



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JUNE 18, 2024, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov

Join Zoom Meeting

<https://us06web.zoom.us/j/82365865749?pwd=dOuEWVlBsQj46BINB86WtZrF3naHTY.1>

Meeting ID: 823 6586 5749

Passcode: 123434

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone (or through videoconference) and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities
- B. Consideration and Possible Action to Approve the 2025 Annual Budget for the Memorial Villages Police Department as Recommended by the Police Commission

V. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities
- B. Consideration and Possible Action to Approve the FY 2023 Surplus for All Cities in the Total Amount of \$238,054 as Recommended by the Fire Commission
- C. Consideration and Possible Action to Approve FY 2025 EMS Revenue to be Held at Fire Department Reserve Account as Recommended by the Fire Commission
- D. Consideration and Possible Action to Approve the 2025 Annual Budget for the Village Fire Department as Recommended by the Fire Commission

VI. MAYOR'S REPORT

- A. Consideration and Possible Action Regarding Appointment of Mayor Pro-Tem for a Term of One Year
- B. Report on Activities and Upcoming Events
 - Mayors' Meetings
 - Potential Funding Partners Update (Gessner Intersection and Memorial Drive Overlay)
 - Villages Independence Day Parade – *Thursday, July 4, 2024*
 - Public Safety Week and Lunch – *October 2024*
 - Family Movie Night, State of the City Presentation, and Grand Opening of Public Works & Emergency Operations Building – *November 2024*

VII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
 - Introduction of Summer Intern
 - Zoning Board of Adjustment Meeting
 - HUD Grant Update
 - Debris Collection Update
 - FEMA or State Recovery for May 2024 Storm
 - CenterPoint Meeting
 - City Hall Closure – *Thursday, July 4, 2024*

- July City Council Meeting Canceled
- B. Public Works Director Report
 - Development Report
 - CIP Project Update
- C. Finance Director Report
 - 2025 Budget Process Update
 - Investments and Opportunities

VIII. DISCUSSION AND DIRECTION ON GOALS AND PRIORITIES FOR THE CITY’S PROPOSED FY 2025 BUDGET AND 2024 TAX RATE TO SUPPORT THE BUDGET – Gerardo Barrera, City Administrator and Susan Engels, Finance Director

IX. DISCUSSION, FEEDBACK, AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – Susan Engels, Finance Director

X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND HAYDEN PAVEMENT IN AN AMOUNT NOT TO EXCEED \$800,000.00 FOR ROAD IMPROVEMENTS ON IDENTIFIED STREETS PER CAPITAL IMPROVEMENT PLAN (TAYLORCREST, KNIPP) – Elvin Hernandez, Director of Public Works

XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND LLOYD SMITHA & ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$40,000.00 TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR ROAD IMPROVEMENTS ON IDENTIFIED STREETS PER CAPITAL IMPROVEMENT PLAN (TAYLORCREST, KNIPP) - Elvin Hernandez, Director of Public Works

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC’S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND GCCC LEGAL COUNSEL – Gerardo Barrera, City Administrator

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00

- A. City of Houston, utility bill dated April 25, 2024, in the amount of \$80,400.63 for April 2024 water purchase.
- B. Memorial Villages Police Department, invoice no. 2024MOBH6 in the amount of \$210,475.00 for June monthly assessment.
- C. Memorial Villages Water Authority in the amount of \$63,072.68 for wastewater fee for April 2024 (previous rate).
- D. Ram Rod Utilities, LLC, invoice no. 200 in the amount of \$134,518.00 for wastewater televising completed in April 2024.
- E. Ram Rod Utilities, LLC, invoice no. 203 in the amount of \$103,672.33 for wastewater televising on Memorial Dr./ Doncaster Rd. completed in April 2024.
- F. Village Fire Department, June monthly assessment in the amount of \$156,963.56.

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the May 16, 2024, Regular City Council Meeting.
- B. May 2024 Financials.
- C. Check Register dated May 15, 2024, to June 7, 2024.
- D. Langford Engineering, invoice no. 27359 in the amount of \$21,000.00 for engineering services completed through March 2024 for waterline rehab on Mayerling Dr. and Tara Dr.
- E. Langford Engineering, invoice no. 27506 in the amount of \$67.28 for services rendered through April 2024 for the sanitary sewer cleaning and televising project.
- F. Langford Engineering, invoice no. 27507 in the amount of \$14,235.000 for engineering services rendered through April 2024 for waterline rehab design on Mayerling Dr. and Tara Dr.
- G. PGAL, invoice no. 10061640 in the amount of \$200.00 for professional services completed in February 2024 for City Hall improvements and the Public Works & Disaster Operations Building project.
- H. PGAL, invoice no. 10061969 in the amount of \$100.00 for professional services rendered in March 2024 for City Hall improvements and the Public Works & Disaster Operations Building.
- I. Tetra Tech, invoice no. 52226482 in the amount of \$1,064.61 for general on-call services through March 2024.
- J. Tetra Tech, invoice no. 52226488 in the amount of \$9,051.20 for drainage plan review services performed through March 2024.
- K. Tetra Tech, invoice no. 52241743 in the amount of \$6,527.48 for City Drainage Committee meeting activities through April 2024.
- L. Tetra Tech, invoice no. 52241744 in the amount of \$5,152.57 for drainage plan review services completed through April 2024.
- M. Tetra Tech, invoice no. 52241745 in the amount of \$37,440.00 for the professional services completed through April 2024 for the design of asphalt mill and overlay improvements on Strey Ln. and Taylorcrest Rd.

XV. EXECUTIVE SESSION

PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION

XVI. ADJOURN

I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on June 14, 2024, by 12:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024

Agenda Item: IV

Subject: Memorial Villages Police Department Report

Exhibits: Chief's Monthly Report – May 2024
MVPD-VFD Response Time
2024 Burglary Map
2024 Auto Burglary Map
ALPR Map
ALPR Recoveries Map & List
ALPR Hits/Reads by Camera & Graphs
2024 Total Incidents to Date
Officer Committed Time Report to Date

Proposed 2025 Budget

Funding: N/A

Presenter(s): Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities
- B. 2025 Annual Budget

Recommended Action

Staff recommends that City Council take the following actions:

- Receive the May 2024 Monthly Report.
- Approve the 2025 Annual Budget for the Memorial Villages Police Department.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

June 10, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: May 2024 Monthly Report

During the month of May, MVPD responded/handled a total of 6,629 calls/incidents. 4,830 House Watch checks were conducted. 675 traffic stops were initiated with 657 citations being issued for 1106 violations. (Note: 20 Assists in Hedwig, 151 in Houston, 5 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1970/8677	1483/6578	2	211/156/367	12@4:46
Piney Point:	1711/6345	1259/4289	5	179/163/342	16@3:48
Hunters Creek:	2712/10110	2086/7412	9	238/160/398	29@4:44
				Cites/Warn/Total	57@4:31

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	191	Ord. Violations:	20	Speeding:	126
Animal Calls:	15	Information:	19	Exp. Registration	239
ALPR Hits:	32	Suspicious Situations	89	No Ins	134
Assist Fire:	162	Loud Party	13	No License	131
Assist EMS:	46	Welfare Checks:	28	Red Light	22
Accidents:	16			Fake Plate	23

*This month the department generated a total of 81 police reports.
 BH-18, PP-22, HC-37, HOU-4, HED-0, SV-0*

Crimes Against of Persons (4)

Assault (DV)	3
Felony Assault	1

Crimes Against Property (12)

Burglary of a Motor Vehicle	3	Fraud/ID	7
		Theft Misdemeanor	2

Petty/Quality of Life Crimes/Events (65)

ALPR Hits (valid)	9	Weapons Charge	1
Accidents	16	Misc	25
Warrants	9	UUMV	2
DWI	2	Criminal Mischief	1

Arrest Summary: Individuals Arrested (18)

Warrants	8	Felony	3
Class 3 Arrests	5	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	2,424,760	6,466,610	37.5%
• Operating Expense:	537,925	1,110,490	48.4%
• Total M&O Expenditures:	2,962,685	7,577,100	39.1%
• Capital Expenses:	388,795	289,700	134.2%
• Net Expenses:	3,351,470	7,866,800	33.0%

Follow-up on Previous Month Items/Requests from Commission

- 2025 budget proposal was presented to all 3 villages councils.

Personnel Changes/Issues/Updates

- The department remains fully staffed.

Major/Significant Events

- Additional personnel were activated for the Derecho as the storm was passing through the area on May 16, 2024. Personnel immediately began clearing downed trees and blocking roadways and sidewalks where powerlines were down. After the initial sweeps were completed and roads were made passable, staff began secondary roadway debris clearing duties. Dispatch personnel began logging houses (95 locations in the villages) with downed or damaged electrical infrastructure and coordinated that information with CenterPoint. Dispatch personnel then initiated a list of homes with debris and logged over 1080 locations that were shared with county emergency managers. Multiple v-linc messages were sent out and extra personnel remained on duty as most of the area was without power for 6 days. Emergency declarations were issued by all 3 villages along with a 4-day curfew during the weekend black-out. Only 1 storm related crime was reported. (robbery)
- During the storm the station experienced multiple power surges that damaged the generator auto-switch causing an electrical fire. Emergency repairs were required.
- During the fire event at the MVPD dispatch center, personnel had to conduct an emergency relocation to Bunker Hill City Hall. Staff made the physical move to city hall while remaining operational and continued to receive both 911 and 3700 phone calls and the dispatching of personnel.

Status Update on Major Projects

- The new roof has been installed on the main building, sallyport, and front portal. 2 days after the roof was completed, we experienced the Derecho storm and the roof remained intact and there were no leaks. The gutter project is expected to begin shortly.

Community Projects

- The department hosted the first annual MVPD Law Enforcement Memorial Service.
- Personnel assisted in managing the 2024 Memorial High School senior parade and produced a video of the event for the community.
- Community Services officers Boggus and Vasquez supported events at MDE, HCE and BHE for 5th graders. Events included 2 car parades and the annual “Strut Down Strey” walking parade.

V-LINC new registrations in May +64

BH – 1699(+25)
 PP – 1179 (+8)
 HC – 1678 (+14)
 Out of Area – 629 (+17)

MVPD – VFD Monthly Response Times Report

May 2024

911/Emergency Designated Calls - EMS and Fire

Total	25@4:34
Bunker Hill	7@4:57
Piney Point	8@3:36
Hunters Creek	10@5:08

EMS Only

Total	18@4:43
Bunker Hill	6@4:54
Piney Point	6@3:54
Hunters Creek	6@5:22

Fire Only

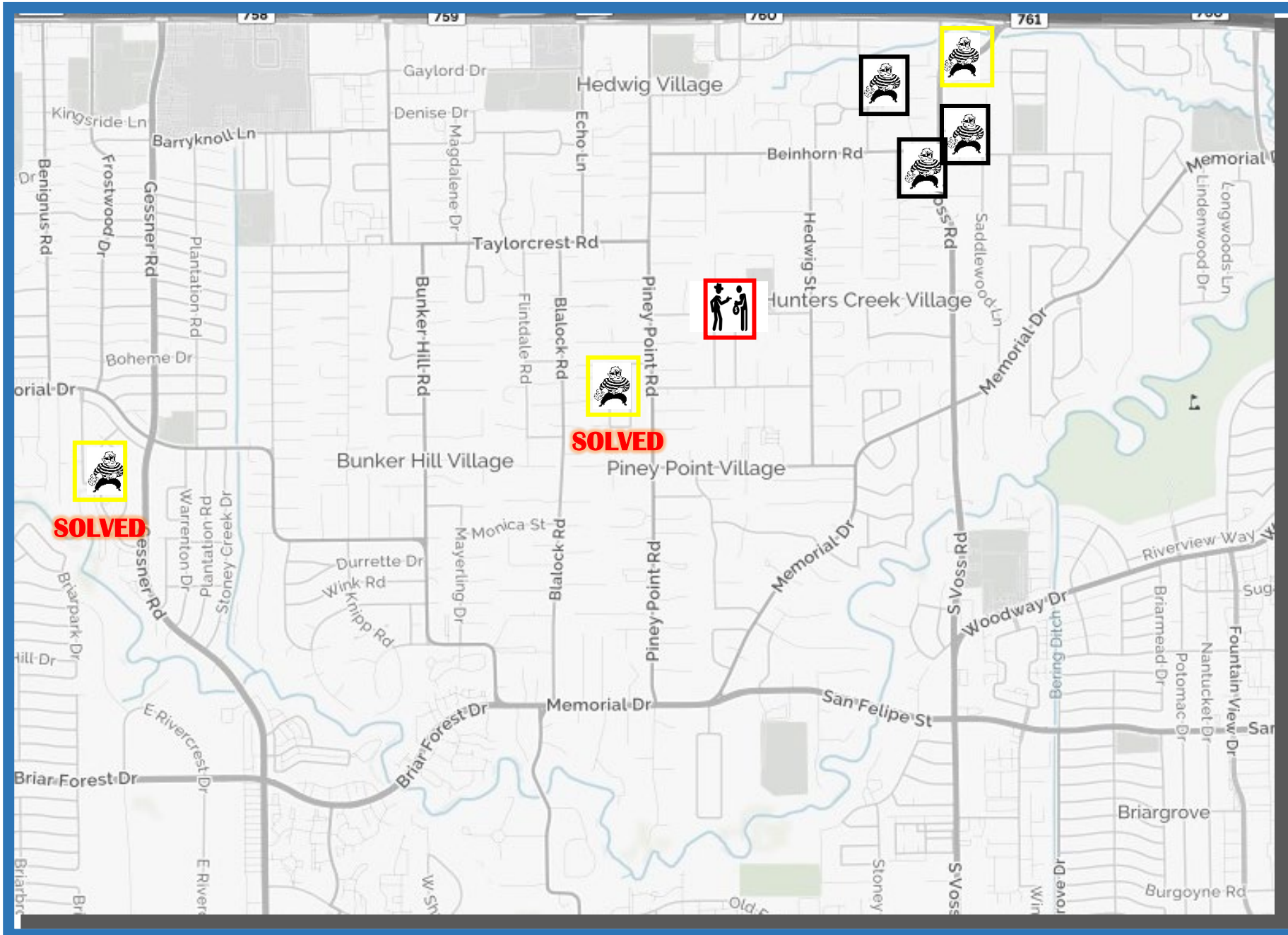
Total	7@4:05
Bunker Hill	1@5:12
Piney Point	2@2:47
Hunters Creek	4@4:40

Radio Calls – Fire Assist

Total	60@5:06
Bunker Hill	11@6:20
Piney Point	17@4:08
Hunters Creek	32@4:52

Radio Calls – EMS Assist

Total	11@3:57
Bunker Hill	4@2:29
Piney Point	2@6:48
Hunters Creek	5@3:59



2024 Burglary Map

Address	Alarm	POE
467 Jan Kelly	No	Open Garage
250 Tamerlaine	No	Rear Door Kick
8 Voss Park	No	R Door
900 Brogden	No	Shed
10802 Beinhorn	No	Open Door
736 Voss	No	Door Kick

2024 Robberies

Address	MO
1 Smithdale Estates	Implied

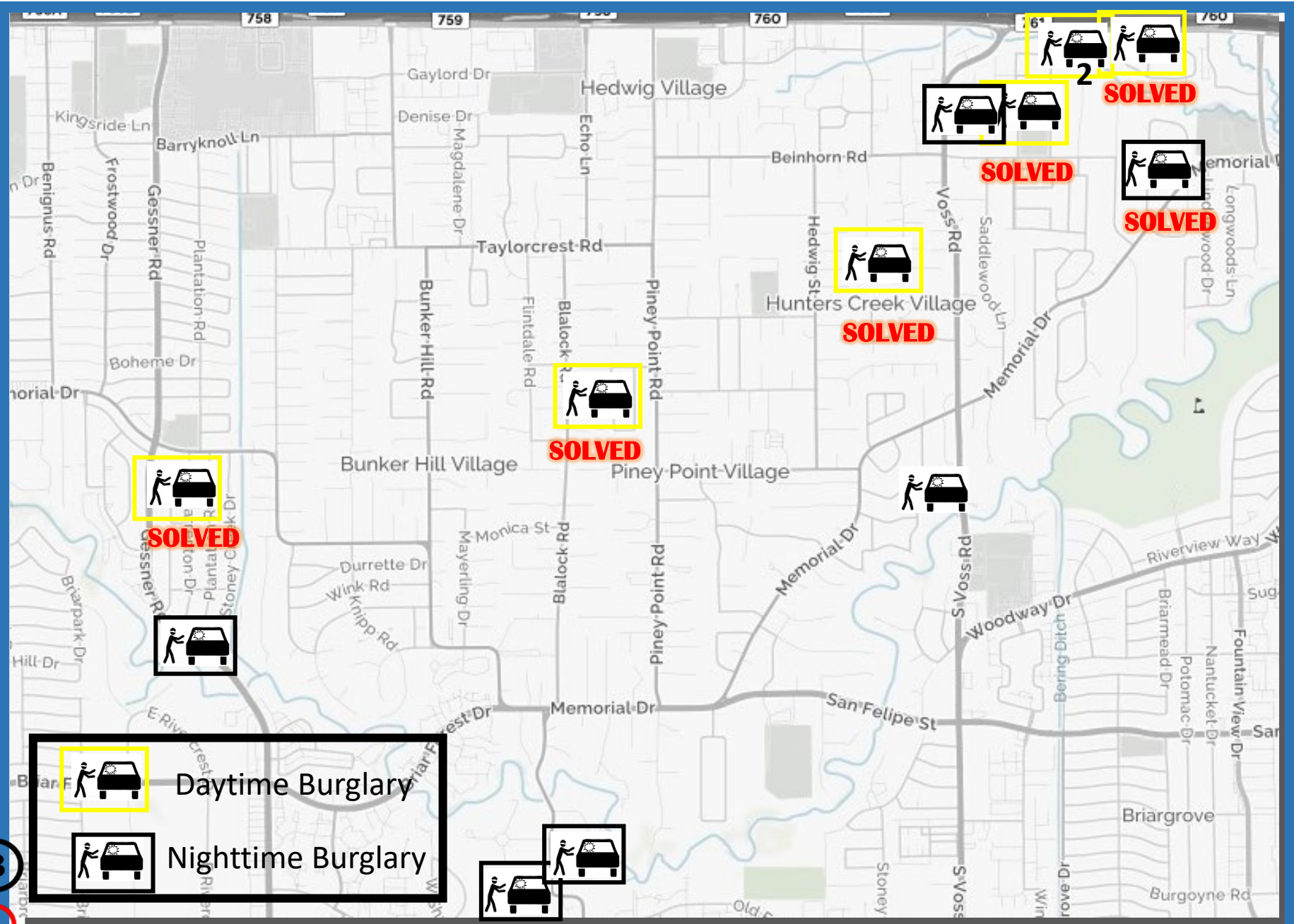
 Daytime Burglary

 Nighttime Burglary

 Robbery



2024 Auto Burglary Map



Address	POE
<u>8333 Katy Fwy</u>	<u>Win</u>
8525 Katy Fwy	UNL*
<u>10614 Gawain</u>	<u>Win</u>
10611 Twelve Oaks	UNL
<u>11615 Starwood</u>	<u>UNL</u>
<u>10710 Marsha</u>	<u>Win</u>
11321 Green Vale	UNL
2102 S. Piney Point	UNL
750 W. Creekside	UNL
<u>29 Windemere</u>	<u>UNL</u>
<u>7 Hunters Ridge</u>	<u>UNL</u>
218 Tamerlaine	UNL
<u>8400 Hunters Creek Drive</u>	<u>UNL</u>

Lock/Win Punch

* Jugging



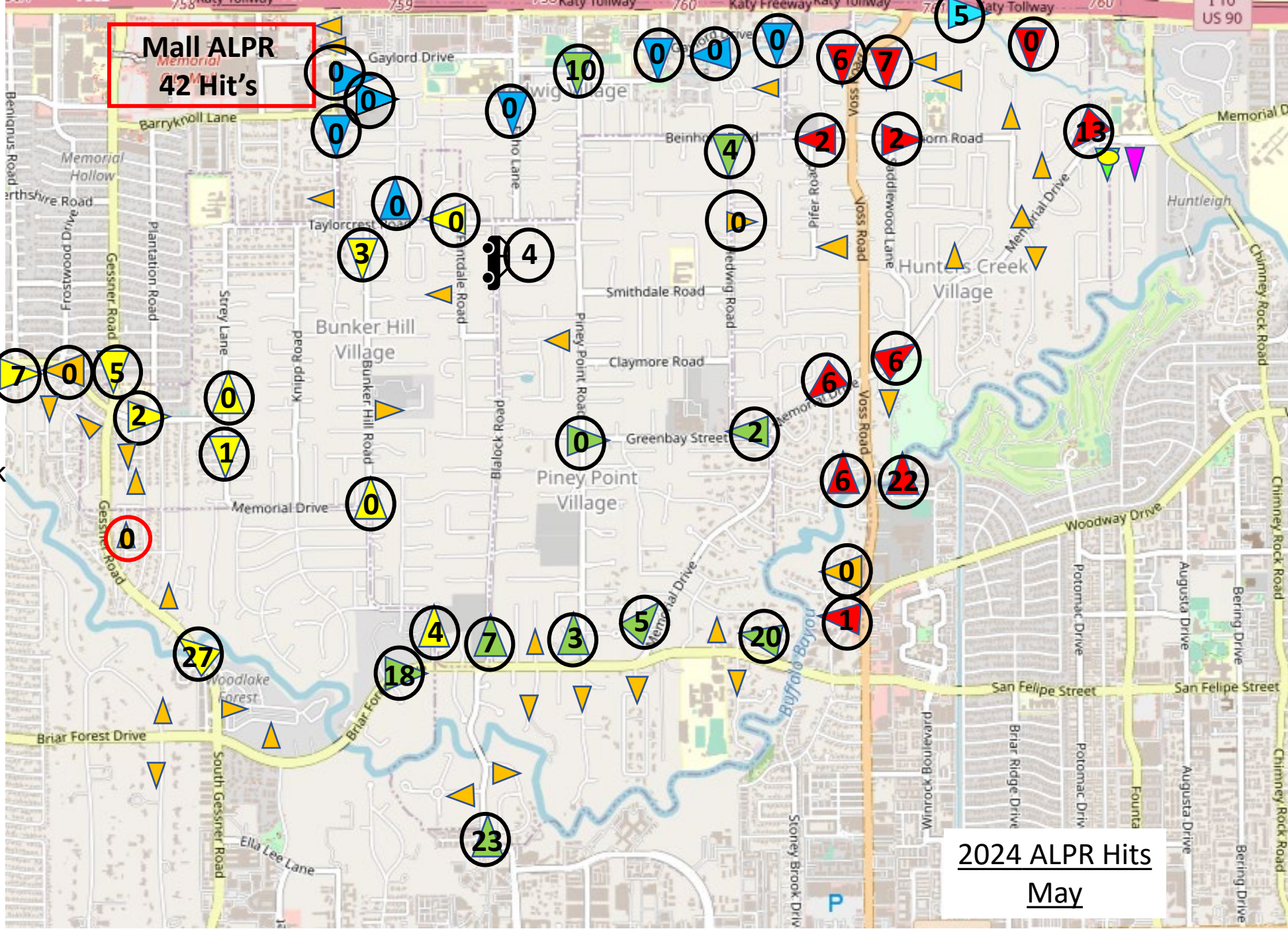
Blue Entry = Actual
Location Unknown
Underlined Contractor






SOLVED

5/31/24

Mall ALPR
42 Hit's

- Hedwig  (3)
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
- 202** Total Hits 



- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems-32 
- 1 
- 5/31/24 

2024 ALPR Hits
May

Mall ALPR
42 Hits

Hedwig
▼ (0)

Bunker Hill
▼ (0)

Piney Point
▼ (0)

Hunters Creek
▼ (0)

Frequent Mobile Locations
🚗

3 Recovered Vehicles
Recovered Plates - 2

2 Investigative Leads

Lindenwood HOA
▼

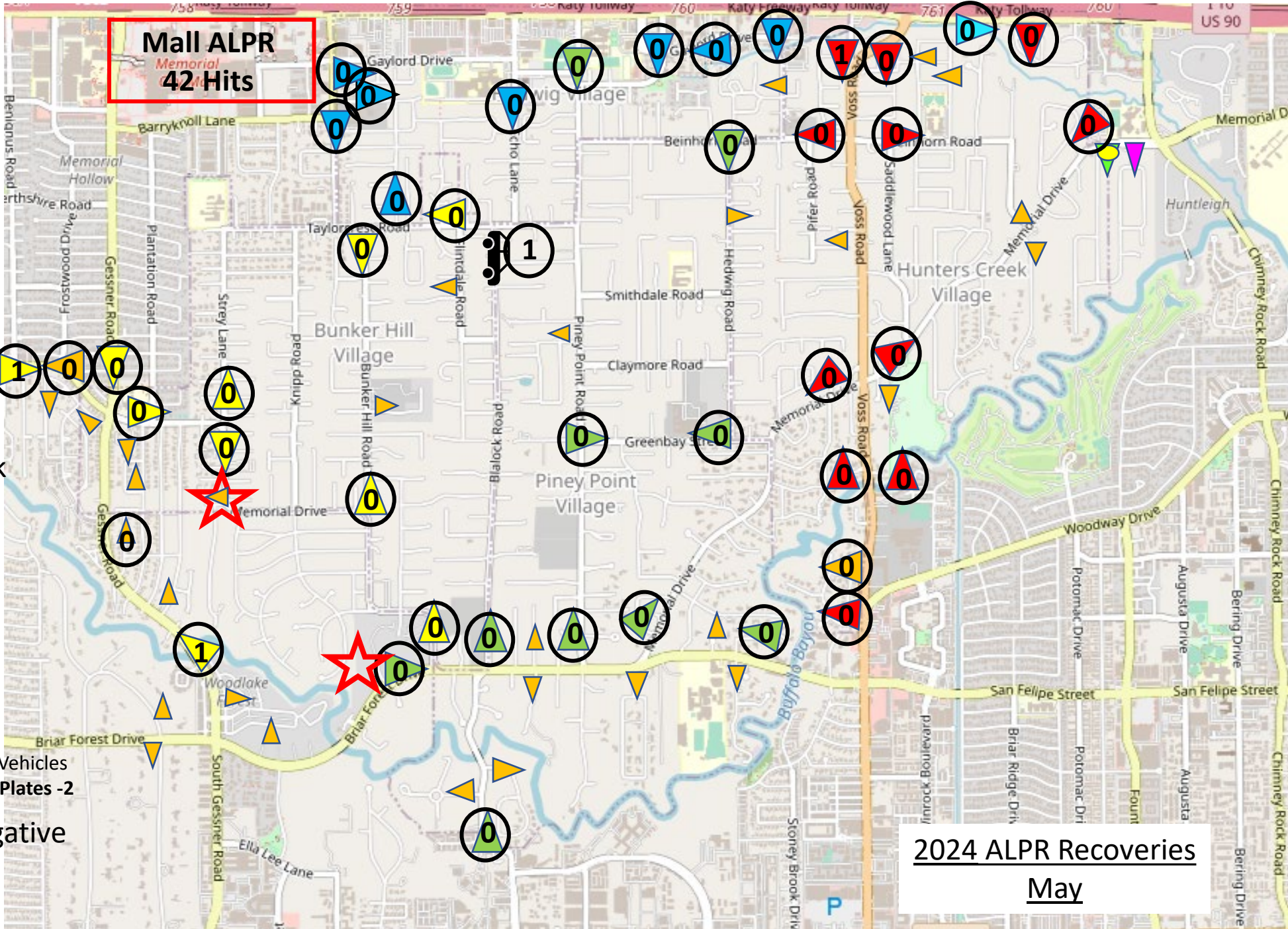
Longwoods HOA
▼

US Coins
▼

In Process
▼

HOA Systems
▼

5/31/24 ▼



2024 ALPR Recoveries
May

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	SVL2616	Kia Soul	24	\$ 16,500.00	CC Fraud/Theft	7-Jan
2	CWS6686	Chev PU	21	\$ 10,000.00		9-Jan
3	SSP9798	GMC Arcac	19	\$ 46,000.00	Fraud	18-Jan
4	KPL1936	Chev1500	12	\$ 40,000.00	Repeat Offender	2-Feb
5	TMV3732	BMW	22	\$ 35,000.00	Fraud	16-Feb
6	SRY8618	ToyMaur	23	\$ 28,000.00		8-Mar
7	MXG5703	ToyRav4	5	\$ 26,000.00	Warrant	9-Mar
8	JBG9307	LexNX	1	\$ 13,000.00	Stolen Plate on veh	11-Mar
9	NVW8218	HyudElan	27	\$ 18,000.00		2-Apr
10	SWW4908	NissV200	2	\$ 14,000.00	Stolen Plate on veh	4-Apr
11	4463G98	Ford Mus	2	\$ 42,000.00	On tow trk	16-Apr
12	W297HO	BMW	31	\$ 55,000.00	Fraud/Fugitive	8-May
13	DOUQ11	Audi	19	\$ 60,000.00	Fraud/Fugitive	10-May
14	AM34158	Chevy	13	\$ 20,000.00	Fugitive	15-May
15	TFH8929	Jeep	22	\$ 30,000.00		9-Jun
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				\$ 453,500.00		

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
6VKC128	1/23/2024	Owner			
RKN392	2/4/2024	Owner			
DWJ6774	2/15/2024	Owner			
4B8105K	3/2/2024	Dup/Frd			
SKK6235	3/11/2024	Stolen			
DV7ZHH	3/18/2024	Owner			
	4/5/2024	Driver DNK			
TKX6267	4/11/2024	Arrested			
8LL173	4/29/2024	Cited/Tow			
7B2889H	5/21/2024	Cited/Tow			
KDW2425	5/23/2024	Owner			
386565H	5/25/2024	Cited/Tow			
RGJ6630	5/25/2024	Owner			

Firearm in vehicle
Temp Tag
Vehicle found to be Stolen
Hotlist

Located but Fled								
Date	Plate	Camera		Date	Plate	Camera		Date
3-Jan	SFG3451		7					
9-Jan	SGN1517		13					
28-Mar	W197102		22					

Runaways/Missing
SNV9618 2
Community Safety Hotlist
1/8/2024 LCP9497 32
4/19/2024 LCP9497 58

10 of 14 involved in other crimes = 69%

HOT List Hits Other Agencies

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
NLM7574	8	HPD	4-Jan
3882-E22	20	HPD	23-Jan
TLZ3887	13	C5	25-Apr
KDW2425	13	HPD	22-May
TLB1231	13	HPD	23-May
MPS5312	21	HPD	5-Jun

Program Summary				
2024 Value	\$ 453,500.00	Recovered		13
2023 Value	\$ 646,500.00	Recovered		30
2022 Value	\$ 1,733,000.00	Recovered		74
2021 Value	\$ 1,683,601.00	Recovered		75
2020 Value	\$ 1,147,500.00	Recovered		61
2019 Value	\$ 438,000.00	Recovered		22
Program Total	\$ 6,102,101.00			275

INVESTIGATIVE LEADS/SOLVES											
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR	Crime	Date	Plate	ALPR
Package Theft	TPK9834	3-Jan	P- Kensington	Mail Theft	SJB2869	3/8/2024	29, Bridlewood				
BMV-Crim Mischief	100059B	3-Jan	P- US Coins	Mail Theft	SJB2869	3/15/2024	21				
Theft of Lawn Eq	4297A98	4-Jan	2	Burglary of a Hab.	1RPF8	3/16/2024	1,31				
Mail Theft	SXS7885	5-Jan	6	Burg of Hab	WV TLL2498	4/1/2024	5				
Hotlist Theft	TPK9834	7-Jan	13	Auto Theft	TZJ4122	4/11/2024	6				
BMV suspects	SGN1517	9-Jan	13	Crim Tres	TFM3379	5/18/2024	7				
Package Thief	BW6J592	10-Jan	Bellaire	Robbery	NMF0683	5/21/2024	Hickory Rid				
FSGI	PRM6967	23-Jan	P-Still								
FSGI	8XSG491	27-Jan	1								
Runaway	RKH0399	2-Feb	12								
Theft of Lawn Eq	BW6J592	9-Feb	2								
BMV Att	TSP9824	16-Feb	18								
BMV		22-Feb	12								
Susp Event	TJJ0901	4-Mar	17								

* ALPR used to prove false report



May 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Plate Reads Summary

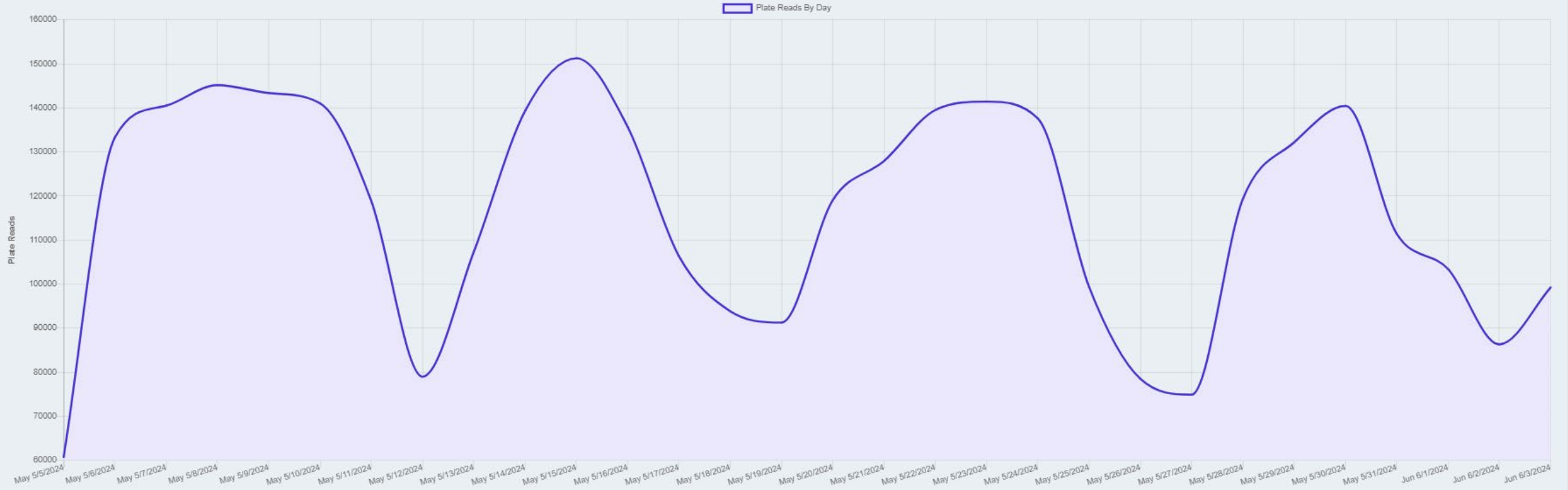
Total Plate Reads:
3,497,823

[DOWNLOAD CSV](#)

May 1 – May 31, 2024

Devices (38)

[Search](#)



Unique Plate Reads Summary

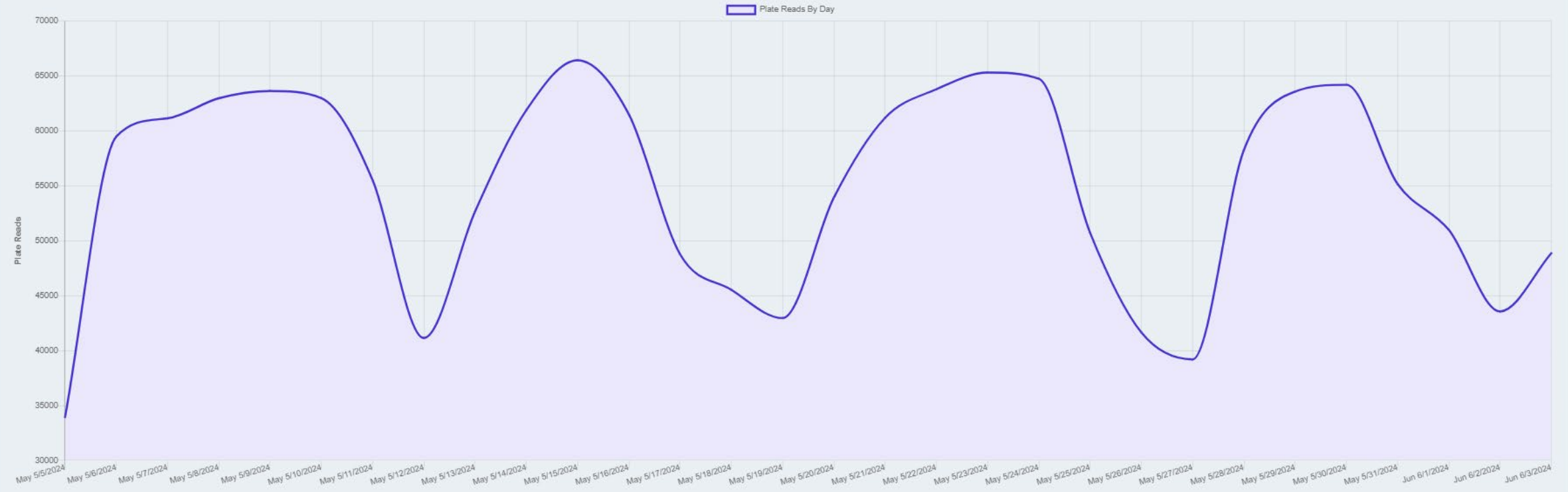
Total Unique Plate Reads:
501,800

[DOWNLOAD CSV](#)

May 1 – May 31, 2024

Devices (38) -

[Search](#)



All Categories

Hits Report

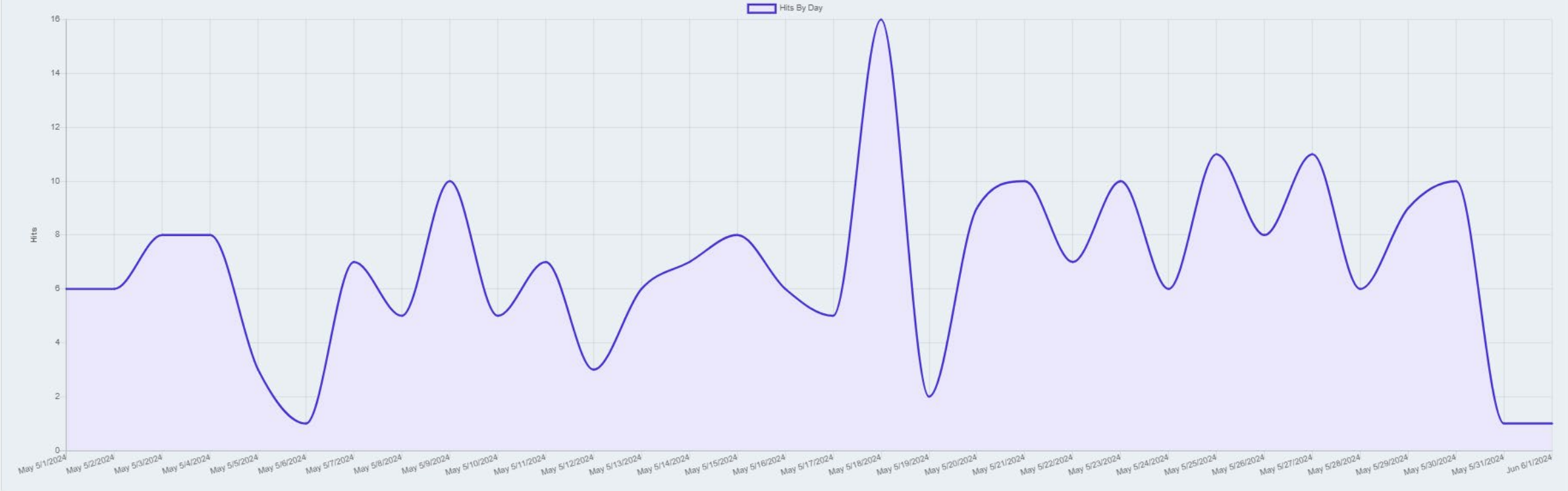
05/01/2024 To... 05/31/2024 [Search](#)

Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 218

Topics (15) Devices (38)



Top 7 Categories

Hits Report

05/01/2024 To... 05/31/2024

Search

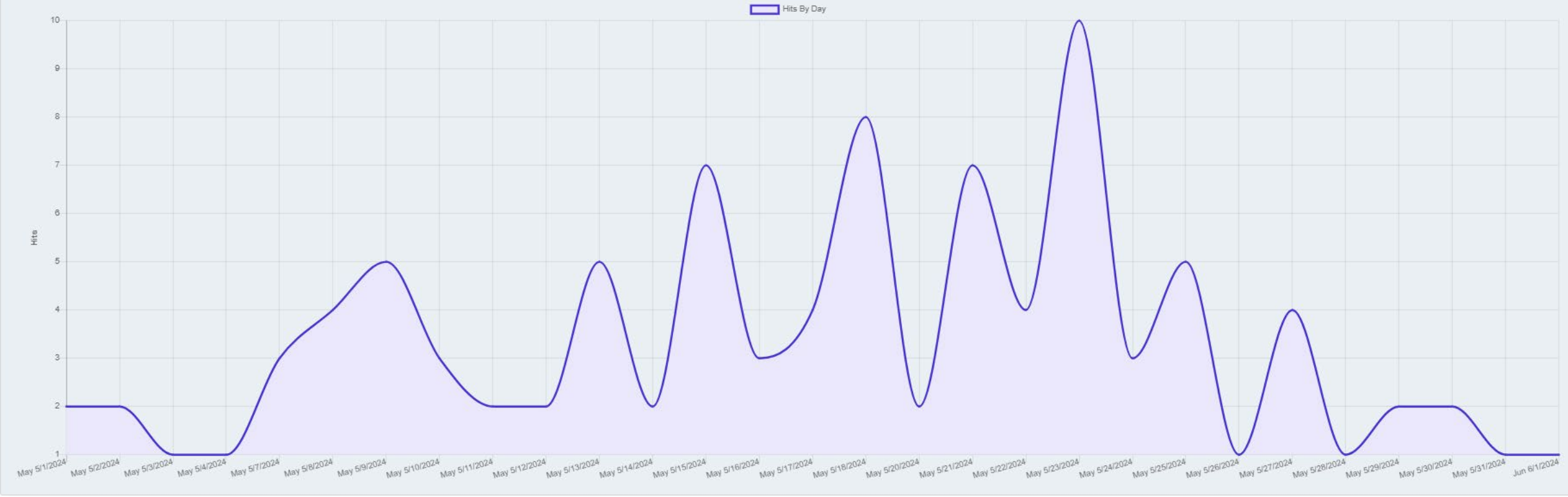
Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 97

Topics (7)

Devices (38)



Sex Offenders

Hits Report

05/01/2024 To... 05/31/2024

Search

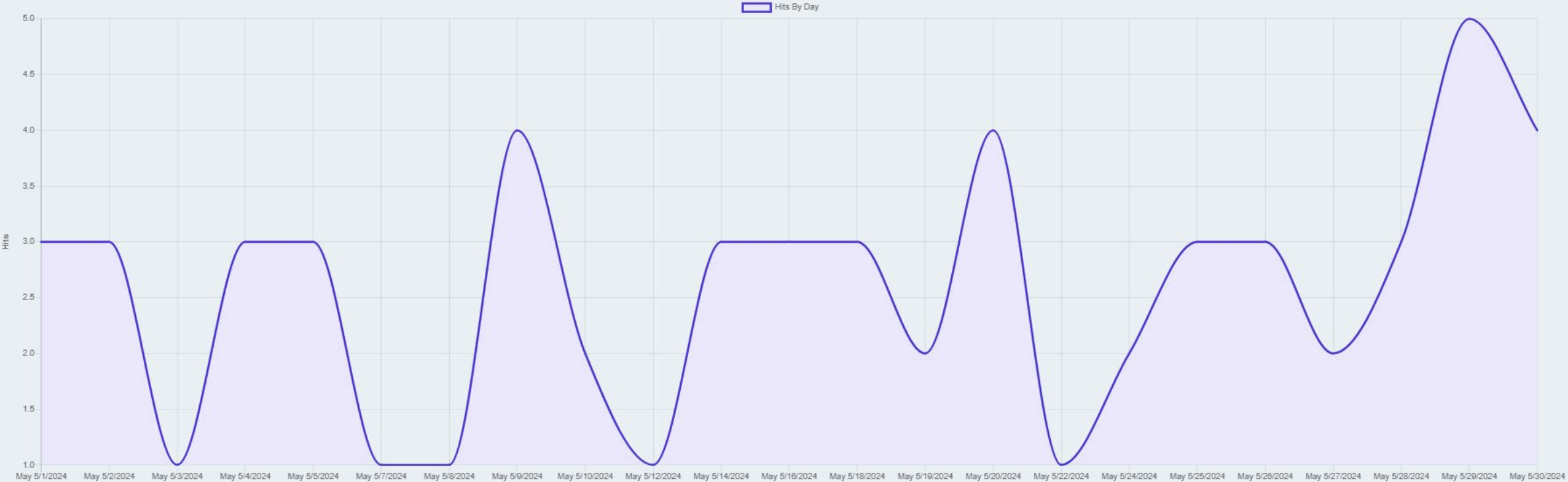
Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 60

Topics (1)

Devices (38)



Summary Report

Insights Dashboard

Plate Reads

[View Details](#)

3,498,417



Searches

Number of searches performed by users from your organizations

[View Details](#)

2,443



Hot List Hits

[View Details](#)

225



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 420 others

Access Levels
Search
Hotlist Tool Access

Device Status

34 / 34 ?

Devices Online

[< Previous Device](#)

Device Name
#01 Inbound, Riverview Way, EB

Battery
100%

Latency
14.39 s

[Next Device >](#)

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Total 'Plate Reads' by 'Device Name'

Device Name	Sum of Plate Reads
#22 - NB Voss x Magnolia Bend (Lane 2)	409006
#13 NB Gessner Rd	306553
#08 2200 S Piney Point Rd NB at City Limit	281020
#23 - WB San Felipe x Buffalo Bayou	237708
#20 - SB Voss x Old Voss (Lane 2)	187735
#31 EB Memorial Dr near Tealwood	157775
#12 Piney Point Dr SB at Gaylord	147770
#02 Memorial Dr EB at Gessner	144553
#17 Memorial Dr WB at Voss δY"CE	137363
#21 - NB Voss x Magnolia Bend (Lane 1)	132118
#19 - SB Voss x Old Voss (Lane 1)	126063
#24 - NB Blalock x Memorial	117841
#14 Beinhorn Rd WB at Pipher	104734
#18 Memorial Dr EB at Voss δY';	102215
#10 On Memorial Dr EB from San Felipe	99318
#07 Memorial Dr EB at Briar Forest δY';	90003
#28 MVPD Station S/B Memorial Drive	88945
#05 Bunkerhill Rd SB at Taylorcrest	84826
#06 Taylorcrest Rd WB at Flintdale	82495
#16 Memorial Dr WB at E Creekside Dr δY';	80794
#09 N Piney Point Rd at Memorial Dr	72907
#30 EB Beinhorn Rd @ Voss Rd	64279
#32 WB Greenbay @ Memorial Dr	61763
#26 - SB Hedwig x Beinhorn	46817
#27 Unit 181 Blalock S/B at Taylorcrest	46279
#01 Gessner SB at Frostwood Elementary δY';	35968
#25 - NB Bunker Hill x Memorial δY"CE	19891
#11 Greenbay St EB at Piney Point Rd	11656
#29 - Riverbend Main Entrance δY"CE	7149
#15 Hunters Creek Dr SB at I-10 δY';	6094
#01 Inbound, Riverview Way, EB	5267
Strey NB at Memorial δY"CE	2007
#03 Gessener Rd NB at Buffalo Bayou	0
#04 Memorial Dr NB at Briar Forest δY"CE	0
Grand Total	3498912

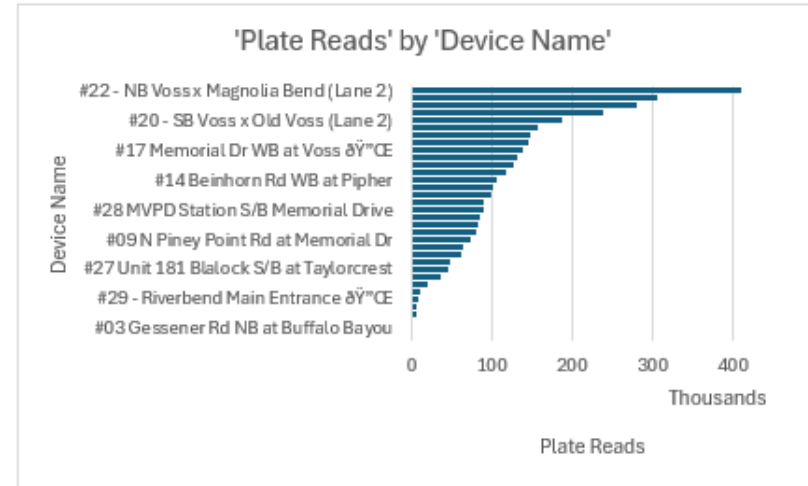


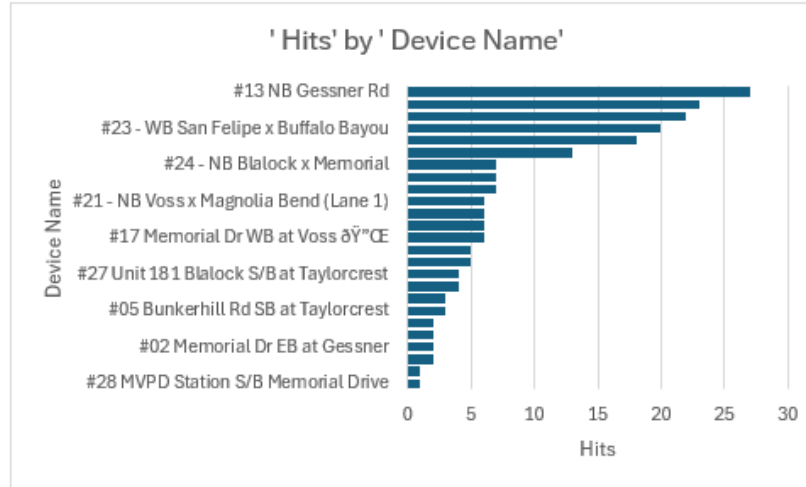
Plate Reads
By Location

May 2024

Hits By Camera

Total 'Hits' by 'Device Name'

Device Name	Sum of Hits
#13 NB Gessner Rd	27
#08 2200 S Piney Point Rd NB at City Limit	23
#22 - NB Voss x Magnolia Bend (Lane 2)	22
#23 - WB San Felipe x Buffalo Bayou	20
#07 Memorial Dr EB at Briar Forest δŸ;	18
#16 Memorial Dr WB at E Creekside Dr δŸ;	13
#24 - NB Blalock x Memorial	7
#20 - SB Voss x Old Voss (Lane 2)	7
#31 EB Memorial Dr near Tealwood	7
#21 - NB Voss x Magnolia Bend (Lane 1)	6
#19 - SB Voss x Old Voss (Lane 1)	6
#18 Memorial Dr EB at Voss δŸ;	6
#17 Memorial Dr WB at Voss δŸ"CE	6
#01 Gessner SB at Frostwood Elementary δŸ;	5
#10 On Memorial Dr EB from San Felipe	5
#27 Unit 181 Blalock S/B at Taylorcrest	4
#12 Piney Point Dr SB at Gaylord	4
#09 N Piney Point Rd at Memorial Dr	3
#05 Bunkerhill Rd SB at Taylorcrest	3
#30 EB Beinhorn Rd @ Voss Rd	2
#32 WB Greenbay @ Memorial Dr	2
#02 Memorial Dr EB at Gessner	2
#11 Greenbay St EB at Piney Point Rd	2
#01 Inbound, Riverview Way, EB	1
#28 MVPD Station S/B Memorial Drive	1
Grand Total	202



Total Reads – 3,497,823

Unique Reads – 501,800

Hits- 218

7 Top Hits - 97

- Hotlist
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

2024 Total Incidents

2024	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902
February	0	14	54	68	20	4168	2666	1332	959	1012	631	1592	1076
March	1	13	60	74	23	6259	4710	2168	1794	1440	1027	2418	1886
April	1	13	79	93	18	5090	3410	1664	1201	1168	746	1997	1462
May	4	12	65	81	18	6629	4830	1970	1483	1711	1259	2712	2086
June													
July													
August													
September													
October													
November													
December													
Total	7	67	314	388	95	26317	18284	8677	6576	6345	4289	10110	7412

2023 Totals	17	165	707	890	182
Difference					
% Change					

70947	54496	23709	19196	18915	14104	26305	20685
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2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	42:52:14	21:30:58	37:06:28	39:40:38	29:11:47								5	54
BAKER, BRIAN C	* 1:42:24	0:00:00	0:35:27	0:00:00	5:28:23									
BALDWIN, BRIAN	18:24:30	18:59:44	28:33:24	12:32:18	25:18:28								5	25
BIEHUNKO, JOHN	29:52:43	23:36:19	16:45:56	2:46:50	31:48:33								5	15
BOGGUS, LARRY	* 17:35:09	2:23:10	2:22:51	2:00:05	8:46:03									1
BURLESON, Jason	15:26:34	17:28:59	23:36:15	18:09:57	23:03:35								3	32
BYRD, Rachied	16:41:02	19:39:50	28:19:05	18:59:35	34:27:36								3	27
CANALES, RALPH EDWARD	11:43:19	21:55:59	12:07:49	24:49:15	27:18:18								1	11
CERNY, BLAIR C.	* 8:13:37	4:59:13	6:27:38	1:32:05	11:11:53									
ECKERFIELD, Dillion	28:07:09	19:02:55	24:52:06	21:17:02	32:47:20								4	35
GONZALEZ, Jose	25:11:16	38:38:30	42:44:53	28:18:25	33:35:21								4	47
HARWOOD, NICHOLAS	23:18:34	3:07:14	17:43:56	28:44:11	23:39:26								3	6
JARVIS, RICHARD	38:50:40	18:16:56	20:10:21	23:20:37	20:00:23								4	14
JOHNSON, JOHN	23:33:58	25:28:12	17:06:23	26:43:12	18:18:53									41
JONES, ERIC	* 0:38:31	0:20:04	0:00:00	0:44:28	3:35:26									
KING, JEREMY	25:19:16	3:26:38	8:51:33	15:09:40	14:54:54								2	38
KUKOWSKI, Andy	17:46:52	28:55:17	26:00:53	27:31:26	36:18:46								9	37
MCELVANY, ROBERT	9:50:58	13:31:08	15:27:23	12:42:36	24:15:26								1	42
ORTEGA, Yesenia	17:06:45	16:36:54	25:13:15	22:16:07	28:41:06								2	29
OWENS, LANE	* 0:00:00	0:00:00	0:00:00	0:00:04	0:43:27									
PAVLOCK, JAMES ADAM	18:45:35	13:47:20	4:25:06	7:20:01	13:50:46								1	14
RODRIGUEZ, CHRISTOPHER	* 10:18:14	7:50:54	8:54:16	4:38:53	5:10:26									
RODRIGUEZ, JOSE	19:14:42	9:18:19	35:52:06	24:27:30	18:17:11								6	49
RODRIGUEZ, REGGIE	21:17:14	16:39:22	21:01:10	25:15:09	19:00:03								2	40
SALAZAR, Efrain	* 5:05:08	9:09:05	19:39:29	9:20:02	18:09:37								2	
SCHULTZ, RAYMOND	* 0:47:13	0:35:00	0:10:09	1:27:19	8:32:27									
SILLIMAN, ERIC	22:54:37	17:51:55	13:37:07	34:21:51	19:46:38								6	23
SPRINKLE, MICHAEL	10:04:21	9:13:16	15:52:47	9:22:48	12:47:28									20
TAYLOR, CRAIG	11:35:43	19:13:52	14:00:25	24:44:23	23:44:56								5	30
VALDEZ, JUAN	20:53:02	25:56:16	30:29:02	18:24:20	17:19:05								1	17
VASQUEZ, MONICA	* 6:06:52	4:05:50	4:45:31	0:31:31	14:59:43									
WHITE, TERRY	16:04:09	18:55:51	33:33:09	25:22:46	23:51:43								7	25
* = Admin												Total	81	672

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
911 Phone Calls	237	243	276	305	488							
3700 Phone Calls	2489	2291	2385	2429	2297*							
DP General Phone Calls*	78:37:52	57:41:47	60:05:17	52:21:09	41:50:20*							
Radio Transmissions	9871	9754	10382	10946	9991*							

* This is the minimal time as all internal calls route through the 3700 number.

* 4 days of data missing due to equip failure.

Memorial Villages Police Department

FY25 BUDGET PROPOSAL

GENERAL FUND						
Acct. No	Category	2023 Adopted	2024 Adopted	2025 Proposed	\$ Increase/ 2024-2025	% Increase
100						
100	Salaries	4,100,675	4,198,380	4,504,858	306,478	7%
110	Overtime	145,000	160,000	160,000	0	0%
115	Court/Bailiff	5,000	2,500	5,000	2,500	100%
120	Retirement	498,812	1,135,233	981,981	(153,252)	-13%
125	457b contribution	91,873	94,832	102,290	7,458	8%
130	Health Insurance	692,808	703,166	807,980	104,814	15%
140	Workers Compensation - TML	78,000	82,000	86,400	4,400	5%
150	Life/LTD	23,257	25,400	25,877	477	2%
160	Medicare	61,713	63,311	67,803	4,492	7%
170	Social Security	1,002	1,788	2,576	788	44%
	TOTAL PERSONNEL/BENEFITS	5,698,142	6,466,610	6,744,765	278,155	4%
200						
	TML INTERGOVERNMENTAL RISK POOL					
200	Auto	40,000	40,000	40,000	0	0%
210	General Liability	720	550	1,400	850	155%
220	Public Official Bond	960	960	1,000	40	4%
230	Professional Liability	30,000	29,000	30,000	1,000	3%
240	Real & Personal Property	9,000	10,000	12,000	2,000	20%
	TOTAL OTHER INSURANCE	80,680	80,510	84,400	3,890	5%
300						
300	Gas and Oil	145,000	120,000	120,000	0	0%
310	Fleet maintenance	45,000	45,000	55,000	10,000	22%
320	Tires	7,000	7,000	10,000	3,000	43%
330	Damage Repair	10,000	10,000	10,000	0	0%
	TOTAL FLEET MAINTENANCE	207,000	182,000	195,000	13,000	7%
400						
400	General/Building Maintenance	61,700	40,000	40,100	100	0%
410	Janitorial Services	21,600	22,800	22,800	0	0%
420	Jail	1,000	1,000	1,000	0	0%
430	Building Furnishings	10,000	10,000	10,000	0	0%
	TOTAL BUILDING	94,300	73,800	73,900	100	0%
500						
500	Computers	15,000	16,000	16,000	0	0%
510	Postage/postage machine	1,300	1,300	1,300	0	0%
520	Office Supplies	25,000	30,500	35,300	4,800	16%
530	Bank/Finance Service Chgs	600	600	400	(200)	-33%
540	Payroll Services	20,000	22,000	22,000	0	0%
	TOTAL OFFICE	61,900	70,400	75,000	4,600	7%
600						
600	Telephone	43,306	42,775	40,040	(2,735)	-6%
610	Electric	20,000	20,000	20,000	0	0%
620	Water/Sewer	6,000	6,000	7,500	1,500	25%
630	Natural Gas	1,000	800	1,000	200	25%
	TOTAL UTILITIES	70,305	69,575	68,540	(1,035)	-1%

Memorial Villages Police Department

FY25 BUDGET PROPOSAL

GENERAL FUND CONTINUED						
700						
700	Equipment Maint. Contracts	121,710	130,530	179,858	49,328	38%
710	SETCIC fees	3,600	3,600	3,600	0	0%
720	Legal/Professional	71,830	57,850	56,300	(1,550)	-3%
730	IT Services	124,370	115,628	135,944	20,316	18%
740	Software Maintenance Contracts	64,200	100,800	84,700	(16,100)	-16%
	TOTAL CONTRACTS/SERVICES	385,710	408,408	460,402	51,994	13%
800						
800	Accreditation	1,440	1,440	1,440	0	0%
810	Uniforms	35,000	40,000	41,000	1,000	3%
820	Radio parts and labor	33,036	31,037	33,504	2,467	8%
830	Firearms Trng and Ammo	6,500	7,000	7,000	0	0%
835	Tasers	15,000	15,000	20,000	5,000	33%
Acct. No	Category	2023 Adopted	2024 Adopted	2025 Proposed	\$ Increase/ 2024-2025	% Increase
840	Training & Prof. Dues	60,000	67,000	69,375	2,375	4%
850	Travel	7,000	7,000	9,500	2,500	36%
860	Recruiting Costs	7,000	7,000	13,000	6,000	86%
870	Criminal Investigations (CID)	3,720	3,320	2,500	(820)	-25%
880	Contingency - Miscellaneous	25,000	25,000	30,000	5,000	20%
892	Small Equipment	2,500	22,000	7,640	(14,360)	-65%
	COVID expenditures				0	#DIV/0!
	TOTAL OPERATIONS	196,196	225,797	234,959	9,162	4%
	TOTAL M&O	6,794,233	7,577,100	7,936,966	359,866	5%
OTHER FUNDS						
Acct. No	Category	2023 Adopted	2024 Adopted	2025 Proposed	\$ Increase/ 2024-2025	% Increase
1000						
1000	Auto Replacement	160,000	140,000	144,000	4,000	3%
	TOTAL VEHICLE REPLACEMENT	160,000	140,000	144,000	4,000	3%
2000						
	Range storage container/banking fees	12,200				
	Radio System Upgrade	625,000				
	Roof & HVAC		149,700		(149,700)	-100.00%
	CAPER conversion			26,000	26,000	
	TOTAL SPECIALCAPITAL ASSETS	637,200	149,700	26,000	(123,700)	-83%
	TOTAL OTHER FUNDS	797,200	289,700	170,000	(119,700)	-41%
Category	2023 Adopted	2024 Adopted	2025 Proposed	\$ Increase/ 2024-2025	% Increase	
GENERAL FUND	6,794,233	7,577,100	7,936,966	359,866	5%	
VEHICLE REPLACEMENT	160,000	140,000	144,000	4,000	3%	
SPECIAL CAPITAL ASSETS	637,200	149,700	26,000	(123,700)	-82.63%	
	(125,000)					
	512,200	149,700	26,000	(123,700)	-83%	
COMBINED TOTALS	7,466,433	7,866,800	8,106,966	240,166	3.05%	



Hunters Creek



Village

FY25 Budget

Bunker Hill Village - Piney Point Village - Hunters Creek Village





Hunters Creek



Village

FY25 Budget Goals and Objectives

Goals:

Hire, Develop and Maintain the **best qualified and experienced employees** to serve as Memorial Villages Police Department, Police Officers, Dispatchers and Professional Support Staff.

Provide and maintain the **best tools, technology, facilities and equipment** available for use by the MVPD in order to provide for a Safe Community, that is Free of Crime and the Fear of Crime.

Objective:

Use Village Funds in the most effective and efficient manner possible in order to hire and retain employees by providing a competitive salary and benefit package, while at the same time providing staff with the latest technology, tools, equipment and support services that will allow personnel to provide the **highest level of Police Services and Protection.**



Hunters Creek



Village

FY25 Budget

Results from Previous Budgets



- Maintain Full Staffing ✓
- Build the Brand ✓
- Address Emerging Crime Issues ✓
- Maximize Technology ✓
- Enrich MVPD Community Partnerships ✓



Hunters Creek



Village

FY25 Budget Proposal

Proposed Total Budget Package for 2025

Personnel and Benefits \$6,744,765 (+4.3%)

Total Operations \$1,192,201 (+7.3%)

Total M&O \$7,936,966 (+4.74%)

Auto – \$144,000 (+3%)

(Vehicles)

Proposed General Fund 2024 Budget – \$7,936,966 (+4.74%)

Total Budget GF + Capital = \$8,106,966 (+3.05%)

Cost per Village \$2,702,322

Increase of \$80,055 per village over FY24

FY25 Budget Proposal

FY25 Budget Adjustments

Electricity service

TML

General Maintenance Contracts

- IOSO – I.T. Vendor
- AXON – In car video, BWC, Auto Tagging
- Flock – ALPR's
- Drone – Flight OP's Software
- Trackstar – Vehicle tracking

Equipment

- Uniforms/Vests
- RAD

Training/Travel

Landscaping



Hunters Creek



Village





Hunters Creek



Village

FY25 Budget

Continuing Investment in Our Personnel

Salary Increase

- Base Salary Adjustment – Civilian 5.5%
– Sworn 4.0%
- 1% Merit STEP

2025 Average Salary
w/pay incentives:

Sergeant	\$120,300
Patrol Officer	\$ 98,595
Dispatcher	\$ 66,776



Hunters Creek



Village

Capital Projects 2023-2025

The Memorial Villages Police Department administration had identified three capital projects that needed funding from participating cities over a 3-year period.

These projects included:

- **Radio System Upgrade/Replacement - 2023 Project (Project was Under Cost Estimates) REFUND** ✓
- Roof Replacement 2024 Project ✓
- HVAC Replacement
- **CAD/RMS/ARS Replacement 2025 Project** ✓

Revised 2025 Project Estimate
CAD/RMS/ARS: \$26,000

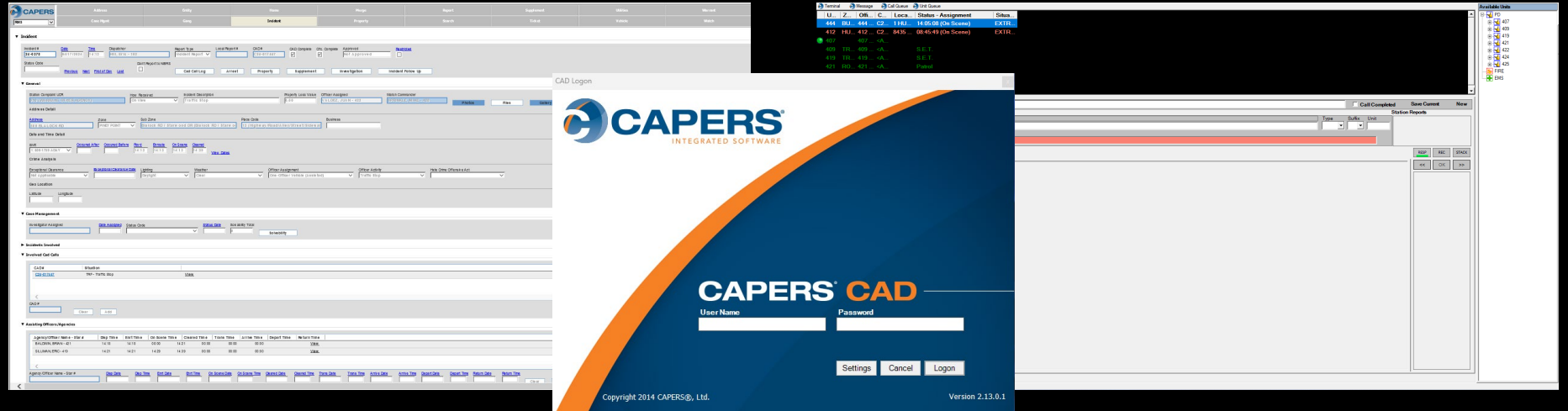


FY25 Capital Project Expenditure

May include applying existing fund balances

CAD/RMS/ARS
Cost of Project

\$26,000



Hunters Creek



Village

Proposed General Fund 2025 Budget – \$ 8,106,966

Cost per Village \$ 2,702,322



Hunters Creek



Village

FY25 Capital Project Expenditure Vehicle Replacement

Summary

2023 Vehicle Budget - \$160,000	Number of vehicles – 3
2024 Vehicle Budget - \$140,000	Number of vehicles – 3
2023 Vehicles actual cost w/upfit - \$183,950.93	
2024 Vehicles actual cost w/upfit - \$199,574.95	
2024 Total vehicle Replacement Funds (from all sources) \$332,648.58	
2024 Expenditures YTD \$201,513.36	
2024 Pending Expenditures (3 2023 Tahoe's + Upfit) \$152,248.60	
Balance (-\$21,113.37) * incl's sale of 2 Durango's	

FY25 Vehicle Replenishment Funding.
\$144,000.00 to support the purchase and
upfitting of unmarked vehicles.





Hunters Creek



Village

Investing in Public Safety = Investing in the Community



VILLAGES INDEPENDENCE DAY Parade

Start: 10:00 a.m. Memorial Church of Christ on Gaylord

MVPD Fun Run and Bike Ride begins at 9:45 a.m.

End: Eccles on Piney Point Rd

For more information, visit bunkerhilltx.gov or contact mvpd@bunkerhilltx.gov

MEMORIAL VILLAGES POLICE DEPARTMENT PRESENTS

GLOW STROLL

JULY 12, 2023
CHAPELWOOD UMC
11140 GREENBAY
7:00 PM - 9:00 PM

STAY COOL WITH SOME KODICE

PLEASE BRING A CANNED ITEM DONATION

Inaugural 5K RUN WALK & ROLL

To Support The FLOW Foundation, 501c3

SATURDAY OCT 14

Start at: Chapelwood UMC
11140 Greenbay St
Piney Point Village
Houston, TX 77025



R.A.D. RAPE AGGRESSION DEFENSE SYSTEMS

R.A.D. FOR SENIORS SYSTEMS

MEMORIAL VILLAGES POLICE FOUNDATION

MEMORIAL VILLAGES FOOD TRUCK RODEO

Where: Chapelwood United Methodist Church
When: Saturday, April 1, 2023 Time: 10am-2pm

Prock safety

Jump House
Mechanical Bull
Blindfold Race
Face Painters
Pony ride

CHAPELWOOD
11140 Greenbay Street
Houston, Texas 77024

BACK TO THE 70S MUSIC BINED ecclesia

2255 PINEY POINT BLVD HOUSTON, TEXAS 77024
JULY 21ST - FRIDAY 7-9PM

ALL WELCOME
BANDS BY THE OUPHONAL
BEST OF 5 CUSTOMER CHOICE

PRESENTED BY THE MEMORIAL VILLAGES POLICE DEPARTMENT

SPONSORED BY MEMORIAL VILLAGES POLICE FOUNDATION

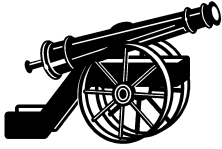
TRUNK OR TREAT

@ MVPD PARKING LOT
SATURDAY, OCTOBER 28th

6:00 PM - 9:00 PM

Parking: Christian Science Church
11276 Memorial Dr.

HUNTED HOUSE • GAMES • CRAFTS • OUTDOOR MOVIE
FOOD TRUCKS • BOUNCY HOUSE • CATERING
& LOTS OF TREATS!



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024
Agenda Item: V
Subject: Village Fire Department Report
Exhibits: Monthly Report
Proposed 2025 Budget
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. FY 2023 Surplus for all Cities in the Total Amount of \$238,054
- C. FY 2025 EMS Revenue
- D. 2025 Annual Budget

Recommended Action

Staff recommends that City Council take the following actions:

- Receive the May 2024 Monthly Report.
- Approve FY 2023 Surplus for All Cities.
- Approve FY 2025 EMS Revenue.
- Approve the 2025 Annual Budget for the Village Fire Department.



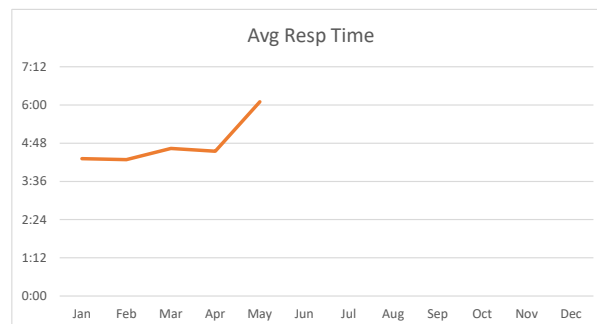
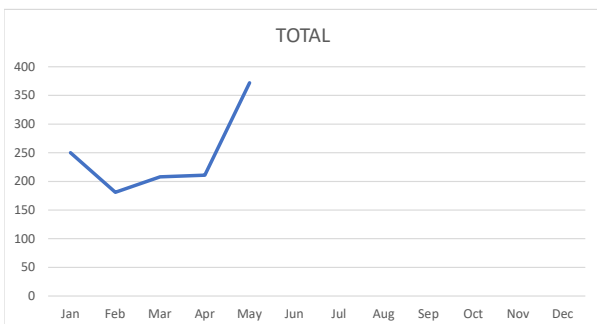
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

May 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	250	181	208	211	372								1222
Abdominal Pain	0	1	1	2	4								8
Allergic Reaction	2	1	2	2	1								8
Animal Bite	0	0	1	0	0								1
Assult	0	1	1	0	1								3
Automatic Aid	3	2	3	4	1								13
Automatic Aid- Apartment Fire	13	6	13	10	4								46
Automatic Aid- Building Fire	4	2	2	3	0								11
Automatic Aid- Elevator Rescue	3	1	1	0	1								6
Automatic Aid- Entrapment MVC	1	3	1	0	1								6
Automatic Aid- Gas Leak	1	1	2	3	2								9
Automatic Aid- High Rise Fire	0	2	1	0	0								3
Back Pain	0	0	2	1	1								4
Carbon Monoxide Detector With Symptoms	0	1	0	0	2								3
Carbon Monoxide Detector No Symptoms	2	3	3	1	11								20
Cardiac/Respiratory Arrest	1	1	0	0	0								2
Check a Noxious Odor	2	1	0	1	0								4
Check for Fire	0	0	1	0	1								2
Check for the Smell of Natural Gas	2	3	6	2	18								31
Check for the Smell of Smoke	2	2	1	2	5								12
Chest Pain	3	1	4	1	3								12
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1								1
Child Locked in a Vehicle Engine not running	0	1	0	0	1								2
Choking	1	1	2	0	0								4
Diabetic Emergency	1	2	2	1	0								6
Difficulty Breathing	9	5	8	12	4								38
Dumpster Fire Not near Structure	0	0	0	0	1								1
Electrical Fire	0	0	1	0	1								2
Elevator Rescue	1	0	0	0	2								3
Entrapment- Non MVC	0	0	1	0	1								2
Fall Victim	10	8	13	9	11								51
Fire Alarm Business	8	6	3	6	9								32
Fire Alarm Church or School	10	6	3	4	9								32
Fire Alarm Residence	36	28	23	25	56								168
Gas Leak	3	0	5	4	15								27
Headache- Stroke symptoms not present	0	0	0	2	0								2
Heart Problems	8	6	4	6	6								30
Heat/Cold Exposure	1	0	0	0	0								1
Hemorrhage/Laceration	1	2	1	1	1								6
House Fire	2	0	1	1	6								10
Injured Party	4	4	4	3	4								19
Medical Alarm	6	5	4	2	9								26
Motor Vehicle Collision	23	15	21	25	21								105
Motor Vehicle Collision with Entrapment	0	0	1	1	2								4
Object Down in Roadway	6	1	5	6	17								35
Oven/Appliance Fire	1	0	0	0	0								1
Overdose/Poisoning	1	1	2	0	3								7
Possible D.O.S.	1	0	1	2	0								4
Powerlines Down Arcing/Burning	3	0	3	6	41								53
Pregnancy/ Childbirth	1	0	0	0	0								1
Psychiatric Emergency	3	6	2	2	3								16
Seizures	4	2	8	4	2								20
Service Call Non-emergency	14	16	12	15	36								93
Shooting/Stabbing	1	0	0	0	2								3
Sick Call	21	15	15	19	23								93
Smoke in Business	1	0	0	0	0								1
Smoke in Residence	1	0	1	1	0								3
Stroke	5	1	3	2	3								14
Transformer Fire	3	0	2	2	11								18
Trash Fire	0	0	0	0	1								1
Traumatic Injury	1	3	0	1	0								5
Unconscious Party/Syncope	14	9	7	10	10								50
Unknown Medical Emergency	1	2	3	5	1								12
Vehicle Fire	4	3	1	2	3								13
Wash Down	1	1	1	0	0								3

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May	279	6:06
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total	878	4:46

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



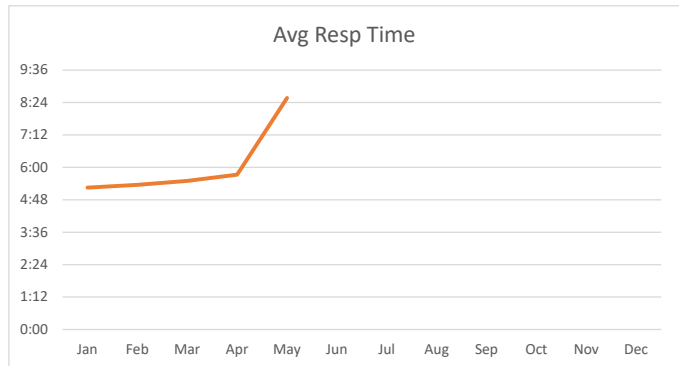
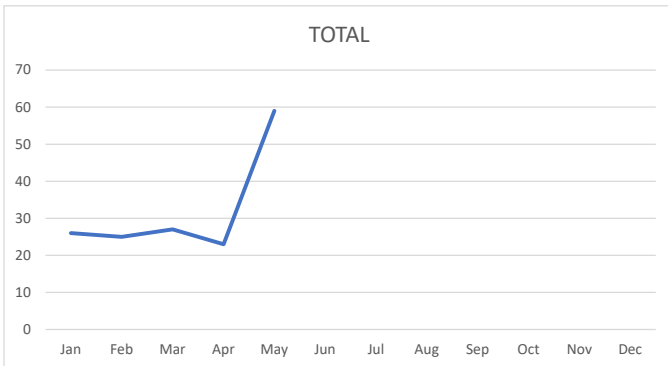


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
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May 2024 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	26	25	27	23	59								160
Assult	0	1	0	0	0								1
Carbon Monoxide Detector No Symptoms	0	0	1	0	0								1
Check for Noxious Odor	1	0	0	0	0								1
Check for the Smell of Natural Gas	2	0	2	0	3								7
Check for the Smell of Smoke	0	1	1	0	3								5
Chest Pain	0	0	0	0	1								1
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1								1
Diabetic Emergency	0	1	0	0	0								1
Dumpster Fire Not near Structure	0	0	0	0	1								1
Electrical Fire	0	0	0	0	1								1
Entrapment- Non MVC	0	0	0	0	1								1
Difficulty Breathing	0	0	2	4	1								7
Fall Victim	0	1	4	1	1								7
Fire Alarm Business	0	1	0	0	0								1
Fire Alarm Church or School	3	0	1	0	0								4
Fire Alarm Residence	7	7	4	4	5								27
Gas Leak	0	0	1	0	4								5
Heart Problems	1	0	0	0	1								2
Hemorrhage/Laceration	0	1	1	0	0								2
House Fire	0	0	0	1	0								1
Injured Party	1	0	1	1	2								5
Medical Alarm	0	0	1	1	1								3
Motor Vehicle Collision	2	1	1	2	1								7
Object Down in Roadway	1	0	1	3	4								9
Overdose/Poisoning	0	0	0	0	1								1
Powerlines Down Arcing/Burning	0	0	0	2	11								13
Psychiatric Emergency	0	1	0	0	1								2
Seizures	1	0	0	2	0								3
Service Call Non-emergency	2	5	3	1	9								20
Sick Call	2	2	3	1	2								10
Smoke in Residence	1	0	0	0	0								1
Transformer Fire	0	0	0	0	0								0
Stroke	0	1	0	0	2								3
Unconscious Party/Syncope	1	2	0	0	2								5
Vehicle Fire	1	0	0	0	0								1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May	43	8:34
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/>	<hr/>
	111	6:04

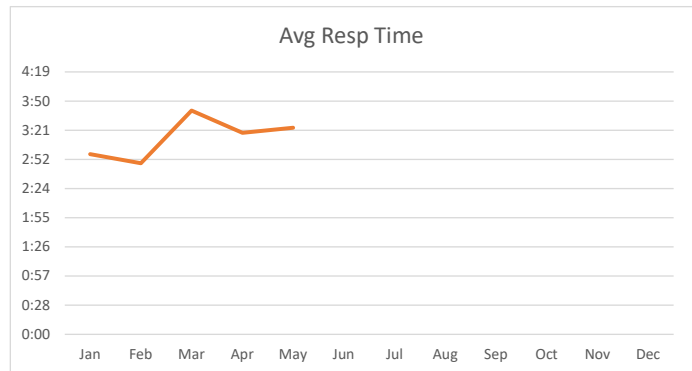
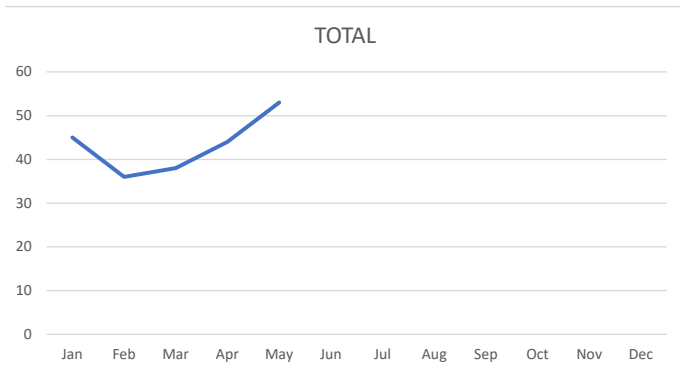




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May 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	47	39	47	49	63								242	Jan	45	2:58
Abdominal Pain	0	0	0	2	1								3	Feb	36	2:49
Allergic Reaction	1	0	1	1	0									Mar	38	3:41
Animal Bite	0	0	1	0	0								1	Apr	44	3:19
Assult	0	0	1	0	0								1	May	53	3:24
Back Pain	0	0	1	0	0								1	Jun		
Carbon Monoxide Detector No Symptoms	0	0	0	0	4								4	Jul		
Check for the Smell of Natural Gas	0	2	0	1	0								3	Aug		
Check for the Smell of Smoke	1	1	0	1	1								4	Sep		
Chest Pain	2	1	0	0	2								5	Oct		
Choking	0	0	2	0	0								2	Nov		
Diabetic Emergency	0	1	2	0	0								3	Dec		
Difficulty Breathing	3	0	2	3	0								8		216	3:14
Elevator Rescue	1	0	0	0	0								1			
Fall Victim	2	3	1	0	1								7			
Fire Alarm Business	4	5	3	4	4								20			
Fire Alarm Church or School	1	3	0	1	4								9			
Fire Alarm Residence	1	0	4	5	1								11			
Gas Leak	0	0	2	0	4								6			
Heart Problems	2	1	0	2	1								6			
Heat/Cold Exposure	1	0	0	0	0								1			
House Fire	0	0	1	0	1								2			
Injured Party	2	0	2	0	0								4			
Medical Alarm	1	0	2	0	0								3			
Motor Vehicle Collision	7	5	4	5	6								27			
Motor Vehicle Collision with Entrapment	0	0	0	0	1								1			
Object Down in Roadway	0	1	1	0	3								5			
Oven/Appliance Fire	1	0	0	0	0								1			
Overdose/Poisoning	0	1	0	0	1								2			
Powerlines Down Arcing/Burning	1	0	0	0	9								10			
Psychiatric Emergency	2	5	0	0	2								9			
Seizures	0	0	2	0	1								3			
Service Call Non-emergency	0	1	3	4	6								14			
Shooting/Stabbing	1	0	0	0	0								1			
Sick Call	4	4	6	12	8								34			
Smoke in Business	1	0	0	0	0								1			
Smoke in Residence	0	0	1	0	0								1			
Stroke	0	0	0	2	0								2			
Transformer Fire	0	0	2	1	1								4			
Traumatic Injury	0	1	0	0	0								1			
Unconscious Party/Syncope	6	1	1	3	1								12			
Unknown Medical Emergency	0	1	0	2	0								3			
Vehicle Fire	1	2	1	0	0								4			
Wash Down	1	0	1	0	0								2			



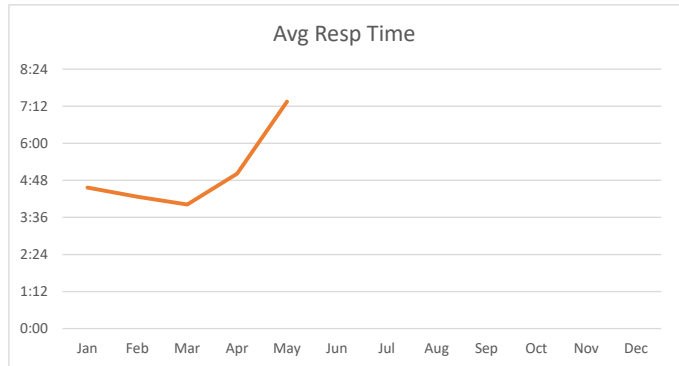
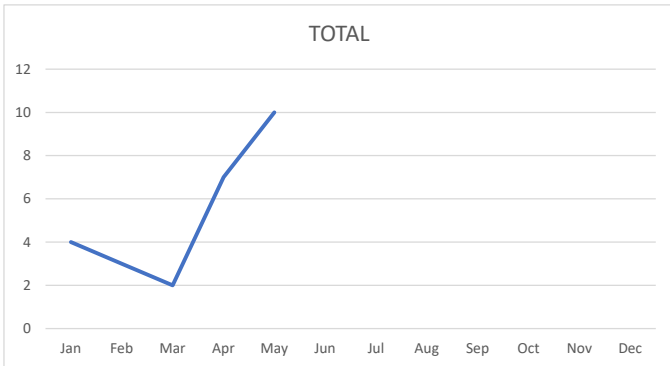


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May 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	4	3	2	7	10								26
Carbon Monoxide Detector No Symptoms	0	0	0	0	3								3
Difficulty Breathing	1	0	0	0	0								1
Fall Victim	1	0	0	0	1								2
Fire Alarm Business	1	0	0	0	1								2
Fire Alarm Church or School	0	1	0	1	1								3
Fire Alarm Residence	0	0	0	0	1								1
Heart Problems	0	1	0	0	0								1
House Fire	0	0	0	0	1								1
Injured Party	0	1	0	0	0								1
Motor Vehicle Collision	0	0	1	0	0								1
Object Down in Roadway	0	0	0	1	0								1
Possible D.O.S.	0	0	0	1	0								1
Seizures	0	0	0	1	0								1
Service Call Non-emergency	0	0	0	1	0								1
Stroke	1	0	0	0	1								2
Traumatic Injury	0	0	0	1	0								1
Unconscious Party/Syncope	0	0	0	1	0								1
Unknown Medical Emergency	0	0	1	0	1								2

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May	8	7:21
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
20		5:02



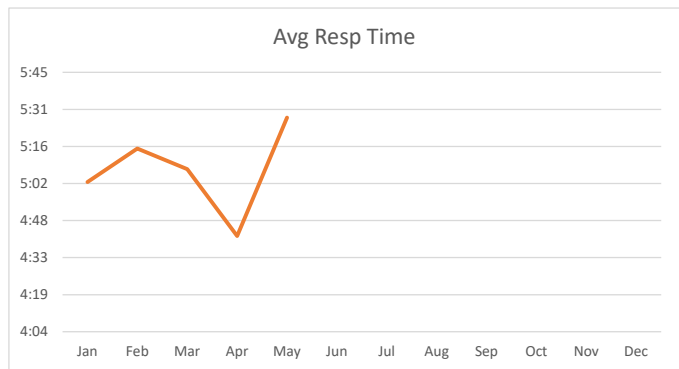
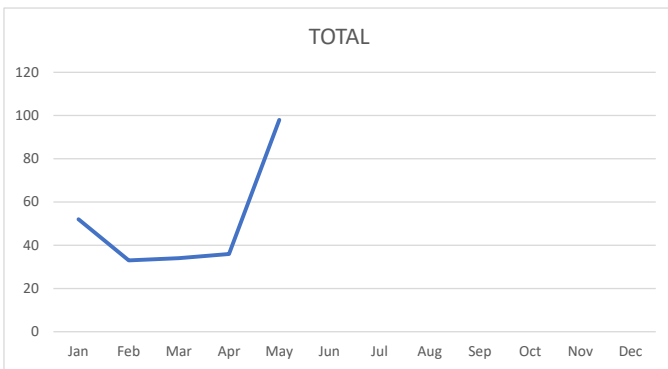


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May 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	52	33	34	36	98								252
Abdominal Pain	0	0	0	0	1								1
Allergic Reaction	0	0	0	1	1								2
Back Pain	0	0	0	1	1								2
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1								1
Carbon Monoxide Detector No Symptoms	0	1	0	1	2								4
Check a Noxious Odor	1	1	0	0	0								2
Check for Fire	0	0	1	0	0								1
Check for the Smell of Natural Gas	0	0	1	1	9								11
Check for the Smell of Smoke	1	0	0	0	0								1
Chest Pain	1	0	1	0	0								2
Child Locked in a Vehicle Engine not running	0	0	0	0	1								1
Choking	1	0	0	0	0								1
Diabetic Emergency	1	0	0	1	0								2
Difficulty Breathing	0	2	1	2	0								5
Electrical Fire	0	0	1	0	0								1
Entrapment- Non MVC	0	0	1	0	0								1
Fall Victim	5	2	3	3	4								17
Fire Alarm Business	2	0	0	1	3								6
Fire Alarm Church or School	0	1	0	0	1								2
Fire Alarm Residence	13	13	5	4	33								68
Gas Leak	0	0	0	1	4								5
Heart Problems	1	2	2	0	1								6
Hemorrhage/Laceration	0	0	0	0	1								1
House Fire	0	0	0	0	2								2
Injured Party	1	2	0	1	0								4
Medical Alarm	3	1	0	0	4								8
Motor Vehicle Collision	3	0	2	2	2								9
Motor Vehicle Collision with Entrapment	0	0	1	0	0								1
Object Down in Roadway	1	0	0	1	4								6
Overdose/Poisoning	1	0	1	0	0								2
Possible D.O.S.	0	0	0	1	0								1
Powerlines Down Arcing/Burning	0	0	1	3	8								12
Psychiatric Emergency	0	0	2	1	0								3
Seizures	1	0	1	0	0								2
Service Call Non-emergency	5	5	3	3	7								23
Sick Call	5	0	2	2	2								11
Stroke	1	0	1	0	1								3
Transformer Fire	1	0	0	0	5								6
Traumatic Injury	0	1	0	0	0								1
Unconscious Party/Syncope	4	1	2	3	0								10
Unknown Medical Emergency	0	0	2	2	0								4
Vehicle Fire	0	0	0	1	0								1
Wash Down	0	1	0	0	0								1

Month	# of Incidents	Avg Resp Time
Jan	40	5:03
Feb	21	5:16
Mar	29	5:08
Apr	30	4:42
May	75	5:28
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
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	195	5:07

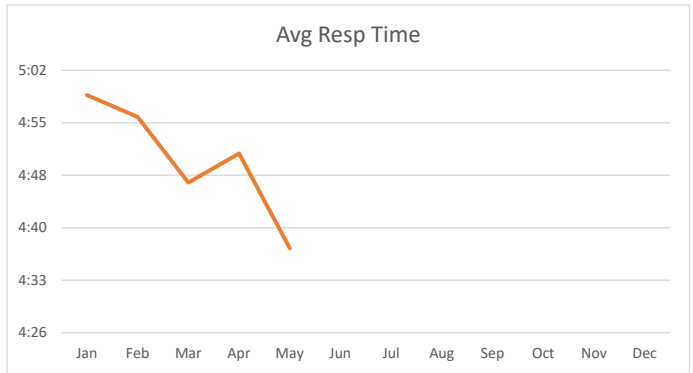
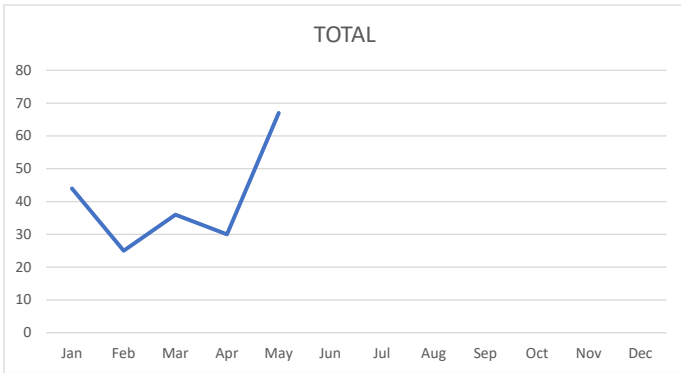




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May 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	44	25	36	30	67								202	Jan	23	4:59
Abdominal Pain	0	0	1	0	1								2	Feb	16	4:56
Assault	0	0	0	0	0									Mar	29	4:47
Allergic Reaction	0	1	0	0	1								2	Apr	18	4:51
Back Pain	0	0	1	0	0								1	May	47	4:38
Carbon Monoxide Detector No Symptoms	0	0	1	0	1								2	Jun		
Cardiac/Respiratory Arrest	0	1	0	0	0								1	Jul		
Check for the Smell of Natural Gas	0	1	2	0	2								5	Aug		
Chest Pain	0	0	2	0	0								2	Sep		
Choking	0	1	0	0	0								1	Oct		
Difficulty Breathing	2	2	3	0	1								8	Nov		
Fall Victim	1	1	4	1	3								10	Dec		
Fire Alarm Business	0	0	0	0	1								1			
Fire Alarm Church or School	5	0	1	1	2								9			
Fire Alarm Residence	13	7	7	8	11								46			
Gas Leak	3	0	0	3	0								6			
Headache- Stroke symptoms not present	0	0	0	1	0								1			
Heart Problems	0	1	1	1	1								4			
Hemorrhage/Laceration	1	0	0	0	0								1			
House Fire	0	0	0	0	2								2			
Injured Party	0	0	0	1	2								3			
Medical Alarm	2	1	1	1	1								6			
Motor Vehicle Collision	1	1	2	1	3								8			
Motor Vehicle Collision with Entrapment	0	0	0	0	1								1			
Object Down in Roadway	3	0	2	1	4								10			
Overdose/Poisoning	0	0	0	0	1								1			
Possible D.O.S.	1	0	1	0	0								2			
Powerlines Down Arcing/Burning	2	0	1	1	9								13			
Psychiatric Emergency	0	0	0	1	0								1			
Seizures	0	0	0	0	1								1			
Service Call Non-emergency	4	4	3	6	9								26			
Shooting/Stabbing	0	0	0	0	2								2			
Sick Call	2	1	1	2	3								9			
Stroke	2	0	2	0	1								5			
Transformer Fire	1	0	0	0	2								3			
Traumatic Injury	1	0	0	0	0								1			
Unconscious Party/Syncope	0	2	0	1	2								5			
Unknown Medical Emergency	0	1	0	0	0								1			
															133	4:50



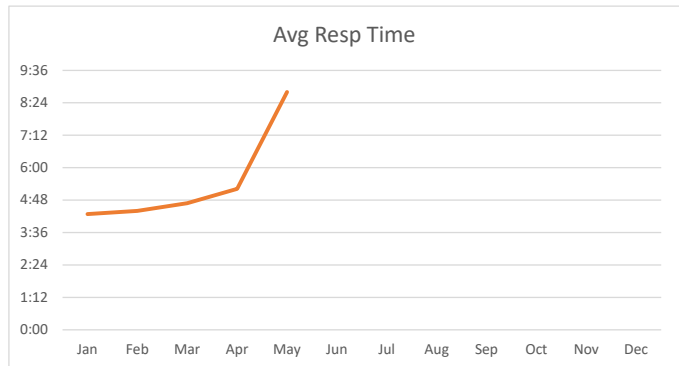
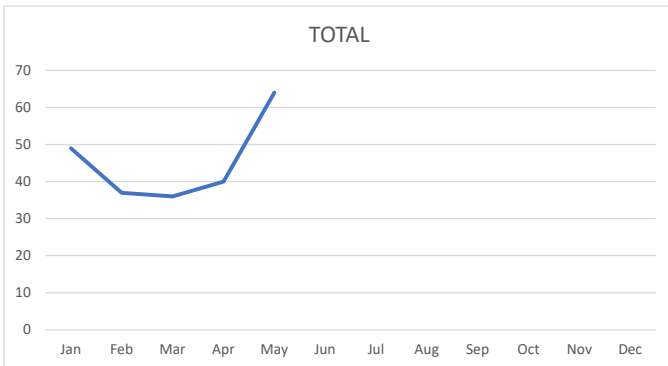


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May 2024 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	49	37	36	40	64								226
Abdominal Pain	0	1	0	0	1								2
Allergic Reaction	1	0	1	0	0								2
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1								2
Carbon Monoxide Detector No Symptoms	2	1	1	0	1								5
Cardiac/Respiratory Arrest	1	0	0	0	0								1
Check a Noxious Odor	0	0	0	1	0								1
Check for Fire	0	0	0	0	1								1
Check for the Smell of Natural Gas	0	0	1	0	4								5
Check for the Smell of Smoke	0	0	0	0	1								1
Chest Pain	0	0	1	0	0								1
Difficulty Breathing	3	1	0	3	2								9
Elevator Rescue	0	0	0	0	2								2
Fall Victim	1	1	1	4	1								8
Fire Alarm Business	1	0	0	0	0								1
Fire Alarm Church or School	0	1	1	1	1								4
Fire Alarm Residence	2	1	2	4	5								14
Gas Leak	0	0	1	0	3								4
Headache- Stroke symptoms not present	0	0	0	1	0								1
Heart Problems	4	1	1	3	2								11
Hemorrhage/Laceration	0	1	0	1	0								2
House Fire	2	0	0	0	0								2
Injured Party	0	1	1	0	0								2
Medical Alarm	0	3	0	0	3								6
Motor Vehicle Collision	10	8	11	13	9								51
Motor Vehicle Collision with Entrapment	0	0	0	1	0								1
Object Down in Roadway	1	0	1	0	2								4
Overdose/Poisoning	0	0	1	0	0								1
Powerlines Down Arcing/Burning	0	0	1	0	4								5
Pregnancy/ Childbirth	1	0	0	0	0								1
Psychiatric Emergency	1	0	0	0	0								1
Seizures	2	2	5	1	0								10
Service Call Non-emergency	1	1	0	0	3								5
Sick Call	8	8	3	2	8								29
Smoke in Residence	0	0	0	1	0								1
Stroke	1	0	0	0	0								1
Transformer Fire	1	0	0	1	1								3
Trash Fire	0	0	0	0	1								1
Traumatic Injury	0	1	0	0	0								1
Unconscious Party/Syncope	3	3	3	1	5								15
Unknown Medical Emergency	1	0	0	1	0								2
Vehicle Fire	2	1	0	1	3								7

Month	# of Incidents	Avg Resp Time
Jan	46	4:17
Feb	34	4:24
Mar	35	4:41
Apr	35	5:13
May	53	8:48
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	<hr/> 203	<hr/> 5:28





Required Auditor Disclosure Letter Conclusion of Audit

April 19, 2024

To the Board of Commissioners
of the Village Fire Department:

We have audited the financial statements of the governmental activities and each major fund of the Village Fire Department (the “Department”) for the year ended December 31, 2023. Professional standards require that we provide the Board of Commissioners (the “governing body”) with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter previously sent at the start of the annual audit. Professional standards also require that we communicate to the governing body the following information related to our audit.

I. Significant Audit Findings

1. *Qualitative Aspects of Accounting Practices*

- A. Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Department are described in the notes to the financial statements. We noted no transactions entered into by the Department during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
- B. Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management’s estimate of the useful lives of capital assets is based on industry standards relating to capital assets. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Estimates are used in the calculation of the pension liability and the required annual contribution. The Texas Municipal Retirement System (TMRS) hires a licensed actuary to make key assumptions and to perform calculations, as well as an independent auditor to review those assumptions and calculations. We evaluated the reasonableness of the employee data provided by the Department to TMRS.

Estimates are used in the calculation of the health care liability for other postemployment benefits. The Department hires a licensed actuary to perform the calculation. We evaluated the key factors and assumptions used to develop the liability in relation to the financial statements taken as a whole.

- C. The financial statement disclosures are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of long-term liabilities in the financial statements is significant to financial statement users because it discloses the Department's long-term financial obligations.

2. Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

3. Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The attached schedule summarizes both material and immaterial misstatements detected as a result of our audit procedures. Management has corrected all misstatements.

4. Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

5. Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 19, 2024.

6. Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Department's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

7. Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Department's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

8. *Changes in Risk Assessment*

No changes in risk assessment were noted in the completion of the audit as previously communicated in our planning letter.

II. Other Matters

We applied certain limited procedures to the Required Supplementary Information (RSI), as identified on the table of contents, which supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, as identified on the table of contents, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

III. Restrictions on Use

This information is intended solely for the use of the Board of Commissioners and management and is not intended to be, and should not be, used by anyone other than these specified parties.

BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Houston, Texas

Client: **Village Fire Department**
 Engagement: **4.1 - Village Fire Dept 12/31/23**
 Period Ending: **12/31/2023**
 Trial Balance: **2.2.01 - TB**
 Workpaper: **2.5.05 - Adjusting Journal Entries Report**

Account	Description	Debit	Credit
Adjusting Journal Entries JE # 1			
To record 2022 audit adjustment for retainage payable to correct beginning fund balance.			
01-53010	Facility Fund Balance	6,425.18	
01-57130	Professional Services		6,425.18
Total		6,425.18	6,425.18
Adjusting Journal Entries JE # 2			
To record 2022 accounts payable related to new ambulance to correct beginning fund balance.			
02-23010	Strategic Plan Fund Balance	54,000.00	
02-25040	New Ambulance		54,000.00
Total		54,000.00	54,000.00
Adjusting Journal Entries JE # 3			
To clear out gross prepaid insurance activity to present net numbers only.			
01-11322	Prepaid Ins-Amortization	139,453.55	
01-11329	Prepaid Insurance-Contra	75,445.42	
01-17119	Miscellaneous	2,610.00	
01-11310	Prepaid Meal Allowances		2,610.00
01-11321	Prepaid Insurance-Payments		214,898.97
Total		217,508.97	217,508.97
Adjusting Journal Entries JE # 4			
To remove gross payable and payment activity. Recommend discontinuing this practice and removing (disactivating payment			
01-12111	FICA Withholding	850,540.84	
01-12119	FICA Payable-Contra	12,203.62	
01-12121	Fed Income Tax Withholding	671,401.42	
01-12131	Employee Med Plan 125 W/H	176,962.76	
01-12141	Deferred Comp Withholding	256,877.71	
01-12149	Deferred Comp Pay-Contra	70,645.16	
01-12161	Firefighters Dues W/H	23,975.00	
01-12171	Prepaid Legal Svcs W/H	1,772.40	
01-12181	Employee Savings Plan W/H	3,669,804.72	
01-12191	Special Employee Withholding	62,760.72	
01-12201	Supp. Life Ins. W/H	16,572.58	
01-12311	Retirement Contrib Accruals	773,538.18	
01-12319	Retirement Contrib-Contra	68,964.09	
01-12321	Advance Pmts-Receipts	364,294.58	
01-12112	FICA Deposits		862,744.46
01-12122	Fed Income Tax Deposits		671,401.42
01-12132	Employee Med Plan 125 Paymnts		176,962.76
01-12142	Deferred Comp Payments		327,522.87
01-12162	Firefighters Dues Payments		23,975.00
01-12172	Prepaid Legal Svcs Payments		1,772.40
01-12182	Employee Savings Plan Paymnts		3,669,804.72
01-12192	Spec Employee W/H Payments		62,760.72
01-12202	Supp Life Ins W/H Payments		16,572.58
01-12312	Retirement Contrib Payments		842,502.27
01-12322	Advance Pmts-Amortization		364,294.58
Total		7,020,313.78	7,020,313.78
Adjusting Journal Entries JE # 5			
To record retainage portion on invoice recorded as accounts payable at year end for roof.			
01-15015	Contingency-Physical Plant	18,098.00	
01-12010	Accounts Payable		18,098.00
Total		18,098.00	18,098.00
Adjusting Journal Entries JE # 6			

Client: **Village Fire Department**
 Engagement: **4.1 - Village Fire Dept 12/31/23**
 Period Ending: **12/31/2023**
 Trial Balance: **2.2.01 - TB**
 Workpaper: **2.5.05 - Adjusting Journal Entries Report**

Account	Description	Debit	Credit
To record VMIG gross activity for the year.			
992020	Insurance Payable Account	4,076.14	
995010	Insurance Premiums Distributed	3,304,390.23	
994010	Insurance Premiums Collected		3,308,466.37
Total		<u>3,308,466.37</u>	<u>3,308,466.37</u>

Adjusting Journal Entries JE # 7

To record gross ambulance billing activity at year end.

01-35000	Billing Fee	265,247.56	
01-34000	Emergency Medical Services Revenue		265,247.56
Total		<u>265,247.56</u>	<u>265,247.56</u>

Adjusting Journal Entries JE # 8

To record 13/24 months of U.S. Digital invoice as expense per Marlo's email. 9779.54 to be expensed in 2024 for services through

01-17119	Miscellaneous	11,771.66	
01-12010	Accounts Payable		11,771.66
Total		<u>11,771.66</u>	<u>11,771.66</u>



Required Auditor Disclosure Letter Planning

March 15, 2024

To the Board of Commissioners of the
Village Fire Department:

We are engaged to audit the financial statements of the governmental activities and each major fund of the Village Fire Department (the “Department”) for the year ended December 31, 2023. Professional standards require that we provide the Board of Commissioners (the “governing body”) with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit.

I. Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated July 10, 2023, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with the governing body’s oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve the governing body or management of its responsibilities.

Generally accepted accounting principles provide for certain Required Supplementary Information (RSI) to supplement the basic financial statements. Our responsibility with respect to the Management’s Discussion and Analysis, budgetary comparison schedule, schedules of changes in the net pension and total other postemployment benefits liability and related ratios, and schedule of contributions, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the schedules, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

II. Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested.

AUDITING TEXAS GOVERNMENTS WITH EXCELLENCE

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on the behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: risk that payroll liabilities for full accrual statements will be misstated as they relate to the recording of pension and other postemployment benefits liabilities and related activity; management override of controls; and revenue recognition.

We expect to begin our audit as soon as management has closed the fiscal year and provided a clean trial balance and applicable items as noted on the auditor provided needs list. Information for the audit is needed a minimum of 90 days in advance of the desired meeting date.

Should any matters be reported through the related party questionnaires regarding concerns of fraud or other financial reporting concerns that require auditor follow up, this will result in an increase in fees charged for the audit based on actual time expended.

III. Restrictions on Use

This information is intended solely for the use of the Board of Commissioners and management and is not intended to be, and should not be, used by anyone other than these specified parties.

BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Houston, Texas

Village Fire Department



Serving the Villages of Bunker Hill, Piney Point, Spring Valley,
Hunters Creek, Hilshire, and Hedwig

2025 Proposed Budget



VFD 2025 Proposed Budget Highlights

In accordance with the terms of the Interlocal Agreement, the Village Fire Department's 2025 Budget is hereby submitted for consideration and approval by the Contracting Cities. Pursuant to Section 5.02 of the Interlocal Agreement, by a unanimous vote of Commissioners, the Board has approved and recommended this budget. Please place this item on your council's agenda for consideration, and within the time and manner specified in the Interlocal, then advise the department of your City Council's action.

COMMISSIONERS 2025

City of Bunker Hill Village	Keith Brown, Chair
City of Piney Point Village	Henry Kollenberg, Vice Chair
City of Spring Valley Village	Allen Carpenter, Treasurer
City of Hunters Creek Village	Rob Adams, Secretary
City of Hilshire Village	Mike Garofalo, Member
City of Hedwig Village	Matt Woodruff, Member

ALTERNATES 2025

City of Bunker Hill Village	Clara Towsley
City of Piney Point Village	Aliza Dutt
City of Spring Valley Village	John Lisenby
City of Hunters Creek Village	Fidel Sapien
City of Hilshire Village	Mayor Robert (Bob) Buesinger, Member
City of Hedwig Village	Patrick Breckon

This budget includes a 3.5% salary increase, allowances for step increases anticipated in 2025, continues a 2% base salary contribution to the employees' 457(b) Plan, and a \$200,000.00 contribution to the Capital Replacement Fund. The budget also includes additional funds for training to catch up on training that was not done during the COVID-19 pandemic and to ensure the department has an adequate depth of personnel trained in certain specialized areas. All of this will be discussed in greater detail in the following pages.

The VFD is requesting an overall budget of **\$10,075,920** which is \$162,433, or 1.64%, over the FY 2024 budget.

The budget is broken down in overarching categories as follows:

GENERAL FUND – CAPITAL – \$146,600 (Page 3)

GENERAL FUND – PERSONNEL – \$8,528,535 (Page 3 - Page 4)

GENERAL FUND – OPERATING – \$1,200,785 (Page 4 - Page 5)

CAPITAL REPLACEMENT FUND – \$200,000 (Page 5)

TOTAL – \$10,075,920

The following is a comparison between these categories from 2023 amended through the proposed 2025 budget:

	FY 2023 amended Budget	FY 2023 Actual (audited)	FY 2024 Original Budget	FY 2025 Proposed
Capital	507,810	483,588	193,033	146,600
Personnel	7,737,862	8,268,375	8,268,375	8,528,535
Operating	1,036,453	956,771	1,052,080	1,200,785
Total Expenditures	9,272,125	9,061,049	9,513,488	9,875,920
Equipment Contribution	10,000			
\$ for Cap. Replacement Plan	200,000	200,000	400,000	200,000
		200,000	400,000	200,000
Total Assessed		9,261,049	9,913,488	10,075,920
EMS Contribution				250,000
Total assessments & contributions				10,325,920

Below is a breakdown of the cost to each city for this budget. The total cost for city assessments is **\$10,075,920**.

City	Pro-Rata Share	\$ Funded by End of 2025	January 2025 Payment	February – November 2025 monthly Payment	December 2025 Payment
Bunker Hill Village	19%	\$1,914,424.80	\$239,303.10	\$159,535.40	\$79,767.70
Hedwig Village	18.5%	\$1,864,045.20	\$233,005.65	\$155,337.10	\$77,668.55
Hilshire Village	3%	\$302,277.60	\$37,784.70	\$25,189.80	\$12,594.90
Hunters Creek Village	22.25%	\$2,241,892.20	\$280,236.53	\$186,824.35	\$93,412.18
Piney Point Village	21%	\$2,115,943.20	\$264,492.90	\$176,328.60	\$88,164.30
Spring Valley Village	16.25%	\$1,637,337.00	\$204,667.13	\$136,444.75	\$68,222.38
Total	100%	\$10,075,920			

2025 Budget Highlights

GENERAL FUND – CAPITAL – \$146,600

The general fund - capital has a 24% reduction from 2024. This decrease is due to no major facility project or repairs being anticipated. This category includes:

- *Physical Plant/Facility - \$10,000* – unanticipated building repairs
- *Misc. Tools & Equipment FIRE - \$86,000* – various tools needed for apparatus
- *Misc. Tools & Equipment EMS - \$12,800* – scheduled EMS replacement
- *Protective Gear - \$22,400* – Bunker Gear for new hires and various other protective gear
- *Office Computers - \$10,000* – scheduled replacement
- *Radios - \$5,400*– scheduled replacement & radios for reserve apparatus

GENERAL FUND – PERSONNEL – \$8,528,535.00

The Village Fire Department currently has fifty-three full-time employees. The breakdown will be forty-five Fire and EMS personnel, one Fire Chief, one Fire Marshal, one administrator, one administrative specialist, and four communication specialists (dispatchers). By 2025 the department plans to also employ part-time dispatcher(s)

This category includes salary, overtime (regular, CPR, events, & EMS/Fire training), professional certification, TMRS contributions at 2:1, 2% employer contribution to 457b, health benefits cost, and meal allowance.

Payroll:

SALARIES - \$5,789,000

This category includes the base annual pay for 53 full-time employees. It also reflects the 3.5% base salary adjustment for all employees and anticipated step increases. By 2025 the department plans to also employ part-time dispatcher(s)

EMPLOYER 457B CONTRIBUTION - \$115,780

This category includes a 2% employer contribution of full-time employees after 12 months of continued employment of base salary and thereafter.

LONGEVITY & HIGHER CLASS - \$48,335

This category includes employees with 1 year or more of service who will be paid \$4.00 per month per year of service. The maximum annual earning is reached after 25 years of service and equates to \$1,200 annually. Higher class is paid to an employee working a “grade” higher than their regular current job position. This rate of pay is the difference between the higher-grade hourly rate and the employee’s regular hourly rate.

OVERTIME (regular, CPR, & training) - \$369,140.

The requested overtime cost takes into consideration the historical costs of operating the department. The category is broken down into sub-categories to include all areas of overtime for the department. There has been concern in the past as to whether the overtime budget allowed sufficient authority for the department to call in additional staff for extraordinary events, such as major fires, floods, hurricanes, and the like. It should be noted that the cost of doubling department manpower by calling in an extra shift costs approximately \$25,000 *each day*. This budget allows approximately \$50,000.00 in overtime for unknown but anticipatable events during the year. If there is a major hurricane (or more than one) or similar events

that deplete this allowance, a budget amendment will be necessary to ensure the department has sufficient funds to complete the year.

FICA TAX EMPLOYER - \$488,980

The 7.65% tax on the combination of base salary, employer 457B contribution, longevity, higher class, overtime, & professional certification.

Benefit:

RETIREMENT (TMRS) CONTRIBUTION - \$428,260

The Village Fire Department provides a 2:1 ratio with the **2024** employee contribution rate of 7% and the employer contribution rate of 6.7%. The department will know the 2025 rate in June.

HEALTH INSURANCE & LIFE/LTD - \$1,079,800

Medical/Dental/Vision/BAC Insurance estimate: \$1,054,600 2025 employer contribution. A 15% increase from 2024 projected for all eligible full-time employees. The department provides employee term life, AD&D, and long-term disability coverage to its employees; \$25,200 is a 15% increase from the 2024 projected.

WORKER'S COMPENSATION - \$93,600

The employer's contribution rates for workers' compensation (WC) are based on the rates with Deep East Texas Self Insurance Fund (DETSIF)- Higginbotham. (DETSIF) - Higginbotham provides the department with a proposal after a worker compensation audit is performed annually. The department receives bids for WC annually. Increased 18% from 2024 (cost difference between 2023 and 2024)

GENERAL FUND – OPERATING – \$1,052,079.53

This category includes “red trucks and saving lives,” dispatch, fire prevention - fire marshal's office, fire station, office, professional services, training, maintenance, and events/other (The budget categories have been reorganized for 2024, which can make year-to-year comparisons difficult but should result in greater visibility in the future as to where costs are being incurred.)

RED TRUCKS & SAVING LIVES - \$344,630.00

This category provides operating tools for “red trucks and saving lives.” In this category, there is a 16.78% increase due to uniform replacement, fuel, EMS equipment, and technology.

DISPATCH - \$11,2000

This category covers the needs of the dispatch. In this category, there is a 5.45% increase from the 2024 budget due to the increased annual maintenance cost for the dispatch alerting system.

FIRE PREVENTION - FIRE MARSHAL OFFICE - \$5,600

This category covers the needs of the fire Marshal's office. In this category, there is a 37.78% reduction from the 2024 budget.

FIRE STATION - \$215,010

This category covers the needs of the fire station. In this category, there is a 24.97% increase from the 2024 budget. (Fixed Rate \$10.00 - Rent) due to increased costs in the maintenance of the station and supplies.

OFFICE - \$57,550

This category covers expenses for items pertaining to administration. In this category there is 9.28% increase from the 2024 budget due to the price increase of office supplies and software.

PROFESSIONAL SERVICES - \$164,115

This category covers expenses for all outsourced services. In this category, there is a 43.33% from the 2024 budget. The addition of accounting services and salary survey were both not budgeted in 2024. Increase in IT, health insurance consultant, and annual audit.

TRAINING – 91,300

This category exhibits an increase of 2.93% reduction from 2024 budget.

MAINTENANCE - \$270,800

This category provides funding for expected maintenance. In this category, there is a 10.76% increase from the 2024 budget. The increase is due to expected vehicles, bunker gear, and fuel system maintenance.

EVENTS/OTHER - \$40,580

This category covers various event expenses and provides a small contingency for unknown costs. In this category, there is a 31.89% reduction from the 2024 budget. The reduction is due to the removal of employee team-building dollars and reduced CPR supplies.

Capital Replacement Fund – \$200,000

The Capital Replacement strategic plan was developed to provide an instrument to aid the recommended replacement timeline for apparatus and equipment. Our vehicle maintenance officer reviews the cost of the vehicle, its age, and the miles and time it has on the engine. Industry standards and practices are used to determine the replacement of apparatus and equipment. Additionally, there is a section for SCBA (Self-Contained Breathing Apparatus) equipment for 2025. The current equipment is soon outdated and no longer covered under warranty. The department will meet the new standards with the purchase of the equipment. The Strategic Plan has been estimated to be a multiyear plan. There is a vehicle replacement for the deputy chief in 2025.

The commission has evaluated the current needs of the long-term plan. The vehicle costs were updated with a 10% inflation rate due to recommendations from VFD's insurance carrier and vehicle manufacturers. The Commission believes that while the \$200,000 allocation, the 2025 EMS contribution, and the surplus allocation for 2025 are appropriate, there will be continued review to ensure the fund will be adequate. Upon the conclusion of this analysis, the Commission will make appropriate recommendations for future-year contributions to ensure the long-term health of this fund.

The following additional documents are attached:

- 2025 Proposed Budget Highlights
- 2025 Proposed Budget Chair Letter
- 2025 Proposed Budget
- Capital Replacement Fund Schedule Spreadsheet

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
Bunker Hill Village
Hedwig Village
Hilshire Village
Hunters Creek Village
Piney Point Village
Spring Valley Village

June 3, 2024

The Honorable Robert Lord

Mayor, City of Bunker Hill Village

The Honorable Marcus Vajdos

Mayor, City of Spring Valley Village

The Honorable Aliza Dutt

Mayor, City of Piney Point Village

The Honorable Jimmy Pappas

Mayor, City of Hunters Creek Village

The Honorable Robert (Bob) Buesinger

Mayor, City of Hilshire Village

The Honorable Tom Jinks

Mayor, City of Hedwig Village

Dear Mayors:

In accordance with the terms of the Interlocal Agreement, the Village Fire Commission has unanimously approved and is forwarding for the consideration and approval of each city the following documents (along with additional supporting schedules and documents):

- **2023 Audit Surplus in the amount of \$238,054.** This Fire Commission is requesting the 2023 audit surplus in the amount of \$238,054 be placed in FUND 2, Capital Replacement Fund.
- **EMS Revenue to the end of 2025.** The Fire Commission is requesting the 2025 EMS revenue to be placed in FUND 2, Capital replacement fund. This matter will be reevaluated each year to determine the allocation of EMS funds.

- **Proposed 2025 Budget.** The budget is explained in some detail in the attached documents. Please note the budget has been presented in terms of major categories and subcategories to simplify ease of presentation. The itemized budget “worksheet” containing line-by-line estimates for different costs such as TMRS, health insurance, etc. under benefits is still available to the cities to review upon request. To briefly summarize, the budget represents an assessment increase of 1.64% from the 2024 budget. The overall 4.15% increase over the 2024 budget contains the EMS revenue contribution being allocated to FUND 2. It provides a 3.5% across-the-board salary increase for personnel and anticipated step increases. A reduction in the contribution toward the Capital Replacement Fund from \$400,000 to \$200,000 due to the allocation of funds; the 2023 surplus and the 2025 EMS revenue contribution. The Fire Commission will continue to assess the unprecedented increase in the cost of fire apparatus, properly evaluating the expected life of current apparatus and recommending the proper investment vehicles for the sums in the fund. Future-year contributions to this fund may need to be adjusted to ensure the long-term solvency of this fund.

Throughout this process, it has been our goal to provide the cities with a realistic and achievable budget. Though some items were moved from the budget in 2025. The fire commission is continuing to evaluate and reassess the year to ensure the budget is meeting the needs of the fire department and providing the best service to the residents of Memorial Villages. While we all must recognize unforeseeable events could result in the need for additional funds, we must also recognize that some unknown events over the course of a year are foreseeable and should be accounted for in a realistic budget. Your Commissioners and VFD personnel are prepared to answer your questions regarding this proposed budget.

We ask that you place the three items above on your council’s agenda for consideration within the time and manner specified in the Interlocal, then advise the department of your City Council’s action.

Respectfully submitted,


Keith Brown, Chair

Village Fire Department Board of Commissioners

Attachments

cc: Village Fire Department Commissioners and Alternates

City Administrators/Secretaries

Village Fire Department 2025 Proposed Budget

CAPITAL EXPENDITURES:

Capital Expenditures TOTAL

\$146,600.00

PERSONNEL EXPENDITURES:

Payroll 6,880,875

Benefit 1,647,660

Personnel Expenditures TOTAL

\$8,528,535.00

OPERATIONAL EXPENDITURES

Red Trucks & Saving Lives 344,630

Dispatch 11,200

Fire Prevention - Fire Marshal's Office 5,600

Fire Station 215,010

Office 57,550

Professional Services 164,115

Training 91,300

Maintenance 270,800

Events & Other 40,580

Operating Expenditures TOTAL

\$1,200,785.00

Subtotal

\$9,875,920

CAPITAL REPLACEMENT ASSESSMENT

200,000

\$200,000

TOTAL BUDGET TO BE ASSESSED

\$10,075,920.00

EMS Revenue Contribution

250,000

Total Assessments and Contributions to Village Fire Department

\$10,325,920.00

Village Fire Department 2025 Proposed Budget

<u>CAPITAL EXPENDITURES:</u>	% change from 2024 to 2025	% change from 2023 to 2024
Capital Expenditures TOTAL	-24%	-60%
 <u>PERSONNEL EXPENDITURES:</u>		
Payroll	6.41%	
Benefit	-8.55%	
Personnel Expenditures TOTAL	3%	8%
 <u>OPERATIONAL EXPENDITURES</u>		
Red Trucks & Saving Lives	16.78%	
Dispatch	5.45%	
Fire Prevention - Fire Marshal's Office	-37.78%	
Fire Station	24.97%	
Office	9.28%	
Professional Services	43.33%	
Training	-2.93%	
Maintenance	10.76%	
Events & Other	-31.89%	
Operating Expenditures TOTAL	14.13%	9.96%
Subtotal	3.81%	4.99%
 <u>CAPITAL REPLACEMENT ASSESSMENT</u>	 -100%	 100%
 <u>TOTAL BUDGET TO BE ASSESSED</u>	 1.64%	 7.04%
 Total % change from the 2024 budget assessed to the 2025 total assessment and contributions	 4.16%	

Village Fire Department 2025 Proposed Budget

	2025 Proposed Budget	# Delta from 2024 Budget to Proposed 2025	# Delta from 2023 Budget to 2024 Budget
<u>CAPITAL EXPENDITURES:</u>			
Capital Expenditures TOTAL	\$146,600.00	\$193,033.25	\$483,588.07
<u>PERSONNEL EXPENDITURES:</u>			
Personnel Expenditures TOTAL	\$8,528,535.00	\$8,268,375.07	\$7,620,690.00
<u>OPERATIONAL EXPENDITURES</u>			
Operating Expenditures TOTAL	\$1,200,785.00	\$1,052,079.53	\$956,771.00
SUBTOTAL	\$9,875,920	\$9,513,487.85	\$9,061,049.07
<u>CAPITAL REPLACEMENT ASSESSMENT</u>	\$200,000	-\$200,000	\$200,000
<u>TOTAL BUDGET TO BE ASSESSED</u>	\$10,075,920.00	\$9,913,487.85	\$9,261,049.07
<u>EMS Revenue Contribution</u>	\$250,000		
<u>Total Assessments and Contributions to Village Fire Department</u>	\$10,325,920.00		

Village Fire Department Budget History

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved	FY 2025 Budget Proposed
General Fund Expenditures:									
Capital	12,925.00	0.00	169,366.00	49,123.00	100,364.00	159,620.00	483,588.07	193,033.25	146,600.00
Personnel	4,624,866.00	4,771,328.00	5,412,322.00	5,549,532.00	6,126,081.00	6,742,766.00	7,620,690.00	8,268,375.07	8,528,535.00
Operating	590,598.00	707,724.00	610,682.00	783,740.00	700,656.00	953,900.00	956,771.00	1,052,079.53	1,200,785.00
Total Expenditures	5,228,389.00	5,479,052.00	6,192,370.00	6,382,395.00	6,927,101.00	7,856,286.00	9,061,049.07	9,513,487.85	9,875,920.00
Annual % change year-to-year		4.79%	13.02%	3.07%	8.53%	0.00%	-2.28%	4.99%	3.81%
Capital Replacement Fund:									
\$ for Cap. Replacement Plan	160,000.00	130,000.00	160,000.00	160,000.00	180,000.00	180,000.00	200,000.00	400,000.00	200,000.00
Total to Fund	160,000.00	130,000.00	160,000.00	160,000.00	180,000.00	180,000.00	200,000.00	400,000.00	200,000.00
Cost to Cities	5,388,389.00	5,609,052.00	6,352,370.00	6,542,395.00	7,107,101.00	8,036,286.00	9,261,049.07	9,913,487.85	10,075,920.00
Annual % change year-to-year including the CRF		4.10%	13.25%	2.90%	8.63%	13.07%	15.24%	7.04%	1.64%

Capital Replacement Fund Schedule

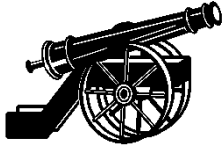
Option to show \$200,000 contribution for 2025, then increasing 85,000 each year beginning 2026

Vehicles	Life (years)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
2017 Ladder	15										4,400,000.00
2020 Pumper 1	20										
2008 Pumper 2	20					1,950,635.07					
2014 Deputy Chief's Vehicle	10		150,000.00								
2019 Fire Chief's Vehicle	10						90,000.00				
2020 Utility Vehicle	10							75,000.00			
2023 Medic 1	10	186,710.00									
2023 Medic 2	10	186,710.00									
2014 Medic 3	10					300,000.00					
2012 Reserve Medic			sell (see below)								
2017 Fire Marshal's Vehicle	10					90,000.00					
Total to be spent for Vehicles		373,420.00	0.00	150,000.00	0.00	2,040,635.07	300,000.00	90,000.00	75,000.00	0.00	4,400,000.00

SCBA Equipment		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
SCBA Equipment	10			225,000.00							
Total to be spent for SCBA Equipment		0.00	0.00	225,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Balance		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Cash -AP		220,314.00	128,969.00	841,982.79	953,181.97	1,513,039.72	194,678.53	643,256.07	1,368,574.23	2,209,557.26	3,224,097.60
Planned Budgeted Annual Contribution		200,000.00	400,000.00	200,000.00	285,000.00	370,000.00	455,000.00	540,000.00	625,000.00	710,000.00	795,000.00
Additional Contributions		0.00	238,054.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMS Revenue				250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Interest Income		3,946.00	21,959.79	36,199.18	24,857.76	17,273.88	8,577.54	20,318.16	35,983.03	54,540.34	32,462.68
Revenue from sale or trade-in		0.00	57,000.00	0.00	0.00	85,000.00	35,000.00	5,000.00	5,000.00	0.00	100,000.00
Disbursements		(295,291.00)	(4,000.00)	(375,000.00)	0.00	(2,040,635.07)	(300,000.00)	(90,000.00)	(75,000.00)	0.00	(4,400,000.00)
Ending Cash		128,969.00	841,982.79	953,181.97	1,513,039.72	194,678.53	643,256.07	1,368,574.23	2,209,557.26	3,224,097.60	1,560.28

\$85,000 annual increase beginning in 2026



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024
Agenda Item: VI
Subject: Mayor's Report
Exhibits: N/A
Funding: N/A
Presenter(s): Mayor Robert P. Lord

Executive Summary

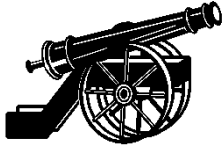
The Mayor's Report will include the following:

- A. Mayor Pro-Tem Appointment
- B. Update on Activities and Upcoming Events
 - Mayors' Meetings
 - Potential Funding Partners Update (Gessner Intersection and Memorial Drive Overlay)
 - Villages Independence Day Parade
 - Public Safety Week and Lunch – October
 - Family Movie Night, State of the City Presentation and Grand Opening of Public Works & Emergency Operations Building – November

Recommended Action

Staff recommends that City Council take the following actions:

- Appoint Mayor Pro-Tem for a term of one year.
- Receive the Mayor's Report.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024
Agenda Item: VII
Subject: City Administrator’s Report
Exhibits: Development Report
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

The City Administrator’s Report will include the following:

- A. Report on Activities and Upcoming Events
 - Introduction of Summer Intern
 - Zoning Board of Adjustment Meeting
 - HUD Grant Update
 - Debris Collection Update
 - FEMA or State Recovery for May 2024 Storm
 - CenterPoint Meeting
 - City Hall Closure – *Thursday, July 4, 2024*
 - July City Council Meeting Canceled
- B. Public Works Director Report
 - Development Report
 - CIP Project Update
- C. Finance Director Report
 - 2025 Budget Process Update
 - Investments and Opportunities

Recommended Action

Staff recommends that City Council receive the City Administrator’s Report.

**City of Bunker Hill Village
2024 Development Report**

Month	Pre-Development/ Consultation Meetings	Permits Issued (excludes new construction, add., remodel)	New Residential	Residential Addition	Residential Remodel	Inspections/ Re-inspections	VFD Inspections	Total Permits Issued (monthly)
January	15	61	1	3	2	204	5	67
February	10	68	1	0	5	314	3	74
March	16	128	3	2	2	309	6	135
April	20	123	2	1	7	276	5	133
May	9	137	0	3	3	297	7	143
June								
July								
August								
September								
October								
November								
December								
YTD Total	70	517	7	9	19	1400	26	



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	June 18, 2024
Agenda Item:	VIII
Subject:	Discussion on Proposed FY 2025 Budget
Exhibits:	N/A
Funding:	N/A
Presenter(s):	Susan Engels, Director of Finance Gerardo Barrera, City Administrator

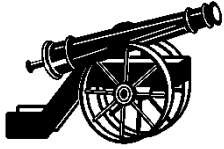
Executive Summary

The annual budget process is the single most important financial responsibility of a local government. In accordance with the Local Government Code, Chapter 102, cities are required to file and adopt an annual budget. The Texas Tax Code and Senate Bill 2 require cities that levy a property tax to approve their budgets by September 30th or by the 60th day after the taxing unit receives the certified roll, whichever date is later regardless of the date their fiscal year starts.

Staff will step through the assumptions for the proposed 2025 Budget and 2024 Tax Rate to begin the budget process. Staff is seeking Council feedback to prepare for the 2025 Budget Workshop scheduled for Wednesday, July 24, 2024.

Recommended Action

Staff recommends that City Council provide direction for the 2025 budget process.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024
Agenda Item: IX
Subject: Water and Wastewater Rates
Exhibits: Ordinance No. 24-629
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator
Susan Engels, Director of Finance

Executive Summary

This item will be discussed in Executive Session.

Recommended Action

Staff recommends City Council discuss and take any appropriate action to approve Ordinance No. 24-629 for FY 2024 water and wastewater rates.

ORDINANCE NO. 24-629

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof all of Section 16-26 and substituting therefore a new Section 16-26 to provide as follows:

Sec. 16-26. Bi-monthly charges.

From and after June 30, 2024, for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

(1) Residential Water Charges:

- a. Minimum charge for water usage from
0 to 4,000 gallons..... \$114.82
- b. For each 1,000 gallons of water usage from
4,001 to 10,000 gallons..... \$3.31
- c. For each 1,000 gallons of water usage from
10,001 to 20,000 gallons..... \$3.60
- d. For each 1,000 gallons of water usage from
20,001 to 30,000 gallons..... \$6.19
- e. For each 1,000 gallons of water usage from
30,001 to 40,000 gallons..... \$7.04

f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$8.24
g.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons.....	\$10.10
h.	For each 1,000 gallons of water usage over 70,001	\$12.62

(2) Residential Sanitary Sewer Charges:

a.	Minimum charge including 0 to 1,000 gallons of water.....	\$57.12
b.	For each 1,000 gallons of water usage from 1,001 to 10,000 gallons.....	\$2.57
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$2.89
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$5.69
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$6.60

(3) Non-Residential Water Charges:

a.	Minimum charge for water usage from 0 to 4,000 gallons.....	\$143.52
b.	For each 1,000 gallons of water usage from 4,001 to 10,000 gallons.....	\$4.62
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$5.12
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$6.37
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$8.61

f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$9.74
g.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons.....	\$11.79
h.	For each 1,000 gallons of water usage over 70,001	\$13.73

(4) Non-Residential Sanitary Sewer Charges:

a.	Minimum charge including 0 to 1,000 gallons of water.....	\$67.39
b.	For each 1,000 gallons of water usage from 1,001 to 10,000 gallons of water usage	\$4.92
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons of water usage	\$5.90
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons of water usage	\$7.08
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons of water usage	\$8.50
f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons of water usage	\$9.20
g.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons of water usage	\$10.71

(5) Non-Residential Irrigation Water Charges:

a.	Minimum charge including 0 to 1,000 gallons of water	\$35.88
b.	For each 1,000 gallons of water usage from 1,001 to 4,000 gallons.....	\$35.88
c.	For each 1,000 gallons of water usage from 4,001 to 10,000 gallons.....	\$4.62

d.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$5.12
e.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$6.37
f.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$8.61
g.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$9.74
h.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons.....	\$11.79
i.	For each 1,000 gallons of water usage over 70,001	\$13.73

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

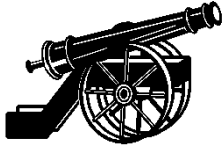
Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 18th day of June, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	June 18, 2024
Agenda Item:	X
Subject:	Road Improvements
Exhibits:	N/A
Funding:	General Fund Construction Fund (Acct - 06-00-00-9184) \$800,000
Presenter(s):	Elvin Hernandez, Director of Public Works

Executive Summary

The City's Five-Year Capital Improvement Plan (CIP) includes the asphalt and overlay of Knipp Rd, Strey Ln, Taylorcrest Rd, and Bunker Hill Rd. This project was originally scheduled to begin in 2023, however, due to lack of preliminary engineering, it was delayed to 2024.

In October 2023, Council approved a contract with RPS, the City's Street and Drainage Engineer, to complete a geotechnical study that evaluated core samples to analyze the soil stabilization, road base, and current thickness of asphalt of the streets listed. The geotechnical report yielded the necessary information to prepare for the design phase of this project.

At the March 2024 meeting, Council approved a contract with RPS for design services of the identified streets. RPS is expected to be complete with 100% design by the end of the month in preparation for the construction phase.

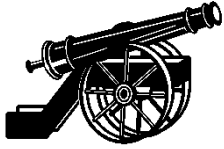
In an effort to attain the best value and meet purchasing requirements, the use of interlocal cooperative purchasing programs allows the City to leverage the purchasing potential and benefit from economies of scale. All contracts are competitively bid and awarded in compliance with State procurement requirements. After vetting multiple competitive contracts through various interlocal cooperative purchasing programs, conducting background checks on similar projects, and evaluating overall competitive pricing, staff recommends awarding a contract in an amount not to exceed \$800,000.00 to Hayden Pavement Company for the mill & overlay work on Knipp Rd. and Taylorcrest Rd.

Prior to mobilization, City staff will host a public town hall meeting to discuss the proposed construction schedule with affected residents. Advance notification will also be sent to Emergency Services (MVPD, VFD), neighboring municipalities, and the general public.

The contract is pending legal review by the City Attorney.

Recommended Action

Staff recommends City Council authorize the Mayor to approve a contract with Hayden Pavement in an amount not to exceed \$800,000.00 for road improvements on Knipp Rd. and Taylorcrest Rd.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	June 18, 2024
Agenda Item:	XI
Subject:	Road Improvements Project Management
Exhibits:	Professional Services Agreement
Funding:	General Fund Construction Fund (Acct - 06-00-00-9184) \$40,000.00
Presenter(s):	Elvin Hernandez, Director of Public Works

Executive Summary

The City's Five-Year Capital Improvement Plan (CIP) includes the asphalt and overlay of Knipp Rd, Strey Ln, Taylorcrest Rd, and Bunker Hill Rd. This project was originally scheduled to begin in 2023, however, due to lack of preliminary engineering, it was delayed to 2024.

The City has contracted with Lloyd, Smitha & Associates, LLC on multiple projects with the most recent project management being in 2022, which resulted in excellent project oversight. Based on the contractor's positive track record and extensive experience in construction management and project coordination, staff recommends approving a professional services contract in an amount not to exceed \$40,000.00 to Lloyd, Smitha & Associates, LLC for project management services for Knipp Rd. and Taylorcrest Rd.

Prior to mobilization, City staff will host a public town hall meeting to discuss the proposed construction schedule with affected residents. Advance notification will also be sent to Emergency Services (MVPD, VFD), neighboring municipalities, and the general public.

The contract has been reviewed by the City Attorney.

Recommended Action

Staff recommends the City Council authorize the Mayor to approve a contract with Lloyd, Smitha & Associates, LLC in an amount not to exceed \$40,000.00 for project management of road improvements on Taylorcrest and Knipp Road.



LLOYD, SMITHA & ASSOCIATES, LLC

Construction Management • Engineering • Solutions

650 N. Sam Houston Pkwy, Suite #218, Houston, TX 77060

June 11, 2024

City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Attn: Gerardo Barrera, MBA, CPM
City Administrator

**RE: Proposal for Client Representative and Construction Management Services
Asphalt Mill and Overlay Improvements - Knipp Road and Taylorcrest Road**

Dear Mr. Barrera:

Lloyd, Smitha and Associates, LLC (LSA) is pleased to submit this proposal for Client Representative and Construction Management Services, for asphalt mill and overlay improvements for Knipp Road and Taylorcrest Road.

It is my understanding that the City has advertised and accepted bids for construction on the subject projects and the construction duration is approximately three (3) Months.

We propose to provide the following general Client Representative and Construction Management services:

- a. Client Representative services, point of contact, address community concerns
- b. Coordinate with City of Bunker Hill Village representatives regarding construction matters affecting projects
- c. Quality Control, Quality Assurance
- d. Construction project schedule review and monitoring
- e. Submittal review and coordination
- f. Progress meetings
- g. Perform periodic inspection of construction-in-progress
- i. Review monthly pay estimates/schedule of values
- j. Review change orders and requests for information
- k. Anticipate and avoid construction problems
- l. Claim analysis, negotiation and resolution
- m. Participate in preliminary and final inspections before acceptance of contractors' work
- n. Review as-built drawings



LLOYD, SMITHA & ASSOCIATES, LLC

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650 N. Sam Houston Pkwy, Suite #218, Houston, TX 77060

We propose to provide the scope of services described above on a reimbursable basis at the rate of One Hundred and Sixty Dollars and Zero cents (**\$160.00**) a billable hour, or part thereof, for work performed in any day by Construction Project Manager. A Senior Inspector may be utilized on a reimbursable basis at the rate of Ninety-Four Dollars (**\$94.50**) a billable hour, or part thereof, for work performed in any day. These rates shall include local travel expenses, parking, tolls, phone and internet charges, computer usage, normal office supplies, taxes and liability insurance. We estimate the proposed service can be provided for an approximate total of Thirty-Four Thousand Dollars and Zero cents, (**\$34,000.00**). The scope of work will begin upon written notice to proceed from the City of Bunker Hill Village. The proposed scope of work can be modified with mutual written agreement between LSA and City of Bunker Hill Village at anytime during the project duration.

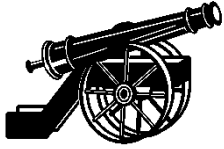
Edwin A. Lloyd, P.E., CCM or Carl W. Smitha, P.E., CCM will serve as Construction Project Manager and Principal in Charge. We have extensive construction management and project coordination experience with similar project work and has successfully completed the hundreds of projects in the Houston area.

We appreciate this opportunity to be of service to the City of Bunker Hill Village and be a team member making improvements in the community. We look forward to reviewing this proposal with you and proceeding to the next step forward to award authorization of the proposed services. If you have any questions, please contact me at (281) 660-8737, or elloyd@lsa-engineers.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Edwin A. Lloyd'.

Edwin A. Lloyd, P.E., CCM
President
LLOYD, SMITHA & ASSOCIATES, LLC



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024
Agenda Item: XII
Subject: CenterPoint Rate Suspension
Exhibits: Resolution No. 06-18-2024
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

On March 6, 2024, CenterPoint filed an application with the Public Utilities Commission (PUC), as well as with cities seeking to increase system-wide transmission and distribution base rates by \$60 million per year. CenterPoint asks the City to approve an increase of \$17 million in retail transmission and distribution rates (an increase of about 1%) and \$43 million in wholesale transmission rates (an increase of about 6.6%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$1.25 per month.

Bunker Hill Village participates in the Gulf Coast Coalition of Cities (GCCC), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost-effectively review and respond to issues affecting rates charged in CenterPoint's service area.

During the April 2024 meeting, City Council approved a resolution to suspend the rate change for 90 days, the maximum period permitted by law. During this time, the City has worked in conjunction with other members of GCCC to determine that the proposed rate increase is unreasonable. GCCC experts recommend that member cities deny the rate increase.

The purpose of the proposed resolution is to deny the rate change application proposed by CenterPoint.

Recommended Action

Staff recommends City Council approve Resolution No. 06-18-2024.

RESOLUTION NO. 06-18-2024

A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC’S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND GCCC LEGAL COUNSEL

* * * * *

WHEREAS, on or about March 6, 2024, CenterPoint Energy Houston Electric, LLC (“CenterPoint” or “Company”), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Bunker Hill Village, Texas (“City”) a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area, effective April 10, 2024; and

WHEREAS, the City is an electric utility customer of CenterPoint and a regulatory authority with exclusive original jurisdiction over the rates and charges of CenterPoint within the City; and

WHEREAS, the City is a member of the Gulf Coast Coalition of Cities (“GCCC”), a membership of similarly situated cities served by CenterPoint that have joined together to efficiently and cost-effectively review and respond to electric issues affecting rates charged in CenterPoint’s service area; and

WHEREAS, GCCC is an intervenor in the parallel proceeding at the Public Utility Commission of Texas to review CenterPoint’s filing; and

WHEREAS, the City, in a reasonably noticed meeting that was open to the public, considered the Company’s application; and

WHEREAS, pursuant to its exclusive original jurisdiction over CenterPoint’s rates and operations within city limits, the City previously suspended the effective date of the Company’s requested rate increase; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility; and

WHEREAS, the City’s attorneys and consultants recommend that the City deny the application.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

SECTION 1. That the rates proposed by CenterPoint in an application submitted to the City by CenterPoint on or about March 6, 2024, are hereby found to be unreasonable, and are denied.

SECTION 2. That the Company shall continue to charge its existing rates for transmission and distribution service to customers with the City.

SECTION 3. That GCCC's reasonable rate case expenses shall be reimbursed by CenterPoint within 30 days of presentation of an invoice to CenterPoint.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and that the public notice was given of the time, place, and purpose of said meeting, as required.

SECTION 5. A copy of this Resolution shall be sent to CenterPoint, care of Patrick Peters, CenterPoint Energy, Inc., 1005 Congress Avenue, Suite 650, Austin, Texas 78701 (patrick.peters@centerpointenergy.com), and to Roslyn Dubberstein at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (rdubberstein@lglawfirm.com).

RESOLVED this 18th day of June, 2024.

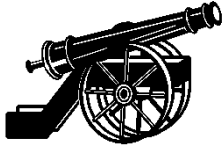
Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

APPROVED AS TO FORM:

Loren Smith, City Attorney



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: June 18, 2024

Agenda Item: XIII

Subject: Payment(s) Above \$50,000

Exhibits: City of Houston, utility bill dated April 25, 2024
 Memorial Villages Police Department, invoice no. 2024MOBH6
 Memorial Villages Water Authority
 Ram Rod Utilities, invoice no. 200
 Ram Rod Utilities, invoice no. 203
 Village Fire Department, June monthly assessment

Funding: N/A

Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

At the November 2023 meeting, Council directed staff to remove expenditures exceeding \$50,000.00 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received six invoices that meet this consideration:

- A. City of Houston, utility bill dated April 25, 2024, in the amount of \$80,400.63 for April 2024 water purchase.
- B. Memorial Villages Police Department, invoice no. 2024MOBH6 in the amount of \$210,475.00 for June monthly assessment.
- C. Memorial Villages Water Authority in the amount of \$63,072.68 for wastewater fee for April 2024 (previous rate).
- D. Ram Rod Utilities, LLC, invoice no. 200 in the amount of \$134,518.00 for wastewater televising completed in April 2024.
- E. Ram Rod Utilities, LLC, invoice no. 203 in the amount of \$103,672.33 for wastewater televising on Memorial Dr./ Doncaster Rd. completed in April 2024.
- F. Village Fire Department June monthly assessment in the amount of \$156,963.56.

Recommended Action

Staff recommends Council approve payments that exceed \$50,000.00.



City of Houston Utility Bill

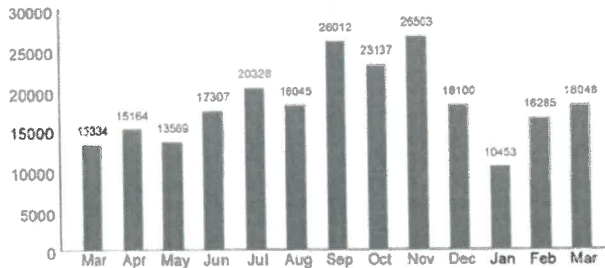
713.371.1400
www.houstonwater.org

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Customer Name: City of Bunker Hill Village -Treated
Account Number: [REDACTED]
Service Address: 0 ALL-BLANKS TEMP-162
Bill Date: 4/25/2024
Total Amount Due: \$80,400.63

RECEIVED MAY 06 2024

Meter Consumption (per 1,000 gal.)



Summary of Charges

Previous Balance	\$65,386.76
Payment - Thank You	\$137,397.68
Adjustments	\$0.00
Current Charges	\$80,400.63
Total Amount Due	\$80,400.63

To avoid late fees, please pay Total Amount Due by 5/30/2024.

- * If you have a question about your Contract Water bill, please send email to: Contract.Water@houstontx.gov
- * If you want to make a payment on your Contract Water bill: 713-371-1400

Account Number: [REDACTED]

Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

TOTAL AMOUNT DUE:	\$80,400.63
Amount Paid:	

*****SINGLE-PIECE C 1 P 45 1 SP 0 640
HOB042601000045



City of Bunker Hill Village -Treated
ATTN: ACCOUNTS PAYABLE
11977 MEMORIAL DR
HOUSTON TEXAS 77024-6231



CITY OF HOUSTON
PO BOX 1560
HOUSTON TX 77251-1560

1560709930046012000804006300088440690



01014

Memorial Villages Police Department

11981 Memorial Drive
Houston, TX 77024

Invoice

Date	Invoice #
6/1/2024	2024MOBH6

Bill To
City of Bunker Hill Village 11977 Memorial Dr. Houston, TX 77024

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 10		6/1/2024			

Quantity	Item Code	Description	Price Each	Amount
	BH-Assessment	Monthly MVPD General Revenue Assessment	210,475.00	210,475.00

			Total	\$210,475.00
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MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318

FAX: 713-465-8387

INVOICE

TO: CITY OF BUNKER HILL VILLAGE
11977 MEMORIAL DRIVE
HOUSTON, TEXAS 77024

INVOICE DATE: 5/6/2024
INVOICE No.: 012 -23-24
DATE DUE: 6/10/2024

ATTN: Mr. Gerardo Barrera

SERVICE PROVIDED:
SERVICE PERIOD :

WASTEWATER TREATMENT
APRIL 2024

TREATMENT COST:

METER READING END-OF-THE-MONTH (x 1,000,000)	1,829.656	
METER READING FIRST-OF-THE MONTH (x 1,000,000)	- 1,804.794	
GALLONS TREATED - METERED	24,862,000	
GALLONS TREATED - UNMETERED	+ 792,000	
TOTAL GALLONS TREATED	25,654,000	25,654,000 gal
RATE/1000 GALLONS	X 6.72 /1000	2.25/1000
SUBTOTAL	\$172,334.88	\$57,721.50

GENERAL & ADMINISTRATION COSTS:

2022 - 23 G&A ATTRIBUTABLE TO CBHV (Audited)	\$54,070.61	
AMOUNT OF PREVIOUS BILLINGS	\$48,729.43	
AMOUNT DUE THIS PERIOD	\$5,341.18	+ 5,341.18
BALANCE REMAINING AFTER PAYMENT (for FYE 4/30/24)	\$0.00	

TOTALS:

TREATMENT EXPENSE	\$172,334.88	\$57,721.50
G&A EXPENSE	\$5,341.18	+ \$5,341.18
BILLING FEE	\$10.00	+\$10.00

TOTAL AMOUNT NOW DUE ~~\$177,746.06~~ \$63,072.68

Rain
3

Meter Calibrated: November 7, 2023

APPROVED
Trey Cantu
General Manager

Ram Rod Utilities, LLC

26119 Interstate 45 N. STE #215
Spring, TX 77380
832-418-7951

Invoice # 200

Date: 4/16/2024

To : Bunker Hill Village

Location: Memorial Dr/Doncaster Rd

Mh.# Q79-Q77-Q75 & Q73A-Q73.

Net 30

Item No.	UNIT	Item Description	QTY	Unit Price	Total
1	LS	Mobilization	1	\$ 6,000.00	\$ 6,000.00
2	LF	15-inch CIPP	948.9	\$ 120.00	\$ 113,868.00
3	EA	Remote service reconnect	2	\$ 800.00	\$ 1,600.00
4	LS	Traffic Control Setup	1	\$ 2,500.00	\$ 2,500.00
5	LS	3-inch Bypass Setup & Pumping	1	\$ 3,500.00	\$ 3,500.00
6	LS	Site restoration	1	\$ 1,950.00	\$ 1,950.00
7	LS	Heavy Mechanical chain cut cleaning	1	\$ 5,100.00	\$ 5,100.00
					\$ -
Subtotal					\$ 134,518.00
Tax Rate					0%
Total Cost					\$ 134,518.00

If you have any questions concerning this quote, use of the following contact information:
Daniel Hernandez, (832) 418-7951, Daniel@ramrodutilities.com
Thank you for your business!

Ram Rod Utilities, LLC

25119 Interstate 45 N. STE #215
Spring, TX 77380
832-418-7951

Invoice #200

Date: 4/16/2024

To

Bunker Hill Village

Location: Memorial Dr / Doncaster Rd

MH# Q79-Q77-Q75 & Q74-Q73A-Q73

Item No.	UNIT	Item Description	QTY	Unit Price	Total
1	LS	Mobilization	1	\$ 6,000.00	\$ 6,000.00
2	LS	Q-79 to Q-77 (15-Inch, 162.8 LF, Traffic Control, Bypass, Heavy Cleaning)	1	\$ 22,311.00	\$ 22,311.00
3	LS	Q-77 to Q-75 (15-Inch, 323.5 LF, 1 Service, Traffic Control, Bypass, Heavy Cleaning)	1	\$ 42,395.00	\$ 42,395.00
4	LS	Q-74 to Q-73A (15-Inch, 50 LF, Traffic Control, Bypass, Heavy Cleaning)	1	\$ 8,775.00	\$ 8,775.00
5	LS	Q-73A to A-73 (15-Inch, 421.6 LF, 1 Service, Traffic Control, Bypass, Heavy Cleaning)	1	\$ 53,087.00	\$ 53,087.00
6	LS	Site Restoration	1	\$ 1,950.00	\$ 1,950.00
Subtotal					\$ 134,518.00
Tax Rate					0%
Total Cost					\$ 134,518.00

If you have any questions concerning this quote, use of the following contact information:

Daniel Hernandez, (832) 418-7951, daniel@ramrodutilities.com

Thank you for your business!

SPECIAL CONDITIONS:

Ram Rod Utilities, LLC

26119 Interstate J5 N. STE #215
 Spring, TX 77380
 832-418-7951

Invoice # 203

Date: 4/25/2024

To : Bunker Hill Village

Location: Phase 1a

TIPS No. RFP 231102

Net 30

Item No.	UNIT	Item Description	QTY	Unit Price	Total
P13	EA	Mobilization	1	\$ 4,375.00	\$ 4,375.00
A2	LF	Sewer Main Television Inspection 18" through 24"	4763	\$ 7.81	\$ 37,199.03
A7	LF	Sewer Main Cleaning - Normal 18" through 24"	2430	\$ 7.81	\$ 18,978.30
A12	LF	Sewer Main Cleaning - Mechanical 18" through 24"	2333	\$ 15.00	\$ 34,995.00
O11	LS	Traffic Control Setup & Handling	1	\$ 4,375.00	\$ 4,375.00
A35	EA	Re-Setup for TV due to point repairs or obstructions	15	\$ 250.00	\$ 3,750.00
					\$ -
Subtotal					\$ 103,672.33
Tax Rate					0%
Total Cost					\$ 103,672.33

If you have any questions concerning this quote, use of the following contact information:
Daniel Hernandez, (832) 418-7951, Daniel@ramrodutilities.com
 Thank you for your business!

Ram Rod Utilities, LLC

26119 Interstate 45 N, STE #215
 Spring, TX 77390
 832-418-7951

Invoice #203

Date: 4/25/2024

To

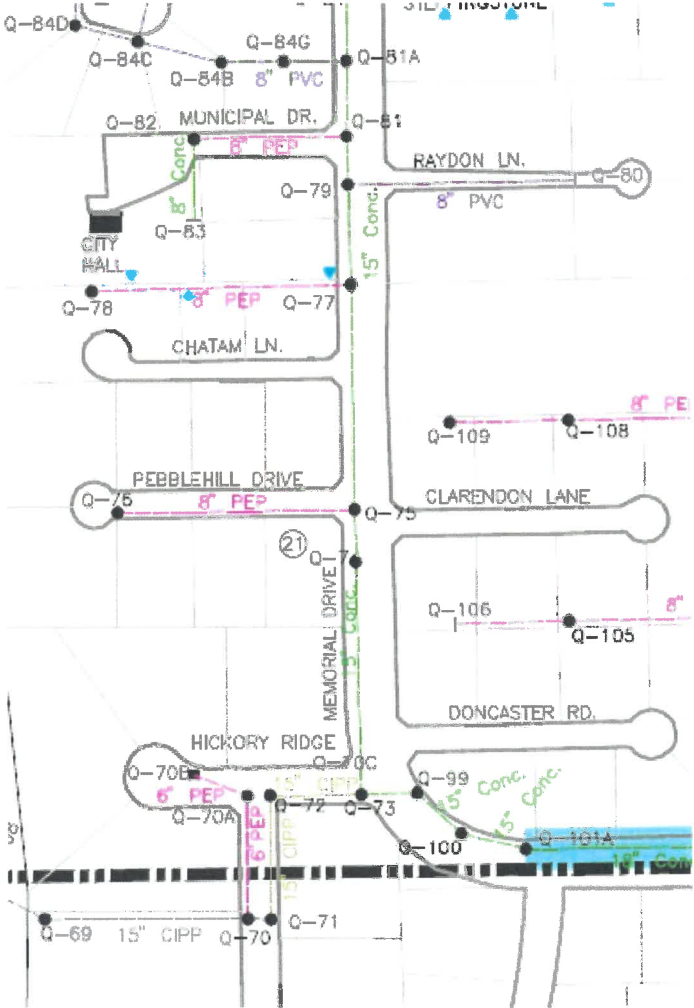
Bunker Hill Village
Location: Phase 1A
TIPS No. RFP 231102

Item No.	UNIT	Item Description	QTY	Unit Price	Total
1	LS	Mobilization	1	\$ 4,375.00	\$ 4,375.00
2	LS	R-60 to R-74 (24-Inch, 346 LF, Normal CCTV)	1	\$ 5,647.58	\$ 5,647.58
3	LS	R-74 to R-76A (24-Inch, 177 LF, Normal CCTV)	1	\$ 3,007.80	\$ 3,007.80
4	LS	R-76A to R-75 (24-Inch, 192 LF, Normal CCTV)	1	\$ 3,242.10	\$ 3,242.10
5	LS	R-75 to S-1 (24-Inch, 442 LF, Normal CCTV)	1	\$ 7,397.10	\$ 7,397.10
6	LS	S-1 to S-2 (24-Inch, 498 LF, Normal CCTV)	1	\$ 8,271.82	\$ 8,271.82
7	LS	S-2 to S-3 (24-Inch, 116 LF, Normal CCTV)	1	\$ 2,304.98	\$ 2,304.98
8	LS	S-3 to S-4 (24-Inch, 122 LF, Normal CCTV)	1	\$ 2,398.70	\$ 2,398.70
9	LS	S-4 to S-5 (24-Inch, 415 LF, Normal CCTV)	1	\$ 6,975.36	\$ 6,975.36
10	LS	S-5 to S-10 (24-Inch, 298 LF, Normal CCTV, Heavy Clean)	1	\$ 6,413.26	\$ 6,413.26
11	LS	S-10 to S-11 (24-Inch, 309 LF, Normal CCTV, Heavy Clean)	1	\$ 7,541.35	\$ 7,541.35
12	LS	S-11 to S-12 (24-Inch, 283 LF, Normal CCTV, Heavy Clean)	1	\$ 6,948.29	\$ 6,948.29
13	LS	S-12 to S-13 (24-Inch, 325 LF, Normal CCTV, Heavy Clean)	1	\$ 7,906.31	\$ 7,906.31
14	LS	S-13 to S-14 (24-Inch, 152 LF, Normal CCTV, Heavy Clean)	1	\$ 3,960.18	\$ 3,960.18
15	LS	S-14 to S-16 (24-Inch, 128 LF, Normal CCTV, Heavy Clean)	1	\$ 3,412.74	\$ 3,412.74
16	LS	S-16 to S-17 (24-Inch, 141 LF, Normal CCTV, Heavy Clean)	1	\$ 3,709.27	\$ 3,709.27
17	LS	S-17 to S-18 (24-Inch, 100 LF, Normal CCTV, Heavy Clean)	1	\$ 2,774.06	\$ 2,774.06
18	LS	S-18 to S-19 (24-Inch, 344 LF, Normal CCTV, Heavy Clean)	1	\$ 8,339.70	\$ 8,339.70
19	LS	S-19 to S-24 (21-Inch, 375 LF, Normal CCTV, Heavy Clean)	1	\$ 9,046.81	\$ 9,046.81
Subtotal					\$ 103,672.33
Tax Rate					0%
Total Cost					\$ 103,672.33

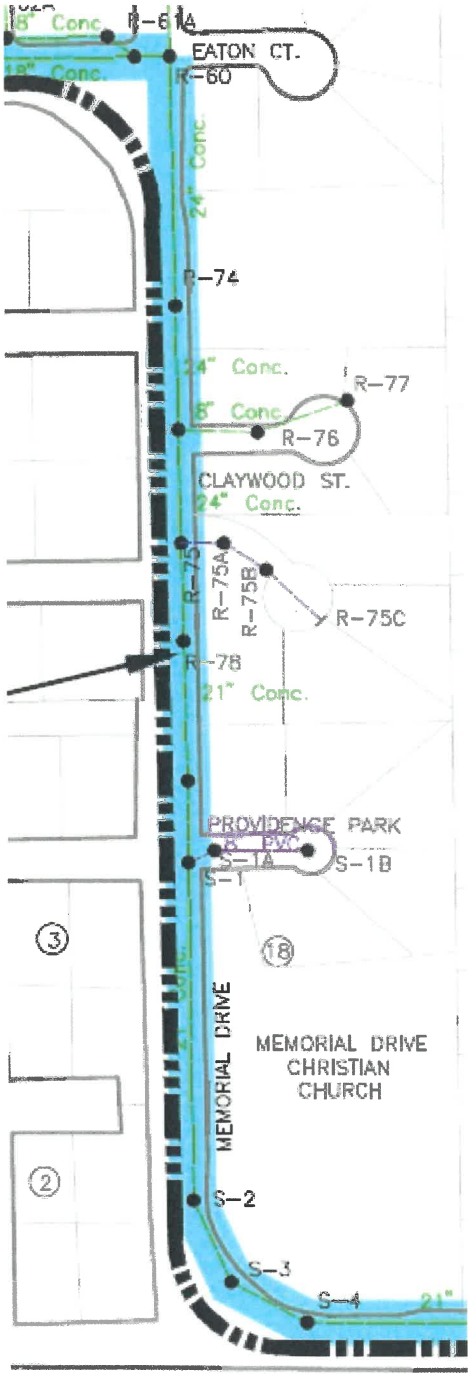
If you have any questions concerning this quote, use of the following contact information:
 Daniel Hernandez, (832) 418-7951, daniel@ramrodutilities.com
 Thank you for your business!

SPECIAL CONDITIONS:

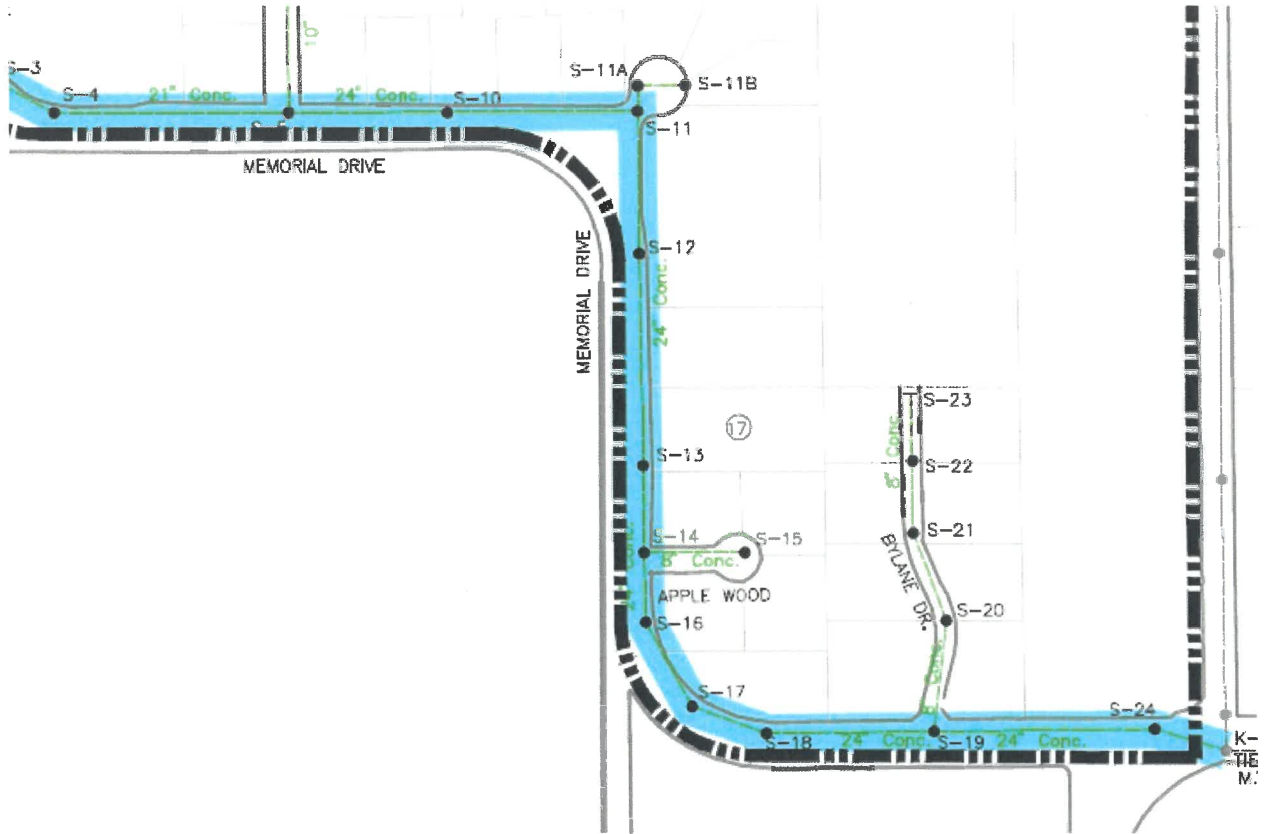
Wastewater Location Map for Wastewater Televising Project



LOCATIONS Q-79-Q-73



LOCATIONS R-60 - S-4



LOCATIONS - S-4 - S-24

Village Fire Dept

Bunker Hill

Total to be paid by end of year 2024
\$1,883,562.69

Payment History	Payment	Balance
Future Payments	Payment Due	Balance
January	\$235,445.34	\$1,648,117.36
February	\$156,963.56	\$1,491,153.80
March	\$156,963.56	\$1,334,190.24
April	\$156,963.56	\$1,177,226.68
May	\$156,963.56	\$1,020,263.12
June	\$156,963.56	\$863,299.57
July	\$156,963.56	\$706,336.01
August	\$156,963.56	\$549,372.45
September	\$156,963.56	\$392,408.89
October	\$156,963.56	\$235,445.34
November	\$156,963.56	\$78,481.78
December	\$78,481.78	\$0.00

V-00126

99-1000

(156,963.56)

01-00-00-5600

156,963.56

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
MAY 16, 2024**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 8:30 a.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Robert Lord
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Keith Brown
Councilmember Laurie Rosenbaum
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Engles, Finance Director
Elvin Hernandez, Director of Public Works
Loren Smith, City Attorney
Mallory Pack, Management Analyst
Jennifer Namie, Assistant to the City Secretary

II. PLEDGE OF ALLEGIANCE

Councilmember Rosenbaum led the Pledge of Allegiance.

III. OATH OF OFFICE

The City of Bunker Hill Village holds its election on the first Saturday in May of each year. The election for Council Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Council Positions 4 and 5 are held in odd-numbered years.

At the January 2024 meeting, City Council approved Ordinance No. 24-617, calling for the May 4, 2024 General Election. The final date to file as a candidate for one of the three positions was Friday, February 16, 2024, at 5:00 p.m. The incumbents filed for their respective positions with no opposition.

Subsequently, Council approved Ordinance No. 24-624 at the March 2024 meeting, formally canceling the May 4, 2024 Election and declaring the election of unopposed candidates for Councilmember Positions 1, 2, and 3.

Councilmember Position No. 1 – Eric Thode

Councilmember Position No. 2 – Susan B. Schwartz

Councilmember Position No. 3 – Carl Moerer

Assistant to the City Secretary Jennifer Namie administered the Oath of Office to Councilmembers Thode, Schwartz, and Moerer.

No action was taken on this item.

IV. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE RESIGNATION BY LAURIE ROSENBAUM FROM BUNKER HILL VILLAGE CITY COUNCIL POSITION NO. 5

Councilmember Laurie Rosenbaum has served Position No. 5 on the City Council of Bunker Hill Village since 2013. On May 3, 2024, Councilmember Rosenbaum submitted her letter of resignation from Council effective May 16, 2024. She noted that she will continue to serve as Chair of the Beautification Committee.

For a resignation to be effective, Local Government Code Sec. 22.012 requires the resignation of an elected official to be written, signed, and submitted for formal acceptance and approval by the City’s governing body.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to accept the resignation by Laurie Rosenbaum from Council Position No. 5.

The motion carried 4-0

V. CONSIDERATION AND POSSIBLE ACTION TO APPOINT ANDREW POOR TO BUNKER HILL VILLAGE CITY COUNCIL POSITION NO. 5 TO COMPLETE THE TERM ENDING MAY 2025

In accordance with Local Government Code provisions, Councilmember Laurie Rosenbaum tendered her letter of resignation from Council Position No. 5 effective May 16, 2024.

Local Government Code 22.010 sets forth the process by which to fill a vacancy on the City Council. If for any reason a single vacancy exists on the governing body of the municipality, a majority of the remaining members who are present and voting, excluding the Mayor, may fill the vacancy by appointment unless an election to fill the vacancy is required by Section 11, Article XI, Texas Constitution.

The newly appointed individual must be a resident of the City, satisfy all qualifications required for elected councilmembers, and will hold office for the remainder of the unexpired term through May 2025.

Mayor Lord recommended appointing Andrew Poor to Council Position No. 5.

Assistant to the City Secretary Jennifer Namie administered the Oath of Office to Andrew Poor to assume the responsibilities of Council Position No. 5.

A motion was made by Councilmember Schwartz and seconded by Councilmember Moerer to appoint Andrew Poor to Council Position No. 5 to complete the term ending May 2025.

The motion carried 4-0

VI. CITIZEN COMMENTS

There were no public comments

VII. PRESENTATION AND RECEIPT FOR FILING OF THE 2023 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP – Susan Engels, Finance Director

Sections 103.001 through 103.004 of the Local Government Code require the City to have an annual audit of its financial records and accounts. The City’s auditing firm, Belt Harris Pechacek, LLLP, has completed the annual audit process. After an extensive review of all records, the City received an unmodified opinion, which is the highest level of assurance a city can obtain. The report contains the audited financial statements on all funds and concludes that the City is in excellent financial shape.

The auditing firm's representative and City staff presented the audit results during the May 6, 2024, Audit Finance Committee meeting. After discussion and review, the Committee recommended that staff present the final results to Council to accept the results of the audit for FY 2023.

Robert Belt of Belt Harris Pechacek, LLLP attended the meeting to address any Council comments and questions.

No action was taken on this item.

VIII. PRESENTATION, PUBLIC HEARING, AND CONSIDERATION AND POSSIBLE ACTION ON AN APPLICATION FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH LOCATED AT 11612 MEMORIAL DRIVE:

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

Memorial Drive Presbyterian Church (MDPC), located at 11612 Memorial Drive, operates under a specific use permit (SUP). The SUP outlines a detailed site plan and specific conditions on MDPC property.

At the April 2023 Planning and Zoning Commission Meeting, MDPC presented an application for an amendment to the SUP for Commission review, discussion, and direction for the following:

1. Replacement of existing signs (3 total)
2. New pickleball courts (2 total) with covered structure and site amenities

The Commission discussed the items and recommended separating the two requests. In discussions with the Commission and staff, MDPC representatives expressed that the pickleball courts were the highest priority and would pursue replacing the signage at a later time.

At the November 2023 meeting, the Commission held a public hearing on the proposed pickleball courts and voted 6-1 to recommend approval to the City Council of amending the SUP for MDPC to install new pickleball courts with a covered structure and site amenities as presented. Council voted 3-1 to formally approve the amendment at the February 2024 meeting.

At the February 2024 Planning and Zoning Commission meeting, MDPC presented the second request to replace existing signs with electronic signs. The presentation illustrated the proposed electronic signage, including LED screen sizes, locations, and height. Commission discussion included the following:

- The number of lumens permitted for electronic signs
- Permissible hours for sign illumination
- Frequency of/ timing intervals for changing the displayed message on the screen

The City has granted SUPs in the past for electronic signs at Frostwood Elementary School, Bunker Hill Elementary School, and Memorial Drive Lutheran Church. The SUPs incorporate conditions related to color and hours of operation that the sign can be illuminated.

The applicants were instructed to complete a formal light study prior to any final decision from the Commission. No action was taken at the February meeting.

At the March 2024 City Council meeting, staff provided a brief update on this matter. Staff advised that should the Planning and Zoning Commission approve amending the SUP, the application would be presented at the May 2024 meeting for a formal public hearing and possible action.

MDPC presented the results of the light study during the March 2024 meeting. The Commission recommended the following provisions:

- The LED screens not be illuminated between the hours of 10:00 p.m. and 6:00 a.m.
- The LED screens be standardized to 0.3 ambient light
- The screen size not exceed 50 square feet

The ordinance reflects the direction of the Commission. The Planning and Zoning Commission held a public hearing at the April 2024 meeting and voted unanimously to recommend approval of amending the SUP for MDPC to install electronic signage.

Katherine Tees, the architect for the project, presented the site plans and the design for the proposed signs.

Mayor Lord opened the public hearing at 8:46 a.m.

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

The following people spoke at the public hearing:

There were no public comments.

Mayor Lord closed the public hearing at 8:58 a.m.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH TO ALLOW REPLACEMENT SIGNS, PROVIDE FOR HOURS OF OPERATION, BRIGHTNESS STANDARDS AND OTHER RELATED MATTERS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Ordinance No. 24-626 to amend the Specific Use Permit for Memorial Drive Presbyterian Church to install electronic signage as recommended by the Planning and Zoning Commission.

The motion carried 4-0

Councilmember Moerer abstained.

IX. PRESENTATION, PUBLIC HEARING, AND CONSIDERATION AND POSSIBLE ACTION ON AMENDING THE CITY’S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

At the June 2023 City Council meeting, staff presented an artificial turf ordinance as recommended by the Planning and Zoning Commission. Council noted concerns with lot coverage limitations and the definition of permeability; the motion to adopt the ordinance failed 3-2. Council directed staff to bring the ordinance back to the Commission and Drainage Committee for additional review, discussion, and recommendations based on the following feedback:

- Define turf installation requirements
- If turf satisfies installation requirements and is fully permeable, turf should be considered landscaping and not counted towards 55% of lot coverage. However, if turf is impermeable, then turf should be included in the 45% lot coverage calculation.

At the August 2023 meeting, the Drainage Committee discussed the following:

- Turf is already defined as permeable if installed per City and manufacturer specifications (with a minimum infiltration rate of 10”in. p/hr). Any changes may need to update the definition in the Drainage Criteria Manual

Based on the feedback from the August meeting, the Commission focused on three points of interest:

1. Definition

- Synthetic turf is defined as permeable in the Drainage Criteria Manual.
- Lot coverage restrictions (if applicable)
- Drainage calculation of turf versus natural grass

2. Optics

- Restricted in the front yard and side rear yard
- Cannot be visible from public or private street
- No color restrictions in the back yard
- Not allowed in designated green space in rear yards. Turf placed in utility easements or over city utilities will not be replaced if removed during needed repair. Restoration will be the responsibility of the property owner.

3. Permeable

- Currently defined as permeable in Drainage Criteria Manual, and standard for installation to be based on manufacturer specifications
- Restrict impermeable base material
- Ensure proper drainage

After discussions with the City’s Drainage Engineer, staff presented a “tiered” approach at the October 2023 meeting for Commission feedback:

Tier 1 – No additional requirements needed for an area covering 1,000 square feet (s.f.).

- The City currently allows up to 200 s.f. of impervious surface without any detention requirements. Using the 0.75 acre feet/ac detention rate, this calculates 150 cubic feet of “free” detention. Using this calculation for turf, the calculated volume that would be provided on a standard 4” base (rock+gravel layers) x 40% void ratio, this calculates to approximately 133.33 cubic feet for an area of 1,000 s.f.

Tier 2 – Over 1,000 s.f up to 55% lot coverage

- Same requirement that currently exists.

Tier 3 – Over 1,000 s.f. and over 55% lot coverage

- This would require a design of a drainage system draining into an on-site detention system. For coverage over 55% lot coverage detention must be calculated at 0.75 ac-ft/ac. Volume will be included in the rock and gravel layers therefore the designer must provide specifications of volume calculations. If the volume under the base layer is insufficient, additional detention must be provided.

The Commission was not in favor of the tiered approach. Additionally, the Commission recommended the manufacturer and city standard for installation remain a requirement.

On January 9, 2024, staff met with the Drainage Committee and presented information based on recent new developments within the City with proposed calculations that illustrated design coverage percentage and the percentage of the remaining that could be utilized for turf. This assumed 55% max lot coverage. The intent of the exercise was to show the amount of turf in square footage and to show the amount of cubic feet needed for additional detention. After discussion, the Drainage Committee recommended the following:

1. No changes to the current Drainage Criteria Manual
2. Maximum lot coverage to remain at 55% and maintain “no net new” water run-off

At the February 2024 meeting, the City’s Drainage Engineer facilitated further discussion on the following with the Commission:

- Turf installation methods
- How other entities regulate installation
- Calculation between natural grass and turf

After lengthy discussions, the City Attorney advised staff that the Commission should only focus on regulation regarding the placement location of turf. Any drainage concerns and potential environmental discussions should be delegated to the Drainage Committee for further review and recommendation as necessary.

At the March 2024 meeting, the Commission held a formal public hearing and voted unanimously to amend sections 2.01, 5.04 & 6.04 of Appendix A of the Code of Ordinances restricting artificial turf in front yards and not visible from any public or private street and recommend the proposed ordinance be presented to Council for feedback, discussion and final approval.

Mayor Lord opened the public hearing at 9:13 a.m.

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED

\$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

The following people spoke at the public hearing:

There were no public comments.

Mayor Lord closed the public hearing at 9:17 a.m.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A”, ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER’S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Ordinance No. 24-627 to amend sections 2.01, 5.04 & 6.04 of Appendix A of the City’s Zoning Ordinance.

The motion carried 5-0

X. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities – Chief Ray Schultz gave an update on activities, including personnel, calls for service, and the 2024 Budget
- The Department is fully staffed.
 - Officers held a bicycle safety class at Bunker Hill Elementary School and have started to work on an e-bike safety class curriculum.
 - The 2024 CIP HVAC replacement project has been completed, with roof work expected to be completed by the end of the week.
 - The Department has expended 33% of the total annual budget to date.
 - Chief Schultz introduced Remy, new community resource animal.
 - Newly proposed Condor camera to be installed at the intersection of Gessner/Memorial soon.

- B. 2023 Annual Audit Results – Chief Schultz shared that the audit has been completed and the Department received a clean opinion. Each city is expected to receive a refund in the amount of \$45,000.00.
- C. Consideration and Possible Action to Approve the 2025 Annual Budget for the Memorial Villages Police Department as Recommended by the Police Commission

Chief Schultz presented the proposed FY 2025 Budget. Priorities include an investment in personnel to attract and retain high-quality personnel.

No action was taken on this item. This item will be presented at the June 2024 City Council meeting for formal action.

XI. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities – Assistant Chief Miller and Fire Commissioner Brown provided a report on activities, staffing, calls for service, and response times.
 - Average response time for Bunker Hill is 5:44.
 - The Department is hiring for a part-time dispatcher position, and advertising for a second opening of Fire/Paramedic position.
 - Engine 2 has been placed back into service.
- B. Update on 2025 Annual Budget Process and Discussions
 - The Department is working on the FY 2025 budget with the intent to remain flat at a 3.5% increase overall. The budget proposal totaling \$10,075,920 for FY 2025 will be submitted to cities following approval by the Fire Commission. VFD requests EMS revenue go to fund Capital Equipment Fund.

XII. MAYOR’S REPORT

- A. Report on Activities and Upcoming Events
 - Recognition and Appreciation of Councilmember Laurie Rosenbaum for Her Faithful Service to the City of Bunker Hill Village
 - Mayors’ Meetings – Village Mayors continue to coordinate a meeting date.
 - Metro Update (Gessner Intersection and Memorial Drive Overlay) – Discussed Memorial and Gessner intersection safety improvements and funding opportunities. Provided feedback to plan to have project “shelf-ready” by the end of the year.
 - Opening of Harris County Commissioner’s Court – Mayor Lord attended the Commissioner’s Court meeting.
 - Villages Independence Day Parade – *Thursday, July 4, 2024*

XIII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events

- Zoning Board of Adjustment Meeting – Update on recent appeal requests that were approved by the ZBOA concerning going over the 50% improvement threshold during remodel projects. ZBOA recommended the ordinance be reviewed to make an exception for small wall openings when installing piping, duct work, etc. The entire room should not be counted as part of the overall square footage calculation. Staff asked Council for feedback and direction on interest in revising the ordinance.
- Drainage Committee Meeting – The Committee continues to discuss the regulation of artificial turf installation, focusing specifically on drainage.
- HUD Grant Update – The City was awarded \$668,000.00 that is eligible for design or construction towards the Gessner/Memorial Project. Staff is working with The Goodman Corporation on grant details.
- City Hall Admin Office Closure – City offices will be closed on Monday, May 27, 2024, in observance of Memorial Day.

B. Public Works Director Report

- Development Report – Staff reported on permits issued in April 2024.
- CIP Project Update – Staff continues to work on CIP projects including, design and construction for waterline replacement for Rhett, Tara, and Mayerling, completion of wastewater televising of Memorial trunk line, and design of asphalt streets (Knipp, Strey, Taylorcrest, and Bunker Hill Rd.).
- Public Works and Disaster Operations Building – Staff is fully moved into the building and working with the architect and contractor for final closeout documents.

C. Finance Director Report

- 2025 Budget Process Update – Staff have started to work on the 2025 Budget.
- Preliminary Estimated Tax Roll – The preliminary numbers have been received and indicate a \$73 million increase (2.77% increase from last year). Tax rate options will be discussed at upcoming Budget Workshops.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 2 AND NO. 3 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2024; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Engels, Finance Director*

Staff presented budget amendments No. 2 and No. 3 to the 2024 Budget to the Utility and General Construction Fund.

Amendment No. 2 is an inter-budget transfer between line items with no changes to the fund balance. The funds are the Local Coronavirus funds received in previous years, which are earmarked for a citywide water rehabilitation project. The amendment provides a comparison between the current amended budget to the recommended amended budget for Fiscal Year 2024. Additionally, movement between line items allows for sewer line repairs as the televising project is completed.

Amendment No. 3 involves transferring prepaid funds concerning the Public Works facility generator to the 2024 budget.

CITY OF BUNKER HILL VILLAGE ADOPTED 2024 BUDGET UTILITY CONSTRUCTION FUND		AMENDMENT NO. 2		
ACCT#	DESCRIPTION	2024 ADOPTED BUDGET	2024 AMENDMENT NO. 2	CHANGE FROM ADOPTED BUDGET
UTILITY CONSTRUCTION FUND EXPENSE				
07 00-00-9180.02	Televising of Concrete Lines	358,447	253,447	-105,000
07 00-00-9180.04	Replace Concrete Lines - Waste Water	500,000	105,000	-395,000
07 00-00-9182	Replace Water Lines	400,000	900,000	500,000
07 00-00-9191	Facilities	-	97,423	97,423
Total Expense		1,258,447	1,355,870	97,423
<i>The first three accounts are movement between line items and will not affect the bottom line. The last account is moving 2023 Facility Budget to 2024 Facility Budget.</i>				

CITY OF BUNKER HILL VILLAGE ADOPTED 2024 BUDGET GENERAL CONSTRUCTION FUND		AMENDMENT NO. 3		
ACCT#	DESCRIPTION	2024 ADOPTED BUDGET	2024 AMENDMENT NO. 2	CHANGE FROM ADOPTED BUDGET
UTILITY CONSTRUCTION FUND EXPENSE				
06 00-00-9191.01	PW BUILDING GENERATOR	50,000	89,000	39,000
Total Expense		50,000	89,000	39,000
<i>This account is moving from the 2023 PW Building Generator to 2024 PW Building Generator.</i>				

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Ordinance No. 24-628, adopting amendments No. 2 and No. 3 to the Original Budget of the City of Bunker Hill Village, Texas for Fiscal Year 2024.

The motion carried 5-0

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A FINAL PLAT FOR 421 BLALOCK AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – *Elvin Hernandez, Director of Public Works*

The City received a plat application for subdividing a single lot to develop two single-family residential lots at 421 Blalock Road. No final plat has been recorded with Harris County.

During the October 2023 Zoning Board of Adjustment meeting, the Board granted a variance to the property owner on the condition that any home or homes constructed on the property face and obtain street access from Blalock Road.

At the April 2024 Planning and Zoning Commission meeting, the Commission approved the final plat to subdivide the lot for the development of two single-family residential lots and recommended it be presented to City Council for final approval. The final plat has satisfied all requirements of the City's ordinances.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve a final plat for 421 Blalock as recommended by the Planning and Zoning Commission.

The motion carried 5-0

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00:

At the November 2023 meeting, Council directed staff to remove expenditures exceeding \$50,000.00 from the Consent Agenda and present them as separate line item(s) on the regular agenda for consideration and possible action.

The City received two invoices that meet this requirement:

- A. Ram Rod Utilities, LLC, invoice no. 200 in the amount of \$134,518.00 for wastewater televising completed in April 2024.
- B. Ram Rod Utilities, LLC, invoice no. 203 in the amount of \$103,672.33 for wastewater televising on Memorial Dr./ Doncaster Rd. completed in April 2024.

Council directed staff to provide supporting documentation for the invoices presented.

No action was taken on this item.

XVII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the April 16, 2024, Regular City Council Meeting.
- B. April 2024 Financials.
- C. Check Register dated April 9, 2024, to May 6, 2024.
- D. Municipal Court Confidentiality Policy.
- E. Baird Gilroy & Dixon, LLC, invoice No. 4560 in the amount of \$5,760.00 for on-call SCADA programming services in March 2024.
- F. Baird Gilroy & Dixon, LLC, invoice no. 4561 in the amount of \$2,880.00 for SCADA programming maintenance services in March 2024.
- G. Core & Main, invoice no. U806398 for water meters in the amount of \$63,457.68 for the water meter replacement project.
- H. Dobie Supply, LLC, invoice no. 46155 in the amount of \$255.83 for speed limit street signs installed in April 2024.
- I. JNS Security Systems LLC, invoice no. 1146 in the amount of \$2,724.00 for network switch and cabling installed in the Public Works building in May 2024.
- J. Langford Engineering, invoice no. 27356 in the amount of \$191.09 for the one-year inspection of Water Well No. 5 performed in March 2024.
- K. Langford Engineering, invoice no. 27357 in the amount of \$363.17 for the one-year inspection of Water Well No. 5 performed in March 2024.
- L. Langford Engineering, invoice no. 27358 in the amount of \$6,627.48 for design and construction phase services rendered in March 2024 for the sanitary sewer cleaning and televising project.
- M. Lone Star Hydrant & Utility, invoice no. 7504 in the amount of \$2,088.23 for water hydrant repairs completed on Bylane and Knipp Rd. completed in November 2023.
- N. TX BBG Consulting, invoice no. 301109 in the amount of \$175.00 for plan review services performed in March 2024.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve the Consent Agenda.

The motion carried 5-0

PULLED FROM CONSENT AGENDA – ITEMS C AND G – DISCUSSION AND COUNCIL ACTION

Item C – Mayor Pro-Tem Schwartz removed this item because the payments to Ram Rod Utilities under item XVI were not approved.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve item C.

The motion carried 5-0

Item G – Item G was removed because the invoice exceeded the \$50,000.00 expenditure threshold.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve item G.

The motion carried 5-0

XVIII. ADJOURN

A motion was made by Councilmember Thode and seconded by Councilmember Brown to adjourn the meeting at 11:10 a.m.

The motion carried 5-0

Approved and accepted on June 18, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

May

2024

Financial Report



CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
5/31/2024

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH -STELLAR GL BALANCE	283,887.08	1,319,623.43	1,411,440.19	1,502.02	193,572.34	193,572.34	193,572.34	2.78%	2.78%	Upon Demand	1%	of Credit	12,243.12
Sub-Total	283,887.08	1,319,623.43	1,411,440.19	1,502.02	193,572.34	193,572.34	193,572.34						
Certificate of Deposit													
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	5.25%	5.38%	2/15/2024	0%	Various	13,466.46
Sub-Total	-	-	-	-	-	-	-						
Investment Pools													
Texas CLASS	1,942.96			8.66	1,951.62	1,951.62	1,951.62	5.23%	5.24%	Upon Demand	0%	Invest Pool	33.76
Sub-Total	1,942.96			8.66	1,951.62	1,951.62	1,951.62						
Index Fund													
CASH- INDEPENDENT FINANCIAL	16,550,781.13	48.25	350,000.00	75,733.85	16,276,563.23	16,276,563.23	16,276,563.23	5.63%	5.63%	Upon Demand	99%	Various	365,162.06
Sub-Total	16,550,781.13	48.25	350,000.00	75,733.85	16,276,563.23	16,276,563.23	16,276,563.23						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	25,244.31		13,322.40	73.55	11,995.46	11,995.46	11,995.46	5.63%	5.63%	Upon Demand	0%	Various	276.46
Sub-Total	25,244.31		13,322.40	73.55	11,995.46	11,995.46	11,995.46						
TOTAL INVESTMENTS	\$ 16,861,855.48	\$ 1,319,671.68	\$ 1,761,440.19	\$ 77,318.08	\$ 16,484,082.65	\$ 16,484,082.65	\$ 16,484,082.65				100%		\$ 391,181.86
<i>unrestricted</i>	\$ 16,844,155.48				\$ 16,466,382.65								
<i>restricted*</i>	\$ 17,700.00				\$ 17,700.00								
TOTAL	\$ 16,861,855.48	\$ -	\$ -	\$ -	\$ 16,484,082.65								

* The City held restricted cash and cash equivalent of \$17,700 in the enterprise fund for the customer deposits.
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director

6/7/2024
Date:

STELLAR BANK BALANCE AT 5/31/2024	\$ 372,276.26
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	22,000,000.00
Total Collateral - STELLAR BANK	\$ 22,250,000.00
Over-Collateralized - STELLAR BANK	\$ 21,877,723.74
INDEPENDENT FINANCIAL BANK BALANCE AT 5/31/2024	\$ 16,276,563.23
CD 180 days	\$ -
INDEPENDENT BANK TOTAL	\$ 16,276,563.23
FDIC Insurance	250,000.00
Various- pledged securities	16,650,914.47
Total Collateral	\$ 16,900,914.47
Over-Collateralized	\$ 624,351.24

**City of Bunker Hill Village
Monthly Tax Office Report
April 30, 2024**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 2,671,679,906

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,026,111.39	\$ -	\$ 7,026,111.39
Carryover Balance	-	188,607.52	188,607.52
Adjustments	214,141.24	(12,806.19)	201,335.05
Adjusted Levy	7,240,252.63	175,801.33	7,416,053.96
Less Collections Y-T-D	7,086,997.03	(5,724.99)	7,081,272.04
Receivable Balance	<u>\$ 153,255.60</u>	<u>\$ 181,526.32</u>	<u>\$ 334,781.92</u>

C. COLLECTION RECAP:

Current Month:	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Base Tax	\$ 80,783.57	\$ (2,167.71)	78,615.86
Penalty & Interest	4,491.21	-	4,491.21
Attorney Fees	2.97	-	2.97
Other Fees	1.62	167.48	169.10
Total Collections	<u>\$ 85,279.37</u>	<u>\$ (2,000.23)</u>	<u>\$ 83,279.14</u>

Year-To-Date:	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Base Tax:	\$ 7,086,997.03	\$ (5,724.99)	\$ 7,081,272.04
Penalty & Interest	24,128.36	327.09	24,455.45
Attorney Fees	2.97	1.10	4.07
Other Fees	35.25	167.48	202.73
Total Collections	<u>\$ 7,111,163.61</u>	<u>(5,229.32)</u>	<u>\$ 7,105,934.29</u>

Percent of Adjusted Levy	<u>98.22%</u>	<u>98.14%</u>
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City of Bunker Hill Village
May 31, 2024

YEAR	BEGINNING BALANCE AS OF 12/31/2023	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 05/31/2024
22	\$ 28,498.91	\$ (10,489.13)	\$ (3,480.61)	\$ 21,490.39
21	16,528.44	(1,451.94)	(1,451.94)	16,528.44
2020	12,760.54	-	-	12,760.54
19	5,667.71	(326.86)	(326.86)	5,667.71
18	10,202.82	(465.58)	(465.58)	10,202.82
17	10,043.65	-	-	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,696.92	(72.68)	-	7,624.24
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 188,607.52</u>	<u>\$ (12,806.19)</u>	<u>\$ (5,724.99)</u>	<u>\$ 181,526.32</u>

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2024 BUDGET - ACTUALS THRU MAY**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	50,000.00		50,000.00
Drainage Master Plan	50,000.00		50,000.00
Sub Total	100,000.00	-	100,000.00
STREETS			
Gessner Northbound & Memorial	868,000.00	1,705.00	866,295.00
Asphalt Rehabilitation	75,000.00	27,851.24	47,148.76
Asphalt Design	100,000.00		100,000.00
Strey Taylor Crest Knipp	860,000.00	37,440.00	822,560.00
Bunker Hill Road Overlay	380,000.00		380,000.00
Dads Club Sidewalk Memorial	400,000.00		400,000.00
Street Master Plan	25,000.00		25,000.00
Sidewalks	120,000.00		120,000.00
Sub Total	2,828,000.00	66,996.24	2,761,003.76
FACILITY			
Emergency Preparedness Building	-	814.92	(814.92)
Emergency Preparedness Generator	89,000.00	39,000.00	50,000.00
City Hall Park Study	50,000.00		
Sub Total	139,000.00	39,814.92	49,185.08
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	209,243.00		209,243.00
Sub Total	209,243.00	-	209,243.00
BEAUTIFICATION			
	40,000.00		40,000.00
GRAND TOTAL	3,316,243.00	106,811.16	3,159,431.84

**CITY OF BUNKER HILL VILLAGE, TX
 UTILITY FUND CAPITAL PROJECTS - FUND 07
 2024 BUDGET - ACTUALS THRU MAY**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines	253,447.00	189,205.02	64,241.98
Replacement of Concrete Lines	105,000.00	49,052.59	55,947.41
Sub Total	358,447.00	238,257.61	120,189.39
Water Production			
Chlorine Analyzer	90,000.00		90,000.00
Replacement of Cast Iron Lines	900,000.00	35,235.00	864,765.00
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Gessner Water Lines and Roadway Desigr	887,500.00		887,500.00
Meter Replacement	495,898.00	63,798.93	432,099.07
Sub Total	2,413,398.00	99,033.93	2,314,364.07
FACILITY			
Emergency Preparedness Building	97,423.00	2,550.02	94,872.98
Sub Total	97,423.00	2,550.02	94,872.98
GRAND TOTAL	2,869,268.00	339,841.56	2,529,426.44

BALANCE SHEET

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(5,556,644.17)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	9,776,563.23
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,942.96
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	289,725.00
01-00-00-1055	Reserve -Emergency Management	203,838.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	279,536.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	1,167.33
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	253,871.41
01-00-00-1220	A/R - Franchise	42,206.24
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	65,813.00
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	362,402.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>5,755,646.95</u>

TOTAL ASSETS 5,755,646.95

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LIABILITIES

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01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	50.00
01-00-00-2110	Taxes Payable - Payroll	0.00

BALANCE SHEET

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	18,839.12
01-00-00-2241	Court Taxes - IDF	71.78
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.40
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	100.00
01-00-00-2246	Court Taxes - State OMNI	658.00
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	4,697.90
01-00-00-2249	Court Taxes - Truancy Prevent	63.78
01-00-00-2250	Insurance Payable - Employee	3,239.02
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	2,028,355.65
01-00-00-2823	DEFERRED REVENUE	0.20
01-00-00-2860	DEFERRED INFLOWS LEASES	344,678.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>2,400,763.85</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,636,684.60
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
	TOTAL BEGINNING EQUITY	4,505,759.60
	TOTAL REVENUE	5,401,700.10
	TOTAL EXPENDITURES	<u>6,552,576.60</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(1,150,876.50)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,354,883.10</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	5,755,646.95
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CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

01 -GENERAL FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,330,491.00	44,579.02	4,365,609.08	68.96	1,964,881.92
01-00-00-4020 Taxes - Prior Years	10,000.00	(6,802.24)	(4,139.84)	41.40-	14,139.84
01-00-00-4030 Taxes - Penalty & Interes	<u>32,000.00</u>	<u>2,856.40</u>	<u>20,207.67</u>	<u>63.15</u>	<u>11,792.33</u>
TOTAL Taxes	6,372,491.00	40,633.18	4,381,676.91	68.76	1,990,814.09
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	29,664.22	74,160.55	41.20	105,839.45
01-00-00-4111 FRANCHISE FEE GAS	50,000.00	16,596.28	25,626.58	51.25	24,373.42
01-00-00-4112 FRANCHISE FEE OTHER	52,200.00	12,320.95	45,513.27	87.19	6,686.73
01-00-00-4120 Sales Tax Revenue	<u>245,000.00</u>	<u>28,197.97</u>	<u>136,883.34</u>	<u>55.87</u>	<u>108,116.66</u>
TOTAL Franchise Fees	527,200.00	86,779.42	282,183.74	53.52	245,016.26
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	200,000.00	14,201.64	93,382.28	46.69	106,617.72
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,000.00	450.54	2,754.74	45.91	3,245.26
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	50.00	0.00	0.00	0.00	50.00
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	6,000.00	441.51	2,699.64	44.99	3,300.36
01-00-00-4270 Court - Technology Fees	5,000.00	2,199.79	2,199.79	44.00	2,800.21
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	<u>0.00</u>	<u>(1,839.37)</u>	<u>4.00</u>	<u>0.00</u>	<u>(4.00)</u>
TOTAL Mun. Court Fines & Fees	217,050.00	15,454.11	101,040.45	46.55	116,009.55
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	0.00	250.00	250.00	(150.00)
01-00-00-4315 Permits - Building	550,000.00	46,024.14	277,399.02	50.44	272,600.98
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	0.00	900.00	22.50	3,100.00
01-00-00-4351 Offsite Tree Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Licenses & Permits	554,250.00	46,024.14	278,549.02	50.26	275,700.98
<u>Interest Income</u>					
01-00-00-4910 Interest Income	<u>450,000.00</u>	<u>(5,764.13)</u>	<u>307,896.73</u>	<u>68.42</u>	<u>142,103.27</u>
TOTAL Interest Income	450,000.00	(5,764.13)	307,896.73	68.42	142,103.27
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	<u>17,632.00</u>	<u>4,250.00</u>	<u>13,470.78</u>	<u>76.40</u>	<u>4,161.22</u>
TOTAL Miscellaneous	17,632.00	4,250.00	13,470.78	76.40	4,161.22

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

01 -GENERAL FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	0.00	12,445.81	0.00	(12,445.81)
TOTAL Ambulance Fees	0.00	0.00	12,445.81	0.00	(12,445.81)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	412.00	23,098.82	111.14	(2,314.82)
TOTAL Rent Income	20,784.00	412.00	23,098.82	111.14	(2,314.82)
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	676,001.00	1,337.84	1,337.84	0.20	674,663.16
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	676,001.00	1,337.84	1,337.84	0.20	674,663.16
TOTAL REVENUES	8,835,408.00	189,126.56	5,401,700.10	61.14	3,433,707.90
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CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

01 -GENERAL FUND

Non Departmental

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	458,000.00	44,993.42	175,649.43	38.35	282,350.57
01-00-00-5020 Wages - Overtime	2,000.00	8,014.61	8,131.06	406.55 (6,131.06)
01-00-00-5110 Payroll Taxes - FICA E	35,000.00	5,219.84	15,192.03	43.41	19,807.97
01-00-00-5120 Payroll Taxes - TWC	1,000.00	62.21	158.36	15.84	841.64
01-00-00-5210 Retirement - TMRS Empl	78,000.00	8,646.68	29,705.39	38.08	48,294.61
01-00-00-5211 RETIREMENT 457 PLAN	8,000.00	556.15	2,781.57	34.77	5,218.43
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,400.00	53.02	265.10	18.94	1,134.90
01-00-00-5330 Insurance - Disability	1,600.00	103.18	515.87	32.24	1,084.13
01-00-00-5340 Insurance - Medical	57,000.00	3,342.48	16,551.29	29.04	40,448.71
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	20.66	103.30	29.51	246.70
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,200.00	74.43	368.20	30.68	831.80
TOTAL Personnel	645,450.00	71,086.68	249,421.60	38.64	396,028.40
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,770,886.00	156,963.56	1,020,269.14	57.61	750,616.86
01-00-00-5602 Police Department	2,525,700.00	210,475.00	1,569,891.67	62.16	955,808.33
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,296,586.00	367,438.56	2,590,160.81	60.28	1,706,425.19
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	55.47	197.96	32.99	402.04
01-00-00-6410 Landscaping	51,000.00	2,520.00	12,507.06	24.52	38,492.94
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	5,400.00	7,200.00	28.80	17,800.00
01-00-00-6412 LANDSCAPING SEASONAL P	11,000.00	7,616.50	7,616.50	69.24	3,383.50
01-00-00-6490 JANITORIAL SERVICES	7,800.00	557.00	2,785.00	35.71	5,015.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	121.31	12.13	878.69
01-00-00-6650 Postage	2,500.00	1,734.47	1,917.64	76.71	582.36
01-00-00-6660 Printing & Stationary	5,000.00	841.69	2,276.67	45.53	2,723.33
01-00-00-6730 Supplies - General	4,001.00 (221.58)	281.53	7.04	3,719.47
01-00-00-6740 Supplies - Office	4,200.00	152.26	334.92	7.97	3,865.08
01-00-00-6810 Tools & Equipment	500.00	59.53	596.10	119.22 (96.10)
01-00-00-6890 Traffic Signs & Signal	5,000.00	1,995.83	1,995.83	39.92	3,004.17
TOTAL Commodities	117,601.00	20,711.17	37,830.52	32.17	79,770.48
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	417.27	1,296.56	10.58	10,953.44
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	0.00	0.00	790.00
01-00-00-7230 Equipment - Office Equ	1,250.00	1,250.00	1,250.00	100.00	0.00
01-00-00-7410 Vehicles	1,500.00	18.00	18.00	1.20	1,482.00
TOTAL Maintenance	15,790.00	1,685.27	2,564.56	16.24	13,225.44

01 -GENERAL FUND

Non Departmental

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	60,000.00	31,397.00	31,397.00	52.33	28,603.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	24,000.00	12,535.95	13,703.20	57.10	10,296.80
01-00-00-7503 Prof Fees - Eng. & Oth	60,000.00	9,877.62	11,122.23	18.54	48,877.77
01-00-00-7504 Prof Fees - LEGAL	55,000.00	5,072.50	13,724.00	24.95	41,276.00
01-00-00-7505 Prof Fees - INSPECTION	220,000.00	31,878.24	102,747.38	46.70	117,252.62
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	427,000.00	90,761.31	180,693.81	42.32	246,306.19
<u>Support Services</u>					
01-00-00-8010 Advertising	5,000.00	503.98	2,191.74	43.83	2,808.26
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	7,155.67	12,517.86	50.07	12,482.14
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	1,859.95	1,859.95	6.20	28,140.05
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	4,997.43	16,747.68	55.27	13,552.32
01-00-00-8171 WEBSITE SERVICES	1,700.00	0.00	0.00	0.00	1,700.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	0.00	0.00	13,000.00
01-00-00-8210 Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250 Dues & Subscriptions	4,300.00	291.63	3,770.61	87.69	529.39
01-00-00-8251 PROFESSIONAL DEVELOPME	6,000.00	0.00	115.00	1.92	5,885.00
01-00-00-8260 Elections	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8270 Electricity	8,000.00	1,957.66	3,593.07	44.91	4,406.93
01-00-00-8290 Emergency Management	650.00	0.00	73.60	11.32	576.40
01-00-00-8410 Animal Control	5,500.00	0.00	266.85	4.85	5,233.15
01-00-00-8450 Insurance - General	19,800.00	0.00	1,588.48	8.02	21,388.48
01-00-00-8530 Meetings & Seminars	6,000.00	308.60	1,476.08	24.60	4,523.92
01-00-00-8610 Court - General	4,000.00	708.99	3,155.67	78.89	844.33
01-00-00-8615 Court - Translation	6,000.00	1,500.00	4,250.00	70.83	1,750.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	229.32	229.32	5.73	3,770.68
01-00-00-8751 Dedication Program	4,000.00	0.00	767.94	19.20	3,232.06
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	1,500.00	2,625.00	10.10	23,375.00
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	55,000.00	814.73	5,458.02	9.92	49,541.98
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	13,400.00	282.50	2,156.70	16.09	11,243.30
01-00-00-8930 TRAVEL & TRAINING	6,000.00	815.00	1,370.00	22.83	4,630.00
TOTAL Support Services	318,800.00	22,925.46	61,036.61	19.15	257,763.39
<u>Capital Outlay</u>					
01-00-00-9139 CAPITAL OUTLAY SERVER	7,500.00	5,624.69	5,624.69	75.00	1,875.31
01-00-00-9140 Capital - Equip / Bld	2,000.00	0.00	0.00	0.00	2,000.00
01-00-00-9250 Capital Reserves	96,567.00	0.00	96,567.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	112,676.00	0.00	112,676.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

01 -GENERAL FUND

Non Departmental

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9252 TRANSFER TO CAPITL PRO	2,500,000.00	0.00	2,500,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	676,001.00	0.00	676,001.00	100.00	0.00
01-00-00-9256 TRANSFER TO UTILITY FU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	3,434,744.00	5,624.69	3,430,868.69	99.89	3,875.31
<hr/>					
TOTAL Non Departmental	9,255,971.00	580,233.14	6,552,576.60	70.79	2,703,394.40
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TOTAL EXPENDITURES	9,255,971.00	580,233.14	6,552,576.60	70.79	2,703,394.40
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(420,563.00)	(391,106.58)	(1,150,876.50)		730,313.50

BALANCE SHEET

AS OF: MAY 31ST, 2024

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
03-00-00-1001	Cash in Bank	263,154.06	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	45,625.11	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	<u>0.00</u>	
			<u>308,779.17</u>
TOTAL ASSETS			308,779.17
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	<u>340,671.57</u>	
TOTAL LIABILITIES			<u>340,671.57</u>
EQUITY			
=====			
03-00-00-3010	Fund Balance	<u>201,598.90</u>	
TOTAL BEGINNING EQUITY			201,598.90
TOTAL REVENUE		645,152.45	
TOTAL EXPENDITURES		<u>878,643.75</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(233,491.30)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			(<u>31,892.40</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			308,779.17
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

03 -DEBT SERVICE

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	948,467.00	5,331.64	623,539.22	65.74	324,927.78
03-00-00-4020 Taxes - Prior Years	1,000.00	175.08	585.67	58.57	414.33
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	427.97	3,027.56	75.69	972.44
TOTAL Taxes	953,467.00	5,934.69	627,152.45	65.78	326,314.55
<u>Interest Income</u>					
03-00-00-4910 Interest Income	18,000.00	18,000.00	18,000.00	100.00	0.00
TOTAL Interest Income	18,000.00	18,000.00	18,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	971,467.00	23,934.69	645,152.45	66.41	326,314.55
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

03 -DEBT SERVICE

DEBT SERVICE

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	175,013.00	0.00	95,743.75	54.71	79,269.25
03-00-00-8750 Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	182,513.00	0.00	98,643.75	54.05	83,869.25
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	200,000.00	0.00	200,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	365,000.00	0.00	365,000.00	100.00	0.00
03-00-00-9699 2022 BOND PRINCIPAL	215,000.00	0.00	215,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	780,000.00	0.00	780,000.00	100.00	0.00
<hr/>					
TOTAL DEBT SERVICE	962,513.00	0.00	878,643.75	91.29	83,869.25
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TOTAL EXPENDITURES	962,513.00	0.00	878,643.75	91.29	83,869.25
=====					
REVENUES OVER/(UNDER) EXPENDITURES	8,954.00	23,934.69	(233,491.30)		242,445.30

BALANCE SHEET

AS OF: MAY 31ST, 2024

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(2,495,956.24)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	234,260.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	(7,272.49)
04-00-00-1231	A/R - Unbilled Utilites	128,009.51
04-00-00-1235	A/R - Doubtful Acct	(7,996.94)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	1,268,174.00
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,069,330.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	217,611.00
04-00-00-1905	NET PENSION LIABILITY	(172,226.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(2.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,117,247.58)
04-00-01-1650	Accum Depr - Mach & Equip	(86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	(170,423.63)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	(8,076,252.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>13,405,811.84</u>
TOTAL ASSETS		13,405,811.84
		=====

BALANCE SHEET

AS OF: MAY 31ST, 2024

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	8,447.81
04-00-00-2320	Deposits - Utilities	17,700.00
04-00-00-2321	Deposits - Utilities Refunds	0.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	24,597.13
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	11,231.92
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,906,443.00</u>
	TOTAL LIABILITIES	<u>5,944,420.86</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	960,389.96
04-00-00-3013	Fund Balance - Formal Reserves	0.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
	TOTAL BEGINNING EQUITY	8,323,433.96
	TOTAL REVENUE	1,070,947.34
	TOTAL EXPENDITURES	<u>1,932,990.32</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(862,042.98)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>7,461,390.98</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	13,405,811.84
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

04 -UTILITY FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,700,000.00	94.18	706,052.53	26.15	1,993,947.47
04-00-00-4420 Water Taps	<u>60,000.00</u>	<u>110.00</u>	<u>13,930.00</u>	<u>23.22</u>	<u>46,070.00</u>
TOTAL Water	2,760,000.00	204.18	719,982.53	26.09	2,040,017.47
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	800,500.00	0.00	270,918.63	33.84	529,581.37
04-00-00-4520 Waste Water Taps	8,000.00	0.00	2,250.00	28.13	5,750.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	<u>21,400.00</u>	<u>0.00</u>	<u>7,796.18</u>	<u>36.43</u>	<u>13,603.82</u>
TOTAL WASTE WATER	829,900.00	0.00	280,964.81	33.86	548,935.19
<u>Interest Income</u>					
04-00-00-4910 Interest Income	<u>65,000.00</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Interest Income	65,000.00	65,000.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	<u>20,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>25.00</u>	<u>15,000.00</u>
TOTAL Miscellaneous	20,000.00	0.00	5,000.00	25.00	15,000.00
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	3,674,900.00	65,204.18	1,070,947.34	29.14	2,603,952.66
	=====	=====	=====	=====	=====

04 -UTILITY FUND

UTILITIES

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	506,000.00	55,129.72	218,616.25	43.20	287,383.75
04-00-00-5020 Wages - Overtime	29,000.00	18,253.17	30,896.92	106.54 (1,896.92)
04-00-00-5110 Payroll Taxes - FICA E	42,000.00	6,034.46	19,264.62	45.87	22,735.38
04-00-00-5120 Payroll Taxes - TWC	1,620.00	62.21	158.36	9.78	1,461.64
04-00-00-5210 Retirement - TMRS Empl	100,000.00	13,987.92	46,385.62	46.39	53,614.38
04-00-00-5211 Retirement 457 Plan	11,000.00	811.64	4,128.96	37.54	6,871.04
04-00-00-5310 Insurance-Workers Comp	8,400.00	0.00	0.00	0.00	8,400.00
04-00-00-5325 Insurance - Dental	2,100.00	118.40	626.80	29.85	1,473.20
04-00-00-5330 Insurance - Disability	2,400.00	168.62	922.96	38.46	1,477.04
04-00-00-5340 Insurance - Medical	80,000.00	10,214.36	39,408.79	49.26	40,591.21
04-00-00-5341 INSURANCE VISION	100.00	0.00	0.00	0.00	100.00
04-00-00-5350 Insurance - Life	510.00	35.36	197.80	38.78	312.20
04-00-00-5410 Contract Labor	20,000.00	1,809.89	7,627.89	38.14	12,372.11
TOTAL Personnel	803,130.00	106,625.75	368,234.97	45.85	434,895.03

Commodities

04-00-00-6090 Chemicals	8,000.00	1,399.22	2,249.47	28.12	5,750.53
04-00-00-6091 LAB FEES	10,000.00	0.00	445.50	4.46	9,554.50
04-00-00-6250 Fuel	10,000.00	596.22	2,398.57	23.99	7,601.43
04-00-00-6340 Garbage - Dumping Fees	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6410 Landscaping	6,500.00	1,670.00	5,550.55	85.39	949.45
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490 JANITORIAL SERVICES	4,600.00	300.00	1,500.00	32.61	3,100.00
04-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
04-00-00-6650 Postage	3,000.00	728.42	1,560.67	52.02	1,439.33
04-00-00-6660 Printing & Stationary	3,000.00	801.64	1,207.86	40.26	1,792.14
04-00-00-6730 Supplies - General	2,000.00	128.89	460.81	23.04	1,539.19
04-00-00-6740 Supplies - Office	350.00 (128.89)	350.00	100.00	0.00
04-00-00-6810 Tools & Equipment	1,500.00	0.00	1,494.51	99.63	5.49
04-00-00-6970 Uniforms	3,000.00	260.55	967.41	32.25	2,032.59
TOTAL Commodities	56,450.00	5,756.05	18,185.35	32.21	38,264.65

Maintenance

04-00-00-7110 Building Maintenance	6,700.00	750.00	1,225.70	18.29	5,474.30
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410 Vehicles	6,500.00	767.94	4,510.46	69.39	1,989.54
04-00-00-7411 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	15,200.00	1,517.94	5,736.16	37.74	9,463.84

Contract Services

04-00-00-7502 Prof Serv - Accounting	15,000.00	8,619.85	9,789.10	65.26	5,210.90
04-00-00-7504 LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510 Water - Fire Hydrants	13,500.00	2,088.23	2,242.79	16.61	11,257.21
04-00-00-7520 Water Well/Pumps	49,500.00	30.51	11,155.59	22.54	38,344.41
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	11,000.00	166.81	4,919.54	44.72	6,080.46

04 -UTILITY FUND

UTILITIES 41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540 Water - Water Meters	34,000.00	0.00	0.00	0.00	34,000.00
04-00-00-7610 Waste Water - Lines	11,000.00	0.00	12,034.75	109.41 (1,034.75)
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	134,000.00	10,905.40	40,141.77	29.96	93,858.23

Support Services

04-00-00-8001 Prof Fees - Engineerin	30,000.00	0.00	3,327.25	11.09	26,672.75
04-00-00-8002 Water Purchase/COH	800,000.00	80,400.63	217,798.31	27.22	582,201.69
04-00-00-8003 WW Treatment Fee	550,000.00	0.00	210,980.04	38.36	339,019.96
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	37,000.00 (9,500.00)	9,985.72	26.99	27,014.28
04-00-00-8170 Data Processing	35,000.00	3,699.98	13,888.69	39.68	21,111.31
04-00-00-8171 WEBSITE SERVICES	1,250.00	0.00	0.00	0.00	1,250.00
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	0.00	0.00	10,000.00
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	1,500.00	296.64	609.59	40.64	890.41
04-00-00-8251 PROFESSIONAL DEVELOPME	3,500.00	0.00	111.00	3.17	3,389.00
04-00-00-8270 Electricity	125,000.00	22,624.40	39,002.49	31.20	85,997.51
04-00-00-8450 Insurance - General	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8490 Interest Expense	96,080.00	0.00	48,040.00	50.00	48,040.00
04-00-00-8630 Natural Gas	1,800.00	102.35	1,109.74	61.65	690.26
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	15,960.00	59,677.00	49.73	60,323.00
04-00-00-8890 Telephone	15,500.00	467.50	2,337.50	15.08	13,162.50
04-00-00-8930 TRAVEL & TRAINING	3,500.00	0.00	1,155.10	33.00	2,344.90
04-00-00-8931 RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990 Solid Waste Collectio(36,115.00) (3,009.58) (15,047.90)	41.67 (21,067.10)
TOTAL Support Services	1,819,115.00	111,041.92	592,974.53	32.60	1,226,140.47

Capital Outlay

04-00-00-9139 CAPITAL OUTLAY SERVER	7,500.00	5,624.69	5,624.69	75.00	1,875.31
04-00-00-9140 VEHICLE RESERVE	0.00	2,092.85	2,092.85	0.00 (2,092.85)
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	907,500.00	7,717.54	907,717.54	100.02 (217.54)

TOTAL UTILITIES 3,735,395.00 243,564.60 1,932,990.32 51.75 1,802,404.68

TOTAL EXPENDITURES 3,735,395.00 243,564.60 1,932,990.32 51.75 1,802,404.68

REVENUES OVER/(UNDER) EXPENDITURES (60,495.00) (178,360.42) (862,042.98) 801,547.98

BALANCE SHEET

AS OF: MAY 31ST, 2024

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
05-00-00-1001	Cash in Bank	10,171.38	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	11,939.79	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
		<u>33,868.04</u>	
			<u>33,868.04</u>
	TOTAL ASSETS		=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	0.00	
		<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	7,681.30	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	11,939.79	
	TOTAL BEGINNING EQUITY	31,377.96	
	TOTAL REVENUE	4,304.83	
	TOTAL EXPENDITURES	<u>1,814.75</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,490.08	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>33,868.04</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>33,868.04</u>
			=====

BALANCE SHEET

AS OF: MAY 31ST, 2024

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-00-1001	Cash in Bank	5,329,465.87
06-00-00-1050	Signals	0.00
06-00-00-1053	Reserves - Facilities	0.00
06-00-00-1060	Infra -Streets & Drainage	0.00
06-00-00-1068	BEAUTIFICATION	12,734.32
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00
06-00-00-1222	A/R Interest Income	0.00
06-00-00-1990	DUE TO AND FROM	<u>0.00</u>
		<u>5,342,200.19</u>
TOTAL ASSETS		5,342,200.19
=====		
LIABILITIES		
=====		
06-00-00-2010	Accounts Payable	0.00
06-00-00-2012	Retainage Payable	31,720.66
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>31,720.66</u>
EQUITY		
=====		
06-00-00-3010	Fund Balance- Capital	2,497,758.49
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>
TOTAL BEGINNING EQUITY		2,668,047.69
TOTAL REVENUE		2,749,243.00
TOTAL EXPENDITURES		<u>106,811.16</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,642,431.84
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,310,479.53</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,342,200.19
=====		

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

05 -COURT FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	176.00	812.88	67.18	397.12
05-00-00-4216 Court - Time Pay Fees/ E	310.00	7.50	20.00	6.45	290.00
05-00-00-4217 Court - OMNI	650.00	33.10	279.18	42.95	370.82
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	3,000.00	135.84	1,456.55	48.55	1,543.45
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	2.57	21.53	21.53	78.47
05-00-00-4260 Security Fees	2,500.00	21.84	162.75	6.51	2,337.25
05-00-00-4270 Technology Fees	4,000.00	17.10	143.55	3.59	3,856.45
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,500.00</u>	<u>404.20</u>	<u>1,408.39</u>	<u>31.30</u>	<u>3,091.61</u>
TOTAL Mun. Court Fines & Fees	16,270.00	798.15	4,304.83	26.46	11,965.17
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	16,270.00	798.15	4,304.83	26.46	11,965.17
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

05 -COURT FUND
 COURT RESERVES

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	0.00	2,084.00	1,389.33 (1,934.00)
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00 (559.00) (514.25)	9.35-	6,014.25
05-00-00-8626 Security	<u>8,300.00</u>	<u>245.00</u>	<u>245.00</u>	<u>2.95</u>	<u>8,055.00</u>
TOTAL Support Services	13,950.00 (314.00)	1,814.75	13.01	12,135.25
<hr/>					
TOTAL COURT RESERVES	13,950.00 (314.00)	1,814.75	13.01	12,135.25
<hr/>					
TOTAL EXPENDITURES	13,950.00 (314.00)	1,814.75	13.01	12,135.25
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,320.00	1,112.15	2,490.08	(170.08)

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

06 -GF CAPITAL PROJECTS

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,500,000.00	0.00	2,500,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	96,567.00	0.00	96,567.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	112,676.00	0.00	112,676.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,749,243.00	0.00	2,749,243.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,749,243.00	0.00	2,749,243.00	100.00	0.00
	=====	=====	=====	=====	=====

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL Support Services	40,000.00	0.00	0.00	0.00	40,000.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	75,000.00	0.00	27,851.24	37.13	47,148.76
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	868,000.00	0.00	1,705.00	0.20	866,295.00
06-00-00-9184.04 SIDEWALK	120,000.00	0.00	0.00	0.00	120,000.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	860,000.00	37,440.00	37,440.00	4.35	822,560.00
06-00-00-9184.08 STREETS BUNKER HILL OV	380,000.00	0.00	0.00	0.00	380,000.00
06-00-00-9184.09 STREET MASTER PLAN	25,000.00	0.00	0.00	0.00	25,000.00
06-00-00-9184.10 ASPHALT DESIGN	100,000.00	0.00	0.00	0.00	100,000.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	400,000.00	0.00	0.00	0.00	400,000.00
06-00-00-9184.12 POINT REPAIRS AND MINO	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	209,243.00	0.00	0.00	0.00	209,243.00
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	0.00	1,373.08	814.92	0.00	(814.92)
06-00-00-9191.01 PW BUILDING GENERATOR	89,000.00	39,000.00	39,000.00	43.82	50,000.00
06-00-00-9191.02 CITY HALL PARK STUDY	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL Capital Outlay	3,276,243.00	77,813.08	106,811.16	3.26	3,169,431.84
<hr/>					
TOTAL GENERAL CAPITAL	3,316,243.00	77,813.08	106,811.16	3.22	3,209,431.84
<hr/>					
TOTAL EXPENDITURES	3,316,243.00	77,813.08	106,811.16	3.22	3,209,431.84
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(567,000.00)	(77,813.08)	2,642,431.84		(3,209,431.84)

BALANCE SHEET

AS OF: MAY 31ST, 2024

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-00-1001	Cash in Bank	1,209,241.25	
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00	
07-00-00-1022	TEXAS CLASS	0.00	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1620	.Accum Dep - Buildings & Imp	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-00-1985	WATER WELL #5	0.00	
07-00-00-1990	DUE TO/ FROM UTILITY	0.00	
			<u>5,209,241.25</u>
	TOTAL ASSETS		5,209,241.25
			=====
LIABILITIES			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	58,909.79	
07-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES		<u>58,909.79</u>
EQUITY			
=====			
07-00-00-3010	FUND BALANCE	4,041,607.98	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
	TOTAL BEGINNING EQUITY		<u>4,041,608.26</u>
	TOTAL REVENUE	<u>1,576,001.00</u>	
	TOTAL EXPENDITURES	<u>467,277.80</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,108,723.20</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,150,331.46</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,209,241.25
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

07 -UTILITY CAPITAL

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	676,001.00	0.00	676,001.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL WASTE WATER	1,576,001.00	0.00	1,576,001.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	1,576,001.00	0.00	1,576,001.00	100.00	0.00
	=====	=====	=====	=====	=====

07 -UTILITY CAPITAL
 DEPARTMENT 00

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	90,000.00	0.00	0.00	0.00	90,000.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete LInes	253,447.00	189,205.02	236,852.99	93.45	16,594.01
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	105,000.00	49,052.59	105,000.00	100.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	900,000.00	35,235.00	35,235.00	3.92	864,765.00
07-00-00-9182.01 GESSNER W LINES WITH R	887,500.00	0.00	0.00	0.00	887,500.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9191 Facilities	97,423.00	2,550.02	1,513.38	1.55	95,909.62
07-00-00-9192 METER REPLACEMENT	495,898.00	63,798.93	88,676.43	17.88	407,221.57
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194 REHAB BACK MAINT SHED	0.00	0.00	0.00	0.00	0.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,869,268.00	339,841.56	467,277.80	16.29	2,401,990.20
TOTAL DEPARTMENT 00	2,869,268.00	339,841.56	467,277.80	16.29	2,401,990.20

TOTAL EXPENDITURES 2,869,268.00 339,841.56 467,277.80 16.29 2,401,990.20

BALANCE SHEET

AS OF: MAY 31ST, 2024

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	91,278.95	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	3,440.87	
09-00-00-1231	A/R - Unbilled Utilities	25,040.38	
09-00-00-1235	A/R - Doubtful Accounts	(1,407.90)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>120,924.95</u>
TOTAL ASSETS			120,924.95
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	166,969.48	
09-00-00-3030	Contributed Capital	(11.11)	
TOTAL BEGINNING EQUITY			166,958.37
TOTAL REVENUE		164,011.43	
TOTAL EXPENDITURES		<u>210,044.85</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(46,033.42)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>120,924.95</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			120,924.95
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

09 -SOLID WASTE

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	9.77	162,592.21	32.83	332,607.79
09-00-00-4750 Late Fee - Penalty	<u>2,400.00</u>	<u>0.00</u>	<u>1,419.22</u>	<u>59.13</u>	<u>980.78</u>
TOTAL WASTE WATER	497,600.00	9.77	164,011.43	32.96	333,588.57
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	497,600.00	9.77	164,011.43	32.96	333,588.57
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

09 -SOLID WASTE

SOLID WASTE

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	5,500.00	5,500.00	5,500.00	100.00	0.00
09-00-00-8990 Solid Waste Collection	467,000.00	75,579.61	189,496.95	40.58	277,503.05
09-00-00-8991 Administration Fee	<u>36,115.00</u>	<u>3,009.58</u>	<u>15,047.90</u>	<u>41.67</u>	<u>21,067.10</u>
TOTAL Support Services	508,615.00	84,089.19	210,044.85	41.30	298,570.15
<hr/>					
TOTAL SOLID WASTE	508,615.00	84,089.19	210,044.85	41.30	298,570.15
<hr/>					
TOTAL EXPENDITURES	508,615.00	84,089.19	210,044.85	41.30	298,570.15
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(11,015.00)	(84,079.42)	(46,033.42)		35,018.42

BALANCE SHEET

AS OF: MAY 31ST, 2024

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
10-00-00-1001	Cash in Bank	35,193.33	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>35,193.33</u>	
			<u>35,193.33</u>
TOTAL ASSETS			35,193.33
=====			
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
10-00-00-3010	Fund Balance	<u>72,638.76</u>	
	TOTAL BEGINNING EQUITY	72,638.76	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>37,445.43</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(37,445.43)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>35,193.33</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			35,193.33
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

10 -METRO FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

10 -METRO FUND

METRO

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	8,140.00	30,825.49	34.25	59,174.51
10-00-00-8820 Streets - Lighting	24,000.00	3,442.82	6,619.94	27.58	17,380.06
10-00-00-8830 Streets - Repairs	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Support Services	134,000.00	11,582.82	37,445.43	27.94	96,554.57
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL METRO	134,000.00	11,582.82	37,445.43	27.94	96,554.57
<hr/>					
TOTAL EXPENDITURES	134,000.00	11,582.82	37,445.43	27.94	96,554.57
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(11,582.82)	(37,445.43)		37,445.43

BALANCE SHEET

AS OF: MAY 31ST, 2024

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1017	INDEPENDENT FINANCIAL	73.55	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>23,941.40</u>	
			<u>24,014.95</u>
TOTAL ASSETS			24,014.95
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>23,941.40</u>	
TOTAL BEGINNING EQUITY			23,941.40
TOTAL REVENUE			73.55
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			73.55
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>24,014.95</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			24,014.95
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

14 -RESTRICTED DONATION FUND

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Interest Income</u>					
14-00-00-4910 INTEREST INCOME	0.00	73.55	73.55	0.00 (73.55)
TOTAL Interest Income	0.00	73.55	73.55	0.00 (73.55)
<u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	73.55	73.55	0.00 (73.55)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

14 -RESTRICTED DONATION FUND

G & A

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL G & A	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	73.55	73.55	(73.55)

BALANCE SHEET

AS OF: MAY 31ST, 2024

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>229,051.98</u>	
			<u>229,052.02</u>
TOTAL ASSETS			229,052.02
=====			
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>230,964.32</u>	
TOTAL BEGINNING EQUITY		230,964.32	
TOTAL REVENUE		39,900.00	
TOTAL EXPENDITURES		<u>41,812.30</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(1,912.30)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>229,052.02</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			229,052.02
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

17 -Offsite Tree Program

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	39,900.00	66.50	20,100.00
TOTAL Licenses & Permits	60,000.00	0.00	39,900.00	66.50	20,100.00
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	60,000.00	0.00	39,900.00	66.50	20,100.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2024

17 -Offsite Tree Program
 NON-DEPARTMENTAL

41.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	100,000.00	1,062.30	41,812.30	41.81	58,187.70
TOTAL Support Services	100,000.00	1,062.30	41,812.30	41.81	58,187.70
<hr/>					
TOTAL NON-DEPARTMENTAL	100,000.00	1,062.30	41,812.30	41.81	58,187.70
<hr/>					
TOTAL EXPENDITURES	100,000.00	1,062.30	41,812.30	41.81	58,187.70
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(40,000.00)	(1,062.30)	(1,912.30)		(38,087.70)

BALANCE SHEET

AS OF: MAY 31ST, 2024

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
99-00-00-1000	Pooled Cash	193,572.34
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	0.00
99-00-99-1900	Due From Other Funds	<u>0.00</u>
		<u>193,572.34</u>
TOTAL ASSETS		193,572.34
=====		
LIABILITIES		
=====		
99-00-00-2010	Accounts Payable	0.00
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	<u>193,572.34</u>
TOTAL LIABILITIES		<u>193,572.34</u>
EQUITY		
=====		
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		193,572.34
=====		

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

99 -POOLED CASH

41.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

City of Bunker Hill Village
Check Register May 15, 2024 to June 7, 2024

Name	Check #	Check Amount	Check Date	Description
COMCAST	1056	557.65	5/21/2024	Monthly Service City Hall
PAYCHEX OF NEW YORK LLC	1057	279.25	5/21/2024	Payroll Fee
AFLAC	1058	230.04	5/22/2024	Voluntary Insurance
COMCAST	1059	30.96	5/22/2024	Water Plant Service
CENTERPOINT ENERGY	1060	102.35	5/29/2024	Generator at Water Plant
VILLAGE FIRE DEPARTMENT	1061	156,963.56	5/29/2024	Monthly Assessment
MEMORIAL VILLAGES POLICE DEPT. - OOPS	1062	210,475.00	5/29/2024	Monthly Assessment
VERIZON WIRELESS SERVICES LLC	1063	266.91	5/29/2024	Water Plant Service
NEOPOST	1064	1,000.00	5/29/2024	Postage Machine
AT & T	1065	54.04	5/29/2024	Water Plant Service
PAYCHEX OF NEW YORK LLC	1066	260.8	5/31/2024	Payroll Fee
ALSCO LINEN & UNIFORM SERVICE	29013	153.22	5/15/2024	Uniform
AL'S ENG & EQUIP WHOLESALERS INC.	29014	19	5/15/2024	Tools and Supplies
HARRIS COUNTY MAYORS & COUNCIL	29015	50	5/15/2024	Meeting Expense
OLSON & OLSON	29016	5,072.50	5/15/2024	General Legal Services
HARRIS-GALVESTON SUBSIDENCE DISTRICT	29017	15,960.00	5/15/2024	Water Credits
LANGFORD ENGINEERING INC.	29018	14,302.28	5/15/2024	Televising and WW Construction Engineering
HOME DEPOT CREDIT SERVICES	29019	1,092.81	5/15/2024	General Supplies for Utility
CITY OF HOUSTON UTILITY CUSTOMER SERVICE	29020	80,400.63	5/15/2024	Water Usage
KONICA MINOLTA BUSINESS SOLUTIONS	29021	190.58	5/15/2024	Copier Maintenance Fee
OFFICE DEPOT	29022	131.4	5/15/2024	Supplies
COVERALL NORTH AMERICA INC.	29023	857	5/15/2024	Janitorial Service
YARDWORKS	29024	9,266.50	5/15/2024	Landscaping Service
TYLER WORKS	29025	240	5/15/2024	Service on Meter Replacement Project
O'REILLY AUTO PARTS	29026	149.95	5/15/2024	Parts for Vehicle and Oil for Generator
DENNIS WILLIAMS & CO INC.	29027	428.6	5/15/2024	Roll Off Container
DATAPROSE LLC	29028	1,034.29	5/15/2024	Utility Billing
DOGGETT HEAVY MACHINERY SERVICES	29029	2,092.85	5/15/2024	Equipment Maintenance
SEALMASTER HOUSTON	29030	184	5/15/2024	Supplies
CARY M. MORAN	29031	560	5/15/2024	Forestry (City Forester)
GULF COAST COALITION OF CITIES	29032	229.32	5/15/2024	Membership for the City
MUNICIPAL OPERATIONS & CONSULTING INC.	29033	1,809.89	5/15/2024	Utility Plant Contracted Service
BLUE IRON TECHNOLOGIES	29034	11,249.38	5/15/2024	New Server for the City
VECTOR ELECTRONIC SECURITY SOLUTIONS	29035	245	5/15/2024	Security System
PGAL INC.	29036	300	5/15/2024	Facility Project (Public Works Building)
TX BBG CONSULTING INC	29037	1,100.00	5/15/2024	Inspections
PVS DX INC.	29038	1,399.22	5/15/2024	Chemicals
TETRA TECH INC	29039	59,235.86	5/15/2024	Cumulative Total (on-call services, drainage plan reviews, street design)
ALSCO LINEN & UNIFORM SERVICE	29040	107.33	5/30/2024	Uniforms
HARRIS COUNTY APPRAISAL DISTRICT	29041	31,397.00	5/30/2024	1st and 2nd Quarter 2024
HOUSTON CHRONICLE	29042	503.98	5/30/2024	Advertisement for Public Hearings
COWBOY TRUCKING INC.	29043	166.81	5/30/2024	Sod for Water Repairs
LANGFORD ENGINEERING INC.	29044	21,000.00	5/30/2024	Televising and WW Construction Engineering
AZTEC RENTAL SERVICES INC.	29045	630.73	5/30/2024	Equipment Rental for Curb Removal
SOUTHWEST SIGNAL SUPPLY INC	29046	1,740.00	5/30/2024	Signal Repair
ABC PEST POOL & LAWN SERVICES	29047	125.28	5/30/2024	Quarterly Pest Contract
YARDWORKS	29048	4,380.00	5/30/2024	Landscaping Service
RICHMOND AUTO REPAIR & FLEET SERVICE	29049	1,348.99	5/30/2024	Vehicle Repair
LINEBARGER GOGGAN BLAIR & SAMPSON LLP	29050	928.31	5/30/2024	Collections
PREMIER TREE SERVICE	29051	3,750.00	5/30/2024	Tree Removal
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29052	37,734.01	5/30/2024	Monthly Collections
MANUEL BARRIOS	29053	500	5/30/2024	Translator Fee - Court
WATERLOGIC INC	29054	135	5/30/2024	Rain Management Fee
JAMES R SMITH	29055	250	5/30/2024	Judge Fee
PETTY CASH - SUSAN GRASS ENGELS	29056	185.52	5/30/2024	Misc. Expenses
SHELL ENERGY SOLUTIONS	29057	14,248.11	5/30/2024	Electricity
KAREN BARFIELD PHOTOGRAPHY INC	29058	1,850.00	5/30/2024	City Council and Staff Photos
MEMORIAL VILLAGES WATER AUTHORITY	29059	63,072.68	6/7/2024	Waste Water Fee for April 2024

#240
07.9182

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 27359
Date 03/29/2024

Project **200-029 2024 Waterline Rehab**

Engineering Services through March 29, 2024

2024 Waterline Rehab at Mayerline and Tara

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
010 - Design Surveys, Geotech, Etc	20,000.00	20,000.00	0.00	20,000.00
012 - Design Phase Services	43,120.00	1,000.00	0.00	1,000.00
013 - Construction Phase Services	16,300.00	0.00	0.00	0.00
014 - Observation of Construction	49,400.00	0.00	0.00	0.00
016 - Record Drawings	3,500.00	0.00	0.00	0.00
017 - Construction Materials Testing	20,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses	2,000.00	0.00	0.00	0.00
Total	154,320.00	21,000.00	0.00	21,000.00

Invoice total **21,000.00**

Approved by:

John K. Davis
President

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 4/8/2024

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-009 Bunker Hill General Engineering Services			
	<i>pd 4/4</i> 27287	2/29/2024	6,998.19
	Project Outstanding		<u>6,998.19</u>
200-020-01W Warranty - Water Well No.5			
	<i>pd 4/4</i> 27286	2/29/2024	272.99
	Project Outstanding		<u>272.99</u>
200-027-01W Warranty - Water Well No. 5 Transmission Line & Taylorcrest			
	<i>pd 4/22</i> 27356	3/29/2024	191.09
	27357	3/29/2024	363.17
	Project Outstanding		<u>554.26</u>
200-028 Sanitary Sewer Cleaning & Televising -2023			
	<i>pd 4/22</i> 27358	3/29/2024	6,627.48
	Project Outstanding		<u>6,627.48</u>
200-029 2024 Waterline Rehab			
	27359	3/29/2024	21,000.00
	Project Outstanding		<u>21,000.00</u>
	Client Outstanding		<u>35,452.92</u>

City of Bunker Hill Village							
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days		Prepayment
35,452.92	28,181.74	7,271.18	0.00	0.00	0.00		0.00

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 5/2/2024

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-029 2024 Waterline Rehab			
	27359	3/29/2024	21,000.00
	Client Outstanding		21,000.00

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
21,000.00	0.00	21,000.00	0.00	0.00	0.00	0.00

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 27506
 Date 04/26/2024

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through April 26, 2024

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
200 - Phase 1A Cleaning and Televising	17,500.00	6,694.76	6,627.48	67.28
Total	17,500.00	6,694.76	6,627.48	67.28

Professional Fees

	Hours	Billed Amount
Engineer II (EIT) <i>Discuss scope of work.</i>	0.50	60.58

Reimbursables

	Units	Rate	Billed Amount
Mileages	10.00	0.67	6.70
Invoice total			67.28

Approved by:

John K. Davis
 President

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 27507
 Date 04/26/2024

Project **200-029 2024 Waterline Rehab**

Engineering Services through April 26, 2024

2024 Waterline Rehab at Mayerline and Tara

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
010 - Design Surveys, Geotech, Etc	20,000.00	20,000.00	20,000.00	0.00
012 - Design Phase Services	43,120.00	15,120.00	1,000.00	14,120.00
013 - Construction Phase Services	16,300.00	0.00	0.00	0.00
014 - Observation of Construction	49,400.00	0.00	0.00	0.00
016 - Record Drawings	3,500.00	0.00	0.00	0.00
017 - Construction Materials Testing	20,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses	2,000.00	115.00	0.00	115.00
Total	154,320.00	35,235.00	21,000.00	14,235.00

Reimbursables

	Units	Rate	Billed Amount
Approvals, Fees, Permits & Research <i>200-029-019 Utility Request Fee</i>			115.00

Invoice total **14,235.00**

Approved by:

John K. Davis
 President

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 5/9/2024

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-028 Sanitary Sewer Cleaning & Televising -2023			
	27506	4/26/2024	<u>67.28</u>
	Project Outstanding		67.28
200-029 2024 Waterline Rehab			
	27359	3/29/2024	21,000.00
	27507	4/26/2024	<u>14,235.00</u>
	Project Outstanding		<u>35,235.00</u>
	Client Outstanding		35,302.28

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
35,302.28	14,302.28	21,000.00	0.00	0.00	0.00	0.00



06-9191
07-9191
Project work 06/24

March 26, 2024
Project No: R1005980.00
Invoice No: 10061640

Karen Glynn
City Administrator
Bunker Hill Village
11977 Memorial Drive
Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities
Professional Services from February 01, 2024 to February 29, 2024

Phase 00 Emergency/PW - Concept Services
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	100.00	20,000.00	19,800.00	200.00
Total Fee	113,000.00		113,000.00	112,800.00	200.00
Total Fee				200.00	
Total this Phase				\$200.00	

Phase 90 Additional Services
Task 01 City Hall - Expansion Improvements
Fee

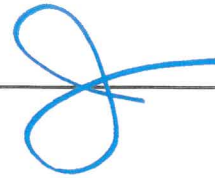
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	99.00	9,900.00	9,900.00	0.00
Total Fee	10,000.00		9,900.00	9,900.00	0.00
Total Fee				0.00	
Total this Task				0.00	

Remit to:
3131 Briarpark Dr., Suite 200
Houston, TX 77042

Contact Accounting Department with any Questions
T 713 622 1444

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10061640
			Total this Phase	0.00
			Total this Invoice	\$200.00

Approval _____





06-9191
07-9191

PROJECT CODE 062

April 30, 2024
Project No: R1005980.00
Invoice No: 10061969

Karen Glynn
City Administrator
Bunker Hill Village
11977 Memorial Drive
Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities
Professional Services from March 01, 2024 to March 31, 2024

Phase 00 Emergency/PW - Concept Services
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	100.00	20,000.00	20,000.00	0.00
Total Fee	113,000.00		113,000.00	113,000.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase 90 Additional Services
Task 01 City Hall - Expansion Improvements
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	100.00	10,000.00	9,900.00	100.00
Total Fee	10,000.00		10,000.00	9,900.00	100.00
Total Fee					100.00
Total this Task					\$100.00

V- 00751

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10061969
			Total this Phase	\$100.00
			Total this Invoice	\$100.00

Outstanding Invoices

Number	Date	Balance
10061640	3/26/2024	200.00
Total		200.00

Approval _____



Tetra Tech, Inc.
 575 North Dairy Ashford
 Ste. 110
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52226482
INVOICE DATE: 04/12/2024
SERVICES THROUGH: 03/29/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24001 **City of Bunker Hill Village - On-Call 2024**
Top Task 01 **General On-Call Services**

<u>EMPLOYEE</u>	<u>TITLE</u>	<u>CURRENT LABOR HOURS</u>	<u>LABOR RATE</u>	<u>CURRENT LABOR AMOUNT</u>
McClung, Michael R.	Program Manager	3.00	\$354.87	\$1,064.61
TOTAL LABOR		3.00		\$1,064.61
		SUBTOTAL		\$1,064.61

Total Top Task# 01 \$1,064.61

Total Project# 200-646973-24001 \$1,064.61

TOTAL AMOUNT DUE THIS INVOICE: \$1,064.61

REMIT PAYMENT TO:

TETRA TECH, INC.
PO Box 911967
DENVER, CO 80291-1967

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.



**Tetra Tech, Inc.
Engineering & Architecture
Services**

575 North Dairy Ashford
Ste. 110
Houston, TX 77079
(281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52226482
INVOICE DATE: 04/12/2024
SERVICES THROUGH: 03/29/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24001 City of Bunker Hill Village - On-Call 2024
Top Task 01 General On-Call Services

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
02/26/24	McClung, Michael R.	Program Manager	Turf Meeting	1.00	\$354.87	\$354.87
02/27/24	McClung, Michael R.	Program Manager	Prep and P&Z Meeting on Turf	2.00	\$354.87	\$709.74
TOTAL LABOR				3.00		\$1,064.61
Subtotal Task# 01						\$1,064.61
Total Project# 200-646973-24001						\$1,064.61

TOTAL AMOUNT DUE THIS INVOICE: \$1,064.61

REMIT PAYMENT TO:

TETRA TECH, INC.
PO Box 911967
DENVER, CO 80291-1967

Please note the invoice number on your payment. Interest will be charged on all past-due amounts per contract terms.



Tetra Tech, Inc.
 575 North Dairy Ashford
 Ste. 110
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52226488
INVOICE DATE: 04/12/2024
SERVICES THROUGH: 03/29/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24002 **Bunker Hill Village On-Call - Site Development Review for Drainage Impacts**
Top Task 01 **Site Development Review**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	9.00	\$354.87	\$3,193.83
Worku, Fasil	Project Engineer 2	24.00	\$172.16	\$4,131.84
TOTAL LABOR		33.00		\$7,325.67
		SUBTOTAL		\$7,325.67

Total Top Task# 01 \$7,325.67

Top Task 02 **HGL Calculations**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
Chui, Angel B.	Engineer 2	1.00	\$133.89	\$133.89
McClung, Michael R.	Program Manager	4.00	\$354.87	\$1,419.48
Worku, Fasil	Project Engineer 2	1.00	\$172.16	\$172.16
TOTAL LABOR		6.00		\$1,725.53
		SUBTOTAL		\$1,725.53

Total Top Task# 02 \$1,725.53

Total Project# 200-646973-24002 \$9,051.20

TOTAL AMOUNT DUE THIS INVOICE: \$9,051.20

REMIT PAYMENT TO:

TETRA TECH, INC.
 PO Box 911967
 DENVER, CO 80291-1967

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.



Tetra Tech, Inc.
Engineering & Architecture
Services

575 North Dairy Ashford
 Ste. 110
 Houston, TX 77079
 (281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
 ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52226488
INVOICE DATE: 04/12/2024
SERVICES THROUGH: 03/29/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24002 **Bunker Hill Village On-Call - Site Development Review for Drainage Impacts**
Top Task 01 **Site Development Review**

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
02/29/24	Worku, Fasil	Project Engineer 2	11730 Wood Ln drainage plan review	5.00	\$172.16	\$860.80
03/04/24	Worku, Fasil	Project Engineer 2	254 Tamerlaine Dr drainage review.	1.00	\$172.16	\$172.16
03/06/24	Worku, Fasil	Project Engineer 2	254 Tamerlaine Dr drainage review.	4.00	\$172.16	\$688.64
03/12/24	Worku, Fasil	Project Engineer 2	11606 Blalock Ln drainage plans review	2.00	\$172.16	\$344.32
03/13/24	Worku, Fasil	Project Engineer 2	11606 Blalock Ln drainage plans review	3.00	\$172.16	\$516.48
03/18/24	Worku, Fasil	Project Engineer 2	1 RAYDON - REVISED DRAINAGE PLANS	1.00	\$172.16	\$172.16
03/22/24	Worku, Fasil	Project Engineer 2	1 RAYDON - REVISED DRAINAGE PLANS	1.00	\$172.16	\$172.16
03/25/24	Worku, Fasil	Project Engineer 2	1 RAYDON - REVISED DRAINAGE PLANS	2.00	\$172.16	\$344.32
03/26/24	Worku, Fasil	Project Engineer 2	254 Tamerlaine drainage plan review.	3.50	\$172.16	\$602.56
03/28/24	Worku, Fasil	Project Engineer 2	254 Tamerlaine drainage plan review.	1.50	\$172.16	\$258.24
03/07/24	McClung, Michael R.	Program Manager	Wood Lane	2.00	\$354.87	\$709.74
03/08/24	McClung, Michael R.	Program Manager	254 Tamerlaine	2.00	\$354.87	\$709.74
03/19/24	McClung, Michael R.	Program Manager	Blalock	1.00	\$354.87	\$354.87
03/21/24	McClung, Michael R.	Program Manager	Doncaster	1.00	\$354.87	\$354.87
03/25/24	McClung, Michael R.	Program Manager	Raydon	1.00	\$354.87	\$354.87
03/26/24	McClung, Michael R.	Program Manager	254 Tamerlaine	1.00	\$354.87	\$354.87
03/28/24	McClung, Michael R.	Program Manager	254 Tamerlaine	1.00	\$354.87	\$354.87
TOTAL LABOR				33.00		\$7,325.67
				Subtotal Task# 01		\$7,325.67

Top Task 02 **HGL Calculations**

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
03/19/24	Chui, Angel B.	Engineer 2	9 vally forge dr and 6 ducches ct HGL calcs	1.00	\$133.89	\$133.89
02/26/24	Worku, Fasil	Project Engineer 2	HGL: 2 Concord Circle	0.50	\$172.16	\$86.08



**Tetra Tech, Inc.
Engineering & Architecture
Services**

575 North Dairy Ashford
Ste. 110
Houston, TX 77079
(281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52226488
INVOICE DATE: 04/12/2024
SERVICES THROUGH: 03/29/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
02/27/24	Worku, Fasil	Project Engineer 2	HGL: 302 Gentilly Place	0.50	\$172.16	\$86.08
02/26/24	McClung, Michael R.	Program Manager	2 Concord	1.00	\$354.87	\$354.87
02/27/24	McClung, Michael R.	Program Manager	Gentilly	1.00	\$354.87	\$354.87
03/20/24	McClung, Michael R.	Program Manager	Valley Forge and Duchess Court	2.00	\$354.87	\$709.74
TOTAL LABOR				6.00		\$1,725.53
				Subtotal Task# 02		\$1,725.53
				Total Project# 200-646973-24002		\$9,051.20

TOTAL AMOUNT DUE THIS INVOICE: \$9,051.20

REMIT PAYMENT TO:
TETRA TECH, INC.
PO Box 911967
DENVER, CO 80291-1967

Please note the invoice number on your payment. Interest will be charged on all past-due amounts per contract terms.



Progress Report

To: Mr. Gerardo Barrera & Mr. Elvin Hernandez
Date: April 8, 2024
Project: Bunker Hill Village: Progress Report
RPS Project No.: 004067 – On-Call Services
007054 – Site Development Review
008071 – On-Call Drainage Committee Services

Work performed from February 26, 2024 to March 29, 2024

004067: On-Call Services (TOTAL = \$1,064.61)

- Prepare for and attend meeting with staff regarding turf.
- Attend Planning and Zoning Commission Meeting to discuss turf with members
 - Mike McClung – 3 hrs

007054: Site Development Reviews (TOTAL = \$7,325.67)

- Two reviews of drainage plans at 254 Tamerlaine (\$3,141.08)
 - Mike McClung – 4 hrs
 - Fasil Worku – 10 hrs
- Review drainage plans at 11730 Wood Lane (\$1,570.54)
 - Mike McClung – 2 hrs
 - Fasil Worku – 5 hrs
- Review drainage plans at 11606 Blalock Lane (\$1,215.67)
 - Mike McClung – 1 hr
 - Fasil Worku – 5 hrs
- Review drainage plans at 1 Raydon Lane (\$1,043.51)
 - Fasil Worku – 4 hrs
 - Mike McClung - 1 hr
- Review drainage plans at 11902 Doncaster (\$354.87)
 - Mike McClung - 1 hr

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 2 Concord Cirle, 302 Gentilly Place, 9 Valley Forge, 6 Duchess Ct. (\$1,725.53)
 - Angel Chui – 1 hr
 - Fasil Worku – 1 hr
 - Mike McClung – 4.0 hrs



008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None



Tetra Tech, Inc.
 575 North Dairy Ashford
 Ste. 110
 Houston, TX 77079
 (281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52241743
INVOICE DATE: 05/13/2024
SERVICES THROUGH: 04/26/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24003 Bunker Hill Village Drainage Committee On-Call 2024					
Top Task 01 Drainage Committee					
EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT	
Chui, Angel B.	Engineer 2	31.00	\$133.89	\$4,150.59	
McClung, Michael R.	Program Manager	5.00	\$354.87	\$1,774.35	
Worku, Fasil	Project Engineer 2	3.50	\$172.15	\$602.54	
TOTAL LABOR		39.50		\$6,527.48	
		SUBTOTAL		\$6,527.48	
Total Top Task# 01				\$6,527.48	
Total Project# 200-646973-24003				\$6,527.48	
TOTAL AMOUNT DUE THIS INVOICE:				\$6,527.48	

REMIT PAYMENT TO:

TETRA TECH, INC.
 PO Box 911967
 DENVER, CO 80291-1967

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Tetra Tech, Inc.
Engineering & Architecture
Services
 575 North Dairy Ashford
 Ste. 110
 Houston, TX 77079
 (281) 589-7257

Bill To: CITY OF BUNKER HILL VILLAGE
 ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52241743
INVOICE DATE: 05/13/2024
SERVICES THROUGH: 04/26/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24003 **Bunker Hill Village Drainage Committee On-Call 2024**
Top Task 01 **Drainage Committee**

DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
04/15/24	Chui, Angel B.	Engineer 2	turf drainage regulation research/documentation	3.00	\$133.89	\$401.67
04/16/24	Chui, Angel B.	Engineer 2	turf drainage regulation research/documentation	1.00	\$133.89	\$133.89
04/22/24	Chui, Angel B.	Engineer 2		9.00	\$133.89	\$1,205.01
04/23/24	Chui, Angel B.	Engineer 2		9.00	\$133.89	\$1,205.01
04/24/24	Chui, Angel B.	Engineer 2		5.00	\$133.89	\$669.45
04/17/24	Chui, Angel B.	Engineer 2	turf drainage regulation research/documentation	2.00	\$133.89	\$267.78
04/19/24	Chui, Angel B.	Engineer 2	turf drainage regulation research/documentation	2.00	\$133.89	\$267.78
04/24/24	Worku, Fasil	Project Engineer 2	Artificial turf review	3.50	\$172.15	\$602.54
04/08/24	McClung, Michael R.	Program Manager		1.00	\$354.87	\$354.87
04/09/24	McClung, Michael R.	Program Manager		2.00	\$354.87	\$709.74
04/15/24	McClung, Michael R.	Program Manager		1.00	\$354.87	\$354.87
04/24/24	McClung, Michael R.	Program Manager		1.00	\$354.87	\$354.87
TOTAL LABOR				39.50		\$6,527.48

Subtotal Task# 01 **\$6,527.48**

Total Project# 200-646973-24003 **\$6,527.48**

TOTAL AMOUNT DUE THIS INVOICE: **\$6,527.48**



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INVOICE NUMBER: 52241744
INVOICE DATE: 05/13/2024
SERVICES THROUGH: 04/26/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-24002 **Bunker Hill Village On-Call - Site Development Review for Drainage Impacts**
Top Task 01 **Site Development Review**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	4.00	\$354.87	\$1,419.48
Worku, Fasil	Project Engineer 2	14.00	\$172.16	\$2,410.24
TOTAL LABOR		18.00		\$3,829.72
		SUBTOTAL		\$3,829.72

Total Top Task# 01 \$3,829.72

Top Task 02 **HGL Calculations**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	3.00	\$354.87	\$1,064.61
Worku, Fasil	Project Engineer 2	1.50	\$172.16	\$258.24
TOTAL LABOR		4.50		\$1,322.85
		SUBTOTAL		\$1,322.85

Total Top Task# 02 \$1,322.85

Total Project# 200-646973-24002 \$5,152.57

TOTAL AMOUNT DUE THIS INVOICE: \$5,152.57

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Bill To: CITY OF BUNKER HILL VILLAGE
 ATTN: GERARDO BARRERA MBA CPM
 11977 MEMORIAL DRIVE
 HOUSTON, TX 77024

INVOICE NUMBER: 52241744
INVOICE DATE: 05/13/2024
SERVICES THROUGH: 04/26/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number		200-646973-24002		Bunker Hill Village On-Call - Site Development Review for Drainage Impacts		
Top Task		01		Site Development Review		
DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
04/15/24	Worku, Fasil	Project Engineer 2	11630 Monica Ln drainage plans review	3.50	\$172.16	\$602.56
04/19/24	Worku, Fasil	Project Engineer 2	310 Rainier drainage plans review	2.00	\$172.16	\$344.32
04/22/24	Worku, Fasil	Project Engineer 2	409 Bunker Hill Drain Revision Review 310 Rainier Dr drainage plans review	6.50	\$172.16	\$1,119.04
04/23/24	Worku, Fasil	Project Engineer 2	310 Rainier Dr drainage plans review	2.00	\$172.16	\$344.32
04/01/24	McClung, Michael R.	Program Manager	Raydon	1.00	\$354.87	\$354.87
04/15/24	McClung, Michael R.	Program Manager	Monica	1.00	\$354.87	\$354.87
04/23/24	McClung, Michael R.	Program Manager	409 Bunker Hill	1.00	\$354.87	\$354.87
04/24/24	McClung, Michael R.	Program Manager	310 Rainier	1.00	\$354.87	\$354.87
TOTAL LABOR				18.00		\$3,829.72
				Subtotal Task# 01		\$3,829.72

Top Task		02		HGL Calculations		
DATE	EMPLOYEE	TITLE	COMMENTS	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
04/02/24	Worku, Fasil	Project Engineer 2	Provide HGL for Wendover Ln	0.50	\$172.16	\$86.08
04/15/24	Worku, Fasil	Project Engineer 2	HGL - 11719 Flintwood Dr	0.50	\$172.16	\$86.08
04/22/24	Worku, Fasil	Project Engineer 2		0.50	\$172.16	\$86.08
04/02/24	McClung, Michael R.	Program Manager		1.00	\$354.87	\$354.87
04/15/24	McClung, Michael R.	Program Manager	11719 Flintwood	1.00	\$354.87	\$354.87
04/23/24	McClung, Michael R.	Program Manager	11735 WInshire	1.00	\$354.87	\$354.87
TOTAL LABOR				4.50		\$1,322.85
				Subtotal Task# 02		\$1,322.85
				Total Project# 200-646973-24002		\$5,152.57

TOTAL AMOUNT DUE THIS INVOICE: \$5,152.57



Progress Report

To: Mr. Gerardo Barrera & Mr. Elvin Hernandez

Date: May 7, 2024

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

Work performed from April 1, 2024 to April 26, 2024

004067: On-Call Services (TOTAL = \$0.00)

- None.

007054: Site Development Reviews (TOTAL = \$5,152.57)

- Two reviews of drainage plans at 409 Bunker Hill (\$1,473.91)
 - Mike McClung – 1 hr
 - Fasil Worku – 6.5 hrs
- Review drainage plans at 310 Rainier Lane (\$1,043.51)
 - Mike McClung – 1 hr
 - Fasil Worku – 4 hrs
- Review drainage plans at 11630 Monica Lane (\$957.43)
 - Mike McClung – 1 hr
 - Fasil Worku – 3.5 hrs
- Review drainage plans at 1 Raydon Lane (\$354.87)
 - Mike McClung - 1 hr
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14:
11710 Wendover Lane, 11719 Flintwood, 11735 Winshire (\$1,322.85)
 - Fasil Worku – 1.5 hr
 - Mike McClung – 3.0 hrs

008071: On-Call Drainage Committee Services (TOTAL = \$6,527.48)

- Prepare for and attend drainage committee meeting on April 9th.
- Research drainage studies conducted for the differences in artificial turf and natural grass.
- Begin developing new requirements for new development for projects that want turf over the current maximum 55% lot coverage.



- Mike McClung – 5 hrs
- Fasil Worku – 3.5 hrs
- Angel Chui – 31 hrs



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 HOUSTON, TX 77024

INVOICE NUMBER: 52241745
INVOICE DATE: 05/13/2024
SERVICES THROUGH: 04/26/2024
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number **200-646973-24004** **City of Bunker Hill Village - Design of Asphalt Mill & Overlay Improvements**

TASK NAME	BUDGET AMOUNT	BUDGET PERCENT COMPLETE	INVOICE TO DATE	PREVIOUSLY INVOICED	AMOUNT DUE THIS INVOICE
Task 1 - Project Management and Design Coordination	\$8,000.00	52.00%	\$4,160.00	\$0.00	\$4,160.00
Task 2 - 60% Design	\$64,000.00	52.00%	\$33,280.00	\$0.00	\$33,280.00
Task 3 - 90% Design	\$17,700.00	0.00%	\$0.00	\$0.00	\$0.00
Task 4 - 100% Design	\$14,900.00	0.00%	\$0.00	\$0.00	\$0.00
Task 5 - Public Outreach and Meetings	\$8,000.00	0.00%	\$0.00	\$0.00	\$0.00
Task 6 - Bid Phase	\$6,000.00	0.00%	\$0.00	\$0.00	\$0.00
Task 7 - Limited Construction Phase Services	\$28,000.00	0.00%	\$0.00	\$0.00	\$0.00
Task 8 - Materials Testing	\$50,000.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL	\$196,600.00	19.04%	\$37,440.00	\$0.00	\$37,440.00

TOTAL AMOUNT DUE THIS INVOICE: **\$37,440.00**

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1160 N Dairy Ashford
Suite 500
Houston, TX 77079
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PROGRESS REPORT

Date: May 6, 2024

Job No.: 200-646973-24004

Report Period: Activities Completed in the Month of April

Reviewed By: Mike McClung, P.E.

Project: Design of Asphalt Mill & Overlay Improvements

- Completed field visit on all streets.
- Completed draft plan set and QA/QC.
- Started addressing QC comments and expect to submit by Friday.
- Started cost estimate and project manual.