



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON THURSDAY MAY 16, 2024, AT 8:30 A.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at www.bunkerhilltx.gov

Join Zoom Meeting

<https://us06web.zoom.us/j/84158681177?pwd=D7lctK0OpCJmypZHFC8Wp0kMnOmba3.1>

Meeting ID: 841 5868 1177

Passcode: 189544

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. OATH OF OFFICE**

Council Position No. 1 – Eric Thode

Council Position No. 2 – Susan Schwartz

Council Position No. 3 – Carl Moerer

- IV. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE RESIGNATION BY LAURIE ROSENBAUM FROM BUNKER HILL VILLAGE CITY COUNCIL POSITION NO. 5**
- V. CONSIDERATION AND POSSIBLE ACTION TO APPOINT ANDREW POOR TO BUNKER HILL VILLAGE CITY COUNCIL POSITION NO. 5 TO COMPLETE THE TERM ENDING MAY 2025**
- VI. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone (or through videoconference) and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

- VII. PRESENTATION AND RECEIPT FOR FILING OF THE 2023 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP – *Susan Engels, Finance Director***
- VIII. PRESENTATION, PUBLIC HEARING, AND CONSIDERATION AND POSSIBLE ACTION ON AN APPLICATION FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH LOCATED AT 11612 MEMORIAL DRIVE:**

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

Open Public Hearing

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

Close Public Hearing

CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

IX. PRESENTATION, PUBLIC HEARING, AND CONSIDERATION AND POSSIBLE ACTION ON AMENDING THE CITY’S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

Open Public Hearing

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

Close Public Hearing

CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

X. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities
- B. 2023 Annual Audit Preliminary Results
- C. Consideration and Possible Action to Approve the 2025 Annual Budget for the Memorial Villages Police Department as Recommended by the Police Commission

XI. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities
- B. Update on 2025 Annual Budget Process and Discussions

XII. MAYOR’S REPORT

- A. Report on Activities and Upcoming Events
 - Recognition and Appreciation of Councilmember Laurie Rosenbaum For Her Faithful Service to the City of Bunker Hill Village
 - Mayors’ Meetings
 - Metro Update (Gessner Intersection and Memorial Drive Overlay)
 - Opening of Harris County Commissioner’s Court
 - Villages Independence Day Parade – *Thursday, July 4, 2024*

XIII. CITY ADMINISTRATOR’S REPORT

- A. Report on Activities and Upcoming Events
 - Zoning Board of Adjustment Meeting
 - Drainage Committee Meeting
 - HUD Grant Update
 - City Hall Admin Office Closure – *Monday, May 27, 2024*
- B. Public Works Director Report
 - Development Report
 - CIP Project Update
 - Public Works and Disaster Operations Building
- C. Finance Director Report
 - 2025 Budget Process Update
 - Preliminary Estimated Tax Roll
 - Investments and Opportunities

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 2 AND NO. 3 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2024; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Engels, Finance Director*

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A FINAL PLAT FOR 421 BLALOCK AS RECOMMENDED BY THE PLANNING & ZONING COMMISSION – *Elvin Hernandez, Director of Public Works*

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00:

- A. Ram Rod Utilities, LLC, invoice no. 200 in the amount of \$134,518.00 for wastewater televising completed in April 2024.
- B. Ram Rod Utilities, LLC, invoice no. 203 in the amount of \$103,672.33 for wastewater televising on Memorial Dr./ Doncaster Rd. completed in April 2024.

XVII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the April 16, 2024, Regular City Council Meeting.

- B. April 2024 Financials.
- C. Check Register dated April 9, 2024, to May 6, 2024.
- D. Municipal Court Confidentiality Policy.
- E. Baird Gilroy & Dixon, LLC, invoice No. 4560 in the amount of \$5,760.00 for on-call SCADA programming services in March 2024.
- F. Baird Gilroy & Dixon, LLC, invoice no. 4561 in the amount of \$2,880.00 for SCADA programming maintenance services in March 2024.
- G. Core & Main, invoice no. U806398 for water meters in the amount of \$63,457.68 for the water meter replacement project.
- H. Dobie Supply, LLC, invoice no. 46155 in the amount of \$255.83 for speed limit street signs installed in April 2024.
- I. JNS Security Systems LLC, invoice no. 1146 in the amount of \$2,724.00 for network switch and cabling installed in the Public Works building in May 2024.
- J. Langford Engineering, invoice no. 27356 in the amount of \$191.09 for the one-year inspection of Water Well No. 5 performed in March 2024.
- K. Langford Engineering, invoice no. 27357 in the amount of \$363.17 for the one-year inspection of Water Well No. 5 performed in March 2024.
- L. Langford Engineering, invoice no. 27358 in the amount of \$6,627.48 for design and construction phase services rendered in March 2024 for the sanitary sewer cleaning and televising project.
- M. Lone Star Hydrant & Utility, invoice no. 7504 in the amount of \$2,088.23 for water hydrant repairs completed on Bylane and Knipp Rd. completed in November 2023.
- N. TX BBG Consulting, invoice no. 301109 in the amount of \$175.00 for plan review services performed in March 2024.

XVIII. ADJOURN

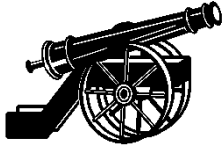
I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on May 10, 2024, by 12:00 p.m. noon.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	May 16, 2024
Agenda Item:	III
Subject:	Swearing-in Ceremony for City Council Position No. 1, 2, 3
Exhibits:	Statement of Officer and Oath of Office
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Loren Smith, City Attorney

Executive Summary

The City of Bunker Hill Village holds its election on the first Saturday in May of each year. The election for Council Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Council Positions 4 and 5 are held in odd-numbered years.

At the January 2024 meeting, City Council approved Ordinance No. 24-617, calling for the May 4, 2024 General Election. The final date to file as a candidate for one of the three positions was Friday, February 16, 2024, at 5:00 p.m. The incumbents filed for their respective positions with no opposition.

Subsequently, Council approved Ordinance No. 24-624 at the March 2024 meeting, formally canceling the May 4, 2024 Election and declaring the election of unopposed candidates for Councilmember Positions 1, 2, and 3.

Councilmember Position 1 – Eric Thode

Councilmember Position 2 – Susan B. Schwartz

Councilmember Position 3 – Carl Moerer

The Statement of Appointed Officer and Oath of Office will be administered to Council Positions 1, 2, and 3 at this meeting.

Recommended Action

This is a formal process and no Council action is requested.

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Eric Thode, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council Position No. 1, City of Bunker Hill Village, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: _____

Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Susan B. Schwartz , do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council Position No. 2, City of Bunker Hill Village, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: _____

Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Carl Moerer, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council Position No. 3, City of Bunker Hill Village, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: _____

Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Eric Thode, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Position No. 1, City of Bunker Hill Village, Texas of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Harris

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Susan B. Schwartz, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Position No. 2, City of Bunker Hill Village, Texas of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Harris

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Carl Moerer, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Position No. 3, City of Bunker Hill Village, Texas of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

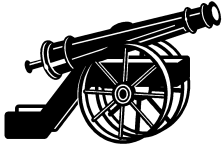
County of Harris

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: May 16, 2024
Agenda Item: IV
Subject: Resignation
Exhibits: Letter of Resignation
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

Councilmember Laurie Rosenbaum has served Position No. 5 on the City Council of Bunker Hill Village since 2013. On May 3, 2024, Councilmember Rosenbaum submitted her letter of resignation from Council effective May 16, 2024. Councilmember Rosenbaum has noted that she will continue to serve as Chair of the Beautification Committee.

For a resignation to be effective, Local Government Code Sec. 22.012 requires the resignation of an elected official to be written, signed, and submitted for formal acceptance and approval by the City's governing body.

Recommended Action

Staff recommends City Council accept the resignation of Laurie Rosenbaum from Council Position No. 5.

Laurie Rosenbaum



May 2, 2024

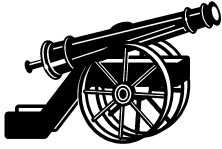
Dear Mayor Lord and Council Members,

I am so honored to have spent the last 11 years serving the City of Bunker Hill Village. The individuals I have worked with have always been the most professional and have put the needs of our citizens above anything else.

With that, it is time for me to move on to a different chapter in my life and I am resigning from my Council Position 5 as of May 16, 2024. I will however still be available and will continue to head the Beautification Committee.

Yours truly,

Laurie Rosenbaum



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	May 16, 2024
Agenda Item:	V
Subject:	Council Position No. 5 Appointment
Exhibits:	Statement of Office and Oath of Office
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Loren Smith, City Attorney

Executive Summary

In accordance with Local Government Code provisions, Councilmember Laurie Rosenbaum tendered her letter of resignation from Council Position No. 5 effective May 16, 2024 (pending final Council acceptance on May 16, 2024).

Local Government Code 22.010 sets forth the process by which to fill a vacancy on the City Council. If for any reason a single vacancy exists on the governing body of the municipality, a majority of the remaining members who are present and voting, excluding the Mayor, may fill the vacancy by appointment unless an election to fill the vacancy is required by Section 11, Article XI, Texas Constitution.

The newly appointed individual must be a resident of the City, satisfy all qualifications required for elected councilmembers, and will hold office for the remainder of the unexpired term through May 2025.

Upon Council confirmation, the appointed individual will receive the Statement of Appointed Officer and be administered the Oath of Office to assume the responsibilities of Council Position No. 5.

Recommended Action

Staff recommends City Council discuss and make an appointment to City Council Position No. 5.

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Andrew Poor, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council Position No. 5, City of Bunker Hill Village, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: _____

Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Andrew Poor, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Position No. 5, City of Bunker Hill Village, Texas of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

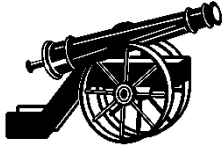
County of Harris

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: May 16, 2024
Agenda Item: VII
Subject: 2023 Audit Report
Exhibits: Audit Report
Funding: N/A
Presenter(s): Susan Engles, Finance Director

Executive Summary

Sections 103.001 through 103.004 of the Local Government Code require the City to have an annual audit of its financial records and accounts. The City’s auditing firm, Belt Harris Pechacek, LLLP, has completed the annual audit process. After an extensive review of all records, the City received an unmodified opinion, which is the highest level of assurance a city can obtain. The report contains the audited financial statements on all funds.

The auditing firms representative and City staff presented the audit results during the May 6, 2024, Audit Finance Committee meeting. After discussion and review, the Committee recommended staff present the final results to Council to accept the results of the audit for FY 2023.

Belt Harris Pechacek, LLLP representative(s) will be available to address any Council comments and questions.

Recommended Action

Staff recommends that City Council receive the 2023 Audit Report.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	May 16, 2024
Agenda Item:	VIII
Subject:	Specific Use Permit (SUP) for Memorial Drive Presbyterian Church (MDPC)
Exhibits:	Presentation Proposed Ordinance 24-626
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Memorial Drive Presbyterian Church (MDPC), located at 11612 Memorial Drive, operates under a specific use permit (SUP). The SUP outlines a detailed site plan and specific conditions on MDPC property.

At the April 2023 Planning and Zoning Commission Meeting, MDPC presented an application for an amendment to the SUP for Commission review, discussion, and direction for the following:

1. Replacement of existing signs (3 total)
2. New pickleball courts (2 total) with covered structure and site amenities

The Commission discussed the items and recommended separating the two requests. In discussions with the Commission and staff, MDPC representatives expressed that the pickleball courts were the highest priority and would pursue replacing the signage at a later time.

At the November 2023 meeting, the Commission held a public hearing on the proposed pickleball courts and voted 6-1 to recommend approval to the City Council of amending the SUP for MDPC to install new pickleball courts with a covered structure and site amenities as presented. Council voted 3-1 to formally approve the amendment at the February 2024 meeting.

At the February 2024 Planning and Zoning Commission meeting, MDPC presented the second request to replace existing signs with electronic signs. The presentation illustrated the proposed electronic signage, including LED screen sizes, locations, and height. Commission discussion included the following:

- The number of lumens permitted for electronic signs
- Permissible hours for sign illumination
- Frequency of/ timing intervals for changing the displayed message on the screen

The City has granted SUPs in the past for electronic signs at Frostwood Elementary School, Bunker Hill Elementary School, and Memorial Drive Lutheran Church. The SUPs incorporate conditions related to color and hours of operation that the sign can be illuminated.

The applicants were instructed to complete a formal light study prior to any final decision from the Commission. No action was taken at the February meeting.

At the March 2024 City Council meeting, staff provided a brief update on this matter. Staff advised that should the Planning and Zoning Commission approve amending the SUP, the application would be presented at the May 2024 meeting for a formal public hearing and possible action.

MDPC presented the results of the light study during the March 2024 meeting. The Commission recommended the following provisions:

- The LED screens not be illuminated between the hours of 10:00 p.m. and 6:00 a.m.
- The LED screens be standardized to 0.3 ambient light
- The screen size not exceed 50 square feet

Following the March meeting, Staff and the City Attorney drafted the proposed ordinance that reflects the direction of the Commission. To take formal action, a public hearing was scheduled at the April 2024 meeting, in which the Planning and Zoning Commission voted unanimously to recommend approval of amending the SUP for MDPC to install electronic signage.

The City's Code for institutional signage includes the following:

§ 7.11. - Signs.

It shall be unlawful for any person to erect, construct, install, or maintain any sign within the city except one specifically permitted by this section. No sign, except one authorized or required by governmental authority, shall be placed or allowed to project in, along, or over a public street, sidewalk, easement, or other public property. Only the following type signs, of the size and dimensions specified, shall be permitted in the city:

D. Institutional signs. Institutions located within the city shall be allowed to erect one (1) permanent freestanding ground sign within each yard of the lot or parcel of land on which such institution is situated which fronts or is adjacent to a street. No such sign shall exceed fifty (50) square feet in total area, including the supporting structure, and the sign face, or "message area," shall not exceed twenty (20) square feet. No such sign shall exceed five (5) feet in height above the immediately adjacent natural grade, or be placed within one (1) foot of a roadway right-of-way. Such signs shall not impede traffic visibility or constitute a traffic hazard. In addition to the foregoing, such signs shall comply with, and be subject to, the following:

1. All institutional signs shall be subject to approval by the city council, upon recommendation of the Planning and Zoning Commission. The institution requesting approval shall submit to the commission a drawing of the proposed sign, together with a

description and other information sufficient to determine whether the sign is in compliance with this section. The commission shall, as soon as practicable following

2. submission of the request for approval of a proposed sign, advise the applicant whether it recommends approval or disapproval and, if disapproval is recommended, the reasons therefor. The applicant may revise the proposal and resubmit it for review by the commission. After review, the commission shall deliver its written recommendation to city council.
3. Institutional signs may be illuminated if by means which do not include neon, strobe, blinking, moving, or other similar attention-arresting lighting devices. Any such sign shall be constructed of materials substantially similar to the existing design, construction and appearance of the institution to which such sign pertains. The structural portion of the sign, same being that portion other than the sign face or "message area," shall be constructed of stone, brick or wood. The message portion of any such sign, including lettering or logos, shall be of subdued natural earth colors, such as white, black, gray, brown or dark green.

SUP & Amendment Process

The purpose of the SUP process and regulations is to allow the proper integration of uses which may be suitable in specific locations within the City. Any future requests by the applicant must meet the existing SUP or an amendment is required.

Before any specific use is permitted in the applicable zoning district, a report from the Planning and Zoning Commission must be directed to the City Council accompanied by the Commission's recommendation for approval or denial. The report shall include, but need not be limited to, the following:

- A. *Ingress and egress*: Ingress and egress to the property and proposed structures thereon, with particular reference to automobile and pedestrian safety and convenience, traffic flow and control, and access in the event of fire or other catastrophe.
- B. *Off-street parking*: Off-street parking and loading areas where required, with particular attention to the items set forth in subsection A of this section, and the economic, noise, glare, and other effects of the specific use on adjoining properties and other properties generally in the district and city.
- C. *Service area*: Refuse and service areas, with particular reference to the items set forth in subsections A and B of this section.
- D. *Utilities*: Utilities include water and wastewater with reference to location, availability, and compatibility.
- E. *Drainage*: Drainage plans proposed to meet requirements of the city's drainage ordinance and criteria manual.
- F. *Screening and buffering*: Screening and buffering, either or both, with reference to type, dimensions, and character.
- G. *Signs and lighting*: Sign location and size, proposed exterior lighting with reference to glare and traffic safety and compatibility and harmony with adjacent property and other properties generally in the district and city.

- H. *Trees, yards and open spaces:* Landscaping and required yards, open spaces, and building setback lines.
- I. *Compatibility:* General compatibility with adjacent properties and other properties in the district and city.
- J. *Conformity:* The conformity of the proposed use with the requirements and intent of this ordinance and the comprehensive plan of the city.

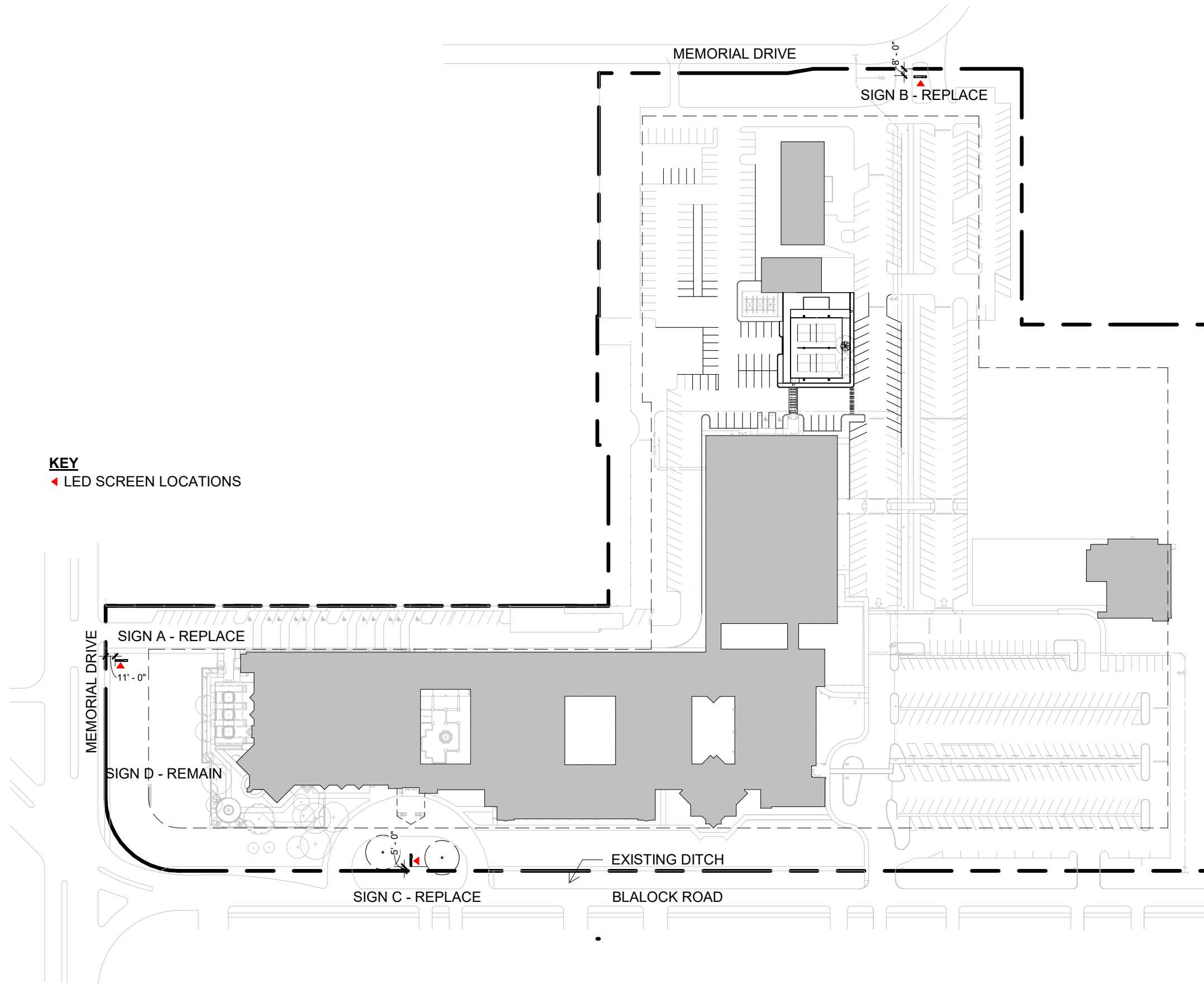
The SUP process examines individual sites on a case-by-case basis to determine if the proposal would negatively impact adjacent properties and the City as a whole. Properties within 200 feet of the subject property were notified of the public hearing.

Recommended Action

Staff recommends that City Council hold a public hearing to discuss, provide any additional feedback, and take possible action to approve Ordinance No. 24-626 to amend the SUP for MDPC to install electronic signage.

KEY

◀ LED SCREEN LOCATIONS

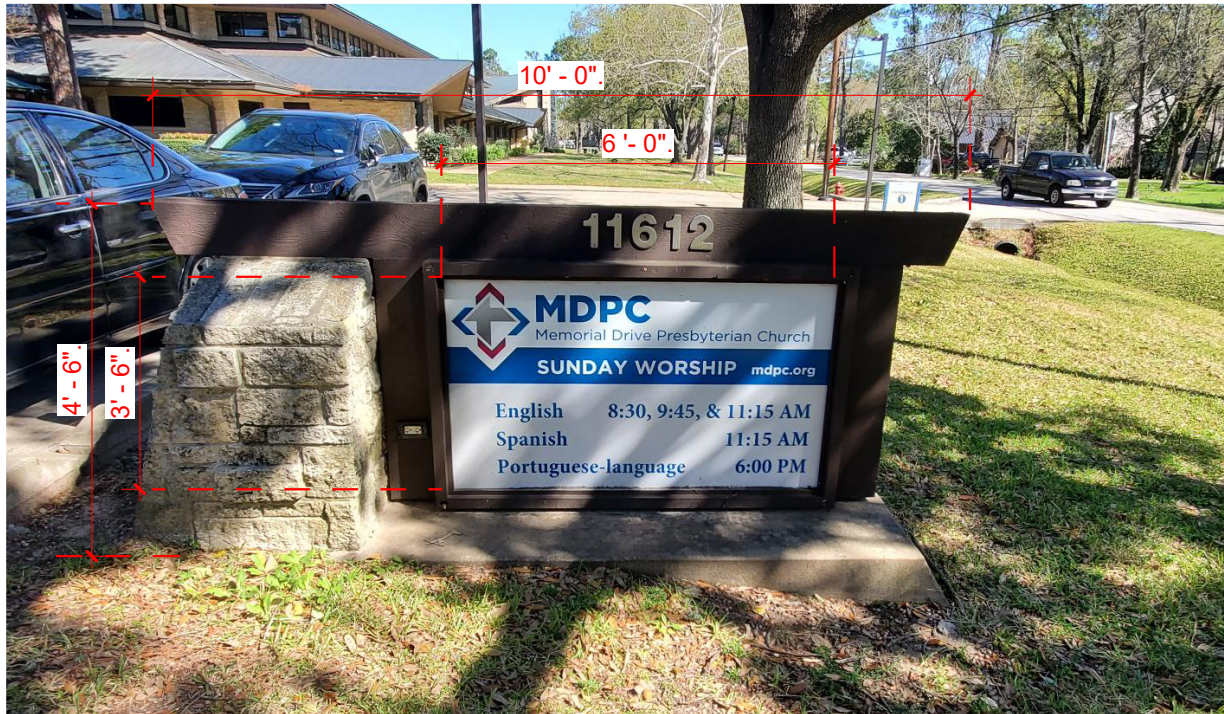




SIGN A - 13'-4" X 4'-5"

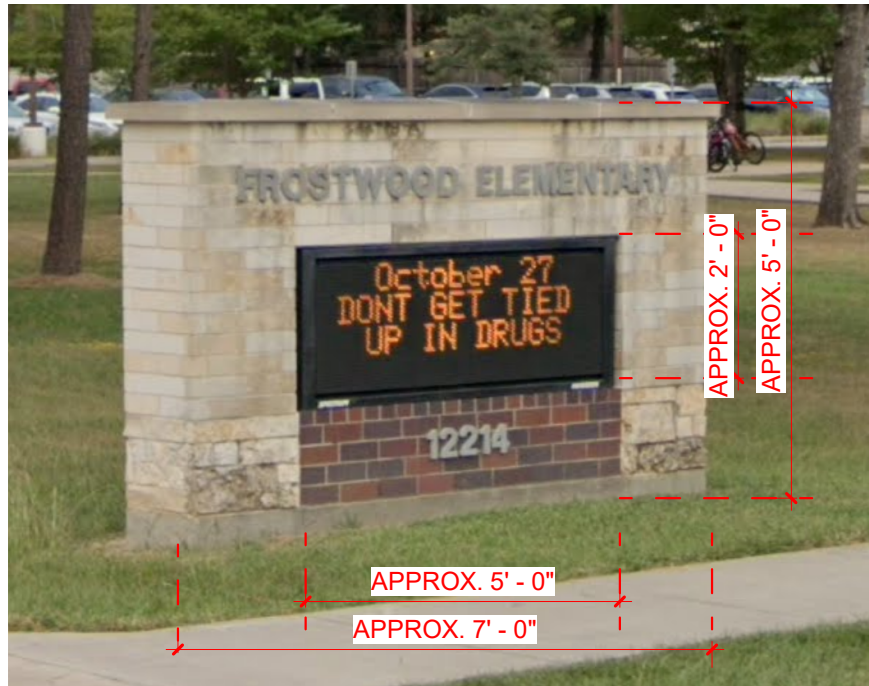


SIGN B - 12'-2" X 6'-8"



SIGN C - 10'-0" X 4'-6"

SCROLLING DIGITAL SIGN



FROSTWOOD ELEMENTARY SCHOOL IN BUNKER HILL



MEMORIAL DRIVE LUTHERAN CHURCH IN BUNKER HILL

LED SCREEN



ST. STEPHEN'S UNITED METHODIST CHURCH IN HOUSTON



GRACE CROSSING CHURCH IN CONROE

SIGN GOALS

THE SIGN IS SIZED TO ALLOW FOR TEXT VISIBLE FROM 40'-60' FOR AT LEAST 1 SECOND.

LETTER LEGIBILITY CHART

LETTER HEIGHT	READABLE DISTANCE FOR MAXIMUM IMPACT	MAXIMUM READABLE DISTANCE
3"	30 ft	100 ft
4"	40 ft	150 ft
6"	60 ft	200 ft
8"	80 ft	350 ft
10"	100 ft	450 ft

SOURCE: HOUSTON SIGN COMPANY

SPEED LIMITS

MEMORIAL DRIVE SPEED LIMIT: 35 MPH
BLALOCK DRIVE SPEED LIMIT: 30 MPH

READABILITY DURATION CHART

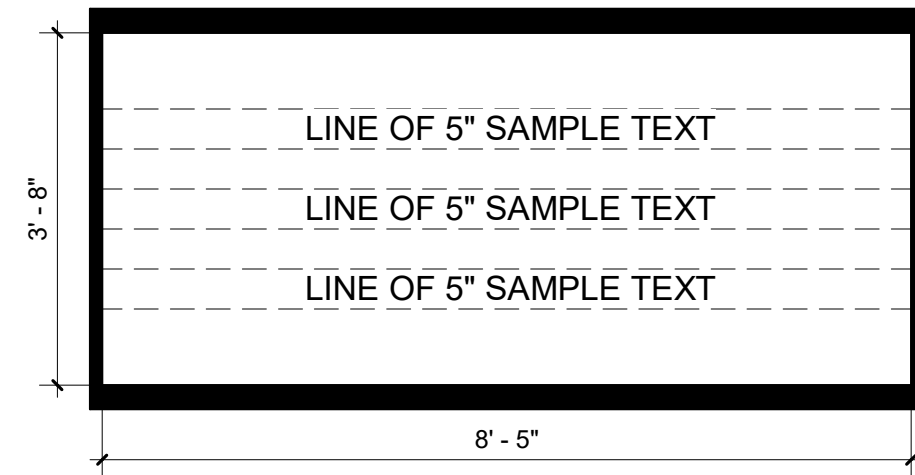
	Times in Seconds			
	30 MPH	40 MPH	60 MPH	80 MPH
6" LETTERS	1.4 Seconds	1 Second	0.7 Seconds	0.5 Seconds
8" LETTERS	1.8 Seconds	1.4 Seconds	0.9 Seconds	0.7 Seconds
12" LETTERS	3 Seconds	2 Seconds	1.5 Seconds	1 Second
18" LETTERS	4 Seconds	3 Seconds	2 Seconds	1.5 Seconds
24" LETTERS	5.5 Seconds	4 Seconds	2.75 Seconds	2 Seconds
36" LETTERS	8 Seconds	6 Seconds	4 Seconds	3 Seconds

SOURCE: STEWART SIGNS

DAKTRONICS SCREEN MODULARIZATION

THE IDEAL DISPLAY SIZE IS A "WIDE SCREEN" RATIO OF 16:9.

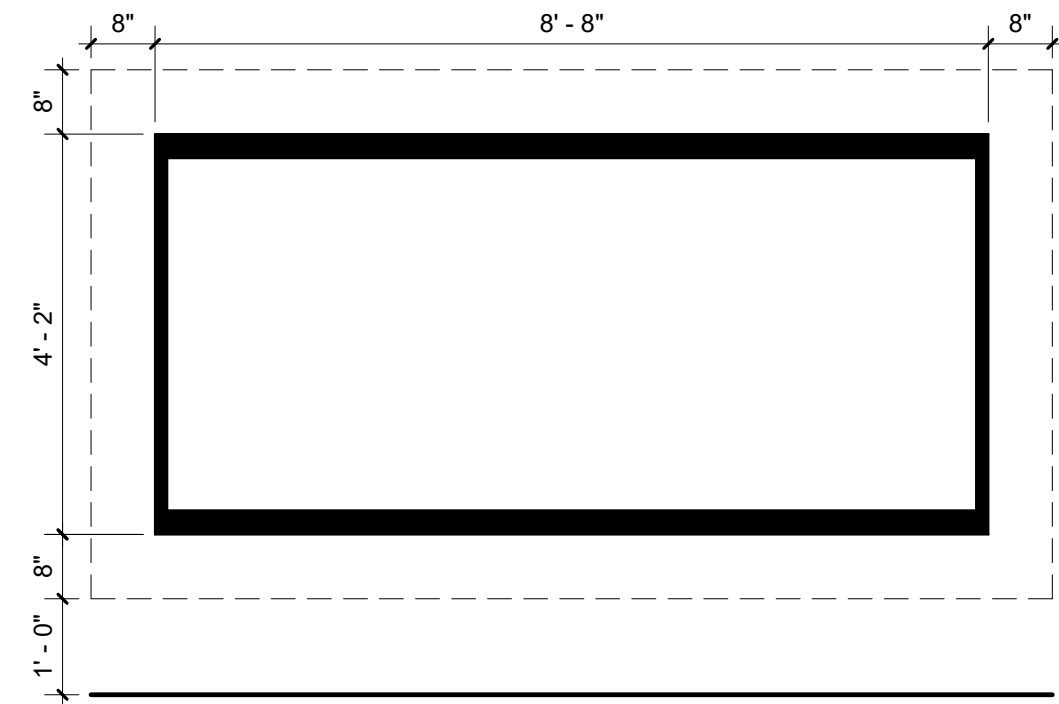
CHOSEN LED SCREEN



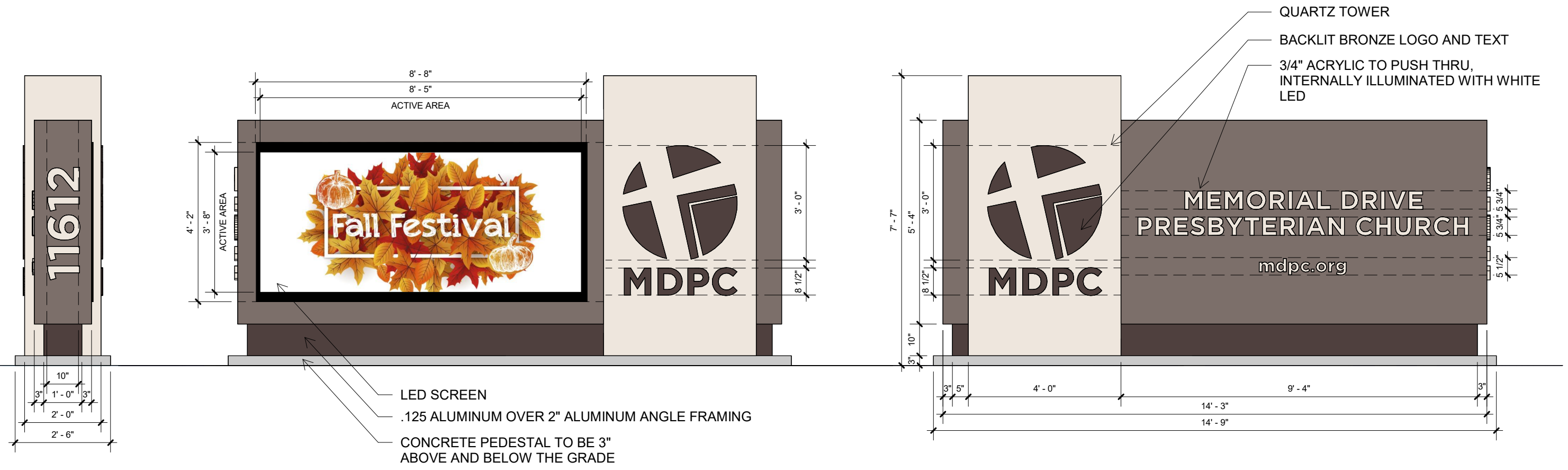
THE NEXT SIZE IN THE DESIRED DISPLAY RATIO WOULD BE 4'-10" X 2'-5" WHICH WOULD **NOT** ALLOW FOR THREE LINES OF TEXT.

SIZING THE SIGN

THE LED SCREEN REQUIRES 8" HOUSING, WHICH NEEDS TO BE AT LEAST 12" OFF THE GROUND.



SIZING THE SCREEN AND SIGN



* ALL 3 MONUMENT SIGNS WILL BE THE SAME SIZE AND DESIGN. REFER TO SITE PLAN FOR LED SCREEN LOCATIONS *

CITY ORDINANCE

§ 7.11. - Signs.

1.All institutional signs shall be subject to approval by the city council, upon recommendation of the Planning and Zoning Commission. The institution requesting approval shall submit to the commission a drawing of the proposed sign, together with a description and other information sufficient to determine whether the sign is in compliance with this section. The commission shall, as soon as practicable following submission of the request for approval of a proposed sign, advise the applicant whether is recommends approval or disapproval and, if disapproval is recommended, the reasons therefor. The applicant may revise the proposal and resubmit it for review by the commission. After review, the commission shall deliver its written recommendation to city council.

2.Institutional signs may be illuminated if by means which **do not include neon, strobe, blinking, moving, or other similar attention-arresting lighting devices**. Any such sign shall be constructed of materials **substantially similar to the existing design, construction and appearance of the institution to which such sign pertains**. The structural portion of the sign, same being that portion other than the sign face or "message area," shall be constructed of **stone, brick or wood**. The message portion of any such sign, including lettering or logos, shall be of subdued natural earth colors, such as white, black, gray, brown or dark green.

Proposed Signs do not have any strobe lighting.

Proposed LED sign is dimmable and programmable.

Proposed Sign Materials match the existing campus and all lettering is in earth tones.

HOURS OF ILLUMINATION DETERMINED BY PLANNING AND ZONING

LED Screen will be 100% dark from 10 PM to 6 AM.

LED Screen will be dimmable and adjusted to 0.3 foot candles above ambient light.



Lighting Units and Terms

Several terms are useful in describing the light characteristics of digital signs. See figure A1.

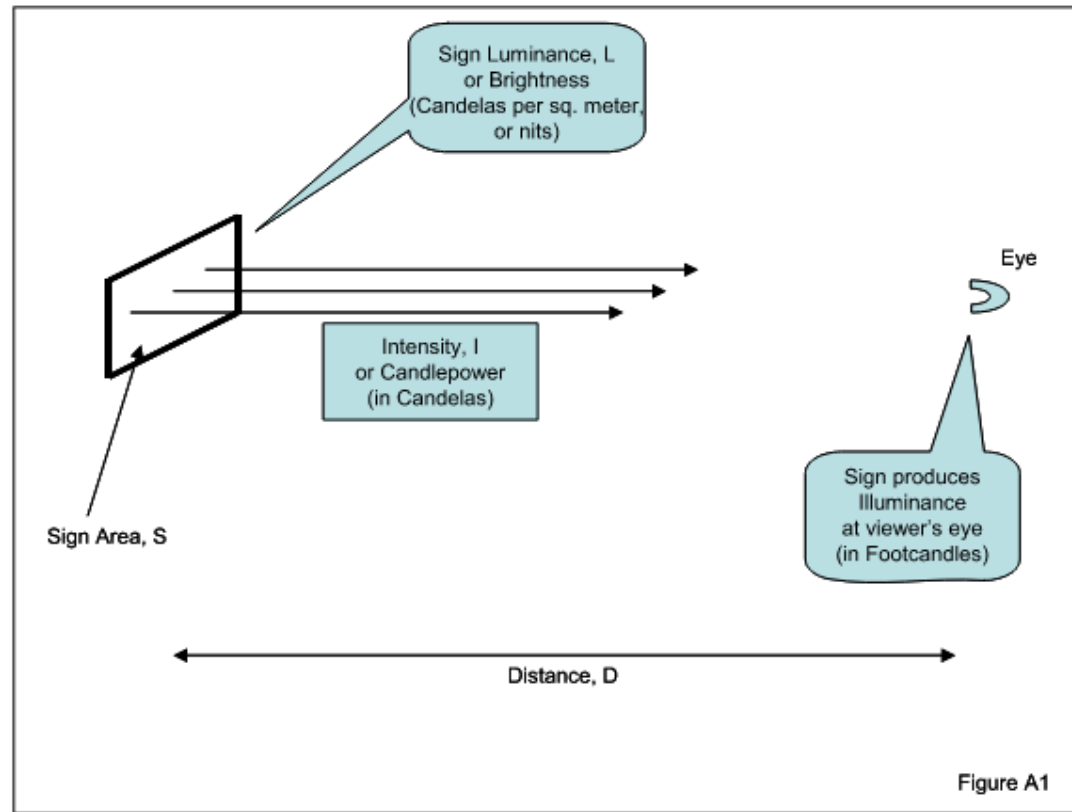


Figure A1

Environmental Lighting Zones

The goals of signage of any type are for the signs to be conspicuous, visible and legible. To achieve this, the brightness of the sign needs to be appropriate for the area in which it is used. A dimly lighted sign in a high ambient brightness urban area likely will not meet its purpose, yet may be perfectly acceptable in a low ambient brightness rural area. The brightness of a sign, therefore, needs to be attuned to the area where it is being used, and in particular to the general lighting levels that are prevalent. Some cities are now assigning Environmental Lighting Zones, where the cities are divided in accordance with the general ambient lighting levels that are in use. It will be useful to take this zoning into account when developing and assigning sign brightness recommendations or limitations. This is addressed in more detail below.

Numerous calculations have been performed to evaluate sign luminance in terms of the TM-11-00 procedures. The calculations involve determining the illuminance in footcandles (fc) at the location of the eyes of a viewer. (Referred to as "eye illuminance.") TM-11-00 provides different eye illuminance limits depending on the lighting zone, LZ1 to LZ4, ranging from low ambient electric light to high ambient electric light. See table 1. (There is also LZ0 where there is no ambient lighting. The latest description of each type of ambient electric light zone is included in Appendix B.)

Zone		Eye Illuminance Limit (fc)
LZ1	Low ambient electric light	0.1
LZ2	Moderate ambient electric light	0.3
LZ3	Moderately high ambient electric light	0.8
LZ4	High ambient electric light	1.5

For example, if a sign is located in an area of moderate ambient light, zone LZ2, the eye illuminance limit is 0.3 footcandles. That is, at a chosen viewer location, the sign should not produce more than 0.3 fc at the viewer's eyes. This can be easily checked: The eye illuminance at the chosen point is measured using a footcandle meter with the sign off, and remeasured with the sign on at whatever dimming setting is being evaluated. Measurement of an all-white display will provide the worst-case conditions. i.e. If an all-white sign meets this condition, all other displays also will comply. The increase caused by switching on the sign should not exceed 0.3 fc.

Providing that a method is available to calculate the sign luminance that will generate a certain illuminance at the eye of a viewer, it can be determined what sign luminance is allowable while not exceeding the eye illuminance limits of TM-11-00. The setting for the signs dimming control then can be easily found. The formula relating sign luminance and eye illuminance (footcandles at the eye) is developed in Appendix A, and is discussed in the next section.

GALAXY® GT6x 10 MM PRODUCT SPECIFICATIONS

The Galaxy® GT6x offers high-value Galaxy features combined with high-resolution 10 mm surface mount LED technology to provide high-quality images.

10 MM TECHNICAL SPECIFICATIONS

- Character Height:** 2.8" (7 pixel font)
- Line Spacing:** 10.16 mm (0.4")
- Pixel Configuration:** 3-in-1 SMD
- Maximum Brightness:** 8,000 nits
- Full Color Capability:** 281 trillion colors
- Viewing Angle:** 160 degrees horizontal x 70 degrees vertical
- Min Viewing Distance:** 21' (10 mm)

PRODUCT FEATURES

- All sealed components
- Quick connects
- Mounting clips
- High-contrast louvers
- Redundant module signal
- Large sections for fast installation
- Front ventilation on displays less than eight feet tall
- No spreader beam required for displays greater than eight feet tall
- Single-step module removal
- Shallow cabinet depth
- Narrow cabinet borders

MODEL NUMBER GUIDE

GT6x -	72	x	108	-	10	-	RGB	-	SF
Series	Lines High		Columns Wide		Line Spacing		LED Color		Single Face or Two View



GT6x SERIES SPECIFICATIONS

- Estimated LED Lifetime:** 100,000+ hours
- Contrast Enhancement:** Non-reflective black louvers and module face grooves disperse light
- Message Capability:** Text, graphics, logos, basic animation, video clips, multiple font styles, and sizes
- Control Software:** Venus® Control Suite
- Power:** 120, 120/240 VAC Single Phase
- Display Dimming:** 64 levels (Automatic, scheduled or manual control)
- Communication Options:** Ethernet Fiber Optic, Ethernet Bridge Radio, Remote Cellular, Ethernet CAT5
- Operating Temperature:** -40°F to 120°F with 99% RH non-condensing
- Compliance Information:** UL Listed, FCC compliance

DISPLAY CONFIGURATIONS



201 Daktronics Drive PO Box 5128 Brookings, SD 57006-5128
 tel 888-325-7446 605-692-0200 ext. 57220 fax 605-692-0381
 www.daktronics.com email commercial@daktronics.com
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GALAXY® GT6x 10 MM PRODUCT SPECIFICATIONS

Lines x Columns	Sections/Ventilated	Cabinet Dimensions Feet-Inches H x W x D	Cabinet Dimensions Meters H x W x D	Cabinet Square Feet (Square Meters)	Active Area Square Feet (Square Meters)	Cabinet Weight Pounds (kilograms)	Lines/Characters per line	Character Height	Maximum Watts RGB
36x144	Sing/Ft	1'9" x 5'11" x 7"	0.53 x 1.54 x 0.18	8.6 (0.8)	5.8 (0.6)	65 (30)	4/28	2" - 14"	495
36x180	Sing/Ft	1'9" x 6'3" x 7"	0.53 x 1.91 x 0.18	10.7 (1.0)	7.2 (0.8)	80 (37)	4/36	2" - 14"	610
36x216	Sing/Ft	1'9" x 7'6" x 7"	0.53 x 2.28 x 0.18	12.7 (1.2)	8.7 (0.9)	95 (44)	4/43	2" - 14"	720
36x252	Sing/Ft	1'9" x 8'8" x 7"	0.53 x 2.64 x 0.18	14.8 (1.4)	10.1 (1.0)	110 (50)	4/50	2" - 14"	835
36x288	Sing/Ft	1'9" x 9'11" x 7"	0.53 x 3.01 x 0.18	16.8 (1.6)	11.6 (1.2)	125 (57)	4/57	2" - 14"	945
36x324	Sing/Ft	1'9" x 11'1" x 7"	0.53 x 3.37 x 0.18	18.8 (1.8)	13.0 (1.3)	140 (64)	4/64	2" - 14"	1060
36x360	Sing/Ft	1'9" x 12'3" x 7"	0.53 x 3.74 x 0.18	20.9 (1.9)	14.4 (1.5)	155 (71)	4/72	2" - 14"	1170
36x396	Sing/Ft	1'9" x 13'6" x 7"	0.53 x 4.1 x 0.18	22.9 (2.1)	15.9 (1.6)	170 (78)	4/79	2" - 14"	1285
36x432	Sing/Ft	1'9" x 14'8" x 7"	0.53 x 4.47 x 0.18	25.0 (2.3)	17.3 (1.8)	185 (84)	4/86	2" - 14"	1395
36x468	Sing/Ft	1'9" x 15'11" x 7"	0.53 x 4.84 x 0.18	27.0 (2.5)	18.8 (1.9)	200 (91)	4/93	2" - 14"	1510
36x504	Sing/Ft	1'9" x 17'1" x 7"	0.53 x 5.2 x 0.18	29.0 (2.7)	20.2 (2.1)	215 (98)	4/100	2" - 14"	1620
36x540	Sing/Ft	1'9" x 18'3" x 7"	0.53 x 5.57 x 0.18	31.1 (2.9)	21.6 (2.2)	230 (105)	4/108	2" - 14"	1735
36x576	Sing/Ft	1'9" x 19'6" x 7"	0.53 x 5.93 x 0.18	33.1 (3.1)	23.1 (2.4)	245 (112)	4/115	2" - 14"	1850
36x612	Sing/Ft	1'9" x 20'8" x 7"	0.53 x 6.3 x 0.18	35.2 (3.3)	24.5 (2.5)	260 (118)	4/122	2" - 14"	1960
36x648	Sing/Ft	1'9" x 21'11" x 7"	0.53 x 6.66 x 0.18	37.2 (3.5)	26.0 (2.6)	275 (125)	4/129	2" - 14"	2075
36x684	Sing/Ft	1'9" x 23'1" x 7"	0.53 x 7.03 x 0.18	39.2 (3.7)	27.4 (2.8)	290 (132)	4/136	2" - 14"	2185
36x720	Sing/Ft	1'9" x 24'3" x 7"	0.53 x 7.4 x 0.18	41.3 (3.8)	28.8 (3.0)	305 (139)	4/144	2" - 14"	2300
72x108	Sing/Ft	2'11" x 3'11" x 7"	0.89 x 1.18 x 0.18	11.2 (1.1)	8.7 (0.9)	90 (44)	9/21	2" - 28"	630
72x144	Sing/Ft	2'11" x 5'1" x 7"	0.89 x 1.54 x 0.18	14.6 (1.4)	11.6 (1.2)	125 (57)	9/28	2" - 28"	825
72x180	Sing/Ft	2'11" x 6'3" x 7"	0.89 x 1.91 x 0.18	18.1 (1.7)	14.4 (1.5)	155 (71)	9/36	2" - 28"	1020
72x216	Sing/Ft	2'11" x 7'6" x 7"	0.89 x 2.28 x 0.18	21.6 (2.0)	17.3 (1.8)	185 (84)	9/43	2" - 28"	1215
72x252	Sing/Ft	2'11" x 8'8" x 7"	0.89 x 2.64 x 0.18	25.1 (2.3)	20.2 (2.1)	215 (98)	9/50	2" - 28"	1410
72x288	Sing/Ft	2'11" x 9'11" x 7"	0.89 x 3.01 x 0.18	28.6 (2.7)	23.1 (2.4)	245 (112)	9/57	2" - 28"	1610
72x324	Sing/Ft	2'11" x 11'1" x 7"	0.89 x 3.37 x 0.18	32.0 (3.0)	26.0 (2.6)	275 (125)	9/64	2" - 28"	1805
72x360	Sing/Ft	2'11" x 12'3" x 7"	0.89 x 3.74 x 0.18	35.5 (3.3)	28.8 (3.0)	305 (139)	9/72	2" - 28"	2000
72x396	Sing/Ft	2'11" x 13'6" x 7"	0.89 x 4.1 x 0.18	39.0 (3.6)	31.7 (3.3)	335 (152)	9/79	2" - 28"	2195
72x432	Sing/Ft	2'11" x 14'8" x 7"	0.89 x 4.47 x 0.18	42.5 (4.0)	34.6 (3.5)	365 (166)	9/86	2" - 28"	2390
72x468	Sing/Ft	2'11" x 15'11" x 7"	0.89 x 4.84 x 0.18	46.0 (4.3)	37.5 (3.8)	395 (180)	9/93	2" - 28"	2585
72x504	Sing/Ft	2'11" x 17'1" x 7"	0.89 x 5.2 x 0.18	49.4 (4.6)	40.4 (4.2)	425 (193)	9/100	2" - 28"	2780
72x540	Sing/Ft	2'11" x 18'3" x 7"	0.89 x 5.57 x 0.18	52.9 (5.0)	43.2 (4.4)	455 (207)	9/108	2" - 28"	2975
72x576	Sing/Ft	2'11" x 19'6" x 7"	0.89 x 5.93 x 0.18	56.4 (5.3)	46.1 (4.7)	485 (220)	9/115	2" - 28"	3170
72x612	Sing/Ft	2'11" x 20'8" x 7"	0.89 x 6.3 x 0.18	59.9 (5.6)	49.0 (5.0)	515 (234)	9/122	2" - 28"	3365
72x648	Sing/Ft	2'11" x 21'11" x 7"	0.89 x 6.66 x 0.18	63.4 (5.9)	51.9 (5.3)	545 (248)	9/129	2" - 28"	3560
72x684	Sing/Ft	2'11" x 23'1" x 7"	0.89 x 7.03 x 0.18	66.8 (6.3)	54.8 (5.6)	575 (261)	9/136	2" - 28"	3755
72x720	Sing/Ft	2'11" x 24'3" x 7"	0.89 x 7.4 x 0.18	70.3 (6.6)	57.6 (5.9)	605 (275)	9/144	2" - 28"	3950
108x72	Sing/Ft	4'2" x 2'8" x 7"	1.25 x 0.81 x 0.18	10.9 (1.0)	8.7 (0.9)	95 (44)	13/14	2" - 43"	630
108x108	Sing/Ft	4'2" x 3'11" x 7"	1.25 x 1.18 x 0.18	15.8 (1.5)	13.0 (1.2)	140 (64)	13/21	2" - 43"	970
108x144	Sing/Ft	4'2" x 5'1" x 7"	1.25 x 1.54 x 0.18	20.7 (1.9)	17.3 (1.7)	185 (84)	13/28	2" - 43"	1275
108x180	Sing/Ft	4'2" x 6'3" x 7"	1.25 x 1.91 x 0.18	25.6 (2.4)	21.6 (2.1)	230 (105)	13/36	2" - 43"	1585
108x216	Sing/Ft	4'2" x 7'6" x 7"	1.25 x 2.28 x 0.18	30.5 (2.9)	26.0 (2.4)	275 (125)	13/43	2" - 43"	1895
108x252	Sing/Ft	4'2" x 8'8" x 7"	1.25 x 2.64 x 0.18	35.5 (3.3)	30.3 (2.9)	320 (146)	13/50	2" - 43"	2200
108x288	Sing/Ft	4'2" x 9'11" x 7"	1.25 x 3.01 x 0.18	40.4 (3.8)	34.6 (3.3)	365 (166)	13/57	2" - 43"	2510
108x324	Sing/Ft	4'2" x 11'1" x 7"	1.25 x 3.37 x 0.18	45.3 (4.2)	38.9 (3.6)	410 (186)	13/64	2" - 43"	2815
108x360	Sing/Ft	4'2" x 12'3" x 7"	1.25 x 3.74 x 0.18	50.2 (4.7)	43.2 (4.1)	455 (207)	13/72	2" - 43"	3125
108x396	Sing/Ft	4'2" x 13'6" x 7"	1.25 x 4.1 x 0.18	55.1 (5.1)	47.6 (4.5)	500 (227)	13/79	2" - 43"	3430
108x432	Sing/Ft	4'2" x 14'8" x 7"	1.25 x 4.47 x 0.18	60.1 (5.6)	51.9 (4.8)	545 (248)	13/86	2" - 43"	3740
108x468	Sing/Ft	4'2" x 15'11" x 7"	1.25 x 4.84 x 0.18	65.0 (6.1)	56.2 (5.3)	590 (268)	13/93	2" - 43"	4050
108x504	Sing/Ft	4'2" x 17'1" x 7"	1.25 x 5.2 x 0.18	69.9 (6.5)	60.5 (5.7)	635 (289)	13/100	2" - 43"	4355
108x540	Sing/Ft	4'2" x 18'3" x 7"	1.25 x 5.57 x 0.18	74.8 (7.0)	64.8 (6.1)	680 (309)	13/108	2" - 43"	4665
108x576	Sing/Ft	4'2" x 19'6" x 7"	1.25 x 5.93 x 0.18	79.7 (7.4)	69.2 (6.5)	725 (329)	13/115	2" - 43"	4970
108x612	Sing/Ft	4'2" x 20'8" x 7"	1.25 x 6.3 x 0.18	84.7 (7.9)	73.5 (6.9)	770 (350)	13/122	2" - 43"	5280
108x648	Sing/Ft	4'2" x 21'11" x 7"	1.25 x 6.66 x 0.18	89.6 (8.3)	77.8 (7.3)	815 (370)	13/129	2" - 43"	5585
108x684	Sing/Ft	4'2" x 23'1" x 7"	1.25 x 7.03 x 0.18	94.5 (8.8)	82.1 (7.7)	860 (391)	13/136	2" - 43"	5895
108x720	Sing/Ft	4'2" x 24'3" x 7"	1.25 x 7.4 x 0.18	99.4 (9.3)	86.4 (8.1)	905 (411)	13/144	2" - 43"	6200
144 x 72	Sing/Ft	5'4" x 2'8" x 7"	1.62 x 0.81 x 0.18	14.1 (1.3)	11.6 (1.2)	125 (57)	18/14	2" - 57"	825
144x108	Sing/Ft	5'4" x 3'11" x 7"	1.62 x 1.18 x 0.18	20.4 (1.9)	17.3 (1.7)	185 (84)	18/21	2" - 57"	1215
144x144	Sing/Ft	5'4" x 5'1" x 7"	1.62 x 1.54 x 0.18	26.8 (2.5)	23.1 (2.3)	245 (112)	18/28	2" - 57"	1610

* 10 MM UNIT HAS A BUILT-IN PHOTOCCELL THAT AUTOMATICALLY ADJUSTS TO .3 FOOT CANDLES ABOVE AMBIENT LIGHT. *



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ORDINANCE NO. 24-626

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, Section 8.02 of Appendix “A” of the Code of Ordinances of the City of Bunker Hill Village, Texas, Appendix “A” being the comprehensive zoning ordinance of the City, permits the construction and use of buildings and structures for churches and other places of religious worship only pursuant to a specific use permit granted in accordance with Article VIII of said Appendix “A”; and

WHEREAS, Memorial Drive Presbyterian Church has applied for a specific use permit for the replacement and relocation of monument signs on its premises located at 11612 Memorial Drive within the City, in accordance with the plan attached hereto as Exhibits “A” through “D” and made a part hereof; and

WHEREAS, the Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council grant the specific use permit subject to the terms and conditions contained in the final report of the Commission; and

WHEREAS, the City Council, following notice and hearing as required by law, concurs with the recommendation of the Zoning Commission that such specific use permit should be granted; now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. A specific use permit authorizing replacement and relocation of

monument signs with LED screens on one side to be located on the premises of Memorial Drive Presbyterian Church, 11612 Memorial Drive, Bunker Hill Village, Texas, is hereby granted in accordance with the plans attached hereto as Exhibits “A” through “D” and in accordance with and subject to the special terms and conditions set forth in Section 2 of this Ordinance. Exhibits “A” through “D” are hereby made a part of this Ordinance for all purposes.

Section 2. The granting of the Specific Use Permit as set forth in Section 1 above is subject to the following additional terms and conditions:

A. **Hours of Operation.** The LED screens shall not be illuminated between the hours of 10:00 P.M. and 6:00 A.M. Memorial Drive Presbyterian Church shall allow the City of Bunker Hill Village to display emergency or public service messages on these LED screens as needed. The LED screens may be illuminated at hours between 10:00 P.M. and 6:00 A.M. for display of such emergency or public service messages as needed.

B. **Lighting.** The brightness of the screens shall automatically adjust to 0.3 Footcandles above ambient light.

Section 3. **Repeal.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 4. **Penalty.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 5. **Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

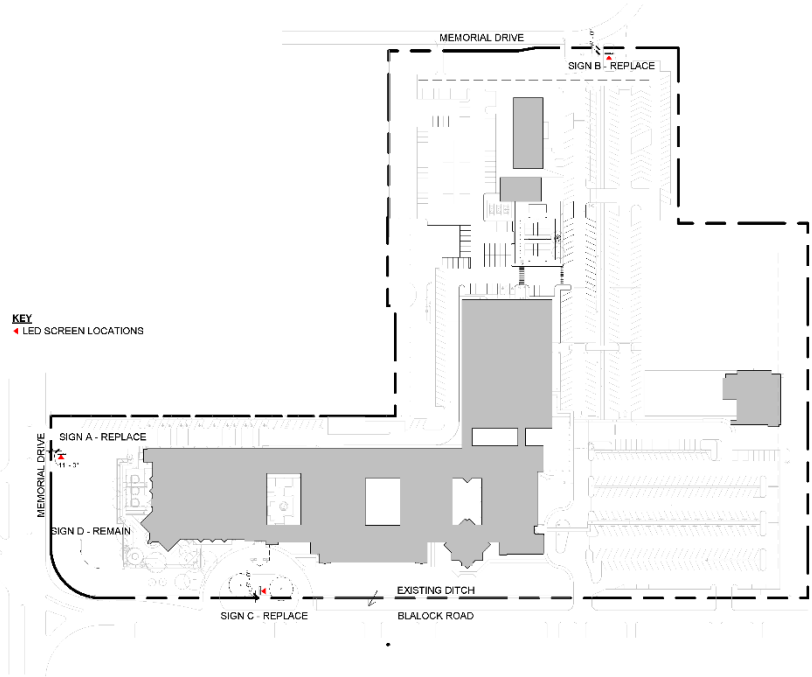
PASSED, APPROVED, AND ORDAINED this 16th day of May, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

EXHIBIT A



KEY
4 LED SCREEN LOCATIONS



CAMPUS PLAN - EXTERIOR SIGNS
1:1000



EXHIBIT B



SIGN A - 13'-4" X 4'-5"



SIGN B - 12'-2" X 6'-8"



SIGN C - 10'-0" X 4'-5"



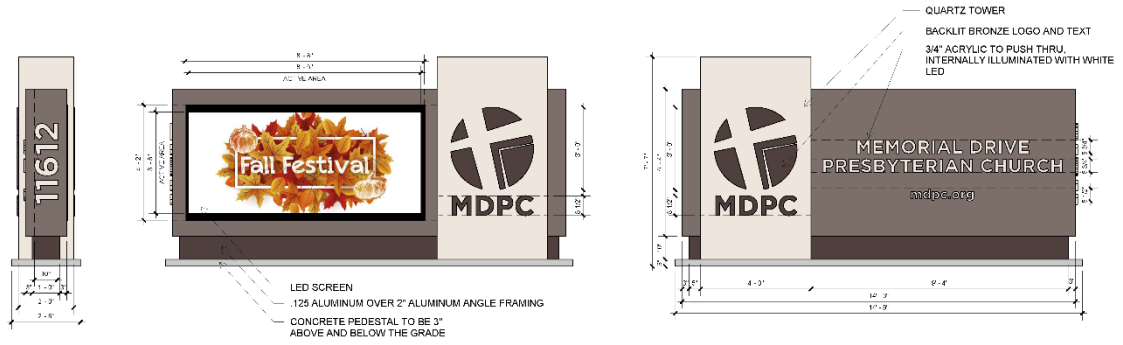
EXISTING SIGNS

EXHIBIT C



SIGN C LOCATION
11-1-17

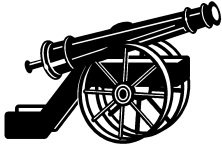
EXHIBIT D



* ALL 3 MONUMENT SIGNS WILL BE THE SAME SIZE AND DESIGN. REFER TO SITE PLAN FOR LED SCREEN LOCATIONS *



MONUMENT SIGN
30" x 11'-0"



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	May 16, 2024
Agenda Item:	IX
Subject:	Artificial Turf
Exhibits:	Proposed Ordinance 24-627
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

At the June 2023 City Council meeting, staff presented an artificial turf ordinance as recommended by the Planning and Zoning Commission. Council noted concerns with lot coverage limitations and the definition of permeability; the motion to adopt the ordinance failed 3-2. Council directed staff to bring the ordinance back to the Commission and Drainage Committee for additional review, discussion, and recommendations based on the following feedback:

- Define turf installation requirements
- If turf satisfies installation requirements and is fully permeable, turf should be considered landscaping and not counted towards 55% of lot coverage. However, if turf is impermeable, then turf should be included in the 45% lot coverage calculation.

At the August 2023 meeting, the Drainage Committee discussed the following:

- Turf is already defined as permeable if installed per City and manufacturer specifications (with a minimum infiltration rate of 10”in. p/hr). Any changes may need to update the definition in the Drainage Criteria Manual.

Based on the feedback from the August meeting, the Commission focused on three points of interest:

1. Definition
 - Synthetic turf is defined as permeable in the Drainage Criteria Manual.
 - Lot coverage restrictions (if applicable)
 - Drainage calculation of turf versus natural grass
2. Optics
 - Restricted in the front yard and side rear yard
 - Cannot be visible from public or private street

- No color restrictions in the back yard
- Not allowed in designated green space in rear yards. Turf placed in utility easements or over city utilities will not be replaced if removed during needed repair. Restoration will be the responsibility of the property owner.

3. Permeable

- Currently defined as permeable in Drainage Criteria Manual, and standard for installation to be based on manufacturer specifications
- Restrict impermeable base material
- Ensure proper drainage

After discussions with the City’s Drainage Engineer, staff presented the following “tiered” approach at the October 2023 meeting for Commission feedback:

Tier 1 – No additional requirements needed for an area covering 1,000 square feet (s.f.).

- The City currently allows up to 200 s.f. of impervious surface without any detention requirements. Using the 0.75 acre feet/ac detention rate, this calculates 150 cubic feet of “free” detention. Using this calculation for turf, the calculated volume that would be provided on a standard 4” base (rock+gravel layers) x 40% void ratio, this calculates to approximately 133.33 cubic feet for an area of 1,000 s.f.

Tier 2 – Over 1,000 s.f up to 55% lot coverage

- Same requirement that currently exists.

Tier 3 – Over 1,000 s.f. and over 55% lot coverage

- This would require a design of a drainage system draining into an on-site detention system. For coverage over 55% lot coverage detention must be calculated at 0.75 ac-ft/ac. Volume will be included in the rock and gravel layers therefore the designer must provide specifications of volume calculations. If the volume under the base layer is insufficient, additional detention must be provided.

The Commission was not in favor of the tiered approach. Additionally, the Commission recommended the manufacturer and city standard for installation remain a requirement.

On January 9, 2024, staff met with the Drainage Committee and presented information based on recent new developments within the City with proposed calculations that illustrated design coverage percentage and the percentage of the remaining that could be utilized for turf. This assumed 55% max lot coverage. The intent of the exercise was to show the amount of turf in square footage and to show the amount of cubic feet needed for additional detention. After discussion, the Drainage Committee recommended the following:

1. No changes to the current Drainage Criteria Manual
2. Maximum lot coverage to remain at 55% and maintain “no net new” water run-off

At the February 2024 meeting, the City’s Drainage Engineer facilitated further discussion on the following with the Commission:

- Turf installation methods
- How other entities regulate installation

- Calculation between natural grass and turf

After lengthy discussions, the City Attorney advised staff that the Commission should only focus on regulation regarding the placement location of turf. Any drainage concerns and potential environmental discussions should be delegated to the Drainage Committee for further review and recommendation as necessary.

At the March 2024 meeting, the Commission held a formal public hearing and voted unanimously to amend sections 2.01, 5.04 & 6.04 of Appendix A of the Code of Ordinances restricting artificial turf in front yards and not visible from any public or private street and recommend the proposed ordinance be presented to Council for feedback, discussion and final approval.

As this amendment is in Appendix A of the Zoning ordinance, a public hearing is required prior to formal Council consideration and action.

Recommended Action

Staff recommends that City Council hold a public hearing with possible action to approve Ordinance No. 24-627 to amend sections 2.01, 5.04 & 6.04 of Appendix A of the City's Zoning Ordinance.

ORDINANCE NO. 24-627

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD, SHALL NOT BE VISIBLE FROM A PRIVATE OR PUBLIC STREET, AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

* * * * *

WHEREAS, the City Council of the City of Bunker Hill Village, Texas desires to regulate the installation of synthetic turf as set forth in this Ordinance; and

WHEREAS, the City Council of the City finds that the regulations contained herein are in the best interest of the health, safety and welfare of the public; and

WHEREAS, the Zoning Commission of the City, following notice and hearing as required by law, has recommended that the City Council adopt the amendments to the zoning regulations contained herein as shown in the final report of said Commission; and

WHEREAS, the City Council, following notice and hearing as required by law, concurs with the recommendation of the Zoning Commission that such amendments be approved; now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Code of Ordinances of the City of Bunker Hill Village, Texas is hereby amended by amending Section 2.01, General, of Article II, Definitions, to amend the definition of *permeable*, with the new definition to read as follows:

“*Permeable* shall mean a surface structure which allows liquids to pass through. For the purposes hereof, permeable surfaces, such as pavers or artificial turf, shall be constructed in accordance with the city's specifications ~~for permeable surfaces~~ or the manufacturer's specifications for permeable surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be calculated as permeable area.”

Section 3. Section 5.04, area regulations, size of lot, Article V, District A Regulations, of Appendix A, Zoning, of the Code of ordinances is hereby amended to add the language underscored below, with the new Section 5.04 to read as follows:

“§ 5.04. - Area regulations, size of lot.

The following area regulations shall apply to all lots and building areas.

A. *Lot area.* No building shall be erected, constructed, or placed on a lot having less than twenty thousand (20,000) square feet in area.

B. *Impermeable building area calculation.* The impermeable building area shall not exceed forty-five (45) percent of the area of the lot. For the purposes hereof, impermeable building area shall include portions of a lot which are covered with buildings or structures including, but not limited to, building foundations, driveways, sidewalks, walkways, sun decks, patios, or tennis courts, and other impervious surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be considered a permeable surface. Artificial turf shall be considered a permeable surface so long as it is inspected by the City at the time of installation and meets the criteria established by the City or that of the manufacturer. Artificial turf shall not be permitted in the required front yard and shall not be visible from any public or private street.

C. *Maximum lot coverage calculation.* The maximum lot coverage calculation shall not exceed fifty-five percent (55) of the area of the lot. This shall include both impermeable and permeable surfaces.

D. *Lot depth.* The average depth of a lot shall be at least one hundred forty (140) feet.

E. *Lot width, standard lot.* The width of a standard lot at the front property line, the width of that portion of the front property which must abut the front street line, and the average width of the lot shall be at least one hundred ten (110) feet each.

F. *Lot width, cul-de-sac lot.* A cul-de-sac lot shall abut a portion of the front street line which forms the bulb or arc of the cul-de-sac. The lot frontage along the front property line shall be at least forty (40) feet measured along the property line; and the width of the lot at the front setback line shall be at least one hundred ten (110) feet measured on a straight line tangent to the front setback line.

G. In the event of a reconstruction of an existing structure (50% or more) as an "In Kind/Same Kind" as defined in the City's subdivision ordinance, meaning that there is no modification to the existing footprint or exterior structural components, the foregoing regulations relating to lot coverage shall not prohibit the reconstruction of a single-family dwelling, provided that the construction is in compliance with all other provisions of the City's zoning ordinance."

Section 4. The Code of Ordinances is further amended by amending Section 6.04, area regulations, size of lot, Article V, District B Regulations, of Appendix A, Zoning, to add the language underscored below, the new Section 6.04 to read as follows:

“§ 6.04. - Area regulations, size of lot.

The following area regulations shall apply to all lots and building areas.

A. *Lot area.* No building shall be erected, constructed, or placed on a lot having less than ten thousand (10,000) square feet in area.

B. *Impermeable building area calculation.* The impermeable building area shall not exceed forty-five (45) percent of the area of the lot. For the purposes hereof, impermeable building area shall include portions of a lot which are covered with buildings or structures including, but not limited to, building foundations, driveways, sidewalks, walkways, sundecks, patios, or tennis courts, and other impervious surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be considered a permeable surface. Artificial turf shall be considered a permeable surface so long as it is

inspected by the City at the time of installation and meets the criteria established by the City or that of the manufacturer. Artificial turf shall not be permitted in the required front yard and shall not be visible from any public or private street.

C. *Maximum lot coverage calculation.* The maximum lot coverage calculation shall not exceed fifty-five (55) percent of the area of the lot. This shall include both impermeable and permeable surfaces.

D. *Lot depth.* The average depth of a lot shall be at least one hundred ten (110) feet.

E. *Lot width, standard lot.* The width of a standard lot at the front property line, the width of that portion of the front property which must abut the front street line, and the average width of the lot shall be at least eighty (80) feet each.

F. *Lot width, cul-de-sac lot.* A cul-de-sac lot shall abut a portion of the front street line which forms the bulb or arc of the cul-de-sac. The lot frontage along the front property line shall be at least forty (40) feet measured along the property line; and the width of the lot at the front setback line shall be at least eighty (80) feet measured on a straight line tangent to the front setback line.

G. In the event of a reconstruction of an existing structure (50% or more) as an "In Kind/Same Kind" as defined in the City's subdivision ordinance, meaning that there is no modification to the existing footprint or exterior structural components, the foregoing regulations relating to lot coverage shall not prohibit the reconstruction of a single-family dwelling, provided that the construction is in compliance with all other provisions of the City's zoning ordinance."

Section 5. Any person, corporation, or entity who or which shall intentionally, knowingly, recklessly, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day in which any violation shall occur, or each occurrence of any violation, shall constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate

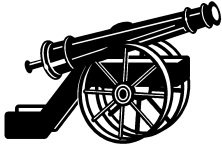
this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED AND ORDAINED, this 16th day of May, 2024.

Robert P. Lord, Mayor

ATTEST

Gerardo Barrera, City Administrator/ Acting City Secretary



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	May 16, 2024
Agenda Item:	X
Subject:	Memorial Villages Police Department Report
Exhibits:	Chief's Monthly Report – April 2024* 2024 Burglary Map 2024 Auto Burglary Map ALPR Map ALPR Recoveries Map & List ALPR Hits/Reads by Camera & Graphs 2024 Total Incidents to Date Officer Committed Time Report to Date 2025 Budget*
Funding:	N/A
Presenter(s):	Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

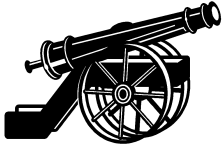
- A. Update on Activities
- B. 2023 Annual Audit Preliminary Results
- C. 2025 Annual Budget

*Note – The Monthly Report and 2025 Budget items will be provided at the meeting pending Police Commission approval. The Commission will meet on Monday, May 13, 2024.

Recommended Action

Staff recommends that City Council take the following actions:

- Receive the April 2024 Monthly Report.
- Approve the 2025 Annual Budget for the Memorial Villages Police Department.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: May 16, 2024
Agenda Item: XI
Subject: Village Fire Department Report
Exhibits: Monthly Report
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Update on 2025 Annual Budget Process and Discussions

Recommended Action

Staff recommends City Council receive the Village Fire Department Report.



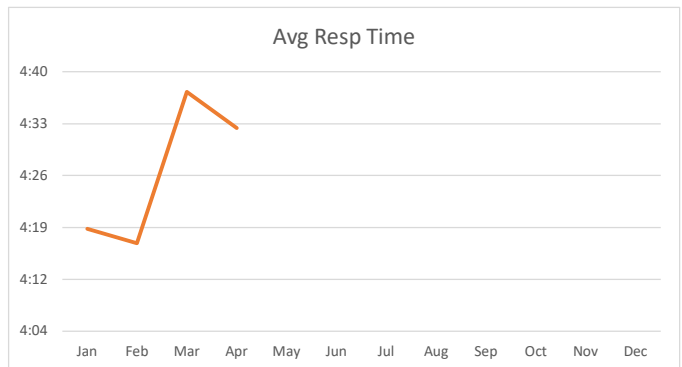
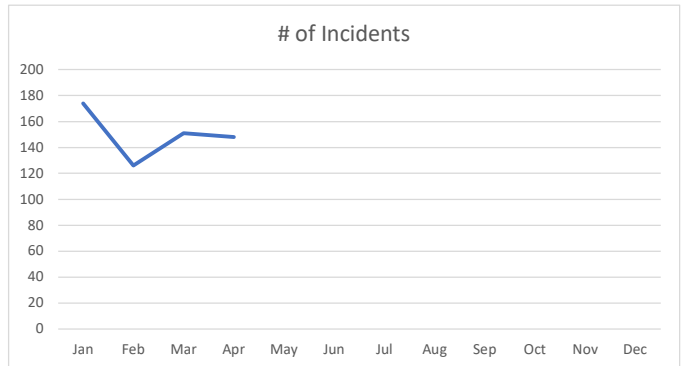
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	250	181	208	211	850
Abdominal Pain	0	1	1	2	4
Allergic Reaction	2	1	2	2	7
Animal Bite	0	0	1	0	1
Assult	0	1	1	0	2
Automatic Aid	3	2	3	4	12
Automatic Aid- Apartment Fire	13	6	13	10	42
Automatic Aid- Building Fire	4	2	2	3	11
Automatic Aid- Elevator Rescue	3	1	1	0	5
Automatic Aid- Entrapment MVC	1	3	1	0	5
Automatic Aid- Gas Leak	1	1	2	3	7
Automatic Aid- High Rise Fire	0	2	1	0	3
Back Pain	0	0	2	1	3
Carbon Monoxide Detector With Symptoms	0	1	0	0	1
Carbon Monoxide Detector No Symptoms	2	3	3	1	9
Cardiac/Respiratory Arrest	1	1	0	0	2
Check a Noxious Odor	2	1	0	1	4
Check for Fire	0	0	1	0	1
Check for the Smell of Natural Gas	2	3	6	2	13
Check for the Smell of Smoke	2	2	1	2	7
Chest Pain	3	1	4	1	9
Child Locked in a Vehicle Engine Not Running	0	1	0	0	1
Choking	1	1	2	0	4
Diabetic Emergency	1	2	2	1	6
Difficulty Breathing	9	5	8	12	34
Electrical Fire	0	0	1	0	1
Elevator Rescue	1	0	0	0	1
Entrapment- Non MVC	0	0	1	0	1
Fall Victim	10	8	13	9	40
Fire Alarm Business	8	6	3	6	23
Fire Alarm Church or School	10	6	3	4	23
Fire Alarm Residence	36	28	23	25	112
Gas Leak	3	0	5	4	12
Headache- Stroke symptoms not present	0	0	0	2	2
Heart Problems	8	6	4	6	24
Heat/Cold Exposure	1	0	0	0	1
Hemorrhage/Laceration	1	2	1	1	5
House Fire	2	0	1	1	4
Injured Party	4	4	4	3	15
Medical Alarm	6	5	4	2	17
Motor Vehicle Collision	23	15	21	25	84
Motor Vehicle Collision with Entrapment	0	0	1	1	2
Object Down in Roadway	6	1	5	6	18
Oven/Appliance Fire	1	0	0	0	1
Overdose/Poisoning	1	1	2	0	4
Possible D.O.S.	1	0	1	2	4
Powerlines Down Arcing/Burning	3	0	3	6	12
Pregnancy/ Childbirth	1	0	0	0	1
Psychiatric Emergency	3	6	2	2	13
Seizures	4	2	8	4	18
Service Call Non-emergency	14	16	12	15	57
Shooting/Stabbing	1	0	0	0	1
Sick Call	21	15	15	19	70
Smoke in Business	1	0	0	0	1
Smoke in Residence	1	0	1	1	3
Stroke	5	1	3	2	11
Transformer Fire	3	0	2	2	7
Traumatic Injury	1	3	0	1	5
Unconscious Party/Syncope	14	9	7	10	40
Unknown Medical Emergency	1	2	3	5	11
Vehicle Fire	4	3	1	2	10
Wash Down	1	1	1	0	3

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	599	4:26

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



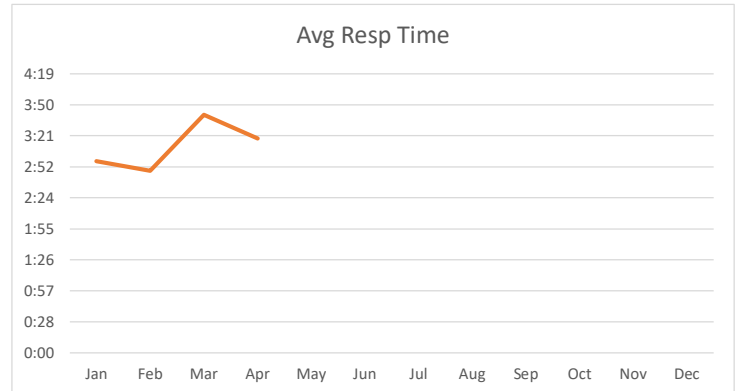
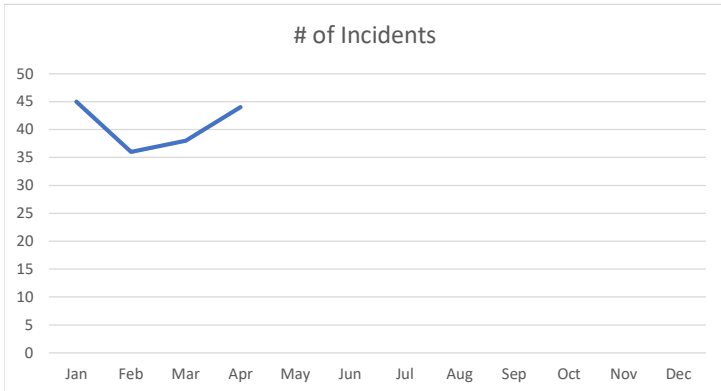


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	47	39	47	49	179
Abdominal Pain	0	0	0	2	2
Allergic Reaction	1	0	1	1	
Animal Bite	0	0	1	0	1
Assult	0	0	1	0	1
Back Pain	0	0	1	0	1
Check for the Smell of Natural Gas	0	2	0	1	3
Check for the Smell of Smoke	1	1	0	1	3
Chest Pain	2	1	0	0	3
Choking	0	0	2	0	2
Diabetic Emergency	0	1	2	0	3
Difficulty Breathing	3	0	2	3	8
Elevator Rescue	1	0	0	0	1
Fall Victim	2	3	1	0	6
Fire Alarm Business	4	5	3	4	16
Fire Alarm Church or School	1	3	0	1	5
Fire Alarm Residence	1	0	4	5	10
Gas Leak	0	0	2	0	2
Heart Problems	2	1	0	2	5
Heat/Cold Exposure	1	0	0	0	1
House Fire	0	0	1	0	1
Injured Party	2	0	2	0	4
Medical Alarm	1	0	2	0	3
Motor Vehicle Collision	7	5	4	5	21
Object Down in Roadway	0	1	1	0	2
Oven/Appliance Fire	1	0	0	0	1
Overdose/Poisoning	0	1	0	0	1
Powerlines Down Arcing/Burning	1	0	0	0	1
Psychiatric Emergency	2	5	0	0	7
Seizures	0	0	2	0	2
Service Call Non-emergency	0	1	3	4	8
Shooting/Stabbing	1	0	0	0	1
Sick Call	4	4	6	12	26
Smoke in Business	1	0	0	0	1
Smoke in Residence	0	0	1	0	1
Stroke	0	0	0	2	2
Transformer Fire	0	0	2	1	3
Traumatic Injury	0	1	0	0	1
Unconscious Party/Syncope	6	1	1	3	11
Unknown Medical Emergency	0	1	0	2	3
Vehicle Fire	1	2	1	0	4
Wash Down	1	0	1	0	2

Month	# of Incidents	Avg Resp Time
Jan	45	2:58
Feb	36	2:49
Mar	38	3:41
Apr	44	3:19
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	163	3:11



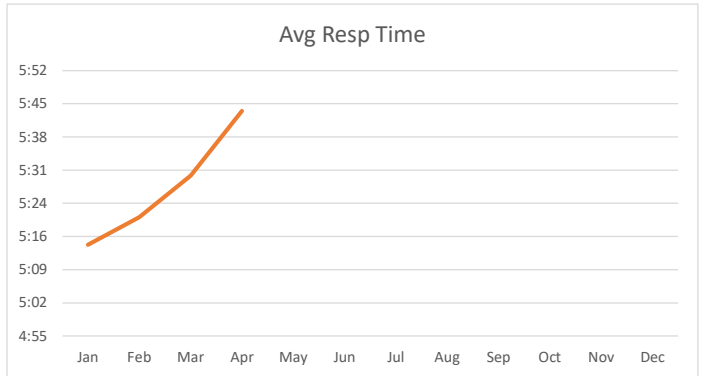
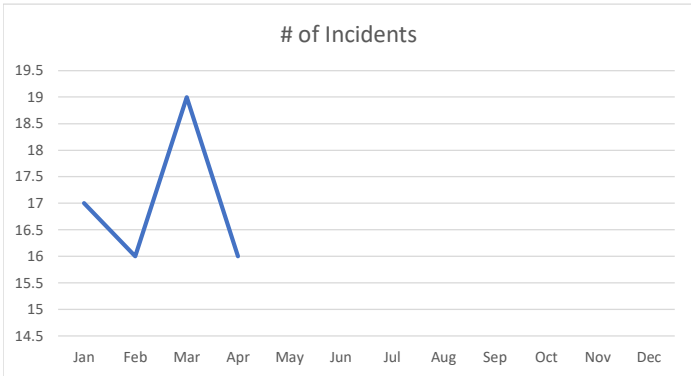


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	26	25	27	23	101
Assult	0	1	0	0	1
Carbon Monoxide Detector No Symptoms	0	0	1	0	1
Check for Noxious Odor	1	0	0	0	1
Check for the Smell of Natural Gas	2	0	2	0	4
Check for the Smell of Smoke	0	1	1	0	2
Diabetic Emergency	0	1	0	0	1
Difficulty Breathing	0	0	2	4	6
Fall Victim	0	1	4	1	6
Fire Alarm Business	0	1	0	0	1
Fire Alarm Church or School	3	0	1	0	4
Fire Alarm Residence	7	7	4	4	22
Gas Leak	0	0	1	0	1
Heart Problems	1	0	0	0	1
Hemorrhage/Laceration	0	1	1	0	2
House Fire	0	0	0	1	1
Injured Party	1	0	1	1	3
Medical Alarm	0	0	1	1	2
Motor Vehicle Collision	2	1	1	2	6
Object Down in Roadway	1	0	1	3	5
Powerlines Down Arcing/Burning	0	0	0	2	2
Psychiatric Emergency	0	1	0	0	1
Seizures	1	0	0	2	3
Service Call Non-emergency	2	5	3	1	11
Sick Call	2	2	3	1	8
Smoke in Residence	1	0	0	0	1
Stroke	0	1	0	0	1
Unconscious Party/Syncope	1	2	0	0	3
Vehicle Fire	1	0	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
68		5:27



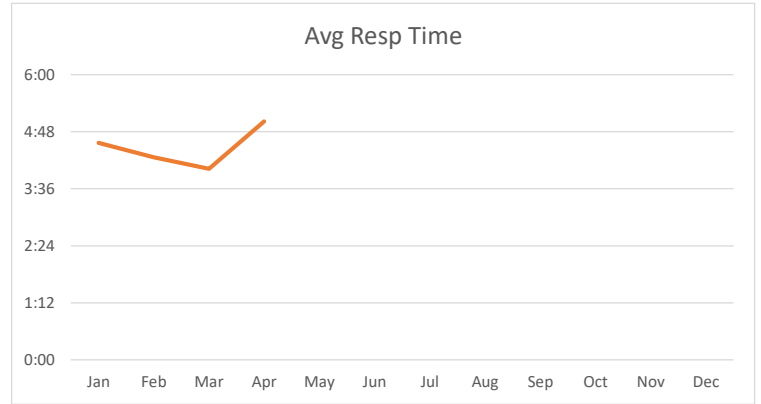
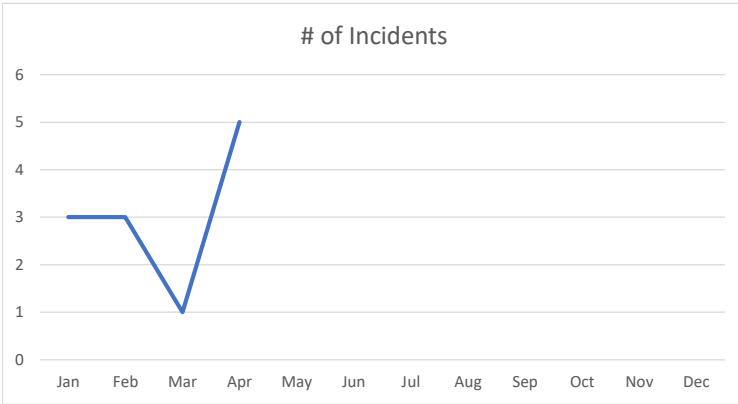


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	4	3	2	7	16
Difficulty Breathing	1	0	0	0	1
Fall Victim	1	0	0	0	1
Fire Alarm Business	1	0	0	0	1
Fire Alarm Church or School	0	1	0	1	2
Heart Problems	0	1	0	0	1
Injured Party	0	1	0	0	1
Motor Vehicle Collision	0	0	1	0	1
Object Down in Roadway	0	0	0	1	1
Possible D.O.S.	0	0	0	1	1
Seizures	0	0	0	1	1
Service Call Non-emergency	0	0	0	1	1
Stroke	1	0	0	0	1
Traumatic Injury	0	0	0	1	1
Unconscious Party/Syncope	0	0	0	1	1
Unknown Medical Emergency	0	0	1	0	1

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 12	<hr/> 4:28



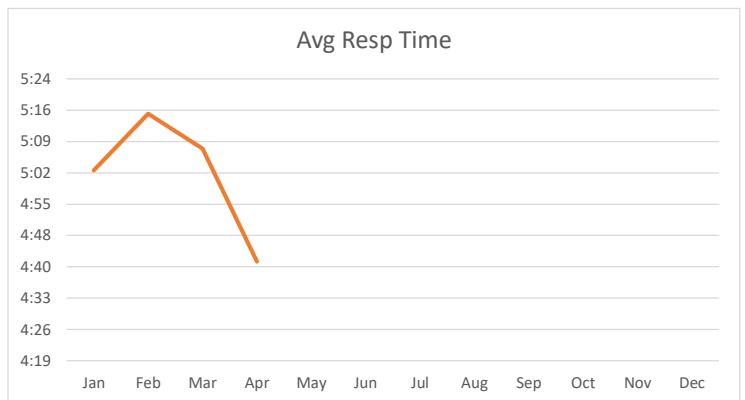
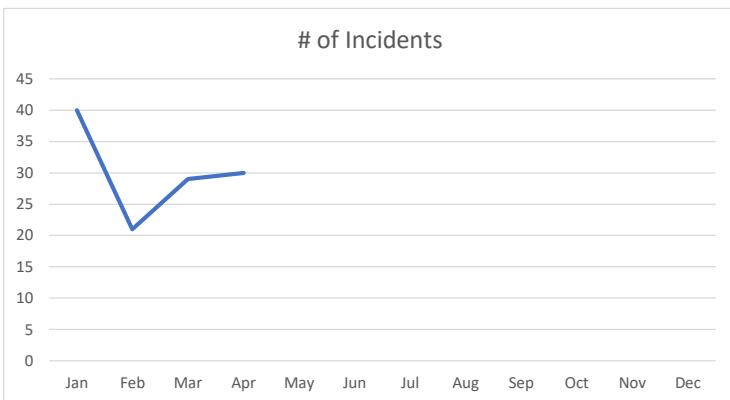


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	52	33	34	36	155
Allergic Reaction	0	0	0	1	1
Back Pain	0	0	0	1	1
Carbon Monoxide Detector No Symptoms	0	1	0	1	2
Check a Noxious Odor	1	1	0	0	2
Check for Fire	0	0	1	0	1
Check for the Smell of Natural Gas	0	0	1	1	2
Check for the Smell of Smoke	1	0	0	0	1
Chest Pain	1	0	1	0	2
Choking	1	0	0	0	1
Diabetic Emergency	1	0	0	1	2
Difficulty Breathing	0	2	1	2	5
Electrical Fire	0	0	1	0	1
Entrapment- Non MVC	0	0	1	0	1
Fall Victim	5	2	3	3	13
Fire Alarm Business	2	0	0	1	3
Fire Alarm Church or School	0	1	0	0	1
Fire Alarm Residence	13	13	5	4	35
Gas Leak	0	0	0	1	1
Heart Problems	1	2	2	0	5
Injured Party	1	2	0	1	4
Medical Alarm	3	1	0	0	4
Motor Vehicle Collision	3	0	2	2	7
Motor Vehicle Collision with Entrapment	0	0	1	0	1
Object Down in Roadway	1	0	0	1	2
Overdose/Poisoning	1	0	1	0	2
Possible D.O.S.	0	0	0	1	1
Powerlines Down Arcing/Burning	0	0	1	3	4
Psychiatric Emergency	0	0	2	1	3
Seizures	1	0	1	0	2
Service Call Non-emergency	5	5	3	3	16
Sick Call	5	0	2	2	9
Stroke	1	0	1	0	2
Transformer Fire	1	0	0	0	1
Traumatic Injury	0	1	0	0	1
Unconscious Party/Syncope	4	1	2	3	10
Unknown Medical Emergency	0	0	2	2	4
Vehicle Fire	0	0	0	1	1
Wash Down	0	1	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	40	5:03
Feb	21	5:16
Mar	29	5:08
Apr	30	4:42
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
120		5:02



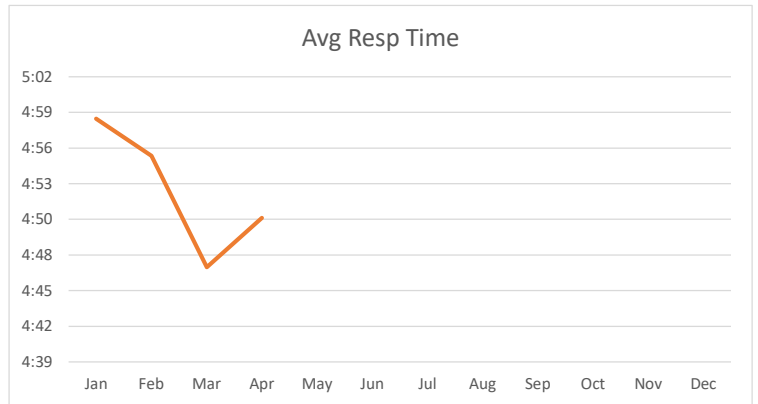
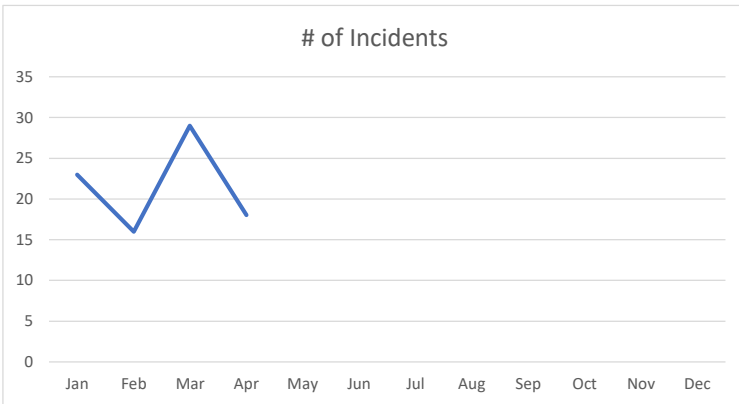


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	44	25	36	30	135
Abdominal Pain	0	0	1	0	1
Allergic Reaction	0	1	0	0	1
Back Pain	0	0	1	0	1
Carbon Monoxide Detector No Symptoms	0	0	1	0	1
Cardiac/Respiratory Arrest	0	1	0	0	1
Check for the Smell of Natural Gas	0	1	2	0	3
Chest Pain	0	0	2	0	2
Choking	0	1	0	0	1
Difficulty Breathing	2	2	3	0	7
Fall Victim	1	1	4	1	7
Fire Alarm Church or School	5	0	1	1	7
Fire Alarm Residence	13	7	7	8	35
Gas Leak	3	0	0	3	6
Headache- Stroke symptoms not present	0	0	0	1	1
Heart Problems	0	1	1	1	3
Hemorrhage/Laceration	1	0	0	0	1
Injured Party	0	0	0	1	1
Medical Alarm	2	1	1	1	5
Motor Vehicle Collision	1	1	2	1	5
Object Down in Roadway	3	0	2	1	6
Possible D.O.S.	1	0	1	0	2
Powerlines Down Arcing/Burning	2	0	1	1	4
Psychiatric Emergency	0	0	0	1	1
Service Call Non-emergency	4	4	3	6	17
Sick Call	2	1	1	2	6
Stroke	2	0	2	0	4
Transformer Fire	1	0	0	0	1
Traumatic Injury	1	0	0	0	1
Unconscious Party/Syncope	0	2	0	1	3
Unknown Medical Emergency	0	1	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	23	4:59
Feb	16	4:56
Mar	29	4:47
Apr	18	4:51
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	86	4:53





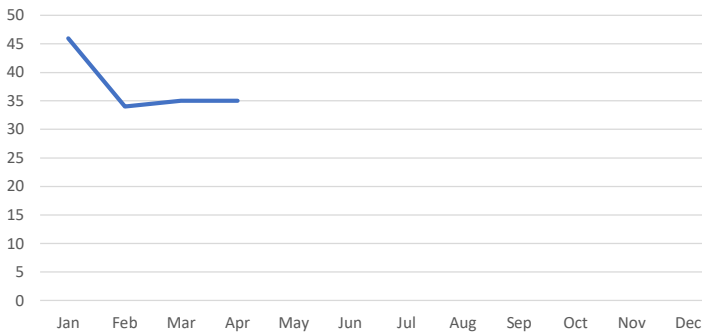
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

April 2024 Summary - Spring Valley

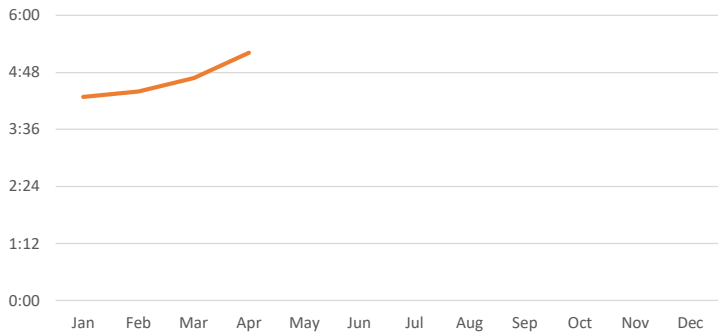
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	Total YTD
TOTAL	49	37	36	40	162
Abdominal Pain	0	1	0	0	1
Allergic Reaction	1	0	1	0	2
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1
Carbon Monoxide Detector No Symptoms	2	1	1	0	4
Cardiac/Respiratory Arrest	1	0	0	0	1
Check a Noxious Odor	0	0	0	1	1
Check for the Smell of Natural Gas	0	0	1	0	1
Chest Pain	0	0	1	0	1
Difficulty Breathing	3	1	0	3	7
Fall Victim	1	1	1	4	7
Fire Alarm Business	1	0	0	0	1
Fire Alarm Church or School	0	1	1	1	3
Fire Alarm Residence	2	1	2	4	9
Gas Leak	0	0	1	0	1
Headache- Stroke symptoms not present	0	0	0	1	1
Heart Problems	4	1	1	3	9
Hemorrhage/Laceration	0	1	0	1	2
House Fire	2	0	0	0	2
Injured Party	0	1	1	0	2
Medical Alarm	0	3	0	0	3
Motor Vehicle Collision	10	8	11	13	42
Motor Vehicle Collision with Entrapment	0	0	0	1	1
Object Down in Roadway	1	0	1	0	2
Overdose/Poisoning	0	0	1	0	1
Powerlines Down Arcing/Burning	0	0	1	0	1
Pregnancy/ Childbirth	1	0	0	0	1
Psychiatric Emergency	1	0	0	0	1
Seizures	2	2	5	1	10
Service Call Non-emergency	1	1	0	0	2
Sick Call	8	8	3	2	21
Smoke in Residence	0	0	0	1	1
Stroke	1	0	0	0	1
Transformer Fire	1	0	0	1	2
Traumatic Injury	0	1	0	0	1
Unconscious Party/Syncope	3	3	3	1	10
Unknown Medical Emergency	1	0	0	1	2
Vehicle Fire	2	1	0	1	4

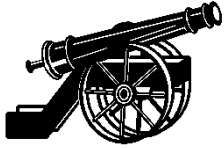
Month	# of Incidents	Avg Resp Time
Jan	46	4:17
Feb	34	4:24
Mar	35	4:41
Apr	35	5:13
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
150		4:38

of Incidents



Avg Resp Time





**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: May 16, 2024
Agenda Item: XII
Subject: Mayor's Report
Exhibits: Recognition
Funding: N/A
Presenter(s): Mayor Robert P. Lord

Executive Summary

The Mayor's Report will include the following:

- A. Update on Activities and Upcoming Events
- Recognition and Appreciation of Councilmember Laurie Rosenbaum
 - Mayors' Meetings
 - Metro Update
 - Opening of Harris County Commissioner's Court
 - Villages Independence Day Parade

Recommended Action

Staff recommends that City Council receive the Mayor's Report.

Recognition



WHEREAS, Laurie Rosenbaum has been a faithful and proud resident of the City of Bunker Hill Village since 1985; and,

WHEREAS, Laurie Rosenbaum was elected to Bunker Hill Village City Council Position No. 5 in 2013, serving five terms for a total of 11 years; and,

WHEREAS, Laurie Rosenbaum shared her vision for the beauty and uniqueness of the City as founding Chair of the City's Beautification Committee and as City liaison to the TIRZ 17 Redevelopment Authority; and,

WHEREAS, Laurie Rosenbaum provided her leadership, professionalism, and friendship to the City and earned the respect, admiration, and high regard of all those with whom she came into contact; and,

NOW, THEREFORE, on behalf of the City Council of the City of Bunker Hill Village, I, Mayor Robert P. Lord do hereby recognize and appreciate the faithful service of

Laurie Rosenbaum

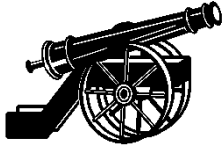
and wish her the very best in retirement

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 16th day of May 2024.

Robert P. Lord, Mayor

**City of Bunker Hill Village
2024 Year-to-Date Development Report**

Month	Pre-Development/ Consultation Meetings	Permits Issued (excludes new construction, add., remodel)	New Residential	Residential Addition	Residential Remodel	Inspections/ Re-inspections	VFD Inspections	Total Permits Issued (monthly)
January	15	61	1	3	2	204	5	67
February	10	68	1	0	5	314	3	74
March	16	128	3	2	2	309	6	135
April	20	123	2	1	7	276	5	133
May								
June								
July								
August								
September								
October								
November								
December								
YTD Total	61	380	7	6	16	1103	19	



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	May 16, 2024
Agenda Item:	XIV
Subject:	Fiscal Year 2024 Budget Amendments No. 2 & No. 3
Exhibits:	Proposed Ordinance No. 24-628
Funding:	N/A
Presenter(s):	Susan Engels, Finance Director

Executive Summary

Staff is proposing budget amendments No. 2 and No. 3 to the 2024 Budget to the Utility and General Construction Fund for consideration and approval by City Council.

Amendment No. 2 is an inter-budget transfer between line items with no changes to the fund balance. The funds are the Local Coronavirus funds received in previous years, which are earmarked for a citywide water rehabilitation project. The amendment provides a comparison between the current amended budget to the recommended amended budget for Fiscal Year 2024. Additionally, movement between line items allows for sewer line repairs as the televising project is completed.

Amendment No. 3 involves transferring prepaid funds concerning the Public Works facility generator to the 2024 budget.

Recommended Action

Staff recommends Council approve Ordinance No. 24-628 to amend the 2024 Adopted Budget.

ORDINANCE NO. 24-628

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 2 AND NO. 3 THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2024; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, the City of Bunker Hill Village Budget for the Fiscal Year 2024 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that the proposed change in the budget is necessary; and

WHEREAS, the City Council finds and determines that the proposed change in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Bunker Hill Village Budget for the fiscal year 2024 is hereby amended by the adoption of **“Amendments No. 2 and No. 3 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2024,”** a copy of which is attached hereto. The **“Amendments No. 2 and No. 3 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2024”** shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ORDAINED this the 16th day of May, 2024.

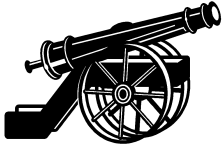
Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

CITY OF BUNKER HILL VILLAGE ADOPTED 2024 BUDGET UTILITY CONSTRUCTION FUND			AMENDMENT NO. 2		
ACCT#	DESCRIPTION	2024 ADOPTED BUDGET	2024 AMENDMENT NO. 2	CHANGE FROM ADOPTED BUDGET	
UTILITY CONSTRUCTION FUND EXPENSE					
07 00-00-9180.02	Televising of Concrete Lines	358,447	253,447	-105,000	
07 00-00-9180.04	Replace Concrete Lines - Waste Water	500,000	105,000	-395,000	
07 00-00-9182	Replace Water Lines	400,000	900,000	500,000	
07 00-00-9191	Facilities	-	97,423	97,423	
Total Expense		1,258,447	1,355,870	97,423	
<i>The first three accounts are movement between line items and will not affect the bottom line. The last account is moving 2023 Facility Budget to 2024 Facility Budget.</i>					

CITY OF BUNKER HILL VILLAGE ADOPTED 2024 BUDGET GENERAL CONSTRUCTION FUND			AMENDMENT NO. 3		
ACCT#	DESCRIPTION	2024 ADOPTED BUDGET	2024 AMENDMENT NO. 2	CHANGE FROM ADOPTED BUDGET	
UTILITY CONSTRUCTION FUND EXPENSE					
06 00-00-9191.01	PW BUILDING GENERATOR	50,000	89,000	39,000	
Total Expense		50,000	89,000	39,000	
<i>This account is moving from the 2023 PW Building Generator to 2024 PW Building Generator.</i>					



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	May 16, 2024
Agenda Item:	XV
Subject:	Final Plat
Exhibits:	Final Plat
Funding:	N/A
Presenter(s):	Elvin Hernandez, Director of Public Works

Executive Summary

The City has received a plat application for the subdividing of a single lot for the development of two single-family residential lots at 421 Blalock Road.

At the October 2023 Zoning Board of Adjustment meeting, the Board granted a variance to the property owner on the condition that any home or homes constructed on the property face and obtain street access from Blalock Road.

During the April 2024 Planning and Zoning Commission meeting, the Commission approved the final plat to subdivide the lot for the development of two single family residential lots and recommended it be taken to City Council for final approval. The final plat has satisfied all requirements of the City's ordinances.

Recommended Action

Staff and the Planning and Zoning Commission recommend that the City Council approve a final plat for 421 Blalock.

THE STATE OF TEXAS
COUNTY OF HARRIS

We, **SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY**, acting by and through **SHANE CUPIC, MANAGING MEMBER**, being officer of **SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY**, owner hereinafter referred to as Owners of the **1.9983 acre tract (87,047 square feet)** described in the above and foregoing plat of **S.T. BERRY SEC 1**, do hereby make and establish said subdivision of said property according to all liens, dedications, restrictions and notations on said plat and hereby dedicate to the use of the public forever, all streets, alleys, parks, watercourses, drains, easements and public places shown thereon for the purposes and considerations therein expressed; and do hereby bind myself, my heirs, successors and assigns to warrant and forever defend the title to the land so dedicated.

FURTHER, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional eleven feet, six inches (11' 6") for ten feet (10' 0") perimeter ground easements or seven feet, six inches (7' 6") for fourteen feet (14' 0") perimeter ground easements or five feet, six inches (5' 6") for sixteen feet (16' 0") perimeter ground easements, from a plane sixteen feet (16' 0") above the ground level upward, located adjacent to and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals twenty one feet, six inches (21' 6") in width.

FURTHER, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional ten feet (10' 0") for ten feet (10' 0") back-to-back ground easements, or eight feet (8' 0") for fourteen feet (14' 0") back-to-back ground easements or seven feet (7' 0") for sixteen feet (16' 0") back-to-back ground easements, from a plane sixteen feet (16' 0") above the ground level upward, located adjacent to both sides and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals thirty feet (30' 0") in width.

FURTHER, Owners do hereby declare that all parcels of land designated as lots on this plat are originally intended for the construction of single family residential dwelling units thereon and shall be restricted for same under the terms and conditions of such restrictions filed separately.

FURTHER, Owners do hereby dedicate to the public a strip of land fifteen feet (15' 0") wide on each side of the center line of any and all bayous, creeks, gullies, ravines, draws, sloughs or other natural drainage courses located in said plat, as easements for drainage purposes, giving the City of Bunker Hill Village, Harris County, or any other governmental agency, the right to enter upon said easement at any and all times for the purpose of construction and maintenance of drainage facilities and structures.

FURTHER, Owners do hereby covenant and agree that all of the property within the boundaries of this plat and adjacent to any drainage easement, ditch, gully, creek or natural drainage way shall hereby be restricted to keep such drainage ways and easements clear of fences, buildings, planting and other obstructions to the operations and maintenance of the drainage facility and that such abutting property shall not be permitted to drain directly into this easement except by means of an approved drainage structure.

FURTHER, the owners hereby certify that this plat does not attempt to alter, amend, or remove any covenants or restrictions.

IN TESTIMONY WHEREOF, the **SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY**, has caused these presents to be signed by **SHANE CUPIC**, its managing member, thereunto authorized, this _____ day of _____, 2024.

SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY
SHANE CUPIC, MANAGING MEMBER

STATE OF TEXAS
COUNTY OF HARRIS

Before me, the undersigned authority, on this day personally appeared **SHANE CUPIC**, its managing member, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated, and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES: _____

This is to certify that the Planning and Zoning Commission of the City of Bunker Hill Village, Texas, has approved this plat and subdivision of **S.T. BERRY SEC 1** in conformance with the laws of the State of Texas and the ordinances of the City of Bunker Hill Village as shown hereon and authorized the recording of this plat this _____ day of _____, 2024.

BILL GOING
Chairman

GERARDO BARRERA
Acting Secretary

This is to certify that the City Council of the City of Bunker Hill Village, Texas has approved this plat and subdivision of **S.T. BERRY SEC 1** as shown hereon. In testimony whereof, witness this official signature of the mayor of the City of Bunker Hill Village, Texas, this _____ day of _____, 2024.

ROBERT P. LORD, Mayor
City of Bunker Hill Village, Texas

GERARDO BARRERA, Acting Secretary

I, **MATHEW J. PROBSTFELD**, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and accurate; was prepared from an actual survey of the property made under my supervision on the ground; that, except as shown all boundary corners, angle points, points of curvature and other points of reference have been marked with iron (or other objects of permanent nature) pipes or rods having an outside diameter of not less than three-quarter inch (3/4") and a length of not less than three (3) feet.



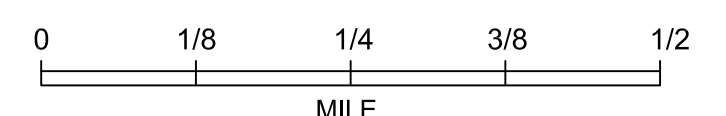
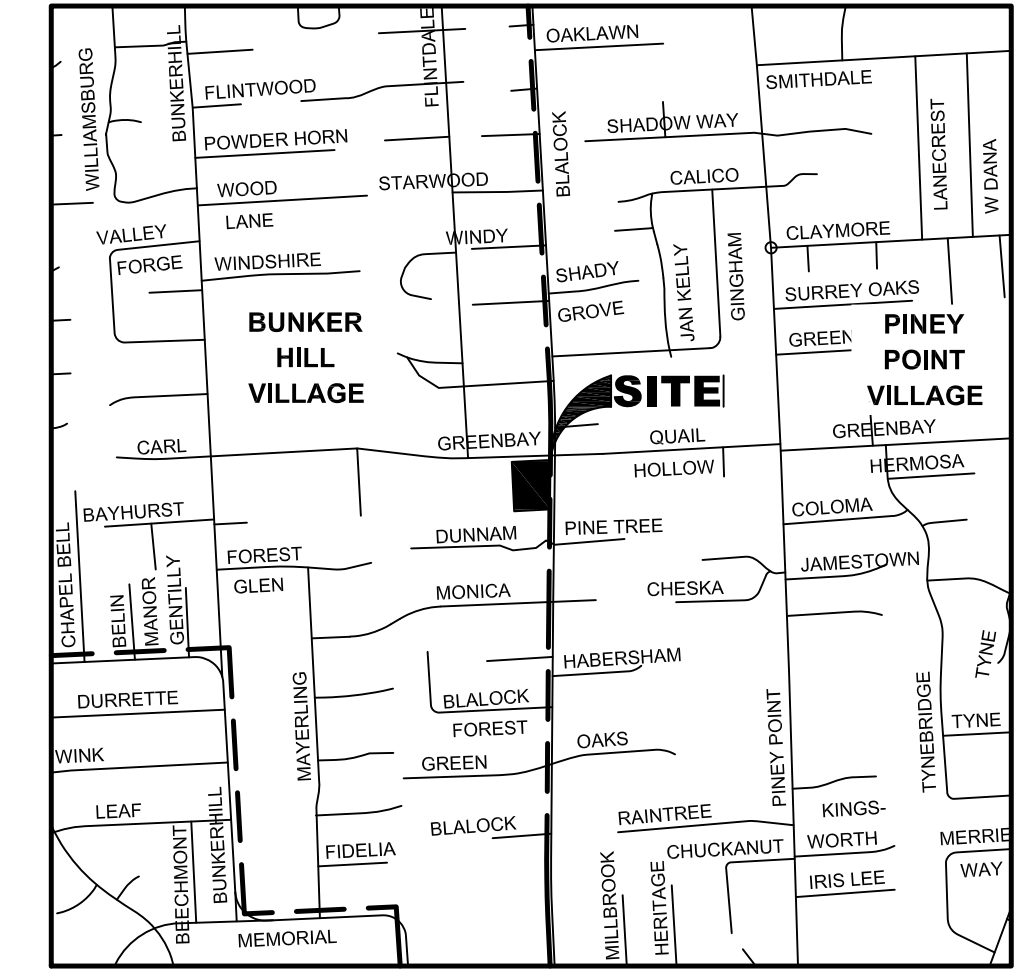
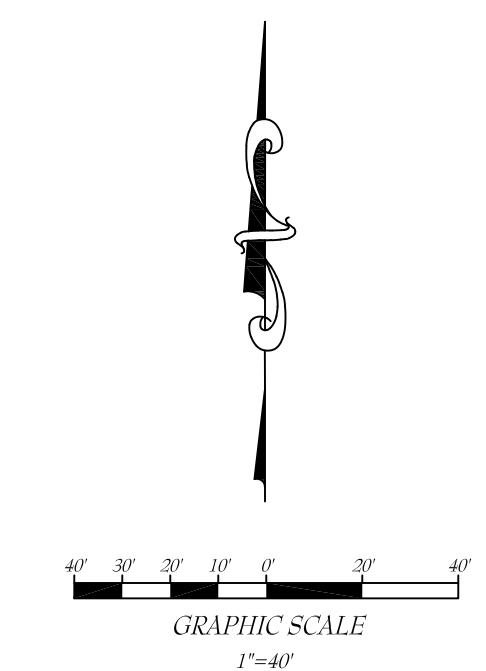
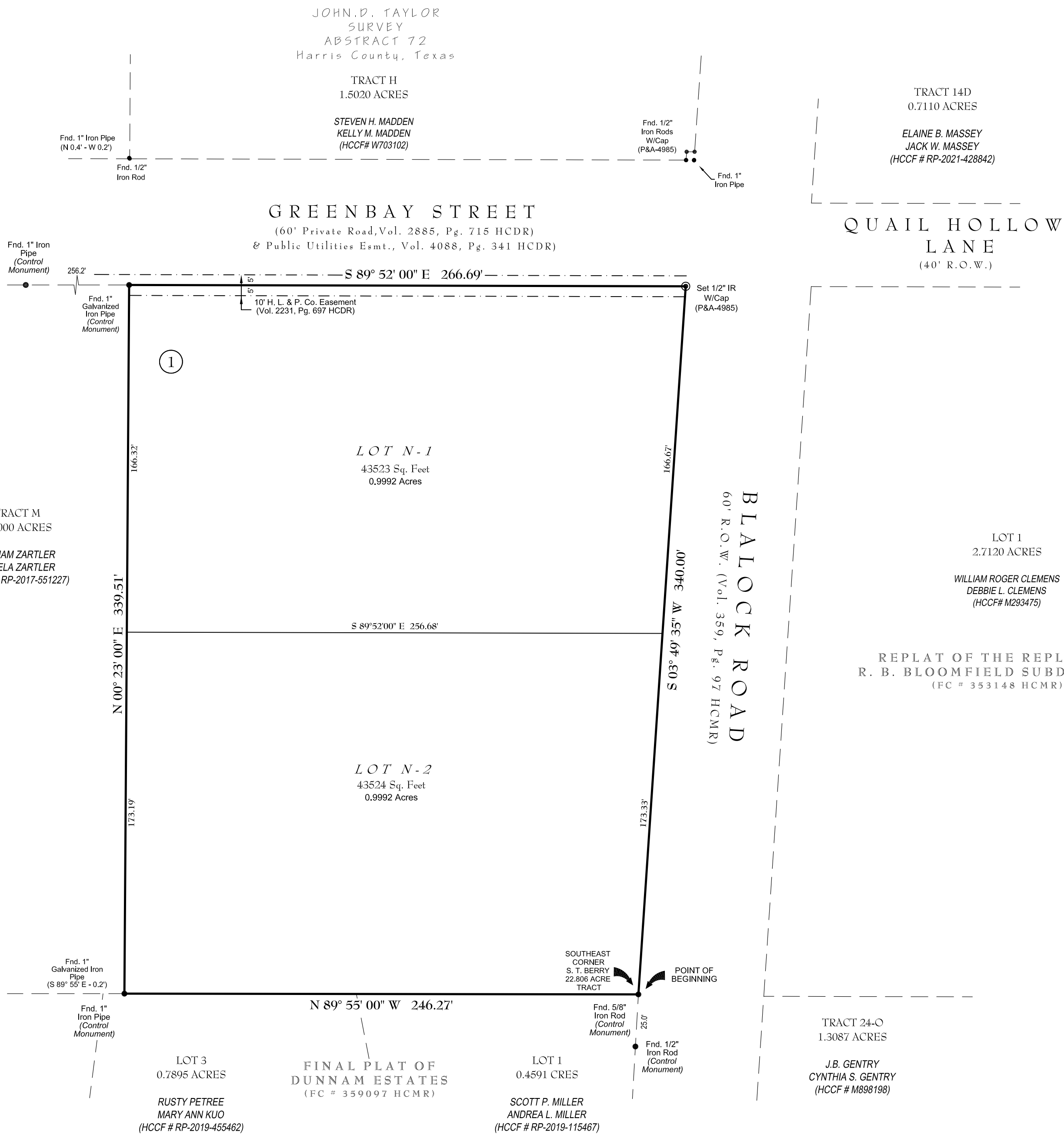
MATHEW J. PROBSTFELD
Registered Professional Land Surveyor
State of Texas no. 4985

I, **TENESHIA HUDSPETH**, County Clerk of Harris County, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on _____, 2024, at _____ o'clock _____ M., and duly recorded on _____ of the Map Records of Harris County for said county.

WITNESS my hand and seal of office, at Houston, this _____ day of _____, 2024.

By: **TENESHIA HUDSPETH**
Clerk of the County Court
Harris County, Texas

By: _____
Deputy



VICINITY MAP
KEY MAP 490 K & L

GENERAL NOTES & LEGEND

- 1. H.C.M.R. denotes HARRIS COUNTY MAP RECORDS.
- 2. H.C.D.R. denotes HARRIS COUNTY DEED RECORDS.
- 3. H.C.C.F.No. denotes HARRIS COUNTY CLERK'S FILE NUMBER.
- 4. UTIL. ESMT. OR U.E. denotes UTILITY EASEMENT.
- 5. BLDG. LINE OR B.L. denotes BUILDING LINE.
- 6. W.L.E. denotes WATER LINE EASEMENT.
- 7. S.S.E. denotes SANITARY SEWER EASEMENT.
- 8. O.P.R.O.R.P. denotes OFFICIAL PUBLIC RECORDS OF REAL PROPERTY.
- 9. A.E. denotes AERIAL EASEMENT.
- 10. ① denotes BLOCK NUMBER.
- 11. Subject Tract **DOES NOT LIE** within the designated 100 year flood plan as shown on FEMA Flood Insurance Rate Map **48201C 0645 L, Dated 6/18/2007. (ZONE X)** (Shown by graphic plotting only)
- 12. Information shown on this plat was based on City Planning Letter issued by Old Republic National Title company, File No.: HT078054 with an effective date of March 21, 2024.
- 13. Lot subject to any and all zoning ordinances or proposed zoning ordinances of the City of Bunker Hill Village, Texas. Front, side and rear yards for main residence as set forth under Article V of the Code of Ordinances.

FINAL PLAT OF
S.T. BERRY
SEC 1

A SUBDIVISION BEING OUT AND PART OF THAT CERTAIN 1.9983 ACRES BEING MORE COMMONLY KNOWN AS TRACT N OF THE S.T. BERRY 22.806 ACRE SUBDIVISION, AN UNRECORDED ADDITION IN HARRIS COUNTY, TEXAS

BEING A PLAT OF 1.9983 ACRES, (87,047 SQUARE FEET) LOCATED IN THE JOHN D TAYLOR SURVEY, ABSTRACT 72, CITY OF BUNKER HILL VILLAGE, HARRIS COUNTY, TEXAS

2 LOTS 1 BLOCK NO RESERVE

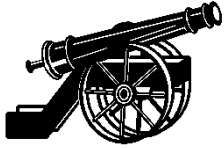
REASON FOR PLATTING:
TO CREATE 2 SINGLE-FAMILY RESIDENTIAL LOTS

OWNER:
SHANE CUPIC CUSTOM HOMES, LLC
SHANE CUPIC, MANAGING MEMBER
1763 CAMPBELL ROAD
HOUSTON, TX 77080

CITY OF BUNKER HILL VILLAGE, TEXAS

APRIL 3, 2024

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: May 16, 2024
Agenda Item: XVI
Subject: Payment(s) Above \$50,000
Exhibits: Ram Rod Utilities, invoice no. 200
Ram Rod Utilities, invoice no. 203
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

At the November 2023 meeting, Council directed staff to remove expenditures exceeding \$50,000 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received two invoices this month that meets this consideration:

- A. Ram Rod Utilities, LLC, invoice no. 200 in the amount of \$134,518.00 for wastewater televising completed in April 2024.
- B. Ram Rod Utilities, LLC, invoice no. 203 in the amount of \$103,672.33 for wastewater televising on Memorial Dr./ Doncaster Rd. completed in April 2024.

Recommended Action

Staff recommends Council approve payments that exceed \$50,000.00.

Ram Rod Utilities, LLC

26119 Interstate 45 N. STE #215
Spring, TX 77380
832-418-7951

Invoice # 200

Date: 4/16/2024

To : Bunker Hill Village

Location: Memorial Dr/Doncaster Rd

Mh.# Q79-Q77-Q75 & Q73A-Q73.

Net 30

Item No.	UNIT	Item Description	QTY	Unit Price	Total
1	LS	Mobilization	1	\$ 6,000.00	\$ 6,000.00
2	LF	15-inch CIPP	948.9	\$ 120.00	\$ 113,868.00
3	EA	Remote service reconnect	2	\$ 800.00	\$ 1,600.00
4	LS	Traffic Control Setup	1	\$ 2,500.00	\$ 2,500.00
5	LS	3-inch Bypass Setup & Pumping	1	\$ 3,500.00	\$ 3,500.00
6	LS	Site restoration	1	\$ 1,950.00	\$ 1,950.00
7	LS	Heavy Mechanical chain cut cleaning	1	\$ 5,100.00	\$ 5,100.00
					\$ -
Subtotal					\$ 134,518.00
Tax Rate					0%
Total Cost					\$ 134,518.00

If you have any questions concerning this quote, use of the following contact information:

Daniel Hernandez, (832) 418-7951, Daniel@ramrodutilities.com

Thank you for your business!

Ram Rod Utilities, LLC

26119 Interstate 45 N. STE #215
 Spring, TX 77380
 832-418-7951

Invoice # 203

Date: 4/25/2024

To : Bunker Hill Village

Location: Phase 1a

TIPS No. RFP 231102

Net 30

Item No.	UNIT	Item Description	QTY	Unit Price	Total
P13	EA	Mobilization	1	\$ 4,375.00	\$ 4,375.00
A2	LF	Sewer Main Television Inspection 18" through 24"	4763	\$ 7.81	\$ 37,199.03
A7	LF	Sewer Main Cleaning - Normal 18" through 24"	2430	\$ 7.81	\$ 18,978.30
A12	LF	Sewer Main Cleaning - Mechanical 18" through 24"	2333	\$ 15.00	\$ 34,995.00
O11	LS	Traffic Control Setup & Handling	1	\$ 4,375.00	\$ 4,375.00
A35	EA	Re-Setup for TV due to point repairs or obstructions	15	\$ 250.00	\$ 3,750.00
					\$ -
Subtotal					\$ 103,672.33
Tax Rate					0%
Total Cost					\$ 103,672.33

If you have any questions concerning this quote, use of the following contact information:
Daniel Hernandez, (832) 418-7951, Daniel@ramrodutilities.com
 Thank you for your business!

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
APRIL 16, 2024**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:02 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Robert Lord
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Keith Brown
Councilmember Laurie Rosenbaum

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Engles, Finance Director
Elvin Hernandez, Director of Public Works
Mallory Pack, Assistant to the City Administrator
Loren Smith, City Attorney
Jennifer Namie, Assistant to the City Secretary

II. PLEDGE OF ALLEGIANCE

City Administrator Gerardo Barrera led the Pledge of Allegiance.

III. CITIZEN COMMENTS

There were no public comments.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Chief Ray Schultz gave an update on activities, including personnel, calls for service, and the 2024 Budget

- The annual audit has been completed. The results will be presented to Council at a later meeting date.
- The Department is fully staffed.
- Work has started on the 2024 CIP HVAC replacement project.
- The Department has expended 24% of the total annual budget to date.
- Detective Rodriguez was interviewed about the use of the ALPR system in a recent case and its effectiveness as a crime-solving tool and its role in connecting agencies across the country to address crime.

B. Consideration and Possible Action to Approve Budget Amendment No. 2023-02 to the Annual Budget for the Memorial Villages Police Department as Recommended by the Police Commission

- There is no change to the bottom line and only a movement of funds in line items. The proposed movement is estimated to be \$48,600.00.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Budget Amendment No. 2023-02 to the Annual Budget for the Memorial Villages Police Department.

The motion carried 5-0

C. Consideration and Possible Action to Approve the 2023 Review of Services

- A 2023 productivity and calls for services review was completed to assist the Police Commission in reviewing the level of services and the distribution of services provided to the three (3) cities served by MVPD (Bunker Hill, Piney Point, and Hunter’s Creek).
- MVPD recommended that funding continue to remain equally distributed at 33.3% per City.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the 2023 Review of Services for the Memorial Villages Police Department.

The motion carried 5-0

V. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities – Chief Howard Miller and Fire Commissioner Brown provided a report on activities, staffing, calls for service, and response times.
- Average response time for Bunker Hill Village is 5:30.
 - At the March 20, 2024, Special Meeting, the Fire Commission appointed Interim Chief Howard Miller as Fire Chief for the Village Fire Department.
 - Fire hydrant testing has been completed.
 - The Department is hiring for a part-time dispatcher position.
 - The Department is working on the FY 2025 budget with the intent to remain flat at a 3.5% increase overall. The budget proposal will be submitted to cities by May 24, 2024, pending Fire Commission final approval.

VI. MAYOR’S REPORT

- A. Proclamations – Mayor Lord shared the following proclamations that are being issued in April:
- A Proclamation naming April 2024, “Child Abuse Prevention Month” – Each year, the month of April is observed as Child Abuse Prevention Month. This initiative promotes the importance of families and communities working together to prevent child abuse and neglect.

- A Proclamation naming April 14-20, 2024, “National Public Safety Telecommunicators Week” in recognition of the indispensable contributions of MVPD and VFD dispatchers who coordinate responses, dispatch emergency personnel, and serve as the initial point of contact during emergencies.
- A proclamation naming April 24, 2024, “Administrative Professionals Day” in honor of the administrative professionals of the City who are integral to the delivery of high-quality customer service and efficient City operations.
- A proclamation naming May 12-18, 2024, “National Police Week” in honor of the hard work, dedication, and commitment to public safety of MVPD law enforcement officers.
- A proclamation naming May 19-25, 2024, “National Public Works Week” in recognition of the contributions the City’s Public Works team make every day to the health, safety, comfort, and quality of life for all residents.

B. Report on Activities and Upcoming Events

- Mayors’ Meetings – Village Mayors met with candidates who are running for other open positions in the Villages.
- Metro Update – Discussed Memorial and Gessner intersection safety improvements and funding opportunities.
- Update Regarding Crosswalk Along Taylorcrest at Magdelene – Hedwig Village informed City that they would be installing the new pedestrian crosswalk signs. City staff recommended no traffic markings be completed as Taylorcrest is scheduled to be milled and overlaid during the summer.

VII. CITY ADMINISTRATOR'S REPORT

A. Finance Director Report

- Proposed 2025 Budget Schedule – Staff presented the proposed calendar and requested feedback from Council regarding meeting and workshop dates.
- Annual Audit – *Monday, March 25, 2024 – Friday, April 5, 2024* – Field work has been completed. The final report will be presented at the May City Council meeting.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

B. Public Works Director Report

- Development Report – Staff reported on permits issued in March 2024.
- CIP Project Update – Staff is working to develop a project schedule including; design and construction for waterline replacement for Rhett, Tara, and Mayerling,

wastewater televising of Memorial trunk line, and design for asphalt streets (Knipp, Strey, Taylorcrest, and Bunker Hill Rd.)

- Public Works and Disaster Operations Building – The Certificate of Occupancy has been issued. Furniture for the facility has been delivered, and staff is working to establish Internet and phone system connections.

C. City Administrator Report on Activities and Upcoming Events

- Planning and Zoning Commission Meeting – *Tuesday, April 25, 2023* – The Commission will hold a public hearing on an amendment to the Specific Use Permit (SUP) for Memorial Drive Presbyterian Church to install electronic signage on the campus.
- Drainage Committee Meeting – The Committee continues to discuss the regulation of artificial turf installation.
- Texas Pride Disposal Contract Update – At the March 2024 meeting, Texas Pride proposed an amendment that included the implementation of a Variable Energy Charge/ fuel recovery fee to address changes in fuel costs. Council was not in favor of index pricing and tabled the item. Subsequently, staff met with Texas Pride to discuss the fee and contract and the fee will not be implemented in 2024.

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A FINAL PLAT FOR 349 KNIPP ROAD AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – Gerardo Barrera, City Administrator

The plan review of a new home at 349 Knipp Rd., revealed that no final plat had been recorded with Harris County.

At the March 2024 Planning and Zoning Commission meeting, the Commission approved the final plat and recommended it be presented to City Council for final approval.

Staff has reviewed the final plat and it satisfies all requirements of the City’s ordinances.

A motion was made by Councilmember Schwartz and seconded by Councilmember Rosenbaum to approve a final plat for 349 Knipp Road as recommended by the Planning and Zoning Commission.

The motion carried 5-0

IX. DISCUSSION, FEEDBACK AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING SECTION 9-1, DEFINITIONS, OF ARTICLE I, IN GENERAL TO UPDATE LANGUAGE; AMENDING SECTION 9-9, OPERATION OF MOTOR DRIVEN VEHICLES ON PUBLIC SIDEWALKS AND PUBLIC HIKE AND BIKE PATHS PROHIBITED, OF ARTICLE I, IN GENERAL, TO ADD ALLOWANCE FOR ELECTRIC BICYCLES; ADDING SECTION 9-10, SMALL MOTORED

VEHICLES RESTRICTED, OF ARTICLE I, IN GENERAL, TO RESTRICT SMALL MOTOR VEHICLES FROM PUBLIC SIDEWALKS; ADDING SECTION 9-133, ELECTRIC RIDING TOYS - GENERAL PROVISIONS, SECTION 9-134, ELECTRIC BICYCLES - BICYCLE PATHS, SECTION 9-135, ELECTRIC BICYCLES - CLASS 3 ELECTRIC BICYCLES, SECTION 9-136, ELECTRIC BICYCLES - ELECTRIC BICYCLE AGE RESTRICTIONS, SECTION 9-137, ELECTRIC BICYCLES - OPERATION AT NIGHT, SECTION 9-138, ELECTRIC SCOOTERS AND ELECTRIC SKATEBOARDS, SECTION 9-139, ELECTRIC RIDING TOYS - PENALTY OF ARTICLE V, BICYCLES, OF CHAPTER 9, MOTOR VEHICLE AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE UPDATING AND AMENDING RULES AND REGULATIONS RELATED TO ELECTRIC BICYCLES AND INCLUDING GENERAL DEFINITIONS AND GUIDELINES FOR USE OF ELECTRIC RIDING TOYS; AMENDING ARTICLE V, BICYCLES, TO READ ARTICLE V, BICYCLES AND ELECTRONIC RIDING TOYS OF CHAPTER 9, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE TO ADD RULES AND REGULATIONS RELATED TO ELECTRONIC SCOOTERS AND SKATEBOARDS; PROVIDING FOR PENALTY; AND PROVIDING FOR SEVERABILITY – Gerardo Barrera, City Administrator

Chief Schultz presented this item.

Due to the increased use of electric bicycles and electric riding toys, (e-bikes) on city streets and sidewalks, the lack of current regulation, and safety concerns, all three Villages (Piney Point, Hunter’s Creek and Bunker Hill) provided direction to the Memorial Village Police Department (MVPD) to review and draft a recommended ordinance on how best to regulate the use of e-bikes within the Villages.

The proposed amendment classifies e-bikes based on their motor type and speed as follows:

- Class 1: Equipped with motor that assists the rider only when the rider is pedaling and with a top assisted speed of 20 MPH or less.
- Class 2: Equipped with a motor that may be used to propel the bicycle without the pedaling of the rider and with a top assisted speed of 20 MPH or less.
- Class 3: Equipped with a motor that assists the rider only when the rider is pedaling and with a top assisted speed of more than 20 but less than 28 MPH.

The proposed ordinance amends Chapter 9 of the Code of Ordinances:

- Section 9-1 – Definitions

- Section 9-9 – Operation of motor driven vehicles on public sidewalks and public hike and bike paths
- Section 9-10 – Small Motored Vehicles Restricted
- Adds Section 9-133 – Electric Riding Toys – General Provisions
- Adds Section 9-134 – Electric Bicycles – Bicycle Paths
- Adds Section 9-135 – Electric Bicycles – Class 3 Electric Bicycles
- Adds Section 9-136 - Electric Bicycles – Age Restrictions
- Adds Section 9-137 – Electric Bicycles – Operation at Night
- Adds Section 9-138 – Electric Scooters and Electric Skateboards
- Adds Section 9-139 – Electric Riding Toys – Penalty

Amending the code clarifies where and under what circumstances the three classifications of e-bikes are permitted in or upon public spaces. The amendment intends to minimize conflicts between operators of e-bikes and pedestrians by reducing the potential impacts of e-bikes in these spaces. Additionally, the amendment ensures the compatibility of the use of e-bikes with other passive recreational activities, while protecting the safety of all users of the City’s sidewalks and streets.

The amendments were drafted and reviewed by the City Attorney. The Police Commission recommended the ordinance be presented to Bunker Hill, Hunter’s Creek, and Piney Point for approval.

Staff recommended Council discuss the proposed amendment and take any desired action.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Ordinance No. 24-625 on the condition that Sec. 9-139 Electric Riding Toys – Penalty (b) be revised from “First violation of this ordinance may be subject to a fine not to exceed \$50” to “Second violation of this ordinance may be subject to a fine not to exceed \$50.”

The motion carried 5-0

- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE APRIL 10, 2024 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC’S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES’ RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE**

PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE GULF COAST COALITION OF CITIES – Gerardo Barrera, City Administrator

On March 6, 2024, CenterPoint filed an application with the Public Utilities Commission (PUC), as well as with cities seeking to increase system-wide transmission and distribution base rates by \$60 million per year. CenterPoint asks the City to approve an increase of \$17 million in retail transmission and distribution rates (an increase of about 1%) and \$43 million in wholesale transmission rates (an increase of about 6.6%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$1.25 per month.

Bunker Hill Village participates in the Gulf Coast Coalition of Cities (GCCC), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost-effectively review and respond to issues affecting rates charged in the CenterPoint’s service area. The GCCC legal counsel and the City Attorney recommend all cities act on the request as outlined in the proposed resolution.

The proposed resolution suspends the effective date of the Company’s rate increase for the maximum period permitted by law to allow the City, working in conjunction with other members of GCCC served by CenterPoint to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The City was not aware that this notice was issued as it was not received. Despite the April 10 deadline, the GCCC legal team was notified and requested that the City still proceed with formal action, and would inform CenterPoint on behalf of the City.

Staff recommended Council approve Resolution No. 04-16-2024, suspending the effective date of rate increases.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Resolution No. 04-16-2024.

The motion carried 5-0

XI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the March 19, 2024, Regular City Council Meeting.
- B. March 2024 Financials.
- C. Check Register dated March 19, 2024, to April 8, 2024.
- D. Core & Main, invoice no. U318126 for water meters in the amount of \$24,877.50 for the water meter replacement project.

- E. Langford Engineering, invoice no. 27286 in the amount of \$272.99 for Water Well No. 5 transmission line one-year warranty.
- F. Langford Engineering, invoice no. 27287 in the amount of \$6,998.19 for general engineering services rendered through February 29, 2024.
- G. Probstfeld & Associates, invoice no. 69259 in the amount of \$355.00 for drainage plan review services completed in February 2024.
- H. Probstfeld & Associates, invoice no. 69260 in the amount of \$355.00 for drainage plan review services completed in February 2024.
- I. Probstfeld & Associates, invoice no. 69261 in the amount of \$710.00 for drainage plan review services completed in February 2024.
- J. Probstfeld & Associates, invoice no. 69262 in the amount of \$355.00 for drainage plan review services completed in February 2024.
- K. Probstfeld & Associates, invoice no. 69343 in the amount of \$180.00 for drainage plan review services completed in March 2024.
- L. Probstfeld & Associates, invoice no. 69344 in the amount of \$180.00 for drainage plan review services completed in March 2024.
- M. RPS, invoice no. 52212406 in the amount of \$3,651.24 for general on-call engineering services completed from January 2, 2024, to February 23, 2024.
- N. RPS, invoice no. 52212408 in the amount of \$1,064.61 for City Drainage Committee meeting services rendered from January 2, 2024, to February 23, 2024.
- O. RPS, invoice no. 52212870 in the amount of \$7,108.64 for drainage plan review services rendered from January 2, 2024, to February 23, 2024.
- P. TX BBG Consulting, invoice no. 329781 in the amount of \$2,000.00 for plan review services performed through March 31, 2024.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve the Consent Agenda as presented.

The motion carried 5-0

XII. ADJOURN

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Thode to adjourn the meeting at 6:56 p.m.

The motion carried 5-0

Approved and accepted on May 16, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

April

2024

Financial Report



CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
4/30/2024

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH- STELLAR GL BALANCE	487,929.56	1,057,735.50	1,262,998.99	1,221.01	283,887.08	283,887.08	283,887.08	2.78%	2.78%	Upon Demand	2%	of Credit	10,741.10
Sub-Total	487,929.56	1,057,735.50	1,262,998.99	1,221.01	283,887.08	283,887.08	283,887.08						
Certificate of Deposit													
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	5.25%	5.38%	2/15/2024	0%	Various	13,466.46
Sub-Total	-	-	-	-	-	-	-						
Investment Pools													
Texas CLASS	1,934.30			8.66	1,942.96	1,942.96	1,942.96	5.23%	5.24%	Upon Demand	0%	Invest Pool	25.10
Sub-Total	1,934.30			8.66	1,942.96	1,942.96	1,942.96						-
Index Fund													
CASH- INDEPENDENT FINANCIAL	16,825,245.19		350,000.00	75,535.94	16,550,781.13	16,550,781.13	16,550,781.13	5.63%	5.63%	Upon Demand	98%	Various	289,428.21
Sub-Total	16,825,245.19	-	350,000.00	75,535.94	16,550,781.13	16,550,781.13	16,550,781.13						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	-	25,131.34	-	112.97	25,244.31	25,244.31	25,244.31	5.63%	5.63%	Upon Demand	0%	Various	202.91
Sub-Total	-	25,131.34	-	112.97	25,244.31	25,244.31	25,244.31						
TOTAL INVESTMENTS	\$ 17,315,109.05	\$ 1,082,866.84	\$ 1,612,998.99	\$ 76,878.58	\$ 16,861,855.48	\$ 16,861,855.48	\$ 16,861,855.48				100%		\$ 313,863.78
<i>unrestricted</i>	\$ 17,298,409.05				\$ 16,844,155.48								
<i>restricted*</i>	\$ 16,700.00	\$ 1,000.00			\$ 17,700.00								
TOTAL	\$ 17,315,109.05	\$ 1,000.00	\$ -		\$ 16,861,855.48								

* The City held restricted cash and cash equivalent of \$17,700 in the enterprise fund for the customer deposits.
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director

5/6/2024
Date:

STELLAR BANK BALANCE AT 4/30/2024	<u>\$ 336,869.72</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	<u>22,000,000.00</u>
Total Collateral - STELLAR BANK	<u>\$ 22,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 21,913,130.28
INDEPENDENT FINANCIAL BANK BALANCE AT 4/30/2024	\$ 16,576,025.44
CD 180 days	\$ -
INDEPENDENT BANK TOTAL	<u>\$ 16,576,025.44</u>
FDIC Insurance	250,000.00
Various- pledged securities	<u>16,648,752.67</u>
Total Collateral	<u>\$ 16,898,752.67</u>
Over-Collateralized	\$ 322,727.23

City of Bunker Hill Village
Monthly Tax Office Report
April 30, 2024

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 2,669,856,013

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,026,111.39	\$ -	\$ 7,026,111.39
Carryover Balance	-	188,607.52	188,607.52
Adjustments	209,198.49	(9,369.55)	199,828.94
Adjusted Levy	7,235,309.88	179,237.97	7,414,547.85
Less Collections Y-T-D	7,006,213.46	(3,557.28)	7,002,656.18
Receivable Balance	\$ 229,096.42	\$ 182,795.25	\$ 411,891.67

C. COLLECTION RECAP:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 41,692.72	\$ (6,549.13)	35,143.59
Penalty & Interest	2,616.98	4.33	2,621.31
Attorney Fees	-	1.10	1.10
Other Fees	-	-	-
Total Collections	\$ 44,309.70	\$ (6,543.70)	\$ 37,766.00

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 7,006,213.46	\$ (3,557.28)	\$ 7,002,656.18
Penalty & Interest	19,637.15	327.09	19,964.24
Attorney Fees	-	1.10	1.10
Other Fees	33.63	-	33.63
Total Collections	\$ 7,025,884.24	(3,229.09)	\$ 7,022,655.15

Percent of Adjusted Levy	97.11%	97.06%
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City of Bunker Hill Village
April 30, 2024

YEAR	BEGINNING BALANCE AS OF 12/31/2023	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 04/30/2024
22	\$ 28,498.91	\$ (7,452.03)	\$ (1,639.76)	\$ 22,686.64
21	16,528.44	(1,451.94)	(1,451.94)	16,528.44
2020	12,760.54	-	-	12,760.54
19	5,667.71	-	-	5,667.71
18	10,202.82	(465.58)	(465.58)	10,202.82
17	10,043.65	-	-	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,696.92	-	-	7,696.92
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 188,607.52</u>	<u>\$ (9,369.55)</u>	<u>\$ (3,557.28)</u>	<u>\$ 182,795.25</u>

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2024 BUDGET - ACTUALS THRU APRIL**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	50,000.00		50,000.00
Drainage Master Plan	50,000.00		50,000.00
Sub Total	100,000.00	-	100,000.00
STREETS			
Gessner Northbound & Memorial	868,000.00	1,705.00	866,295.00
Asphalt Rehabilitation	75,000.00	27,851.24	47,148.76
Asphalt Design	100,000.00		100,000.00
Strey Taylor Crest Knipp	860,000.00		860,000.00
Bunker Hill Road Overlay	380,000.00		380,000.00
Dads Club Sidewalk Memorial	400,000.00		400,000.00
Street Master Plan	25,000.00		25,000.00
Sidewalks	120,000.00		120,000.00
Sub Total	2,828,000.00	29,556.24	2,798,443.76
FACILITY			
Emergency Prepardness Building	-	(558.16)	558.16
Emergency Prepardness Generator	50,000.00		50,000.00
City Hall Park Study	50,000.00		
Sub Total	100,000.00	(558.16)	50,558.16
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	209,243.00		209,243.00
Sub Total	209,243.00	-	209,243.00
BEAUTIFICATION			
	40,000.00		40,000.00
GRAND TOTAL	3,277,243.00	28,998.08	3,198,244.92

**CITY OF BUNKER HILL VILLAGE, TX
 UTILITY FUND CAPITAL PROJECTS - FUND 07
 2024 BUDGET - ACTUALS THRU APRIL**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines	358,447.00	47,647.97	310,799.03
Replacement of Concrete Lines	500,000.00	55,947.41	444,052.59
Sub Total	858,447.00	103,595.38	754,851.62
Water Production			
Chlorine Analyzer	90,000.00		90,000.00
Replacement of Cast Iron Lines	400,000.00		400,000.00
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Gessner Water Lines and Roadway Desigr	887,500.00		887,500.00
Meter Replacement	495,898.00	24,877.50	471,020.50
Sub Total	1,913,398.00	24,877.50	1,888,520.50
FACILITY			
Emergency Prepardness Building		(1,036.64)	1,036.64
Sub Total	-	(1,036.64)	1,036.64
GRAND TOTAL	2,771,845.00	127,436.24	2,644,408.76

BALANCE SHEET

AS OF: APRIL 30TH, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(5,465,263.99)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	10,050,781.13
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,942.96
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	289,725.00
01-00-00-1055	Reserve -Emergency Management	203,838.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	279,536.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	1,786.00
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	298,450.43
01-00-00-1220	A/R - Franchise	42,206.24
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	65,813.00
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	362,402.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		6,166,442.72

TOTAL ASSETS 6,166,442.72

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LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	0.00
01-00-00-2110	Taxes Payable - Payroll	0.00

BALANCE SHEET

AS OF: APRIL 30TH, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	(0.01)
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	11,806.87
01-00-00-2241	Court Taxes - IDF	63.23
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.20
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	62.50
01-00-00-2246	Court Taxes - State OMNI	542.86
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	5,899.29
01-00-00-2249	Court Taxes - Truancy Prevent	55.23
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	2,072,934.67
01-00-00-2823	DEFERRED REVENUE	0.20
01-00-00-2860	DEFERRED INFLOWS LEASES	344,678.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>2,436,053.04</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,636,684.60
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
	TOTAL BEGINNING EQUITY	4,505,759.60
	TOTAL REVENUE	5,212,573.54
	TOTAL EXPENDITURES	<u>5,987,943.46</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(775,369.92)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,730,389.68</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	6,166,442.72
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,330,491.00	67,523.89	4,321,030.06	68.26	2,009,460.94
01-00-00-4020 Taxes - Prior Years	10,000.00	39.21	2,662.40	26.62	7,337.60
01-00-00-4030 Taxes - Penalty & Interes	<u>32,000.00</u>	<u>2,412.92</u>	<u>17,351.27</u>	<u>54.22</u>	<u>14,648.73</u>
TOTAL Taxes	6,372,491.00	69,976.02	4,341,043.73	68.12	2,031,447.27
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	14,832.11	44,496.33	24.72	135,503.67
01-00-00-4111 FRANCHISE FEE GAS	50,000.00	0.00	9,030.30	18.06	40,969.70
01-00-00-4112 FRANCHISE FEE OTHER	52,200.00	8.19	33,192.32	63.59	19,007.68
01-00-00-4120 Sales Tax Revenue	<u>245,000.00</u>	<u>21,464.61</u>	<u>108,685.37</u>	<u>44.36</u>	<u>136,314.63</u>
TOTAL Franchise Fees	527,200.00	36,304.91	195,404.32	37.06	331,795.68
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	200,000.00	21,994.19	79,180.64	39.59	120,819.36
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,000.00	543.33	2,304.20	38.40	3,695.80
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	50.00	0.00	0.00	0.00	50.00
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	6,000.00	532.48	2,258.13	37.64	3,741.87
01-00-00-4270 Court - Technology Fees	5,000.00	0.00	0.00	0.00	5,000.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	<u>0.00</u>	<u>434.66</u>	<u>1,843.37</u>	<u>0.00</u>	<u>(1,843.37)</u>
TOTAL Mun. Court Fines & Fees	217,050.00	23,504.66	85,586.34	39.43	131,463.66
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	50.00	250.00	250.00	(150.00)
01-00-00-4315 Permits - Building	550,000.00	72,043.88	231,374.88	42.07	318,625.12
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	900.00	900.00	22.50	3,100.00
01-00-00-4351 Offsite Tree Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Licenses & Permits	554,250.00	72,993.88	232,524.88	41.95	321,725.12
<u>Interest Income</u>					
01-00-00-4910 Interest Income	<u>450,000.00</u>	<u>76,756.95</u>	<u>313,660.86</u>	<u>69.70</u>	<u>136,339.14</u>
TOTAL Interest Income	450,000.00	76,756.95	313,660.86	69.70	136,339.14
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	<u>17,632.00</u>	<u>3,936.78</u>	<u>9,220.78</u>	<u>52.30</u>	<u>8,411.22</u>
TOTAL Miscellaneous	17,632.00	3,936.78	9,220.78	52.30	8,411.22

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	12,445.81	12,445.81	0.00	(12,445.81)
TOTAL Ambulance Fees	0.00	12,445.81	12,445.81	0.00	(12,445.81)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	412.00	22,686.82	109.16	(1,902.82)
TOTAL Rent Income	20,784.00	412.00	22,686.82	109.16	(1,902.82)
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	676,001.00	0.00	0.00	0.00	676,001.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	676,001.00	0.00	0.00	0.00	676,001.00
<hr/>					
TOTAL REVENUES	8,835,408.00	296,331.01	5,212,573.54	59.00	3,622,834.46
	=====	=====	=====	=====	=====

01 -GENERAL FUND
 Non Departmental

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	458,000.00	30,918.93	130,656.01	28.53	327,343.99
01-00-00-5020 Wages - Overtime	2,000.00	8.98	116.45	5.82	1,883.55
01-00-00-5110 Payroll Taxes - FICA E	35,000.00	2,355.89	9,972.19	28.49	25,027.81
01-00-00-5120 Payroll Taxes - TWC	1,000.00	31.71	96.15	9.62	903.85
01-00-00-5210 Retirement - TMRS Empl	78,000.00	4,864.07	21,058.71	27.00	56,941.29
01-00-00-5211 RETIREMENT 457 PLAN	8,000.00	556.18	2,225.42	27.82	5,774.58
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,400.00	53.02	212.08	15.15	1,187.92
01-00-00-5330 Insurance - Disability	1,600.00	103.18	412.69	25.79	1,187.31
01-00-00-5340 Insurance - Medical	57,000.00	2,950.79	13,208.81	23.17	43,791.19
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	20.66	82.64	23.61	267.36
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,200.00	0.00	293.77	24.48	906.23
TOTAL Personnel	645,450.00	41,863.41	178,334.92	27.63	467,115.08
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,770,886.00	156,969.56	863,305.58	48.75	907,580.42
01-00-00-5602 Police Department	2,525,700.00	210,475.00	1,359,416.67	53.82	1,166,283.33
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,296,586.00	367,444.56	2,222,722.25	51.73	2,073,863.75
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	29.30	142.49	23.75	457.51
01-00-00-6410 Landscaping	51,000.00	1,250.00	9,987.06	19.58	41,012.94
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	0.00	1,800.00	7.20	23,200.00
01-00-00-6412 LANDSCAPING SEASONAL P	11,000.00	0.00	0.00	0.00	11,000.00
01-00-00-6490 JANITORIAL SERVICES	7,800.00	557.00	2,228.00	28.56	5,572.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	121.31	12.13	878.69
01-00-00-6650 Postage	2,500.00	0.00	183.17	7.33	2,316.83
01-00-00-6660 Printing & Stationary	5,000.00	695.97	1,434.98	28.70	3,565.02
01-00-00-6730 Supplies - General	4,001.00	130.41	503.11	12.57	3,497.89
01-00-00-6740 Supplies - Office	4,200.00	0.00	182.66	4.35	4,017.34
01-00-00-6810 Tools & Equipment	500.00	0.00	536.57	107.31	36.57
01-00-00-6890 Traffic Signs & Signal	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Commodities	117,601.00	2,662.68	17,119.35	14.56	100,481.65
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	215.00	879.29	7.18	11,370.71
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	0.00	0.00	790.00
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	0.00	0.00	1,250.00
01-00-00-7410 Vehicles	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Maintenance	15,790.00	215.00	879.29	5.57	14,910.71

01 -GENERAL FUND

Non Departmental

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	60,000.00	0.00	15,600.00	26.00	44,400.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	24,000.00	252.60	1,167.25	4.86	22,832.75
01-00-00-7503 Prof Fees - Eng. & Oth	60,000.00	1,244.61	1,244.61	2.07	58,755.39
01-00-00-7504 Prof Fees - LEGAL	55,000.00	0.00	8,651.50	15.73	46,348.50
01-00-00-7505 Prof Fees - INSPECTION	220,000.00	34,094.14	70,869.14	32.21	149,130.86
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	427,000.00	35,591.35	105,532.50	24.71	321,467.50
<u>Support Services</u>					
01-00-00-8010 Advertising	5,000.00	1,147.04	1,687.76	33.76	3,312.24
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	1,450.05	5,362.19	21.45	19,637.81
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	0.00	0.00	0.00	30,000.00
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	3,854.12	11,750.25	38.78	18,549.75
01-00-00-8171 WEBSITE SERVICES	1,700.00	0.00	0.00	0.00	1,700.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	0.00	0.00	13,000.00
01-00-00-8210 Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250 Dues & Subscriptions	4,300.00	15.99	3,478.98	80.91	821.02
01-00-00-8251 PROFESSIONAL DEVELOPME	6,000.00	40.00	115.00	1.92	5,885.00
01-00-00-8260 Elections	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8270 Electricity	8,000.00	0.00	1,635.41	20.44	6,364.59
01-00-00-8290 Emergency Management	650.00	0.00	73.60	11.32	576.40
01-00-00-8410 Animal Control	5,500.00	0.00	266.85	4.85	5,233.15
01-00-00-8450 Insurance - General	19,800.00	0.00	1,588.48	8.02	21,388.48
01-00-00-8530 Meetings & Seminars	6,000.00	339.54	1,167.48	19.46	4,832.52
01-00-00-8610 Court - General	4,000.00	574.95	2,446.68	61.17	1,553.32
01-00-00-8615 Court - Translation	6,000.00	1,000.00	2,750.00	45.83	3,250.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751 Dedication Program	4,000.00	767.94	767.94	19.20	3,232.06
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	1,125.00	1,125.00	4.33	24,875.00
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	55,000.00	0.00	4,643.29	8.44	50,356.71
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	13,400.00	1,026.70	1,874.20	13.99	11,525.80
01-00-00-8930 TRAVEL & TRAINING	6,000.00	315.00	555.00	9.25	5,445.00
TOTAL Support Services	318,800.00	11,656.33	38,111.15	11.95	280,688.85
<u>Capital Outlay</u>					
01-00-00-9139 CAPITAL OUTLAY SERVER	7,500.00	0.00	0.00	0.00	7,500.00
01-00-00-9140 Capital - Equip / Bld	2,000.00	0.00	0.00	0.00	2,000.00
01-00-00-9250 Capital Reserves	96,567.00	0.00	96,567.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	112,676.00	0.00	112,676.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 Non Departmental

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9252 TRANSFER TO CAPITL PRO	2,500,000.00	0.00	2,500,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	676,001.00	0.00	676,001.00	100.00	0.00
TOTAL Capital Outlay	3,434,744.00	0.00	3,425,244.00	99.72	9,500.00
<hr/>					
TOTAL Non Departmental	9,255,971.00	459,433.33	5,987,943.46	64.69	3,268,027.54
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TOTAL EXPENDITURES	9,255,971.00	459,433.33	5,987,943.46	64.69	3,268,027.54
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(420,563.00)	(163,102.32)	(775,369.92)		354,806.92

BALANCE SHEET

AS OF: APRIL 30TH, 2024

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
03-00-00-1001	Cash in Bank	239,219.37
03-00-00-1039	Cash Held by Tax Assessor	0.00
03-00-00-1053	Reserves - Facilities	0.00
03-00-00-1070	Certificates of Deposit	0.00
03-00-00-1090	Cash in Transit	0.00
03-00-00-1210	A/R - Property Taxes	50,956.75
03-00-00-1215	Allow. for Uncollected Taxes	0.00
03-00-00-1222	A/R Interest Income	0.00
03-00-01-1990	DueTo/From G & A Fund	0.00
03-00-10-1990	DueTo/From METRO	0.00
03-00-11-1990	DueTo/From 2005 Bond Fund	<u>0.00</u>
		<u>290,176.12</u>
TOTAL ASSETS		290,176.12
		=====
LIABILITIES		
=====		
03-00-00-2010	Accounts Payable	0.00
03-00-00-2012	Accounts Payable - Other	0.00
03-00-00-2013	Accounts Payable - Other	0.00
03-00-00-2820	Unearned Income	<u>346,003.21</u>
TOTAL LIABILITIES		<u>346,003.21</u>
EQUITY		
=====		
03-00-00-3010	Fund Balance	<u>201,598.90</u>
TOTAL BEGINNING EQUITY		201,598.90
TOTAL REVENUE		621,217.76
TOTAL EXPENDITURES		<u>878,643.75</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(257,425.99)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>55,827.09</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		290,176.12
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

03 -DEBT SERVICE

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	948,467.00	10,116.74	618,207.58	65.18	330,259.42
03-00-00-4020 Taxes - Prior Years	1,000.00	6.72	410.59	41.06	589.41
03-00-00-4030 Taxes - Penalty & Interes	<u>4,000.00</u>	<u>361.56</u>	<u>2,599.59</u>	<u>64.99</u>	<u>1,400.41</u>
TOTAL Taxes	953,467.00	10,485.02	621,217.76	65.15	332,249.24
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>18,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,000.00</u>
TOTAL Interest Income	18,000.00	0.00	0.00	0.00	18,000.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	971,467.00	10,485.02	621,217.76	63.95	350,249.24
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

03 -DEBT SERVICE

DEBT SERVICE 33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	175,013.00	0.00	95,743.75	54.71	79,269.25
03-00-00-8750 Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	182,513.00	0.00	98,643.75	54.05	83,869.25
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	200,000.00	0.00	200,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	580,000.00	0.00	365,000.00	62.93	215,000.00
03-00-00-9699 2022 BOND PRINCIPAL	0.00	0.00	215,000.00	0.00	(215,000.00)
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	780,000.00	0.00	780,000.00	100.00	0.00
<hr/>					
TOTAL DEBT SERVICE	962,513.00	0.00	878,643.75	91.29	83,869.25
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TOTAL EXPENDITURES	962,513.00	0.00	878,643.75	91.29	83,869.25
=====					
REVENUES OVER/(UNDER) EXPENDITURES	8,954.00	10,485.02	(257,425.99)		266,379.99

BALANCE SHEET

AS OF: APRIL 30TH, 2024

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(2,871,095.21)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	234,260.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	538,279.14
04-00-00-1231	A/R - Unbilled Utilites	128,009.51
04-00-00-1235	A/R - Doubtful Acct	(7,996.94)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	1,268,174.00
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,069,330.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	217,611.00
04-00-00-1905	NET PENSION LIABILITY	(172,226.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(2.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,117,247.58)
04-00-01-1650	Accum Depr - Mach & Equip	(86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	(170,423.63)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	(8,076,252.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>13,576,224.50</u>

TOTAL ASSETS

13,576,224.50

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BALANCE SHEET

AS OF: APRIL 30TH, 2024

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.07
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	(0.02)
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	0.00
04-00-00-2320	Deposits - Utilities	17,700.00
04-00-00-2321	Deposits - Utilities Refunds	500.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	24,597.13
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accured Vac Liability (Yr End)	11,231.92
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,906,443.00</u>
	TOTAL LIABILITIES	<u>5,936,473.10</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	960,389.96
04-00-00-3013	Fund Balance - Formal Reserves	0.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
	TOTAL BEGINNING EQUITY	8,323,433.96
	TOTAL REVENUE	1,005,743.16
	TOTAL EXPENDITURES	<u>1,689,425.72</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(683,682.56)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>7,639,751.40</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	13,576,224.50
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

04 -UTILITY FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,700,000.00	413,092.95	705,958.35	26.15	1,994,041.65
04-00-00-4420 Water Taps	60,000.00	6,070.00	13,820.00	23.03	46,180.00
TOTAL Water	2,760,000.00	419,162.95	719,778.35	26.08	2,040,221.65
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	800,500.00	147,406.46	270,918.63	33.84	529,581.37
04-00-00-4520 Waste Water Taps	8,000.00	900.00	2,250.00	28.13	5,750.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	21,400.00	0.00	7,796.18	36.43	13,603.82
TOTAL WASTE WATER	829,900.00	148,306.46	280,964.81	33.86	548,935.19
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	0.00	0.00	65,000.00
TOTAL Interest Income	65,000.00	0.00	0.00	0.00	65,000.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	5,000.00	25.00	15,000.00
TOTAL Miscellaneous	20,000.00	0.00	5,000.00	25.00	15,000.00
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,674,900.00	567,469.41	1,005,743.16	27.37	2,669,156.84
	=====	=====	=====	=====	=====

04 -UTILITY FUND

UTILITIES 33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<u>Personnel</u>						
04-00-00-5010	Wages	506,000.00	37,028.02	163,486.53	32.31	342,513.47
04-00-00-5020	Wages - Overtime	29,000.00	3,559.05	12,643.75	43.60	16,356.25
04-00-00-5110	Payroll Taxes - FICA E	42,000.00	3,083.97	13,230.16	31.50	28,769.84
04-00-00-5120	Payroll Taxes - TWC	1,620.00	31.71	96.15	5.94	1,523.85
04-00-00-5210	Retirement - TMRS Empl	100,000.00	7,577.59	32,397.70	32.40	67,602.30
04-00-00-5211	Retirement 457 Plan	11,000.00	775.24	3,317.32	30.16	7,682.68
04-00-00-5310	Insurance-Workers Comp	8,400.00	0.00	0.00	0.00	8,400.00
04-00-00-5325	Insurance - Dental	2,100.00	118.40	508.40	24.21	1,591.60
04-00-00-5330	Insurance - Disability	2,400.00	168.62	754.34	31.43	1,645.66
04-00-00-5340	Insurance - Medical	80,000.00	5,625.62	29,194.43	36.49	50,805.57
04-00-00-5341	INSURANCE VISION	100.00	0.00	0.00	0.00	100.00
04-00-00-5350	Insurance - Life	510.00	35.36	162.44	31.85	347.56
04-00-00-5410	Contract Labor	20,000.00	2,218.09	5,818.00	29.09	14,182.00
	TOTAL Personnel	803,130.00	60,221.67	261,609.22	32.57	541,520.78
<u>Commodities</u>						
04-00-00-6090	Chemicals	8,000.00	888.75	850.25	10.63	7,149.75
04-00-00-6091	LAB FEES	10,000.00	0.00	445.50	4.46	9,554.50
04-00-00-6250	Fuel	10,000.00	579.46	1,802.35	18.02	8,197.65
04-00-00-6340	Garbage - Dumping Fees	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6410	Landscaping	6,500.00	1,825.00	3,880.55	59.70	2,619.45
04-00-00-6411	LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490	JANITORIAL SERVICES	4,600.00	300.00	1,200.00	26.09	3,400.00
04-00-00-6491	JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
04-00-00-6650	Postage	3,000.00	0.00	832.25	27.74	2,167.75
04-00-00-6660	Printing & Stationary	3,000.00	0.00	406.22	13.54	2,593.78
04-00-00-6730	Supplies - General	2,000.00	102.04	331.92	16.60	1,668.08
04-00-00-6740	Supplies - Office	350.00	0.00	478.89	136.83	(128.89)
04-00-00-6810	Tools & Equipment	1,500.00	0.00	1,494.51	99.63	5.49
04-00-00-6970	Uniforms	3,000.00	173.20	706.86	23.56	2,293.14
	TOTAL Commodities	56,450.00	3,868.45	12,429.30	22.02	44,020.70
<u>Maintenance</u>						
04-00-00-7110	Building Maintenance	6,700.00	0.00	475.70	7.10	6,224.30
04-00-00-7220	Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230	Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410	Vehicles	6,500.00	390.00	3,742.52	57.58	2,757.48
04-00-00-7411	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
	TOTAL Maintenance	15,200.00	390.00	4,218.22	27.75	10,981.78
<u>Contract Services</u>						
04-00-00-7502	Prof Serv - Accounting	15,000.00	253.60	1,169.25	7.80	13,830.75
04-00-00-7510	Water - Fire Hydrants	13,500.00	0.00	154.56	1.14	13,345.44
04-00-00-7520	Water Well/Pumps	49,500.00	10,143.00	11,125.08	22.47	38,374.92
04-00-00-7530	Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535	Water Lines	11,000.00	42.25	4,752.73	43.21	6,247.27
04-00-00-7540	Water - Water Meters	34,000.00	0.00	0.00	0.00	34,000.00

04 -UTILITY FUND

UTILITIES 33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7610 Waste Water - Lines	11,000.00	0.00	12,034.75	109.41 (1,034.75)
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	134,000.00	10,438.85	29,236.37	21.82	104,763.63

Support Services

04-00-00-8001 Prof Fees - Engineerin	30,000.00	827.25	3,327.25	11.09	26,672.75
04-00-00-8002 Water Purchase/COH	800,000.00	137,397.68	137,397.68	17.17	662,602.32
04-00-00-8003 WW Treatment Fee	550,000.00	66,990.83	210,980.04	38.36	339,019.96
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	37,000.00	7,675.33	19,485.72	52.66	17,514.28
04-00-00-8170 Data Processing	35,000.00	2,636.73	10,188.71	29.11	24,811.29
04-00-00-8171 WEBSITE SERVICES	1,250.00	0.00	0.00	0.00	1,250.00
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	0.00	0.00	10,000.00
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	1,500.00	10.00	312.95	20.86	1,187.05
04-00-00-8251 PROFESSIONAL DEVELOPME	3,500.00	111.00	111.00	3.17	3,389.00
04-00-00-8270 Electricity	125,000.00	0.00	16,378.09	13.10	108,621.91
04-00-00-8450 Insurance - General	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8490 Interest Expense	96,080.00	0.00	48,040.00	50.00	48,040.00
04-00-00-8630 Natural Gas	1,800.00	588.82	1,007.39	55.97	792.61
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	297.00	43,717.00	36.43	76,283.00
04-00-00-8890 Telephone	15,500.00	467.50	1,870.00	12.06	13,630.00
04-00-00-8930 TRAVEL & TRAINING	3,500.00	0.00	1,155.10	33.00	2,344.90
04-00-00-8931 RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990 Solid Waste Collectio(36,115.00)	(3,009.58)	(12,038.32)	33.33 (24,076.68)
TOTAL Support Services	1,819,115.00	213,992.56	481,932.61	26.49	1,337,182.39

Capital Outlay

04-00-00-9139 CAPITAL OUTLAY SERVER	7,500.00	0.00	0.00	0.00	7,500.00
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	907,500.00	0.00	900,000.00	99.17	7,500.00

TOTAL UTILITIES 3,735,395.00 288,911.53 1,689,425.72 45.23 2,045,969.28

TOTAL EXPENDITURES 3,735,395.00 288,911.53 1,689,425.72 45.23 2,045,969.28

REVENUES OVER/(UNDER) EXPENDITURES (60,495.00) 278,557.88 (683,682.56) 623,187.56

BALANCE SHEET

AS OF: APRIL 30TH, 2024

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
05-00-00-1001	Cash in Bank	10,412.13	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	11,939.79	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
		<u>34,108.79</u>	
			<u>34,108.79</u>
			=====
TOTAL ASSETS			
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	1,352.90	
		<u>1,352.90</u>	
			<u>1,352.90</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	7,681.30	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	11,939.79	
		<u>31,377.96</u>	
			<u>31,377.96</u>
TOTAL REVENUE			
		3,506.68	
TOTAL EXPENDITURES			
		<u>2,128.75</u>	
			<u>1,377.93</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			
			<u>32,755.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			
			<u>34,108.79</u>
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

05 -COURT FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	195.55	636.88	52.63	573.12
05-00-00-4216 Court - Time Pay Fees/ E	310.00	7.50	12.50	4.03	297.50
05-00-00-4217 Court - OMNI	650.00	102.90	246.08	37.86	403.92
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	3,000.00	457.78	1,320.71	44.02	1,679.29
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	3.43	18.96	18.96	81.04
05-00-00-4260 Security Fees	2,500.00	28.04	140.91	5.64	2,359.09
05-00-00-4270 Technology Fees	4,000.00	22.90	126.45	3.16	3,873.55
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,500.00</u>	<u>0.00</u>	<u>1,004.19</u>	<u>22.32</u>	<u>3,495.81</u>
TOTAL Mun. Court Fines & Fees	16,270.00	818.10	3,506.68	21.55	12,763.32
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	16,270.00	818.10	3,506.68	21.55	12,763.32
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

05 -COURT FUND
 COURT RESERVES

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	2,084.00	2,084.00	1,389.33 (1,934.00)
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00	0.00	44.75	0.81	5,455.25
05-00-00-8626 Security	<u>8,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,300.00</u>
TOTAL Support Services	13,950.00	2,084.00	2,128.75	15.26	11,821.25
<hr/>					
TOTAL COURT RESERVES	13,950.00	2,084.00	2,128.75	15.26	11,821.25
<hr/>					
TOTAL EXPENDITURES	13,950.00	2,084.00	2,128.75	15.26	11,821.25
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,320.00 (1,265.90)	1,377.93		942.07

BALANCE SHEET

AS OF: APRIL 30TH, 2024

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
06-00-00-1001	Cash in Bank	5,368,278.95
06-00-00-1050	Signals	0.00
06-00-00-1053	Reserves - Facilities	0.00
06-00-00-1060	Infra -Streets & Drainage	0.00
06-00-00-1068	BEAUTIFICATION	12,734.32
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	39,000.00
06-00-00-1222	A/R Interest Income	0.00
06-00-00-1990	DUE TO AND FROM	<u>0.00</u>
		<u>5,420,013.27</u>
TOTAL ASSETS		5,420,013.27
		=====
LIABILITIES		
=====		
06-00-00-2010	Accounts Payable	0.00
06-00-00-2012	Retainage Payable	31,720.66
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>31,720.66</u>
EQUITY		
=====		
06-00-00-3010	Fund Balance- Capital	2,497,758.49
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>
TOTAL BEGINNING EQUITY		2,668,047.69
TOTAL REVENUE		2,749,243.00
TOTAL EXPENDITURES		<u>28,998.08</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,720,244.92
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,388,292.61</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,420,013.27
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

06 -GF CAPITAL PROJECTS

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,500,000.00	0.00	2,500,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	96,567.00	0.00	96,567.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	112,676.00	0.00	112,676.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,749,243.00	0.00	2,749,243.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,749,243.00	0.00	2,749,243.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL Support Services	40,000.00	0.00	0.00	0.00	40,000.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	75,000.00	3,651.24	27,851.24	37.13	47,148.76
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	868,000.00	0.00	1,705.00	0.20	866,295.00
06-00-00-9184.04 SIDEWALK	120,000.00	0.00	0.00	0.00	120,000.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	860,000.00	0.00	0.00	0.00	860,000.00
06-00-00-9184.08 STREETS BUNKER HILL OV	380,000.00	0.00	0.00	0.00	380,000.00
06-00-00-9184.09 STREET MASTER PLAN	25,000.00	0.00	0.00	0.00	25,000.00
06-00-00-9184.10 ASPHALT DESIGN	100,000.00	0.00	0.00	0.00	100,000.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	400,000.00	0.00	0.00	0.00	400,000.00
06-00-00-9190 Public Safety	209,243.00	0.00	0.00	0.00	209,243.00
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	0.00	0.00	558.16	0.00	558.16
06-00-00-9191.01 PW BUILDING GENERATOR	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.02 CITY HALL PARK STUDY	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL Capital Outlay	3,237,243.00	3,651.24	28,998.08	0.90	3,208,244.92
<hr/>					
TOTAL GENERAL CAPITAL	3,277,243.00	3,651.24	28,998.08	0.88	3,248,244.92
<hr/>					
TOTAL EXPENDITURES	3,277,243.00	3,651.24	28,998.08	0.88	3,248,244.92
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(528,000.00)	(3,651.24)	2,720,244.92		(3,248,244.92)

BALANCE SHEET

AS OF: APRIL 30TH, 2024

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
07-00-00-1001	Cash in Bank	1,549,082.81
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	.Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	0.00
		<u>5,549,082.81</u>
	TOTAL ASSETS	5,549,082.81
		=====
LIABILITIES		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	58,909.79
07-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	<u>58,909.79</u>
EQUITY		
=====		
07-00-00-3010	FUND BALANCE	4,041,607.98
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	0.00
	TOTAL BEGINNING EQUITY	4,041,608.26
	TOTAL REVENUE	1,576,001.00
	TOTAL EXPENDITURES	<u>127,436.24</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,448,564.76
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>5,490,173.02</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	5,549,082.81
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

07 -UTILITY CAPITAL

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	676,001.00	0.00	676,001.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,576,001.00	0.00	1,576,001.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,576,001.00	0.00	1,576,001.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

07 -UTILITY CAPITAL
 DEPARTMENT 00

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	90,000.00	0.00	0.00	0.00	90,000.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	358,447.00	13,625.67	47,647.97	13.29	310,799.03
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	500,000.00	0.00	55,947.41	11.19	444,052.59
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	400,000.00	0.00	0.00	0.00	400,000.00
07-00-00-9182.01 GESSNER W LINES WITH R	887,500.00	0.00	0.00	0.00	887,500.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9191 Facilities	0.00	0.00	1,036.64	0.00	1,036.64
07-00-00-9192 METER REPLACEMENT	495,898.00	0.00	24,877.50	5.02	471,020.50
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,771,845.00	13,625.67	127,436.24	4.60	2,644,408.76
<hr/>					
TOTAL DEPARTMENT 00	2,771,845.00	13,625.67	127,436.24	4.60	2,644,408.76
<hr/>					
TOTAL EXPENDITURES	2,771,845.00	13,625.67	127,436.24	4.60	2,644,408.76
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(1,195,844.00)	(13,625.67)	1,448,564.76		(2,644,408.76)

BALANCE SHEET

AS OF: APRIL 30TH, 2024

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	97,746.66	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	87,738.26	
09-00-00-1231	A/R - Unbilled Utilities	25,040.38	
09-00-00-1235	A/R - Doubtful Accounts	(1,407.90)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>211,690.05</u>
TOTAL ASSETS			211,690.05
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>6,685.68</u>	
TOTAL LIABILITIES			<u>6,685.68</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	166,969.48	
09-00-00-3030	Contributed Capital	(<u>11.11</u>)	
TOTAL BEGINNING EQUITY			166,958.37
TOTAL REVENUE		164,001.66	
TOTAL EXPENDITURES		<u>125,955.66</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		38,046.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>205,004.37</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			211,690.05
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

09 -SOLID WASTE

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	81,176.66	162,582.44	32.83	332,617.56
09-00-00-4750 Late Fee - Penalty	<u>2,400.00</u>	<u>0.00</u>	<u>1,419.22</u>	<u>59.13</u>	<u>980.78</u>
TOTAL WASTE WATER	497,600.00	81,176.66	164,001.66	32.96	333,598.34
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	497,600.00	81,176.66	164,001.66	32.96	333,598.34
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

09 -SOLID WASTE
 SOLID WASTE

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	5,500.00	0.00	0.00	0.00	5,500.00
09-00-00-8990 Solid Waste Collection	467,000.00	317.01	113,917.34	24.39	353,082.66
09-00-00-8991 Administration Fee	<u>36,115.00</u>	<u>3,009.58</u>	<u>12,038.32</u>	<u>33.33</u>	<u>24,076.68</u>
TOTAL Support Services	508,615.00	3,326.59	125,955.66	24.76	382,659.34
<hr/>					
TOTAL SOLID WASTE	508,615.00	3,326.59	125,955.66	24.76	382,659.34
<hr/>					
TOTAL EXPENDITURES	508,615.00	3,326.59	125,955.66	24.76	382,659.34
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(11,015.00)	77,850.07	38,046.00		(49,061.00)

BALANCE SHEET

AS OF: APRIL 30TH, 2024

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
10-00-00-1001	Cash in Bank	46,776.15
10-00-00-1053	Reserves - Facilities	0.00
10-00-00-1090	Cash in Transit	0.00
10-00-00-1221	A/R - Interest	0.00
10-00-00-1222	A/R Interest Income	0.00
10-00-01-1990	DueTo/From G & A Fund	0.00
10-00-03-1990	DueTo/From Debt Service Fund	0.00
10-00-04-1990	DueTo/From Utility Fund	0.00
		<u>46,776.15</u>
		46,776.15
		=====
TOTAL ASSETS		
=====		
LIABILITIES		
=====		
10-00-00-2010	Accounts Payable	0.00
10-00-00-2012	Accounts Payable - Other	0.00
10-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	<u>0.00</u>
EQUITY		
=====		
10-00-00-3010	Fund Balance	<u>72,638.76</u>
	TOTAL BEGINNING EQUITY	72,638.76
		0.00
	TOTAL REVENUE	0.00
	TOTAL EXPENDITURES	<u>25,862.61</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(25,862.61)
		46,776.15
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>46,776.15</u>
		46,776.15
		=====
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	46,776.15
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

10 -METRO FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

10 -METRO FUND
 METRO

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	4,740.00	22,685.49	25.21	67,314.51
10-00-00-8820 Streets - Lighting	24,000.00	0.00	3,177.12	13.24	20,822.88
10-00-00-8830 Streets - Repairs	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Support Services	134,000.00	4,740.00	25,862.61	19.30	108,137.39
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL METRO	134,000.00	4,740.00	25,862.61	19.30	108,137.39
<hr/>					
TOTAL EXPENDITURES	134,000.00	4,740.00	25,862.61	19.30	108,137.39
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(4,740.00)	(25,862.61)		25,862.61

BALANCE SHEET

AS OF: APRIL 30TH, 2024

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>23,941.40</u>	
			<u>23,941.40</u>
TOTAL ASSETS			23,941.40
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>23,941.40</u>	
TOTAL BEGINNING EQUITY			23,941.40
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>23,941.40</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,941.40
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

14 -RESTRICTED DONATION FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

14 -RESTRICTED DONATION FUND
 G & A

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL G & A	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

BALANCE SHEET

AS OF: APRIL 30TH, 2024

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>230,114.28</u>	
			<u>230,114.32</u>
TOTAL ASSETS			230,114.32
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>230,964.32</u>	
TOTAL BEGINNING EQUITY			230,964.32
TOTAL REVENUE		39,900.00	
TOTAL EXPENDITURES		<u>40,750.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(850.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>230,114.32</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			230,114.32
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

17 -Offsite Tree Program

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	39,900.00	66.50	20,100.00
TOTAL Licenses & Permits	60,000.00	0.00	39,900.00	66.50	20,100.00
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	60,000.00	0.00	39,900.00	66.50	20,100.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

17 -Offsite Tree Program
 NON-DEPARTMENTAL

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	100,000.00	0.00	40,750.00	40.75	59,250.00
TOTAL Support Services	100,000.00	0.00	40,750.00	40.75	59,250.00
<hr/>					
TOTAL NON-DEPARTMENTAL	100,000.00	0.00	40,750.00	40.75	59,250.00
<hr/>					
TOTAL EXPENDITURES	100,000.00	0.00	40,750.00	40.75	59,250.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(40,000.00)	0.00	(850.00)		(39,150.00)

BALANCE SHEET

AS OF: APRIL 30TH, 2024

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
99-00-00-1000	Pooled Cash	283,887.08	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	<u>0.00</u>	
			<u>283,887.08</u>
TOTAL ASSETS			283,887.08
			=====
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	<u>283,887.08</u>	
TOTAL LIABILITIES			<u>283,887.08</u>
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>	
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			283,887.08
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

99 - POOLED CASH

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF BUNKER HILL VILLAGE
CHECK RUN 04/09/2024 TO 05/06/2024

VENDOR	CHECK #	CHECK AMT	CHECK DATE	DESCRIPTION
ALSCO LINEN & UNIFORM SERVICE	28968	86.60	4/22/2024	PUBLIC WORKS UNIFORMS
CITY OF HOUSTON HEALTH DEPARTMENT	28969	297.00	4/22/2024	LAB TESTING
HOUSTON CHRONICLE	28970	532.42	4/22/2024	ADVERTISEMENT
MEMORIAL VILLAGES WATER AUTHORITY	28971	66,990.83	4/22/2024	WATER TREATMENT
OLSON & OLSON	28972	5,480.50	4/22/2024	LEGAL SERVICES
LANGFORD ENGINEERING INC.	28973	7,181.74	4/22/2024	TELEVISIONING FEE
OFFICE DEPOT	28974	130.41	4/22/2024	SUPPLIES
YARDWORKS	28975	1,650.00	4/22/2024	LANDSCAPING
LINEBARGER GOGGAN BLAIR & SAMPSON LLP	28976	456.44	4/22/2024	COURT COLLECTIONS
NOVA HEALTHCARE PA	28977	102.04	4/22/2024	DRUG SCREENING
ROBERT BALDWIN	28978	9,150.00	4/22/2024	INSPECTION SERVICES
MUNICIPAL OPERATIONS & CONSULTING INC.	28979	2,218.09	4/22/2024	CONTRACT SERVICES
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	28980	317.01	4/22/2024	GARBAGE COLLECTIONS
TX BBG CONSULTING INC	28981	175.00	4/22/2024	INSPECTION SERVICES
EVERLINE COATING AND SERVICES	28982	2,084.00	4/22/2024	FIRE HYDRANT SERVICES
BAIRD GILROY & DIXON LLC	28983	8,640.00	4/22/2024	SERVICES
AHMED MOHAMMED	28984	274.79	4/22/2024	REFUND UTILITY
WILSON GLENN	28985	5,000.00	4/22/2024	PERMIT REFUND
SAM'S CLUB	28986	73.32	5/2/2024	SUPPLIES
BIENEK ELECTRIC LP DBA DENNY'S ELECTRICAL	28987	7,150.00	5/2/2024	INSPECTION SERVICES
KONICA MINOLTA BUSINESS SOLUTIONS	28988	256.91	5/2/2024	COPIES MAINTENANCE
YARDWORKS	28989	6,030.00	5/2/2024	LANDSCAPING
TYLER WORKS	28990	2,029.50	5/2/2024	FINANCIAL SOFTWARE
BELT HARRIS PECHACEK LLLP	28991	20,576.50	5/2/2024	AUDIT SERVICES
LINEBARGER GOGGAN BLAIR & SAMPSON LLP	28992	554.07	5/2/2024	COURT COLLECTIONS
DATAPROSE LLC	28993	1,618.41	5/2/2024	UTILITY BILLS
PREMIER TREE SERVICE	28994	1,650.00	5/2/2024	TREE MAINTENANCE
NORTHWEST PEST PATROL	28995	1,500.00	5/2/2024	MOSQUITO SERVICE
BLUE ATLAS MARKETING	28996	275.00	5/2/2024	WEB SITE SERVICE
ROBERT BALDWIN	28997	11,350.00	5/2/2024	INSPECTION SERVICES
CORE & MAIN LP	28998	63,457.68	5/2/2024	NEW METER AND PARTS
BLUE IRON TECHNOLOGIES	28999	3,983.45	5/2/2024	TECHNOLOGY SERVICES
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29000	37,417.00	5/2/2024	GARBAGE COLLCTIONS
WATERLOGIC INC	29001	135.00	5/2/2024	WATER MGMT
JAMES R SMITH	29002	250.00	5/2/2024	JUDGE FEE
ROBERT LORD	29003	77.32	5/2/2024	REIMBURSEMENT
DOBIE SUPPLY LLC	29004	255.83	5/2/2024	STREET SERVICE
LOURDES YVONNE REINDL	29005	750.00	5/2/2024	COURT TRANSLATOR
RAM ROD UTILITIES LLC	29006	238,190.33	5/2/2024	TELEVISIONING AND REPAIR
SHELL ENERGY SOLUTIONS	29007	13,776.77	5/2/2024	ELECTRICITY
LONE STAR HYDRANTS LLC	29008	2,088.23	5/2/2024	HYDRANT REPAIR
JNS SECURITY SYSTEMS LLC	29009	2,724.00	5/2/2024	SECURITY SERVICE
DOS MUNDOS INTERPRETER SERVICES	29010	250.00	5/2/2024	COURT TRANSLATOR
BIENEK ELECTRIC LP DBA DENNY'S ELECTRICAL	29011	6,950.00	5/2/2024	INSPECTION SERVICES
WAYNE MURRAY REALTOR	29012	341.25	5/3/2024	UTILITY REFUND
TOTAL		534,477.44		

Municipal Courts
City of Bunker Hill Village
Confidentiality Policy and Agreement

Employees of the City of Bunker Hill Village who work in the Municipal Courts Department and the Judges of the Municipal Courts for the City of Bunker Hill occupy positions of public trust. In the course of your duties, you will encounter confidential information about the prospective disposition of cases and the inner workings of the Court.

Preserving the confidentiality of the Court's documents and private deliberations is crucial to the Court's work. More specifically, confidentiality furthers the ability of judges and judicial staff to communicate openly and honestly and to reach the most legally correct outcomes for litigants. Confidentiality also builds public respect for the judiciary and impresses on others the gravity of the judicial process. Any breach of confidentiality would betray not only the Court and the individuals who work here but also the public's interest in thorough, considered justice.

Confidentiality has long been an expectation within Texas courts. Canon 3B(10) of the Texas Code of Judicial Conduct demands that judges and court staff refrain from "public comment about a pending or impending proceeding which may come before the judge's court." Canon 3B(11) of the Texas Code of Judicial Conduct provides that "[t]he discussions, votes, positions taken, and writings of appellate judges and court personnel about causes are confidences of the court and shall be revealed only through a court's judgment, a written opinion or in accordance with Supreme Court guidelines for a court-approved history project."

Texas Government Code Section 21.013 creates a Class A misdemeanor criminal offense for the unauthorized disclosure of non-public judicial work product, stating "[a] person . . . with access to non-public judicial work product commits an offense if the person knowingly discloses, wholly or partly, the contents of any non-public judicial work product . . ." Additionally, Texas Penal Code Section 39.06 criminalizes the misuse of official information by a public servant who "discloses or uses information for a nongovernmental purpose that: (1) he has access to by means of his office or employment; and (2) has not been made public", with penalties ranging from a Class C misdemeanor to a felony of the third degree.

This confidentiality policy incorporates the Canons as well as the statutory penalties of both Texas Government Code Section 21.013 and Texas Penal Code Section 39.06. This policy also incorporates Articles 45.0217, 45.0218 (recodified as 45A.462 and 45A.055, respectively, effective January 1, 2025) and Article 45.313, regarding confidentiality in municipal courts. This policy applies to all Court staff, including interns.

1. Protection of information. Confidential information must not be shared with persons not employed within the Municipal Courts Department of the City of Bunker Hill Village, except as provided in Section 3 below. Employees must refrain from commenting about cases that are or may come before the Court to family, friends, or acquaintances. Employees should lock their computers when stepping away from the workstation. Employees are prohibited from sharing passwords or log in credentials.

2. Confidential information defined. Confidential information includes:

a) drafts of opinions not yet released, internal memoranda, emails between judges or staff, and any other document not intended for public use;

b) conversations between judges or court staff about litigants or cases before, previously before, or expected to come before the Court;

c) the private views of judges or court staff concerning the disposition of cases, litigants, anticipated cases, or each other;

d) the authorship of per curiam opinions or orders, the timing of opinion or order release, and any other procedural mechanism not ordinarily public;

e) documents properly filed under seal by litigants or counsel; and

f) other information, however communicated, that is not authorized to be made public;

g) All non-traffic, fine-only misdemeanor juvenile case records;

h) As provided by Article 45.0217/45A.462 of the Code of Criminal Procedure, and except as otherwise provided by Article 15.27 and Article 45.0217/45A.462, all records and files, including those held by law enforcement, and information stored by electronic means or otherwise, from which a record or file could be generated, relating to a child who is charged with, is convicted of, is found not guilty of, had a charge dismissed for, or is granted deferred disposition for a fine-only misdemeanor offense other than a traffic offense are confidential and may not be disclosed to the

public, including all records generated under Subchapter E, Chapter 45, Article 45.313 of the Code of Criminal Procedure, other than statistical records;

i) As provided by Article 45.0218/45A.055 of the Code of Criminal Procedure, except as otherwise provided elsewhere in law, following the fifth anniversary of the date of a final conviction of, or of a dismissal after deferral of disposition for, a misdemeanor offense punishable by fine only in this municipal court, all records and files and information stored by electronic means or otherwise, from which a record or file could be generated, that are held or stored by or for a municipal or justice court and relate to the person who was convicted of, or who received a dismissal after deferral of disposition for, the offense are confidential and may not be disclosed to the public. This does not apply to records, files, and information described herein that relate to an offense that is sexual in nature, as determined by the holder of the records, files, or information.

3. Disclosures of confidential information.

a) Intentional disclosure of confidential information outside of the boundaries of (1) above may be met with maximum disciplinary action. See (5) below.

b) Negligent or accidental disclosure is an extremely serious matter that may, but will not necessarily, be met with penalties as described in (5) below. Employees who accidentally disclose confidential information have a duty to promptly report the disclosure to their Presiding Judge, Associate Presiding Judge, Administrative Judge, Deputy Director, supervisor, appointing authority, or human resources department so that mitigation can be attempted.

Employees are expected to exercise their discretion and judgment to minimize the risk of inadvertent disclosure. For example, employees should refrain from communicating about sensitive matters in crowded or public spaces where others may overhear, even within the public areas of the Court. Employees should use court-issued, password-protected equipment to transmit confidential documents. Employees should be mindful of who can see their screens when working at home, on aircraft, in public transit, or public spaces. Employees should carefully keep track of, and password-protect electronic devices containing confidential information and immediately report any loss or theft of those devices.

c) Authorized disclosure occurs when the Presiding Judge, Associate Presiding Judge, Administrative Judge, Deputy Director, or the Judge presiding over the docket who supervises the employee authorizes the employee to share work product with a specific person or organization. For example, employees may be authorized to share draft rules or administrative orders with other MCD departmental entities for review and comment before they are released to the public, and the Clerk

of Court may be authorized to disclose information relating to case status as part of their job duties, provided the Court's internal, confidential deliberations are not disclosed.

d) Disclosure as necessary to report misconduct or illegal acts is permitted. Employees may disclose confidential information when such disclosure is necessary to adequately report to an appropriate authority the misconduct or illegal acts of any person, including sexual or other forms of harassment.

e) Inspection of Confidential Information defined by Section 2.g herein may only be by: judges or court staff; a criminal justice agency for a criminal justice purpose, as those terms are defined by Section 411.082, Government Code; the Department of Public Safety; an attorney for a party to the proceeding; the child defendant; or the defendant's parent, guardian, or managing conservator; or as otherwise expressly provided by Article 45.0217/45A.462 of the Code of Criminal Procedure.

f) Inspection of Confidential Information defined by Section 2.h. herein may only be by: judges or court staff; a criminal justice agency for a criminal justice purpose, as those terms are defined by Section 411.082 of the Government Code; the Department of Public Safety; the attorney representing the state; the defendant or the defendant's counsel; if the offense is a traffic offense, an insurance company or surety company authorized to write motor vehicle liability insurance in this state; or for the purpose of complying with a requirement under federal law or if federal law requires the disclosure as a condition of receiving federal highway funds. However, this provision does not apply to records, files, and information described that relate to an offense that is sexual in nature, as determined by the holder of the records, files, or information; or as otherwise expressly provided by Article 45.0218/45A.055 of the Code of Criminal Procedure

g) Disclosure as Necessary to Conduct City Business among the Departments of the City of Bunker Hill Village is permitted for approved business purposes except as otherwise allowed by law.

h) This Policy is in No Way Meant to supersede the disclosure requirements under the Texas Public Information Act (TPIA) or any other law, legal process, or legal obligation that may require disclosure of confidential information.

4. Continuing confidentiality obligation. An employee's duty to preserve confidentiality survives the employee's departure from the Municipal Courts. An employee who leaves the Municipal Court Department of the City of Bunker Hill Village

has the same ongoing duty to protect confidential information that they had during their employment.

Further, the duty to protect information related to the disposition of cases, such as the substance of any Jury deliberations they can overhear or comments from the Judge presiding over the dockets, persists even after or if an opinion or order is publicly released. Employees asked about a decision of the Court should offer no comment.

Finally, employees who depart from the Municipal Courts Department of the City of Bunker Hill Village employment may not retain confidential materials. Employees should return or securely dispose of materials, such as in designated Court shredding bins, prior to an anticipated departure, or as soon as possible after an unanticipated departure.

5. Penalties for unauthorized disclosure: In the event of an unauthorized disclosure of confidential information, the Presiding Judge will investigate the circumstances and take appropriate disciplinary action, as necessary. Potential disciplinary actions may include but are not limited to:

a) referral of the matter to the relevant law enforcement agency for investigation and prosecution. See Texas Government Code Section 21.013 and Texas Penal Code Section 39.06;

b) termination of employment;

c) for attorneys, referral to the State Bar of Texas or of other states for discipline and possible loss of the privilege to practice before Texas or other courts; and

d) for law students, refer to the Texas Board of Law Examiners for consideration in determining eligibility to practice law.

6. Acknowledgement. Please acknowledge your understanding and agreement to this policy by signing below.

Employee's Signature: _____

Date: _____



Baird Gilroy & Dixon, LLC

9711 S. Mason Rd. Ste. 125 PMB 326
Richmond, TX 77407, United States
Tel: 281-529-5005
general@bgdeng.com
www.bgdeng.com

INVOICE

INVOICE DATE: 3/25/2024
BILLING THROUGH: 3/25/2024

INVOICE NO:4560

Elvin Hernandez
City of Bunker Hill
11977 Memorial Drive
Houston, TX 77024

143-0023 - CBHV 2023 SCADA On-Call Services

Managed By: Jonathan Rouse

143-0023-2023 ON-CALL SERVICES - CBHV 2023 ON-CALL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Programming:				
8/3/2023	SCADA Programming	4.00	\$160.000	\$640.00
8/7/2023	SCADA Programming	4.00	\$160.000	\$640.00
8/22/2023	SCADA Programming	8.00	\$160.000	\$1,280.00
8/25/2023	SCADA Programming	4.00	\$160.000	\$640.00
11/20/2023	SCADA Programming	8.00	\$160.000	\$1,280.00
11/21/2023	SCADA Programming	8.00	\$160.000	\$1,280.00
		TOTAL SERVICES	36.00	\$5,760.00
		TOTAL (CBHV 2023 On-Call Services)	36.00	\$5,760.00

SUBTOTAL \$5,760.00

AMOUNT DUE THIS INVOICE \$5,760.00

This invoice is due on 4/24/2024

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$5,760.00	\$0.00	\$5,760.00



Baird Gilroy & Dixon, LLC

9711 S. Mason Rd. Ste. 125 PMB 326
Richmond, TX 77407, United States
Tel: 281-529-5005
general@bgdeng.com
www.bgdeng.com

INVOICE

INVOICE DATE: 3/25/2024
BILLING THROUGH: 3/25/2024

INVOICE NO:4561

Elvin Hernandez
City of Bunker Hill
11977 Memorial Drive
Houston, TX 77024

143-0023 - CBHV 2023 SCADA On-Call Services

Managed By: Jonathan Rouse

143-0023-2023 SCADA MAINTENANCE SERVICES - CBHV 2023 ON-CALL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Programming:				
10/9/2023	SCADA Programming	8.00	\$160.000	\$1,280.00
10/16/2023	SCADA Programming	2.00	\$160.000	\$320.00
10/23/2023	SCADA Programming	8.00	\$160.000	\$1,280.00
		TOTAL SERVICES	18.00	\$2,880.00
		TOTAL (2023 SCADA Maintenance Services)	18.00	\$2,880.00
			SUBTOTAL	\$2,880.00
			AMOUNT DUE THIS INVOICE	\$2,880.00

This invoice is due on 4/24/2024

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$8,640.00	\$0.00	\$8,640.00

Run Date: 4/29/24

Preshipment Notification



Sold To: CITY OF BUNKER HILL VILLAGE
STOCK-HOUSTON
11977 MEMORIAL DR
HOUSTON, TX 77024-6231

Ship To: CITY OF BUNKER HILL VILLAGE
Branch - 180
4053 Homestead Rd
Houston, TX 77028 0000

Customer # 051561
Order # U806398
Date Ordered 04/29/24
Job #
Job Name Reference MACH10 METERS
Customer Order # 2023 METER ORDER
Purchase Order # PICKUP
Method of Shipment 0000000
Contract Order # SUSAN GRASS
Ordered By
Ship Via

Branch:
HOUSTON-C TX
Branch - 180
4053 Homestead Rd
Houston, TX 77028 0000
Phone: 713-672-1472

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	4310EU1F2G1SG89	1 MACH10 R900I V4 USG 6' ANT EU1F2G1SG89	52	52		435.00000	EA	22620.00
	43EU2B2G1SG89	1-1/2X10 MACH10 R900I V4 FLG GAL W/6' ANT EU2B2G1SG89 * REBILLING FROM CREDIT # U806358 4/29/24 ORIGINAL INVOICE # S911970 *	52	52		785.34000	EA	40837.68

Terms in accordance with shipping manifest.

Special Instructions/Comments:

Total Shipped: 63457.68
Total Ordered: 63457.68
Tax Amount: .00
Other Charges: .00
Total: 63457.68



A Division of RoadSafe

601 Commercial Drive
Buda, TX 78610
5124376499

01-6890

Invoice

Date 4/26/2024
Invoice # 46155

Bill To
City of Bunker Hill Village Gerardo Barrera 11977 Memorial Drive Houston, TX 77024

Ship To
City of Bunker Hill Village Gerardo Barrera 11977 Memorial Drive Houston, TX 77024

P.O. No.	Terms	Rep	Ship Date	Via	FOB
GAMA ESCAM...	Net 30	VB	4/20/2024	UPS	

Qty	Item	Description	Rate	U/M	Amount
5.00	SF0800...	18"x24" HIM printed sign with UV overlay on .080 aluminum SPEED LIMIT 20	47.166		235.83
1.00	Deliver...	Shipping & Handling UPS TRACKING: 1Z9X25260391171208	20.00	ea	20.00

We really appreciate your business.
If we can help with anything else, please call us at 512-437-6499.

Val Byrd 512-632-9322 Val.Byrd@roadsafetraffic.com Sales Manager
Alex Carrisalez 512-939-4969 Alexandra.Carrisalez@roadsafetraffic.com Sales
Toni Williams 512-924-5799 Toni.Williams@roadsafetraffic.com Sales
Doug Phillips 512-709-1453 Doug.Phillips@roadsafetraffic.com Sales
Doug Byrd 512-437-6499 Doug.Byrd@roadsafetraffic.com Branch Manager

Remit payments to Dobie Supply, 601 Commercial Drive, Buda, TX 78610

Subtotal	\$255.83
Sales Tax (8.25%)	\$0.00
Total	\$255.83
Pymnts/Credits	\$0.00
Balance Due	\$255.83

Fax #	E-mail	Web Site
512-444-0796	deanna.rademachir@roadsafetraffic.com	www.dobiesupply.com

JNS Security Systems LLC

215 W Norma St Apt 103
Houston, TX 77009 US
713.449.7913
msalcedo@jns-ss.com
jns-securitysystems.com



06-9/9/

INVOICE

BILL TO
Gerardo Barrera
BUNKER HILL CITY VILLAGE
11977 Memorial Drive
Houston, Texas 77024

SHIP TO
Gerardo Barrera
BUNKER HILL CITY VILLAGE
11977 Memorial Drive
Houston, Texas 77024

INVOICE 1146
DATE 05/01/2024
TERMS Net 15
DUE DATE 05/16/2024

ESTIMATE RE
Network Switch

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1 Networking	(48 PORT POE SWITCH) Provide and Install a Cisco Business 250 48 Port Gigabit POE Switch. Work with Client Networking company to ensure connectivity	2,400.00	2,400.00
2 Networking	(FIBER TO SWITCH) 10GBase-SR SFP+ LC Transceiver, 10G 850nm Multimode SFP Module, up to 300 Meters, for Cisco SFP (FIBER TO SWITCH)	90.00	180.00
48 CABLING	24 - 1' Cat6 Cable 24 - 2' Cat6 Cable Provide 48 Patch Cords Jumper CAT6 Cables to connect ports into switch This Quote is for material and installation only	3.00	144.00

SUBTOTAL	2,724.00
TAX	0.00
TOTAL	2,724.00
BALANCE DUE	\$2,724.00

Pay invoice

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 27356
Date 03/29/2024

Project **200-027-01W Warranty - Water Well No. 5 Transmission Line & Taylorcrest**

Engineering Services through March 29,2024

Water Well No.5 Transmission Line and Taylorcrest Water Plant Improvements Warranty

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
102 - One Year Warranty Water Plant	191.09	0.00	191.09
Total	191.09	0.00	191.09

102 - One Year Warranty Water Plant
Professional Fees

Senior Project Manager
Inspection for 1-year Warranty.

Hours	Billed Amount
1.00	191.09

Invoice total **191.09**

Approved by:

John K. Davis
President

8001
ACT: 04-2820 ECH

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 27357
 Date 03/29/2024

Project **200-027-01W Warranty - Water Well No. 5 Transmission Line & Taylorcrest**

Engineering Services through March 29,2024

Water Well No.5 Transmission Line and Taylorcrest Water Plant Improvements Warranty

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
101 -One Year Warranty Trasmission Line	363.17	0.00	363.17
Total	363.17	0.00	363.17

101 -One Year Warranty Trasmission Line
 Professional Fees

	Hours	Billed Amount
Field Representative	3.00	357.81
<i>1 year insp of water line</i>		
Reimbursables		
	Rate	Billed Amount
Mileages		
Keith A. Peters	0.67	5.36
Phase subtotal		363.17
Invoice total		363.17

Approved by:

John K. Davis
 President

0001
 ACCT: 04-7520-ET

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 27358
 Date 03/29/2024

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through March 29, 2024

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
200 - Phase 1A Cleaning and Televising	17,500.00	6,627.48	0.00	6,627.48
Total	17,500.00	6,627.48	0.00	6,627.48

Professional Fees

	Hours	Billed Amount
Engineer II (EIT)	3.50	403.88
<i>Construction observation of site restoration and cleaning & televising</i>		
Field Representative	43.00	5,045.11
<i>wait for jetting crew. some jetting was done from MH 64 to 65</i>		
<i>jetting from mh 60 to 64 tv line</i>		
<i>jetting and tving from mh 64 to 65</i>		
<i>precon meeting</i>		
<i>observe point repair and cleaning of sewer lines</i>		
<i>observe cleaning and tving of sewer line from MH 110 to 146</i>		
<i>observe cleaning of sewer line</i>		
<i>Observe cleaning and TV of sewer line from MH 517 to 524</i>		
<i>observe pulling in of the liner in front of city hall</i>		
Senior Project Manager	6.25	1,141.64
<i>Site Meeting</i>		
<i>Site Meeting</i>		
<i>Site Meeting and Video Review</i>		
<i>Contract Release</i>		
<i>Site Meeting for Project Stratup</i>		
<i>Coordination with Staff about Project Status</i>		
Professional Fees subtotal	52.75	6,590.63

Reimbursables

	Units	Rate	Billed Amount
Mileages	55.00	0.67	36.85
Invoice total			6,627.48

Lone Star Hydrant & Utility, LLC

22335 Brook Forest Rd
New Caney, TX 77357

Invoice

Date	Invoice #
11/1/2023	7504

Bill To
City Of Bunker Hill Garma Escamilla

P.O. No.	Terms	Project
	Net 60	

Item	Description	Est Amt	Qty	Rate	Amount
Labor BRB	Location: 225 Bylane Mueller	500.00		500.00	500.00
	Found hydrant hard to operate. Removed bonnet, clean assembly, install new o-rings, weather seal, bonnet gasket, reassemble, pressure test, and flush hydrant.				
MUE bonnet re...	Mueller bonnet repair kit with oil	43.78		43.78	43.78
MUE hold dow...	mueller hold down nut			73.90	73.90
1/2" X 3" bolt ...	1/2" x 3" bolt with nut		8	3.50	28.00
Mue operating ...	Mueller operating nut	188.43		188.43	188.43
Labor BRB	Location: 354 Knipp Rd M&h	550.00		550.00	550.00
	Found hydrant with op nut that just spins, Removed bonnet, clean assembly, install new o-rings, weather seal, bonnet gasket, removed hydrant body, installed new upper stem, traffic repair kit, op nut, and hold down nut, reassemble, pressure test, and flush hydrant.				
M&H bonnet r...	M&H bonnet rebuild kit with grease	47.39		47.39	47.39
M&H traffic re...	M&H traffic repair kit	198.75		198.75	198.75
M&H upper stem	M&H upper stem	152.26		152.26	152.26
M&H operatin...	M&H operating nut	198.75		198.75	198.75
M&H hold do...	M&H hold down nut	92.97		92.97	92.97
1/2" X 3" bolt ...	1/2" x 3" bolt with nut		4	3.50	14.00

Total	\$2,088.23
Balance Due	\$2,088.23

Invoice



Invoice Number: 301109

Invoice Date: 2/29/2024

Terms: Net 30 Days

Due Date: 3/30/2024

Customer #: 23-BUNKERH

Customer PO #:

Bunker Hill, TX, Village
11977 Memorial Dr
Bunker Hill Village, TX 77024

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 24BHV-00002 11605 Raina Lane, Bunker Hill Village, TX 77024 Single Family Addition/Remodel				
Plan Review - remodels and additions	\$175.00	2/14/2024	100.00%	\$175.00
24BHV-00002 Subtotal				\$175.00

Summary by Fee Type	
<u>Item Code</u>	<u>Amount</u>
Plan Review - remodels and additions	\$175.00
Total	\$175.00

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$175.00
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$175.00

ACCT: 01.7505 EH