 of the Texas Election Code provides that a City may enter into an agreement with other political jurisdictions that may be conducting elections on the same day in election precincts that can be served by common polling places.

At the November 2022 meeting, Council authorized the Mayor to execute an agreement with Spring Branch Independent School District (SBISD) to provide municipal election services. Bunker Hill Village will continue to handle the filing documents at City Hall and SBISD the ballot, early election and election day duties. The agreement automatically renews annually.

SBISD will provide election services for the City's next upcoming general election on May 4, 2024 for City Council positions 1, 2, and 3. Contracting with SBISD allows the City to leverage SBISD's expertise and resources (i.e., electronic voting equipment) to facilitate the entire election process. Additionally, participating in a joint election enables the City to share costs, significantly reducing overall expense. The expected cost for a May joint election is \$250.

Recommended Action

Staff recommends that the City Council authorize the Mayor to execute the renewal with Spring Branch Independent School District for municipal election services.

Interlocal Cooperation Agreement for Joint Elections

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (the "Agreement") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Bunker Hill Village ("Bunker Hill"), together, the "Entities," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

Preamble

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas;

WHEREAS, Bunker Hill is a municipality of the State of Texas located partially in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b);

WHEREAS, SBISD and Bunker Hill have determined that it is in the best interests of SBISD, Bunker Hill, and the citizens thereof, to enter into a joint election agreement for the purpose of sharing election equipment, election supplies, election workers, tabulation services, polling locations, and electronic voting equipment; and

WHEREAS, SBISD and Bunker Hill shall each order their elections for May 4, 2024 and each shall pass a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Bunker Hill Village agree as follows:

1. Chief Election Official. Each Entity agrees to appoint a Chief Election Official who shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement.
2. Conduct of Election. Although the Entities may share election responsibilities, judges, clerks and other election workers as part of the Joint Election covered by this Agreement, each Entity shall remain responsible for the lawful conduct of its election. The Entities acknowledge and agree that any election duty related to the lawful conduct of an election not expressly provided for in this Agreement is retained by each Entity. Responsibilities retained by each Entity include, but are not limited to, receipt of applications for a position on the ballot, ballot position drawings, correspondence with candidates concerning ballot applications and/or

candidate unopposed status, campaign finance reporting, and posting and publication of required election notices.

3. Legal Documents. Each Entity shall be responsible for the preparation, adoption, posting and publication of all required election orders, resolutions, and notices required by the Texas Election Code and/or other applicable law. Preparation of the necessary materials for notices and official ballot language shall be the responsibility of each Entity, including translation to languages other than English. Each Entity shall prepare its own submission, if required, to the United States Department of Justice for preclearance of its election, pursuant to the Voting Rights Act of 1965, as amended.
4. Early Voting by Personal Appearance. The Entities agree to conduct joint early voting by personal appearance. Early voting by personal appearance will be held at the locations, dates, and times authorized and ordered by the governing body of each party to this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting location as established by SBISD.
5. Early Voting by Mail. The Entities shall conduct joint early voting by mail. SBISD's Early Voting Clerk shall serve as the Early Voting Clerk for the joint election. SBISD shall be responsible for mail ballots and any other supplies required by the Early Voting Clerk and shall be responsible for all other aspects of early voting by mail, including but not limited to, receiving applications for ballots by mail and mailing and receiving ballots by mail. Bunker Hill shall be responsible for forwarding any applications for ballots by mail it receives to SBISD's Early Voting Clerk within 24 hours of receipt.
6. Polling Places. The Parties shall have two common polling places on Saturday, May 4, 2024, Election Day, at Spring Branch Middle School, 1000 Piney Point, Houston, Texas 77024 and Memorial Middle School, 12550 Vindon, Houston, Texas 77024, (the "Common Polling Places"). The polling place will be dependent on residence middle school zone.
7. Joint Ballot. The Entities agree to a joint ballot. Preparation of the necessary materials for each Entity's official ballot shall be the responsibility of each party to this Agreement, including translation to languages other than English. Bunker Hill shall furnish SBISD a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the Entity's ballot is to be printed). This list shall be delivered to SBISD as soon as possible following Bunker Hill's candidate position drawing and in accordance with any timetables provided by SBISD. Bunker Hill agrees that SBISD shall not be responsible for the wording of the ballot language provided by

Bunker Hill. SBISD shall provide Bunker Hill with a ballot proof prior to finalizing the ballot for the joint election. Bunker Hill shall be responsible for proofreading and approving the ballot insofar as it pertains to Bunker Hill's candidates and/or propositions.

8. Election Judges and Clerks. SBISD shall be responsible for the appointment, compensation and training of all election officials for each election-day and early voting polling location, except as provided in paragraphs 4 and 5 of this Agreement, including the appointment of all judges, clerks and central counting station and early voting ballot board personnel. SBISD shall make emergency appointments of election officials if necessary. SBISD also shall notify all election judges of their appointment. Pay rates for election workers shall comply with the hourly rates required by the Texas Election and Administrative Codes for election judges and clerks. Judges and alternate judges shall also be compensated \$35.00 to attend election training. All joint polling place election workers shall receive these standardized rates of pay.
9. Voting Equipment and Election Supplies. The Entities agree to use electronic voting equipment and supplies approved by the Texas Secretary of State for the polling locations and central counting station covered by this Agreement. SBISD shall arrange for and order all equipment and supplies (i.e. election kits, official ballots, sample ballots, tabulation equipment, voter registration lists, and all forms, signs, and maps) and shall arrange delivery of the equipment and supplies to all polling places covered by this Agreement, including the central counting station. Paper ballots will not be used by SBISD or by Bunker Hill for voting on election-day, except for provisional ballots or in the instance of electrical outages or electronic equipment failure. Bunker Hill acknowledges that the electronic voting system is highly technical and that it is conceivable that, despite the efforts of the parties, it might fail during the election. Bunker Hill agrees that should the electronic voting system fail, it will not make any claim against SBISD for damages of any kind, including but not limited to, damages incurred by Bunker Hill for having to conduct a second election as a result of such failure.
10. Early Voting Ballot Board. SBISD shall appoint an Early Voting Ballot Board (EVBB) to process early voting mail ballots received by the Entities. The EVBB shall consist of a presiding judge and at least two other members. Upon recommendation by the presiding judge, SBISD shall appoint any additional EVBB members needed. Tabulation of each Entity's mail ballots shall be conducted separately by the Early Voting Ballot Board at the central counting station on election night, at no cost to Bunker Hill. A signature verification committee may be appointed in any election under this Agreement. SBISD's early voting clerk shall be responsible for determining whether a signature verification committee is to be appointed for a particular election. If the clerk determines that a committee is to be appointed, the clerk shall issue a written order calling for the appointment in accordance with the requirements of the Election Code. Appointment to the Committee shall be made by the Board of Trustees of SBISD

in accordance with the requirements of the Election Code.

11. Central Counting Station. SBISD shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of Chapter 127 of the Texas Election Code. SBISD also shall be responsible for conducting any post-election manual recounts required by Section 127.201 of the Texas Election Code. Bunker Hill may provide a representative at the Central Counting Station on election night to receive the unofficial tabulation of the election. Alternatively, Bunker Hill may request that SBISD provide the election results via another means such as email. However, if an alternative means is used, SBISD shall not be responsible for technical problems with transmission. Each party to this Agreement shall be responsible for canvassing its own election returns. Central counting station personnel will be provided at no cost to Bunker Hill.
12. Logic & Accuracy Tests. SBISD shall arrange and schedule the logic and accuracy testing for the tabulation equipment prior to its use in the election as required by Chapter 127 of the Texas Election Code and shall be responsible for publishing the required public notice of the date, time, and place of the logic and accuracy testing. The Entities agree and acknowledge that it shall be the responsibility of electronic voting equipment manufacturer to program and test all election equipment in accordance with the requirements of the Texas Election Code, and it is further agreed and understood that by entering into this Agreement, SBISD does not assume any responsibility for the programming or testing of the electronic voting equipment used in the election. SBISD shall be responsible for conducting the logic and accuracy tests for the tabulation equipment required by Chapter 127 of the Texas Election Code.
13. Cancellation of Election. Either Entity may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. If an Entity cancels its election, it shall promptly notify the other Entity in writing and shall be responsible only for its share of prorated expenses through the date of cancellation. The Entity remaining in the election shall then assume full responsibility and expense for conducting its own election. The Entity cancelling its election shall be responsible for preparing all orders, resolutions, and certifications associated with canceling its election pursuant to Chapter 2 of the Texas Election Code. In the event that other entities have joined in the Joint Election, and SBISD cancels its election, each remaining entity shall assume full responsibility and expense for conducting its own election. In the event that SBISD cancels its election, any remaining entity desiring SBISD to conduct its election shall make its request in writing. Should SBISD accept the entity's request, the Entity shall assume full responsibility for expenses associated with the election. In that event, polling locations (early and election-day) shall be determined by SBISD.
14. Expenses of Joint Election. Services provided to Bunker Hill under this Agreement shall be a flat fee of \$250, unless SBISD cancels its election and Bunker Hill does not, or Bunker Hill requires a runoff election. In those instances, SBISD shall prepare

and submit an invoice to Bunker Hill for Bunker Hill's expenses of conducting their election, which invoice shall be due and payable within thirty (30) days of receipt thereof. The Entities shall meet, if necessary, following the Joint Election to review administration and/or the expenses of the Joint Election. Bunker Hill agrees and acknowledges that SBISD may from time to time invite other entities who serve voters within the same boundaries to join the Joint Election. Under such circumstances, election expenses allocated under this Agreement shall be borne proportionately by all Entities participating in the Joint Election.

15. Election Records. Each Entity hereby appoints its Chief Election Official as the general custodian of the voted ballots and **all** records of the Joint Election as authorized by Section 271.010 of the Texas Election Code. The Chief Election Officials shall work cooperatively with one another, sharing records and materials as needed. Access to the each Entity's election records shall be available to that Entity upon request as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records for the electronically voted ballots shall be stored by the Chief Election Official of each Entity. Each Chief Election Official shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable. Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, each Entity shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Entity to bring to the attention of its records custodian notice of any pending election contest, investigation, litigation or open records request which may be filed with the Entity.
16. Joint Election Preserved. This joint election agreement shall be preserved for the period for preserving the precinct election records.
17. Recounts. A recount may be obtained as provided by Title 13 of the Texas Election Code. If either Entity requires a recount, it is understood and agreed that SBISD shall be responsible for the supervision of the recount and shall appoint all personnel for the recount. The entities agree to work cooperatively with one another, promptly making available all election records, equipment, and supplies (including ballots, ballot boxes, and voting equipment) requested by the Entity conducting the recount. All costs of the recount shall be borne by the Entity requiring therecount.
18. Entire Agreement/Amending This Agreement. The Parties agree that this Agreement is the entire agreement between SBISD and Bunker Hill and supersedes any previous oral or written agreements. This Agreement may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated **in** this Agreement.
19. Source of Payment. Local funds expended will be from current revenues available to the paying party. Term of Agreement. The term of this Agreement shall be for a period

of one (1) year, commencing on the effective date hereof. Provided, however, this Agreement shall be automatically extended for additional one-year terms unless either party notifies the other in writing of non-renewal not less than 90 days prior to the expiration of the primary or any renewal term hereof. Provided further, either party to this Agreement shall be entitled to terminate same upon 90 days advance written notice.

20. No Assignment. This Agreement may not be assigned.
21. Construction and Venue. This Agreement shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Agreement shall be in Harris County, Texas.
22. Authorized by Governing Body. Each party acknowledges that this Agreement has been authorized by the governing bodies of both SBISD and Bunker Hill.
23. No Third Party Beneficiary. Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.
24. Notice. Notice under this Agreement must be in writing and may be delivered by hand delivery, fax or by certified mail to each Entity's Chief Election Official at the addresses listed on their respective signature blocks below.

CHIEF ELECTION OFFICIALS:

_____	Signature:	_____
DATE	Printed Name:	<u>Christine A. Porter</u>
	Political Subdivision:	<u>Spring Branch Independent School District</u>
	Address:	<u>955 Campbell Road</u>
	City, State Zip:	<u>Houston, Texas 77024</u>
	Telephone:	<u>(713) 251-2213</u>
	Fax:	<u>(713) 251-9185</u>
	Email:	<u>christine.porter@springbranchisd.com</u>

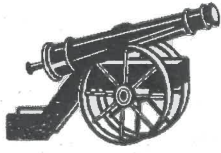
_____	Signature:	_____
DATE	Printed Name:	_____
	Political Subdivision:	<u>Bunker Hill Village</u>
	Address:	<u>11977 Memorial Drive</u>
	City, State Zip:	<u>Houston, Texas 77024</u>
	Telephone:	_____
	Fax:	_____
	Email:	_____

Agreed this _____ day of _____, 202__

Agreed this 21st day of November, 2023

President
Board of Trustees of
Spring Branch Independent
School District

Robert P. Lord, Mayor
City of Bunker Hill Village



AGENDA REQUEST
City of Bunker Hill Village
City Council

Agenda Date:	November 21, 2023
Agenda Item:	XIII
Subject:	2024 Calendar of Events
Exhibits:	Proposed 2024 Calendar
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

The City's Calendar of Events is reviewed annually and adopted by City Council ahead of the next fiscal year. Setting a Calendar of Events provides advanced notice to the public of Council meeting dates and times, and special events – supporting the City's efforts for transparency and encouraging community engagement.

Recommended Action

Staff recommends that City Council approve the 2024 Calendar of Events.

City of
BUNKER HILL VILLAGE
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Proposed 2024 Calendar

HOLIDAY SCHEDULE	
Holiday	Date
New Year's Day	Monday, January 1
Good Friday	Friday, March 29
Memorial Day	Monday, May 27
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Thanksgiving Day and Friday after Thanksgiving	Thursday, November 28 & Friday, November 29
Christmas Eve & Day	Tuesday, December 24 & Wednesday, December 25
Staff Floating Holiday	

EVENT SCHEDULE	
Event	Date
End of year administration, filing, & clean-up	Thursday, February 1 & Friday, February 2
Independence Day Parade	Thursday, July 4
Family Movie Night	Friday, November 1
Holiday Reception	Tuesday, December 10
Twinkle Light Parade	Thursday, December 12
Budget Meetings	<i>TBD - June/July</i>
Other Special Meetings/Events	<i>As needed</i>



City of
BUNKER HILL VILLAGE
WWW.BUNKERHILLTX.GOV

CITY COUNCIL MEETINGS

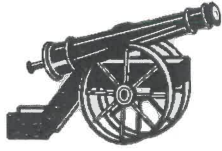
3rd Tuesday of every month at 5:00 p.m.

Meeting Date	
Tuesday, January 16	
Tuesday, February 20	
Tuesday, March 19	
Tuesday, April 16	
Tuesday, May 21	
Tuesday June 18	
Tuesday, July 16	<i>Typically cancelled</i>
Tuesday, August 20	
Tuesday, September 17	
Tuesday, October 15	
Tuesday, November 19	
Tuesday, December 17	<i>Typically cancelled</i>

** The Mayor may call a special meeting at any time during the year with advance notice per state law.*



PHONE: (713) 467-9762 | 11977 MEMORIAL DRIVE, HOUSTON, TEXAS 77024 | FAX: (713) 827-8752



AGENDA REQUEST

City of Bunker Hill Village

City Council

Agenda Date:	November 21, 2023
Agenda Item:	XIV
Subject:	PFAS Litigation
Exhibits:	Resolution No. 11-21-2023B Letter for Exclusion
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Loren Smith, City Attorney

Executive Summary

The City has received notice of class action settlements against chemical companies that manufacture perfluoroalkyl and polyfluoroalkyl substances (PFAS) – a family of toxic chemicals. PFAS is a key component in firefighting foam. Known as “forever chemicals,” PFAS dissolves in water, which allows it to seep into the soil and groundwater.

Twenty-three state attorney generals (including Texas) have negotiated a proposed settlement with 3M Company and Dow Chemical of a class-action lawsuit related to the production of PFAS. Litigation is pending in the US District Court in South Carolina. The settlement is intended to provide money for water utilities to test and treat PFAS in public water systems.

The settlement also limits the potential financial liability of 3M and Dow for their production of those chemicals. The Court gave notice to all public water systems that unless they opt out of the lawsuits by December 4 and 11, the public water system would be bound by the settlement agreement.

The City of Houston (COH), whom is the City’s surface water supplier, has not decided on opting out of the lawsuit. If COH chooses to opt out, it is recommended that Bunker Hill Village opt out, otherwise by taking no action, the City will remain a party to the lawsuit.

As of June 22, 2023, the City’s water supply is not impacted by PFAS.

Recommended Action

Staff recommends that City Council approve Resolution No. 11-21-2023B to opt out of the PFAS litigation.

RESOLUTION NO. 11-21-2023B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXCLUDING THE CITY OF BUNKER HILL VILLAGE, TEXAS AS A SETTLEMENT CLASS MEMBER IN REFERENCE TO THE AQUEOUS FILM-FORMING FOAMS PRODUCTS LIABILITY LITIGATION; AND DIRECTING THE CITY ADMINISTRATOR TO PROVIDE NOTICE OF THE SAME.

* * * * *

WHEREAS, the City of Bunker Hill Village, Texas, has been served notice of proposed class action settlement and court approval hearing in re: *Aqueous Film-Forming Foams Products Liability Litigation*, MDL 2:15-mn-2873-RMG and relates to *City of Camden, et al., v. 3M Company*, No. 2:23-cv-03147-RMG;

WHEREAS, the City of Bunker Hill Village, Texas is an Active Public Water System in the United States that does not have one or more impacted water source as of June 22, 2023;

WHEREAS, the actual remediation efforts and costs that may be required to reduce or remove polyfluoroalkyl substances (PFAS), if any present, are not known at this time;

WHEREAS, it is in the best interest of the City to remove the City as a Settlement Class Member to preserve the City's rights to future claims and not be bound by the settlement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bunker Hill Village, Texas:

Section 1. That the findings and premises contained in the above are deemed to be true and correct.

Section 2. The City is hereby excluded as a settlement class member from the *Aqueous Film-Forming Foams Products Liability Litigation*, MDL 2:15-mn-2873-RMG and related document *City of Camden, et al., v. 3M Company*, No. 2:23-cv-03147-RMG.

Section 3. The Council hereby authorizes Gerardo Barrera, City Administrator / Acting City Secretary for the City of Bunker Hill Village, Texas to act on behalf of the city to cause such notice to be filed no later than December 11, 2023.

Section 4. This Resolution shall become effective upon the date of passage.

PASSED AND APPROVED on this 21st day of November, 2023.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera
City Administrator/ Acting City Secretary

City of
BUNKER HILL VILLAGE
WWW.BUNKERHILLTX.GOV

November 21, 2023

Notice Administrator

Via Certified Mail

In re: Aqueous Film-Forming Foams Products Liability Litigation
c/o 3M Notice Administrator
1650 Arch Street, Suite 2210
Philadelphia, PA 19103

Special Master

Matthew Garretson
Wolf/Garretson LLC
P.O. Box 2806
Park City, UT 84060

Claims Administrator

AFFF Public Water System Claims
P.O. Box 4466
Baton Rouge, LA 70821

Counsel for 3M

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City of

BUNKER HILL VILLAGE

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Re: Request for Exclusion

In Re: *Aqueous Film-Forming Foams Products Liability Litigation*, MDL 2:18-mn-2873-RMG (D.S.C.), this document relates to:

City of Camden, et al., v. 3M Company, No. 2:23-cv-03147-RMG.

Dear Notice Administrator, et al.,

I, by resolution of the Council of the City of Bunker Hill Village adopted on 21 November 2023 and by this notice of intent, request the City of Bunker Hill Village, Texas to be excluded as a Settlement Class Member of the above referenced litigation.

I declare under penalty of perjury that the foregoing is true and correct and that I am legally authorized to exclude the City of Bunker Hill Village, Texas.

Gerardo Barrera
City Administrator / Acting City Secretary
City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024
gbarrera@bunkerhilltex.gov
713-467-9762



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**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
October 17, 2023 at 5:00 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:01 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present:

Mayor Robert Lord
Councilmember Susan Schwartz
Councilmember Keith Brown
Councilmember Eric Thode
Councilmember Laurie Rosenbaum
Councilmember Carl Moerer

Also in Attendance:

Gerardo Barrera, City Administrator
Susan Engels, Finance Director
Elvin Hernandez, Director of Public Works
Loren Smith, City Attorney
Philip Boedeker, Olson & Olson, LLP
Mallory Pack, Management Analyst

II. PLEDGE OF ALLEGIANCE

Philip Boedeker led the Pledge of Allegiance.

III. CITIZEN COMMENTS

Judith Hungerford and David Carol, members of the Christ the King Lutheran Church asked how to request the Fire Department help them set up a Christmas Tree and lights. They also asked if permits were required and the process to obtain those permits.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities – Commander Baker gave an update on activities including personnel, calls for service, and the 2023 Budget.
- The department continues to pursue proactive traffic enforcement.
 - The department is expected to be under budget for 2023.
 - The Automatic License Plate Reader (ALPR) System continues to be an effective tool to solve crimes and recover property.

V. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities – Chief Howard Miller and Fire Commissioner Keith Brown provided a report on activities, staffing, calls for service, and response times.
- The department received the final report from the Insurance Services Office (ISO) will maintain an ISO Grade 1.
 - The annex building roof overlay is expected to begin soon.

VI. MAYOR'S REPORT

- A. Consideration and Possible Action to Approve Resolution No. 10-17-2023A, a Resolution of the City Council of the City of Bunker Hill Village, Texas, Designating a Representative and Alternate to the General Assembly of the Houston-Galveston Area Council for the Year 2024

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to designate Councilmember Schwartz as representative and Councilmember Thode as alternate to the General Assembly of the Houston-Galveston Area Council for the Year 2024.

The motion carried 5 – 0

B. Report on Activities and Upcoming Events

- TML Conference – Volunteer Encouragement Ideas; Turf; City Engineer; IT Services – The Mayor and City Administrator attended TML and connected with several vendors regarding the delivery of city services.
- Metro Bridge Ribbon Cutting – The Mayor attended a ribbon cutting event for a new Metro pedestrian bridge.
- Family Movie Night – *Friday, November 3, 2023* – Staff will coordinate with MVPD to plan the event.
- Holiday Reception Event – *Tuesday, December 12, 2023*
- Twinkle Light Parade – *Thursday, December 14, 2023*

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- 2023 TML Conference – *October 5-7, 2023* – Mayor Lord and City Administrator Gerardo Barrera attended the conference.
- Zoning Board of Adjustments Meeting – *Wednesday, October 18, 2023* – The Board will hear two variance requests.
- Planning and Zoning Commission Meetings – *Tuesday, September 26 & Tuesday, October 24, 2023* – The Commission continues to discuss the definition and installation requirements of synthetic turf to make a recommendation to City Council.
- Annual Villages Recycling Event – *Saturday, October 28, 2023* – The event will be hosted at Hedwig Village City Hall.
- November Meeting and Holiday Schedule
 - The November City Council meeting was rescheduled for Tuesday, November 14, 2023 to accommodate the Thanksgiving holiday. However, Council noted their preference to keep the meeting scheduled for November 21.
 - In observance of upcoming holidays, City Hall will be closed as follows:
 - Thanksgiving – Thursday, November 23 & Friday, November 24 (offices close at noon on Wednesday, November 22).
 - Christmas – Monday, December 25 & Tuesday, December 26, 2023.
 - New Year's – Monday, January 1, 2024.

B. Director of Public Works Report

- Development Report – Director of Public Works Elvin Hernandez provided a report on permits issued in the month of September and development to date.
- Personnel – The Public Works Operator position has been filled.
- Wastewater Televising – The project is ongoing.
- Public Works and Disaster Operations Building – The contractor continues to install interior hardware, doors, tile, and millwork.

C. Finance Director Report

- Interim Audit – Interim audit work is scheduled for November 13 - 17, 2023.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

VIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON RESOLUTION NO. 10-17-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – Gerardo Barrera, City Administrator

The use of credit cards to pay for services has increased significantly throughout the year and is expected to continue into 2024. The City already supplements the fees associated per transaction through funds budgeted annually in the General and Utility Fund. The City's merchant services provider (Open Edge) has also increased transaction costs by almost 75% to date, which is expected to result in having to supplement nearly \$100,000 (\$40,000 above FY 2023 budgeted amount) by the end of the year.

As a measure to recoup the fees, staff recommended a 3% per transaction fee for processing payments by credit card. The City will continue to offer payment methods that do not incur additional fees, such as check and ACH payments.

Council noted concerns regarding a transaction fee and directed staff to explore alternate bank merchant vendors and perform a rate study. Staff will present the results of the rate study at a future meeting date.

No action was taken on this item.

IX. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-614 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY – Susan Engels, Finance Director

During the annual budget process, staff reviews utility rates to determine if charges will generate adequate revenue to operate and maintain city utilities and associated infrastructure. Following adoption of the Fiscal Year (FY) Budget, City Council must set the annual utility rates for Water and Wastewater Services. The approved 2024 Budget included a 6% increase for residential water and wastewater rates, and an 8% increase for non-residential water and wastewater rates, and irrigation-only accounts.

Staff recommended an effective date of December 13, 2023 for the new rates.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Ordinance No. 23-614, amending the Code of Ordinances for the City of Bunker Hill Village, Texas, by deleting Section 16-26; (1) – (5) of Article II of Chapter 16 thereof and substituting therefore a new Section 16-26; (1) – (5); establishing rates to be charged by the City for water and sanitary sewer services; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.

The motion carried 5 – 0

- X. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-615 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – Susan Engels, Finance Director**

Following the adoption of the Fiscal Year (FY) Budget, City Council must set the annual rate for solid waste and recycling collection services. The rate is based on the 6 ½ year contract with Texas Pride approved in June 2022 with no proposed increase for FY 2024.

The proposed rate for FY 2024 will remain at \$72.62 (same as FY 2023). The rate accounts for two months of services and includes required taxes and administration costs.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Ordinance No. 23-615, amending the Code of Ordinances for the City of Bunker Hill Village, Texas, by deleting Section 16-26 (5) of Article II of Chapter 16 thereof and substituting therefore a new Section 16-26 (5); establishing rates to be charged by the City for solid waste and recycling services; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.

The motion carried 5 – 0

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-616, REGARDING THE CITY OF BUNKER HILL VILLAGE'S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) AND (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS – Gerardo Barrera, City Administrator

As part of the FY 2024 Budget, the Memorial Villages Police Department (MVPD) included a reinstatement of Updated Services Credits (USC) and a Cost of Living Adjustment (COLA) to their benefits package. USC is a financial credit that can increase benefits at retirement based on changes in salary and retirement plan. COLA is an optional benefit that helps protect benefits from the effects of inflation. A City may choose to change, adopt, or rescind COLA amounts 30%, 50% or 70% of the CPI change and can be calculated either retroactively or non-retroactively. It has been customary for the City to mirror the MVPD benefits package for its employees.

The FY 2024 Adopted Budget included an annually repeating 100% USC with associated transfers for staff, which remains unchanged from 2023.

Currently, a COLA must be calculated by looking back to the cumulative change in CPI since each retiree's retirement date, commonly called the "catch up." Effective May 27, 2023, the Texas Legislature amended the TMRS Act to provide cities a new repeating COLA option. The City's new COLA change is the adoption of a 50% non-retroactive increase. This eliminates the retroactive calculation and makes it less expensive than a repeating COLA calculated retroactively. The City's contribution rate to the Texas Municipal Retirement System (TMRS) for 2024 is 18.67% (a 7.35% increase from FY 2023).

Staff recommended an effective date of January 1, 2024 for these measures.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Ordinance No. 23-616.

The motion carried 5 – 0

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS IN THE AMOUNT OF \$29,000.00 FOR GEOTECHNICAL SERVICES OF ASPHALT STREETS ON KNIPP ROAD, STREY LANE, TAYLORCREST ROAD, AND BUNKER HILL ROAD – Gerardo Barrera, City Administrator and Elvin Hernandez, Director of Public Works

The approved FY 2023 Capital Improvement Plan included a new asphalt overlay project for the following streets: Knipp Rd, Strey Ln., Bunker Hill Rd and Taylorcrest Rd. To evaluate the current condition of the existing roadways and sub-base, staff recommended commissioning an engineering geotechnical study. As previously discussed with Council, all roadway work has been rescheduled to 2024 to complete this study prior to construction.

The Geotechnical Engineer will provide the summary of findings that will include the current thickness of the roadway, the condition of the sub-base and identify potential causes of existing failures. Additionally, the final report will provide the City with recommendations of a milling & overlay plan for all roads identified, including proper sub-base work as necessary.

All testing work and the report is expected to be completed within six (6) weeks from receipt of Notice to Proceed. Design, Project Management Coordination and Construction Phase Services will also be required and will be brought to Council for approval at a later time.

Staff recommended approval of task 1 geotechnical services.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a contract between the City of Bunker Hill Village, Texas and RPS in the amount of \$29,000.00 for task 1 geotechnical services on Knipp Rd., Strey Ln., Taylorcrest Rd., and Bunker Hill Rd.

The motion carried 5 – 0

XIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION TO AMEND THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AMERICAN TOWER REGARDING INSTALLATION OF TELECOMMUNICATION EQUIPMENT ON THE EXISTING EQUIPMENT BUILDING NEXT TO THE CELL TOWER AT CITY HALL – Gerardo Barrera, City Administrator

In March 15, 1994, the City entered into an agreement with GTE Mobilnet of South Texas LP (now property of American Tower with rights approved by City in November 1, 2022 to sublease to DISH Wireless, LLC) and authorized the use and occupation of the premises located behind City Hall for the purpose of installing, constructing, and operating a transmission tower, radio and microwave communications equipment.

American Tower has submitted proposed plans to install two new microwave dish antennas atop the existing equipment building. The proposed installation includes enclosures to prevent direct view of the antennas, however the height of both enclosures would extend beyond the current screening barrier of the equipment building.

Per the agreement, the purpose of the equipment building is to “house” (and not “support”) additional equipment necessary for communication operations. After consultation with the City Attorney, any installation of equipment affixed to the exterior of the building does not meet the terms of the agreement, therefore would require an amendment to the agreement.

The agreement extends for four (4) ten-year terms. March 2024 will be the end of the 3rd renewal term.

This item was for discussion and consideration to request additional compensation from American Tower should Council take action to approve an amendment to the contract.

Council directed staff to:

- Obtain a written amendment from American Tower
- Communicate with American Tower that equipment should not be visible over the fence to residential neighbors
- Recommend that American Tower explore alternate locations for antennas

No action was taken on this item

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the September 19, 2023, City Council Meeting.
- B. September 2023 Financials.
- C. The Goodman Corporation, Invoice No. 9-2023-5 in the amount of \$310.00 for professional services rendered in September 2023 for the Memorial Drive and Gessner Road grant application.
- D. Harris-Galveston Subsidence District, Invoice No. 355255 in the amount of \$9,120.00 for water conservation education program.
- E. Neil Technical Services, Invoice No. 119198-2 in the amount of \$8,722.00 for pump installation at Water Plant #2.
- F. Probstfeld & Associates, Invoice No. 68351 in the amount of \$355.00 for drainage plan review completed in September 2023.
- G. Probstfeld & Associates, Invoice No. 68433 in the amount of \$530.00 for drainage plan review and site visit completed in September 2023.

Mayor Lord removed item E for separate discussion.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve the consent agenda as presented with the exception of Item E.

The motion carried 5 – 0

PULLED FROM CONSENT - ITEM E – DISCUSSION AND COUNCIL ACTION

Mayor Lord questioned if the cost of the pump replacement was covered by the City's insurance. The pump was replaced due to end of its useful life versus damage or negligence. The FY 2023 Budget included funding for pump replacement as part of the proactive equipment maintenance schedule. Had the pump been damaged by others, it would have been investigated as a potential insurance claim.

A motion was made by Councilmember Thode and seconded by Councilmember Moerer to approve item E as presented.

The motion carried 5 – 0

XV. ADJOURN

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to adjourn the meeting at 7:33 p.m.

The motion carried 5 - 0

Approved and accepted on November 21, 2023.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

**MINUTES OF THE FINANCE AUDIT COMMITTEE
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
NOVEMBER 13, 2023 AT 8:00 A.M.**

Mayor Robert Lord called the meeting to order in the City Hall Conference Room, 11977 Memorial Drive, Houston, Texas

Present:

Mayor Robert Lord
Mayor Pro Tem Susan Schwartz
Gerardo Barrera, City Administrator
Susan Engles, Finance Director, Investment Officer

ANNUAL REVIEW OF POLICY

The City's Investment Policy is reviewed annually and approved by the Finance Audit Committee. After a brief discussion, Susan Engles and Gerardo Barrera informed the committee that no recommended changes were made to the current Investment Policy.

The Committee unanimously approved the recommended policy. The policy will be presented as a resolution for City Council consideration and approval at the November 2023 Council meeting.

REVIEW OF INVESTMENTS

The City has kept all funds in the City's checking accounts at Stellar Bank, and has utilized the Secondary Bank, Independent Financial to provide a more competitive interest rate. The City has one CD maturing on November 15 which will be liquidated and deposited in the index fund account at Independent Financial.

Staff presented an option to transfer funds from Independent Financial (IF) and then sweep into Texas Class. This would allow quicker access to funds to expedite payments as sometimes it takes several days with IF to access funds. The Committee was not in favor of this option and recommended the City meet with IF to discuss logistics on options to improve quicker access. The Committee provided direction to review and provide options at a later meeting. If no favorable options found, staff may look for alternatives. The Committee is in favor of diversifying accounts and want to avoid non-collateralized options.

Staff will reach out to Valley View Consultants to get options and rates for other investments.

INTERIM AUDIT and ACFR BRIEF

The auditor is on site this week to begin the interim audit. Staff prepared the necessary documentation ahead of time and have been assisting the auditor to complete the audit process. Initial review is expected to be completed within the next few weeks.

The Government Finance Officers Association (GFOA) notified the City that the submitted Annual Comprehensive Annual Report is currently under review.

SUMMARY OF RECOMMENDATIONS

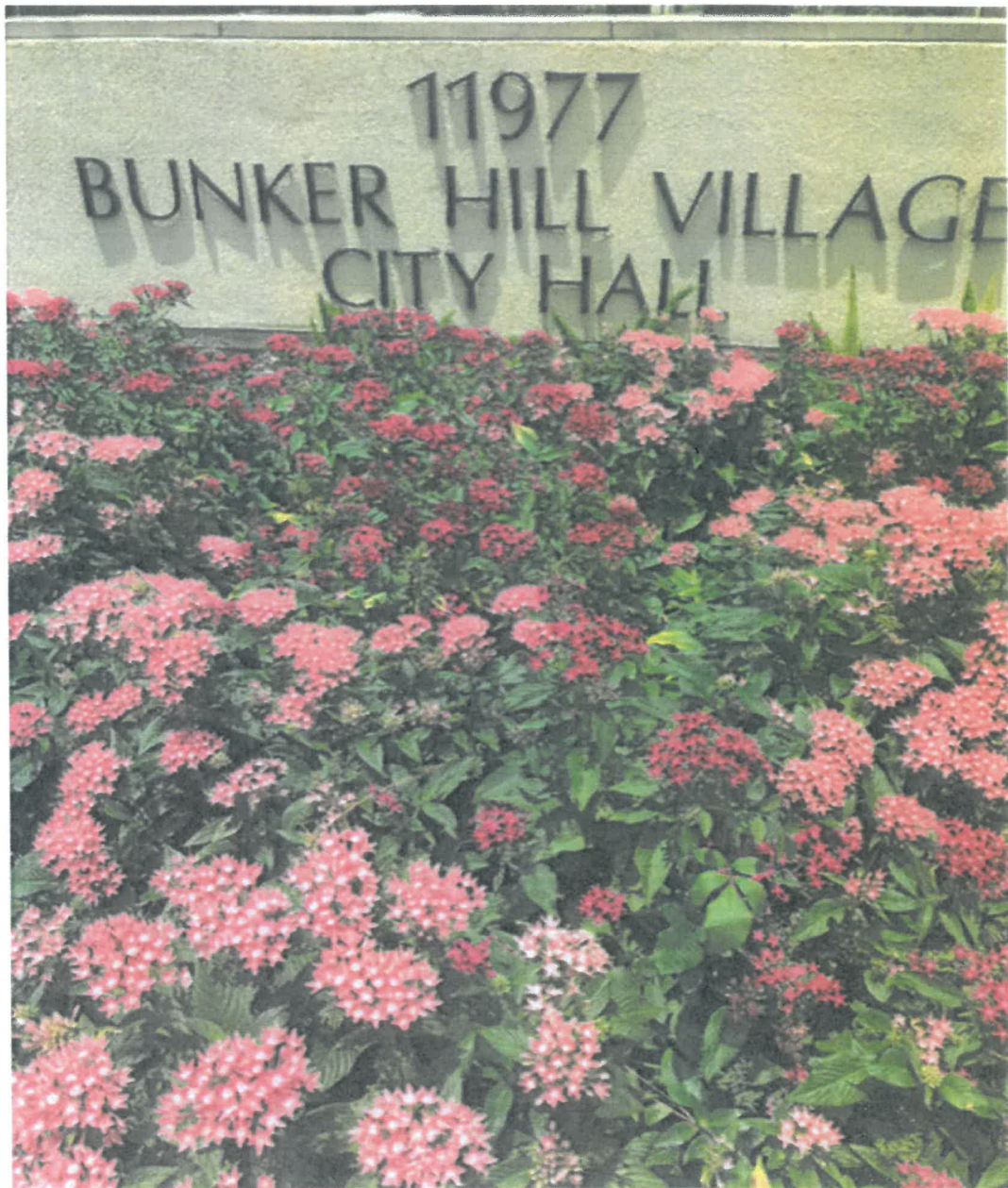
The Committee recommended the Revised Investment Policy to City Council for approval at the November 2023 Council meeting.

The meeting was adjourned.

OCTOBER

2023

Financial Report



CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
10/31/2023

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH - STELLAR GL BALANCE	1,592,519.33	465,571.77	786,010.11	3,239.09	1,275,320.08	1,275,320.08	1,275,320.08	2.78%	2.78%	Upon Demand	10%	of Credit	23,285.48
Sub-Total	1,592,519.33	465,571.77	786,010.11	3,239.09	1,275,320.08	1,275,320.08	1,275,320.08						
Certificate of Deposit													
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	7,140.43
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	5,108.45
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	1,037,413.43	-	-	4,391.24	1,041,804.67	1,041,804.67	1,041,804.67	5.15%	5.27%	2/15/2024	8%	Various	17,723.49
CERTIFICATE OF DEPOSIT - 180Day	1,037,558.83	-	-	4,391.86	1,041,950.69	1,041,950.69	1,041,950.69	5.25%	5.38%	11/11/2023	8%	Various	17,581.75
Sub-Total	2,074,972.26	-	-	8,783.10	2,083,755.36	2,083,755.36	2,083,755.36						
Investment Pools													
Texas CLASS	1,892.87	-	-	8.10	1,900.97	1,900.97	1,900.97	5.16%	5.18%	Upon Demand	0%	Invest Pool	64,357.81
Sub-Total	1,892.87	-	-	8.10	1,900.97	1,900.97	1,900.97						
Index Fund													
CASH - INDEPENDENT FINANCIAL	9,894,956.18	538,105.31	1,000,000.00	42,715.76	9,475,777.25	9,475,777.25	9,475,777.25	5.64%	5.64%	Upon Demand	74%	Various	334,929.77
Sub-Total	9,894,956.18	538,105.31	1,000,000.00	42,715.76	9,475,777.25	9,475,777.25	9,475,777.25						
TOTAL INVESTMENTS	\$ 13,564,340.64	\$ 1,003,677.08	\$ 786,010.11	\$ 54,746.05	\$ 12,836,753.66	\$ 12,836,753.66	\$ 12,836,753.66				100%		\$ 503,617.40
unrestricted	\$ 13,545,640.64				\$ 12,819,553.66								
restricted*	\$ 18,700.00		\$ 1,500.00		\$ 17,200.00								
TOTAL	\$ 13,564,340.64	\$ -	\$ 1,500.00		\$ 12,836,753.66								

* The City held restricted cash and cash equivalent of \$17,200 in the enterprise fund for the customer deposits.

**Wtd avg maturity in years 47.5 day

The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director


Date: 11/6/2023

STELLAR BANK BALANCE AT 10/31/2023

FDIC Insurance	\$ 1,292,433.53
FHL Dallas Letter of Credit	250,000.00
Total Collateral - STELLAR BANK	22,000,000.00
Over-Collateralized - STELLAR BANK	\$ 20,957,566.47

INDEPENDENT FINANCIAL BANK BALANCE AT 10/31/2023

CD 180 days	\$ 9,520,040.81
CD 180 days	\$ 1,041,950.69
CD 180 days	\$ 1,041,804.67
INDEPENDENT BANK TOTAL	\$ 11,603,796.17

FDIC Insurance	250,000.00
Various- pledged securities	12,244,297.64
Total Collateral	\$ 12,494,297.64
Over-Collateralized	\$ 890,501.47

City of Bunker Hill Village
Monthly Tax Office Report
October 31, 2023

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 2,543,608,523

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,663,518.46		\$ 6,663,518.46
Carryover Balance	-	169,654.33	169,654.33
Adjustments	327,560.90	(8,738.53)	318,822.37
Adjusted Levy	6,991,079.36	160,915.80	7,151,995.16
Less Collections Y-T-D	6,960,490.42	807.19	6,961,297.61
Receivable Balance	<u>\$ 30,588.94</u>	<u>\$ 160,108.61</u>	<u>\$ 190,697.55</u>

C. COLLECTION RECAP:

Current Month:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax	\$ 5,324.39	\$ (143.28)	5,181.11
Penalty & Interest	1,910.46		1,910.46
Attorney Fees	1,664.14		1,664.14
Other Fees	-	-	-
Total Collections	<u>\$ 8,898.99</u>	<u>\$ (143.28)</u>	<u>\$ 8,755.71</u>

Year-To-Date:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax:	\$ 6,960,490.42	\$ 807.19	\$ 6,961,297.61
Penalty & Interest	28,368.40	2,114.53	30,482.93
Attorney Fees	3,670.10	1,442.19	5,112.29
Other Fees	31.33	191.17	222.50
Total Collections	<u>\$ 6,992,560.25</u>	<u>4,555.08</u>	<u>\$ 6,997,115.33</u>

Percent of Adjusted Levy	<u>100.02%</u>	<u>100.09%</u>
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City of Bunker Hill Village
October 31, 2023

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 10/31/2023
21	\$ 22,560.30	\$ (5,235.13)	\$ 796.73	\$ 16,528.44
2020	16,272.89	(1,513.56)	1,998.79	12,760.54
19	5,670.74	(1,252.03)	(1,249.00)	5,667.71
18	10,202.82	(487.39)	(487.39)	10,202.82
17	10,043.65	(251.94)	(251.94)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	1.52	-	7,696.92
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 169,654.33</u>	<u>\$ (8,738.53)</u>	<u>\$ 807.19</u>	<u>\$ 160,108.61</u>

CITY OF BUNKER HILL VILLAGE, TX
UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16
2023 BUDGET - ACTUALS THRU OCTOBER

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines	190,000.00	7,291.77	182,708.23
Sub Total	190,000.00	7,291.77	182,708.23
Water Production			
Water Well Landscaping	107,800.00	18,756.00	89,044.00
Water Well #5	84,900.00	21,390.04	63,509.96
Transmission Line to Taylorcrest	3,400.00	3,400.00	-
WP #2 VFD Booster Pumps	40,000.00	8,722.00	31,278.00
Replace Water Lines			-
Gessner Water Lines and Roadway Desigr	100,000.00		100,000.00
Irrigation System	20,000.00	333.00	19,667.00
Meter Replacement	250,000.00		250,000.00
Paint Fire Hydrants	20,000.00	1,288.12	18,711.88
Sub Total	626,100.00	53,889.16	572,210.84
FACILITY			
Emergency Prepardness Building	723,076.00	521,350.73	201,725.27
Sub Total	723,076.00	521,350.73	201,725.27
Vehicle and Equipment			
Vehicle	47,000.00		47,000.00
Sub Total	47,000.00	-	47,000.00
GRAND TOTAL			
	1,586,176.00	582,531.66	1,003,644.34

CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2023 BUDGET - ACTUALS THRU OCTOBER

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	65,100.00	3,065.92	62,034.08
Sub Total	65,100.00	3,065.92	62,034.08
STREETS			
Gessner Northbound & Memorial	304,000.00	15,556.00	288,444.00
Asphalt Rehabilitation	50,000.00		50,000.00
Taylor Crest Court Landscaping	15,004.00	13,447.48	1,556.52
Chapel Bell	13,290.00	646.88	12,643.12
Strey Taylor Crest Knipp	100,000.00		100,000.00
Bunker Hill Road Overlay	-		-
Sidewalk 11646 Memorial Dr	25,000.00	38,279.63	(13,279.63)
Sidewalks	105,000.00	21,152.00	83,848.00
Sub Total	612,294.00	89,081.99	523,212.01
FACILITY			
Emergency Prepardness Building	412,437.00	413,872.17	(1,435.17)
Emergency Prepardness Generator	39,000.00	-	39,000.00
Sub Total	451,437.00	413,872.17	37,564.83
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	94,591.00	94,591.33	(0.33)
Sub Total	94,591.00	94,591.33	(0.33)
BEAUTIFICATION	40,000.00	16,398.00	23,602.00
GRAND TOTAL	1,263,422.00	617,009.41	646,412.92

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(1,431,622.19)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	1,041,950.70
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	1,041,804.67
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	3,020,040.81
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,901.24
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	334,033.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	374,127.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	777.61
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	170,553.14
01-00-00-1220	A/R - Franchise	26,155.01
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	56,484.37
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	370,858.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>5,297,014.31</u>
TOTAL ASSETS		5,297,014.31
=====		
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	21,941.40
01-00-00-2110	Taxes Payable - Payroll	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	8,758.94
01-00-00-2241	Court Taxes - IDF	22.83
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.20
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	12.50
01-00-00-2246	Court Taxes - State OMNI	2,156.39
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	6,522.06
01-00-00-2249	Court Taxes - Truancy Prevent	22.83
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	0.00
01-00-00-2823	DEFERRED REVENUE	676,001.20
01-00-00-2860	DEFERRED INFLOWS LEASES	361,912.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,077,360.35</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,852,980.57
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
TOTAL BEGINNING EQUITY		3,722,055.57
TOTAL REVENUE		7,283,308.92
TOTAL EXPENDITURES		<u>6,785,710.53</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		497,598.39
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,219,653.96</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,297,014.31
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,992,079.00	2,775.11	5,590,322.63	93.30	401,756.37
01-00-00-4020 Taxes - Prior Years	10,000.00 (	996.79)	1,323.67	13.24	8,676.33
01-00-00-4030 Taxes - Penalty & Interes	32,000.00	809.99	21,209.82	66.28	10,790.18
TOTAL Taxes	6,034,079.00	2,588.31	5,612,856.12	93.02	421,222.88
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	6.37	180,006.08	100.00 (	6.08)
01-00-00-4111 FRANCHISE FEE GAS	50,000.00	0.00	8,202.11	16.40	41,797.89
01-00-00-4112 FRANCHISE FEE OTHER	52,200.00	0.00	14,206.50	27.22	37,993.50
01-00-00-4120 Sales Tax Revenue	245,000.00	24,118.03	231,615.38	94.54	13,384.62
TOTAL Franchise Fees	527,200.00	24,124.40	434,030.07	82.33	93,169.93
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	200,000.00	16,704.71	152,774.34	76.39	47,225.66
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,000.00	577.41	4,777.29	79.62	1,222.71
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	50.00	0.00	11.25	22.50	38.75
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	6,000.00	564.97	4,680.87	78.01	1,319.13
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	319.55	319.55	0.00 (	319.55)
01-00-00-4275 Court - Local Court Tech	5,000.00	461.93	3,821.86	76.44	1,178.14
TOTAL Mun. Court Fines & Fees	217,050.00	18,628.57	166,385.16	76.66	50,664.84
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	60.00	230.00	230.00 (	130.00)
01-00-00-4315 Permits - Building	550,000.00	39,695.16	444,465.58	80.81	105,534.42
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	0.00	1,230.04	30.75	2,769.96
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	554,250.00	39,755.16	445,925.62	80.46	108,324.38
<u>Interest Income</u>					
01-00-00-4910 Interest Income	450,000.00	56,294.12	472,688.07	105.04 (	22,688.07)
TOTAL Interest Income	450,000.00	56,294.12	472,688.07	105.04 (	22,688.07)
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	107,000.00	1,300.00	97,717.46	91.32	9,282.54
TOTAL Miscellaneous	107,000.00	1,300.00	97,717.46	91.32	9,282.54

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	4,981.98	34,122.27	0.00	(34,122.27)
TOTAL Ambulance Fees	0.00	4,981.98	34,122.27	0.00	(34,122.27)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	400.00	19,584.15	94.23	1,199.85
TOTAL Rent Income	20,784.00	400.00	19,584.15	94.23	1,199.85
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	300,000.00	0.00	0.00	0.00	300,000.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL REVENUES	8,210,363.00	148,072.54	7,283,308.92	88.71	927,054.08
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	450,000.00	29,934.54	346,561.84	77.01	103,438.16
01-00-00-5020 Wages - Overtime	2,000.00	4.24	431.28	21.56	1,568.72
01-00-00-5110 Payroll Taxes - FICA E	35,000.00	2,282.47	25,690.46	73.40	9,309.54
01-00-00-5120 Payroll Taxes - TWC	1,000.00	2.21	75.92	7.59	924.08
01-00-00-5210 Retirement - TMRS Empl	39,500.00	2,776.23	29,617.96	74.98	9,882.04
01-00-00-5211 RETIREMENT 457 PLAN	6,600.00	592.38	5,718.01	86.64	881.99
01-00-00-5310 Insurance - Workers Co	1,500.00	1,500.00	1,500.00	100.00	0.00
01-00-00-5325 Insurance - Dental	1,300.00	58.66	498.70	38.36	801.30
01-00-00-5330 Insurance - Disability	1,700.00	111.55	1,009.82	59.40	690.18
01-00-00-5340 Insurance - Medical	45,600.00	7,052.75	31,808.22	69.75	13,791.78
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	22.76	193.27	55.22	156.73
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	0.00	978.45	97.85	21.55
TOTAL Personnel	585,950.00	44,337.79	444,083.93	75.79	141,866.07
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,920,961.00	161,261.07	1,538,637.55	80.10	382,323.45
01-00-00-5602 Police Department	2,318,078.00	138,728.00	2,079,350.00	89.70	238,728.00
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,239,039.00	299,989.07	3,617,987.55	85.35	621,051.45
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	50.49	411.41	68.57	188.59
01-00-00-6410 Landscaping	62,000.00	710.00	25,994.65	41.93	36,005.35
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	1,250.00	1,250.00	5.00	23,750.00
01-00-00-6490 JANITORIAL SERVICES	7,700.00	557.00	5,570.00	72.34	2,130.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	233.58	23.36	766.42
01-00-00-6650 Postage	3,500.00	0.00	2,000.00	57.14	1,500.00
01-00-00-6660 Printing & Stationary	5,000.00	100.21	3,387.79	67.76	1,612.21
01-00-00-6730 Supplies - General	5,000.00	960.58	3,604.37	72.09	1,395.63
01-00-00-6740 Supplies - Office	5,000.00	195.57	3,468.21	69.36	1,531.79
01-00-00-6810 Tools & Equipment	500.00	0.00	0.00	0.00	500.00
01-00-00-6890 Traffic Signs & Signal	5,000.00	0.00	3,469.93	69.40	1,530.07
TOTAL Commodities	120,300.00	3,823.85	49,389.94	41.06	70,910.06
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	430.00	3,553.53	29.01	8,696.47
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	524.75	66.42	265.25
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	1,250.00	100.00	0.00
01-00-00-7410 Vehicles	1,500.00	25.50	1,235.06	82.34	264.94
TOTAL Maintenance	15,790.00	455.50	6,563.34	41.57	9,226.66
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	55,000.00	0.00	38,632.00	70.24	16,368.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7502	Prof Fees - Accounting	22,800.00	253.10	17,523.88	76.86	5,276.12
01-00-00-7503	Prof Fees - Eng. & Oth	60,000.00	1,641.23	44,064.43	73.44	15,935.57
01-00-00-7504	Prof Fees - LEGAL	55,000.00	5,111.00	45,187.50	82.16	9,812.50
01-00-00-7505	Prof Fees - INSPECTION	220,000.00	28,136.49	214,168.55	97.35	5,831.45
01-00-00-7506	Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507	Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services		420,800.00	35,141.82	367,576.36	87.35	53,223.64
<u>Support Services</u>						
01-00-00-8010	Advertising	5,000.00	0.00	4,383.20	87.66	616.80
01-00-00-8090	Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130	Bank & Credit Card Cha	25,000.00	1,200.48	7,226.26	28.91	17,773.74
01-00-00-8140	Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150	Community Relations	30,000.00	0.00	10,704.07	35.68	19,295.93
01-00-00-8170	DATA PROCESSING - IT S	30,300.00	3,042.82	25,498.08	84.15	4,801.92
01-00-00-8171	WEBSITE SERVICES	1,700.00	1,625.00	1,625.00	95.59	75.00
01-00-00-8172	SOFTWARE SUBSCRIPTIONS	13,000.00	3,413.75	3,413.75	26.26	9,586.25
01-00-00-8210	Delivery Service	150.00	0.00	37.31	24.87	112.69
01-00-00-8250	Dues & Subscriptions	2,000.00	726.51	8,850.19	442.51	(6,850.19)
01-00-00-8251	PROFESSIONAL DEVELOPME	10,000.00	0.00	4,370.00	43.70	5,630.00
01-00-00-8260	Elections	0.00	0.00	0.00	0.00	0.00
01-00-00-8270	Electricity	8,000.00	962.28	5,864.21	73.30	2,135.79
01-00-00-8290	Emergency Management	650.00	0.00	0.00	0.00	650.00
01-00-00-8410	Animal Control	5,500.00	0.00	7,535.48	137.01	(2,035.48)
01-00-00-8450	Insurance - General	18,000.00	18,006.34	18,006.34	100.04	(6.34)
01-00-00-8530	Meetings & Seminars	7,000.00	1,778.59	5,124.34	73.20	1,875.66
01-00-00-8610	Court - General	6,500.00	232.79	4,128.79	63.52	2,371.21
01-00-00-8615	Court - Translation	6,000.00	500.00	4,250.00	70.83	1,750.00
01-00-00-8625	Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626	Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750	Special Fees/Codificat	4,000.00	0.00	35.00	0.88	3,965.00
01-00-00-8751	Dedication Program	4,000.00	0.00	1,018.47	25.46	2,981.53
01-00-00-8752	Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805	Streets - Mosquito Spr	26,000.00	3,375.00	13,875.00	53.37	12,125.00
01-00-00-8810	Streets - Drainage	30,000.00	0.00	2,842.43	9.47	27,157.57
01-00-00-8830	Streets - Repairs	100,000.00	0.00	46,653.84	46.65	53,346.16
01-00-00-8835	Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890	Telephone	10,000.00	232.50	2,312.50	23.13	7,687.50
01-00-00-8930	TRAVEL & TRAINING	5,000.00	1,666.37	3,045.15	60.90	1,954.85
TOTAL Support Services		350,300.00	30,676.79	180,799.41	51.61	169,500.59
<u>Capital Outlay</u>						
01-00-00-9140	Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250	Capital Reserves	94,591.00	0.00	94,591.00	100.00	0.00
01-00-00-9251	RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252	TRANSFER TO CAPITL PRO	1,684,719.00	0.00	1,684,719.00	100.00	0.00
01-00-00-9253	TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254	Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255	TRANSFER TO UF CONST F	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay		2,119,310.00	0.00	2,119,310.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

01 -GENERAL FUND

Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL Non Departmental	7,851,489.00	414,424.82	6,785,710.53	86.43	1,065,778.47
TOTAL EXPENDITURES	7,851,489.00 =====	414,424.82 =====	6,785,710.53 =====	86.43 =====	1,065,778.47 =====
REVENUES OVER/(UNDER) EXPENDITURES	358,874.00 (	266,352.28)	497,598.39	(	138,724.39)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

03 -DEBT SERVICE

ACCOUNT.#	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-00-00-1001	Cash in Bank	725,101.00
03-00-00-1039	Cash Held by Tax Assessor	0.00
03-00-00-1053	Reserves - Facilities	0.00
03-00-00-1070	Certificates of Deposit	0.00
03-00-00-1090	Cash in Transit	0.00
03-00-00-1210	A/R - Property Taxes	34,066.70
03-00-00-1215	Allow. for Uncollected Taxes	0.00
03-00-00-1222	A/R Interest Income	0.00
03-00-01-1990	DueTo/From G & A Fund	0.00
03-00-10-1990	DueTo/From METRO	0.00
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		<u>759,167.70</u>
TOTAL ASSETS		759,167.70
=====		
LIABILITIES		
=====		
03-00-00-2010	Accounts Payable	0.00
03-00-00-2012	Accounts Payable - Other	0.00
03-00-00-2013	Accounts Payable - Other	0.00
03-00-00-2820	Unearned Income	482,030.84
TOTAL LIABILITIES		<u>482,030.84</u>
EQUITY		
=====		
03-00-00-3010	Fund Balance	<u>155,618.01</u>
TOTAL BEGINNING EQUITY		155,618.01
TOTAL REVENUE		1,114,693.85
TOTAL EXPENDITURES		<u>993,175.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		121,518.85
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>277,136.86</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		759,167.70
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

03 -DEBT SERVICE

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,027,336.00	474.24	1,090,337.39	106.13 (	63,001.39)
03-00-00-4020 Taxes - Prior Years	1,000.00 (	266.45)	122.87	12.29	877.13
03-00-00-4030 Taxes - Penalty & Interes	<u>4,000.00</u>	<u>191.29</u>	<u>4,233.59</u>	<u>105.84 (</u>	<u>233.59)</u>
TOTAL Taxes	1,032,336.00	399.08	1,094,693.85	106.04 (	62,357.85)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Interest Income	20,000.00	0.00	20,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,052,336.00	399.08	1,114,693.85	105.93 (	62,357.85)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

03 -DEBT SERVICE

DEBT SERVICE

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	200,925.00	0.00	200,925.00	100.00	0.00
03-00-00-8750 Special Fees	7,500.00	0.00	2,250.00	30.00	5,250.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	208,425.00	0.00	203,175.00	97.48	5,250.00
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	190,000.00	0.00	190,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	600,000.00	0.00	600,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	790,000.00	0.00	790,000.00	100.00	0.00
<u>TOTAL DEBT SERVICE</u>					
TOTAL DEBT SERVICE	998,425.00	0.00	993,175.00	99.47	5,250.00
<u>TOTAL EXPENDITURES</u>					
TOTAL EXPENDITURES	998,425.00	0.00	993,175.00	99.47	5,250.00
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	53,911.00	399.08	121,518.85	{	67,607.85)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(2,039,451.16)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	248,787.28
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	1,133,624.19
04-00-00-1231	A/R - Unbilled Utilites	104,265.98
04-00-00-1235	A/R - Doubtful Acct	(6,581.45)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	5,594,951.31
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	234,713.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,991,781.45
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	57,640.00
04-00-00-1905	NET PENSION LIABILITY	180,483.00
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(154,704.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,093,757.58)
04-00-01-1650	Accum Depr - Mach & Equip	(86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	(138,571.63)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	(7,615,185.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>14,766,704.01</u>
TOTAL ASSETS		14,766,704.01
=====		

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	0.00
04-00-00-2320	Deposits - Utilities	17,200.00
04-00-00-2321	Deposits - Utilities Refunds	457.04
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	25,708.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	5,810.52
04-00-00-2823	DEFERRED REV COVID	300,000.00
04-00-00-2900	BONDS PAYABLE	<u>5,145,412.05</u>
TOTAL LIABILITIES		<u>5,494,587.61</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	1,124,902.00
04-00-00-3013	Fund Balance - Formal Reserves	0.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
TOTAL BEGINNING EQUITY		8,487,946.00
TOTAL REVENUE		3,697,525.24
TOTAL EXPENDITURES		<u>2,913,354.84</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		784,170.40
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>9,272,116.40</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>14,766,704.01</u>
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

PAGE: 1

04 -UTILITY FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,582,385.00	990,152.88	2,867,756.80	111.05 (	285,371.80)
04-00-00-4420 Water Taps	60,000.00	2,600.00	30,070.00	50.12	29,930.00
TOTAL Water	2,642,385.00	992,752.88	2,897,826.80	109.67 (	255,441.80)
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	786,790.00	160,935.10	705,489.14	89.67	81,300.86
04-00-00-4520 Waste Water Taps	8,000.00	450.00	4,500.00	56.25	3,500.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	20,000.00	0.00	13,937.35	69.69	6,062.65
TOTAL WASTE WATER	814,790.00	161,385.10	723,926.49	88.85	90,863.51
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	10,771.95	53.86	9,228.05
TOTAL Miscellaneous	20,000.00	0.00	10,771.95	53.86	9,228.05
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,542,175.00	1,154,137.98	3,697,525.24	104.39 (	155,350.24)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

04 -UTILITY FUND

UTILITIES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	580,000.00	32,573.45	444,607.15	76.66	135,392.85
04-00-00-5020 Wages - Overtime	29,000.00	2,456.82	23,528.62	81.13	5,471.38
04-00-00-5110 Payroll Taxes - FICA E	45,000.00	2,660.63	39,217.50	87.15	5,782.50
04-00-00-5120 Payroll Taxes - TWC	1,620.00	2.21	75.92	4.69	1,544.08
04-00-00-5210 Retirement - TMRS Empl	36,000.00	1,097.05	43,934.56	122.04 (	7,934.56)
04-00-00-5211 Retirement 457 Plan	11,000.00	660.94	8,316.49	75.60	2,683.51
04-00-00-5310 Insurance-Workers Comp	8,400.00	8,400.00	8,400.00	100.00	0.00
04-00-00-5325 Insurance - Dental	1,700.00	116.96	1,069.48	62.91	630.52
04-00-00-5330 Insurance - Disability	2,400.00	160.25	1,659.52	69.15	740.48
04-00-00-5340 Insurance - Medical	70,900.00	11,836.39	60,791.83	85.74	10,108.17
04-00-00-5341 INSURANCE VISION	100.00	0.00	0.00	0.00	100.00
04-00-00-5350 Insurance - Life	510.00	33.26	363.37	71.25	146.63
04-00-00-5410 Contract Labor	30,000.00	1,814.06	17,130.49	57.10	12,869.51
TOTAL Personnel	816,630.00	61,812.02	649,094.93	79.48	167,535.07
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	1,393.05	4,705.33	47.05	5,294.67
04-00-00-6091 LAB FEES	8,000.00	0.00	3,025.00	37.81	4,975.00
04-00-00-6250 Fuel	10,000.00	763.96	7,056.09	70.56	2,943.91
04-00-00-6340 Garbage - Dumping Fees	1,500.00	0.00	388.20	25.88	1,111.80
04-00-00-6410 Landscaping	7,000.00 (	1,595.00)	3,538.91	50.56	3,461.09
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	2,000.00	4,000.00	200.00 (	2,000.00)
04-00-00-6490 JANITORIAL SERVICES	3,600.00	300.00	2,999.99	83.33	600.01
04-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	500.00	50.00	500.00
04-00-00-6650 Postage	4,000.00	0.00	3,301.30	82.53	698.70
04-00-00-6660 Printing & Stationary	4,000.00	100.21	1,670.23	41.76	2,329.77
04-00-00-6730 Supplies - General	3,500.00	387.97	3,230.98	92.31	269.02
04-00-00-6740 Supplies - Office	350.00	0.00	350.00	100.00	0.00
04-00-00-6810 Tools & Equipment	1,500.00	0.00	1,223.02	81.53	276.98
04-00-00-6970 Uniforms	3,000.00	199.84	2,069.92	69.00	930.08
TOTAL Commodities	59,450.00	3,550.03	38,058.97	64.02	21,391.03
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	0.00	21.48	0.32	6,678.52
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	2,000.00	2,000.00	100.00	0.00
04-00-00-7410 Vehicles	7,500.00	273.40	7,323.07	97.64	176.93
04-00-00-7411 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	16,200.00	2,273.40	9,344.55	57.68	6,855.45
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	13,000.00	253.10	11,636.07	89.51	1,363.93
04-00-00-7510 Water - Fire Hydrants	13,500.00	0.00	0.00	0.00	13,500.00
04-00-00-7520 Water Well/Pumps	49,500.00	693.59	19,323.72	39.04	30,176.28
04-00-00-7530 Water - Tanks	0.00 (	693.59)	0.00	0.00	0.00
04-00-00-7535 Water Lines	11,000.00	0.00	5,060.46	46.00	5,939.54
04-00-00-7540 Water - Water Meters	44,000.00	0.00	24,533.36	55.76	19,466.64

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

04 - UTILITY FUND

UTILITIES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7610 Waste Water - Lines	11,000.00	0.00	516.67	4.70	10,483.33
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	142,000.00	253.10	61,070.28	43.01	80,929.72
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	20,000.00	0.00	9,603.03	48.02	10,396.97
04-00-00-8002 Water Purchase/COH	750,000.00	0.00	539,095.15	71.88	210,904.85
04-00-00-8003 WW Treatment Fee	500,000.00	55,681.43	399,723.56	79.94	100,276.44
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	37,000.00	15,452.95	58,399.09	157.84 (	21,399.09)
04-00-00-8170 Data Processing	35,000.00 (	5,640.55)	22,563.11	64.47	12,436.89
04-00-00-8171 WEBSITE SERVICES	1,250.00	1,650.00	1,650.00	132.00 (	400.00)
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	4,864.00	4,864.00	48.64	5,136.00
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,500.00	0.00	1,393.21	55.73	1,106.79
04-00-00-8251 PROFESSIONAL DEVELOPME	0.00	0.00	0.00	0.00	0.00
04-00-00-8270 Electricity	121,000.00	15,370.58	113,348.70	93.68	7,651.30
04-00-00-8450 Insurance - General	23,000.00	23,000.00	23,000.00	100.00	0.00
04-00-00-8490 Interest Expense	102,830.00	0.00	102,830.00	100.00	0.00
04-00-00-8630 Natural Gas	1,800.00	1,099.21	3,308.53	183.81 (	1,508.53)
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	17,932.50	145,442.70	121.20 (	25,442.70)
04-00-00-8890 Telephone	12,500.00	417.50	4,957.22	39.66	7,542.78
04-00-00-8930 TRAVEL & TRAINING	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-8931 RELOCATION FEES	4,000.00	0.00	4,000.00	100.00	0.00
04-00-00-8990 Solid Waste Collectio(	34,070.00) (	2,839.17) (	28,392.19)	83.33 (	5,677.81)
TOTAL Support Services	1,733,910.00	126,988.45	1,405,786.11	81.08	328,123.89
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	797,000.00	0.00	750,000.00	94.10	47,000.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	797,000.00	0.00	750,000.00	94.10	47,000.00
TOTAL UTILITIES	3,565,190.00	194,877.00	2,913,354.84	81.72	651,835.16
TOTAL EXPENDITURES	3,565,190.00	194,877.00	2,913,354.84	81.72	651,835.16
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(23,015.00)	959,260.98	784,170.40	(	807,185.40)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-00-1001	Cash in Bank	16,216.32	
05-00-00-1018	Child Safety	8,406.87	
05-00-00-1019	Security Fund	11,559.72	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
			<u>36,182.91</u>
TOTAL ASSETS			36,182.91
			=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	3,279.80	
TOTAL LIABILITIES			<u>3,279.80</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	7,757.85	
05-00-00-3012	Child Safety	8,406.87	
05-00-00-3016	Security Fund	11,559.72	
TOTAL BEGINNING EQUITY		27,724.44	
TOTAL REVENUE		7,907.76	
TOTAL EXPENDITURES		<u>2,729.09</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		5,178.67	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>32,903.11</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			36,182.91
			=====

.. CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

PAGE: 1

05 - COURT FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	41.50	658.18	54.40	551.82
05-00-00-4216 Court - Time Pay Fees/ E	310.00	2.50	12.50	4.03	297.50
05-00-00-4217 Court - OMNI	650.00	72.00	430.17	66.18	219.83
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	200.00	2,800.00	169.70 (	1,150.00)
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	6.85	49.27	0.00 (	49.27)
05-00-00-4260 Security Fees	2,420.00	45.80	330.60	13.66	2,089.40
05-00-00-4270 Technology Fees	4,000.00	45.67	328.45	8.21	3,671.55
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,000.00</u>	<u>0.00</u>	<u>3,298.59</u>	<u>82.46</u>	<u>701.41</u>
TOTAL Mun. Court Fines & Fees	14,240.00	414.32	7,907.76	55.53	6,332.24
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	14,240.00	414.32	7,907.76	55.53	6,332.24
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

05 - COURT FUND
COURT RESERVES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00	0.00	2,729.09	49.62	2,770.91
05-00-00-8626 Security	<u>4,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,300.00</u>
TOTAL Support Services	9,950.00	0.00	2,729.09	27.43	7,220.91
TOTAL COURT RESERVES	9,950.00	0.00	2,729.09	27.43	7,220.91
TOTAL EXPENDITURES	9,950.00	0.00	2,729.09	27.43	7,220.91
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	4,290.00	414.32	5,178.67	(	888.67)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-00-1001	Cash in Bank	2,501,000.47
06-00-00-1050	Signals	0.00
06-00-00-1053	Reserves - Facilities	0.00
06-00-00-1060	Infra -Streets & Drainage	0.00
06-00-00-1068	BEAUTIFICATION	12,731.82
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00
06-00-00-1222	A/R Interest Income	0.00
06-00-00-1990	DUE TO AND FROM	0.00
		<u>2,513,732.29</u>
TOTAL ASSETS		2,513,732.29
=====		
LIABILITIES		
=====		
06-00-00-2010	Accounts Payable	0.00
06-00-00-2012	Retainage Payable	28,112.18
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>28,112.18</u>
EQUITY		
=====		
06-00-00-3010	Fund Balance- Capital	525,370.09
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>
TOTAL BEGINNING EQUITY		695,659.29
TOTAL REVENUE		2,406,970.23
TOTAL EXPENDITURES		<u>617,009.41</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,789,960.82
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,485,620.11</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,513,732.29
=====		

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

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06 -GF CAPITAL PROJECTS

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	1,684,719.00	0.00	1,684,719.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	94,591.00	0.00	94,591.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	0.00	0.00	0.00	0.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,819,310.00	0.00	1,819,310.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	450,000.00	0.00	587,660.23	130.59 (	137,660.23)
TOTAL Intergovernmental/Transfer	450,000.00	0.00	587,660.23	130.59 (	137,660.23)
<u>TOTAL REVENUES</u>					
	2,269,310.00	0.00	2,406,970.23	106.07 (	137,660.23)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

PAGE: 2

06 -GF CAPITAL PROJECTS

GENERAL CAPITAL

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT. BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	16,398.00	41.00	23,602.00
TOTAL Support Services	40,000.00	0.00	16,398.00	41.00	23,602.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	65,100.00	0.00	3,065.92	4.71	62,034.08
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	13,290.00	0.00	646.88	4.87	12,643.12
06-00-00-9184.03 Gessner Northbound & M	304,000.00	310.00	15,556.00	5.12	288,444.00
06-00-00-9184.04 SIDEWALK	105,000.00	0.00	21,152.00	20.14	83,848.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	15,004.00	0.00	13,447.48	89.63	1,556.52
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	25,000.00	0.00	38,279.63	153.12 (	13,279.63)
06-00-00-9184.07 STREETS-STREY TAYLORCR	100,000.00	0.00	0.00	0.00	100,000.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	94,591.00	0.00	94,591.33	100.00 (	0.33)
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	412,437.00	0.00	413,872.17	100.35 (	1,435.17)
06-00-00-9191.01 PW BUILDING GENERATOR	39,000.00	0.00	0.00	0.00	39,000.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,223,422.00	310.00	600,611.41	49.09	622,810.59
TOTAL GENERAL CAPITAL	1,263,422.00	310.00	617,009.41	48.84	646,412.59
TOTAL EXPENDITURES	1,263,422.00	310.00	617,009.41	48.84	646,412.59
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,005,888.00 (	310.00)	1,789,960.82		(784,072.82)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-00-1001	Cash in Bank	29,588.19
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	<u>0.00</u>
		<u>4,029,588.19</u>
TOTAL ASSETS		4,029,588.19
=====		
LIABILITIES		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	52,208.32
07-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>52,208.32</u>
EQUITY		
=====		
07-00-00-3010	FUND BALANCE	3,491,155.25
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	<u>0.00</u>
TOTAL BEGINNING EQUITY		3,491,155.53
TOTAL REVENUE		1,050,000.00
TOTAL EXPENDITURES		<u>563,775.66</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		486,224.34
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,977,379.87</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,029,588.19
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

07 -UTILITY CAPITAL

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	750,000.00	0.00	750,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	300,000.00	0.00	300,000.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,050,000.00	0.00	1,050,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,050,000.00	0.00	1,050,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

07 -UTILITY CAPITAL

DEPARTMENT 00

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	22,000.00	0.00	21,390.04	97.23	609.96
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	3,400.00	0.00	3,400.00	100.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	190,000.00	0.00	7,291.77	3.84	182,708.23
07-00-00-9180.03 TELEVISING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9182.01 Water Well #5	37,500.00	0.00	0.00	0.00	37,500.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	8,722.00	21.81	31,278.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	20,000.00	0.00	333.00	1.67	19,667.00
07-00-00-9191 Facilities	723,076.00	0.00	521,350.73	72.10	201,725.27
07-00-00-9192 METER REPLACEMENT	250,000.00	0.00	0.00	0.00	250,000.00
07-00-00-9193 PAINT FIRE HYDRANT	20,000.00	0.00	1,288.12	6.44	18,711.88
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	47,000.00	0.00	0.00	0.00	47,000.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,452,976.00	0.00	563,775.66	38.80	889,200.34
TOTAL DEPARTMENT 00	1,452,976.00	0.00	563,775.66	38.80	889,200.34
TOTAL EXPENDITURES	1,452,976.00	0.00	563,775.66	38.80	889,200.34
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(402,976.00)	0.00	486,224.34	(889,200.34)	

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-00-1001	Cash In Bank	96,545.79	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	88,129.98	
09-00-00-1231	A/R - Unbilled Utilities	22,979.53	
09-00-00-1235	A/R - Doubtful Accounts	(1,363.48)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>208,864.47</u>
TOTAL ASSETS			208,864.47
=====			
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	37,921.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>6,698.51</u>	
TOTAL LIABILITIES			<u>44,619.51</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	166,624.48	
09-00-00-3030	Contributed Capital	<u>0.00</u>	
TOTAL BEGINNING EQUITY		166,624.48	
TOTAL REVENUE		411,491.22	
TOTAL EXPENDITURES		<u>413,870.74</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(2,379.52)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>164,244.96</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			208,864.47
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

09 -SOLID WASTE

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	81,281.19	409,204.70	82.63	85,995.30
09-00-00-4750 Late Fee - Penalty	<u>2,400.00</u>	<u>0.00</u>	<u>2,286.52</u>	<u>95.27</u>	<u>113.48</u>
TOTAL WASTE WATER	497,600.00	81,281.19	411,491.22	82.70	86,108.78
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	497,600.00	81,281.19	411,491.22	82.70	86,108.78
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

09 -SOLID WASTE

SOLID WASTE

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	1,500.00	0.00	5,693.31	379.55 (	4,193.31)
09-00-00-8990 Solid Waste Collection	466,237.00	0.00	379,785.24	81.46	86,451.76
09-00-00-8991 Administration Fee	<u>34,070.00</u>	<u>2,839.17</u>	<u>28,392.19</u>	<u>83.33</u>	<u>5,677.81</u>
TOTAL Support Services	501,807.00	2,839.17	413,870.74	82.48	87,936.26
TOTAL SOLID WASTE	501,807.00	2,839.17	413,870.74	82.48	87,936.26
TOTAL EXPENDITURES	501,807.00	2,839.17	413,870.74	82.48	87,936.26
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,207.00)	78,442.02 (	2,379.52)	(	1,827.48)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

10 -METRO FUND

ACCOUNT #.	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-00-1001	Cash in Bank	125,339.11	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>125,339.11</u>	
			<u>125,339.11</u>
TOTAL ASSETS			125,339.11
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
10-00-00-3010	Fund Balance	<u>521,539.50</u>	
	TOTAL BEGINNING EQUITY	521,539.50	
	TOTAL REVENUE	134,000.00	
	TOTAL EXPENDITURES	<u>530,200.39</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(396,200.39)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>125,339.11</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		125,339.11
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -METRO FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	134,000.00	134,000.00	100.00	0.00
TOTAL WASTE WATER	134,000.00	134,000.00	134,000.00	100.00	0.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	134,000.00	134,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -METRO FUND

METRO

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	670.00	66,195.00	73.55	23,805.00
10-00-00-8820 Streets - Lighting	24,000.00	1,521.58	12,825.65	53.44	11,174.35
10-00-00-8830 Streets - Repairs	20,000.00	0.00	1,179.74	5.90	18,820.26
TOTAL Support Services	134,000.00	2,191.58	80,200.39	59.85	53,799.61
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL Capital Outlay	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL METRO	584,000.00	2,191.58	530,200.39	90.79	53,799.61
TOTAL EXPENDITURES	584,000.00	2,191.58	530,200.39	90.79	53,799.61
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(450,000.00)	131,808.42	(396,200.39)		(53,799.61)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
15-00-00-1001	Cash in Bank	0.00
15-00-00-1016	Allegiance Bank	0.00
15-00-00-1990	DUE TO AND FROM	<u>0.00</u>
		0.00
TOTAL ASSETS		0.00
		=====
LIABILITIES		
=====		
15-00-00-2010	Accounts Payable	0.00
15-00-00-2012	Retainage Payable	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
15-00-00-3010	Fund Balance	<u>137,660.23</u>
TOTAL BEGINNING EQUITY		137,660.23
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>137,660.23</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(137,660.23)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		0.00
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

15 -GF DRAINAGE DETENTION CON

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

15 -GF DRAINAGE DETENTION CON

G & A

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
15-00-00-7503 PS Engineering & Other	0.00	0.00	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
15-00-00-9183 Drainage at BHE	0.00	0.00	0.00	0.00	0.00
15-00-00-9250 Transfer to General Co	0.00	0.00	137,660.23	0.00 (	137,660.23)
15-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	137,660.23	0.00 (	137,660.23)
TOTAL G & A	0.00	0.00	137,660.23	0.00 (	137,660.23)
TOTAL EXPENDITURES	0.00	0.00	137,660.23	0.00 (	137,660.23)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (	137,660.23)		137,660.23

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
16-00-00-1001	Cash in Bank	(262,359.89)
16-00-00-1016	Allegiant Bank	0.00
16-00-00-1990	DUE TO/FROM UTILITY	<u>0.00</u>
		(262,359.89)
TOTAL ASSETS		(262,359.89)
=====		
LIABILITIES		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	0.00
16-00-00-2800	Accrued Interest	0.00
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
16-00-00-3010	Fund Balance	(243,603.89)
TOTAL BEGINNING EQUITY		(243,603.89)
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>18,756.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(18,756.00)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(262,359.89)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(262,359.89)
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

16 -UF Well and Trans Line

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

16 -UF Well and Trans Line
PUBLIC WORKS

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
16-00-00-6410 LANDSCAPING WW#5	107,800.00	0.00	18,756.00	17.40	89,044.00
TOTAL Commodities	107,800.00	0.00	18,756.00	17.40	89,044.00
<u>Contract Services</u>					
16-00-00-7503 PS -Engineering Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7504 PS- Engineering Trans	0.00	0.00	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	0.00	0.00	0.00	0.00	0.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
16-00-00-9053 Drilling Design and Co	25,400.00	0.00	0.00	0.00	25,400.00
16-00-00-9054 Restor Design and Cons	0.00	0.00	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	0.00	0.00	0.00	0.00	0.00
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700 ALL TERRAINE VEHICLE	0.00	0.00	0.00	0.00	0.00
16-00-00-9701 MINI ESCAVATOR	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	25,400.00	0.00	0.00	0.00	25,400.00
TOTAL PUBLIC WORKS	133,200.00	0.00	18,756.00	14.08	114,444.00
TOTAL EXPENDITURES	133,200.00	0.00	18,756.00	14.08	114,444.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(133,200.00)	0.00	(18,756.00)		(114,444.00)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-00-1000	POOLED CASH	0.04
17-00-00-1001	Cash in Bank	<u>235,765.80</u>
		<u>235,765.84</u>
TOTAL ASSETS		235,765.84
		=====
LIABILITIES		
=====		
17-00-00-2010	Accounts Payable	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
17-00-00-3010	FUND BALANCE	<u>195,655.84</u>
TOTAL BEGINNING EQUITY		195,655.84
TOTAL REVENUE		114,800.00
TOTAL EXPENDITURES		<u>74,690.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		40,110.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>235,765.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		235,765.84
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

17 -Offsite Tree Program

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	45,000.00	114,800.00	191.33 (	54,800.00)
TOTAL Licenses & Permits	60,000.00	45,000.00	114,800.00	191.33 (	54,800.00)
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<u>TOTAL REVENUES</u>					
	60,000.00	45,000.00	114,800.00	191.33 (	54,800.00)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

17 -Offsite Tree Program
NON-DEPARTMENTAL

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
17-00-00-8752 Offsite Tree Program E	100,000.00	0.00	74,690.00	74.69	25,310.00
TOTAL Support Services	100,000.00	0.00	74,690.00	74.69	25,310.00
TOTAL NON-DEPARTMENTAL	100,000.00	0.00	74,690.00	74.69	25,310.00
TOTAL EXPENDITURES	100,000.00	0.00	74,690.00	74.69	25,310.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(40,000.00)	45,000.00	40,110.00		(80,110.00)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2023

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-00-1000	Pooled Cash	1,275,320.08	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	0.00	
		<u>1,275,320.08</u>	
			<u>1,275,320.08</u>
=====			
TOTAL ASSETS			1,275,320.08
=====			
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	<u>1,275,320.08</u>	
	TOTAL LIABILITIES		<u>1,275,320.08</u>
=====			
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>	
	TOTAL BEGINNING EQUITY		0.00
=====			
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
=====			
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>1,275,320.08</u>
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

99 - POOLED CASH

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00



Corbin Kaspar
Service Consultant
CenterPoint Energy Houston

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CenterPointEnergy.com

October 30, 2023

Subject: Install UG STL & Remove OH STL

Location: Memorial

Dear Streetlight Requestor,

The *Streetlight Division* at CenterPoint Energy (CNP) has prepared a cost for installation of UG streetlight and removal of OH streetlight.

The total cost is: **\$17,721**

The following is a breakdown of the above-mentioned cost:

Install UG STL: \$17,078 WO: 108993431

1. Install (15) 30' 95W LED Cobra STL's
2. Install (1) pullbox
3. Install (10) terminal poles
4. Bore +/- 11,165' of UG Secondary
5. Install (1) Transformer

Remove OH STL: \$643.00 WO 108993299

1. Remove (6) OH STL's

Your signature below will be our acknowledgment of your acceptance to the above-mentioned terms and conditions and associated charges. Also, a check for the above noted amount made payable to *CenterPoint Energy* will be required before CNP can proceed with the planned construction. Please send the check attention to:

CenterPoint Energy
Attn: Distribution Project Coordinator
2301 W Gears Rd
Houston, TX 77067

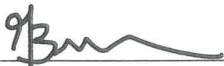
If there are any questions, please do not hesitate to contact me at (713) 945-4271. Please note this estimate is valid for a period of 180 days from the date of this agreement.

Respectfully,

Corbin Kaspar

Service Consultant
CenterPoint Energy

Approved and accepted on 31 OCT 2023

Signature 

Printed Name G. Barrera

Printed Company: City of Bunker Hill Village Texas

Printed Title: City Administrator

Mailing Address: 11977 Memorial Drive, Houston, TX 77024



Please make check payable to:
CenterPoint Energy

Attn: Distribution Project Coordinator
2301 GEARS RD
Houston, Texas , Tx 77067

INVOICE

Customer Info:

10/30/23

Name:	City of Bunker Hill Village				
Address:	11977 Memorial Drive				
City:	Houston	State:	TX	Zip:	77024
Phone:	713-467-9762	Attn: G.Barrera, City Administrator			
Email:	gbarrera@bunkerhilltx.gov				
CNP Representative:	Corbin Kaspar		Phone:	713-945-4271	

Description		W/O #	Total
1	INSTALL UG STL	108993431	\$17,078
2	REMOVE OH STL	108993299	\$643
3			
4			
5			
			\$17,721.00

PLEASE MAIL PAYMENT TO THE ABOVE ADDRESS.
Processing of check may be delayed without the return of this invoice.

Make all checks payable to: *CenterPoint Energy*

Please send a copy of this invoice along with the check. Charges good for 1 year from date of invoice.

Payment is required prior to release of construction work order

If you have any questions concerning this invoice, please contact your CNP Representative at number above.

Thank you for using CenterPoint Energy

Invoice

Phone #	Fax #
713-951-7951	713-951-7957



THE GOODMAN CORPORATION

Connecting Capital to Communities Since 1980
TBPE NO. F-19990

PROGRESS REPORT

Houston + Austin, TX
www.thegoodmancorp.com
Phone: (713) 951-7951

To: Gerardo Barrera
From: Jim Webb, AICP, ENV SP
Project Name: Bunker Hill Village H-GAC TIP Call for Projects Funding Pursuit Assistance
Project Code: BHV100
Billing Period: Jul-23

Progress Complete

Task	Prior Percent	Current Percent
1	63%	70%

Progress Details

1 – Memorial Drive PH 2 Project Funding Pursuit

TGC completed readiness factor documentation and submitted this to H-GAC in the month of July. TGC also participated in meetings with H-GAC staff on upcoming benefits quantification templates. TGC developed a memorandum identifying a path forward cognizant of combined earmark and TIP funding for the project.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: City of Bunker Hill Village
11977 Memorial Dr
Houston, TX 77024

PROJECT: City Hall Two Story Addition
Public Works and Disaster Operations Bld
11977 Memorial Dr.
Houston, TX 77024

FROM CONTRACTOR: JLA Construction Solutions
15825 SH 249, Suite #24
Houston, Texas 77086

VIA ARCHITECT: PGAL, Inc.
3131 Briarpark Dr. Ste 200
Houston, TX 77042

APPLICATION NO: 10-Aug 9/12/23
PERIOD FROM: 8/1/23
PERIOD TO: 8/31/23
PROJECT NO: 1005980
DISTRIBUTION TO OWNER: ☒ OWNER
☒ ARCHITECT
☐ CONTRACTOR

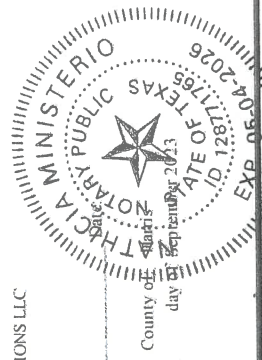
CONTRACT DATE: 6/21/22

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	1741514.00
2. Net change by Change Orders	88095.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	1829609.00
4. TOTAL COMPLETED & STORED TO DATE	1777609.00
(Column G on G703)	
5. RETAINAGE:	
a. 5 % of Completed Work	\$ 88880.45
(Column D + E on G703)	
b. % of Stored Material	\$
(Column F on G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703)	88880.45
6. TOTAL EARNED LESS RETAINAGE	1688728.55
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	1496410.00
8. CURRENT PAYMENT DUE	69350.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	140880.45
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$88,095.00	
Total approved this Month			
TOTALS		\$88,095.00	\$0.00
NET CHANGES by Change Order			\$88,095.00



CONTRACTOR: JLA CONSTRUCTION SOLUTIONS LLC

By: [Signature]

State of: TX

County of: [Blank]

Subscribed and sworn to before me this [Blank] day of [Blank] 2023

Notary Public: [Signature]

My Commission expires: 5.04.2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$69,350.00

06-9191- 24,272.3

07-9191- 45,099.51

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 10/31/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



3322 Marks Rd.
Houston, Texas 77084
281-579-0329

City of Bunker Hill
11977 Memorial Dr.
Houston, Texas 77024
Attn: Gerardo Barrera

10/23/2023

Invoice #33557

Due upon receipt

Re: Bench area across City Hall

Qty	Material	Location	Each	Total
1	Saucier Magnolia, 30 gal.	Bench Area	\$ 425.00	\$ 425.00
8	Knock-out roses, 5 gal.		\$ 38.50	\$ 308.00
14	Society Garlic, 1 gal.		\$ 12.50	\$ 175.00
6	Foxtail ferns, 5 gal.		\$ 38.50	\$ 231.00
3	Yards, Compost mix		\$ 65.00	\$ 195.00
2	Yards, Pine Deco mulch		\$ 55.00	\$ 110.00
Crew Labor				\$ 1,500.00

Trim trees & shrubs, scrape existing grass for new flower bed, define and prepare area for new planting. Installation of materials as listed, hauling and disposal fee landscaping debris.

Irrigation Services

Bench Area

\$ 1,200.00

1 Irrigation zone of pop-up heads

SUBTOTAL \$ 4,144.00

Sales Tax (8.25%) N/A

TOTAL \$ 4,144.00

06-4700 - 2,519.00
17-8752 - 1,162.50
\$ 4,144.00



3322 Marks Rd.
Houston, Texas 77084
281-579-0329

City of Bunker Hill
11977 Memorial Dr.
Houston, Texas 77024
Attn: Gerardo Barrera

10/23/2023

Invoice #33558

Due upon receipt

Re: Bench area Memorial Forest Club

Qty	Material	Location	Each	Total
6	Knock-out roses, 5 gal.	Bench Area	\$ 38.50	\$ 231.00
6	Agapanthus, Lily of the Nile 5 gal.		\$ 32.50	\$ 195.00
6	Foxtail ferns, 5 gal.		\$ 38.50	\$ 231.00
3	Yards, Compost mix		\$ 65.00	\$ 195.00
2	Yards, Pine Deco mulch		\$ 55.00	\$ 110.00
1	Moss Builder, large size		\$ 180.00	\$ 180.00
Crew Labor				\$ 1,500.00
Scrape existing grass for new flower bed, define and prepare area for new planting. Installation of materials as listed, hauling and disposal fee landscaping debris.				
Irrigation Services				
		Bench Area		\$ 1,500.00
1 Irrigation zone of pop-up heads				
1 Unik Control				

SUBTOTAL \$ 4,142.00

Sales Tax (8.25%) N/A

TOTAL	\$ 4,142.00
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06-4700 = 4,142.00



3322 Marks Rd.
Houston, Texas 77084
281-579-0329

City of Bunker Hill
11977 Memorial Dr.
Houston, Texas 77024
Attn: Gerardo Barrera

10/23/2023

Invoice #33559

Due upon receipt

Re: Bench area on Memorial/ West of Paratus School

Qty	Material	Location	Each	Total
1	Cedar Elm tree, 65 gal. - TREE	Bench Area	\$ 965.00	\$ 965.00
5	Knock-out roses, 5 gal.		\$ 38.50	\$ 192.50
6	Agapanthus, Lily of the Nile 5 gal.		\$ 32.50	\$ 195.00
6	Foxtail ferns, 5 gal.		\$ 38.50	\$ 231.00
3	Yards, Compost mix		\$ 65.00	\$ 195.00
2	Yards, Pine Deco mulch		\$ 55.00	\$ 110.00
1	Moss Builder, large size		\$ 180.00	\$ 180.00
	Crew Labor			\$ 1,500.00

Scrape existing grass for new flower bed, define and prepare area for new planting. Installation of materials as listed, hauling and disposal fee landscaping debris.

Irrigation Services

Bench Area / ~~TREE~~

\$ 1,500.00

1 Irrigation zone of pop-up heads

1 Unik Control

SUBTOTAL \$ 5,068.50

Sales Tax (8.25%) N/A

TOTAL \$ 5,068.50

06-4700 = 2,603.50

17-8752 = 2,465.00

\$ 5,068.50



3322 Marks Rd.
Houston, Texas 77084
281-579-0329

City of Bunker Hill
11977 Memorial Dr.
Houston, Texas 77024
Attn: Gerardo Barrera

10/23/2023

Invoice #33560

Due upon receipt

RE: Taylorcest/ Bunker Hill intersection

Qty	Material	Location	Each	Total
130	Star Jasmine, 5 gal.	Iron fence	\$ 48.50	\$ 6,305.00
6	Yards, Pine deco mulch	New planting	\$ 55.00	\$ 330.00
Crew Labor				\$ 2,800.00
Remove dead vines caused by freeze, define and prepare beds for new planting. Installation of materials as listed, hauling and disposal fee of landscaping debris.				
Irrigation services		Iron fence line		\$ 2,400.00
2 Irrigation zone of driplines				
2 Unik Control				
1 Back flow, 1" with insulation				

SUBTOTAL \$ 11,835.00

Sales Tax (8.25%) N/A

TOTAL	\$ 11,835.00
--------------	---------------------

06-4700 - \$ 11,835.00



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

June 20th, 2023

Via e-mail: gbarrera@bunkerhilltx.gov

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Re: Job No. 00000859 - House, Support, Maintain, and Confine or Detain City Prisoners in Harris County Jails

The referenced contract expires December 12, 2023. If your company agrees to renew this contract under the same terms and conditions as the awarded contract at no price increase, please **notify** the Purchasing Department, by signing the bottom of this letter and emailing to me at azadeh.rahmdel@pur.hctx.net. Renewal is subject to using department approval, the Tax Office review of any taxes owed to Harris County and approval by Commissioners Court.

In addition, if you wish to renew, please provide:

- 1) **an updated certificate of insurance with Harris County listed as additional insured**, please ensure that the address is updated to Harris County, 1111 Fannin Street, 12th Floor, Houston, TX 77002
- 2) **Form 1295 exemption letter**, which is attached to the renewal email notice. Please complete, sign and return.

If a response is not received by **June 30, 2023**, it will be understood that the renewal is not desired. If you have any questions, please call me at (713) 274-4896.

Azadeh Rahmdel

Buyer

AR

City of Bunker Hill Village agrees to renew the contract under the same terms and conditions as the awarded contract, for the term December 13, 2023 through December 12, 2024.

Signature

Date

Print Name





A Division of the Houston Chronicle

CONTRACT

This agreement entered into on January 1, 2024 between CITY OF BUNKER HILL and Houston Community Newspapers (HCN), is for 52 weeks with a flat rate totaling \$25.00 per column inch per day per group (includes borders and bolding at no additional cost), plus Affidavit at \$5.00 each and \$10.00 per tear sheets.

This agreement begins January 1, 2024 and will end on December 31, 2024.

It is agreed that during the period of this agreement, that the Memorial Examiner/ Southwest Group be the official newspaper for publishing Ordinances, notices or other matter required by law. The **Southwest Group** is defined as the following publications – (Examiner, Memorial Examiner, Sugar Land Sun and Katy Rancher). Tax Rate notices will be at the flat rate of \$840.90 + \$5.00 per affidavit rate.

In addition to publication of advertisements in the agreed HCN newspaper, all of the CITY OF BUNKER HILL legal advertisements will have the option to run on the website marketplace.chron.com, serving the greater Houston area at no additional cost to the City. HCN also agrees to provide the CITY OF BUNKER HILL a 15% discount off the open rate for employment advertisements to be published in any of the other HCN newspapers that CITY chooses to run the advertisement in.

HCN agrees to provide to the CITY OF BUNKER HILL affidavits and tear sheets within 15 days of newspaper publication. Invoicing will be rendered at the beginning of each month, and the advertiser agrees to Pay HCN in full, failure to pay the bill within twenty-five (25) days of the statement Date may result in cancellation of the contract at the discretion of HCN.

The advertiser agrees to adhere to the requirements as outlined in this agreement.

HOUSTON COMMUNITY NEWSPAPERS
HCN Authorized Representative

CITY OF BUNKER HILL
Account # 20020809

Judith Vega Advertising Legal Representative

Approved by (Signature and Title)

Approved by (Signature and Title)

Judith Vega

Printed Name

4747 SW Frwy

Mailing Address

Houston, Tx 77027

City, State, Zip

Director – Advertising Sales- Legals

Robert P. Lord, Mayor

Printed Name

11977 Memorial Drive

Mailing Address

Houston, TX 77024

City, State, Zip

713-467-9762

Phone Number