



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 19, 2024, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

The meeting agenda and agenda packet are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting

<https://us06web.zoom.us/j/89143803413?pwd=9R8TdiBMVm70X4mibharuqFo9FWUGH.1>

Meeting ID: 891 4380 3413

Passcode: 587148

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Family Movie Night – *Friday, November 8, 2024*
- Memorial Villages Community Forum: Autism in the Community – *Wednesday, November 20, 2024*
- Twinkle Light Parade – *Thursday, December 19, 2024*

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- FEMA/State Recovery for Hurricane Beryl and Derecho Storm
- City Hall Holiday Hours

B. Public Works Director Report

- Development Report
- CIP Project Update

C. Finance Director Report

- Investments and Opportunities

VIII. PRESENTATION, PUBLIC HEARING, CONSIDERATION AND POSSIBLE ACTION REGARDING AMENDING THE CITY'S SUBDIVISION ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 14-7 (B) (7), STANDARDS AND SPECIFICATIONS, OF CHAPTER 14, SUBDIVISIONS, TO ALLOW THE SUBDIVISION OF LOTS WHERE THE RESULTING LOT IS ADJACENT TO EITHER A PUBLIC OR PRIVATE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

Open Public Hearing

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 14-7 (B) (7), STANDARDS AND SPECIFICATIONS, OF CHAPTER 14, SUBDIVISIONS, TO ALLOW THE SUBDIVISION OF LOTS WHERE THE RESULTING LOT IS ADJACENT TO EITHER A PUBLIC OR PRIVATE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

Close Public Hearing

CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

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IX. PRESENTATION, PUBLIC HEARING, CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS

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- X. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 4-75, NATIONAL ELECTRICAL CODE AND INTERNATIONAL ELECTRICAL CODE, OF ARTICLE IV, CONSTRUCTION CODES, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION TO REQUIRE THAT GENERATORS BE LOCATED A MINIMUM OF EIGHTEEN INCHES (18") FROM A STRUCTURE; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION – *Elvin Hernandez, Public Works Director***
- XI. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING FOR THE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS – *Gerardo Barrera, City Administrator***
- XII. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND UNDERGROUND CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$497,267.00 FOR WATERLINE REPLACEMENT ON TARA, RHETT, AND MAYERLING – *Elvin Hernandez, Public Works Director***

- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SAS CONCRETE CONSTRUCTION, LLC TO PROVIDE ON-CALL CONCRETE SERVICES – *Gerardo Barrera, City Administrator***
- XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO PROVIDE FOR MUNICIPAL ELECTION SERVICES – *Gerardo Barrera, City Administrator***
- XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY – *Susan Engels, Finance Director***
- XVI. CONSIDERATION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT – *Gerardo Barrera, City Administrator***
- XVII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ENCROACHMENT AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND STEVE MADDEN FOR THE INSTALLATION OF IRRIGATION AND LANDSCAPING IN THE CITY’S RIGHT OF WAY ALONG THE SOUTH SIDE OF THE 11600 BLOCK OF GREENBAY – *Gerardo Barrera, City Administrator***
- XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2025 – *Gerardo Barrera, City Administrator***
- XIX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, CASTING A VOTE FOR THE ELECTION OF A MEMBER OF THE BOARD OF DIRECTORS OF THE HARRIS CENTRAL APPRAISAL DISTRICT – *Gerardo Barrera, City Administrator***
- XX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00:**
- A. City of Houston water bill dated September 20, 2024, in the amount of \$107,257.88 for August 2024 water purchase.
 - B. City of Houston water bill dated October 22, 2024, in the amount of \$95,868.60 for September 2024 water purchase.
 - C. Memorial Villages Water Authority, invoice no. 005-24-25 in the amount of \$58,292.34 for September 2024 wastewater treatment.

- D. Texas Municipal League Intergovernmental Risk Pool, contract no. 6259 in the amount of \$54,880.98 for insurance.

XXI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the October 15, 2024, Regular City Council Meeting.
- B. Minutes of the November 11, 2024, Finance Audit Committee Meeting.
- C. October 2024 Financials.
- D. Check Register dated October 3, 2024, to November 12, 2024.
- E. Core & Main, invoice no. V116974 in the amount of \$7,300.00 for the installation of antenna poles for the AMI meter reading equipment for the water meter replacement project.
- F. The Goodman Corporation, invoice no. 7-2024-1 in the amount of \$310.00 for professional services rendered through July 2024 for the Memorial Dr. and Gessner Rd. reconstruction project grant application.
- G. Grantworks, invoice no. 01 in the amount of \$7,275.00 for ARPA administrative services rendered through October 2024.
- H. Grantworks, invoice no. 02 in the amount of \$7,760.00 for ARPA funds administrative services completed through October 2024.
- I. Harris-Galveston Subsidence District, fee no. 383688 in the amount of \$10,602.00 for the Water Conservation School Program sponsorship.
- J. Langford Engineering, invoice no. 28057 in the amount of \$5,500.00 for engineering services completed through September 2024 for the waterline rehab project on Mayerling Dr. and Tara Dr.
- K. Langford Engineering, invoice no. 28058 in the amount of \$2,783.38 for cleaning and televising completed on Bunker Hill Rd. through September 2024.
- L. Langford Engineering, invoice no. 28059 in the amount of \$382.18 for general engineering services rendered through September 2024 for the Bunker Hill Rd. project.
- M. Neil Technical Services, invoice no. 129707 in the amount of \$2,100.00 for power installation supporting gateway equipment (antennas) for the water meter replacement project.
- N. Probstfeld & Associates, invoice no. 70249 in the amount of \$705.00 for drainage plan review services completed in September 2024.
- O. Probstfeld & Associates, invoice no. 70347 in the amount of \$705.00 for drainage plan review services completed in September 2024.
- P. Probstfeld & Associates, invoice no. 70424 in the amount of \$355.00 for drainage plan review services completed in September 2024.
- Q. Probstfeld & Associates, invoice no. 70545 in the amount of \$175.00 for drainage plan review services completed in October 2024.
- R. Probstfeld & Associates, invoice no. 70546 in the amount of \$355.00 for drainage plan review services completed in October 2024.
- S. Probstfeld & Associates, invoice no. 70547 in the amount of \$355.00 for drainage plan review services completed in October 2024.
- T. Probstfeld & Associates, invoice no. 70548 in the amount of \$355.00 for drainage plan review services completed in October 2024.

- U. Probstfeld & Associates, invoice no. 70591 in the amount of \$530.00 for drainage plan review services completed in October 2024.
- V. Probstfeld & Associates, invoice no. 70592 in the amount of \$355.00 for drainage plan review services completed in October 2024.
- W. Probstfeld & Associates, invoice no. 70593 in the amount of \$355.00 for drainage plan review services completed in October 2024.
- X. Tetra Tech (formerly RPS), invoice no. 52320795 in the amount of \$1,073.57 for City Drainage Committee meetings in September 2024.
- Y. Tetra Tech (formerly RPS), invoice no. 52320798 in the amount of \$2,277.16 for drainage plan review services completed in September 2024.
- Z. Tetra Tech (formerly RPS), invoice no. 52320803 in the amount of \$1,077.65 for general on-call services completed in September 2024.
- AA. Grant Works Procurement Policy for Grant Management Services for American Rescue Plan Act (ARPA) Funds
- BB. Resolution No. 11-19-2024D, adopting a covered applications and prohibited technology policy as required by Texas Senate Bill 1893 of the 88th Legislature.

XXII. ADJOURN

I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 15, 2024, by 12:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: November 19, 2024
Agenda Item: IV
Subject: Memorial Villages Police Department Report
Exhibits: Chief's Monthly Report – October 2024
MVPD-VFD Response Time
2024 Burglary Map
2024 Auto Burglary Map
ALPR Map
ALPR Report
ALPR Recoveries List
2024 Total Incidents to Date
Officer Committed Time Report to Date
Funding: N/A
Presenter(s): Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities

Recommended Action

Staff recommends that City Council receive the October Monthly Report.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

November 11, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: October 2024 Monthly Report

During the month of October, MVPD responded/handled a total of 5,848 calls/incidents. 4,084 House Watch checks were conducted. 776 traffic stops were initiated with 800 citations being issued for 1322 violations. (Note: 20 Assists in Hedwig, 137 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2054/21183	1571/16989	0	271/155/426	5@2:31
Piney Point:	1580/16161	1051/11863	8	251/225/476	9@3:27
Hunters Creek:	2024/23514	1460/18251	4	247/173/420	6@6:06
				Cites/Warn/Total	20@4:10

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	128	Ord. Violations:	25	Speeding:	194
Animal Calls:	20	Information:	16	Exp. Registration	322
ALPR Hits:	28	Suspicious Situation	100	Ins	162
Assist Fire:	36	Loud Party	14	No License	127
Assist EMS:	36	Welfare Checks:	14	Red Light	37
Accidents:	12			Fake Plate	28

*This month the department generated a total of 79 police reports.
 BH-19, PP-33, HC-24, HOU-3, HED-0, SV-0*

Crimes Against of Persons (2)

Assault (DV)	1
Assault	1

Crimes Against Property (11)

Identity Theft/Fraud	4	Burglary of a Vehicle	4
Burglary of a Habitation	1	Credit Card Abuse	1
Theft	1		

Petty/Quality of Life Crimes/Events (66)

ALPR Hits (valid)	3	DWI	2
Accidents	12	Criminal Trespass	2
Warrants	8	Misc	39

Arrest Summary: Individuals Arrested (15)

Warrants	8	Felony	3
Class 3 Arrests	2	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	5,072,947	6,466,610	78.4%
• Operating Expense:	1,114,714	1,110,490	100.38%
• Total M&O Expenditures:	6,187,661	7,577,100	81.7%
• Capital Expenses:	403,666	289,700	139.3%
• Net Expenses:	6,591,327	7,866,800	84.0%

Follow-up on Previous Month Items/Requests from Commission

- N/A

Personnel Changes/Issues/Updates

- Officer Monica Vasquez resigned from the department on October 18, 2024, as she accepted a job in the private sector. Officer Vasquez requested to remain as a reserve officer and worked the Trunk or Treat event on 10/26/24.
- The ads for both dispatcher and officer positions were updated with the 2025 salary increases distributed to on-line law enforcement job bulletin boards and web pages.

Major/Significant Events

- Officers continue an investigation into fraudulent paper license plates that are being distributed from a location on Westheimer. The title business is working with multiple small auto sales businesses by issuing temp tags to salvaged vehicles.
- 10/8/24 MVPD officers arrested (for the third time) a female suspect who in possession of a stolen vehicle. This is the same suspect that was arrested by our officers for driving the stolen car from a deceased person 2 years ago. The suspect had been breaking into the homes of victims while they attended funerals. The arrest was the result of an ALPR hit. All 3 times we have arrested her in a stolen car.
- 10/22 24 officers were dispatched to the Riverbend neighborhood for a burglary of a vehicle investigation. While officers were on location, staff accessed area ALPR cameras and located the suspect vehicle in the area at 1 am. The suspect was identified by his mother. Detectives are preparing an arrest warrant for his arrest.
- On 10/23/24 officers responded to a burglary just occurred on Tokeneke Trail. Officers located and pursued the suspects eventually arresting 3 of the 4 offenders. Over \$300,000 in stolen property was recovered.

Status Update on Major Projects

- MVPD took possession of the donated high-water vehicle. The side-by-side is operational and ready for deployment.
- Staff followed up with the vendor on the overdue 2023 Chevrolet Tahoe's. The up-fitting company stated they will prepare the paperwork for the department to take possession of the vehicles without the equipment being installed as they do not have the personnel to perform the work. Staff will identify a new upfitter to complete the work and make the vehicles ready for service.

Community Projects

- Staff attended the unveiling of the District Attorney's Office new transparency portal that assists in the tracking of criminal cases as they proceed through the CJ system.
- On October 12, 2024, officers attended the Space City XL Car show and displayed the traffic enforcement vehicle. The car was a huge attraction and popular with visitors.
- MVPD hosted the Annual Truck or Treat Event at the station. Over 2000 people attended.

V-LINC new registrations in October +14

BH – 1725(+4)
PP – 1199 (+3)

HC – 1703 (+4)
Out of Area – 635 (+3)

MVPD – VFD Monthly Response Times Report

October 2024

911/Emergency Designated Calls - EMS and Fire

Total	8@5:08
Bunker Hill	3@2:17
Piney Point	2@3:22
Hunters Creek	3@8:18

EMS Only

Total	5@3:48
Bunker Hill	2@3:25
Piney Point	2@3:21
Hunters Creek	1@5:07

Fire Only

Total	3@6:55
Bunker Hill	1@1:16
Piney Point	0@0:00
Hunters Creek	2@9:46*

Radio Calls – Fire Assist

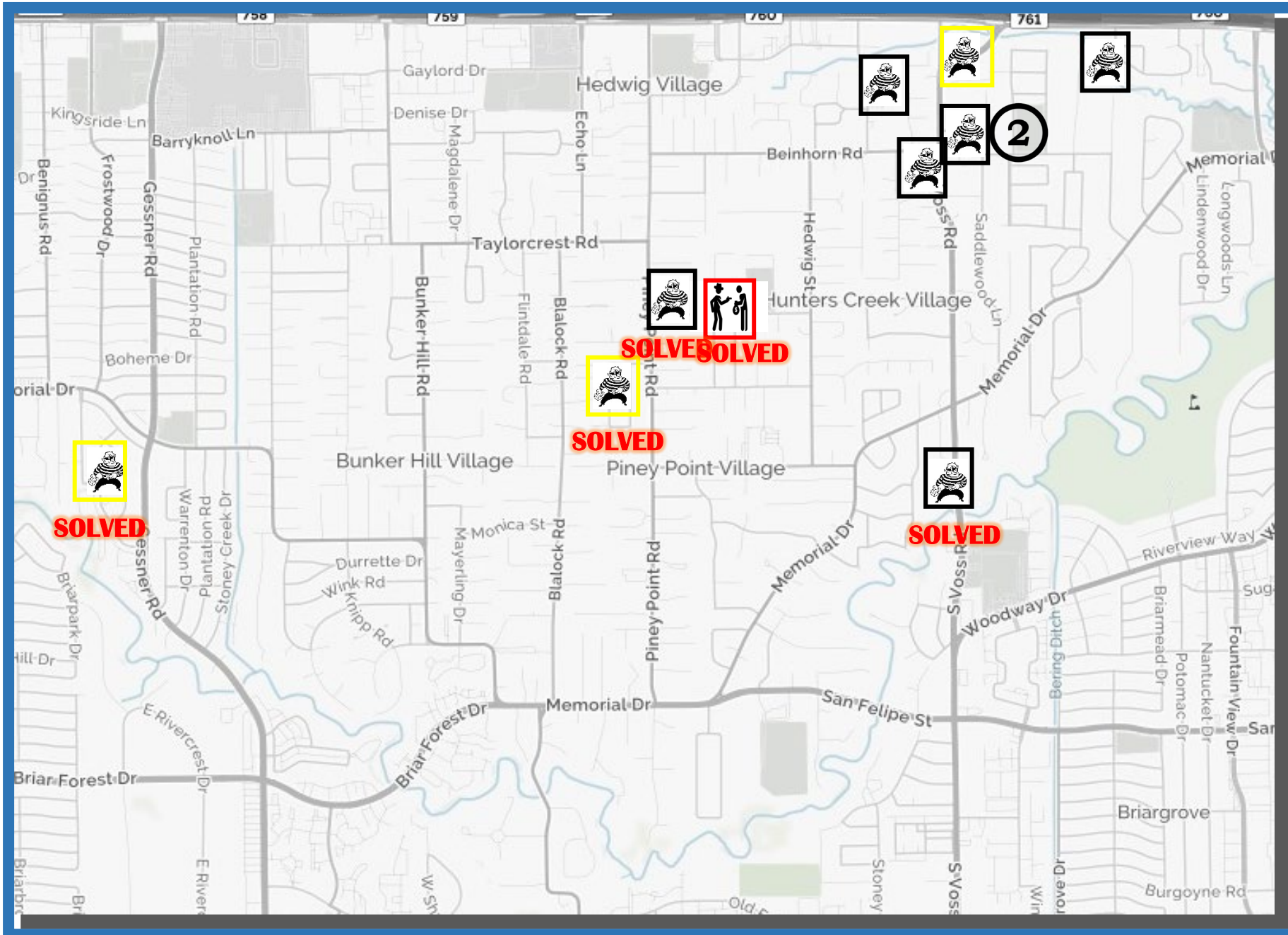
Total	17@5:03
Bunker Hill	3@9:32**
Piney Point	6@5:32
Hunters Creek	8@3:47

Radio Calls – EMS Assist

Total	6@3:58
Bunker Hill	3@3:46
Piney Point	2@5:21
Hunters Creek	1@2:21

* BBQ fire

** officer on scene in 1:12 Failed to log arrival in MDT






2024 Burglary Map

Address	Alarm	POE
467 Jan Kelly	No	Open Garage
250 Tamerlaine	No	Rear Door Kick
8 Voss Park	No	R Door
900 Brogden	No	Shed
10802 Beinhorn	No	Open Door
736 Voss	No	Door Kick
736 Voss	No	Door Pry
8525 Katy	Yes	Smash&Grab
323 Hunters Trail	No	Rear Window
9 Tokeneke Trl	No	Rear Window

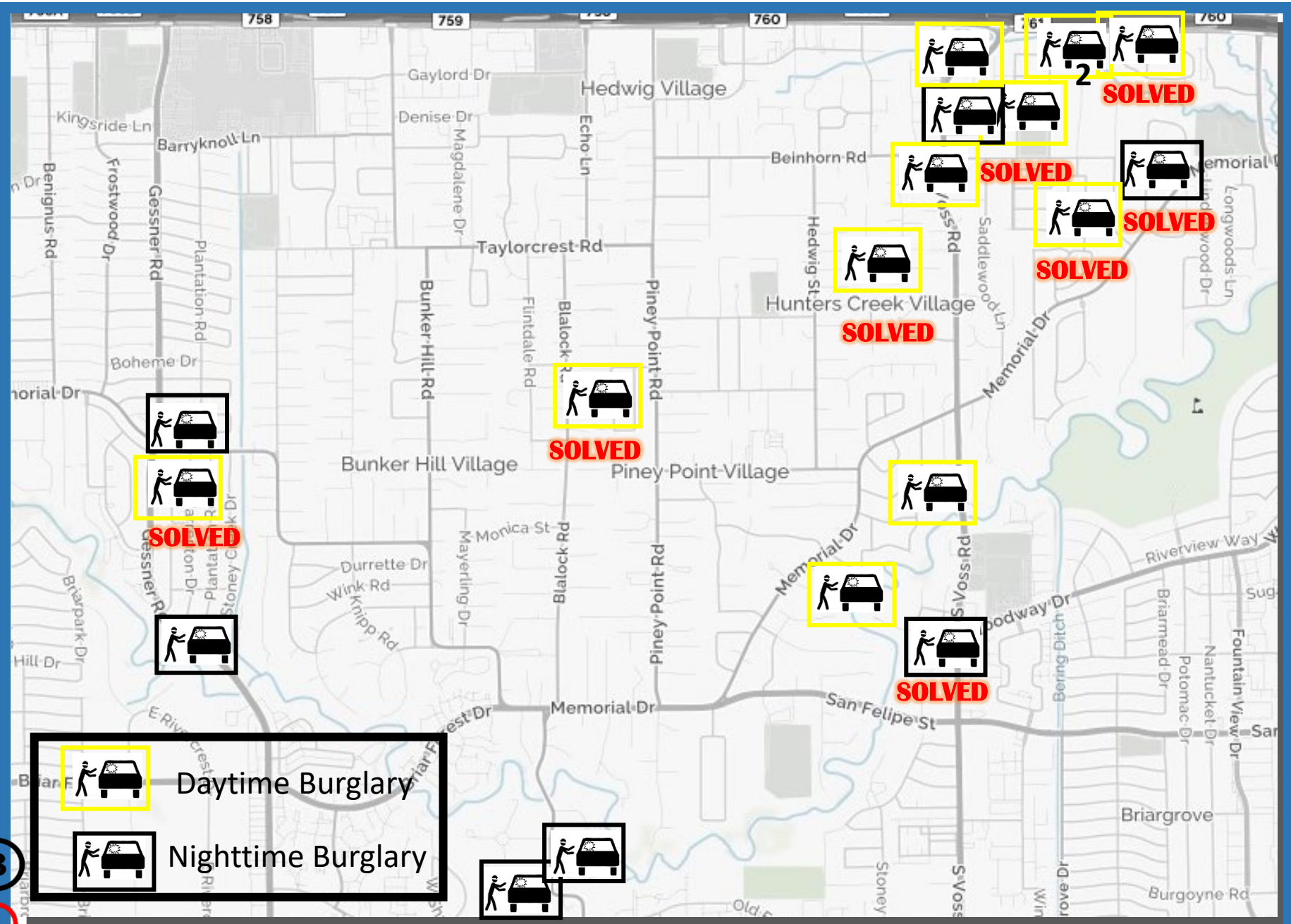
2024 Robberies

Address	MO
1 Smithdale Estates	Implied

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery


10/31/24

2024 Auto Burglary Map



Address	POE
8333 Katy Fwy	Win
8525 Katy Fwy	UNL*
10614 Gawain	Win
10611 Twelve Oaks	UNL
11615 Starwood	UNL
10710 Marsha	Win
11321 Green Vale	UNL
2102 S. Piney Point	UNL
750 W. Creekside	UNL
29 Windemere	UNL
7 Hunters Ridge	UNL
218 Tamerlaine	UNL
8400 Hunters Creek Drive	UNL
114 Willowend	Win
10700 Marsha	UNK
709 Kuhlman	Win
7614 River Point	UNL
4 Voss Park	UNL
267 Plantation	UNL

3

Daytime Burglary

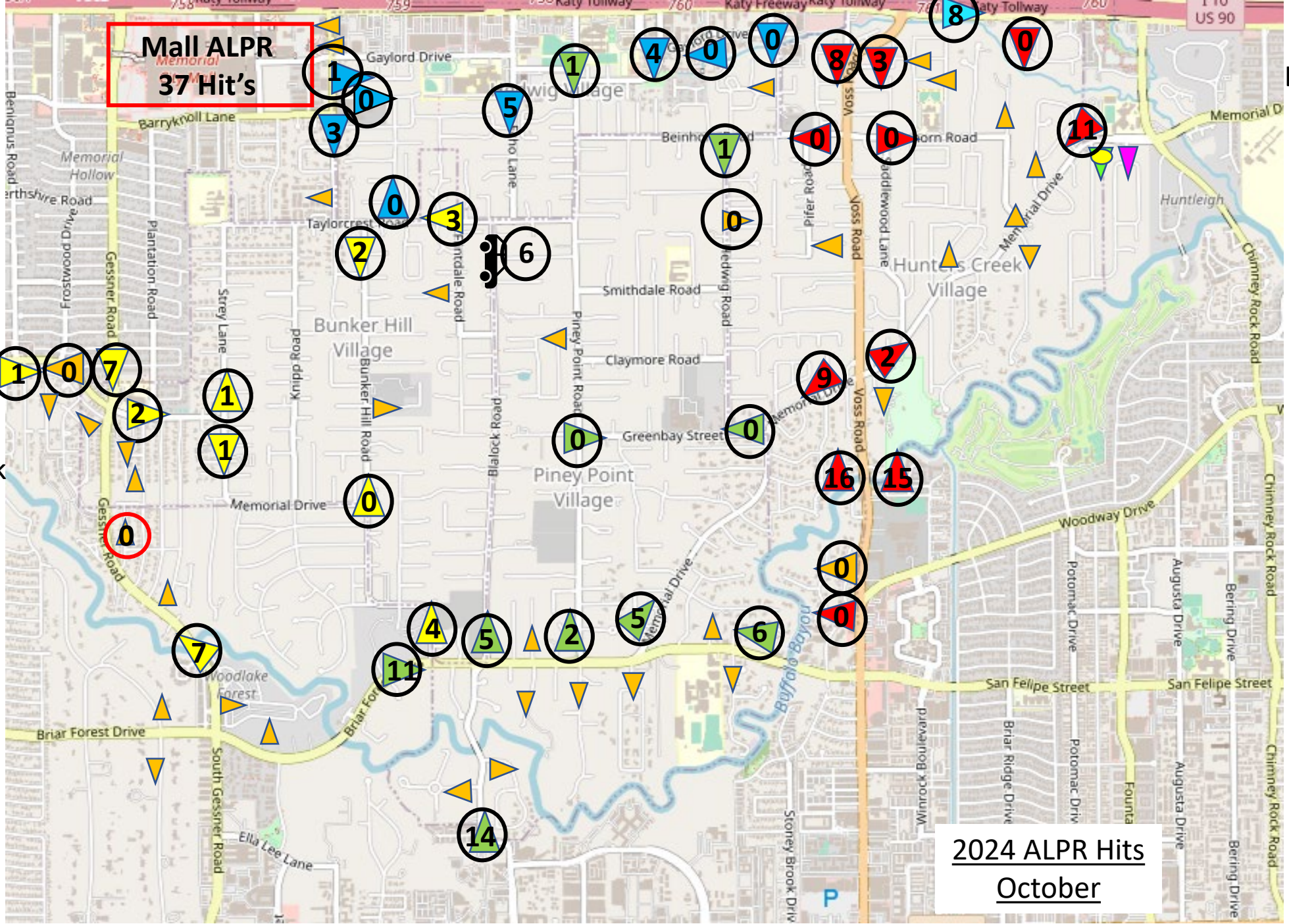
Nighttime Burglary

Blue Entry = Actual
 Location Unknown
 SOLVED
 Underlined Contractor
 10/31/24

Mall ALPR
37 Hit's

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Total Hits
- 

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems-32 
- 1** 
- 10/31/24 

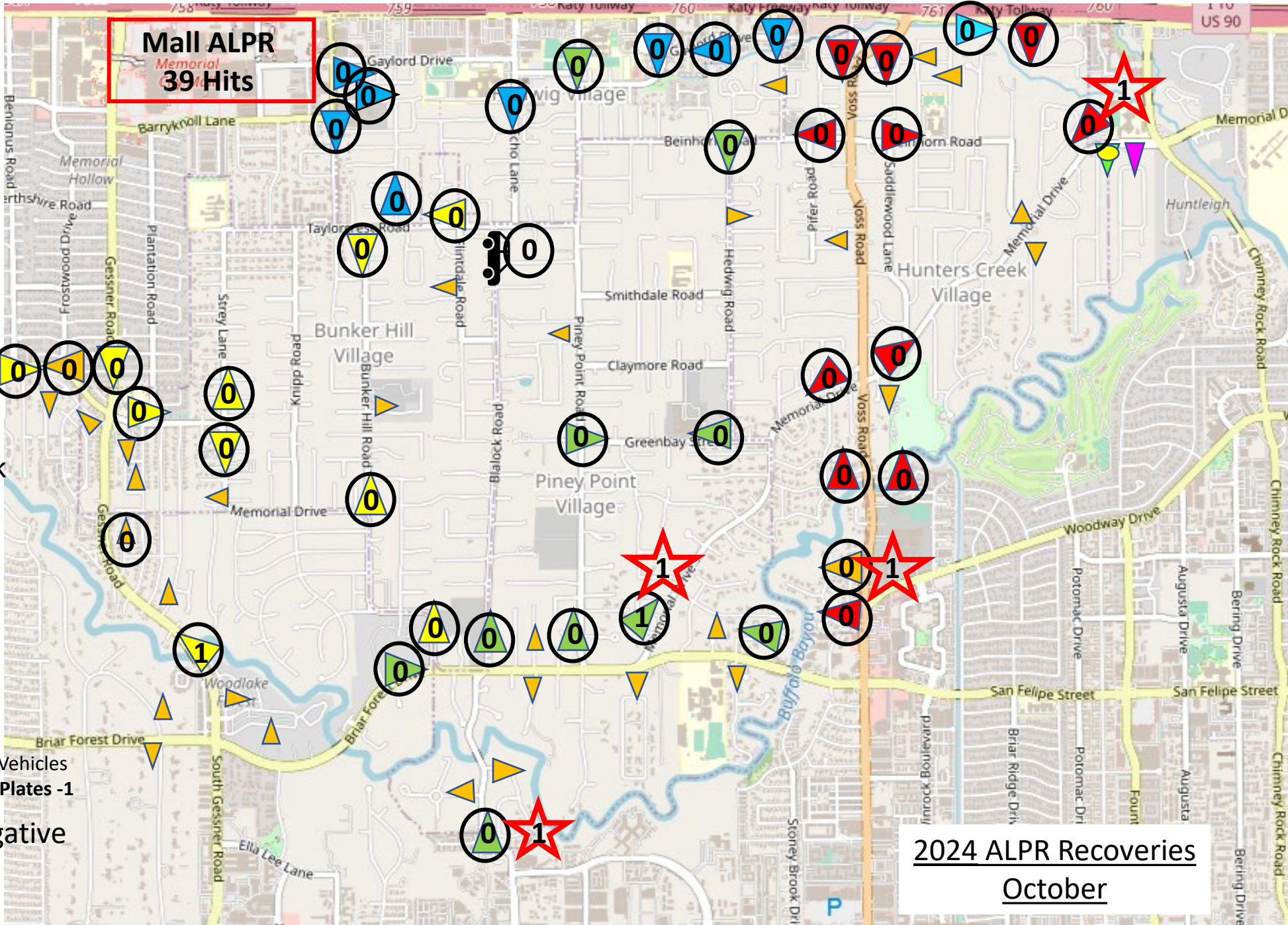


2024 ALPR Hits
October

Mall ALPR
39 Hits

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Recovered Vehicles
Recovered Plates -1
-  Investigative Leads

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems 
- 10/31/24 



2024 ALPR Recoveries
October



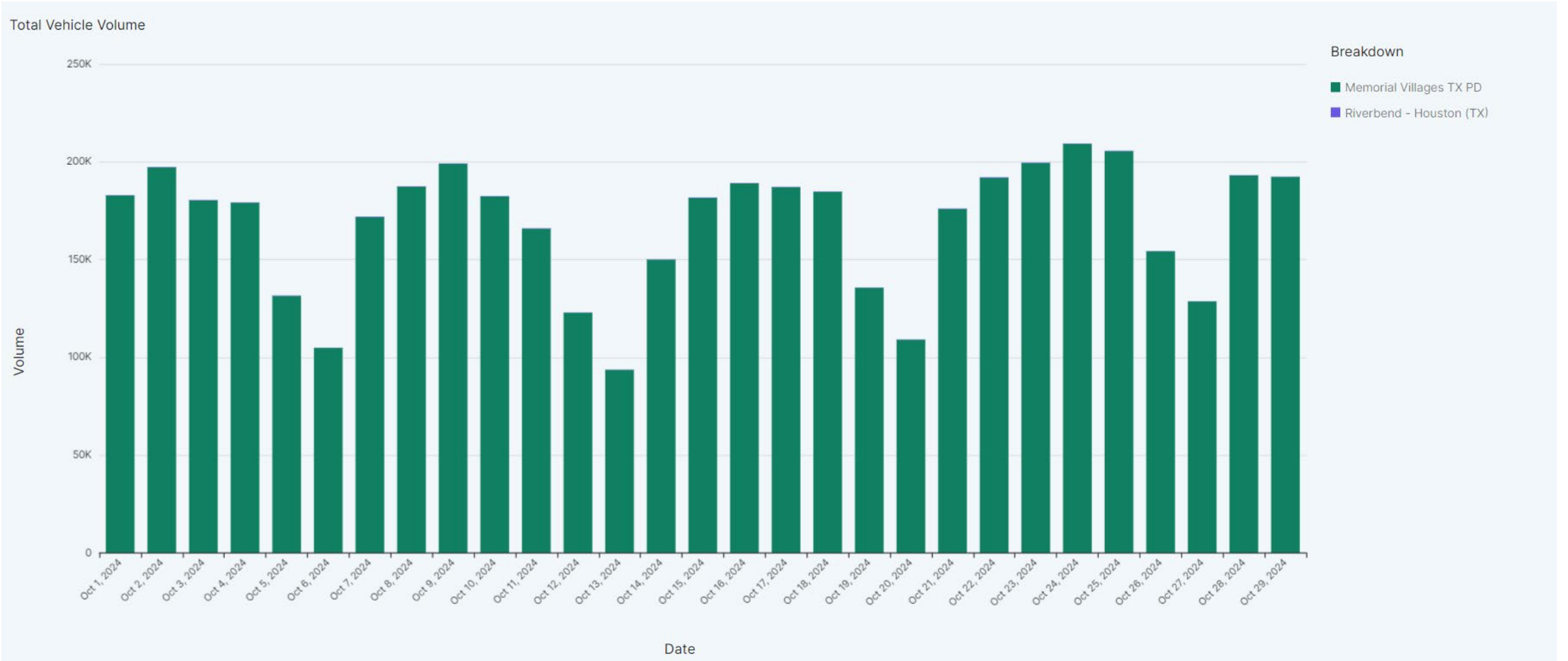
October 2024 ALPR REPORT



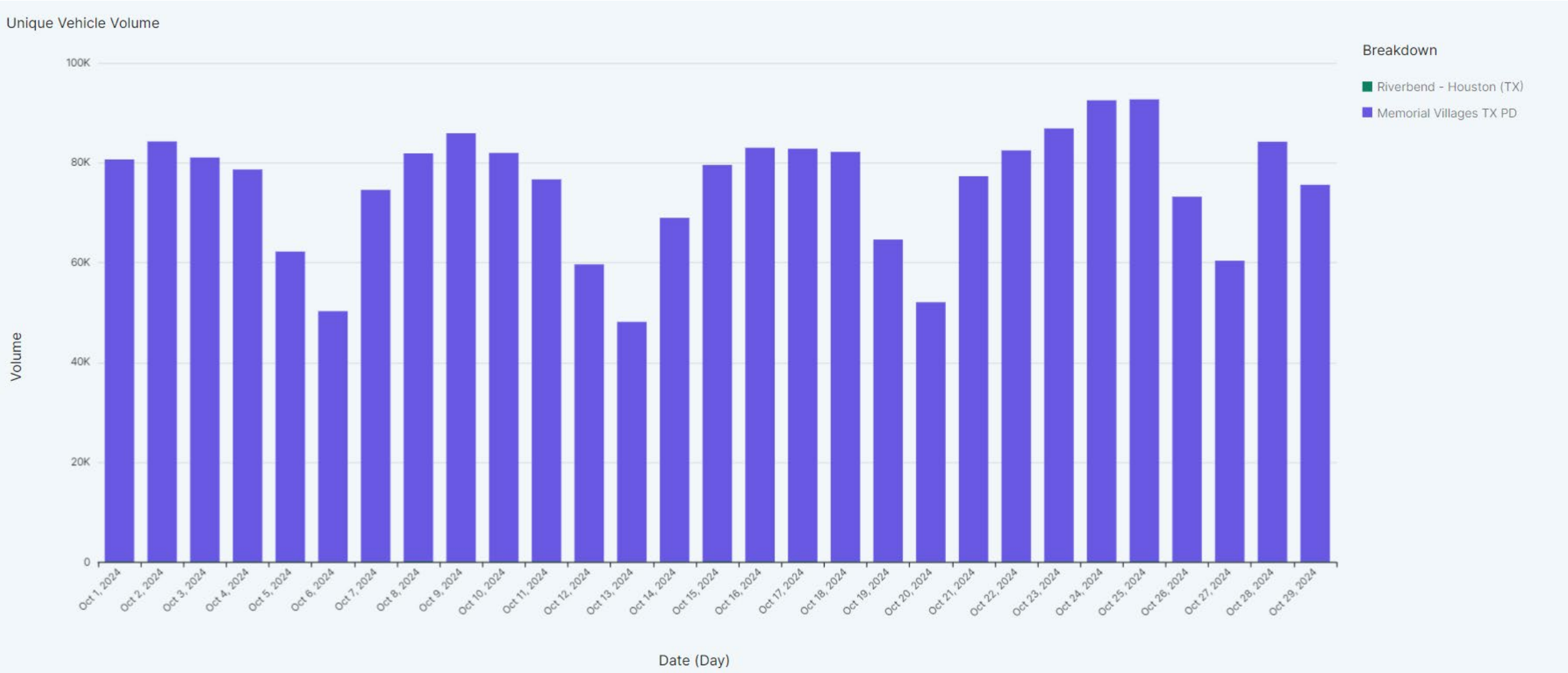
Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

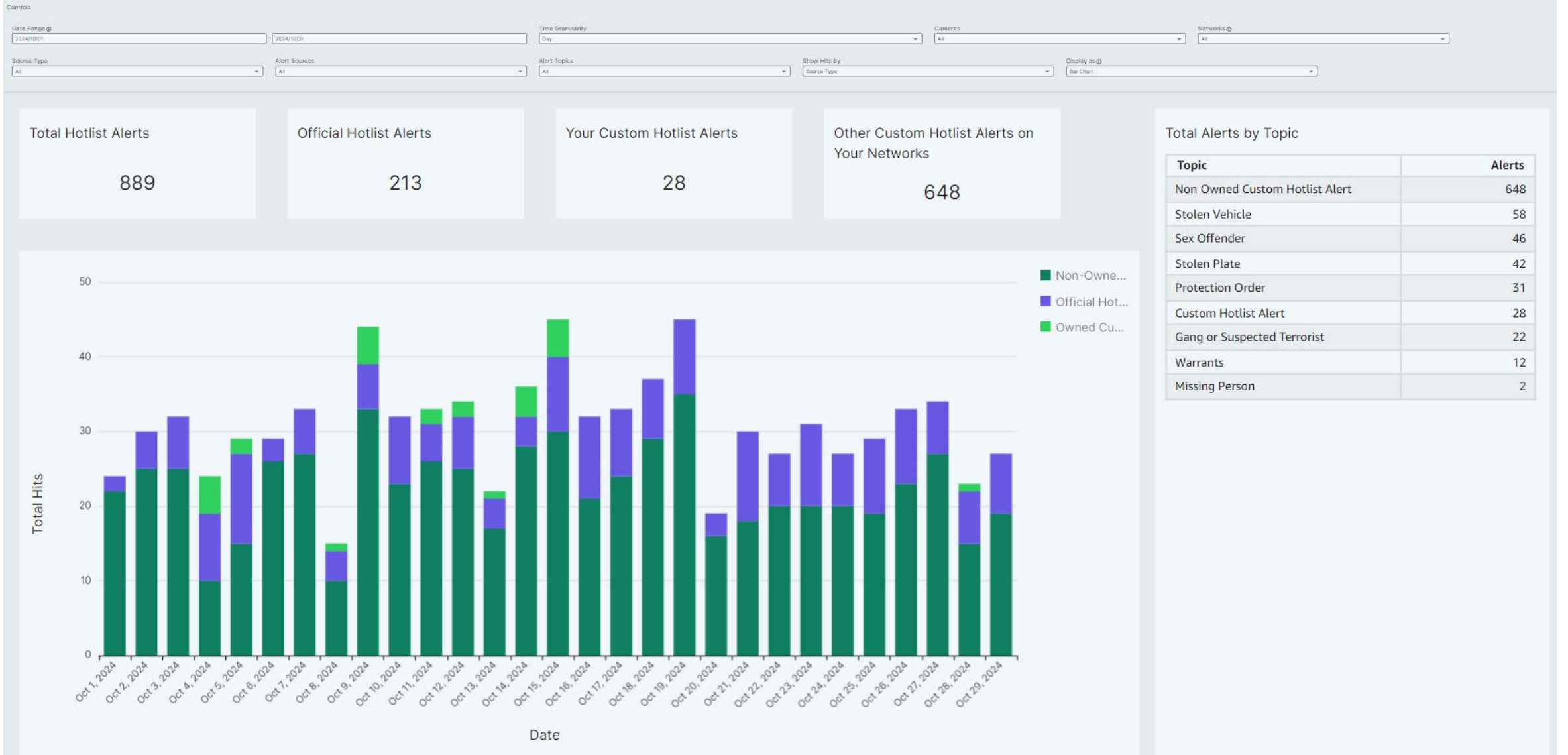
Total Reads 4,890,317



Unique Reads – 2,184,488



All Categories – All Hotlists



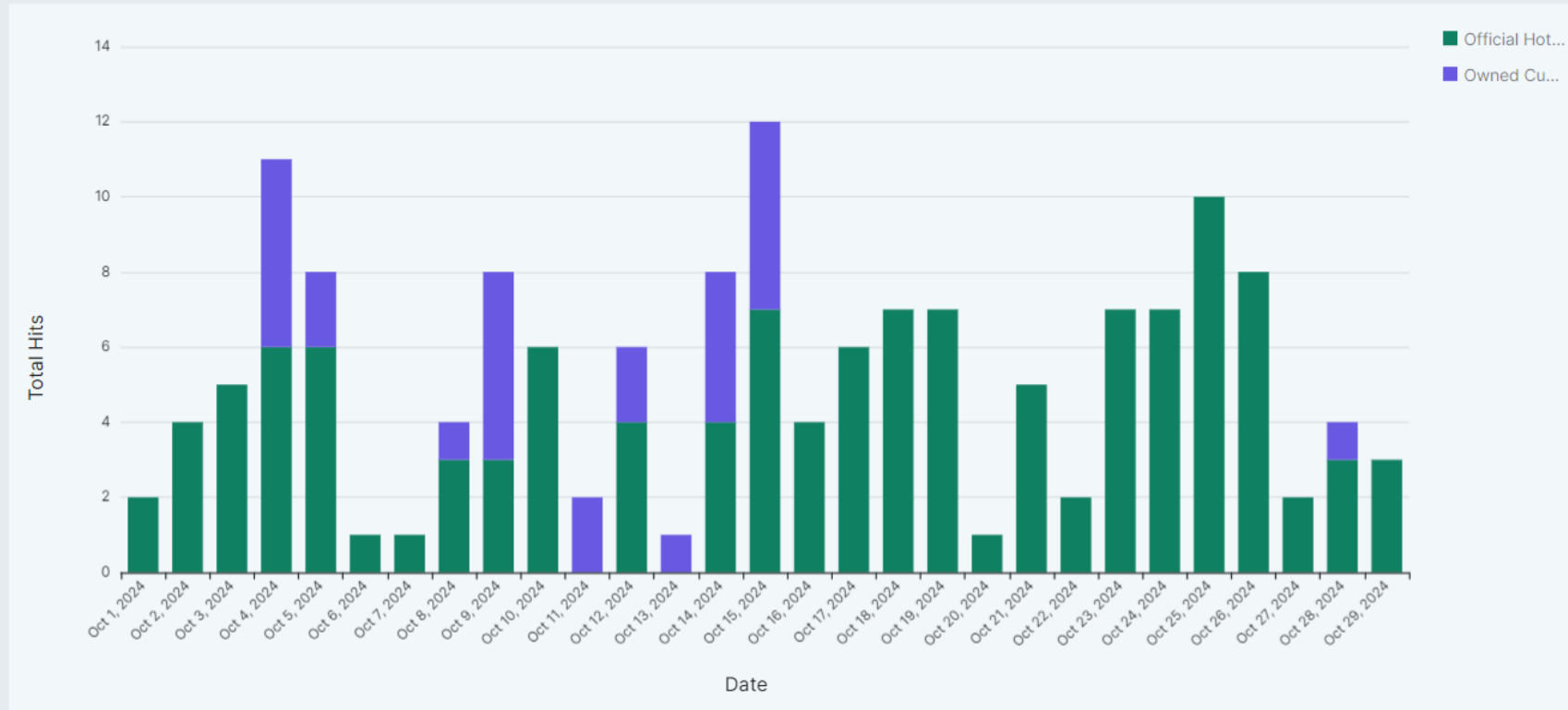
Top 6 Categories

Date Range: 2024/10/01 - 2024/10/31
 Time Granularity: Day
 Cameras: All
 NETWORKS: All
 Source Type: All
 Alert Sources: All
 Alert Topics: Custom Hotlist Alert, Gang or Suspected Terr...
 Show Hits By: Source Type
 Display as: Bar Chart

Total Hotlist Alerts	Official Hotlist Alerts	Your Custom Hotlist Alerts	Other Custom Hotlist Alerts on Your Networks
152	124	28	No data

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	58
Stolen Plate	42
Custom Hotlist Alert	28
Gang or Suspected Terrorist	22
Missing Person	2



Sex Offenders

Date Range: 2024/10/01 - 2024/10/31 | Time Granularity: Day | Cameras: All | Networks: All

Source Type: All | Alert Sources: All | Alert Topics: Sex Offender | Show Hits By: Source Type | Display as: Bar Chart

Total Hotlist Alerts
46

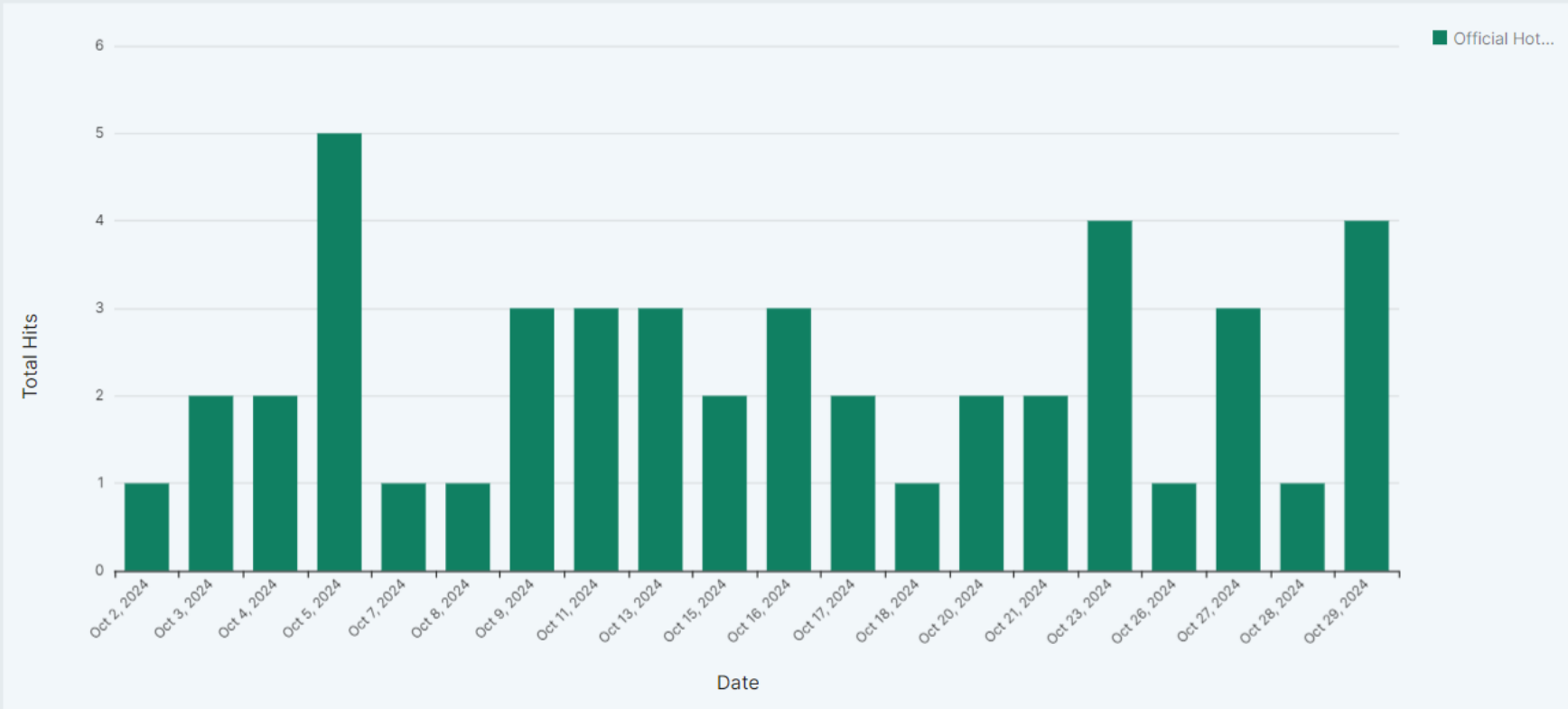
Official Hotlist Alerts
46

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

Total Alerts by Topic

Topic	Alerts
Sex Offender	46



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 552 others

Access Levels
Search
Hotlist Tool Access

Device Status

38 / 38 ?
Devices Online

◀ Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	100%	14.22 s

Next Device ▶

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	454385
#21 - NB Voss x Magnolia Bend (Lane 1)	355075
#08 2200 S Piney Point Rd NB at City Limit	325464
#13 NB Gessner Rd	317454
#23 - WB San Felipe x Buffalo Bayou	293753
#17 Memorial Dr WB at Voss	235970
#31 EB Memorial Dr near Tealwood	232923
#02 Memorial Dr EB at Gessner	222110
#12 Piney Point Dr SB at Gaylord	221012
#20 - SB Voss x Old Voss (Lane 2)	215456
#18 Memorial Dr EB at Voss	181538
#01 Gessner SB at Frostwood Elementary	175048
#04 Memorial Dr NB at Briar Forest	174293
#07 Memorial Dr EB at Briar Forest	151675
#28 MVPD Station S/B Memorial Drive	142941
#16 Memorial Dr WB at E Creekside Dr	137867
#24 - NB Blalock x Memorial	135983
#14 Beinhorn Rd WB at Pipher	133078
#09 N Piney Point Rd at Memorial Dr	99386
#19 - SB Voss x Old Voss (Lane 1)	94071
#27 Unit 181 Blalock S/B at Taylorcrest	93251
#32 WB Greenbay @ Memorial Dr	91288
#30 EB Beinhorn Rd @ Voss Rd	83607
#10 On Memorial Dr EB from San Felipe	79839
#05 Bunkerhill Rd SB at Taylorcrest	71399
#26 - SB Hedwig x Beinhorn	51872
#06 Taylorcrest Rd WB at Flintdale	46367
#11 Greenbay St EB at Piney Point Rd	34994
Strey NB at Memorial	18045
#29 - Riverbend Main Entrance	7521
#15 Hunters Creek Dr SB at I-10	6913
#01 Inbound, Riverview Way, EB	5739
Grand Total	4890317

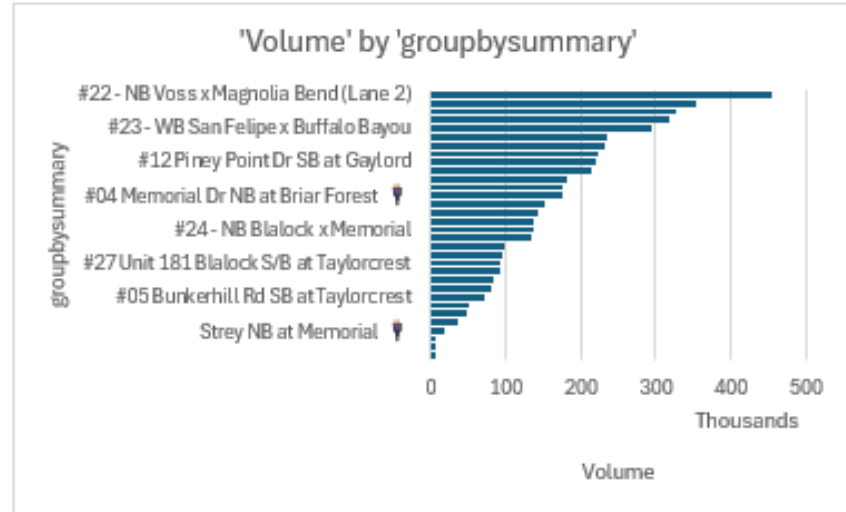
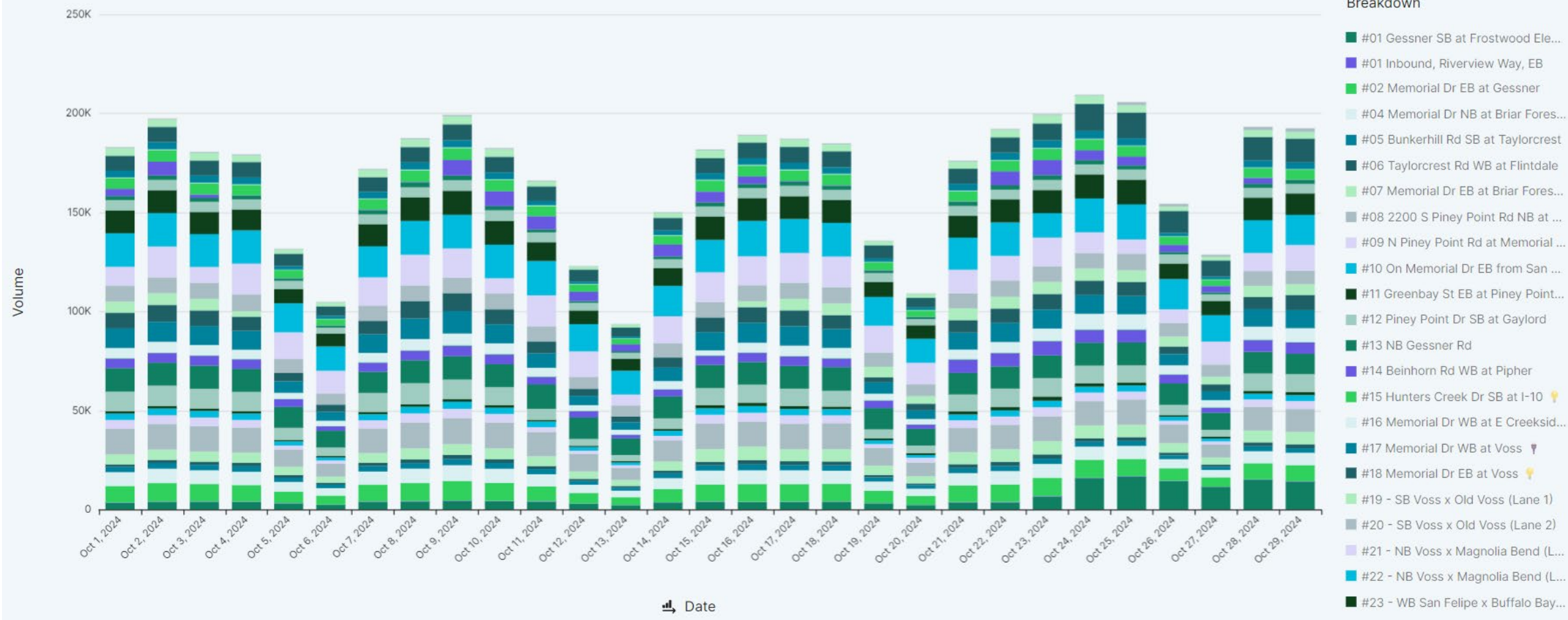


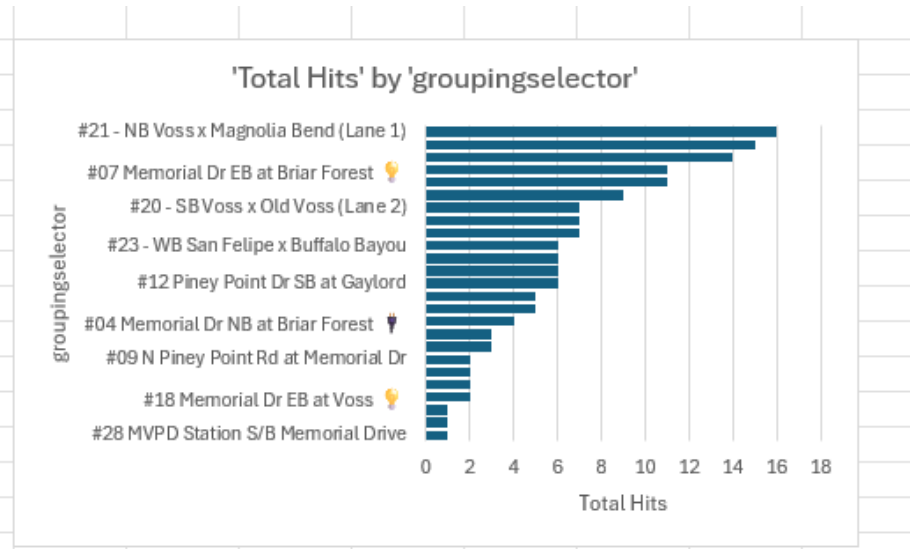
Plate Reads
By Location

Total Vehicle Volume



Hits By Camera

groupingselector	Sum of Total Hits
#21 - NB Voss x Magnolia Bend (Lane 1)	16
#22 - NB Voss x Magnolia Bend (Lane 2)	15
#08 2200 S Piney Point Rd NB at City Limit	14
#07 Memorial Dr EB at Briar Forest	11
#16 Memorial Dr WB at E Creekside Dr	11
#17 Memorial Dr WB at Voss	9
#20 - SB Voss x Old Voss (Lane 2)	7
#13 NB Gessner Rd	7
#01 Gessner SB at Frostwood Elementary	7
#23 - WB San Felipe x Buffalo Bayou	6
#27 Unit 181 Blalock S/B at Taylorcrest	6
#14 Beinhorn Rd WB at Pipher	6
#12 Piney Point Dr SB at Gaylord	6
#24 - NB Blalock x Memorial	5
#10 On Memorial Dr EB from San Felipe	5
#04 Memorial Dr NB at Briar Forest	4
#19 - SB Voss x Old Voss (Lane 1)	3
#06 Taylorcrest Rd WB at Flintdale	3
#09 N Piney Point Rd at Memorial Dr	2
#05 Bunkerhill Rd SB at Taylorcrest	2
#02 Memorial Dr EB at Gessner	2
#18 Memorial Dr EB at Voss	2
#26 - SB Hedwig x Beinhorn	1
#31 EB Memorial Dr near Tealwood	1
#28 MVPD Station S/B Memorial Drive	1
Grand Total	152



Total Reads – 4,890,317

Unique Reads – 2,184,488

Hits- 213

7 Top Hits – 152

Hotlist – 28

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Date Range 2024/10/01 - 2024/10/31

Time Granularity Day

Cameras All

Networks All

Your CSV is ready.

Source Type All

Alert Sources All

Alert Topics Custom Hotlist Alert, Gang or Suspected Terrorist, Missing Person...

Show Hits By Source Type

Display as Bar Chart

Total Hotlist Alerts

152

Official Hotlist Alerts

124

Your Custom Hotlist Alerts

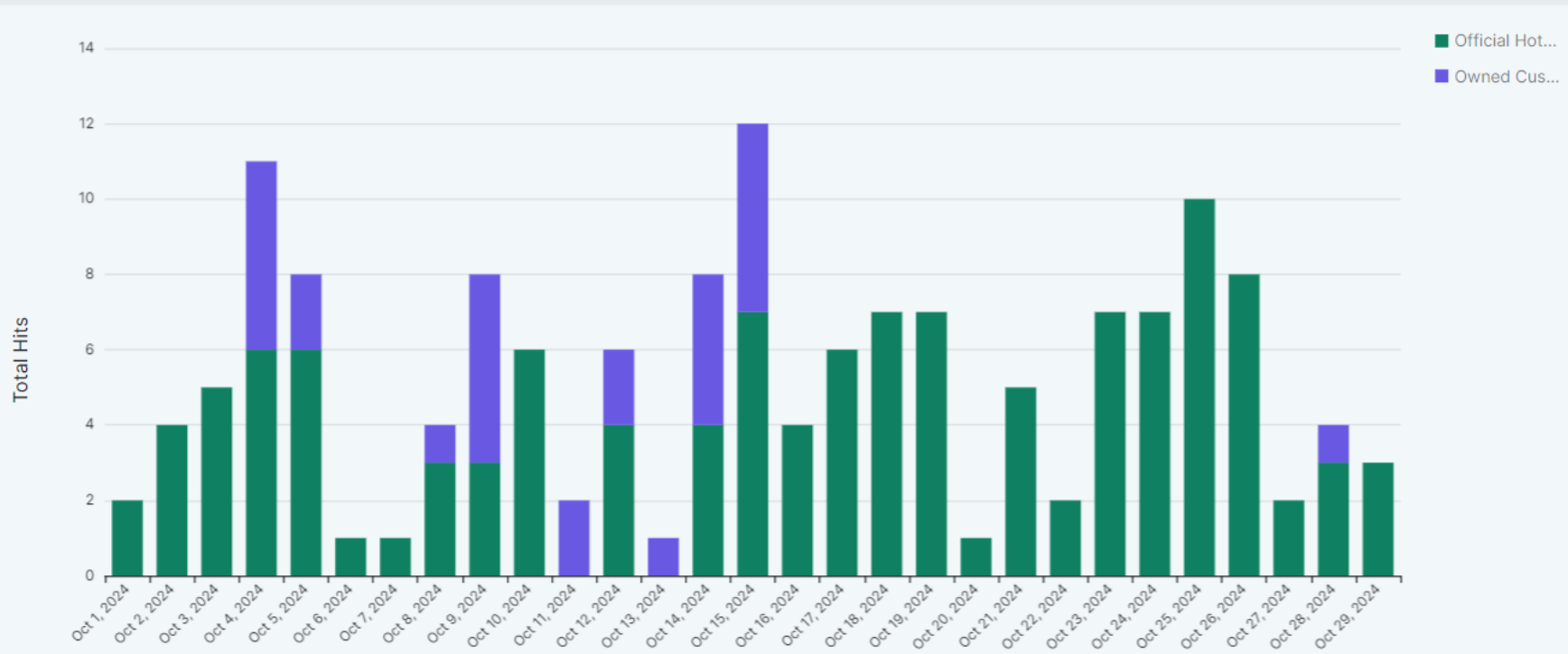
28

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	58
Stolen Plate	42
Custom Hotlist Alert	28
Gang or Suspected Terrorist	22
Missing Person	2



ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	SVL2616	Kia Soul	24	\$ 16,500.00	CC Fraud/Theft	7-Jan
2	CWS6686	Chev PU	21	\$ 10,000.00		9-Jan
3	SSP9798	GMC Arcad	19	\$ 46,000.00	Fraud	18-Jan
4	KPL1936	Chev1500	12	\$ 40,000.00	Repeat Offender	2-Feb
5	TMV3732	BMW	22	\$ 35,000.00	Fraud	16-Feb
6	SRY8618	ToyMaur	23	\$ 28,000.00		8-Mar
7	MXG5703	ToyRav4	5	\$ 26,000.00	Warrant	9-Mar
8	JBG9307	LexNX	1	\$ 13,000.00	Stolen Plate on veh	11-Mar
9	NVK8218	HyudElan	27	\$ 18,000.00		2-Apr
10	SXW4908	NissV200	2	\$ 14,000.00	Stolen Plate on veh	4-Apr
11	4463G98	Ford Mus	2	\$ 42,000.00	On tow trk	16-Apr
12	W297HO	BMW	31	\$ 55,000.00	Fraud/Fugitive	8-May
13	DOUQ11	Audi	19	\$ 60,000.00	Fraud/Fugitive	10-May
14	AM34158	Chevy	13	\$ 20,000.00	Fugitive	15-May
15	TFH8929	Jeep	22	\$ 30,000.00		9-Jun
16	BY59PS	ToyCor	13	\$ 14,000.00		13-Jun
17	RXS0863	BMW	13	\$ 21,000.00	Eluding HPD arrest	15-Jun
18	LNT9834	Hynd Alnt	13	\$ 18,000.00	Drugs	27-Jun
19	TFK4209	Toy.Alt	24	N/A	IC VIN	10-Jul
20	FCW2228	Hynd/acc	13	\$ 12,500.00		18-Jul
21	SY4647	Jeep/SUV	16	\$ 18,000.00	HPD Took Case	1-Aug
22	42036J	Trailer	23	\$ 6,000.00	Fraud	13-Aug
23	PSV8768	Honda	19	\$ 17,000.00	Mail Theft	30-Aug
24	MMT1829	Nissan Ser	Mobile	\$ 16,000.00	Mobile Test Unit	17-Sep
25	HDT9159	Ford EXP	13	\$ 35,000.00		8-Oct
26	AJ31690	Uhaul	HPD	\$ 30,000.00	abandoned	23-Oct
27	GFG9837	Toyota Cor	23	\$ 9,000.00	Civil	24-Oct
28						
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67						

\$ 650,000.00

Plate Recoveries					
Plate Recov	Date	Links	Plate Recov	Date	Links
6VKC128	1/23/2024	Owner	1C8661E	9/23/2024	Fake
RKN392	2/4/2024	Owner	1C8661E	10/3/2024	Fake
DWJ6774	2/15/2024	Owner			
4B8105K	3/2/2024	Dup/Frd			
SKK6235	3/11/2024	Stolen			
DV7ZHH	3/18/2024	Owner			
	4/5/2024	Driver DNK			
TKX6267	4/11/2024	Arrested			
8LL173	4/29/2024	Cited/Tow			
7B2889H	5/21/2024	Cited/Tow			
KDW2425	5/23/2024	Owner			
386565H	5/25/2024	Cited/Tow			
RGJ6630	5/25/2024	Owner			
TFN6035	6/19/2024	Owner			
KSL1318	6/26/2024	Owner			
5B4575J	7/3/2024	Cited/Towed			
TKW6838	8/10/2024	Owner			
CWW2621	8/23/2024	Cited			
PSV8768	8/30/2024	On Stolen Car			
PDS6229	8/30/2024	Owner			
PKM6191	9/12/2024	Cited/towed			
PMJ2303	9/18/2024	Recovered			

Firearm in vehicle Vehicle found to be Stolen
Temp Tag Hotlist

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
3-Jan	SFG3451	7	1-Oct	VPY1400	1
9-Jan	SGN1517	13			
28-Mar	W197102	22			
19-Jul	TPN1230	20			
28-Sep	1C7935E	8			
30-Sep	VPY1400	2			

Runaways/Missing			Community Safety Hotlist		
5 27 24	SNV9618	2	1/8/2024	LCP9497	32
7/4/2024	STC8489	9	4/19/2024	LCP9497	58
8/30/2024	RRG8054	31			
9/6/2024	VGP8503	23			

10 of 14 involved in other crimes = (69%

HOT List Hits Other Agencies

8/5/2024	LWG4414	jersey	6	Warrant
9/13/2024	NVP4093	HPD	21	Suspects
10/28/2024	VGP9479	HCSO	6	Warrant

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
NLM7574	8	HPD	4-Jan
3882-E22	20	HPD	23-Jan
TLZ3887	13	C5	25-Apr
KDW2425	13	HPD	22-May
TLB1231	13	HPD	23-May
MPS5312	21	HPD	5-Jun
RXJ5040	21	HPD	28-Jul
GKN2469	21	HPD	22-Aug
1AOE392	13	HPD	23-Aug
TPT0723	13	HPD	9-Sep

Program Summary			
2024 Value	\$ 650,000.00	Recovered	23
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 6,298,601.00		285

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	TPK9834	3-Jan	P- Kensington	Mail Theft	SJB2869	3/8/2024	29, Bridlewood
BMV-Crim Mischief	100059B	3-Jan	P - US Coins	Mail Theft	SJB2869	3/15/2024	21
Theft of Lawn Eq	4297A98	4-Jan	2	Burglary of a Hab.	1RPF8	3/16/2024	1,31
Mail Theft	SXS7885	5-Jan	6	Burg of Hab	WV TLL2498	4/1/2024	5
Hotlist Theft	TPK9834	7-Jan	13	Auto Theft	TZJ4122	4/11/2024	6
BMV suspects	SGN1517	9-Jan	13	Crim Tres	TFM3379	5/18/2024	7
Package Thief	BWGJ592	10-Jan	Bellaire	Robbery	NMF0683	5/21/2024	Hickory Rid
FSGI	PRM6967	23-Jan	P-Still	Burglary of a Buss.	RPY6912	6/28/2024	US Coins
FSGI	8XSG491	27-Jan	1	BMV	RPY6912	8/11/2024	13
Runaway	RKH0399	2-Feb	12	Fraud	LWG4414	8/5/2024	6
Theft of Lawn Eq	BWGJ592	9-Feb	2	Fraud	RPY6912	8/11/2024	13
BMV Att	TSP9824	16-Feb	18	Burglary	VDF8058	9/23/2024	18
BMV		22-Feb	12	BMV	JSZ3816	10/1/2024	16
Susp Event	TJJ0901	4-Mar	17	Threats to School	PXK2151	10/8/2024	10

* ALPR used to prove false report

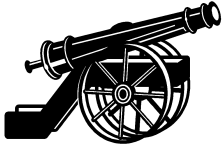
2024 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		42:52:14	21:30:58	37:06:28	39:40:38	29:11:47	21:19:14	66:29:03	20:33:36	14:52:25	34:41:25			5	66
BAKER, BRIAN C	*	1:42:24	0:00:00	0:35:27	0:00:00	5:28:23	0:00:00	1:31:44	0:18:53	2:14:15	0:23:20				
BALDWIN, BRIAN	*	18:24:30	18:59:44	28:33:24	12:32:18	25:18:28	17:32:21	9:47:27	5:59:44	13:00:11	0:59:40				
BIEHUNKO, JOHN		29:52:43	23:36:19	16:45:56	2:46:50	31:48:33	14:03:45	22:40:53	32:39:39	22:13:07	15:10:16			2	25
BOGGUS, LARRY	*	17:35:09	2:23:10	2:22:51	2:00:05	8:46:03	2:13:55	6:45:02	4:07:01	2:56:49	1:22:22				
BURLESON, Jason		15:26:34	17:28:59	23:36:15	18:09:57	23:03:35	21:06:52	31:46:03	17:19:26	17:48:15	16:05:10			4	30
BYRD, Rachied		16:41:02	19:39:50	28:19:05	18:59:35	34:27:36	21:25:30	29:07:09	19:07:26	24:18:29	19:30:25			1	22
CANALES, RALPH EDWARD		11:43:19	21:55:59	12:07:49	24:49:15	27:18:18	14:37:47	51:22:08	17:19:26	17:21:00	18:29:17			4	19
CERNY, BLAIR C.	*	8:13:37	4:59:13	6:27:38	1:32:05	11:11:53	0:32:05	1:05:41	4:40:26	7:43:57	9:21:20				
ECKERFIELD, Dillion		28:07:09	19:02:55	24:52:06	21:17:02	32:47:20	29:22:43	25:33:09	22:38:53	8:52:46	17:15:49			5	63
GONZALEZ, Jose		25:11:16	38:38:30	42:44:53	28:18:25	33:35:21	32:48:15	17:49:19	25:54:02	17:42:15	25:24:47			2	17
HARWOOD, NICHOLAS		23:18:34	3:07:14	17:43:56	28:44:11	23:39:26	21:24:06	16:03:19	19:26:16	19:52:56	25:09:09			7	25
JARVIS, RICHARD		38:50:40	18:16:56	20:10:21	23:20:37	20:00:23	15:05:02	18:13:30	18:02:31	12:57:12	14:15:26			3	18
JOHNSON, JOHN		23:33:58	25:28:12	17:06:23	26:43:12	18:18:53	25:55:58	25:24:29	14:53:01	22:28:03	14:08:48			2	11
JONES, ERIC	*	0:38:31	0:20:04	0:00:00	0:44:28	3:35:26	0:00:00	0:00:00	0:00:00	0:31:50	0:18:30				
KING, JEREMY		25:19:16	3:26:38	8:51:33	15:09:40	14:54:54	9:42:39	16:42:36	14:01:26	8:28:26	17:20:49			2	24
KUKOWSKI, Andy		17:46:52	28:55:17	26:00:53	27:31:26	36:18:46	36:09:41	10:34:58	6:41:06	22:43:49	32:03:45			10	59
MCELVANY, ROBERT		9:50:58	13:31:08	15:27:23	12:42:36	24:15:26	10:58:33	25:01:41	22:19:06	13:05:30	8:13:00			1	23
MILLARD, S									21:51:37	38:12:20	25:07:48			3	35
ORTEGA, Yesenia		17:06:45	16:36:54	25:13:15	22:16:07	28:41:06	4:19:29	33:36:24	20:41:24	14:54:00	15:34:20			1	26
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:04	0:43:27	0:00:00	0:00:00	0:02:49	0:00:00	0:00:00				
PAVLOCK, JAMES ADAM		18:45:35	13:47:20	4:25:06	7:20:01	13:50:46	4:19:29	7:03:46	22:51:21	22:59:01	15:03:39			4	75
RODRIGUEZ, CHRISTOPHER	*	10:18:14	7:50:54	8:54:16	4:38:53	5:10:26	0:00:00	13:27:54	0:00:00	11:40:38	2:27:27				
RODRIGUEZ, JOSE		19:14:42	9:18:19	35:52:06	24:27:30	18:17:11	39:53:26	52:18:10	26:25:10	25:31:15	30:49:39			2	67
RODRIGUEZ, REGGIE		21:17:14	16:39:22	21:01:10	25:15:09	19:00:03	20:16:46	20:20:36	16:14:10	15:49:29	16:10:52			4	32
SALAZAR, Efrain		5:05:08	9:09:05	19:39:29	9:20:02	18:09:37	6:09:20	19:55:03							
SCHULTZ, RAYMOND	*	0:47:13	0:35:00	0:10:09	1:27:19	8:32:27	0:10:32	1:06:28	1:40:25	2:30:14	0:16:36				
SILLIMAN, ERIC		22:54:37	17:51:55	13:37:07	34:21:51	19:46:38	17:36:23	22:30:09	27:38:55	18:23:23	14:59:34			4	64
SPRINKLE, MICHAEL		10:04:21	9:13:16	15:52:47	9:22:48	12:47:28	12:51:53	5:28:49	11:54:06	15:38:47	7:42:43				19
TAYLOR, CRAIG		11:35:43	19:13:52	14:00:25	24:44:23	23:44:56	23:56:03	18:44:46	19:59:08	20:00:37	18:48:28			3	30
VALDEZ, JUAN		20:53:02	25:56:16	30:29:02	18:24:20	17:19:05	11:47:16	20:10:18	39:55:33	24:43:14	37:39:18			4	25
VASQUEZ, MONICA	*	6:06:52	4:05:50	4:45:31	0:31:31	14:59:43	3:03:36	6:41:18	2:16:58	1:39:47					
WHITE, TERRY		16:04:09	18:55:51	33:33:09	25:22:46	23:51:43	18:24:40	25:57:42	17:04:00	34:40:39	22:25:37			6	25
* = Admin													Total	79	800

Dispatch Committed Time														
911 Phone Calls		237	243	276	305	488	344	385	346	236	271			
3700 Phone Calls		2489	2291	2385	2429	2297*	2048	3396	1982	2008	2259			
DP General Phone Calls*		78:37:52	57:41:47	60:05:17	52:21:09	41:50:20*	53:21:16	88:20:36	46:35:90	48:18:54	51:41:33			
Radio Transmissions		9871	9754	10382	10946	9991*	9189	10004	9778	9886	10241			

* This is the minimal time as all internal calls route through the 3700 number.

* 4 days of data missing due to equip failure.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: November 19, 2024
Agenda Item: V
Subject: Village Fire Department Report
Exhibits: Monthly Report – October 2024
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities

Recommended Action

Staff recommends that City Council receive the October 2024 Monthly Report.



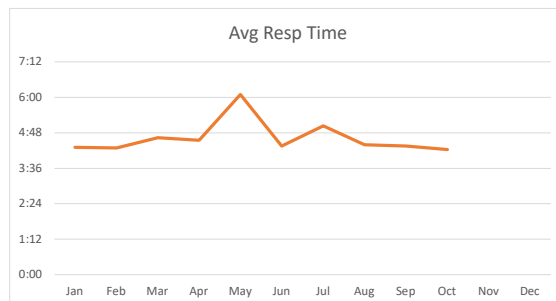
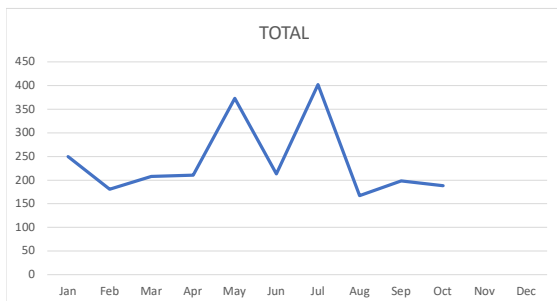
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	250	181	208	211	373	213	402	167	198	188			2391
Abdominal Pain	0	1	1	2	4	3	2	2	1	5			21
Allergic Reaction	2	1	2	2	1	1	0	2	1	3			15
Animal Bite	0	0	1	0	0	0	0	0	2	0			3
Apartment Fire	0	0	0	0	0	0	1	0	0	0			1
Assult	0	1	1	0	1	1	0	0	2	1			7
Automatic Aid	3	2	3	4	1	0	0	0	0	1			14
Automatic Aid- Apartment Fire	13	6	13	10	4	2	5	0	0	2			55
Automatic Aid- Building Fire	4	2	2	3	0	1	1	0	0	2			15
Automatic Aid- Elevator Rescue	3	1	1	0	1	2	2	0	0	2			12
Automatic Aid- Entrapment MVC	1	3	1	0	1	0	0	0	0	0			6
Automatic Aid- Gas Leak	1	1	2	3	2	0	3	0	0	1			13
Automatic Aid- High Rise Fire	0	2	1	0	0	0	0	0	0	2			5
Back Pain	0	0	2	1	1	1	0	0	1	1			7
Burn Victim	0	0	0	0	0	0	2	0	0	0			2
Business Fire	0	0	0	0	0	0	0	1	1	0			2
Carbon Monoxide Detector With Symptoms	0	1	0	0	2	0	3	0	0	1			7
Carbon Monoxide Detector No Symptoms	2	3	3	1	11	8	11	7	1	3			50
Cardiac/Respiratory Arrest	1	1	0	0	0	1	0	0	2	0			5
Check a Noxious Odor	2	1	0	1	0	0	0	0	1	0			5
Check for Fire	0	0	1	0	1	0	7	0	3	0			12
Check for the Smell of Natural Gas	2	3	6	2	18	2	5	2	7	6			53
Check for the Smell of Smoke	2	2	1	2	5	2	5	4	3	0			26
Chest Pain	3	1	4	1	3	4	4	2	3	2			27
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	1	0	0	1			3
Child Locked in a Vehicle Engine not running	0	1	0	0	1	1	0	1	1	2			7
Choking	1	1	2	0	0	0	0	0	0	1			5
Diabetic Emergency	1	2	2	1	0	1	0	0	0	0			7
Difficulty Breathing	9	5	8	12	4	3	8	10	5	7			71
Dumpster Fire Not near Structure	0	0	0	0	1	1	0	0	0	0			2
Electrical Fire	0	0	1	0	1	0	1	1	0	3			7
Elevator Rescue	1	0	0	0	2	1	4	0	0	1			9
Entrapment- Non MVC	0	0	1	0	1	0	0	0	0	0			2
Eye Problems	0	0	0	0	0	1	0	0	0	0			1
Fall Victim	10	8	13	9	11	8	6	12	9	13			99
Fire Alarm Business	8	6	3	6	9	9	6	3	3	4			57
Fire Alarm Church or School	10	6	3	4	9	8	6	11	4	2			63
Fire Alarm Residence	36	28	23	25	57	38	59	26	45	31			368
Gas Leak	3	0	5	4	15	1	3	2	6	4			43
Grass Fire	0	0	0	0	0	0	1	0	0	1			2
HAZMAT Emergency	0	0	0	0	0	1	0	1	0	0			2
Headache- Stroke symptoms not present	0	0	0	2	0	1	0	1	2	0			6
Heart Problems	8	6	4	6	6	5	2	3	4	9			53
Heat/Cold Exposure	1	0	0	0	0	2	2	3	2	0			10
Hemorrhage/Laceration	1	2	1	1	1	1	1	4	4	2			18
House Fire	2	0	1	1	6	4	3	1	0	0			18
Injured Party	4	4	4	3	4	4	4	2	5	2			36
Medical Alarm	6	5	4	2	9	3	5	11	6	3			54
Motor Vehicle Collision	23	15	21	25	21	24	31	13	20	21			214
Motor Vehicle Collision with Entrapment	0	0	1	1	2	0	1	0	0	0			5
Object Down in Roadway	6	1	5	6	17	5	67	2	0	0			109
Oven/Appliance Fire	1	0	0	0	0	0	1	0	0	3			5
Overdose/Poisoning	1	1	2	0	3	0	2	1	1	3			14
Possible D.O.S.	1	0	1	2	0	0	0	1	0	1			6
Powerlines Down Arcing/Burning	3	0	3	6	41	14	66	2	0	0			135
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	2	0			3
Psychiatric Emergency	3	6	2	2	3	2	4	1	4	1			28
Seizures	4	2	8	4	2	1	7	0	4	3			35
Service Call Non-emergency	14	16	12	15	36	8	17	10	8	5			141
Shooting/Stabbing	1	0	0	0	2	1	0	0	0	0			4
Sick Call	21	15	15	19	23	20	19	8	11	9			160
Smoke in Business	1	0	0	0	0	0	0	0	0	0			1
Smoke in Residence	1	0	1	1	0	1	0	0	1	0			5
Stroke	5	1	3	2	3	1	5	4	1	3			28
Transformer Fire	3	0	2	2	11	1	11	0	1	0			31
Trash Fire	0	0	0	0	1	0	0	0	1	0			2
Traumatic Injury	1	3	0	1	0	0	0	0	3	0			8
Unconscious Party/Syncope	14	9	7	10	10	11	7	8	9	13			98
Unknown Medical Emergency	1	2	3	5	1	3	1	3	4	8			31
Vehicle Fire	4	3	1	2	3	0	0	2	2	1			18
Wash Down	1	1	1	0	0	0	0	0	1	0			4

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May	279	6:06
Jun	166	4:21
Jul	267	5:02
Aug	139	4:24
Sep	166	4:21
Oct	155	4:14
Nov		
Dec		
Total	1771	4:37

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



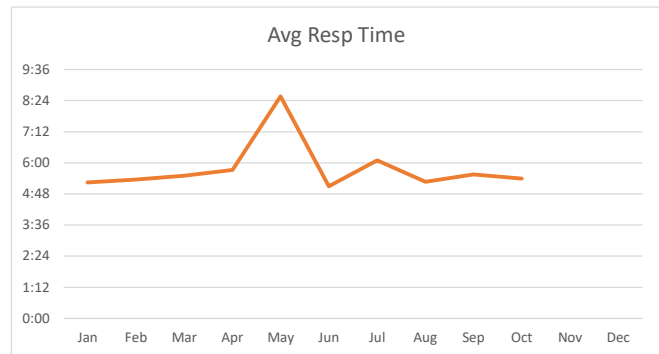
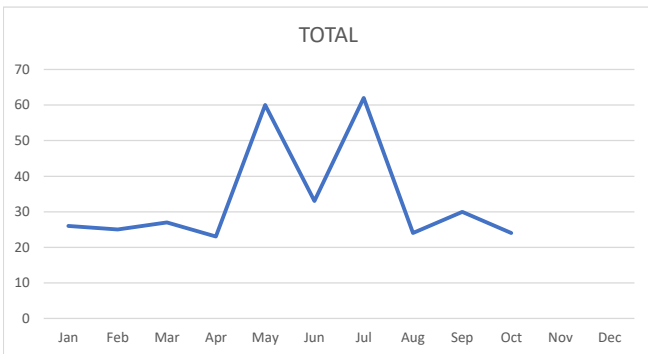


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	26	25	27	23	60	33	62	24	30	24			334
Abdominal Pain	0	0	0	0	0	1	0	0	0	1			2
Allergic Reaction	0	0	0	0	0	0	0	0	0	1			1
Assult	0	1	0	0	0	0	0	0	1	0			2
Back Pain	0	0	0	0	0	1	0	0	0	0			1
Carbon Monoxide Detector No Symptoms	0	0	1	0	0	2	3	0	0	0			6
Check for Noxious Odor	1	0	0	0	0	0	0	0	0	0			1
Check for Fire	0	0	0	0	0	0	4	0	1	0			5
Check for the Smell of Natural Gas	2	0	2	0	3	0	0	1	0	0			8
Check for the Smell of Smoke	0	1	1	0	3	1	1	1	1	0			9
Chest Pain	0	0	0	0	1	0	0	0	1	0			2
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	0	0	0	0			1
Child Locked in a Vehicle Engine not running	0	0	0	0	0	0	0	0	1	0			1
Diabetic Emergency	0	1	0	0	0	1	0	0	0	0			2
Difficulty Breathing	0	0	2	4	1	0	1	0	1	1			10
Dumpster Fire Not near Structure	0	0	0	0	1	0	0	0	0	0			1
Electrical Fire	0	0	0	0	1	0	0	0	0	1			2
Entrapment- Non MVC	0	0	0	0	1	0	0	0	0	0			1
Fall Victim	0	1	4	1	1	1	0	3	2	2			15
Fire Alarm Business	0	1	0	0	0	0	1	1	0	1			4
Fire Alarm Church or School	3	0	1	0	0	0	0	1	0	0			5
Fire Alarm Residence	7	7	4	4	6	11	14	4	9	4			70
Gas Leak	0	0	1	0	4	0	1	0	1	1			8
Headache- Stroke symptoms not present	0	0	0	0	0	0	0	1	0	0			1
Heart Problems	1	0	0	0	1	0	0	0	0	0			2
Heat/Cold Exposure	0	0	0	0	0	0	1	1	1	0			3
Hemorrhage/Laceration	0	1	1	0	0	0	0	1	0	1			4
House Fire	0	0	0	1	0	0	0	0	0	0			1
Injured Party	1	0	1	1	2	1	1	0	2	1			10
Medical Alarm	0	0	1	1	1	1	0	3	0	1			8
Motor Vehicle Collision	2	1	1	2	1	1	2	0	1	2			13
Object Down in Roadway	1	0	1	3	4	2	9	1	0	0			21
Overdose/Poisoning	0	0	0	0	1	0	0	0	0	0			1
Possible D.O.S.	0	0	0	0	0	0	0	1	0	0			1
Powerlines Down Arcing/Burning	0	0	0	2	11	5	12	0	0	0			30
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	1	0			1
Psychiatric Emergency	0	1	0	0	1	0	0	0	1	0			3
Seizures	1	0	0	2	0	1	0	0	0	0			4
Service Call Non-emergency	2	5	3	1	9	0	7	2	4	4			37
Sick Call	2	2	3	1	2	2	1	2	0	1			16
Smoke in Residence	1	0	0	0	0	0	0	0	0	0			1
Stroke	0	1	0	0	0	0	2	0	0	0			3
Transformer Fire	0	0	0	0	2	0	1	0	0	0			3
Unconscious Party/Syncope	1	2	0	0	2	1	1	1	2	1			11
Unknown Medical Emergency	0	0	0	0	0	1	0	0	0	1			2
Vehicle Fire	1	0	0	0	0	0	0	0	0	0			1

Month	# of Incidents	Avg Resp Time
Jan	17	5:15
Feb	16	5:21
Mar	19	5:30
Apr	16	5:44
May	43	8:34
Jun	26	5:06
Jul	40	6:06
Aug	16	5:16
Sep	24	5:33
Oct	19	5:24
Nov		
Dec		
<hr/>		
	236	5:46

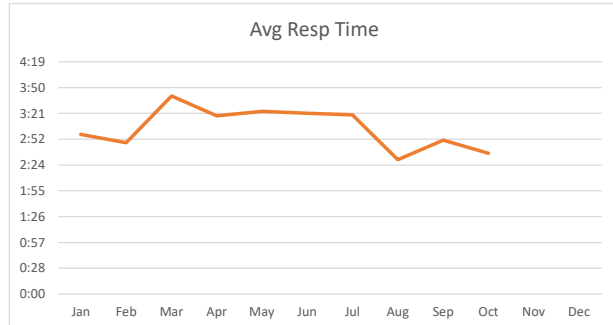
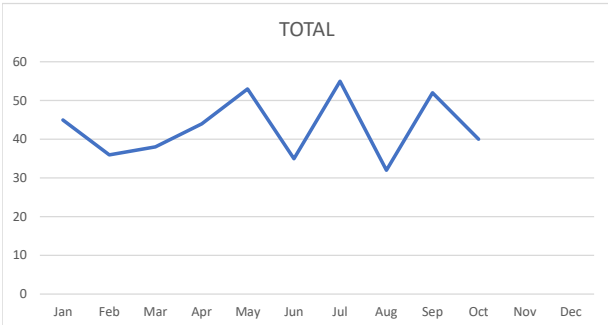




Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	47	39	47	49	63	39	71	34	56	44			489	Jan	45	2:58
Abdominal Pain	0	0	0	2	1	1	0	0	0	2			6	Feb	36	2:49
Allergic Reaction	1	0	1	1	0	0	0	2	1	0			6	Mar	38	3:41
Animal Bite	0	0	1	0	0	0	0	0	1	0			2	Apr	44	3:19
Assult	0	0	1	0	0	0	0	0	1	1			3	May	53	3:24
Back Pain	0	0	1	0	0	0	0	0	0	0			1	Jun	35	3:22
Business Fire	0	0	0	0	0	0	0	1	0	0			1	Jul	55	3:20
Carbon Monoxide Detector No Symptoms	0	0	0	0	4	2	1	0	0	0			7	Aug	32	2:30
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0	1	0			2	Sep	52	2:52
Check a Noxious Odor	0	0	0	0	0	0	0	0	1	0			1	Oct	40	2:37
Check for Fire	0	0	0	0	0	0	1	0	0	0			1	Nov		
Check for the Smell of Natural Gas	0	2	0	1	0	0	0	0	5	2			10	Dec		
Check for the Smell of Smoke	1	1	0	1	1	1	1	1	1	0			8		430	3:05
Chest Pain	2	1	0	0	2	1	0	1	1	1			9			
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	1	0	0	1			2			
Child Locked in a Vehicle Engine not running	0	0	0	0	0	0	0	0	0	1			1			
Choking	0	0	2	0	0	0	0	0	0	0			2			
Diabetic Emergency	0	1	2	0	0	0	0	0	0	0			3			
Difficulty Breathing	3	0	2	3	0	1	3	2	2	3			19			
Dumpster Fire Not near Structure	0	0	0	0	0	1	0	0	0	0			1			
Elevator Rescue	1	0	0	0	0	0	2	0	0	1			4			
Eye Problems	0	0	0	0	0	1	0	0	0	0			1			
Fall Victim	2	3	1	0	1	1	1	2	3	1			15			
Fire Alarm Business	4	5	3	4	4	6	4	1	2	3			36			
Fire Alarm Church or School	1	3	0	1	4	1	3	5	2	1			21			
Fire Alarm Residence	1	0	4	5	1	1	3	2	5	5			27			
Gas Leak	0	0	2	0	4	0	0	0	0	0			6			
Headache- Stroke symptoms not present	0	0	0	0	0	0	0	0	2	0			2			
Heart Problems	2	1	0	2	1	1	1	2	0	2			12			
Heat/Cold Exposure	1	0	0	0	0	0	1	0	0	0			2			
Hemorrhage/Laceration	0	0	0	0	0	0	1	2	2	0			5			
House Fire	0	0	1	0	1	0	0	0	0	0			2			
Injured Party	2	0	2	0	0	0	0	1	1	1			7			
Medical Alarm	1	0	2	0	0	1	1	2	1	0			8			
Motor Vehicle Collision	7	5	4	5	6	3	10	2	7	6			55			
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0	0	0	0			1			
Object Down in Roadway	0	1	1	0	3	1	11	0	0	0			17			
Oven/Appliance Fire	1	0	0	0	0	0	0	0	0	0			1			
Overdose/Poisoning	0	1	0	0	1	0	2	0	0	1			5			
Powerlines Down Arcing/Burning	1	0	0	0	9	1	6	0	0	0			17			
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	0	1			1			
Psychiatric Emergency	2	5	0	0	2	0	1	0	0	0			10			
Seizures	0	0	2	0	1	0	1	0	1	1			6			
Service Call Non-emergency	0	1	3	4	6	2	3	1	2	0			22			
Shooting/Stabbing	1	0	0	0	0	0	0	0	0	0			1			
Sick Call	4	4	6	12	8	9	8	2	6	4			63			
Smoke in Business	1	0	0	0	0	0	0	0	0	0			1			
Smoke in Residence	0	0	1	0	0	0	0	0	0	0			1			
Stroke	0	0	0	2	0	0	1	1	0	1			5			
Transformer Fire	0	0	2	1	1	0	2	0	1	0			7			
Traumatic Injury	0	1	0	0	0	0	0	0	1	0			2			
Unconscious Party/Syncope	6	1	1	3	1	3	2	3	1	3			24			
Unknown Medical Emergency	0	1	0	2	0	0	0	1	2	2			8			
Vehicle Fire	1	2	1	0	0	0	0	0	1	1			6			
Wash Down	1	0	1	0	0	0	0	0	1	0			3			



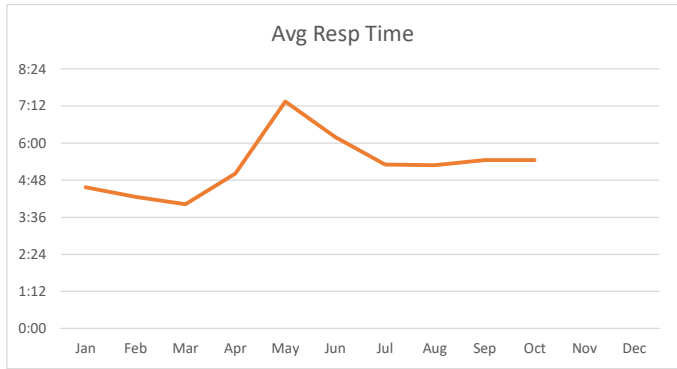
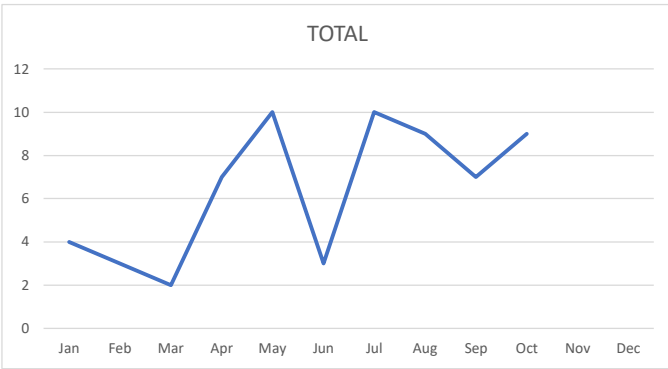


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	4	3	2	7	10	3	10	9	7	9			64
Abdominal Pain	0	0	0	0	0	1	0	1	0	1			3
Back Pain	0	0	0	0	0	0	0	0	0	1			1
Carbon Monoxide Detector No Symptoms	0	0	0	0	3	0	0	0	0	0			3
Check for the Smell of Natural Gas	0	0	0	0	0	0	1	0	0	1			2
Chest Pain	0	0	0	0	0	0	0	0	1	1			2
Difficulty Breathing	1	0	0	0	0	0	1	1	0	0			3
Fall Victim	1	0	0	0	1	0	0	0	1	1			4
Fire Alarm Business	1	0	0	0	1	0	0	0	0	0			2
Fire Alarm Church or School	0	1	0	1	1	1	2	2	0	0			8
Fire Alarm Residence	0	0	0	0	1	0	0	1	1	1			4
Gas Leak	0	0	0	0	0	0	0	0	0	1			1
Heart Problems	0	1	0	0	0	0	0	0	0	0			1
House Fire	0	0	0	0	1	0	0	0	0	0			1
Injured Party	0	1	0	0	0	0	0	0	0	0			1
Medical Alarm	0	0	0	0	0	0	0	0	1	0			1
Motor Vehicle Collision	0	0	1	0	0	0	1	1	0	1			4
Object Down in Roadway	0	0	0	1	0	0	1	0	0	0			2
Possible D.O.S.	0	0	0	1	0	0	0	0	0	0			1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	0	0	0			1
Seizures	0	0	0	1	0	0	0	0	0	0			1
Service Call Non-emergency	0	0	0	1	0	0	1	0	0	0			2
Sick Call	0	0	0	0	0	1	1	0	2	0			4
Stroke	1	0	0	0	1	0	1	1	0	0			4
Traumatic Injury	0	0	0	1	0	0	0	0	0	0			1
Unconscious Party/Syncope	0	0	0	1	0	0	0	0	1	1			4
Unknown Medical Emergency	0	0	1	0	1	0	0	0	0	0			2
Vehicle Fire	0	0	0	0	0	0	0	1	0	0			1

Month	# of Incidents	Avg Resp Time
Jan	3	4:34
Feb	3	4:16
Mar	1	4:01
Apr	5	5:01
May	8	7:21
Jun	2	6:12
Jul	8	5:18
Aug	9	5:17
Sep	7	5:27
Oct	8	5:27
Nov		
Dec		
54		5:17



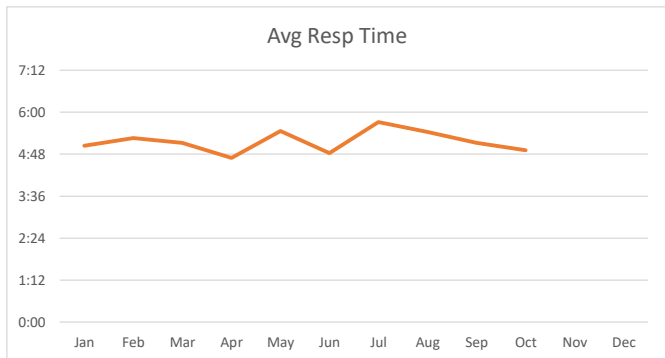
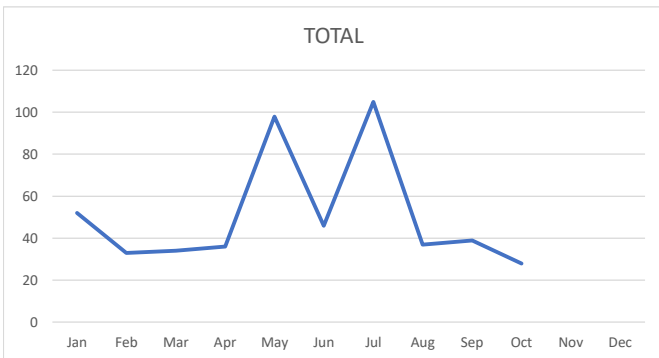


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	52	33	34	36	98	46	105	37	39	28			508
Abdominal Pain	0	0	0	0	1	0	0	0	0	1			2
Allergic Reaction	0	0	0	1	1	0	0	0	0	0			2
Assault	0	0	0	0	0	1	0	0	0	0			1
Back Pain	0	0	0	1	1	0	0	0	1	0			3
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	0	0			1
Carbon Monoxide Detector No Symptoms	0	1	0	1	2	2	3	3	1	3			16
Check a Noxious Odor	1	1	0	0	0	0	0	0	0	0			2
Check for Fire	0	0	1	0	0	0	1	0	1	0			3
Check for the Smell of Natural Gas	0	0	1	1	9	0	3	1	1	1			17
Check for the Smell of Smoke	1	0	0	0	0	0	2	1	1	0			5
Chest Pain	1	0	1	0	0	1	3	0	0	0			6
Child Locked in a Vehicle Engine not running	0	0	0	0	1	0	0	0	0	0			1
Choking	1	0	0	0	0	0	0	0	0	0			1
Diabetic Emergency	1	0	0	1	0	0	0	0	0	0			2
Difficulty Breathing	0	2	1	2	0	1	1	2	1	1			11
Electrical Fire	0	0	1	0	0	0	1	1	0	1			4
Entrapment- Non MVC	0	0	1	0	0	0	0	0	0	0			1
Fall Victim	5	2	3	3	4	3	2	3	2	4			31
Fire Alarm Business	2	0	0	1	3	1	1	0	1	0			9
Fire Alarm Church or School	0	1	0	0	1	0	0	0	1	0			3
Fire Alarm Residence	13	13	5	4	33	9	20	11	12	6			126
Gas Leak	0	0	0	1	4	0	0	0	1	0			6
Grass Fire	0	0	0	0	0	0	1	0	0	0			1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0	0			1
Heart Problems	1	2	2	0	1	1	1	0	3	1			12
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0	0			1
Hemorrhage/Laceration	0	0	0	0	1	0	0	0	0	0			1
House Fire	0	0	0	0	2	2	1	1	0	0			6
Injured Party	1	2	0	1	0	1	1	1	1	0			8
Medical Alarm	3	1	0	0	4	0	1	1	2	0			12
Motor Vehicle Collision	3	0	2	2	2	9	6	5	1	0			30
Motor Vehicle Collision with Entrapment	0	0	1	0	0	0	0	0	0	0			1
Object Down in Roadway	1	0	0	1	4	1	22	1	0	0			30
Oven/Appliance Fire	0	0	0	0	0	0	0	0	0	2			2
Overdose/Poisoning	1	0	1	0	0	0	0	0	0	1			3
Possible D.O.S.	0	0	0	1	0	0	0	0	0	1			2
Powerlines Down Arcing/Burning	0	0	1	3	8	3	23	0	0	0			38
Psychiatric Emergency	0	0	2	1	0	1	1	0	0	0			5
Seizures	1	0	1	0	0	0	3	0	1	0			6
Service Call Non-emergency	5	5	3	3	7	3	3	5	0	1			35
Sick Call	5	0	2	2	2	2	2	0	1	1			17
Smoke in Residence	0	0	0	0	0	0	0	0	1	0			1
Stroke	1	0	1	0	1	0	1	0	0	0			4
Transformer Fire	1	0	0	0	5	1	2	0	0	0			9
Traumatic Injury	0	1	0	0	0	0	0	0	1	0			2
Unconscious Party/Syncope	4	1	2	3	0	3	0	0	3	2			18
Unknown Medical Emergency	0	0	2	2	0	0	0	0	2	2			8
Vehicle Fire	0	0	0	1	0	0	0	0	0	0			1
Wash Down	0	1	0	0	0	0	0	0	0	0			1

Month	# of Incidents	Avg Resp Time
Jan	40	5:03
Feb	21	5:16
Mar	29	5:08
Apr	30	4:42
May	75	5:28
Jun	35	4:50
Jul	67	5:43
Aug	28	5:26
Sep	28	5:08
Oct	24	4:55
Nov		
Dec		
<hr/>		
	377	5:09

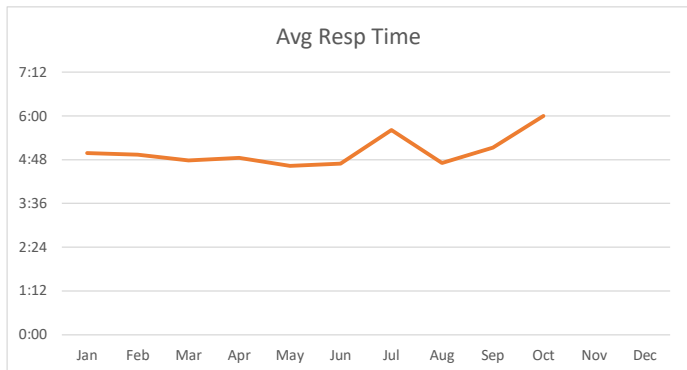
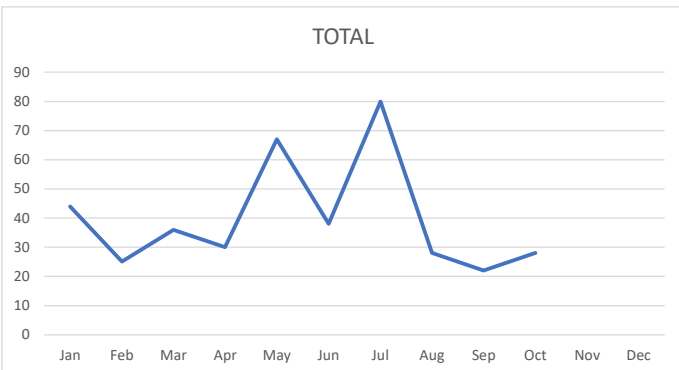




Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	44	25	36	30	67	38	80	28	22	28			398	Jan	23	4:59
Abdominal Pain	0	0	1	0	1	0	0	0	0	0			2	Feb	16	4:56
Allergic Reaction	0	1	0	0	0	0	0	0	0	1			2	Mar	29	4:47
Animal Bite	0	0	0	0	0	0	0	0	1	0			1	Apr	18	4:51
Assult	0	0	0	0	1	0	0	0	0	0			1	May	47	4:38
Back Pain	0	0	1	0	0	0	0	0	0	0			1	Jun	29	4:42
Business Fire	0	0	0	0	0	0	0	0	1	0			1	Jul	50	5:37
Carbon Monoxide Alarm with Symptoms	0	0	0	0	0	0	2	0	0	0			2	Aug	23	4:43
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	3	0	0	0			5	Sep	17	5:08
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0	0			1	Oct	24	6:00
Check for the Smell of Natural Gas	0	1	2	0	2	1	0	0	0	1			7	Nov		
Check for the Smell of Smoke	0	0	0	0	0	0	1	1	0	0			2	Dec		
Chest Pain	0	0	2	0	0	0	0	0	0	0			2			
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	1	0	1			3		276	5:02
Choking	0	1	0	0	0	0	0	0	1	0			2			
Difficulty Breathing	2	2	3	0	1	0	0	2	0	0			10			
Electrical Fire	0	0	0	0	0	0	0	0	0	1			1			
Fall Victim	1	1	4	1	3	1	2	1	0	2			16			
Fire Alarm Business	0	0	0	0	1	0	0	0	0	0			1			
Fire Alarm Church or School	5	0	1	1	2	4	0	3	0	1			17			
Fire Alarm Residence	13	7	7	8	11	12	18	6	10	11			103			
Gas Leak	3	0	0	3	0	0	1	0	1	0			8			
Headache- Stroke symptoms not present	0	0	0	1	0	0	0	0	0	0			1			
Heart Problems	0	1	1	1	1	0	0	0	0	1			5			
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0			2			
Hemorrhage/Laceration	1	0	0	0	0	0	0	0	1	0			2			
House Fire	0	0	0	0	2	1	0	0	0	0			3			
Injured Party	0	0	0	1	2	0	0	0	0	0			3			
Medical Alarm	2	1	1	1	1	0	2	3	0	1			12			
Motor Vehicle Collision	1	1	2	1	3	1	1	2	2	3			17			
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0	0	0	0			1			
Object Down in Roadway	3	0	2	1	4	1	19	0	0	0			30			
Overdose/Poisoning	0	0	0	0	1	0	0	1	0	0			2			
Possible D.O.S.	1	0	1	0	0	0	0	0	0	0			2			
Powerlines Down Arcing/Burning	2	0	1	1	9	5	16	2	0	0			36			
Psychiatric Emergency	0	0	0	1	0	0	2	1	0	1			5			
Seizures	0	0	0	0	1	0	0	0	0	0			1			
Service Call Non-emergency	4	4	3	6	9	2	2	1	2	0			33			
Shooting/Stabbing	0	0	0	0	2	1	0	0	0	0			3			
Sick Call	2	1	1	2	3	4	3	1	1	1			19			
Smoke in Residence	0	0	0	0	0	1	0	0	0	0			1			
Stroke	2	0	2	0	1	0	0	1	0	1			7			
Transformer Fire	1	0	0	0	2	0	4	0	0	0			7			
Traumatic Injury	1	0	0	0	0	0	0	0	1	0			2			
Unconscious Party/Syncope	0	2	0	1	2	1	3	1	0	2			12			
Unknown Medical Emergency	0	1	0	0	0	1	1	1	0	0			4			

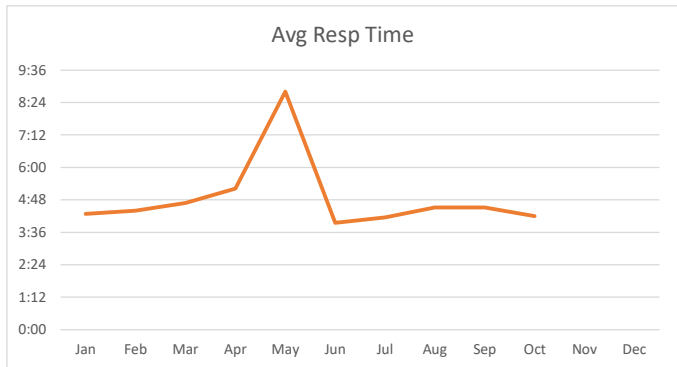
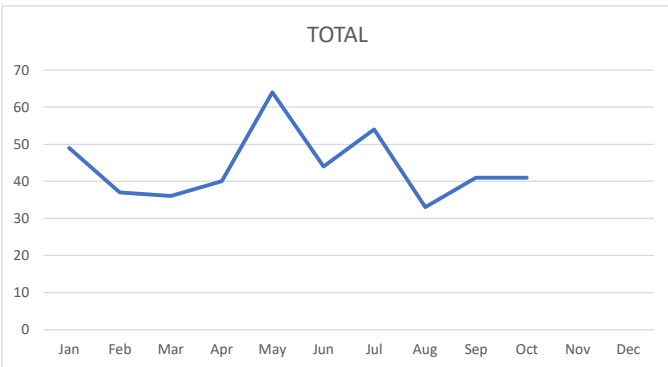


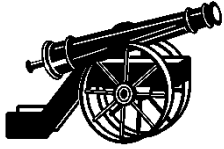


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2024 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	49	37	36	40	64	44	54	33	41	41			439	Jan	46	4:17
Abdominal Pain	0	1	0	0	1	0	2	1	1	0			6	Feb	34	4:24
Allergic Reaction	1	0	1	0	0	1	0	0	0	1			4	Mar	35	4:41
Carbon Monoxide Alarm with Symptoms	0	1	0	0	1	0	1	0	0	1			4	Apr	35	5:13
Carbon Monoxide Detector No Symptoms	2	1	1	0	1	2	1	4	0	0			12	May	53	8:48
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0	0	1	0			2	Jun	39	3:57
Check a Noxious Odor	0	0	0	1	0	0	0	0	0	0			1	Jul	47	4:09
Check for Fire	0	0	0	0	1	0	1	0	1	0			3	Aug	31	4:31
Check for the Smell of Natural Gas	0	0	1	0	4	1	0	0	1	1			8	Sep	38	4:31
Check for the Smell of Smoke	0	0	0	0	1	0	0	0	0	0			1	Oct	40	4:12
Chest Pain	0	0	1	0	0	2	1	1	0	0			5	Nov		
Difficulty Breathing	3	1	0	3	2	1	2	3	1	1			17	Dec		
Elevator Rescue	0	0	0	0	2	1	0	0	0	0			3		398	4:52
Fall Victim	1	1	1	4	1	2	1	3	1	3			18			
Fire Alarm Business	1	0	0	0	0	2	0	1	0	0			4			
Fire Alarm Church or School	0	1	1	1	1	1	1	0	0	0			6			
Fire Alarm Residence	2	1	2	4	5	5	3	2	8	3			35			
Gas Leak	0	0	1	0	3	0	1	2	3	2			12			
Grass Fire	0	0	0	0	0	0	0	0	0	1			1			
HAZMAT Emergency	0	0	0	0	0	1	0	1	0	0			2			
Headache- Stroke symptoms not present	0	0	0	1	0	0	0	0	0	0			1			
Heart Problems	4	1	1	3	2	3	0	1	1	5			21			
Heat/Cold Exposure	0	0	0	0	0	1	0	1	0	0			2			
Hemorrhage/Laceration	0	1	0	1	0	1	0	1	1	1			6			
House Fire	2	0	0	0	0	1	2	0	0	0			5			
Injured Party	0	1	1	0	0	2	2	0	1	0			7			
Medical Alarm	0	3	0	0	3	0	1	2	2	1			12			
Motor Vehicle Collision	10	8	11	13	9	9	11	2	8	7			88			
Motor Vehicle Collision with Entrapment	0	0	0	1	0	0	1	0	0	0			2			
Object Down in Roadway	1	0	1	0	2	0	5	0	0	0			9			
Oven/Appliance Fire	0	0	0	0	0	0	1	0	0	1			2			
Overdose/Poisoning	0	0	1	0	0	0	0	0	1	1			3			
Powerlines Down Arcing/Burning	0	0	1	0	4	0	7	0	0	0			12			
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	0	0			1			
Psychiatric Emergency	1	0	0	0	0	1	0	0	3	0			5			
Seizures	2	2	5	1	0	0	3	0	2	2			17			
Service Call Non-emergency	1	1	0	0	3	1	1	1	0	0			8			
Sick Call	8	8	3	2	8	2	4	3	1	2			41			
Smoke in Residence	0	0	0	1	0	0	0	0	0	0			1			
Stroke	1	0	0	0	0	1	0	1	1	1			5			
Transformer Fire	1	0	0	1	1	0	1	0	0	0			4			
Trash Fire	0	0	0	0	1	0	0	0	1	0			2			
Traumatic Injury	0	1	0	0	0	0	0	0	0	0			1			
Unconscious Party/Syncope	3	3	3	1	5	2	1	1	1	4			24			
Unknown Medical Emergency	1	0	0	1	0	1	0	1	0	3			7			
Vehicle Fire	2	1	0	1	3	0	0	1	1	0			9			





**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: November 19, 2024
Agenda Item: VI
Subject: Mayor's Report
Exhibits: N/A
Funding: N/A
Presenter(s): Mayor Robert P. Lord

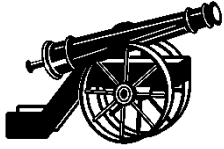
Executive Summary

The Mayor's Report will include the following:

- A. Report on Activities and Upcoming Events
- Family Movie Night – Friday, November 8, 2024
 - Memorial Villages Community Forum: Autism in the Community – Wednesday, November 20, 2024
 - Twinkle Light Parade – Thursday, December 19, 2024

Recommended Action

Staff recommends that City Council receive the Mayor's Report.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: VII
Subject: City Administrator’s Report
Exhibits: Development Report
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator
Elvin Hernandez, Public Works Director
Susan Engels, Finance Director

Executive Summary

The City Administrator’s Report will include the following:

- A. Report on Activities and Upcoming Events
 - FEMA/ State Recovery for Hurricane Beryl
 - City Hall Holiday Hours

- B. Public Works Director Report
 - Development Report – During the October 2024 meeting, Council directed staff to report on the number of certificates of occupancy (COs) issued. The report now includes a column to track the number of COs issued each month.
 - CIP Project Update

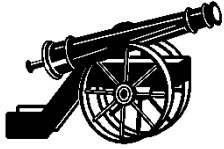
- C. Finance Director Report
 - Investments and Opportunities

Recommended Action

Staff recommends that City Council receive the City Administrator’s Report.

**City of Bunker Hill Village
2024 Year-to-Date Development Report**

Month	Pre-Development/ Consultation Meetings	Permits Issued <small>(excludes new residential, addition, remodel)</small>	New Residential	Residential Addition	Residential Remodel	Inspections/ Re-inspections	VFD Inspections	Certificate of Occupancy	Total Permits Issued (month)
<i>January</i>	15	61	1	3	2	204	5	0	67
<i>February</i>	10	68	1	0	5	314	3	0	74
<i>March</i>	16	128	3	2	2	309	6	0	135
<i>April</i>	20	123	2	1	7	276	5	1	133
<i>May</i>	9	137	0	3	3	297	7	1	143
<i>June</i>	13	146	2	0	1	342	4	0	149
<i>July</i>	10	147	2	0	2	444	5	1	151
<i>August</i>	6	193	3	0	2	413	11	1	198
<i>September</i>	8	98	0	0	1	423	2	3	99
<i>October</i>	6	172	2	1	1	386	11	2	176
<i>November</i>									
<i>December</i>									
YTD Total	113	1273	16	10	26	3408	59	9	1325



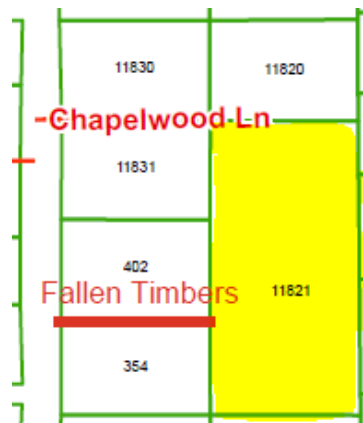
City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: VIII
Subject: Subdivision Ordinance – Public and Private Street Designation
Exhibits: Redlined Ordinance No. 24-638
Funding: N/A
Presenter(s): Elvin Hernandez, Public Works Director

Executive Summary

At the July 24, 2024, City Council Special Meeting, the property owner at 11821 Chapelwood Ln. presented a request to subdivide the property into either three one-acre lots or two lots.

The property was originally three separate lots before being platted into one single lot in 2009. The subdivision ordinance was revised in 2014, and no longer allows lots facing private streets to be subdivided.



Per the current ordinance, the only way to subdivide the lot is to make both Chapelwood Ln. and Fallen Timbers into public streets. This would be at the expense and full responsibility of the property owner, and would require final acceptance of the streets, drainage, etc. from the City. There is no variance process to allow the subdividing of the lot otherwise, and one would need to be established to explore alternative options.

During the Council meeting, Councilmember Brown provided background on the ordinance, stating that the reasoning for preventing lots facing private streets from being subdivided was to “coerce”

property owners to allow the streets to turn from private to public. No action was taken on this item at the meeting. Council directed this item to the Planning and Zoning (P&Z) Commission for further review and discussion of potential amendments to Chapter 14 of the City's Subdivision Ordinance.

This item was presented to the Commission during the August 2024 meeting. The Commission inquired about potential disadvantages to the City regarding private streets, including negative impacts to neighboring properties with staff confirming there were none. The Commission was in favor of amending the subdivision ordinance to allow a lot to be subdivided that fronts a private street and directed staff to revise the ordinance.

At the October 2024 P&Z meeting, the Commission held a formal public hearing with no public comments for or against the measure. The Commission voted unanimously to amend the subdivision ordinance and send to City Council for final approval.

As this amendment is in Chapter 14 of the Zoning ordinance, a public hearing is required prior to formal Council consideration and action.

Recommended Action

Staff recommends that City Council hold a public hearing with possible action to approve Ordinance No. 24-638 to amend the City's Subdivision Ordinance to allow a lot to be subdivided that fronts a private street.

ORDINANCE NO. 24-638

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 14.7, STANDARDS AND SPECIFICATIONS, OF CHAPTER 14, SUBDIVISIONS TO INCLUDE PROVISIONS FOR PRIVATE STREETS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION.

* * * * *

WHEREAS, Chapter 14 of the City of Bunker Hill Village Code of Ordinances contains certain requirements related to the subdivision of lots within the City; and

WHEREAS, the City Council of the City of Bunker Hill Village finds it to be in the best interest of the health, safety and welfare of the citizens to amend these requirements as provided for herein; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

VILLAGE, TEXAS:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct.

Section 2. Section 14.7, Standards and Specifications, of Chapter 14, Subdivisions, of the Code of Ordinance of the City of Bunker Hill Village, Texas is hereby amended by deleting therefrom the language struck through below and adding thereto the language underscored below:

“Sec. 14-7. Standards and specifications.

(a) *Lots.*

(1) *Lot configuration.* Each lot formed by subdivision shall have a configuration limited to five (5) property lines, and any creek forming a boundary of a lot shall be considered as one property line

of such lot for this purpose. Radial lots on a dead end street may have up to six (6) property lines.

- (2) *Radial lots.* Radial lots shall have a minimum right-of-way frontage of forty (40) feet. These lots shall also have a minimum width and depth consistent with the city's zoning ordinance. The width shall be measured at the front building line. The lot depth shall be measured taking the average of the side lot lines and the maximum radial depth. The side lot lines of residential lots shall be radial to the street or curve of the front lot line of such lot. At the minimum setback, the main building orientation shall be consistent with the setback of the adjacent lot(s) and complement adjacent homes creating a consistent neighborhood look.
- (3) *Lot dimensions.* The dimensions of each lot formed by subdivision shall equal or exceed those dimensions required by the city's zoning ordinance, as heretofore or hereafter amended, for lots in the particular zoning district in which the lot is located. All lots, regardless if radial or parallel to the street, must have the minimum lot width at the front setback line.

(b) *Streets.*

- (1) *Street layout.* In any subdivision, the subdivider shall provide streets in conformity with the requirements of this chapter and any other ordinance of the city. Adequate streets shall be provided by the subdivider and the arrangement, character, extent, width, grade, and location of each shall conform to the comprehensive plan of the city and shall be considered in relation to existing and planned streets, topographical conditions, public safety and convenience, and in its appropriate relationship to the proposed uses of land to be served by such streets. A street layout shall be devised for the most advantageous development of the entire neighborhood.
- (2) *Relation to adjoining street system.* Where necessary, as may be determined by the planning and zoning commission, existing or proposed streets in areas adjoining the proposed subdivision shall be continued.
- (3) *Minimum street frontage.* As used herein, zoning district A and zoning district B refer to those zoning districts established by and described in the city's zoning ordinance, as heretofore or hereafter amended.
- (4) *Certain requirements regarding culs-de-sac.* In a new subdivision, each cul-de-sac shall be platted to the following:
 - a. A right-of-way radius of forty (40) feet, measured from the center point of such cul-de-sac to the exterior edge of the right of way;
 - b. Cul-de-sac must serve three (3) or more lots; and

- c. Length must be a minimum of two hundred and fifty (250) feet measured from the nearest edge of the right-of-way of the intersecting street to the center of the cul-de-sac.
- (5) *Rights-of-way and pavement widths.* Except for culs-de-sac, street rights-of-way shall be a minimum of fifty (50) feet in width; provided, however, the commission and city council may, upon written application, in their discretion, authorize a street right-of-way of not less than forty (40) feet in width if such right-of-way (i) is adjacent to an easement dedicated to the public for utility and drainage purposes, (ii) when combined with such adjacent public easement, would have a width of not less than fifty (50) feet, and (iii) is so located that logically it would not be extended to connect with another existing or proposed street. Cul-de-sac rights-of-way shall have a minimum radius, measured from the center of the cul-de-sac to the front lot lines, of forty (40) feet. Except as hereinafter provided, pavement widths shall be a minimum of twenty-eight (28) feet for curbed and guttered streets, and twenty-four (24) feet for noncurbed and guttered streets. Pavement widths for curbed and guttered streets shall be measured from back of curb to back of curb. Pavement widths for noncurbed and guttered streets shall be measured from edge of pavement to edge of pavement. Cul-de-sac pavement widths shall have a radius of thirty-five (35) feet, measured from the center point of such cul-de-sac to the exterior edge of the pavement. The center point of the pavement on a cul-de-sac shall be the same as the center point of the cul-de-sac right-of-way. No island or islands shall be constructed in a cul-de-sac. The applicant cannot dedicate right-of-way and "NOT Pave" the cul-de-sac bulb. All streets shall be designed, constructed, and installed in accordance with the most recently adopted Harris County's "Standard Engineering Design Specifications for Construction and Maintenance of Roads and Bridges."
- (6) *Street signs.* Street signs shall be installed by the city at all intersections within or abutting the subdivision.
- (7) *Exceptions for subdivisions where lots are adjacent to existing ~~public streets~~ public or private streets.* Notwithstanding any other provision of this chapter to the contrary, a subdivision of land may be approved without compliance with the above minimum street requirements if each lot within the proposed subdivision is adjacent to an existing public or private street, and the adjacent ~~public~~ street complies with the following minimum requirements:
- a. For dead-end streets under five hundred (500) feet in length:
 - 1. No cul-de-sac shall be required;
 - 2. Pavement width shall be not less than twenty (20) feet; and

3. The developer/subdivider shall dedicate, for public use, either:
 - i. Roadway right of way of not less than forty (40) feet in width; or
 - ii. A street easement of not less than thirty (30) feet in width, plus a ten-foot wide drainage and utility easement adjacent to such street easement.
 - b. For dead end streets between five hundred (500) feet and eight hundred (800) feet in length:
 1. A thirty-five-foot radius paved cul-de-sac, with no island, shall be provided at the end of such street;
 2. The developer/subdivider shall dedicate for public use, and improve for public street purposes, either:
 - i. A roadway right-of-way of not less than fifty (50) feet in width, with a curb and gutter concrete pavement having a surface width of twenty-eight (28) feet; or
 - ii. A street easement of not less than thirty-five (35) feet in width, with an asphalt pavement having a surface width of twenty-two (22) feet, plus a ten-foot wide drainage and utility easement adjacent to such street easement.
 - c. For dead end streets over eight hundred (800) feet and through streets:
 1. For a dead end street, a thirty-five (35) foot radius paved cul-de-sac, with no island, shall be provided at the end of such street;
 2. The developer/subdivider shall dedicate for public use, and improve for public street purposes, either:
 - i. A roadway right-of-way of not less than fifty (50) feet in width, with a curb and gutter concrete pavement having a surface width of twenty-eight (28) feet; or
 - ii. A street easement of not less than forty (40) feet in width, with an asphalt pavement having a surface width of twenty-four (24) feet, plus a ten-foot wide drainage and utility easement adjacent to such street easement.
- (c) *Water supply and distribution.* All subdivisions shall be provided with water supply, water distribution systems, and fire hydrants designed,

constructed and installed as approved by the City of Bunker Hill Village in accordance with the City of Houston Department of Public Works and Engineering, Infrastructure Design Manual.

- (d) *Sanitary sewers.* All subdivisions shall be provided with a sanitary sewer system designed, constructed and installed as approved by the City of Bunker Hill Village in accordance with the City of Houston Department of Public Works and Engineering, Infrastructure Design Manual
- (e) *Monuments.* Concrete monuments, or an approved equal, six (6) inches in diameter and twenty-four (24) inches long, shall be placed at all major corners unless otherwise approved in writing by the building official. A copper pin, or approved equal, one-quarter-inch in diameter shall be embedded at least three (3) inches in the monument at the exact intersection point. Any such monument shall be set at such an elevation that it will not be disturbed during construction, and the top of the monument shall be approximately flush with the ground after contemplated improvements are completed.
- (f) *Drainage.*
 - (1) *Natural drainageway.* Where a subdivision is traversed by a watercourse, drainageway, natural channel or stream, the subdivider must dedicate a public easement or right-of-way conforming substantially to the outer limits of such watercourse, drainageway, natural channel or stream, plus such additional width to accommodate projected future runoff as determined by the planning and zoning commission and the city council.
 - (2) *Drainage facilities.* Drainage facilities sufficient to drain all lots in the subdivision shall be installed by the subdivider in accordance with the City of Bunker Hill Village Drainage Ordinance and Criteria Manual. Such drainage facilities shall be designed, constructed, and installed as approved by the City of Bunker Hill Village in accordance with the City of Houston Department of Public Works and Engineering, Infrastructure Design Manual.
 - (3) *Lot drainage.* All surface water runoff must conform to the City of Bunker Hill Village Drainage Ordinance and Criteria Manual.
- (g) *Hike and bike trails.* Easements for hike and bike trails will be provided as required by the commission and the council. “

Section 4. Penalty. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

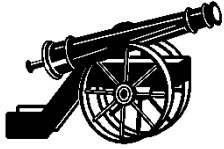
Section 5. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 19th day of November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: IX
Subject: Fee Schedule
Exhibits: Resolution No. 11-19-2024A
Funding: N/A
Presenter(s): Elvin Hernandez, Public Works Director

Executive Summary

As part of the annual budget process, City staff reviews the building and development fee schedule to ensure that the rates are sufficient to cover the cost of services. The current fee schedule was approved at the April 2023 City Council meeting. During the budget process for FY 2025, a thorough review of the fee schedule was completed, including comparisons/ benchmarking with other cities and third-party engineering consultants. Staff recommends no changes at this time.

State legislation passed in 2023 (H.B. 1922), effective January 1, 2024, requires a city’s governing body to hold a public hearing and vote to reauthorize any city fee charged as a condition of constructing, renovating, or remodeling a residential or commercial structure at least once every ten years. If a municipality fails to do so by the tenth anniversary of the fee being adopted or reauthorized, the fee will be automatically abolished by law.

Staff recommends City Council hold a public hearing and approve the fee schedule as presented in compliance with state law.

Recommended Action

Staff recommends City Council hold a public hearing and approve Resolution No. 11-19-2024A, adopting the City’s building and development fee schedule.

RESOLUTION NO. 11-19-2024A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That certain "**Schedule of Fees and Charges**," a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall become effective immediately upon its passage.

Section 2. All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND RESOLVED this 19th day November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



CITY OF BUNKER HILL VILLAGE FEE SCHEDULE

BUILDING & SWIMMING POOL PERMITS		
DESCRIPTION	FEE	
New Construction	\$1.46	per sq. ft.; \$500 min.
Remodel - Air Conditioned Space	\$1.46	per sq. ft. of total space remodel; \$500 min.
Remodel/ Construction/ Accessory Structure - Non-Air Conditioned Space	\$0.76	per sq. ft.
Accessory Structure	\$1.46	per sq. ft.
Swimming Pool (total sq. ft. of pool water surface area)	\$1.40	per sq. ft.; \$500 min.
Residential Miscellaneous	\$100.00	
OTHER INSPECTIONS & FEES		
<i>Permit fee will double or a minimum of \$300 when work is started prior to obtaining permit or scheduling inspection</i>		
DESCRIPTION	FEE	
Initial Plan Submittal - New Homes and over 50% Remodel	\$600.00	
Initial Plan Submittal - Remodels, pools (new and remodel), and accessory structures (new and remodel)	\$200.00	
Plan Resubmittal	\$500.00	3rd submission and beyond
Drainage Review	\$1,000.00	Actual costs for use of outside consultants
Drainage Resubmittal	\$500.00	Actual costs for use of outside consultants
Demolition	\$300.00	Sewer disconnect must be completed first
Flatwork	\$200.00	Sidewalks, driveways, patios
Culverts	\$300.00	
Re-roof	\$100.00	
Fence	\$100.00	
House Moving	\$100.00 + Bond (\$1,000/mile)	

Foundation Repair	\$200.00	
Fire Sprinkler	\$200.00	
Re-inspection	\$100.00	
Emergency/ Same Day Inspection	\$300.00	
Re-issuance of Revoked/ Suspended Permit	\$300.00	
Sign Construction	\$100.00	
Water Deposit	\$500.00	Required for renters and new construction
Board of Adjustment Application	\$300.00	
Specific Use Application	\$1,000.00	
Planning & Zoning Application	\$1,000.00 (one lot) + \$100/lot	
Offsite Tree Replacement	\$1,000.00	Per tree

ELECTRICAL PERMITS

DESCRIPTION	FEE	
New Construction/ Remodel/ Addition	\$400.00	
Remodel Existing	\$300.00	
Swimming Pool	\$300.00	
T-Pole	\$100.00	
Meter Loop, Rebuild, Relocate	\$100.00	
Outside Lighting	\$100.00	
Electric Fence Gate	\$100.00	
Generator	\$300.00	
Generator Foundation	\$200.00	
Solar Panels	\$300.00	
Re-inspection	\$100.00	
Electrical Miscellaneous	\$100.00	

MECHANICAL - A/C & HEATING PERMITS

DESCRIPTION	FEE
New Construction/ Remodel/ Addition	\$400.00
Remodel Existing	\$300.00
Replacing A/C or Heat	\$100.00 Same size and location
Re-inspection	\$100.00
Mechanical Miscellaneous	\$100.00

PLUMBING PERMITS

DESCRIPTION	FEE
New Construction/ Remodel/ Addition	\$500.00
Remodel Existing	\$300.00
Swimming Pools/ Gas Line	\$400.00
New Water Meter Inspection	\$100.00
Sewer Tap Inspection	\$100.00
Sewer Disconnect	\$100.00
Sewer Re-Route	\$100.00
Sewer Service Availability	\$450.00 Sewer connection fee, additional charges may be added after review by PW Dept.
Gas Turn-On	\$100.00
Annual Gas Test	\$100.00
Generator	\$200.00
Irrigation/ Sprinklers	\$100.00
1. Backflow prevention device must be certified 2. Only final inspection required 3. Leave open where it ties into water system for inspection	
Water Meters (must be installed by a registered plumber at builder's cost)	
1 inch meter	\$1,680.00
1½ inch meter	\$2,600.00

2 inch meter	\$2,710.00
Water Heater	\$100.00
Area Drains	\$100.00 Plan review required
Re-inspection	\$100.00
Plumbing Miscellaneous	\$100.00

VACANT PROPERTY PERMITS

DESCRIPTION	FEE
Year 1 Registration	\$500.00
Year 2 Registration	\$1,000.00
Year 3 + Registration	\$1,500.00

MISCELLANEOUS PERMITS

DESCRIPTION	FEE
Drilling and Operation of Water Wells Application	\$5,000.00
Application for Excavation	\$65.00+\$5,000 Bond
Excavation Inspection	\$100.00
Utility Reconnect	\$50.00
Utility Deposit for Non-Property Owners	\$500.00 Renters
Return Check/ Bank Draft	\$35.00
Recycle Cart Change-Out	\$25.00
Event Permit	\$50.00+Liability Insurance

ANIMAL CONTROL

DESCRIPTION	FEE
Dog or Cat Impoundment	\$50.00
Fee per day for Dog or Cat Impoundment	\$10.00

ALARMS

DESCRIPTION	FEE
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False Alarms - Police Department	\$50.00	Each response after 5 during a 12 month period
False Alarms - Fire Department	\$200.00	Each response after 5 during a 12 month period

SOLICITORS

DESCRIPTION	FEE	
Solicitor Registration	\$25.00	Per each registration; Requires MVPD approval
Replacement ID Cards	\$5.00	Per each card

TREE & BENCH DEDICATION

DESCRIPTION	FEE	
30-gallon Tree	\$700.00	
45-gallon Tree	\$900.00	
Bench	\$1,200.00	

**TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS
PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES**

Rights-of-way fee. The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	\$500 for first 5 nodes, \$250 for each additional node	\$28 per month per node ¹⁴
Network Nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node ²³
Node Support Poles	\$1000 per pole	\$250 per year per pole ²

¹ Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

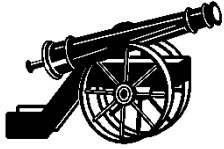
² As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index . The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

³ Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than \$20 per year per service pole.

⁴ A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

Annexation and disannexation. For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

Timing of line fee payment. Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise proscribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31st of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the City.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	November 19, 2024
Agenda Item:	X
Subject:	Generator Installation
Exhibits:	Redlined Ordinance No. 24-639
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

Generator installation must comply with Article IV, Section 4-76 (11) of the City’s Code of Ordinances. At the July 24, 2024, City Council Special Meeting, the property owner at 4 Blalock Woods submitted an appeal request against subsections (d) and (f) of the ordinance.

Appeal of Section 4-76 (11)(D)

Section 4-76 (11)(D) of the City’s Code of Ordinances requires a minimum clearance of 24” inches between the generator foundation and any other structures. The property owner requested to install a generator with a 12” inch clearance between the generator foundation and the main structure.

Appeal of Section 4-76 (11)(F)

Section 4-76 (11)(F) of the City’s Code of Ordinances prohibits the placement of a generator in any restricted area or required green space. The property owner requested to install a generator that encroaches 7” inches into the 5’ foot greenspace.

Sec. 4-76. International Residential Code for One- and Two-Family Dwellings.

(11) Standby and emergency generators shall be installed in accordance with the National Electrical Code, 2020 and the following restrictions:

- a. All wiring shall meet all requirements outlined in this code.
- b. Maximum sound level at anytime shall be 70db or less measured at the property line.
- c. Generator shall be positioned so that no structure, roof or overhang is over any portion of the generator enclosure.
- d. Minimum clearance between generator foundation and other structures shall be twenty-four (24) inches or greater as determined by manufacturers' specifications. At no time shall the clearance be less than twenty-four (24) inches.

- e. No portion of the generator or wiring may be located in an easement or right-of-way.
- f. Generator may not be located in any restricted area or required green space.
- g. Generator may not be located within the required front yard of a lot.
- h. A generator cannot be visible from view from a public or private street.
- i. A load analysis, generator specifications and one-line electrical diagram must be posted with the permit on the project site.

Council voted 0-4 to grant the appeal request, noting potential safety concerns related to fire hazards and ventilation. To consider potential amendments to the ordinance, Council directed staff to consult with the Fire Marshal to determine safety standards for the distance between a generator and a structure and encroachment into setback and greenspace requirements.

During the August 5, 2024, City Council Special Meeting, Council directed this item to the Planning and Zoning Commission for further review based on the following feedback:

- Consider amending the minimum clearance between the generator foundation and other structures to 18” inches, in line with manufacturer specifications and the Fire Marshal & NFPA standards.
- Explore the possibility of allowing the generator to encroach at least 1’ foot into the restricted greenspace. This would apply only to generator pads and not to any other accessory structures.

At the August 2024 Planning and Zoning meeting, staff reported an increase in generator permits issued following the Derecho storm (May 2024) and Hurricane Beryl (July 2024), recognizing that emergency generators are becoming essential. The Commission agreed that residents should have the ability to easily install emergency generators.

The Commission recommended that a minimum clearance of 18” inches between the generator foundation and other structures must be met before allowing encroachment up to 1’ foot into the restricted greenspace. Generators being placed in front of openings (i.e. doors or windows) must adhere to National Fire Prevention Association (NFPA) standards. If placement and encroachment cannot be met, the request may be submitted to the Zoning Board of Adjustment (ZBOA) for further review and case-by-case evaluation, rather than being submitted to City Council for review.

Staff and the City Attorney have developed a redline document that reflects Commission discussion and feedback. The proposed amendments and additions to the ordinance align with common generator installation practices (per manufacturer recommendation as directed) to no detriment to overall safety.

Recommended Action

Staff recommends that City Council approve Ordinance No. 24-639.

ORDINANCE NO. 24-639

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 4-75, NATIONAL ELECTRICAL CODE AND INTERNATIONAL ELECTRICAL CODE, OF ARTICLE IV, CONSTRUCTION CODES, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION TO REQUIRE THAT GENERATORS BE LOCATED A MINIMUM OF EIGHTEEN INCHES (18”) FROM A STRUCTURE; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION.

* * * * *

WHEREAS, Chapter 4 of the City of Bunker Hill Village Code of Ordinances contains certain requirements related to the location of generators in respect to other housing structures; and

WHEREAS, the City Council of the City of Bunker Hill Village finds it to be in the best interest of the health, safety and welfare of the citizens to amend these requirements; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct.

Section 2. Section 4-75, National Electrical Code and international Electrical Code, of Article IV, Construction Codes, of Chapter 4, Development, Building and Construction, of the Code of Ordinance of the City of Bunker Hill Village, Texas is hereby amended by deleting therefrom the language struck through below and adding thereto the language underscored below:

“Sec. 4-75. National Electrical Code and International Electrical Code.

The National Electrical Code, 2020 Edition, including all appendices, as published by the National Fire Protection Association, Inc., save and except the administrative provisions contained in Annex “H” thereof, and the 2015 International Code Council Electrical Code, as published by the International Code Council, authentic copies of which has been filed with the city secretary, are hereby adopted and made a part of this Code of Ordinances with the following amendments:

- (1) Minimum wire size for lighting and branch circuits is 12 gage in areas of new construction. Number 14 gage wire is not allowed for any purposes in areas of new construction.
- (2) All wiring beyond the electrical service meter must be copper. No aluminum wiring allowed beyond the electric meter.
- (3) All circuits, except those dedicated for specific appliances are required to be protected by GFCI, must be protected with combination breakers for arc and ground fault protection. A testing device shall be provided by the electrician at the final electrical inspection to test the arc and ground fault breakers at the receptacles.
- (4) Hallways and stair landings of at least 3 feet (914 mm) or more in length as measured horizontally along the wall shall have at least one receptacle outlet. The hall length shall be considered the length measured along the centerline of the hall without passing through a doorway. Additional receptacles are required for each additional length of 12 feet (3658 mm).
- (5) Receptacle requirements for kitchen islands. Any kitchen island with a work surface area, inclusive of sinks and appliances, of twelve (12) square feet or more must have a minimum of 4 individual receptacles generally distributed around the island.
- (6) Standby and emergency generators shall be installed in accordance with the National Electrical Code, 2020 and the following restrictions:
 - a. All wiring shall meet all requirements outlined in this code.
 - b. Maximum sound level at anytime shall be 70db or less measured at the property line.
 - c. Generator shall be positioned so that no structure, roof or overhang is over any portion of the generator enclosure.
 - d. ~~Minimum clearance between generator foundation and other structures shall be twenty four (24) inches or greater as determined by manufacturers' specifications. At no time shall the clearance be less than twenty four (24) inches.~~

Minimum clearance between the generator foundation and other structures shall be 18 inches or greater, or as determined by the

manufacturer's specifications, whichever is greater. At no time shall the clearance be less than 18 inches.

- e. No portion of the generator or wiring may be located in an easement or right-of-way.
- f. Generator may not be located in any restricted area or required green space.

Exemption: A generator may encroach into a greenspace (excluding utility easements) provided it meets the following condition first:

1. The generator is placed no more than 18 inches from a structure.

- g. Generator may not be located within the required front yard of a lot.
 - h. A generator cannot be visible from a public or private street.
 - i. A load analysis, generator specifications and one-line electrical diagram must be posted with the permit on the project site.
- (7) 680.23 Underwater Luminaires. All underwater luminaires shall be low voltage L.E.D.
- (8) Wireless smoke detectors are acceptable without a signal communication wire if they meet all of the following:
- a. All detection devices must be of the same type and brand;
 - b. All detection devices must communicate inter locally;
 - c. All detention devices must sounds simultaneously with an indication as to what area has triggered the alarm. “

Section 4. Penalty. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

Section 5. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City

Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 19th day of November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: XI
Subject: American Rescue Plan Act (ARPA) Funds
Exhibits: Memorandum of Understanding
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

Under the American Rescue Plan Act of 2021, the Coronavirus Local Fiscal Recovery Fund (CLFRF) provided emergency funding for eligible local governments. The City of Bunker Hill Village qualified and received \$976,964.69 in funding. While the funds are restricted to certain activities, the proposed use will be towards necessary investments in infrastructure (i.e. water lines) for the City.

Conditions of the grant require the City to obligate the funds to a project before the deadline of December 31, 2024, and all funds expended by December 31, 2026. To date*, the City has obligated/expended the following:

FINANCIAL SUMMARY			
Category	Dollars	Percent Complete	Comments
Total Allocation	\$976,964.69		
Match/Local Funds			
Total Estimated Budget	\$948,500.00		
Remaining Amount to Budget	\$28,464.69	97%	
Total Obligations	\$197,820.00		
Remaining Amount to Obligate	\$779,145.00	20%	1 Months Remaining Until the Obligation Deadline of 12/31/2024.
Total Expenditures	\$0.00		
Remaining Amount to Expend	\$976,964.69	0%	25 Months Remaining Until the Expenditure Deadline of 12/31/2026.

**October Status Report dated November 8, 2024*

Since the selected bid is lower than anticipated and there is not enough time to formally publish and bid another project to fully utilize the funds, the U.S. Department of Treasury will consider an interagency agreement, including an agreement in the form of a memorandum of understating (MOU), to constitute a “transaction requiring payment” similar to a contract or subaward and therefore an obligation for the purposes of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) rule if the agreement satisfies one of the following conditions:

- it imposes conditions on the use of funds by the agency, department, or part of government receiving funds to carry out the program;
- it governs the provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds; or
- it governs the procurement of goods or services by one agency, department, or part of government from another

and the agreement also satisfies each of the following conditions:

- it sets forth specific requirements, such as a scope of work and project deliverables;
- it is signed by the parties to the agreement, or otherwise evidences that each party has assented to the agreement; and
- it does not disclaim any binding effect or state that it does not create rights or obligations.

The MOU outlines the funds will be used for engineering, procurement, construction, and related costs to the evaluation, repair, and replacement of the City’s water system, including but not limited to water and sewer lines, treatment and pumping facilities, meters, and hydrants (“The Project”). The Project will be supervised by the Other Party, and the Other Party will be responsible for oversight of engineering, procurement, and construction services provided by City staff or contractors.

The MOU has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve the MOU to obligate the use of ARPA funds.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”), Contract #PW24-02, is made and entered into this 19th day of November, 2024, by and between **City of Bunker Hill Village**, hereinafter referred to as “City”, and **City of Bunker Hill Village Public Works Department**, hereinafter referred to as “Other Party”. The City and Other Party are sometimes referred to as a “Party” and collectively “Parties.”

The following recitals are incorporated in and made a part of this MOU:

WHEREAS, on January 6, 2022, the U.S. Department of the Treasury (“Treasury”) issued the Final Rule to implement Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program following adoption of the American Rescue Plan Act (ARPA) in 2021; and

WHEREAS, on August 10, 2023, Treasury released an Interim Final Rule implementing new eligible uses; and

WHEREAS, the Obligation Interim Final Rule (Obligation IFR) followed in November 2023, that clarified the definition of “obligation” for the SLFRF program and provided related guidance to give additional flexibility and clarity to recipients to support their use of SLFRF funds; and

WHEREAS, on March, 29, 2024, Treasury issued FAQ 17.6 to further clarify the definition of Obligation and considers an interagency agreement, including an agreement in the form of an MOU, to constitute a “transaction requiring payment” similar to a contract or subaward and therefore an obligation for purposes of the SLFRF rule if the agreement satisfies certain conditions; and

WHEREAS, the City was awarded SLFRF funds by Treasury which were distributed to the City from ARPA for covered costs and eligible expenses to be incurred/obligated between March 3, 2021 and December 31, 2024. These funds must be expended by December 31, 2026, with the exception of costs incurred for expanded surface transportation and Title I projects which must also be obligated by December 31, 2024 and expended by September 30, 2026, as outlined in the Interim Final Rule (August 2023); and

WHEREAS, the City desires to disburse funds to the Other Party to perform certain services or provide certain supplies or equipment in connection therewith as set forth in this MOU and in the Purpose/Scope of Work described herein; and

WHEREAS, the Other Party has represented to the City that it is duly qualified, eligible, and willing to provide the certain services, supplies, or equipment identified herein and in the Purpose/Scope of Work; and

WHEREAS, recipients may obligate funds pursuant to an interagency agreement, including an agreement in the form of an MOU, if the agreement satisfies certain conditions identified in FAQ 17.6; and

WHEREAS, through this MOU entered into pursuant to the Obligation IFR, the City wishes to formally and legally obligate the funds.

NOW, THEREFORE, in consideration of the foregoing recitals and terms and conditions set forth herein, and funding allocated in an amount not to exceed Nine Hundred Twenty-Eight Thousand, Four Hundred Sixty-Four Dollars, and Sixty-Nine Cents (\$928,464.69) as herein below set forth, the Parties agree as follows:

I. PURPOSE/SCOPE OF WORK

The purpose of this MOU is to set forth understanding between the City and Other Party regarding the Purpose and/or Scope of Work to be completed with the SLFRF funds as described here:

The SLFRF funds will be used for engineering, procurement, construction, and related costs to the evaluation, repair, and replacement of the City’s water system, including but not limited to water and sewer lines, treatment and pumping facilities, meters, and hydrants (“The Project”). The Project will be supervised by the Other Party, and the Other Party will be responsible for oversight of engineering, procurement, and construction services provided by City staff or contractors.

Included within the duty to oversee and pay for these services, the Other Party will coordinate with the City Administrator and others, with the City Council’s oversight, to develop the finalized features of the Project. The Project shall be completed no later than December 31, 2026, per the ARPA/SLFRF expenditure deadline.

The Other Party will be responsible for guiding the procurement and implementation of the construction, engineering, and related services, including, but not limited to, the City’s remaining ARPA allocation of \$928,464.69. All construction, engineering, and any other goods or services necessary to carry out the Project shall be acquired in accordance with applicable state law and the City’s internal procurement policies.

II. AUTHORIZED REPRESENTATIVES

The following will act as the designated Representatives authorized to administer activities to include, but not limited to, notices, consents, approvals, requests, or other general communications provided for or permitted under this MOU. The designated Party Representatives are:

AUTHORIZED REPRESENTATIVES	
City of Bunker Hill Village	Other Party
Name: Gerardo Barrera	Name: Elvin Hernandez
Title: City Administrator	Title: Public Works Director
City of Bunker Hill Village	Other Entity Name: City of Bunker Hill Village Public Works Department
Address: 11977 Memorial Drive	Address: 11977 Memorial Drive
City, State, Zip Code: Houston, TX, 77024	City/State, Zip Code: Houston, TX 77024
Phone: 713-467-9762	Phone: 713-467-9762
Email: Gbarrera@bunkerhilltx.gov	Email: Ehernandez@bunkerhilltx.gov

Either Party may change its designated Representative by providing written notice to the other Party at least ten (10) calendar days prior to the change. Should the person serving either as the Entity’s Authorized Representative change during the duration of this MOU, the person replacing the Authorized Representative, as the case may be, shall immediately and automatically assume the duties of Designated Representative under this MOU.

III. CITY’S RESPONSIBILITIES

- A. The City shall endeavor to execute its ARPA/SLFRF responsibilities in a timely and efficient manner.
- B. The City shall be the repository of all receipts and documentation pertinent to the ARPA/SLFRF funds and furnish such to Treasury upon its request.

- C. The City shall comply with all federal, state, local, and ARPA/SLFRF procurement policies, as applicable, including but not limited to taking all necessary Council action to approve contracts for the acquisition of goods or services for the construction of real property improvements in furtherance of the Project.
- D. The City shall serve as the primary contact in all matters pertaining to the ARPA/SLFRF funds and the conduit for communication between itself, Treasury , and the Other Party.
- E. The City shall exercise the necessary oversight to ensure that the ARPA/SLFRF funds are used for the Project and for no other purposes.

IV. OTHER PARTY'S RESPONSIBILITIES

- A. The Other Party shall endeavor to execute its ARPA/SLFRF responsibilities in a timely and efficient manner.
- B. The Other Party shall comply with all federal, state, local, and ARPA/SLFRF procurement policies, as applicable, and abide by all guidance documents applicable to this MOU, including, without limitation:
 - a. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards;
 - b. The Federal Register;
 - c. The U.S. Department of the Treasury publications and other guidance documents, including the ARPA Required Provisions outlined in Exhibit B; and
 - d. Exhibits included in this Memorandum of Understanding.
- C. The Other Party shall take all actions necessary to ensure that the ARPA/SLFRF funds are used for the Project and for no other purposes.
- D. The Other Party shall see that all reporting and recordkeeping requirements that facilitate the City's compliance with SLFRF program requirements are met.
- E. The Other Party shall complete all items and deliverables described in the Purpose/Scope of Work and make all payments related to such by or before December 31, 2026.

V. TERMS OF AGREEMENT

- A. **Purpose of Agreement.** The Parties intend this Agreement to act as an obligation of funds for purposes of SLFRF. The Parties agree to promptly amend this Agreement if necessary to meet any additional Treasury requirements or clarify any matter that prevents this Agreement from being treated as an obligation of funds.
- B. **Term.** This MOU shall be effective as of the date signed by the last Party. The obligations of the Parties will end on December 31, 2026. The obligations outlined in the Purpose/Scope of Work are effective on November 19th, 2024 through December 31, 2026. Unless extended or waived by Treasury, it is understood at the time of this MOU, that no ARPA/SLFRF expenditures are allowed beyond December 31, 2026.
- C. **Amendment.** The City and Other Party may amend this agreement (i) before December 31, 2024 for the purposes described in Section V, Paragraph A above, or (ii) at any time provided that such amendment(s) make specific reference to this MOU and are executed in writing and signed by a duly authorized representative of both Parties. Such amendment(s) shall not invalidate this MOU, nor relieve or release either Party from its obligations under this MOU. Amendment(s) must comply with guidance published in Treasury's Obligation Interim Final Rule or FAQ 17.16. Notwithstanding anything else in this MOU, no such Amendment(s) shall authorize the use of funds for a purpose outside of the Project except pursuant to an

approved amendment to that project approved by the Treasury.

- D. **Termination.** This MOU may be terminated if deemed necessary by either Party upon thirty (30) days' written notice to the other Party. All ARPA/SLFRF funds must be fully obligated by December 31, 2024, and will be subject to recapture or return to Treasury if termination occurs after December 31, 2024.

- E. **Default or Breach.** Either party to this Contract may terminate this Contract if the other party fails to comply with its terms. The party alleging the default will give the other party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting party must take to cure the default. If the City determines the work performed is not to standards, that will constitute a breach. If the party in default fails to cure the default as specified in the notice within 10 days, the party giving the notice of default may terminate this Contract by written notice to the other party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either party.

IN WITNESS, WHEREOF, the City and the Other Party have executed this MOU as of the date first above written.

CITY OF BUNKER HILL VILLAGE

ATTEST:

Robert P. Lord, Mayor

By: _____
Gerardo Barrera, Acting City Secretary

Date Signed

Date Signed

CITY OF BUNKER HILL VILLAGE PUBLIC WORKS DEPARTMENT

ATTEST:

Elvin Hernandez, Public Works Director

By: _____
Gerardo Barrera, Acting City Secretary

Date Signed

Date Signed

EXHIBIT A – REFERENCES

[SLFRF FAQs \(treasury.gov\)](#) (As of March 29, 2024)

Excerpts of applicable sections follow:

17.6. Does an interagency agreement between departments and agencies within a recipient’s government constitute an obligation?

Treasury considers an interagency agreement, including an agreement in the form of a memorandum of understanding (MOU), to constitute a “transaction requiring payment” similar to a contract or subaward and therefore an obligation for purposes of the SLFRF rule, if the agreement satisfies one of the following conditions:

- it imposes conditions on the use of funds by the agency, department, or part of government receiving funds to carry out the program;
- it governs the provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds; or
- it governs the procurement of goods or services by one agency, department, or part of government from another

and the agreement also satisfies each of the following conditions:

- it sets forth specific requirements, such as a scope of work and project deliverables;
- it is signed by the parties to the agreement, or otherwise evidences that each party has assented to the agreement; and
- it does not disclaim any binding effect or state that it does not create rights or obligations.

Examples of interagency agreements Treasury would consider obligations include the following:

- If the Office of the Governor of a state has authority over the disposition of federal financial assistance available to the state, an MOU between the Office of the Governor and the state department of education pursuant to which the Governor agrees to fund the department to carry out a summer program to address learning loss related to the pandemic through 2026, including the coverage of payroll for time spent on the program.
- If a city council has appropriated a certain amount of funds for a public safety initiative to be administered by the city’s executive branch through fiscal year 2025, an agreement between the city’s Chief Executive and the city’s public safety department under which the department agrees to comply with reporting and recordkeeping requirements that facilitate the city’s compliance with SLFRF program requirements.
- If a county’s legislative body has made SLFRF revenue loss funds available to their housing agency for coverage of its operating costs through fiscal year 2026, an agreement with the county’s department of technology under which the housing agency procures IT services from the county’s department of technology.
- If a Tribal council has made SLFRF funds available to the social services department to cover the operational costs of an elder care program through December 31, 2026, an agreement with the department under which the social services department agrees to perform and complete in a satisfactory and proper manner the scope of work specified in accordance with the SLFRF award terms and conditions.

17.7. May a recipient use SLFRF funds to cover personnel costs between January 1, 2025, and December 31, 2026?

Treasury will consider a recipient to have incurred an obligation with respect to personnel costs for an employee through December 31, 2026, to the extent the employee is serving in a position that was established and filled prior to December 31, 2024.

Accordingly, funds may be used to cover such personnel costs if doing so would fall within the scope of an eligible use of SLFRF, such as payroll costs for state employees overseeing contracts for broadband projects or county employees overseeing affordable housing projects.

Personnel costs for this purpose include all salary and wages, covered benefits, 11 and payroll taxes for such positions, as in effect at the time of payment.

In the event of turnover of personnel, recipients may continue to pay different personnel in the same job position to the extent that the position in question was established and filled prior to December 31, 2024. Recipients may also reorganize positions within the scope of an eligible use of SLFRF after December 31, 2024, but may not use funds to cover any new positions after that date. For example, if an eligible project has filled ten job training specialist positions by December 31, 2024, the recipient may use funds to cover payroll for one of those training specialists who is promoted to supervise the other specialists after December 31, 2024, so long as there are no more than ten positions covered through SLFRF funds in total.

Recipients may estimate the amount that may be necessary to cover personnel costs through the expenditure period, report that estimate to Treasury, and retain those funds to pay personnel costs covered by the estimate, as discussed further in FAQ 17.8.

17.16. Under what circumstances may a recipient use SLFRF to cover cost increases attributable to a contract that is entered into by December 31, 2024?

In general, recipients cannot re-obligate funds or obligate additional SLFRF funds after the obligation deadline of December 31, 2024. However, if a contract entered into by December 31, 2024, expressly provides for change orders or contract contingencies, the recipient may use SLFRF funds to cover increased costs attributable to such change orders or contract contingencies. Such increased costs are not considered new obligations but are instead attributable to a preexisting obligation to accommodate the change or contingency.

Additionally, recipients may cover the cost of amendments to contracts if the amended contract is within substantially the same scope and for substantially the same purpose as the contract that was incurred by December 31, 2024. This flexibility is consistent with recipients' ability to terminate a contract for convenience and to use SLFRF funds for costs associated with change orders and contingencies that are contemplated by their contracts and subawards.

Based on comments received from recipients, and for the reasons discussed above, Treasury is providing this guidance as an update to the prior statement in the Obligation IFR that recipients could not use SLFRF funds after the obligation deadline to cover a cost increase associated with a contract amendment.

Recipients may estimate the amount that may be necessary to cover changes or contingencies through the expenditure period, include that amount in the amount of the final obligation for the project that is reported to Treasury as of December 31, 2024, and retain those funds to pay costs covered by the estimate. Recipients providing such an estimate will not be required to return such funds to Treasury after 2024 assuming that they are ultimately expended for an eligible purpose. The SLFRF Compliance and Reporting Guidance will be updated to provide additional information on reporting requirements associated with this option.

Recipients may also cover contract cost increases after December 31, 2024, in the scenarios outlined above using (1) SLFRF funds that the recipient does not use as initially reported to cover particular projects, for example if a reported project is performed under budget or is determined to be an ineligible activity (as discussed further in FAQ 17.19), or (2) program income (as discussed in FAQ 17.21).

Obligating SLFRF Funds Through an Interagency Agreement

State, local, territorial and Tribal governments across the country are using State and Local Fiscal Recovery Funds (SLFRF) to mitigate the fiscal impacts of the pandemic and serve the needs of their communities.

Treasury has clarified that a recipient may enter into an **interagency agreement**, including a memorandum of understanding, between departments and agencies within a recipient's government and treat those funds as obligated for purposes of SLFRF if the interagency agreement meets certain conditions, as discussed below and pursuant to FAQ 17.6.

SLFRF recipients must **obligate all funds by the end of 2024**, and must **expend all funds by the end of 2026**.¹ Treasury published the additional guidance in Section 17 of the SLFRF FAQs to clarify how recipients can complete obligated projects in 2025 and 2026, using contracts or subawards or interagency agreements.

Recipients may wish to use funds for a variety of projects undertaken themselves:

- To carry out educational programs, such as payroll for teachers for a summer program to address learning loss related to the pandemic;
- To administer a workforce training program;
- To finance capital projects through a housing agency;
- To provide public safety services.

The interagency agreement must be in effect by December 31, 2024, and must meet these conditions:

ONE requirement from Column A:	ALL requirements from Column B:
<ul style="list-style-type: none">• Imposes conditions on the use of funds by recipient agency, department, or part of government receiving funds to carry out the program• Governs provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds• Governs the procurement of goods or services by one agency, department, or part of government from another	<ul style="list-style-type: none">• Sets forth specific requirements (e.g., scope of work and project deliverables)• Is signed by the parties or otherwise evidences assent of parties• Does not disclaim binding effect or state that it does not create rights or obligations

The interagency agreement must be reported to Treasury as described in the [Compliance and Reporting Guidance](#). A recipient can modify an existing interagency agreement before December 31, 2024 to ensure it meets the requirements described above and in FAQ 17.6. The agreement may also be between units of a Tribal government, as described in FAQ 17.23.

You can learn more about obligating SLFRF Funds through an interagency agreement by visiting our webpage, Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions at <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf> and see FAQs 17.6 and 17.23, or scan this QR code:



¹ For projects under the Surface Transportation and Title I eligible use categories, recipients must expend funds by September 30, 2026.

EXHIBIT B – ARPA REQUIRED PROVISIONS

CFR 200.327 Contract provisions. The Non-Federal entity’s contracts should contain applicable provisions described in Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. The Non-Federal entity’s contracts must contain the provisions described in Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards, as applicable.

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	2 CFR 200 Appendix II (A-L)		
>\$250,000 (Simplified Acquisition Threshold)	Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908 , must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.	2 CFR 200 APPENDIX II (A)	Contractor RFP/IFB Contractor RFQ Subrecipients
>\$10,000	All contracts in excess of \$10,000 must address termination for cause and for convenience by the Non-Federal entity including the manner by which it will be affected and the basis for settlement.	2 CFR 200 APPENDIX II (B)	Contractor RFP/IFB Contractor RFQ Subrecipients
None	<p>Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”</p> <p>41 CFR 60-1.4 Equal opportunity clause.</p> <p>(b) Federally assisted construction contracts. (1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause:</p> <p>The [recipient] hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:</p> <p>During the performance of this contract, the contractor agrees as follows:</p> <p>(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:</p> <p>Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in</p>	2 CFR 200 APPENDIX II (C) and 41 CFR §60-1.4(b)	Contractor RFP/IFB Contractor RFQ Subrecipients

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.</p> <p>(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.</p> <p>(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.</p> <p>(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.</p> <p>(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.</p> <p>(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.</p> <p>(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.</p> <p>(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:</p> <p>Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.</p> <p>The [recipient] further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the [recipient] so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate</p>		

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>in work on or under the contract.</p> <p>The [recipient] agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the recipient agency in the discharge of the agency's primary responsibility for securing compliance.</p> <p>The recipient further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the [recipient] agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the [recipient] under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such [recipient]; and refer the case to the Department of Justice for appropriate legal proceedings.</p>		
<p>>\$10,000,000 for ARPA but State Provision Applies at any amount and/or</p> <p>>\$2,000 for CDBG/Braided Funds Projects</p> <p>See TX Prevailing Wage Laws</p>	<p>Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$10,000,00 awarded by Non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The Non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The Non-Federal entity must report all suspected or reported violations to the Federal awarding agency.</p> <p>The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The Non-Federal entity must report all suspected or reported violations to the Federal awarding agency.</p>	<p>2 CFR 200 APPENDIX II (D)</p>	<p>Contractor RFP/IFB</p> <p>Subrecipients</p>
<p>>\$100,000</p>	<p>Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the Non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one</p>	<p>2 CFR 200 APPENDIX II (E)</p>	<p>Contractor RFP/IFB</p> <p>Subrecipients</p>

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.		
None	Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.	2 CFR 200 APPENDIX II (F)	Contractor RFP/IFB Contractor RFQ Subrecipients
>\$150,000	Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended – Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the Non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).	2 CFR 200 APPENDIX II (G)	Contractor RFP/IFB Contractor RFQ Subrecipients
>\$25,000	Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.	2 CFR 200 APPENDIX II (H)	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors
>\$100,000	Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) – Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with Non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the Non-Federal award.	2 CFR 200 APPENDIX II (I) and 24 CFR §570.303	Contractor RFP/IFB Contractor RFQ Subrecipients

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>See 2 CFR §200.323 - Procurement of Recovered Materials.</p> <p>Where applicable, in the performance of contract, pursuant to 2 CFR 200.323, the contractor must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.</p> <p>To the extent that the scope of work or specifications in the contract requires the contractor to provide recovered materials the scope of work or specifications are modified to require that as follows.</p> <p>i. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—</p> <ol style="list-style-type: none"> 1. Competitively within a timeframe providing for compliance with the contract performance schedule; 2. Meeting contract performance requirements; or 3. At a reasonable price. <p>ii. Information about this requirement, along with the list of EPA-designated items, is available at EPA’s Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.</p> <p>iii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the “Solid Waste Disposal Act.”</p>	<p>2 CFR 200 APPENDIX II (J)</p>	<p>Contractor RFP/IFB Contractor RFQ Subrecipients</p>
	<p>See 2 CFR §200.216 - Prohibition on certain telecommunications and video surveillance services or equipment</p> <p>(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:</p> <ol style="list-style-type: none"> (1) Procure or obtain; (2) Extend or renew a contract to procure or obtain; or (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). <p>(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).</p> <p>(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.</p> <p>(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity</p>	<p>2 CFR 200 APPENDIX II (K)</p>	<p>Contractor RFP/IFB Contractor RFQ Subrecipients</p>

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>owned or controlled by, or otherwise connected to, the government of a covered foreign country.</p> <p>(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.</p> <p>(c) See Public Law 115-232, section 889 for additional information.</p> <p>(d) See also § 200.471.</p>		
	<p>See 2 CFR §200.322 - Domestic Preferences for Procurements.</p> <p>(a) As appropriate and to the extent consistent with law, the Non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.</p> <p>(b) For purposes of this section:</p> <p>(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.</p> <p>(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.</p>	<p>2 CFR 200 APPENDIX II (L)</p>	<p>Contractor RFP/IFB Contractor RFQ Subrecipients</p>
	<p>Additional 2 CFR 200 references & Other Regulations</p>		
<p>None</p>	<p>The Federal awarding agency must establish conflict of interest policies for Federal awards. The Non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.</p>	<p>2 CFR 200.112</p>	<p>Contractor RFP/IFB Contractor RFQ Subrecipients</p>
<p>None</p>	<p>Contracting with HUB, small and minority businesses, women's business enterprises, and labor surplus area firms.</p> <p>(a) The Non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.</p> <p>(b) Affirmative steps must include:</p> <p>(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;</p> <p>(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;</p> <p>(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;</p>	<p>2 CFR 200.321</p>	<p>Contractor RFP/IFB Contractor RFQ Subrecipients</p>

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;</p> <p>(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and</p> <p>(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.</p>		
>\$10,000	<p>An NFE (Non-Federal Entity) that is a state agency or an agency of a political subdivision of a state, and the NFE's contractors must comply with Section 6002 of the Solid Waste Disposal Act.</p> <p>Applicable NFEs must include a contract provision requiring compliance with this requirement.</p> <p>This includes contracts awarded by a state agency or political subdivision of a state and its contractors for certain items, as designated by the EPA, with a purchase price greater than \$10,000.</p> <p>Indian Tribal Governments and nonprofit organizations are not required to comply with this provision. Additional requirements are listed below.</p>	2 CFR 200.323	<p>Contractor RFP/IFB</p> <p>Contractor RFQ</p> <p>Subrecipients</p>
None	<p>Financial records, supporting documents, statistical records, and all other Non-Federal entity records pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon Non-Federal entities. All records related to ARPA shall be maintained for 5 years per the ARPA terms, conditions, and regulations. The only exceptions are the following:</p> <p>(a) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. All records related to ARPA shall be maintained for 5 years per the ARPA terms, conditions, and regulations.</p> <p>(b) When the Non-Federal entity is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period.</p> <p>(c) Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition. All records related to ARPA shall be maintained for 5 years per the ARPA terms and conditions and regulations.</p> <p>(d) When records are transferred to or maintained by the Federal awarding agency or pass-through entity, the 3-year retention requirement is not applicable to the Non-Federal entity All records related to ARPA shall be maintained for 5 years per the ARPA terms and conditions and regulations. All records related to ARPA shall be maintained for 5 years per the ARPA terms, conditions, and regulations.</p> <p>(e) Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of the Non-Federal entity's fiscal year in which the program income is earned.</p> <p>(f) Indirect cost rate proposals and cost allocations plans. This paragraph applies to the following types of documents and their supporting records: Indirect cost rate computations or proposals, cost allocation plans, and any similar accounting</p>	2 CFR 200.334	<p>Contractor RFP/IFB</p> <p>Contractor RFQ</p> <p>Subrecipients</p> <p>Vendors</p>

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates).</p> <p>(1) <i>If submitted for negotiation.</i> If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the pass-through entity) to form the basis for negotiation of the rate, then the 3-year retention period for its supporting records starts from the date of such submission. All records related to ARPA shall be maintained for 5 years per the ARPA terms, conditions, and regulations.</p> <p>(2) <i>If not submitted for negotiation.</i> If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the pass-through entity) for negotiation purposes, then the 3-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan, or other computation. All records related to ARPA shall be maintained for 5 years per the ARPA terms, conditions, and regulations.</p>		
None	The Federal awarding agency and the Non-Federal entity should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine-readable formats rather than in closed formats or on paper in accordance with applicable legislative requirements. A machine-readable format is a format in a standard computer language (not English text) that can be read automatically by a web browser or computer system. The Federal awarding agency or pass-through entity must always provide or accept paper versions of Federal award-related information to and from the Non-Federal entity upon request. If paper copies are submitted, the Federal awarding agency or pass-through entity must not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.	2 CFR 200.336	<p>Contractor RFP/IFB</p> <p>Contractor RFQ</p> <p>Subrecipients</p>
None	CONTRACTS WITH COMPANIES ENGAGED IN BUSINESS WITH IRAN, SUDAN, OR FOREIGN TERRORIST ORGANIZATION PROHIBITED. A governmental entity may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051, or 2252.153. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such a term in Section 2252.151(2) of the Texas Government Code.	Texas Government Code 2252.152	<p>Contractor RFP/IFB</p> <p>Contractor RFQ</p> <p>Subrecipients</p>
>\$100,000	<p>PROVISION REQUIRED IN CONTRACT.</p> <p>(a) This section applies only to a contract that:</p> <p>(1) is between a governmental entity and a company with 10 or more full-time employees; and</p> <p>(2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity.</p> <p>(b) A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:</p> <p>(1) does not boycott Israel; and</p> <p>(2) will not boycott Israel during the term of the contract.</p>	Texas Government Code 2271	<p>Contractor RFP/IFB</p> <p>Contractor RFQ</p> <p>Subrecipients</p> <p>Vendors</p>
For Critical Infrastructure Projects	<p>PROHIBITION ON CONTRACTS WITH CERTAIN FOREIGN-OWNED COMPANIES IN CONNECTION WITH CRITICAL INFRASTRUCTURE.</p> <p>PROHIBITED CONTRACTS.</p> <p>(a) A governmental entity may not enter into a contract or other agreement relating</p>	Texas Government Code, Title 10, Subtitle F, Chapter 2274.0102	<p>Subrecipients</p> <p>EC 6.1 Awardees</p>

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	<p>to critical infrastructure in this state with a company:</p> <p>(1) if, under the contract or other agreement, the company would be granted direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by the governmental entity for product warranty and support purposes; and</p> <p>(2) if the governmental entity knows that the company is:</p> <p>(A) owned by or the majority of stock or other ownership interest of the company is held or controlled by:</p> <p>(i) individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; or</p> <p>(ii) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or</p> <p>(B) headquartered in China, Iran, North Korea, Russia, or a designated country.</p> <p>(b) The prohibition described by Subsection (a) applies regardless of whether:</p> <p>(1) the company's or its parent company's securities are publicly traded; or</p> <p>(2) the company or its parent company is listed on a public stock exchange as:</p> <p>(A) a Chinese, Iranian, North Korean, or Russian company; or</p> <p>(B) a company of a designated country.</p>		
None	Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.	42 U.S.C. 6201	Contractor RFP/IFB Subrecipients
None	The Firm agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.	Section 504 of the Rehabilitation Act of 1973, as amended.	Subrecipients
ARPA Terms & Conditions			
ARPA Terms, Conditions, & Records	<p>1. Use of Funds.</p> <p>a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.</p> <p>b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.</p>	<p>Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2;</p> <p>Section 602(b), 603(b) and/or 603(c) as applicable</p>	Subrecipients
ARPA Terms, Conditions, & Records	<p>2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipients may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.</p>	<p>Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2;</p> <p>Section 602(b), 603(b) and/or 603(c) as applicable</p>	Subrecipients
ARPA Terms, Conditions, & Records	<p>3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.</p>	Section 9901 of the American Rescue Plan Act, Pub. L. No.	Subrecipients

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
		117-2; Section 602(b), 603(b) and/or 603(c) as applicable	
ARPA Terms, Conditions, & Records	<p>4. Maintenance of and Access to Records</p> <p>a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury’s regulations implementing that section, and guidance issued by Treasury regarding the foregoing.</p> <p>b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.</p> <p>c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.</p>	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors
ARPA Terms, Conditions, & Records	5. Pre-award Costs. Pre-award costs, as defined in 2 CFR § 200.458, may not be paid with funding from this award.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 CFR § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 CFR § 200.112.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors
ARPA Terms, Conditions, & Records	<p>9. Compliance with Applicable Law and Regulations.</p> <p>a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.</p> <p>b. Federal regulations applicable to this award include, without limitation, the following:</p> <p>i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such</p>	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<p>exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.</p> <ul style="list-style-type: none"> ii. Universal Identifier and System for Award Management (SAM), 2 CFR Part 25, pursuant to which the award term set forth in Appendix A to 2 CFR Part 25 is hereby incorporated by reference. iii. Reporting Subaward and Executive Compensation Information, 2 CFR Part 170, pursuant to which the award term set forth in Appendix A to 2 CFR Part 170 is hereby incorporated by reference. iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 CFR Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 CFR Part 180, subpart B) that the award is subject to 2 CFR Part 180 and Treasury’s implementing regulation at 31 CFR Part 19. v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 CFR Part 200, Appendix XII to Part 200 is hereby incorporated by reference. vi. Governmentwide Requirements for Drug-Free Workplace, 31 CFR Part 20. (Subrecipient Only) vii. New Restrictions on Lobbying, 31 CFR Part 21. viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations. ix. Generally applicable federal environmental laws and regulations. <p>c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:</p> <ul style="list-style-type: none"> i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 CFR Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance; ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability; iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance; iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto. 		
ARPA Terms, Conditions, & Records	10. Remedial Actions. In the event of Recipient’s noncompliance with section 603 of the Act, other applicable laws, Treasury’s implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 CFR § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b),	Subrecipients

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	assistance.	603(b) and/or 603(c) as applicable	
ARPA Terms, Conditions, & Records	12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors
ARPA Terms, Conditions, & Records	13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	14. Debts Owed the Federal Government. a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government. b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	15. Disclaimer. a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award. b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Subrecipients
ARPA Terms, Conditions, & Records	16. Protections for Whistleblowers. a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. b. The list of persons and entities referenced in the paragraph above includes the following: i. A member of Congress or a representative of a committee of Congress; ii. An Inspector General; iii. The Government Accountability Office;	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors

THRESHOLD	PROVISION	CITATION	PROVISION APPLIES TO
	<ul style="list-style-type: none"> iv. A Treasury employee responsible for contract or grant oversight or management; v. An authorized official of the Department of Justice or other law enforcement agency; vi. A court or grand jury; or vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct. <p>c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.</p>		
ARPA Terms, Conditions, & Records	17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors
ARPA Terms, Conditions, & Records	18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603(c) as applicable	Contractor RFP/IFB Contractor RFQ Subrecipients Vendors



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: XII
Subject: Waterline Rehab on Mayerling, Rhett, and Tara
Exhibits: Services Agreement
Funding: Account # 07-9182 ARPA Funds – \$497,267.00
Presenter(s): Elvin Hernandez, Public Works Director

Executive Summary

The City’s 5-year Capital Improvement Plan (CIP) includes funding for the replacement of cast iron waterlines that have exceeded their service life and have begun to fail. Over the past year, Public Works crews have responded to multiple line breaks along Mayerling Rd (between Memorial and Wink Rd.), Rhett Dr., and Tara Dr. that have resulted in significant water service interruptions for a lengthy period of time while repairs are completed. Staff has identified these water lines as a priority for replacement.

At the February 2024 meeting, City Council approved a professional services agreement with Langford Engineering, the City’s water/ wastewater on-call engineer, for services for the replacement of approximately 5,600 linear feet of water line along Mayerling, Rhett, and Tara. These services include; survey, design, bid phase, construction management, materials testing, and engineer of record services.

In September 2024, the City solicited formal bids for the replacement/ rehabilitation of waterlines of Mayerling, Rhett, and Tara. Four (4) qualified bids were received:

Bidders	Subtotal Base Bid Items (Nos. 1 Thru 14) and Total Amount Supplementary Items (Item Nos. a Thru h)
Underground Construction	\$497,267.00
Metro City	\$593,995.00
AR Turnkey	\$848,227.00
Bull G Construction	\$954,634.00

After reviewing all bids received, staff and Langford Engineering recommend Underground Construction be awarded a contract in the amount of \$497,267.00. Underground Construction is familiar with the work associated with this project, and background references were verified by

Langford Engineering. Additionally, Underground Construction has a history of successful projects for the City of Bunker Hill Village as well as adjacent villages.

This work is expected to be completed within 90 calendar days (pending weather conditions) from the start of construction. Prior to mobilization, a construction notice will be sent to emergency services (MVPD, VFD), residents, and neighboring municipalities.

Under the American Rescue Plan Act of 2021, the Coronavirus Local Fiscal Recovery Fund (CLFRF) provided emergency funding for eligible local governments. The City of Bunker Hill Village qualified and received \$976,964.69 in funding. While the funds are restricted to certain activities, the proposed use will be towards necessary investments in infrastructure (i.e. water lines) for the City. Staff recommends allocating \$497,267.00 of the funds for this project.

All contracts are competitively bid and awarded in compliance with State and Federal procurement requirements. The contract has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a contract with Underground Construction in an amount not to exceed \$497,267.00 for the waterline rehabilitation project on Mayerling, Rhett, and Tara.

IV

**STANDARD FORM OF AGREEMENT
BETWEEN OWNER AND CONTRACTOR**

THIS AGREEMENT is dated as of _____, 2024 by and between City of Bunker Hill Village (hereinafter called OWNER) and Underground Constrution Solutions, LLC (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

2024 Waterline Rehabilitation
LEI Job No. 200-029, Contract No. 1

Article 2. ENGINEER

The project has been designed by Langford Engineering, Inc., 1080 West Sam Houston Parkway North, Suite 200, Houston, Texas 77043-5014 (Phone: (713) 461-3530), who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

Article 3. CONTRACT TIMES

The Work will be completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions within Ninety (90) calendar days after the date when the Contract Times commence to run subject to the phasing requirements described in the General Requirements of the Special Specifications.

OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in the above paragraph, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in ascertaining and proving the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in the above paragraph for completion and readiness for final payment. OWNER and CONTRACTOR agree that such amount is a reasonable forecast of the damages OWNER will sustain per day that the work remains uncompleted. OWNER shall have the option of deducting the amount of any liquidated damages from any monies that may be owed to CONTRACTOR or to recover such amount from the CONTRACTOR or its Sureties, at CONTRACTOR'S expense.

Article 4. CONTRACT PRICE

OWNER agrees to pay CONTRACTOR for completion of the Work in accordance with the Contract Documents the initial Contract Price of Four Hundred Ninety-Seven Thousand Two Hundred Sixty-Seven Dollars (\$497,267.00), plus or minus any increases or decreases to the initial Contract Price as provided by the Contract. CONTRACTOR will be paid in current funds for the performance of the Contract in accordance with the Bid submitted therefor, subject to additions and deductions as approved by Change Order under the Contract Documents, and to make payments on account thereof as provided therein.

Article 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions and Supplemental Conditions.

OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment as recommended by ENGINEER and in conformance with the procedures described in the General Conditions. All such payments will be measured by the schedule of values established in Paragraph 2.9 of the General Conditions (and on the number of units of each bid item completed). Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.13.

Article 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda listed in Article 7) and the other related data identified in the Bidding Documents including "technical data".

CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance or furnishing of the Work.

CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.

CONTRACTOR has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.2.1 of the General Conditions. CONTRACTOR acknowledges that such reports and drawings are not Contract Documents, are not a warranty of surface or subsurface conditions, and may not be complete for CONTRACTOR'S purposes. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of the information and data relating to surface or subsurface conditions or with respect to Underground Facilities at or contiguous to the site or CONTRACTOR'S interpretation of such information and data. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.

CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is

acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

Article 7. CONTRACT DOCUMENTS

1. This Agreement
2. Exhibits to this Agreement
3. Performance, Payment, and other Bonds identified
4. Invitation to Bidders
5. Instructions to Bidders
6. Notice to Proceed
7. Standard General Conditions of the Construction Contract (General Conditions)
8. Supplementary Conditions
9. Standard and Special Specifications and Special Provisions
10. Construction Drawings
11. Addenda
12. CONTRACTOR'S Bid
13. Documentation submitted by CONTRACTOR prior to Notice of Award
14. The following which may be delivered or issued after the Effective Date of the Agreement and are not attached thereto: All Written Amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to Paragraphs 3.5 and 3.6 of the General Conditions.

There are no Contract Documents other than those listed in this Article. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraphs 3.5 and 3.6 of the General Conditions.

Article 8. INDEMNITY PROVISIONS

THE GENERAL, SPECIAL, AND SUPPLEMENTARY CONDITIONS ATTACHED TO THIS AGREEMENT CONTAIN PROVISIONS THAT MAY RELIEVE ONE PARTY FOR RESPONSIBILITY IT WOULD OTHERWISE HAVE UNDER THE LAW FOR DAMAGES OR OTHER LIABILITY ARISING OUT OF THE WORK.

EACH OF THE PARTIES HERETO SPECIFICALLY AGREES THAT IT HAS A DUTY TO READ THIS AGREEMENT, THE GENERAL, SPECIAL, AND SUPPLEMENTARY CONDITIONS, AND ALL OTHER ATTACHMENTS TO THIS AGREEMENT AND AGREES THAT IT IS CHARGED WITH NOTICE AND KNOWLEDGE OF THE TERMS OF THIS AGREEMENT AND ALL ATTACHMENTS HERETO; THAT IT HAS IN FACT READ THIS AGREEMENT AND ALL ATTACHMENTS HERETO AND IS FULLY INFORMED AND HAS FULL NOTICE AND KNOWLEDGE OF THE TERMS, CONDITIONS AND EFFECTS OF THIS AGREEMENT; THAT IT HAS HAD THE OPPORTUNITY TO BE REPRESENTED BY INDEPENDENT LEGAL COUNSEL OF ITS CHOICE PRECEDING ITS EXECUTION OF THIS AGREEMENT AND HAS RECEIVED OR VOLUNTARILY CHOSEN NOT TO RECEIVE THE ADVICE OF ITS ATTORNEY IN ENTERING INTO THIS AGREEMENT; AND THAT IT RECOGNIZES THAT CERTAIN TERMS OF THIS AGREEMENT AND ALL ATTACHMENTS HERETO RESULT IN ONE PARTY ASSUMING THE LIABILITY INHERENT IN SOME ASPECTS OF THE TRANSACTION AND RELIEVING THE OTHER PARTY OF ITS RESPONSIBILITY FOR SUCH LIABILITY. EACH PARTY HERETO AGREES AND COVENANTS THAT IT WILL NOT CONTEST THE VALIDITY OR ENFORCEMENT OF ANY EXCULPATORY PROVISION OF THIS AGREEMENT, THE GENERAL, SPECIAL, AND SUPPLEMENTARY CONDITIONS, OR ANY OTHER ATTACHMENTS TO THIS AGREEMENT ON THE BASIS THAT THE PARTY HAD NO NOTICE OR KNOWLEDGE OF SUCH PROVISION OR THAT THE PROVISION IS NOT "CONSPICUOUS."

200-029 #1
Std. 06-03-2019

This Agreement will be effective on _____, 2024 (which is the effective date of the Agreement).

OWNER: CITY OF BUNKER HILL VILLAGE

Attest: _____

Signature: _____

Signature _____

Printed or Typed Name _____

Printed or Typed Name _____

Title: _____

Title: _____

Address for giving notices:

11977 Memorial Drive, Houston, TX 77024

CONTRACTOR: Underground Construction Solutions, LLC

By: _____


Signature


Printed or Typed Name

(CORPORATE SEAL)

Business Phone: 361-510-9263

Attest: _____


Signature


Printed or Typed Name

Address for giving notices:

5535 Memorial Dr #1212
Houston, TX 77007

License No. _____

Phone Number 361-510-9263

Agent for service of process: _____

Juan C. Lanora

Address for giving notices:

Same as above

Article 9. MISCELLANEOUS

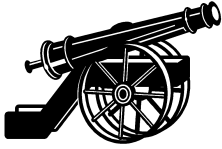
Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

No assignment by a party hereto of any rights or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

OWNER and CONTRACTOR each binds itself, its officers, directors, shareholders, partners, successors, assigns, and legal representatives to the other party hereto, its officers, directors, shareholders, partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

Any provision of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR, and ENGINEER. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024
Agenda Item: XIII
Subject: On Call Concrete Services
Exhibits: Services Agreement
Funding: As budgeted with FY 2025 Budget
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

In September 2024, the City solicited formal bids for an on-call concrete contractor to provide concrete related services such as the removal and replacement of concrete paving including sections of roadways, parking lots, driveways, sidewalks and curbs. These services are necessary to maintain City streets and drainage infrastructure in good condition. Eight (8) qualified bids were received:

CONTRACTOR	BID AMOUNT*
Resha Corporation	\$240,342.50
H & N Contractor Management Services LLC	\$414,700.00
SAS Concrete Construction, LLC	\$510,770.00
Skilled Construction Subs Unlimited	\$539,737.50
Miranda Trucking & Services, Inc.	\$542,655.00
Queen Constructors LLC	\$555,475.00
On Par Civil Services, LLC	\$573,900.00
VA Construction	\$606,120.00

**estimated quantities were used for bidding purposes only*

After reviewing all bids received and verifying references, staff and IDS, the City Engineer, recommend SAS Concrete Construction, LLC be awarded the on-call concrete contract. SAS has experience with similar work and has demonstrated the necessary qualifications for this contract. Work under this contract will be task-based and subject to funds appropriated in the general and utility funds per the annual budget. The contract term is for one (1) year with four (4) one-year renewal options.

This bid was competitively bid and awarded in compliance with State procurement requirements.

The contract has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a contract with SAS Concrete Construction, LLC to provide on-call concrete services.



**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

**THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §**

Description of Services: 2024 Concrete Work Program

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **SAS CONCRETE CONSTRUCTION, LLC.** (the “Company”), with an office in 3738 Colgate St. Houston, TX 77087 The City hereby engages the services of the Company as an independent contractor for services described above, upon the following terms and conditions.

1. SCOPE OF AGREEMENT

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services to remove and replace concrete paving including sections of roadways, parking lots, driveways and sidewalks from time to time as set forth in Exhibit A, attached hereto and incorporated herein for all purposes.
 - 1.1.1. City shall use Company throughout the term of the Agreement for the concrete removal and replacement needs of the City. It is the intent of this Agreement to be used across multiple projects throughout the term of the Agreement under the pricing set in Exhibit A.
 - 1.1.2. Parties agree to the pricing in Exhibit A and agree to honor said pricing through the term of this Agreement.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibits A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. TERM OF AGREEMENT; TERMINATION

- 2.1. This Agreement shall be effective upon proper execution by the City (the “Effective Date”). ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. This Agreement shall be for one (1) year form the Effective Date with four (4) annual renewals.
- 2.3. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to

create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

5.1. For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A." Work will be performed per task basis as assigned by City.

5.2. As this Agreement is intended to be used on multiple projects throughout the term of the Agreement, compensation will be provided as each project is completed.

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right
 - ii. injury, damage, or death to any person or entity
 - iii. attorneys' fees, witness fees, expert witness fees and expenses,
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. **INDEMNITY**

COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. **LIMIT OF LIABILITY**

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. **WAIVER OF DAMAGES**

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. **INSURANCE**

7.1. **AMOUNTS OF INSURANCE**

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation Employer's Liability	(where required – Statutory by State Law) \$500,000 per occurrence
(b) Commercial (Public)	Liability, including but not limited to:
a. Premises/ Operations	Combined Single Limit
b. Independent Contractors	
c. Personal Injury	
d. Products/Completed Operations	
e. Contractual Liability (insuring above indemnity provisions)	

Minimum combined single limits of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and property damage.

- (c) Comprehensive Automobile Liability, in include coverage for:
 - a. Owned/Leased Automobiles
 - b. Non-owned Automobiles
 - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$1,000,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Be provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended. Performance and payment bonds will apply.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas
11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

SAS Concrete Construction, LLC.
ATTN: Benito Mata
3738 Colgate St.
Houston, TX 77087

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 19th day of November, 2024.

City of Bunker Hill Village, Texas

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

Company: SAS Concrete Construction, LLC.

Signature

Print Name

Title

EXHIBIT A

PROJECT:

CITY OF BUNKER HILL VILLAGE - PW24-01 CONCRETE WORK

PW24-01

BIDDER:

SAS Concrete Construction, LLC

TOTAL BID:

\$510,770.00

COMPLETION TIME:

Not Required

BIDDER INFO:

3738 Colgate Street

Houston, TX 77087

P: 7138762203

F:

BID TOTALS

BASE BID	Total
Empty	\$510,770.00
Total	\$510,770.00

Empty					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Breakout 4" Concrete and Dispose of	Square Yard	450	\$13.50	\$6,075.00
2	Breakout 6" Concrete and Dispose of	Square Yard	1500	\$22.50	\$33,750.00
3	Breakout 8" Concrete and Dispose of	Square Yard	1200	\$22.50	\$27,000.00
4	Breakout 10" Concrete and Dispose of	Square Yard	250	\$22.50	\$5,625.00
5	Excavate material to depth for base	Cubic Yard	250	\$13.50	\$3,375.00
6	Bank Sand for sidewalk base (2")	Square Yard	10	\$9.00	\$90.00
7	Cement Stabilized Sand for base (Compacted in place)	Cubic Yard	200	\$40.00	\$8,000.00
8	Install 4" Concrete 3500 PSI (poured in place)	Square Yard	450	\$67.50	\$30,375.00
9	Install 4" Concrete 5000 PSI (poured in place)	Square Yard	100	\$70.00	\$7,000.00
10	Install 6" Concrete 3500 PSI (poured in place)	Square Yard	150	\$60.00	\$9,000.00
11	Install 6" Concrete 5000 PSI (poured in place)	Square Yard	1250	\$60.00	\$75,000.00
12	Install 7" Concrete 5000 PSI (poured in place)	Square Yard	1400	\$67.70	\$94,780.00
13	Install 8" Concrete 5000 PSI (poured in place)	Square Yard	150	\$76.00	\$11,400.00
14	Install Topsoil and Sod to spec	Square Foot	100	\$2.00	\$200.00

15	Install Type A Drainage Grates (Provided by City)	Each	10	\$500.00	\$5,000.00
16	Install Construction Joint (per details)	Linear Foot	2500	\$3.00	\$7,500.00
17	Mobilization Per Work Order	Each	5	\$1,000.00	\$5,000.00
18	Concrete Short Load	Per Yard	5	\$20.00	\$100.00
19	Remove and Dispose Concrete Curb (all sizes)	Linear Foot	100	\$5.00	\$500.00
20	Install 4" Concrete Curb 5000 PSI (poured in place)	Linear Foot	100	\$5.00	\$500.00
21	Install 6" Concrete Curb 5000 PSI (poured in place)	Linear Foot	100	\$5.00	\$500.00
22	Install Checker plate Root Crossing Sidewalk - Single Connection, excluding rubberized surface per Detail, complete in place	Each	20	\$3,000.00	\$60,000.00
23	Install Checker plate Root Crossing Sidewalk - Double Connection, excluding rubberized surface per Detail, complete in place	Each	20	\$6,000.00	\$120,000.00
Subtotal: \$510,770.00					

REQUIRED DOWNLOADS

TYPE	NAME	DOWNLOAD DATE
Bid Docs	PW-24-01 Concrete Work RFP	9/23/2024 3:23:05 PM
Invitation To Bid	Notice to Bidders	9/23/2024 3:23:04 PM
Bid Tab	PW24-01 BID TAB	9/23/2024 3:23:07 PM



BID SUBMITTAL PACKET



Bid No. PW24-01 2024 CONCRETE WORK Program

DUE DATE: THURSDAY, September 26, 2024

Due no later than 9:00 A.M. CST. Bids received later than the date and time above will not be considered.

BIDDERS NOTE: Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Submit your bid with all appropriate supplements and/or samples in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE BID NUMBER, DESCRIPTION AND BE MARKED "SEALED BID".**

RETURN BID TO: City of Bunker Hill Village
City Secretary's Office 11977
Memorial Dr.
Houston, TX 77024
Phone: 713-467-9762 Fax: 713-827-8752

**Project Officer: ELVIN HERNANDEZ, DIRECTOR OF PUBLIC WORKS,
EHERNANDEZ@BUNKERHILLTX.GOV**

(Included within Proposal submitted) [SAS Concrete Construction, LLC](#)

Company Name: _____

Company Address: [3738 Colgate Street](#) _____

City, State, Zip Code: [Houston, Texas 77087](#) _____

Taxpayer Identification Number (T.I.N.): [47-2469196](#) _____

Telephone: [713-876-2203](#) Fax: _____ e-mail: bmata@sasconcretellc.com

Signature: Benito Mata Print Name Benito Mata

[Your signature attests to your offer to provide the goods and/or services in this bid according to the published provisions of this Job and certifies that all statements made by you are true, complete and correct. **All prices and signatures must be typewritten or written in ink.** Contract is not valid until Award Letter is issued, which will become part of this contract.]

Accepted by: _____ Date: _____



BID CHECKLIST

This checklist is intended as a reminder of what must be included in the bid.

Bidder must sign Bid Checklist acknowledging that all checked items have been submitted with bid.

If a bidder fails to submit the following items in its bid, the CITY may consider the bid non-responsive.

- Qualification Statement
- Price Schedule
- Residence Certificate/Tax Form
- Insurance
- Appendix with Qualifications and Experience
- Reference Sheet (minimum three [3] sheets should be submitted)
- General Service Contract (CITY will provide upon awarding of contract)
- Other Forms (Check only if Bidder has submitted a separate page detailing pricing for services not mentioned in this bid.)

SAS Concrete Construction, LLC

BIDDER

September 26th, 2024

DATE



QUALIFICATION STATEMENT

City: City of Bunker Hill Village, Texas
City's Office: City Secretary's Office
11977 Memorial Dr.
Houston, TX 77024
Phone: 713-467-9762 Fax: 713-827-8752

Project: Job No. PW24-01 – 2024 CONCRETE WORK Program

Project Location: City of Bunker Hill Village, Texas
ELVIN HERNANDEZ, DIRECTOR OF PUBLIC WORKS,

Project Officer: EHERNANDEZ@BUNKERHILLTX.GOV

SIMILAR WORK (DEFINITION):

Removal and replacement of concrete paving.

NOTE: If any bid is to be made jointly by two or more entities, each entity must complete a separate statement.

The undersigned BIDDER certifies the following, A. **GENERAL:**

Full Legal Name of BIDDER: SAS Concrete Construction, LLC

Check one: () Partnership () Joint Venture () Corporation

(X) Other: LLC

Address: 3738 Colgate Street, Houston, Texas 77087

Telephone: 713-876-2203 Fax: _____

Texas Vendor Identification No.: 1472469196000

Tax Identification No.: 47-2469196

B. ORGANIZATIONAL BACKGROUND:

- 1. If the BIDDER is a PARTNERSHIP or JOINT VENTURE
 - a. Date of organization: _____
 - b. State whether partnership is general or limited: _____

c. List all general partners and any limited partners owning 10% or more:

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>% owned</i>
<hr/>			

2. If BIDDER is a CORPORATION or LLC:

a. Date of incorporation or formation: December 4th, 2014

b. State of incorporation or formation: Texas

c. Charter/permit number: _____

d. Principal place(s) of business: 3738 Colgate Street, Houston, Texas 77087

e. Other state(s) in which firm is authorized to do business: None

f. Officers

President: Areli Gomez

Vice President(s): Santos Hernandez

Secretary: _____

Treasurer: _____

Other: Benito Mata - Operations Manager

g. List all persons and entities owning 10% or more of the firm:

<i>Name</i>	<i>Address</i>	<i>Telephone</i>	<i>% owned</i>
<u>Areli Gomez</u>	<u>3738 Colgate St, Houston, TX 77087</u>	<u>832-537-7350</u>	<u>100%</u>
<hr/>			
<hr/>			

3. If the BIDDER is *other than a partnership, LLC or corporation*:

a. Describe the organization: _____

b. List all principals of the organization:

<i>Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Title</i>
<hr/>			
<hr/>			
<hr/>			

c. Date and manner of the organization's formation: _____

4. How long has the BIDDER done business under its present name and at its present address?

9 1/2 years

a. Under what other or former names and addresses has the BIDDER operated in the past five years?

Name	Address	Years

- b. Has the BIDDER ever defaulted, declared bankruptcy, or undergone reorganization procedures?
 Yes No

If "yes", attach details: list of creditors, amounts owed, amounts repaid, resolution of proceedings, etc.

- c. Has a predecessor of the BIDDER defaulted, declared bankruptcy, or undergone reorganization procedures?
 Yes No

If "yes", attach details, as above.

- d. Does the BIDDER presently have outstanding claims pending against it?
 Yes No

If "yes", attach details, as above.

- e. Has the BIDDER been involved in litigation within the past five years, or is it currently involved in litigation?
 Yes No

If "yes", attach details, as above.

- f. Has an officer or principal of the BIDDER ever engaged in any of the activities or had claims against it, him or her as described in this Part B?
 Yes No

If "yes", attach details, as above.

5. Has BIDDER ever changed its name, changed its form of organization or merged?
 Yes No

If "yes," attach a detailed description of any name changes, changes in entity form or mergers, including documentary proof that any surviving entity succeeded to all liabilities of the pre-existing entities.

- C. **SIMILAR WORK:**
 (Note: "similar work" is defined above.)

1. How many years experience in "similar work" has the BIDDER had?
6 Years

a. As a Seller: _____years

2. Has the BIDDER ever failed to complete a contract, forfeited a bid bond/proposal guaranty, had liquidated damages withheld from its total compensation due on a contract (in excess of 1% of total contract payments), or refused to enter into contract for work awarded to it?
 Yes No

If "yes", attach details: (a) name of project, (b) contract amount, (c) type of work, (d) name and addresses of: (i) project engineer, (ii) contractor, and (iii) owner, (e) when, (f) where, and (g) why.

3. BIDDER must attach a "Reference Sheet" (form attached) for each of the BIDDER's five largest current projects with "similar work" and for BIDDER's five most recently terminated projects with "similar work" (terminated projects include projects and facilities where BIDDER's services terminated for any reason and projects for which a contract was awarded but the work was not started).

NOTE: A minimum of three (3) Reference Sheets must be completed and attached. Other references are to be submitted to the CITY upon request.

D. **CERTIFICATION:**

The BIDDER certifies that all information contained in or attached to this Statement is current, correct, and complete. Any person, depository, agency, or other entity named in the Statement or attachments is authorized to supply the CITY or its representative with any information necessary to verify information from this Statement.

SAS Concrete Construction, LLC

(Print or type Bidder's name)

By: (authorized signature) Benito Mata

Name: Benito Mata Title: Operations Manager

Date: September 26th, 2024



PRICING/DELIVERY INFORMATION

Pricing must be all-inclusive. CONTRACTOR may submit prices for services that may not be mentioned for CITY review.

**CITY OF BUNKER HILL VILLAGE
2024 CONCRETE WORK PROGRAM BID PW24-01
HARRIS COUNTY, TEXAS**

*BASE BID ITEMS:					
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
1	Breakout 4" Concrete and Dispose of	Square Yard	450	\$13.50	\$6,075.00
2	Breakout 6" Concrete and Dispose of	Square Yard	1500	\$22.50	\$33,750.00
3	Breakout 8" Concrete and Dispose of	Square Yard	1200	\$22.50	\$27,000.00
4	Breakout 10" Concrete and Dispose of	Square Yard	250	\$22.50	\$5,625.00
5	Excavate material to depth for base	Cubic Yard	250	\$13.50	\$3,375.00
6	Bank Sand for sidewalk base (2")	Square Yard	10	\$9.00	\$90.00
7	Cement Stabilized Sand for base (Compacted in place)	Cubic Yard	200	\$40.00	\$8,000.00
8	Install 4" Concrete 3500 PSI (poured in place)	Square Yard	450	\$67.50	\$30,375.00
9	Install 4" Concrete 5000 PSI (poured in place)	Square Yard	100	\$70.00	\$7,000.00
10	Install 6" Concrete 3500 PSI (poured in place)	Square Yard	150	\$60.00	\$9,000.00
11	Install 6" Concrete 5000 PSI (poured in place)	Square Yard	1250	\$60.00	\$75,000.00
12	Install 7" Concrete 5000 PSI (poured in place)	Square Yard	1400	\$67.70	\$94,780.00
13	Install 8" Concrete 5000 PSI (poured in place)	Square Yard	150	\$76.00	\$11,400.00
14	Install Topsoil and Sod to spec	Square Foot	100	\$2.00	\$200.00
15	Install Type A Drainage Grates (Provided by City)	Each	10	\$500.00	\$5,000.00
16	Install Construction Joint (per details)	Linear Foot	2500	\$3.00	\$7,500.00
17	Mobilization Per Work Order	Each	5	\$1,000.00	\$5,000.00
18	Concrete Short Load	Per Yard	5	\$20.00	\$100.00
19	Remove and Dispose Concrete Curb (all sizes)	Linear Foot	100	\$5.00	\$500.00
20	Install 4" Concrete Curb 5000 PSI (poured in place)	Linear Foot	100	\$5.00	\$500.00
21	Install 6" Concrete Curb 5000 PSI (poured in place)	Linear Foot	100	\$5.00	\$500.00
22	Install Checker plate Root Crossing Sidewalk - Single Connection, excluding rubberized surface per Detail, complete in place	Each	20	\$3,000.00	\$60,000.00
23	Install Checker plate Root Crossing Sidewalk - Double Connection, excluding rubberized surface per Detail, complete in place	Each	20	\$6,000.00	\$120,000.00

BASE BID TOTAL= \$510,770.00

24 - Extra Bid Item "Install 10" Concrete 5000 PSI (Poured in Place)" Square Yard = \$87.00

**Quantities above are used for estimating purposes only for pricing.*

BM

The undersigned (Contractor) represents and warrants that (1) all tangible personal property identified as 'materials' in this Proposal will be incorporated into the Project, subject only to field adjustments as to quantities, (2) the prices of such material are exclusive of sales and use taxes, and (3) all sales and use taxes regarding tangible personal property not incorporated into the work are the sole responsibility of the Contractor and the Contractor has paid or will pay such taxes regarding such property.

Acknowledge Receipt of Addendum Nos. ____, N/A, ____ (initial).

BM

ALL BID PRICES SHALL INCLUDE ALL APPLICABLE SALES TAX.

Bid Sheet Must Be Initialed by Same Person as Proposal (BM)

Page 1 of 1



RESIDENCE CERTIFICATION/TAX FORM

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, City of Bunker Hill Village requests Residence Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

- Nonresident bidder - refers to a person/company who is not a resident of this state.
- Resident bidder - refers to a person/company whose principal place of business is in Texas, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

I certify that SAS Concrete Construction, LLC is a Resident Bidder of Texas as defined in
[Company Name]
Government Code §2252.001.

I certify that _____ is a Nonresident Bidder as defined in
[Company Name]
Government Code §2252.001 and our principal place of business is _____. [City and State]

Taxpayer Identification Number (T. I. N.): 47-2469196

Company Name submitting Bid/Proposal: SAS Concrete Construction, LLC

Mailing Address: 3738 Colgate Street, Houston, Texas 77087

If you are an individual, list the names and addresses of any partnership of which you are a general partner:



REQUIRED BONDS

INFORMATION AND REQUIREMENTS

Upon award, the successful BIDDER must furnish a Performance Bond and a Payment Bond on the forms provided in the amount of one hundred percent (100%) of the total contract price from a Surety or other Sureties authorized to do business in the State of Texas and acceptable to the CITY as security for the faithful performance and/or payment of all Contractor's obligations under the Agreement.

If the payment and performance bond forms and related documents are not returned to the City of Bunker Hill Village, 11977 Memorial Dr, Houston, TX 77024 within ten days, The City has the right to render the award ineffective. Written verification of the validity of the bond shall be received by the City from the Contractor's Surety before any payments will be made.

BID BONDS ARE NOT REQUIRED FOR THIS PROJECT

PERFORMANCE AND PAYMENT BONDS WILL APPLY

PAYMENT BOND

STATE OF TEXAS

HARRIS COUNTY

KNOW ALL MEN BY THESE PRESENTS: That _____ of the City of _____, County of _____, and State of _____, as Principal, and _____ authorized under the laws of the State of Texas to act as Surety on bonds for Principals, are held and firmly bound unto CITY OF BUNKER HILL VILLAGE (OWNER) in the penal sum of _____ Dollars (\$_____), for the payment whereof, the said Principal and Surety bind themselves and their heirs, administrators, executors, officers, directors, shareholders, partners, successors and assigns, jointly and severally, by these presents.

WHEREAS, the Principal has entered into a certain written contract with the OWNER, dated the _____ day of _____, 20____, for

City of Bunker Hill Village
2024 CONCRETE WORK Program
Bid PW24-01
HARRIS, TEXAS

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if the said Principal shall pay all claimants supplying labor and material to him or a subcontractor in the prosecution of the work provided for in said contract, then, this obligation shall be void; otherwise, to remain in full force and effect.

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract, or to the work performed thereunder, or the documents, plans, specifications or drawings accompanying the same, shall in anywise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder.

PERFORMANCE BOND

STATE OF TEXAS

HARRIS COUNTY

KNOW ALL MEN BY THESE PRESENTS: That _____ of the City of _____, County of _____, and State of _____, as Principal, and _____

authorized under the laws of the State of Texas to act as Surety on bonds for Principal, are held and firmly bound unto CITY OF BUNKER HILL VILLAGE (OWNER) in the penal sum of _____ Dollars (\$ _____), for payment whereof, the said Principal and Surety bind themselves and their heirs, administrators, executors, officers, directors, shareholders, partners, successors, and assigns, jointly and severally, by these presents.

WHEREAS, the Principal has entered into a certain written contract with the OWNER, dated the _____ day of _____, 20____, for

City of Bunker Hill Village
2024 CONCRETE WORK Program
Bid PW24-01
HARRIS, TEXAS

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully perform said Contract and shall in all respects fully and faithfully observe and perform all and singular the covenants, conditions and agreements in and by said Contract agreed and covenanted by the Principal to be observed and performed during the original term of the Contract and any extensions thereof that may be granted by Owner, and during the life of any guaranty or warranty required under the Contract, and according to the true intent and meaning of said Contract and the Contract Documents and the Plans and Specifications related thereto, then this obligation shall be void; otherwise to remain in full force and effect. Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, or to the work performed thereunder, or the plans, specifications, or drawings accompanying the same, shall in anywise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract, or to the work to be performed thereunder.



INSURANCE SPECIFICATIONS **(REQUIRED FOR THIS PROJECT)**

Owner: City of Bunker Hill Village

Project: Job No. PW24-01 2024 CONCRETE WORK Program

INSURANCE: The successful bidder shall provide and maintain the minimum insurance coverage set forth below during the term of its agreement with the City.

- Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractor's obligations contained in the contract. The general aggregate limit must be at least two (2) times the each-occurrence limit.
- Workers Compensation insurance at statutory limits, including Employer's Liability coverage at minimum limits of \$500,000 each-occurrence each accident/\$500,000 by disease each-occurrence/\$500,000 by disease aggregate.
- Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned and hired car coverage.

Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of BUNKER HILL VILLAGE accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards and contractual liability.

With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

- The City of Bunker Hill Village shall be named as an additional insured with respect to General Liability and Automobile Liability.
- All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
- A waiver of subrogation in favor of The City of Bunker Hill Village shall be contained in the Workers Compensation and all liability policies.
- All insurance policies shall be endorsed to require the insurer to immediately notify The City of Bunker Hill Village of any material change in the insurance coverage.

- All insurance policies shall be endorsed to the effect that The City of Bunker Hill Village will receive at least thirty- (30) days' notice prior to cancellation or non-renewal of the insurance.
- All insurance policies, which name The City of Bunker Hill Village as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
- Required limits may be satisfied by any combination of primary and umbrella liability insurances.
- Contractors may maintain reasonable and customary deductibles, subject to approval by The City of Bunker Hill Village.
- Insurance must be purchased from insurers that are financially acceptable to the City of Bunker Hill Village.

All insurance must be written on forms filed with and approved by the Texas Department of Insurance Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

- Sets forth all endorsements and insurance coverage according to requirements and instructions contained herein.
- Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Bunker Hill Village.

Upon request, Contractor shall furnish The City of Bunker Hill Village with certified copies of all insurance policies.

A valid certificate of insurance verifying each of the coverage's required above shall be submitted upon award. The certificate of insurance shall be sent to:

City of Bunker Hill Village
 City Secretary's Office
 11977 Memorial Dr
 Houston, Tx 77024

Reduction or Waiver of Insurance Requirements

The City may at any time reduce or waive all or part of the insurance requirements established by this document for any contractor that has entered into an agreement with the City to provide the services for which this insurance applies, if the City determines that the reduction or waiver will not unreasonably expose the City to a risk of liability or loss. An authorized City representative must authorize any reduction or waiver of these insurance requirements in writing before the reduction or waiver is effective.

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: City of Houston, (CLIENT))

Name of project: City of Houston TDO City Wide Concrete Panel Replacement N-320655-MA20-4

Type of work: Remove and replace concrete road panels, sidewalks, driveways curbs and remove and replace base material for all.

Location (city, county, state): Houston Harris Texas
City County State

Bidder's compensation: _____

Dates of service: May 10th, 2023 2026
Start End

Reference Contact Information:

Name of Company/Business: MC2 Civil/Main Lane
Contact Person : AJ Adams
Address: 14115 Luthe Road, Suite 100, Houston, Texas 77039
Telephone: 985-778-3815
Email: andrew.adams@mc2civil.com

Was Bidder declared to be in default by the owner or the surety? _____ Yes X _____ No

If yes, please explain: _____

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: Harris County MUD No. 500, (CLIENT))

Name of project: Paving to Serve Barker Cypress Road Left Turn Lane - 211-118-00

Type of work: Remove existing concrete 10" paving and make a new left turn lane, including curb, markings and stripping.

Location (city, county, state): Cypress Harris Texas
City County State

Bidder's compensation: _____

Dates of service: July 26th, 2023 September 14th, 2023
Start End

Reference Contact Information:

Name of Company/Business: EHRA Engineering
Contact Person : Kara Jackson
Address: 1001 Meadowglen Lane, Houston, Texas 77042
Telephone: 713-784-4500
Email: kjackson@ehra.team

Was Bidder declared to be in default by the owner or the surety? Yes X No

If yes, please explain: _____

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: City of Deer Park, (CLIENT)

Name of project: Sidewalk Improvement Project 2022 Project No. 3958-21

Type of work: Remove and replace concrete sidewalks and handicap ramps.

Location (city, county, state): Deer Park Harris Texas
City County State

Bidder's compensation: _____

Dates of service: August 22nd, 2022 November 2nd, 2022
Start End

Reference Contact Information:

Name of Company/Business: On Par Civil Services
Contact Person : Rogelio Munoz
Address: 1220 Blalock Rd, Ste. 300, Houston, Texas 77055
Telephone: 832-64-5469
Email: bidonpar@gmail.com

Was Bidder declared to be in default by the owner or the surety? _____ Yes X _____ No

If yes, please explain: _____

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: City of Houston, (CLIENT))

Name of project: City of Houston TDO City Wide Concrete Panel Replacement N-320655-MA20-4

Type of work: Remove and replace concrete road panels, sidewalks, driveways curbs and remove and replace base material for all.

Location (city, county, state): Houston Harris Texas
City County State

Bidder's compensation: _____

Dates of service: May 10th, 2023 2026
Start End

Reference Contact Information:

Name of Company/Business: MC2 Civil/Main Lane
Contact Person : AJ Adams
Address: 14115 Luthe Road, Suite 100, Houston, Texas 77039
Telephone: 985-778-3815
Email: andrew.adams@mc2civil.com

Was Bidder declared to be in default by the owner or the surety? Yes X No

If yes, please explain: _____

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: Harris County MUD No. 500, (CLIENT))

Name of project: Paving to Serve Barker Cypress Road Left Turn Lane - 211-118-00

Type of work: Remove existing concrete 10" paving and make a new left turn lane, including curb, markings and stripping.

Location (city, county, state): Cypress Harris Texas
City County State

Bidder's compensation: _____

Dates of service: July 26th, 2023 September 14th, 2023
Start End

Reference Contact Information:

Name of Company/Business: EHRA Engineering
Contact Person : Kara Jackson
Address: 1001 Meadowglen Lane, Houston, Texas 77042
Telephone: 713-784-4500
Email: kjackson@ehra.team

Was Bidder declared to be in default by the owner or the surety? Yes X No

If yes, please explain: _____

REFERENCE SHEET

(A MINIMUM OF THREE [3] REFERENCES)

(For: City of Deer Park, (CLIENT)

Name of project: Sidewalk Improvement Project 2022 Project No. 3958-21

Type of work: Remove and replace concrete sidewalks and handicap ramps.

Location (city, county, state): Deer Park Harris Texas
City County State

Bidder's compensation: _____

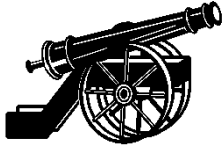
Dates of service: August 22nd, 2022 November 2nd, 2022
Start End

Reference Contact Information:

Name of Company/Business: On Par Civil Services
Contact Person : Rogelio Munoz
Address: 1220 Blalock Rd, Ste. 300, Houston, Texas 77055
Telephone: 832-64-5469
Email: bidonpar@gmail.com

Was Bidder declared to be in default by the owner or the surety? _____ Yes X _____ No

If yes, please explain: _____



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: November 19, 2024
Agenda Item: XIV
Subject: Joint Election Services
Exhibits: Agreement for Joint Elections
Funding: 01-8260 - \$250.00
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

Chapter 271 of the Texas Election Code provides that a City may enter into an agreement with other political jurisdictions that may be conducting elections on the same day in election precincts that can be served by common polling places.

At the November 2023 meeting, Council approved an agreement with Spring Branch Independent School District (SBISD) to provide municipal election services. Bunker Hill Village will continue to handle the filing documents at City Hall and SBISD the ballot, early election and election day duties. The agreement automatically renews annually.

SBISD will provide election services for the City's next upcoming general election on May 3, 2025, for the City Council positions 4, 5, and the Mayor. Contracting with SBISD allows the City to leverage SBISD's expertise and resources (i.e., electronic voting equipment) to facilitate the entire election process. Additionally, participating in a joint election enables the City to share costs, significantly reducing overall expense. The expected cost for a May joint election is \$250.00.

Recommended Action

Staff recommends that the City Council approve the contract with Spring Branch Independent School District for municipal election services.

Interlocal Cooperation Agreement for Joint Elections

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (the "Agreement") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Bunker Hill Village ("Bunker Hill"), together, the "Entities," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

Preamble

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas and will conduct a trustee election on May 3, 2025;

WHEREAS, Bunker Hill is a municipality of the State of Texas located partially in SBISD and will conduct a mayoral and/or city council election on May 3, 2025;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b);

WHEREAS, SBISD and Bunker Hill have determined that it is in the best interests of SBISD, Bunker Hill, and the citizens thereof, to enter into a joint election agreement for the purpose of sharing election equipment, election supplies, election workers, tabulation services, polling locations, and electronic voting equipment; and

WHEREAS, SBISD and Bunker Hill shall each order their elections for May 3, 2025 and each shall pass a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Bunker Hill Village agree as follows:

1. **Chief Election Official.** Each Entity agrees to appoint a Chief Election Official who shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement.
2. **Conduct of Election.** Although the Entities may share election responsibilities, judges, clerks and other election workers as part of the Joint Election covered by this Agreement, each Entity shall remain responsible for the lawful conduct of its election. The Entities acknowledge and agree that any election duty related to the lawful conduct of an election not expressly provided for in this Agreement is retained by each Entity. Responsibilities retained by each Entity include, but are not limited to, receipt of applications for a position on the ballot, ballot position drawings, correspondence with candidates concerning ballot applications and/or

candidate unopposed status, campaign finance reporting, and posting and publication of required election notices.

3. Legal Documents. Each Entity shall be responsible for the preparation, adoption, posting and publication of all required election orders, resolutions, and notices required by the Texas Election Code and/or other applicable law. Preparation of the necessary materials for notices and official ballot language shall be the responsibility of each Entity, including translation to languages other than English. Each Entity shall prepare its own submission, if required, to the United States Department of Justice for preclearance of its election, pursuant to the Voting Rights Act of 1965, as amended.
4. Early Voting by Personal Appearance. The Entities agree to conduct joint early voting by personal appearance. Early voting by personal appearance will be held at the locations, dates, and times authorized and ordered by the governing body of each party to this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting location as established by SBISD.
5. Early Voting by Mail. The Entities shall conduct joint early voting by mail. SBISD's Early Voting Clerk shall serve as the Early Voting Clerk for the joint election. SBISD shall be responsible for mail ballots and any other supplies required by the Early Voting Clerk and shall be responsible for all other aspects of early voting by mail, including but not limited to, receiving applications for ballots by mail and mailing and receiving ballots by mail. Bunker Hill shall be responsible for forwarding any applications for ballots by mail it receives to SBISD's Early Voting Clerk within 24 hours of receipt.
6. Polling Places. The Parties shall have two common polling places on Saturday, May 3, 2025, Election Day, located at Spring Branch Middle School, 1000 Piney Point, Houston, Texas 77024 and Memorial Middle School, 12550 Vindon, Houston, Texas 77024, (the "Common Polling Places"). The polling place will be dependent on residence middle school zone.
7. Joint Ballot. The Entities agree to a joint ballot. Preparation of the necessary materials for each Entity's official ballot shall be the responsibility of each party to this Agreement, including translation to languages other than English. Bunker Hill shall furnish SBISD a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the Entity's ballot is to be printed). This list shall be delivered to SBISD as soon as possible following Bunker Hill's candidate position drawing and not later than a reasonable deadline to be set SBISD and communicated to Bunker Hill in writing. Bunker Hill agrees that SBISD shall not be responsible for the wording of the ballot language provided by Bunker Hill. SBISD shall provide Bunker Hill with a ballot proof prior to finalizing the ballot for the joint election. Bunker Hill shall be responsible for proofreading and

approving the ballot insofar as it pertains to Bunker Hill's candidates and/or propositions.

8. Election Judges and Clerks. SBISD shall be responsible for the appointment, compensation and training of all election officials for each Election Day and early voting polling location designated by SBISD. This includes the appointment of all judges, clerks and central counting station and early voting ballot board personnel. SBISD shall make emergency appointments of election officials if necessary. SBISD also shall notify all election judges of their appointment. Pay rates for election workers shall comply with the hourly rates required by the Texas Election and Administrative Codes for election judges and clerks. Judges and alternate judges shall also be compensated \$35.00 to attend election training. All joint polling place election workers shall receive these standardized rates of pay.
9. Voting Equipment and Election Supplies. The Entities agree to use electronic voting equipment and supplies approved by the Texas Secretary of State for the polling locations and central counting station covered by this Agreement. SBISD shall arrange for and order all equipment and supplies (i.e. election kits, official ballots, sample ballots, tabulation equipment, voter registration lists, and all forms, signs, and maps) and shall arrange delivery of the equipment and supplies to all polling places designated by SBISD, including the central counting station. Paper ballots will not be used by SBISD or by Bunker Hill for voting on election-day, except for provisional ballots or in the instance of electrical outages or electronic equipment failure. Bunker Hill acknowledges that the electronic voting system is highly technical and that it is conceivable that, despite the efforts of the parties, it might fail during the election. Bunker Hill agrees that should the electronic voting system fail, it will not make any claim against SBISD for damages of any kind, including but not limited to, damages incurred by Bunker Hill for having to conduct a second election as a result of such failure.
10. Early Voting Ballot Board. SBISD shall appoint an Early Voting Ballot Board (EVBB) to process early voting mail ballots received by the Entities. The EVBB shall consist of a presiding judge and at least two other members. Upon recommendation by the presiding judge, SBISD shall appoint any additional EVBB members needed. Tabulation of each Entity's mail ballots shall be conducted separately by the Early Voting Ballot Board at the central counting station on election night, at no cost to Bunker Hill. A signature verification committee may be appointed in any election under this Agreement. SBISD's early voting clerk shall be responsible for determining whether a signature verification committee is to be appointed for a particular election. If the clerk determines that a signature verification committee is to be appointed, the clerk shall issue a written order calling for the appointment in accordance with the requirements of the Election Code. Appointment to the signature verification committee shall be made by the Board of Trustees of SBISD in accordance with the requirements of the Election Code.
11. Central Counting Station. SBISD shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance

with the provisions of Chapter 127 of the Texas Election Code. SBISD also shall be responsible for conducting any post-election manual recounts required by Section 127.201 of the Texas Election Code. Bunker Hill may provide a representative at the Central Counting Station on election night to receive the unofficial tabulation of the election. Alternatively, Bunker Hill may request that SBISD provide the election results via another means such as email. However, if an alternative means is used, SBISD shall not be responsible for technical problems with transmission. Each party to this Agreement shall be responsible for canvassing its own election returns. Central counting station personnel will be provided at no cost to Bunker Hill.

12. Logic & Accuracy Tests. SBISD shall arrange and schedule the logic and accuracy testing for the tabulation equipment prior to its use in the election as required by Chapter 127 of the Texas Election Code and shall be responsible for publishing the required public notice of the date, time, and place of the logic and accuracy testing. The Entities agree and acknowledge that it shall be the responsibility of electronic voting equipment manufacturer to program and test all election equipment in accordance with the requirements of the Texas Election Code, and it is further agreed and understood that by entering into this Agreement, SBISD does not assume any responsibility for the programming or testing of the electronic voting equipment used in the election.
13. Cancellation of Election. Either Entity may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. If an Entity cancels its election, it shall promptly notify the other Entity in writing and shall be responsible only for its share of prorated expenses through the date of cancellation. The Entity remaining in the election shall then assume full responsibility and expense for conducting its own election. The Entity cancelling its election shall be responsible for preparing all orders, resolutions, and certifications associated with canceling its election pursuant to Chapter 2 of the Texas Election Code. In the event that other entities have joined in the Joint Election, and SBISD cancels its election, each remaining entity shall assume full responsibility and expense for conducting its own election. In the event that SBISD cancels its election, any remaining entity desiring SBISD to conduct its election shall make its request in writing. Should SBISD accept the entity's request, the Entity shall assume full responsibility for expenses associated with the election. In that event, polling locations (early and election-day) shall be determined by SBISD.
14. Expenses of Joint Election. Services provided to Bunker Hill under this Agreement shall be a flat fee of \$250, unless SBISD cancels its election and Bunker Hill does not, or Bunker Hill requires a runoff election. In those instances, SBISD shall prepare and submit an invoice to Bunker Hill for Bunker Hill's expenses of conducting their election, which invoice shall be due and payable within thirty (30) days of receipt thereof. The Entities shall meet, if necessary, following the Joint Election to review administration and/or the expenses of the Joint Election. Bunker Hill agrees

and acknowledges that SBISD may from time to time invite other entities who serve voters within the same boundaries to join the Joint Election. Under such circumstances, election expenses allocated under this Agreement shall be borne proportionately by all Entities participating in the Joint Election.

15. Election Records. Each Entity hereby appoints its Chief Election Official as the general custodian of the voted ballots and **all** records of the Joint Election as authorized by Section 271.010 of the Texas Election Code. The Chief Election Officials shall work cooperatively with one another, sharing records and materials as needed. Access to the each Entity's election records shall be available to that Entity upon request as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records for the electronically voted ballots shall be stored by the Chief Election Official of each Entity. Each Chief Election Official shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable. Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, each Entity shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Entity to bring to the attention of its records custodian notice of any pending election contest, investigation, litigation or open records request which may be filed with the Entity.
16. Joint Election Preserved. This joint election agreement shall be preserved for the period for preserving the precinct election records.
17. Recounts. A recount may be obtained as provided by Title 13 of the Texas Election Code. If either Entity requires a recount, it is understood and agreed that SBISD shall be responsible for the supervision of the recount and shall appoint all personnel for the recount. The entities agree to work cooperatively with one another, promptly making available all election records, equipment, and supplies (including ballots, ballot boxes, and voting equipment) requested by the Entity conducting the recount. All costs of the recount shall be borne by the Entity requiring therecount.
18. Entire Agreement/Amending This Agreement. The Parties agree that this Agreement is the entire agreement between SBISD and Bunker Hill and supersedes any previous oral or written agreements. This Agreement may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated in this Agreement.
19. Source of Payment. Local funds expended will be from current revenues available to the paying party.
20. Term of Agreement. The term of this Agreement shall be for a period of one **(1)** year, commencing on the effective date hereof.

21. No Assignment. This Agreement may not be assigned.
22. Construction and Venue. This Agreement shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Agreement shall be in Harris County, Texas.
23. Authorized by Governing Body. Each party acknowledges that this Agreement has been authorized by the governing bodies of both SBISD and Bunker Hill.
24. No Third Party Beneficiary. Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.
25. Notice. Notice under this Agreement must be in writing and may be delivered by hand delivery, fax or by certified mail to each Entity's Chief Election Official at the addresses listed on their respective signature blocks below.

CHIEF ELECTION OFFICIALS:

DATE

Signature: _____
Printed Name: Christine A. Porter
Political Subdivision: Spring Branch Independent School District
Address: 955 Campbell Road
City, State Zip: Houston, Texas 77024
Telephone: (713) 251-2213
Fax: (713) 251-9185
Email: christine.porter@springbranchisd.com

DATE

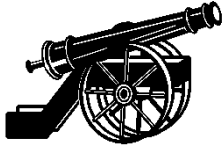
Signature: _____
Printed Name: Gerardo Barrera, City Administrator
Political Subdivision: Bunker Hill Village
Address: 11977 Memorial Drive
City, State Zip: Houston, Texas 77024
Telephone: 713-467-9762
Fax: 713-827-8752
Email: gbarrera@bunkerhilltx.gov

Agreed this ____ day of _____, 202__

Agreed this 19th day of November, 2024

President
Board of Trustees of
Spring Branch Independent
School District

Robert P. Lord, Mayor
City of Bunker Hill Village



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	November 19, 2024
Agenda Item:	XV
Subject:	Investment Policy
Exhibits:	Resolution No. 11-19-2024B Redlined Investment Policy
Funding:	N/A
Presenter(s):	Susan Engels, Finance Director

Executive Summary

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of safety, liquidity, and yield. City Council previously adopted the Investment Policy at the November 2023 Council meeting.

The City's Finance Audit Committee met on November 11, 2024, to review the Investment Policy. The Committee is comprised of Mayor Robert Lord, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director Susan Engels serves as the City's Investment Officer. The Committee unanimously approved the policy with minor changes from the adopted November 2023 version, and recommend Council approve and adopt the City's Investment Policy.

Recommended Action

Staff recommends that City Council adopt Resolution No. 11-19-2024B, approving the City's Investment Policy governing the investment of municipal funds.

RESOLUTION NO. 11-19-2024B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE ADOPTION THEREOF FOR THE CITY OF BUNKER HILL VILLAGE, TEXAS

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That the Finance Audit Committee, composed of Mayor Robert P. Lord, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera met on November 11, 2024, with the Finance Director to provide the annual review of the Public Funds Investment Policy.

Section 2. That the Committee agrees and confirms the changes to the City's Investment Policy.

Section 3. That the City's Investment Policy attached hereto, are to be made a part hereof for all purposes be, and it is hereby, approved as the official Public Funds Investment Policy of the City of Bunker Hill Village, Texas.

Section 4. That the Finance Audit Committee continues to be composed of Mayor Robert P. Lord, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera.

Section 5. The City Secretary is hereby directed to place on said Investment Policy an endorsement, which shall be signed by the City Secretary, which shall read as follows:

**“The Investment Policy of the City of Bunker Hill Village, Texas,
approved by City Council on the 19th day of November 2024.”**

Such Investment Policy, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

PASSED, APPROVED, AND RESOLVED this 19th day of November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/Acting City Secretary

CITY OF BUNKER HILL VILLAGE



**The Investment Policy of the
City of Bunker Hill Village, Texas,
Approved by City Council
November 19, 2024**

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

A. PURPOSE

The purpose of this policy of the City of Bunker Hill Village, Texas (the City) is to comply with the statutory requirements of The Texas Government Code, Chapter 2256, (The Public Funds Investment Act, "PFIA") which requires each entity to adopt a written investment policy regarding the investment of its funds and funds under its control. This policy shall set forth specific investment and strategy guidelines for the City to manage and invest its cash with three objectives, listed in order of priority: safety of principal, liquidity, and yield. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

B. POLICY

It is the policy of the City that the administration of its funds and the investment of those funds shall be managed with a degree of professionalism that is worthy of the public trust. Investments shall be made in a manner which will provide safety of principal, adequate operational liquidity and a risk-appropriate yield. The City will invest in conformance with all applicable state and City statutes governing the investment of public funds, all related Governmental Accounting Standards Board Statements, and other related financial accounting standards. Yield will be secondary to the requirement for safety and liquidity. The earnings from investments will be used in a manner that best serves the public trust and interest of the City.

C. SCOPE

This investment policy applies to all funds and investments held by the City and accounted for in the City's Annual Financial Report. These funds, as well as funds that may be created from time-to-time, shall be administered in accordance with the provisions of this policy. All funds invested under this policy shall be considered as a pooled group for investment purposes to ensure efficiency and maximum investment opportunity, except for monies as may be stipulated by law such as bond covenants.

Deferred compensation and the retirement system assets the City sets aside or holds for its employees are not subject to this policy.

D. INVESTMENT COMMITTEE

The City Council hereby creates an Investment Committee composed of the City Administrator, Mayor, and a Council member to be appointed by the Mayor and annually confirmed by the City Council.

The Investment Committee shall meet periodically and include in its deliberations such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, acceptable training sources, rate of return on the investment portfolio, and review of compliance with the investment policy. The Investment Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.

E. DELEGATION OF AUTHORITY

The Finance ~~Offieer~~ Director is designated as the Investment Officer of the City. In the event the Finance ~~Offieer-Director~~ cannot perform the duties of the Investment Officer, the City Administrator will be designated the acting Investment Officer in the Finance ~~Offieer's~~ Director's absence. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the daily operations of the investment program. No other person(s) may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer.

Authority granted to the Investment Officer is effective until rescinded by City Council. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of employees involved in investment activities. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

In the event the position of Finance Officer becomes vacant, the City Administrator shall serve as Investment Officer during such vacancy. (Section 2256.005(f))

F. ETHICS AND CONFLICTS OF INTEREST

Investment Officer(s) shall refrain from personal business activities that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officer(s) who have a personal business relationship with an entity or are related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the City Council in accordance with Government Code 2256.005(i).

G. PRUDENCE

Investments shall be made with judgement and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The determination of whether an Investment Officer has exercised prudence ~~with respect regarding in~~ an investment decision shall be made taking into consideration the investment of all funds rather than a consideration as to the prudence of a single investment. (Section 2256.006)

The Investment Officer(s), and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from the expectations for a specific issuer's credit risk or market price changes are reported in a timely manner to the City Council and that appropriate action is taken to control adverse developments.

H. INVESTMENT TRAINING

The Investment Officer(s) shall accumulate (a) not less than ten (10) hours of training within twelve (12) months after taking office or assuming duties and (b) not less than eight (8) hours of training every (2) two years, relating to their investment responsibilities. The two-year training cycle coincides with the City's fiscal year. Training must include education as required by the PFIA and include investment controls, security risk, strategy risks, market risks, diversification, and compliance. The training must be provided by an independent source approved by the Investment Committee. (Section 2256.008)

I. QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT

It is the City's policy to provide training required by the PFIA for the Investment Officer(s) through courses and seminars offered by independent, professional organizations and associations in order to ensure the quality, capability and currency of investment management. (Section 2256.005(b))

J. OBJECTIVES

The City strives to invest funds in a manner where the yield is secondary to the safety of principal and liquidity. To accomplish this, the City's principal investment objectives in order of priority are:

- (1) Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. Investments are limited to the safest types, and pre-qualification is required for broker/dealers, financial institutions, and any investment advisors with which the City will do business.

Investments shall be diversified by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, issuer, or class, as appropriate.

It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return on all invested principal.

- (2) Liquidity – The City's portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Financial institution deposits, investment pools and no-load money market mutual funds provide daily liquidity and can be utilized as an alternative to fixed maturity investments.
- (3) Yield – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to safety and liquidity objectives.

K. INVESTMENT STRATEGIES

In accordance with the PFIA, Section 2256.005(d), the governing body shall adopt a separate written investment strategy for each fund or pooled group of funds under the City's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal;
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio; and
- (6) yield.

A. GENERAL, ENTERPRISE OR OPERATING-TYPE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for General, Enterprise, or Operating-type funds.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

3. Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Demand deposit accounts, money market accounts, short-term investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

B. CAPITAL PROJECT FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Capital Projects Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

3. Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investment pools, and money market mutual funds will provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the investment policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds. Yields on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. The Investment Officer(s) will seek to preserve principal and optimize the yield of these funds in compliance with current federal regulations.

C. DEBT SERVICE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

3. Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term

investments pools, and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

5. Diversification – Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

D. DEBT SERVICE RESERVE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment’s market risk if the City’s debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing’s documentation will influence the attractiveness of market risk and influence maturity extension.

3. Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City’s debt holders. The funds are “returned” to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

4. Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

5. Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service

Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy’s risk constraints.

II. INVESTMENT TYPES

A. AUTHORIZED INVESTMENTS

Funds of the City may be invested in the following instruments as authorized by the PFIA. While the PFIA authorizes additional investment types, only those instruments listed below are authorized.

A. Financial Institution Deposit Investments

- (1) Interest-bearing financial institution deposits that are guaranteed or insured by: the Federal Deposit Insurance Corporation (FDIC) or its successor; or the National Credit Union Share Insurance Fund ([NCUSIF](#)) or its successor.
- (2) is secured by obligations in a manner and amount provided by law for deposits of the City, or
- (3) is placed in a manner that meets the requirements of the PFIA.

B. Other Obligations

- (1) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
- (2) direct obligations of this state or its agencies and instrumentalities;
- (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
- (4) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

C. Money market [mutual](#) funds with limitations described below:

No-load money market mutual fund is authorized if it:

- (1) is registered and regulated by the Securities and Exchange Commission;
- (2) provides the City with a prospectus and other information required by law;
- (3) has a dollar-weighted average stated maturity of 60 days or fewer, and
- (4) includes in its investment objectives the maintenance of a stable net asset value of \$1.0000 for each share.

D. Local government investment pools (organized in compliance with the PFIA) and specifically authorized by resolution of the City Council. A local government investment pool shall invest the funds it receives from entities in authorized investments permitted by the PFIA. A local government investment pool created to

function as a money market mutual fund must mark to market daily and, to the extent possible, stabilize at a \$1.00 net asset value. The investment pool must be continuously rated no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating.

B. PROHIBITED INVESTMENTS– Section 2256.009(b)

The Investment Officer has no authority to use any of the following investment instruments which are strictly prohibited by the PFIA:

- (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- (4) collateralized mortgage obligations the interest of which is determined by an index that adjusts opposite to the changes in a market index.

Further, the City will not invest in Commercial Paper, including local government investment pools which invest in Commercial Paper, planned amortization classes (PAC), derivatives and other instruments with embedded features, such as swaps, forwards or futures, options, foreign exchange, floaters, interest rate caps, floors, and collars, etc.

C. INVESTMENTS WITH REQUIRED RATINGS

Investments with minimum required ratings such as local government investment pools, no-load money market mutual funds, and securities do not qualify as authorized investments during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. (Section 2256.021)

D. EXEMPTION FOR EXISTING INVESTMENTS

The City is not required to liquidate investments that were authorized investments at the time of purchase. (Section 2256.017)

III. INVESTMENT RESPONSIBILITY AND CONTROL

A. BROKER/DEALERS

The Investment Committee shall annually review and approve a list of Approved Broker/Dealers as required under 2256.025 of the PFIA.

B. CERTIFICATION (See Exhibit A)

In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any local government investment pool or discretionary investment management firm seeking to engage in an investment transaction with the City and shall execute a written instrument substantially to the effect that the registered principal has:

- (1) received and thoroughly reviewed the investment policy of the City; and
- (2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization:
 - a. is dependent on an analysis of the makeup of the City's entire portfolio;
 - b. requires an interpretation of subjective investment standards; or
 - c. relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The Investment Officer(s) may not acquire any authorized investment described in this investment policy from any business organization (investment pool) who has not delivered to the City such an instrument in substantially the form provided on Exhibit A, according to Section 2256.005(l). As a best practice, the investment policy shall also be offered to all investment providers for receipt acknowledgement.

C. COMPETITIVE ENVIRONMENT

It is the policy of the City to require a competitive environment for all individual security purchases and sales, financial institution time deposit placements and financial institution transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's funds.

D. DELIVERY VS. PAYMENT

It will be the policy of the City that all securities shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System or other industry standard system. By so doing, City funds are not released until the City has received the securities purchased. Securities will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited. (Section 2256.005(b)(4)(E))

E. ELECTRONIC FUNDS TRANSFER

The City may use electronic means to transfer or invest all funds collected or controlled by the City. (Section 2256.051)

F. DIVERSIFICATION

The City will diversify its investments by security type and issuer, as appropriate. The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the markets. Diversification of the portfolio also considers maturity date. In no case shall a single investment transaction be more than 25% of the entire portfolio at the time of purchase, except bond proceeds.

G. AUDIT CONTROL

The City, in conjunction with its annual audit by an independent auditor, shall have a compliance audit of management controls on investments and adherence to the City's investment policy. (Section 2256.005(m)). Additionally, the City's investment reports

shall be formally reviewed at least annually by an independent auditor, and the results of the review shall be reported to the City Council by that auditor.

IV. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

A. INVESTMENT REPORT

In accordance with the PFIA (section 2256.023), the Investment Officer(s) shall prepare and submit to the City Council a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the City on the date of the report;
- (2) be prepared jointly by all investment officers of the City;
- (3) be signed by each investment officer of the City;
- (4) contain a summary statement of each pooled fund group that states the:
 - (A) beginning market value for the reporting period;
 - (B) ending market value for the period; and
 - (C) fully accrued interest for the reporting period;
- (5) state the book value and market value of each separately invested asset at the end of the reporting period by type of asset and fund type invested;
- (6) state the maturity date of each separately invested asset that has a maturity date;
- (7) state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the City as it relates to:
 - (A) the investment strategy expressed in the City's investment policy; and
 - (B) relevant provisions of the PFIA.

B. PERFORMANCE STANDARDS

The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should seek to attain a market rate of return throughout budgetary and economic cycles. To determine portfolio performance, this policy establishes "weighted average yield to maturity" as the standard calculation.

C. MARKET VALUATION

If applicable, the market value of the portfolio shall be calculated as part of the investment report. The market value of each investment shall be obtained from an independent source. (Section 2256.005(d))

V. COLLATERAL

A. COLLATERALIZATION

Collateralization shall be required for all uninsured collected balances, plus accrued interest. In order to anticipate market changes and provide a level of additional protection for all funds, the collateralization level required will be 102% of the principal and interest of the deposit net of FDIC or NCUSIF coverage, with the exception of deposits secured

with irrevocable letters of credit which shall be at least equal to 100% of the principal and anticipated accrued interest of the deposit net of FDIC or NCUSIF coverage.

A written collateral agreement must establish a perfected security interest in compliance with Federal and State regulations, including:

- (1) The agreement must be in writing;
- (2) The agreement must be executed by the depository and the City contemporaneously with the acquisition of the asset;
- (3) The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City;
and
- (4) The agreement must be part of the depository's official record continuously since its execution.

The City chooses to accept collateral based on the list of investments authorized under the Public Funds Collateral Act. The City reserves the right to accept or reject any proposed collateral at its sole discretion.

Securities pledged as collateral will be held in an account in the City's name by an approved, independent custodian. The custodial agreement is to specify the acceptable collateral, including provisions relating to possession of the collateral, the substitution or release of all or a portion of the collateral, ownership of the collateral, and the method of valuation of the collateral. The custodial agreement must clearly state that the custodian is instructed to release collateral to the City in the event the City has determined that the depository institution has failed to pay on any request, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. The City shall receive a monthly collateral report listing each security, description, maturity, cusip number, par value and market value of each security, and the collateral totals. Collateral shall be reviewed monthly to assure that the market value of the pledged collateral is adequate.

VI. ANNUAL REVIEW AND ADOPTION

The City Council shall review this investment policy, and the incorporated investment strategies, not less than annually. The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

EXHIBIT A
CERTIFICATION BY BUSINESS ORGANIZATION
As required by Texas Government Code 2256.005(k)

CITY OF BUNKER HILL VILLAGE, TEXAS

This certification is executed on behalf of the City of Bunker Hill Village, Texas (the “City”), and _____ (the “Business Organization”), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the “Act”) in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City’s entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Qualified Representative of Business Organization

Firm: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT B
City of Bunker Hill Village
Independent Training Sources

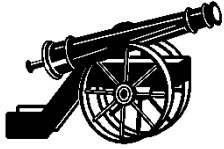
In compliance with the Public Funds Investment Act and the City of Investment Policy, the Investment Committee authorizes the following list of independent training sources to provide Investment Officer education:

American Institute of Certified Public Accountants
Council of Governments
International City/County Management Association
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers' Organization of Texas
Texas City Management' Association
Texas Municipal Clerks Association
Texas Municipal League
TEXPO
TexPool Investment Pool
Noth Central Texas Council of Governments
University of North Texas Center for Public Management

EXHIBIT C
City of Bunker Hill Village
Authorized Broker/Dealers

In compliance with the Public Funds Investment Act and the City Investment Policy, the Investment Committee authorizes the following list of qualified broker/dealers to engage in investment transactions with the City of :

Texas CLASS Investment Pool
TexPool Investment Pool
FHN Financial
Multi Bank Securities
RBC Capital Markets
Rice Financial Products
Wells Fargo Securities



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	November 19, 2024
Agenda Item:	XVI
Subject:	Official Newspaper
Exhibits:	Ordinance No. 24-640
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Chapter 52.004 of the Texas Local Government Code requires municipalities to designate a public newspaper to be the municipality’s official newspaper for all official publications for the year.

In previous years, the City has contracted with the Houston Community Newspaper (Memorial Examiner) as the designated official newspaper. Staff recommends the City continue with this publication. Funding is based on annual appropriated funding in the general, utility or capital improvement fund. Costs will remain the same as in 2024.

Recommended Action

Staff recommends that City Council approve Ordinance No. 24-640, designating the Houston Community Newspaper as the City’s official city newspaper.

ORDINANCE NO. 24-640

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT

* * * * *

WHEREAS, Section 52.004 of the Texas Local Government Code requires that the City Council of the City of Bunker Hill Village, Texas designate an Official Newspaper for the publication of legal notices; and

WHEREAS, the City Council finds it to be in the best interest of the citizens to designate the Memorial Examiner, a Houston Community Newspaper, as the City’s Official Newspaper; now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble are hereby found to be true and correct.

Section 2. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by deleting all of Section 2-4, Official Newspaper, of Article I, In General, of Chapter 2, Administration, a new Section 2-4 to read as follows:

The Memorial Examiner (Houston Community Newspaper (HCN) a newspaper in general circulation in the City of Bunker Hill Village, and a newspaper qualified, able, and willing to publish legal notices and advertisements, is hereby and hereon selected and designated as the "Official Newspaper of the City of Bunker Hill Village."

The right to terminate this designation is hereby and hereon reserved by the Council of the City of Bunker Hill Village, Texas, and said city council has the right to terminate one (1) newspaper and designate another at any time.

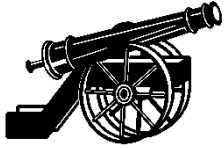
Section 3. All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED AND ORDAINED on this 19th day of November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	November 19, 2024
Agenda Item:	XVII
Subject:	Encroachment Agreement
Exhibits:	Agreement Letter of Request
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Residents Steve and Kelly Madden, 11602 Greenbay, have requested to install irrigation and landscaping in the City’s right-of-way (ROW) along the south side of the 11600 block of Greenbay Ln. The residents will be responsible for the installation, operation, and maintenance of this work, ensuring ongoing upkeep with no responsibility to the City.

In recent years, City Council has approved similar memorandums of understanding (MOU) with residents and associations to allow community-driven improvements in the City’s ROW, including with the Homeowner Associations of the Warrenton and Whispering Oaks subdivisions to install and maintain landscaped areas at their respective entrances and with residents to install and maintain a “Little Free Library” on Taylorcrest.

Staff and the City Attorney have drafted an MOU specific to this project that outlines the maintenance responsibilities and expectations for both the residents and City. There is no responsibility to the City. This agreement does not transfer nor abandon the City’s ROW.

The MOU has been reviewed by the City Attorney.

Recommended Action

Staff recommends that City Council approve a MOU with Steve and Kelly Madden for the installation and maintenance of irrigation and landscaping in the City’s ROW along the south side of the 11600 block of Greenbay Ln.



**CONSENT TO ENCROACHMENT UNDER CITY EASEMENT
CITY OF BUNKER HILL VILLAGE, TEXAS**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

WHEREAS, the undersigned (hereafter referred to as “Applicant”, whether one or many) has made application to the City of Bunker Hill Village, Texas (the “City”) for consent to build, construct, or erect a building, structure, edifice, or other site improvements (the “Improvement”) under and across the specified City easement (the “Easement”); and

WHEREAS, the City has considered the impact of the Improvement upon the present and probable future uses of the Easement by the City, including the need for ingress and egress to maintain and construct the City’s utilities within the Easement and maintain the public right-of-way and the potential risk of damage to the City’s improvements located within the Easement, and found that the Improvements will not materially interfere with the City’s right within the Easement, thereby approving construction or installation of the Improvements.

NOW THEREFORE, in consideration of the premises, the consent hereby granted by the City and Applicant’s agreement to comply with and be bound by the terms set forth herein, City, acting solely in its capacity as the holder of the Easement, does hereby consent to Applicant’s construction or installation of the Improvements within the Easement, limited specifically to the type, nature and location as shown on Applicant’s attached plans and specifications, as Exhibit “A”, as approved by the City’s Engineer, and described as follows, to-wit:

LANDSCAPING CONDUIT PIPE AT 11602 GREENBAY

Terms of Encroachment

Section 1. The City is acting hereby only in its capacity as the holder of the Easement and nothing herein shall be deemed or construed to grant any rights or authorize the use of the Easement contrary to rights of the City in and to use the of such Easement, except as specifically provided herein.

Section 2. This consent applies to the Applicant and all heirs, successors, and assigns for the life of the Improvements listed herein only, and in no event longer than City shall own or hold the Easement, and no additional encroachment of any nature whatsoever is now or hereafter authorized by this consent.

Section 3. No material alteration to, or any expansion of, the Improvements will be made without the prior written consent of the City, which consent may be withheld with or without cause, at the City's sole discretion.

Section 4. This consent is not a building permit and Applicant must obtain any required building or other applicable permit for the Improvements.

Section 5. In consideration for the grant of consent effected hereby, the Applicant agrees to keep the area clear of debris, clean of markings other than those required by law, and repair or cause to have repaired any damage or defect within a reasonable time upon discovery. The Applicant agrees to keep the Improvement in good repair and in compliance with all Ordinances of the City.

Section 6. If the City shall determine at any time, in its sole discretion, that it is desirable or necessary, for the purposes of properly maintaining, adding to, substituting, altering, removing, repairing, or replacing any of its facilities or improvements now or hereafter located or to be located within the Easement, City shall require Applicant to remove, relocate, or alter all or a portion of the Improvement at Applicant's sole expense. Applicant shall comply fully and within a reasonable time after being notified by an authorized agent of the City. In the event of an emergency, or the occurrence of other circumstances affecting the public health, safety, or welfare, the City shall have the right and option to remove, relocate, or alter the Improvements in connection with such emergency or occurrence, the Applicant shall immediately pay to City, upon demand, any costs or expenses incurred by City in effecting such removal, relocation, and/or alteration of the Improvements.

Section 7. If Applicant fails to comply with the City directive to remove, relocate, or alter all or a portion of the Improvements within thirty (30) days after written demand by an authorized agent of the City, the City shall have the right and option to perform such removal, relocation or alteration at the expense of Applicant, who shall reimburse the City for all costs and expenses incurred by the City in connection therewith immediately upon demand.

Section 8. If the construction, replacement, maintenance, operation, removal, relocation, or alteration of the Improvements by Applicant cause any damage to any City facility or improvements located within the Easement, Applicant shall pay all costs to repair or replace said City facilities or improvements upon demand by the City. Applicant shall remedy said damage within thirty (30) days after written demand by an authorized agent of the City.

Section 9. Release and Indemnity of City by Applicant

- A. **Applicant hereby, and on behalf of itself and its successors and assigns, agrees to protect, defend, indemnify, and hold the City harmless of, from, and against any and all claims, liabilities, and causes of action to which the City may become subject, whether at law or in equity, in contract or tort, under statutory or common law or pursuant to the Texas or U. S. Constitution, including without limitation, all court costs, expert witness fees, expenses, investigation expense, legal research, and all costs of appeal involving litigation, arising out of, relating to, or in any way touching upon:**

1. The initial placement of Applicant's proposed improvement(s) or other site improvement(s) to encroach under or upon the easement(s); and/or
 2. The Applicant's continued maintenance and use of Applicant's improvement(s) or other site improvements presently encroaching under or upon the easement(s); and/or
 3. The use, operation, or maintenance of Applicant's improvement(s) or other site improvement(s) on or about the premises on which the easement(s) are situated; and/or
 4. Any claim alleged or brought by any person or entity, including without limitation: Applicant's agents, servants, clients, invitees, joint venturers, heirs, successors, assigns, lessees, contractors, and/or by any other interest holders and/or royalty interest holders, against the City in connection with subparagraphs 1, 2 and/or 3 above; and
 5. To the extent Applicant is provided proper notice and/or to the extent Applicant is provided relevant information in possession of the City.
- B. Upon the filing by anyone of any type of claim, cause of action, or lawsuit against the City for any type of damages arising out of incidents for which Applicant may be liable pursuant to the preceding paragraphs, the City shall notify Applicant of such claim, cause of action or lawsuit. In the event that the Applicant does not settle or compromise such claim, cause of action or lawsuit at their own cost, then the Applicant shall undertake the legal defense of claim, cause of action or lawsuit at its own cost both on behalf of itself and behalf of the City until final disposition, including all appeals. Any final judgement rendered against the City for any cause for which the Applicant are liable hereunder shall be conclusive against Applicant as to liability and amount upon the expiration of the time for all appeals.

Section 10. If any part of this Consent for Encroachment is for any reason found to be unenforceable, all other parts remain enforceable unless the result materially prejudices either party.

Acceptance by Applicant

In consideration of the premises, the undersign Applicant (whether one or more), by the acceptance and execution hereof, does hereby covenant, agree, and bind itself, its heirs, executors, administrators, successors, and assigns to comply with and be bound by all the terms and conditions of this Consent to Encroachment Over City Easement.

[SIGNATURE PAGES TO FOLLOW;
SPACE INTENTIONALLY LEFT BLANK]

Accepted this _____ day of _____, 2024.

FOR THE APPLICANT

SIGNATURE

PRINTED NAME

ADDRESS

PHONE

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, on this day personal appeared _____ [name], _____ [title], an individual, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed, in the capacity therein stated, and as the act and deed of said corporation.

GIVEN under my hand and seal of office, this _____ day of _____, 2024.

Notary Public in and for the State of Texas

Accepted this 19th day of November, 2024.

FOR THE CITY

By: _____
Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, on this day personal appeared Robert P. Lord, Mayor of the City of Bunker Hill Village, Texas, a Type A municipal corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration therein expressed, in the capacity therein stated, and as the act and deed of said corporation.

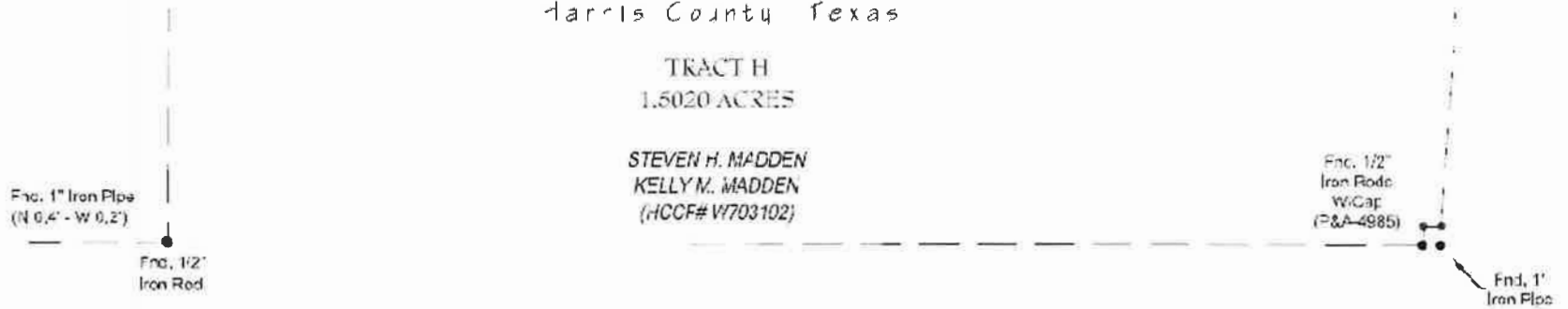
GIVEN under my hand and seal of office, this _____ day of _____, 2024.

Notary Public in and for the State of Texas

JOHN, D. TAYLOR
SURVEY
ABSTRACT 72
Harris County Texas

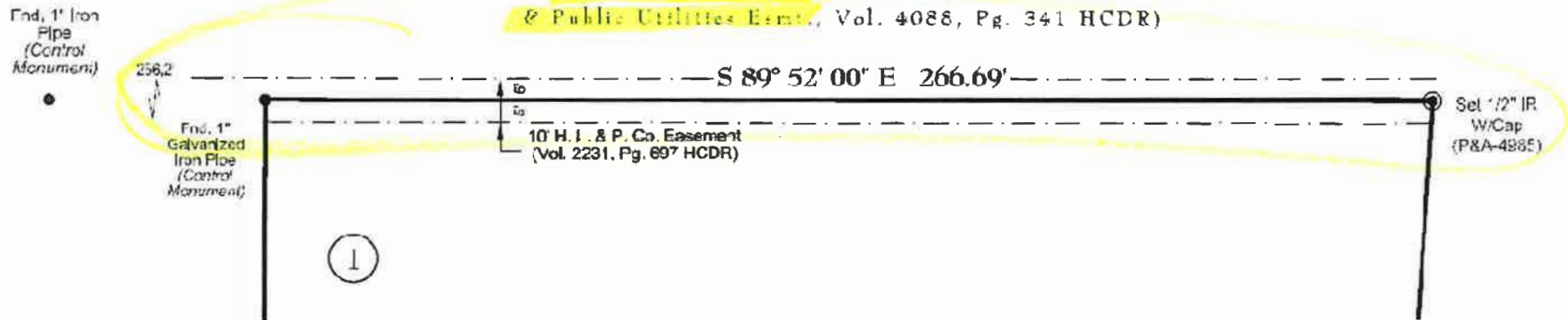
TRACT H
1.5020 ACRES

STEVEN H. MADDEN
KELLY M. MADDEN
(HCCF# V703102)



GREENBAY STREET

(60' Private Road, Vol. 2885, Pg. 715 HCDR)
& Public Utilities Easement, Vol. 4088, Pg. 341 HCDR)



THE STATE OF TEXAS
COUNTY OF HARRIS

We, SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY, acting by and through SHANE CUPIC, MANAGING MEMBER, being officer of SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY, owner hereinafter referred to as Owners of the 1.9983 acre tract (87,047 square feet) described in the above and foregoing plat of S.T. BERRY SEC 1 do hereby make and establish said subdivision of said property according to all laws, dedications, restrictions and notations on said plat and hereby dedicate to the use of the public forever, all streets, alleys, parks, watercourses, drains, easements and public places shown thereon for the purposes and considerations therein expressed; and do hereby bind myself, my heirs, successors and assigns to warrant and forever defend the title to the land so dedicated.

FURTHER, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional eleven feet, six inches (11' 6") for ten feet (10' 0") perimeter ground easements or seven feet, six inches (7' 6") for fourteen feet (14' 0") perimeter ground easements or five feet, six inches (5' 6") for sixteen feet (16' 0") perimeter ground easements, from a plane sixteen feet (16' 0") above the ground level upward, located adjacent to and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals twenty one feet, six inches (21' 6") in width.

FURTHER, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional ten feet (10' 0") for ten feet (10' 0") back-to-back ground easements, or eight feet (8' 0") for fourteen feet (14' 0") back-to-back ground easements or seven feet (7' 0") for sixteen feet (16' 0") back-to-back ground easements, from a plane sixteen feet (16' 0") above ground level upward, located adjacent to both sides and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals thirty feet (30' 0") in width.

FURTHER, Owners do hereby declare that all parcels of land designated as lots on this plat are originally intended for the construction of single family residential dwelling units thereon, and shall be restricted for same under the terms and conditions of such restrictions filed separately.

FURTHER, Owners do hereby dedicate to the public a strip of land fifteen feet (15' 0") wide on each side of the center line of any and all bayous, creeks, gullies, ravines, ditches or other natural drainage courses located in said plat, as easements for drainage purposes, giving the City of Bunker Hill Village, Harris County, or any other governmental agency, the right to enter upon said easement at any and all times for the purpose of construction and maintenance of drainage facilities and structures.

FURTHER, Owners do hereby covenant and agree that all of the property within the boundaries of this plat and adjacent to any drainage easement, ditch, gully, creek or natural drainage way shall hereby be restricted to keep such drainage ways and easements clear of fences, buildings, planting and other obstructions to the operations and maintenance of the drainage facility and that such abutting property shall not be permitted to drain directly into this easement except by means of an approved drainage structure.

FURTHER, the owners hereby certify that this plat does not attempt to alter, amend, or remove any covenants or restrictions.

IN TESTIMONY WHEREOF, the SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY, has caused these presents to be signed by SHANE CUPIC, its managing member, thereunto authorized, this _____ day of _____, 2024.

SHANE CUPIC CUSTOM HOMES, LLC, A TEXAS LIMITED LIABILITY COMPANY
SHANE CUPIC, MANAGING MEMBER

STATE OF TEXAS
COUNTY OF HARRIS

Before me, the undersigned authority, on this day personally appeared SHANE CUPIC, its managing member, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated, and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

This is to certify that the Planning and Zoning Commission of the City of Bunker Hill Village, Texas, has approved this plat and subdivision of S.T. BERRY SEC 1 in conformance with the laws of the State of Texas and the ordinances of the City of Bunker Hill Village as shown hereon and authorized the recording of this plat this _____ day of _____, 2024.

BILL GOING, Chairman
GERARDO BARRERA, Acting Secretary

This is to certify that the City Council of the City of Bunker Hill Village, Texas, has approved this plat and subdivision of S.T. BERRY SEC 1 as shown hereon. In testimony whereof, witness this official signature of the mayor of the City of Bunker Hill Village, Texas, this _____ day of _____, 2024.

ROBERT F. LORD, Mayor
City of Bunker Hill Village, Texas
GERARDO BARRERA, Acting Secretary

I, MATHEW J. PROBSTFELD, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and accurate; was prepared from an actual survey of the property made under my supervision on the ground; that, except as shown all boundary corners, angle points, points of curvature and other points of reference have been marked with iron (or other objects of permanent nature) pipes or rods having an outside diameter of not less than three-quarter inch (3/4") and a length of not less than three (3) feet.

MATHEW J. PROBSTFELD
Registered Professional Land Surveyor
State of Texas no. 4985

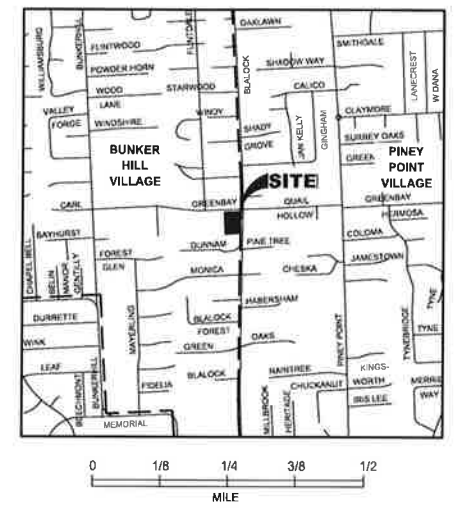
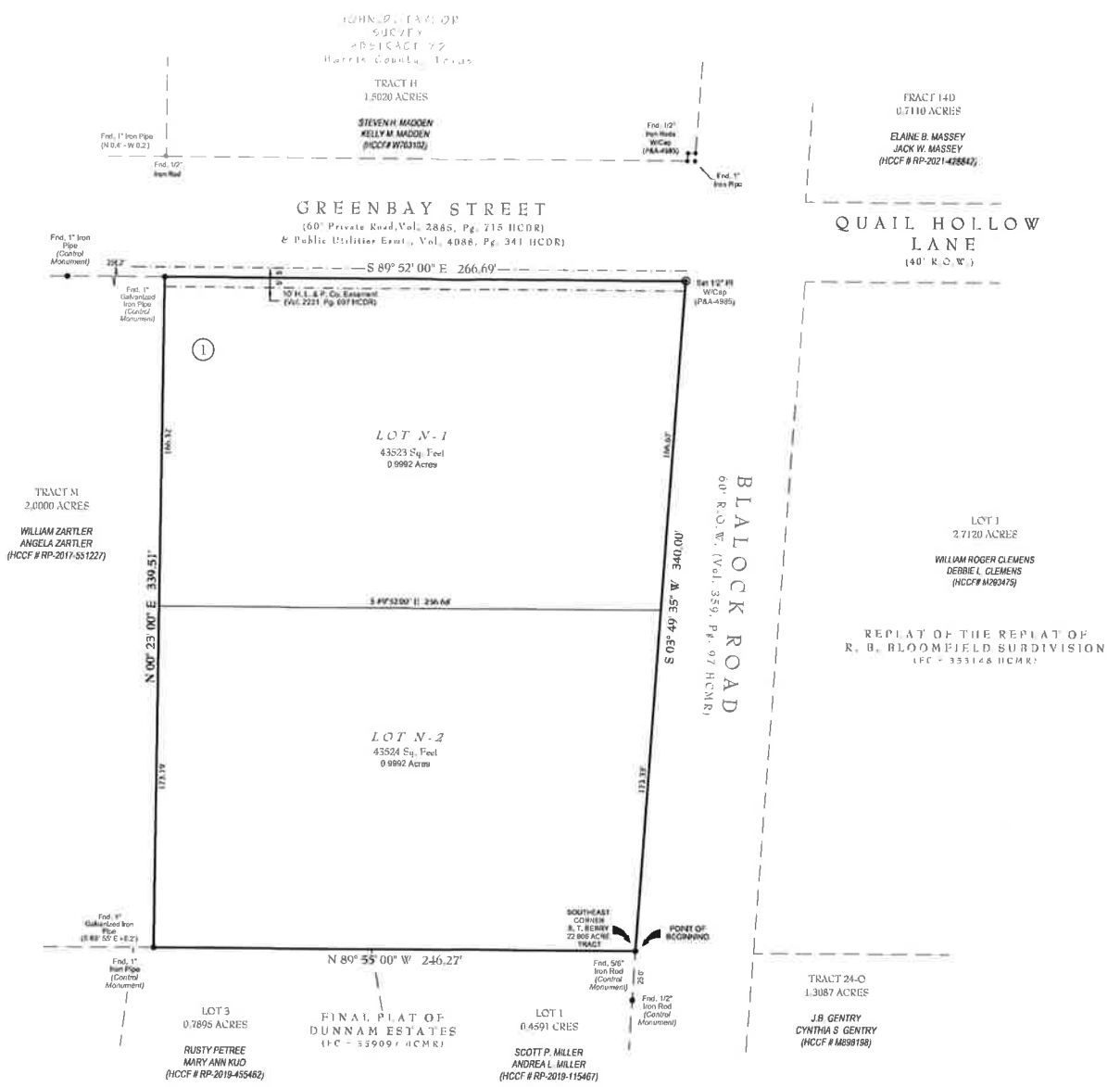


I, TENESHIA HUDSPETH, County Clerk of Harris County, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on _____, 2024, at _____ o'clock _____ M., and duly recorded on _____, 2024, at _____ o'clock _____ M., and at Film Code Number No. _____ of the Map Records of Harris County for said county.

WITNESS my hand and seal of office, at Houston, this _____ day of _____, 2024.

By: TENESHIA HUDSPETH
Clerk of the County Court
Harris County, Texas

By: _____
Deputy



GENERAL NOTES & LEGEND

- 1. H.C.M.R. denotes HARRIS COUNTY MAP RECORDS.
2. H.C.D.R. denotes HARRIS COUNTY DEED RECORDS.
3. H.C.C.F. No. denotes HARRIS COUNTY CLERK'S FILE NUMBER.
4. UTIL. ESMT. OR U.E. denotes UTILITY EASEMENT.
5. BLDG. LINE OR B.L. denotes BUILDING LINE.
6. W.L.E. denotes WATER LINE EASEMENT.
7. S.S.E. denotes SANITARY SEWER EASEMENT.
8. O.P.R.O.R.P. denotes OFFICIAL PUBLIC RECORDS OF REAL PROPERTY.
9. A.E. denotes AERIAL EASEMENT.
10. (1) denotes BLOCK NUMBER.
11. Subject Tract DOES NOT LIE within the designated 100 year flood plan as shown on FEMA Flood Insurance Rate Map 48261C 0645 L, Dated 6/18/2007. (ZONE X) (Shown by graphic plotting only)
12. Information shown on this plat was based on City Planning Letter issued by Old Republic National Title company, File No.: HT078054 with an effective date of March 21, 2024.
13. Lot subject to any and all zoning ordinances or proposed zoning ordinances of the City of Bunker Hill Village, Texas. Front, side and rear yards for main residence as set forth under Article V of the Code of Ordinances.

FINAL PLAT OF
S.T. BERRY
SEC 1

A SUBDIVISION BEING OUT AND PART OF THAT CERTAIN 1.9983 ACRES BEING MORE COMMONLY KNOWN AS TRACT N OF THE S.T. BERRY 22.806 ACRE SUBDIVISION, AN UNRECORDED ADDITION IN HARRIS COUNTY, TEXAS

BEING A PLAT OF 1.9983 ACRES, (87,047 SQUARE FEET) LOCATED IN THE JOHN D TAYLOR SURVEY, ABSTRACT 72, CITY OF BUNKER HILL VILLAGE, HARRIS COUNTY, TEXAS

2 LOTS 1 BLOCK NO RESERVE

REASON FOR PLATTING:
TO CREATE 2 SINGLE-FAMILY RESIDENTIAL LOTS

OWNER:
SHANE CUPIC CUSTOM HOMES, LLC
SHANE CUPIC, MANAGING MEMBER
1763 CAMPBELL ROAD
HOUSTON, TX 77080
CITY OF BUNKER HILL VILLAGE, TEXAS
APRIL 3, 2024

421 Blacklock Road
A tract or parcel of land containing 1.9983 acres (87,047 square feet) being known as Tract N, of the S. T. Berry 22.806 acre subdivision (unrecorded), located in the John D. Taylor Survey, Abstract 72, Harris County, Texas, said 1.9983 acre tract being out and part of a part of that certain 50 acre tract of land conveyed to S. T. Berry as recorded in Volume 589, Page 282 of the Deed Records of Harris County, Texas, said 1.9983 acre tract being that same certain tract of land conveyed to Shane Cupic Custom Homes LLC as recorded under Harris County Clerk's File No. 07-0022-239017, said 1.9983 acre tract being more particularly described by mess and bounds as follows with bearings based on the West right of way line of Blacklock Road:

BEGINNING at a found 5/8 inch iron rod lying in the West right of way line of Blacklock Road, (80 feet in width as recorded in Volume 399, Page 97 of the Map Records of Harris County, Texas), said found 5/8 inch rod marking the Northwest corner of Lot 1 of the Final Plat of Dunnam Estates, an addition in Harris County, Texas, according to the map or plat hereof as recorded in Film Code No. 359007 of the Map Records of Harris County, Texas, said found 5/8 inch iron rod marking the Southeast corner of said S. T. Berry 22.806 acre tract, said found 5/8 inch iron rod also marking the POINT OF BEGINNING and the Southeast corner of the herein described tract;

THENCE North 89 degrees 55 minutes 00 seconds West, along the South line of said S. T. Berry 22.806 acre tract, and with the North line of said Final Plat of Dunnam Estates, passing at 135.13 feet a point for corner being the Northwest corner of said Lot 1, same being the Northeast corner of Lot 3, continuing for a total distance of 246.27 feet, (call 246.28 feet) to a found 1 inch iron pipe marking the Southeast corner of that certain tract of land known as Tract M, conveyed to William Zartler and Angela Zartler as recorded under Harris County Clerk's File No. RP-2017-551227, a found 1 inch galvanized iron pipe bears South 89 degrees 55 minutes 00 seconds East, a distance of 6.20 feet, said found 1 inch iron pipe also marking the Southwest corner of the herein described tract;

THENCE North 00 degrees 23 minutes 00 seconds East, (call North 00 degrees 27 minutes 00 seconds East), along the East line of said Zartler Tract M, a distance of 239.21 feet, (call 239.81 feet), to a found 1 inch galvanized iron pipe lying in the South line of Greenbay Street, (a 80 foot private roadway as recorded in Volume 2885, Page 715 of the Map Records of Harris County, Texas), said found 1 inch galvanized iron pipe marking the Northeast corner of said Zartler Tract M, said found 1 inch galvanized iron pipe also marking the Northwest corner of the herein described tract;

THENCE South 89 degrees 52 minutes 00 seconds East, along the said South line of Greenbay Street, a distance of 266.69 feet to a set 3/4 inch iron rod with cap (PAA-4985) marking the intersection of the said South line of Greenbay Street, and the said West right of way line of Blacklock Road, said set 3/4 inch iron rod with cap also lying in the East line of said S. T. Berry 22.806 acre tract, said set 3/4 inch iron rod with cap also marking the Northeast corner of the herein described tract;

THENCE South 03 degrees 49 minutes 35 seconds West, (call South 03 degrees 57 minutes 00 seconds West), along the said West right of way line of Blacklock Road, and with the said East line of the S. T. Berry 22.806 acre tract, a distance of 340.00 feet, (call 340.29 feet), to the POINT OF BEGINNING and containing 1.9983 acres, (87,047 square feet), of land.

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS

Request to City of Bunker Hill to Place Landscaping Conduit Pipe

Steven H. Madden and Kelly M. Madden (Requester), residing at 11602 Greenbay, Houston, TX 77024, humbly request permission to place a 3” schedule 80 PVC-O pipe underneath Greenbay Street running north to south between properties HCCF#W703102 and HCCF# RP-2017-551227 for the purpose of irrigating landscape to be planted on the north property line of HCCF# RP-2017-551227 Lot N-1.

No City of Bunker Hill funds, infrastructure, plumbing or personnel would be used for this project. Requester will be responsible for all costs for this project and will ensure that the placement and ongoing position of this pipe will not harm, weaken or alter Greenbay Street.

Requester will submit landscaping tree selections and a planting schematic for review and approval once these items have been finalized.

Requester acknowledges any and all existing ROW, easements, utility lines, streets, drainage, and landscape elements as noted and shown in the Cupic Custom Homes survey dated 2024 platted by Probstfeld & Associates.

Requester acknowledges that a Right of Way (ROW) is a legal right that allows governments and utility companies to construct and maintain roads, sidewalks, and stormwater systems, that ROWs are used to install and maintain utilities both above and below ground, and that the ROW for the City of Bunker Hill typically extends 16 feet into a residential yard from the street edge.

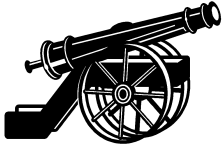
Requester acknowledges the City of Bunker Hill and Harris County have full access to this ROW and they are allowed to utilize this ROW as deemed necessary for their projects. Any landscaping and/or irrigation the Requester may have installed in this ROW may be removed, without compensation or replacement to the Requestor, by the City of Bunker Hill, Harris County, the utility company, or gas company if deemed necessary.

Requester acknowledges that any existing or future underground and overhead utilities, gas, electric, and fiber optic lines may impact plantings and root systems within or adjacent to the ROW.

Requester acknowledges that for a period [TBD] after the landscape is installed, Requester would be responsible for its maintenance and irrigation. During this [TBD] period, Requester will ensure the grass is mowed and landscaping manicured or maintained to the City of Bunker Hill standards to keep the street free from branches, leaves, foliage, dirt, debris, etc. The Requester agrees that any landscaping and maintenance of this area shall not obstruct the vision or passage of those using the street, interfere with walking down the street, have roots that will eventually grow to such size as to disrupt the surface of the street, create drainage issues and the landscaping and its maintenance shall not cause any unusual or unnecessary maintenance problems. The Requester also acknowledges any damages caused by their landscaping, or maintenance of it, would be the responsibly of the Requester and would be addressed in a timely manner.

Requester acknowledges that after the aforementioned [TBD] period the landscaping maintenance and irrigation responsibility would return to the owner of the HCCF# RP-2017-551227 Lot N-1.

Requester appreciates the City of Bunker Hill’s time and attention regarding this matter.



City of Bunker Hill Village
City Council
Agenda Request

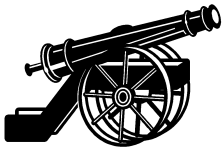
Agenda Date: November 19, 2024
Agenda Item: XVIII
Subject: 2025 Calendar of Events & Meeting Schedule
Exhibits: 2025 Calendar
Funding: N/A
Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

The City’s Calendar of Events is reviewed annually and adopted by City Council ahead of the next fiscal year. Establishing a Calendar of Events provides advanced notice to the public of Council meeting dates and special community events. By setting these dates in advance, the City promotes transparency and ensures residents have ample opportunity and notice to participate in local government and community events.

Recommended Action

Staff recommends Council approve the 2025 Calendar of Events.



City of Bunker Hill Village 2025 Holiday and Meeting Schedule

Recommended Holiday Schedule

- | | |
|--|---------------------------|
| 1. Wednesday, January 1, 2025 | New Year's Day |
| 2. Friday, April 18, 2025 | Good Friday |
| 3. Monday, May 26, 2025 | Memorial Day |
| 4. Friday, July 4, 2025 | Independence Day |
| 5. Monday, September 1, 2025 | Labor Day |
| 6. Thursday, November 27, 2025 | Thanksgiving Day |
| 7. Friday, November 28, 2025 | Friday after Thanksgiving |
| 8. Wednesday, December 24, 2025 | Christmas Eve |
| 9. Thursday, December 25, 2025 | Christmas Day |
| 10. A Floating Holiday is observed by each employee for their birthday | |

2026

- | | |
|---------------------------|----------------|
| Thursday, January 1, 2026 | New Year's Day |
|---------------------------|----------------|

Special Events

- | | |
|--------------------------------------|--|
| Thursday-Friday, January 30-31, 2025 | End of year administration & filing
<i>City Hall closed</i> |
| Friday, July 4, 2025 | Villages Independence Day Parade |
| Thursday, December 9, 2025 | Holiday Reception |
| Thursday, December 18, 2025 | Twinkle Light Parade |

Possible Events and Dates to be Determined

- July-August: Budget Workshops
Special Meetings: Scheduled as needed
Extended Holiday Office Closure: Subject to approval

2025 City Council Meetings

(3rd Tuesday of every month at 5:00 p.m.)

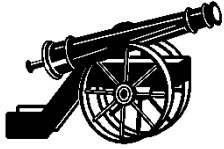
- ✓ Tuesday, January 21, 2025
- ✓ Tuesday, February 18, 2025
- ✓ Tuesday, March 18, 2025

- ✓ Tuesday, April 15, 2025
- ✓ Tuesday, May 20, 2025
- ✓ Tuesday, June 17, 2025

Tuesday, July 15, 2025 *(Will cancel if not needed)*

- ✓ Tuesday, August 19, 2025
- ✓ Tuesday, September 16, 2025
- ✓ Tuesday, October 21, 2025
- ✓ Tuesday, November 18, 2023

Tuesday, December 16, 2025 *(Will cancel if not needed)*



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: November 19, 2024

Agenda Item: XIX

Subject: Appraisal District Board of Directors Election

Exhibits: Resolution No. 11-19-2024C
Voting Ballot Letter dated October 17, 2024
Resume of Experience

Funding: N/A

Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

Every two years, the Chief Appraiser of the Harris County Appraisal District (HCAD) requests a nomination for a director of the Board of Directors to represent the City Councils of cities other than Houston. Since 2021, the City has cast its vote for Mike Sullivan. Mr. Sullivan’s term expires on December 31, 2024, and is seeking re-election and requested the City of Bunker Hill Village’s vote of endorsement.

Recommended Action

Staff recommends that City Council review the ballot and take any desired action.

RESOLUTION NO. 11-19-2024C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, CASTING ITS VOTE TO APPOINT DIRECTORS TO THE HARRIS CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS

* * * * *

WHEREAS, the chief appraiser of the Harris Central Appraisal District has delivered to the presiding officer of this governing body the names of those persons duly nominated to be named a candidate to be appointed to serve on the board of directors of the Harris Central Appraisal District; and

WHEREAS, City of Bunker Hill Village deems it appropriate and in the public interest to cast its vote for the candidate(s) of its choice to be appointed to serve on the board of directors of the Harris Central Appraisal District's Board of Directors; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby adopted, ratified, and confirmed

Section 2. That City of Bunker Hill Village does hereby cast its vote, by casting 5 votes for the person(s) indicated on the enclosed Certificate of Ballot to be appointed to serve on the board of directors of the Harris Central Appraisal District, for a term beginning January 1, 2025.

Section 3. That the candidates receiving the highest vote totals will serve three-year terms and the candidates receiving the fourth and fifth highest vote totals will serve a one-year term.

Section 4. That the presiding officer be, and he or she is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District no later than 5:00 p.m. on December 16, 2024, unless otherwise required to be delivered earlier pursuant to the provisions contained in Section 6.03 (k-1).

PASSED, APPROVED, AND RESOLVED this 19th day of November, 2024.

Robert P. Lord, Mayor

ATTEST:

Gerardo Barrera, City Administrator/Acting City Secretary



**Harris Central Appraisal District
OFFICE OF CHIEF APPRAISER**

TO: TO THE GOVERNING BODY AND/OR THE PRESIDING OFFICER OF

City of Bunker Hill Village

SERVED BY THE HARRIS CENTRAL APPRAISAL DISTRICT

FROM: ROLAND ALTINGER, CHIEF APPRAISER

SUBJECT: VOTING BALLOT FOR THE ELECTION TO APPOINT FIVE (5)
DIRECTORS TO THE HARRIS CENTRAL APPRAISAL DISTRICT BOARD
OF DIRECTORS

DATE: October 17, 2024

As you know, the taxing units are following a new procedure to select appraisal district directors this year as directed by SB 2 (Texas Property Tax Code Sections See 6.0301 and 6.03). All taxing units have completed the process that the law specifies for selecting a nominee. We are now entering the phase whereby the taxing units that are qualified to vote under Section 6.03(d) will select the directors from among the nominated candidates for the five (5) open seats on the appraisal district's board of directors. This letter begins this final step in the process of appointing five directors.

Before October 30, the chief appraiser is required to prepare a voting ballot listing alphabetically by surname all candidates submitted by all taxing units, including the nominee of the conservation and reclamation districts, that were timely submitted. The chief appraiser is then required to send that ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote. The names of all candidates officially nominated are reflected on the enclosed "Certification of Ballot" form.

Pursuant to voting entitlement calculations made pursuant to Texas Property Tax Code Section 6.03(d), **City of Bunker Hill Village** has **5** votes.

To assist in the election procedure, please find enclosed a Certification of Ballot and a suggested form of resolution for casting vote(s) for the candidate(s). The governing body of each taxing unit

is entitled to cast its votes for a candidate(s) of its choice from the names appearing on the appropriate Certification of Ballot.

A taxing unit's votes may be cast for one candidate or may be distributed among any of the candidates listed on the Certification of Ballot. See Property Tax Code Section 6.03 (c). **Please be certain to write down the number of votes you wish to cast for the candidate(s) for whom you are casting your votes.**

Each governing body that casts its votes for one or more of the candidates must formally adopt a resolution naming the person or persons for whom it votes, the number of votes cast for each person, and submit a certified copy to the chief appraiser. ***The vote must be by resolution.***

The resolution, or a certified copy thereof, together with the completed Certification of Ballot, must be delivered to Roland Altinger, Chief Appraiser, 13013 Northwest Freeway, Houston, Texas 77040, or mailed to P. O. Box 920975, Houston, Texas 77292-0975 ***to arrive before 5:00 p.m. on December 16, 2024.*** The outside of the envelope should be marked "Ballot for Board of Directors." Ballots that arrive after that day and time will not be counted.

Resolutions and the Certification of Ballot may be submitted via e-mail to cguerra@hcad.org. However, if they are submitted via e-mail, the original must also be mailed to the address shown above via regular first-class mail.

The five candidates receiving the most votes will be appointed to the board of directors for a term beginning January 1, 2025. S.B. 2 requires that in this first election the taxing units elect three members to three-year terms and two members to a one-year term. The attached voting resolution states that the three candidates receiving the highest votes will serve three-year terms and the two candidates receiving the fourth and fifth highest vote totals will serve a one-year term.

It is important to note that a very specific voting time limit applies to some governing bodies of taxing units because they are each entitled to cast at least 5% (237) of the total votes (4,745).

Specifically, Section 6.03(k-1) states, "*[T]he governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.*"

In counting votes cast in the final election involving all voting taxing units entitled to vote, the Tax Code requires the chief appraiser to separate the ballots returned by the Conservation and Reclamation Districts. Pursuant to Section 6.03(k), the candidate who receives the most votes of the Conservation and Reclamation Districts is considered to have received all the votes cast by the Conservation and Reclamation Districts. The other candidates receiving votes from the Conservation and Reclamation Districts who did not receive the most votes cast are considered to have received no votes from the Conservation and Reclamation Districts.

The chief appraiser will count the votes as specified under the provisions contained within the Texas Property Tax Code. The chief appraiser will then declare the results and notify the winners, the nominees, and the presiding officers of each taxing unit before December 31, 2024.

A tie vote will be resolved by a method of chance chosen by the chief appraiser.

If you have questions about the board selection process, please call me at 713-957-5299.

Sincerely,

A handwritten signature in black ink, appearing to read "Roland Altinger".

Roland Altinger, RPA
Chief Appraiser

Attachments

cc: HCAD Board Members
Tax Assessors
Attorneys

RESOLUTION NO. _____

A RESOLUTION OF THE GOVERNING BODY OF

City of Bunker Hill Village

CASTING ITS VOTE TO APPOINT DIRECTORS
TO THE HARRIS CENTRAL APPRAISAL DISTRICT’S BOARD OF DIRECTORS

WHEREAS, the chief appraiser of the Harris Central Appraisal District has delivered to the presiding officer of this governing body the names of those persons duly nominated to be named a candidate to be appointed to serve on the board of directors of the Harris Central Appraisal District; and

WHEREAS, **City of Bunker Hill Village** deems it appropriate and in the public interest to cast its vote for the candidate(s) of its choice to be appointed to serve on the board of directors of the Harris Central Appraisal District’s Board of Directors; now, therefore

BE IT RESOLVED BY HARRIS COUNTY:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby adopted, ratified, and confirmed.

Section 2. That **City of Bunker Hill Village** does hereby cast its vote, by casting 5 votes for the person(s) indicated on the enclosed Certificate of Ballot to be appointed to serve on the board of directors of the Harris Central Appraisal District, for a term beginning January 1, 2025.

Section 3. That the three candidates receiving the highest vote totals will serve three-year terms and the candidates receiving the fourth and fifth highest vote totals will serve a one-year term.

Section 4. That the presiding officer be, and he or she is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District no later than 5:00 p.m. on December 16, 2024, unless otherwise required to be delivered earlier pursuant to the provisions contained in Section 6.03 (k-1).

PASSED AND APPROVED this _____ day of _____, 2024.

Presiding Officer

ATTEST

Witness

Certification of Ballot - City of Bunker Hill Village

CASTING ITS VOTE TO APPOINT DIRECTORS
TO THE HARRIS CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS

I, _____, certify that on the _____ day of _____, 2024, the governing body of **City of Bunker Hill Village** did by resolution cast its 5 votes as indicated below on this Certification of Ballot for the person(s) listed below to be appointed to the Harris Central Appraisal District's Board of Directors. There will be **five directors** appointed to the board through this voting process involving all taxing units eligible to vote.

You may cast your votes for one or more candidates or distribute them amongst the candidates listed below for any number of directorships. (Section 6.03 (c)).

You are not required to cast any or all of your votes for the candidate that you nominated.

(PLEASE PLACE an "X" NEXT TO THE CANDIDATE(S) OF YOUR CHOICE AND LIST THE NUMBER OF VOTES YOU ARE CASTING FOR THE CANDIDATE(S))

NAME	MARK WITH "X"	NUMBER OF VOTES <u>5</u>
Cassandra Auzenne Bandy	_____	_____
Jonathan Cowen	_____	_____
Martina Lemond Dixon	_____	_____
Bill Frazer	_____	_____
Melissa Noriega	_____	_____
Jim Robinson	_____	_____
Paul Shanklin	_____	_____
Mike Sullivan	_____	_____

I further certify that a true and correct copy of the resolution casting such ballot is attached hereto.

WITNESS MY HAND this _____ day of _____, 2024

Presiding Officer

ATTEST:

Witness

JUR NO.	TAXING UNIT	2023 ADJ. LEVY FOR CALC.	2023 ADJ. LEVY EXCLUDING COL B	2024 ALLOCATION RATIO EXCLUDING COL B	X 1,000	Round to nearest whole #	X \$	County	HISD	Other School Districts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
	Total	\$13,593,298,135	\$12,459,832,169				4,745	905	775	1,665	655	155	340	250
001	HOUSTON ISD	\$1,930,889,551	\$1,930,889,551	0.1549891460	154.969146	155	775		775					
002	DEER PARK ISD	\$148,532,309	\$148,532,309	0.0119208916	11.92089163	12	60			60				
003	WALLER ISD	\$43,350,358	\$43,350,358	0.0034792088	3.47920882	3	15			15				
004	CYPRESS-FAIRBANKS ISD	\$733,292,405	\$733,292,405	0.0588525106	58.85251062	59	295			295				
005	CROSBY ISD	\$34,347,467	\$34,347,467	0.0027566557	2.75665567	3	15			15				
006	CHANNELVIEW ISD	\$58,192,726	\$58,192,726	0.0046704262	4.670426151	5	25			25				
007	NEW CANEY ISD	\$904,527	\$904,527	0.0000725954	0.07259544	0	0			0				
008	ALIEF ISD	\$191,494,038	\$191,494,038	0.0153689099	15.3689099	15	75			75				
009	ALDINE ISD	\$298,972,808	\$298,972,808	0.0239949306	23.99493059	24	120			120				
010	LAGO BELLO MUD 1A	\$247,698	\$247,698	0.0000198797	0.019879722	0	0			0				
011	LAGO BELLO MUD 1A	\$396,185	\$396,185	0.0000317970	0.031796977	0	0			0				
012	HC MUD 491	\$93,784	\$93,784	0.0000075269	0.007526907	0	0			0				
013	HC MUD 493	\$139,359,184	\$139,359,184	0.0111846759	11.18467585	11	55			55				
014	GALENA PARK ISD	\$139,863,496	\$139,863,496	0.0112251509	11.22515088	11	55			55				
015	GOOSE CREEK CISD	\$282,882,638	\$282,882,638	0.0227035673	22.70356728	23	115			115				
016	GOOSE CREEK CISD	\$240,586,523	\$240,586,523	0.0193089698	19.30896979	19	95			95				
017	KLEIN ISD	\$361,101,801	\$361,101,801	0.0289812733	28.98127327	29	145			145				
018	HUMBLE ISD	\$139,434,870	\$139,434,870	0.0111907503	11.19075025	11	55			55				
019	KATY ISD	\$218,874,382	\$218,874,382	0.0175663989	17.56639889	18	90			90				
020	LA PORTE ISD	\$31,666	\$31,666	0.0000025414	0.002541447	0	0			0				
021	PASADENA ISD	\$87,791,742	\$87,791,742	0.0070459811	7.045981107	7	35			35				
022	SHELDON ISD	\$208,438,714	\$208,438,714	0.0167288541	16.72885406	17	85			85				
023	SPRING ISD	\$426,308,123	\$426,308,123	0.0342145959	34.21459593	34	170			170				
024	SPRING BRANCH ISD	\$157,673,571	\$157,673,571	0.0126545501	12.65455015	13	65			65				
025	SPRING BRANCH ISD	\$198,313,991	\$198,313,991	0.0159162650	15.91626503	16	80			80				
026	TOMBALL ISD	\$109,980	\$109,980	0.0000088268	0.008826764	0	0			0				
027	CLEAR CREEK ISD	\$2,320,002	\$2,320,002	0.0001861985	0.186198495	0	0			0				
028	DAYTON ISD	\$16,911,062	\$16,911,062	0.00013572464	1.357246371	1	5			5				
029	PEARLAND ISD	\$102,753	\$102,753	0.0000082467	0.00824674	0	0			0				
030	HUFFMAN ISD	\$2,288,298,010	\$2,288,298,010	0.1812462623	181.2462623	181	905			905				
031	STAFFORD ISD	\$195,924,944	\$195,924,944	0.01572452513	15.72452513	16	80			80				
032	HARRIS COUNTY	\$36,216,018	\$36,216,018	0.0029066217	2.906621655	3	15			15				
033	PORT OF HOUSTON AUTHORITY	\$905,187,850	\$905,187,850	0.0000000000	0	0	0			0				
034	HARRIS CO HOUST DIST	\$30,969,703	\$30,969,703	0.0024855634	2.485563415	2	10			10				
035	LONE STAR COLLEGE SYS	\$227,632,792	\$227,632,792	0.0182693305	18.26933051	18	90			90				
036	LEE JR COLLEGE DIST	\$28,800,352	\$28,800,352	0.0023114559	2.311455853	2	10			10				
037	SAN JACINTO COMM COL D	\$124,195,312	\$124,195,312	0.0098676553	9.967655287	10	50			50				
038	HOU COMMUNITY COLLEGE	\$245,439,265	\$245,439,265	0.0196984407	19.69844069	20	100			100				
039	HC MUD 166 DA 2	\$2,277,649	\$2,277,649	0.0001827993	0.182799332	0	0			0				
040	CITY OF BAYTOWN	\$43,786,567	\$43,786,567	0.0035142180	3.514218041	4	20			20				
041	CITY OF BELLEVILLE	\$24,308,462	\$24,308,462	0.0019509462	1.950946182	2	10			10				
042	BUNKER HILL VILLAGE	\$7,240,253	\$7,240,253	0.000610875	0.61087522	1	5			5				
043	CITY OF DEER PARK	\$29,233,258	\$29,233,258	0.0023462000	2.346195981	2	10			10				
044	HEDWIG VILLAGE	\$4,841,775	\$4,841,775	0.0003885907	0.388590708	0	0			0				
045	CITY OF EL LAGO	\$1,526,475	\$1,526,475	0.0001225117	0.122511682	0	0			0				
046	CITY OF FRIENDSWOOD	\$8,372,978	\$8,372,978	0.0006719977	0.671997655	1	5			5				
047	CITY OF FRIENDSWOOD	\$4,422,888	\$4,422,888	0.0003549717	0.354971716	0	0			0				
048	CITY OF PEARLAND	\$11,871,774	\$11,871,774	0.0009529037	0.952903685	1	5			5				
049	HILSHIRE VILLAGE	\$1,728,655	\$1,728,655	0.0001387382	0.138738225	0	0			0				
050	CITY OF HOUSTON	\$1,633,065,748	\$1,633,065,748	0.1310664322	131.0664322	131	655			655				
051	CITY OF HUMBLE	\$6,888,355	\$6,888,355	0.0005528449	0.552844927	1	5			5				
052	CITY OF KATY	\$5,925,829	\$5,925,829	0.0004755946	0.475594608	0	0			0				
053	MISSOURI CITY	\$3,593,738	\$3,593,738	0.0002884259	0.288425875	0	0			0				
054	HUNTERS CREEK VILLAGE	\$7,026,816	\$7,026,816	0.0005639575	0.563957516	1	5			5				
055	CITY OF JACINTO CITY	\$4,084,655	\$4,084,655	0.0003278258	0.327825844	0	0			0				
056	CITY OF LEAGUE CITY	\$900,730	\$900,730	0.0000722907	0.072290701	0	0			0				

JUR NO.	TAXING UNIT	2023 ADI LEVY FOR CALC.	2023 ADI LEVY EXCLUDING COL B	2024 ALLOCATION RATIO EXCLUDING COL B	X 1,000	Round to nearest whole #	X 5	County	HISD	Other School Districts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
57	070 JERSEY VILLAGE	\$9,798,447	\$7,998,447	0.0007964028	0.786402808	1	5							
58	071 CITY OF LAPORTE	\$38,621,996	\$38,621,996	0.0030997204	3.099720404	3	15							
59	072 CITY OF MORGANS POINT	\$5,321,617	\$5,321,617	0.0004271018	0.42710182	0	0							
60	073 CITY OF NASSAU BAY	\$5,539,942	\$5,539,942	0.000446241	0.444624127	0	0							
61	074 CITY OF PASADENA	\$69,748,888	\$69,748,888	0.0055978995	5.597899478	6	30							
62	075 PINEY POINT VILLAGE	\$7,847,336	\$7,847,336	0.0006298107	0.62981073	1	5							
63	076 CITY OF SEABROOK	\$8,826,797	\$8,826,797	0.0007084202	0.708420216	1	5							
64	077 CITY OF SHOREACRES	\$1,210,612	\$1,210,612	0.0000971612	0.09716118	0	0							
65	078 CITY OF SOUTH HOUSTON	\$6,683,305	\$6,683,305	0.0005363880	0.536388044	1	5							
66	079 CITY OF SOUTHSIDE PL	\$3,735,959	\$3,735,959	0.0002998402	0.299840235	0	0							
67	080 CITY OF SPRING VALLEY	\$6,495,336	\$6,495,336	0.0005213020	0.521302046	1	5							
68	082 TAYLOR LAKE VILLAGE	\$1,494,491	\$1,494,491	0.0001199447	0.119944714	0	0							
69	083 CITY OF TOMBALL	\$9,561,543	\$9,561,543	0.0007673894	0.767389389	1	5							
70	084 CITY OF WEBSTER	\$10,294,766	\$10,294,766	0.0008262363	0.82623633	1	5							
71	085 WEST UNIVERSITY PLACE	\$20,847,890	\$20,847,890	0.0016732079	1.673207931	2	10							
72	086 CITY OF WALLER	\$1,148,374	\$1,148,374	0.0000927661	0.092766089	0	0							
73	087 HC MUD 560	\$81,782	\$81,782	0.0000665637	0.0066563652	0	0							
74	090 HC MUD 575	\$833,437	\$833,437	0.0000668899	0.066889906	0	0							
75	096 HC MUD 82 (DEFINED AREA 1)	\$524,046	\$524,046	0.0000420588	0.042058833	0	0							
76	100 HC MUD 421	\$3,715,505	\$3,715,505	0.0002981986	0.298198639	0	0							
77	101 ADDICKS UD	\$3,020,814	\$3,020,814	0.0002424442	0.242444197	0	0							
78	105 HC MUD 264	\$1,304,945	\$1,304,945	0.0001047321	0.104732149	0	0							
79	106 HC MUD 502	\$9,751,779	\$9,751,779	0.0007826573	0.782657332	1	5							
80	108 HC MUD 255	\$566,223	\$566,223	0.0000454439	0.045443871	0	0							
81	110 BAKER ROAD MUD	\$934,703	\$934,703	0.0000750173	0.075017303	0	0							
82	111 BAMMEL UD	\$1,322,344	\$1,322,344	0.0001061286	0.106128656	0	0							
83	112 BARKER-CYPRESS MUD	\$3,867,178	\$3,867,178	0.0003103716	0.310371596	0	0							
84	115 HC MUD 489	\$1,612,190	\$1,612,190	0.0001293910	0.129390988	0	0							
85	116 BEECHNUT MUD	\$550,570	\$550,570	0.0000441876	0.044187594	0	0							
86	117 BILMA PUD	\$3,010,227	\$3,010,227	0.0002415945	0.241594506	0	0							
87	118 BISSONNET MUD	\$2,921,271	\$2,921,271	0.0002344551	0.234455084	0	0							
88	120 WEST RANCH MGMT DIST	\$0	\$0	0.0000000000	0	0	0							
89	121 BRIDGESTONE MUD	\$11,200,498	\$11,200,498	0.0008989285	0.898928481	1	5							
90	124 BAYBROOK MUD 1	\$5,753,313	\$5,753,313	0.0004617488	0.461748836	0	0							
91	125 THE WOODLANDS TOWNSHIP	\$7,145,450	\$7,145,450	0.0005734788	0.573478832	1	5							
92	128 HC MUD 250	\$861,717	\$861,717	0.0000691596	0.069159599	0	0							
93	129 HC MUD 276	\$2,381,413	\$2,381,413	0.0001911272	0.191127213	0	0							
94	131 GNP UD	\$2,776,753	\$2,776,753	0.0002228564	0.222856373	0	0							
95	134 CASTLEWOOD MUD	\$1,575,169	\$1,575,169	0.0001264198	0.126419761	0	0							
96	135 CEDAR BAYOU PARK UD	\$34,536	\$34,536	0.000027718	0.002771787	0	0							
97	137 CHARTERWOOD MUD	\$1,903,520	\$1,903,520	0.0001527725	0.152772523	0	0							
98	137 CHELFORD CITY MUD	\$764,626	\$764,626	0.0000613673	0.061367279	0	0							
99	138 CHELFORD ONE MUD	\$1,517,817	\$1,517,817	0.0001218168	0.121816809	0	0							
100	139 CHIMNEY HILL MUD	\$3,419,553	\$3,419,553	0.0002744462	0.274446153	0	0							
101	140 CIMARRON MUD	\$4,563,675	\$4,563,675	0.0003662710	0.366270985	0	0							
102	141 CLAY ROAD MUD	\$1,846,434	\$1,846,434	0.0001481909	0.148190321	0	0							
103	142 CLEAR LAKE CITY WA	\$20,150,437	\$20,150,437	0.0016172318	1.617231816	2	10							
104	145 CORNETONES MUD	\$1,253,696	\$1,253,696	0.0001006190	0.100619012	0	0							
105	146 CROSBY MUD	\$1,827,529	\$1,827,529	0.0001466736	0.146673645	0	0							
106	147 CY-CHAMP PUD	\$3,149,039	\$3,149,039	0.0002527353	0.252735266	0	0							
107	148 CYPRESS CREEK UD	\$919,542	\$919,542	0.0000738005	0.073800513	0	0							
108	149 CYPRESS FOREST PUD	\$2,277,438	\$2,277,438	0.0001827824	0.182782398	0	0							
109	150 CYPRESS HILL MUD 1	\$7,088,988	\$7,088,988	0.0005689473	0.56894731	1	5							
110	151 CYPRESS KLEIN UD	\$382,171	\$382,171	0.0000306722	0.030672243	0	0							
111	152 CYPRESSWOOD UD	\$824,790	\$824,790	0.0000661959	0.066195916	0	0							
112	153 CAMFIELD MUD	\$137,593	\$137,593	0.0000110429	0.011042926	0	0							
113	154 LOWER KIREY PEARLAND MGMT DIST	\$3,735,487	\$3,735,487	0.0002998024	0.299802353	0	0							

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114	156 HC MUD 278	\$6,134,561	\$6,134,561	0.0004923470	0.492347001	0	0						0	
115	159 HC MUD 290	\$6,505,874	\$6,505,874	0.0005221478	0.522147804	1	5						5	
116	161 MEADOWHILL REGNIL MUD	\$5,480,316	\$5,480,316	0.0004398387	0.439838669	0	0						0	
117	162 DOWDELL PUD	\$7,900,916	\$7,900,916	0.0006341109	0.634110949	1	5						5	
118	163 EL DORADO UD	\$996,705	\$996,705	0.0000799933	0.079993453	0	0						0	
119	164 EMERALD FOREST UD	\$4,575,027	\$4,575,027	0.0003671821	0.367182073	0	0						0	
120	165 EMERALD FOREST UD	\$3,560,421	\$3,560,421	0.0002857519	0.285751923	0	0						0	
121	170 HC MUD 286	\$401,977	\$401,977	0.0000322618	0.032261831	0	0						0	
122	171 FALLBROOK UD	\$921,484	\$921,484	0.0000739564	0.073956373	0	0						0	
123	172 FAULKKEY-GULLY MUD	\$2,892,215	\$2,892,215	0.0002321231	0.232123111	0	0						0	
124	174 FOREST HILLS MUD	\$1,952,426	\$1,952,426	0.0001566976	0.156697616	0	0						0	
125	175 FOUNTAINHEAD MUD	\$1,865,481	\$1,865,481	0.0001497196	0.149719993	0	0						0	
126	176 FRY ROAD MUD	\$1,228,104	\$1,228,104	0.0000985651	0.098565052	0	0						0	
127	177 HC MUD 415	\$529,838	\$529,838	0.0000425237	0.042523687	0	0						0	
128	178 HC ID 18	\$19,503,644	\$19,503,644	0.0015653216	1.565321866	2	10						10	
129	179 HC MUD 304	\$3,213,926	\$3,213,926	0.0002579430	0.257942961	0	0						0	
130	180 HC MUD 275	\$668,998	\$668,998	0.0000697440	0.069743957	0	0						0	
131	182 GRANT ROAD PUD	\$2,652,697	\$2,652,697	0.0002128999	0.212899898	0	0						0	
132	183 GREENWOOD UD	\$3,495,291	\$3,495,291	0.0002806527	0.280524726	0	0						0	
133	185 GREEN TRAILS MUD	\$748,288	\$748,288	0.0000600560	0.060056026	0	0						0	
134	186 GREENS PARKWAY MUD	\$2,640,293	\$2,640,293	0.0002119044	0.211904379	0	0						0	
135	187 HC MUD 287	\$8,530,884	\$8,530,884	0.0006846709	0.684670859	1	5						5	
136	189 HC MUD 489	\$15,440,286	\$15,440,286	0.0012392050	1.239204974	1	5						5	
137	190 HC MUD 284	\$2,261,023	\$2,261,023	0.0001814650	0.181464964	0	0						0	
138	193 HC MUD 285	\$6,251,537	\$6,251,537	0.0005017362	0.501735249	1	5						5	
139	197 HC MUD 401	\$4,030,412	\$4,030,412	0.0003234724	0.323472415	0	0						0	
140	205 HC MUD 321	\$1,547,603	\$1,547,603	0.0001242074	0.124207371	0	0						0	
141	207 HC MUD 282	\$2,589,369	\$2,589,369	0.0002078173	0.207817326	0	0						0	
142	208 HC FWSD 6	\$6,331,566	\$6,331,566	0.0005081582	0.508158209	1	5						5	
143	206 HC MUD 316	\$695,635	\$695,635	0.0000558222	0.05582218	0	0						0	
144	213 HC MUD 322	\$1,788,930	\$1,788,930	0.0001435758	0.14357577	0	0						0	
145	220 HC MUD 342	\$1,878,237	\$1,878,237	0.0001507134	0.150713363	0	0						0	
146	222 HC MUD 344	\$3,181,153	\$3,181,153	0.0002553127	0.255312668	0	0						0	
147	224 HC MUD 345	\$1,165,206	\$1,165,206	0.0000935170	0.09351699	0	0						0	
148	225 HC MUD 346	\$156,848	\$156,848	0.0000125683	0.012568292	0	0						0	
149	227 HC FWSD 27	\$719,523	\$719,523	0.0000574744	0.057474707	0	0						0	
150	228 HC MUD 404	\$1,276,189	\$1,276,189	0.0001024243	0.102424253	0	0						0	
151	229 HC MUD 412	\$3,093,811	\$3,093,811	0.0002483028	0.248302783	0	0						0	
152	230 HC MUD 407	\$467,766	\$467,766	0.0000375419	0.037541918	0	0						0	
153	231 HC MUD 405	\$590,721	\$590,721	0.0000466074	0.04660745	0	0						0	
154	232 HC MUD 433	\$7,565,264	\$7,565,264	0.0006071722	0.607172223	1	5						5	
155	234 HC MUD 451	\$1,139,927	\$1,139,927	0.0000914882	0.09148815	0	0						0	
156	235 HC MUD 459	\$1,409,771	\$1,409,771	0.0001131453	0.113145264	0	0						0	
157	236 HC MUD 416	\$2,353,943	\$2,353,943	0.0001889225	0.188922529	0	0						0	
158	237 HC MUD 434	\$4,293,076	\$4,293,076	0.0003445533	0.344553279	0	0						0	
159	238 HC MUD 435	\$504,496	\$504,496	0.0000404898	0.040489791	0	0						0	
160	241 HC MUD 460	\$4,024,730	\$4,024,730	0.0003230164	0.323016389	0	0						0	
161	242 HC MUD 450	\$2,028,544	\$2,028,544	0.0001628067	0.162806687	0	0						0	
162	243 HC MUD 480	\$3,202,156	\$3,202,156	0.0002569983	0.256998325	0	0						0	
163	246 HC MUD 432	\$6,448,641	\$6,448,641	0.0005175544	0.517554403	1	5						5	
164	247 HC FWSD 47	\$1,581,350	\$1,581,350	0.0001269158	0.126915835	0	0						0	
165	248 HC MUD 481	\$2,627,802	\$2,627,802	0.0002109019	0.210901878	0	0						0	
166	249 HC MUD 406	\$8,176,822	\$8,176,822	0.0006562546	0.656254586	1	5						5	
167	251 HC FWSD 51	\$1,277,334	\$1,277,334	0.0001025161	0.102516148	0	0						0	
168	252 CHAMPIONS MUD	\$1,504,234	\$1,504,234	0.0001207267	0.120726666	0	0						0	
169	253 BRAZORIA COUNTY MUD 18	\$665,264	\$665,264	0.0000533927	0.053392693	0	0						0	
170	254 KINGS MANOR MUD	\$551,942	\$551,942	0.0000442977	0.044297707	0	0						0	

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228	HC MUD 69	\$937,366	\$937,366	0.00007523027	0.075230227	0	0						0	
229	HC MUD 70	\$2,725,894	\$2,725,894	0.0002187745	0.218774536	0	0						0	
230	HC MUD 71	\$9,207,289	\$9,207,289	0.0007389571	0.738957706	1	5						5	
231	HC MUD 438	\$1,101,240	\$1,101,240	0.0000883832	0.088383213	0	0						0	
232	HC MUD 213A	\$3,060,939	\$3,060,939	0.0002456645	0.245664545	0	0						0	
233	HC MUD 213B	\$876,035	\$876,035	0.0000703087	0.070308732	0	0						0	
234	HC MUD 457	\$12,073,736	\$12,073,736	0.0009690127	0.969012731	1	5						5	
235	HC MUD 458	\$444,259	\$444,259	0.0000356553	0.035655296	0	0						0	
236	HC MUD 381	\$1,087,669	\$1,087,669	0.0000872940	0.087294033	0	0						0	
237	HC MUD 81	\$2,303,676	\$2,303,676	0.0001848882	0.184888205	0	0						0	
238	HC MUD 82	\$8,522,026	\$8,522,026	0.0006839599	0.683959935	1	5						5	
239	HC MUD 383	\$5,174,436	\$5,174,436	0.0004152894	0.415289382	0	0						0	
240	HC MUD 397	\$2,356,837	\$2,356,837	0.0001891548	0.189154795	0	0						0	
241	HC MUD 399	\$1,750,041	\$1,750,041	0.0001404546	0.140454621	0	0						0	
242	HC MUD 86	\$2,261,937	\$2,261,937	0.0001815383	0.18153832	0	0						0	
243	HC MUD 391	\$7,257,896	\$7,257,896	0.0005825035	0.582503512	1	5						5	
244	HC MUD 393	\$1,177,149	\$1,177,149	0.0000944755	0.09447551	0	0						0	
245	HC MUD 400	\$6,657,171	\$6,657,171	0.0005342906	0.534290584	1	5						5	
246	HC MUD 411	\$849,210	\$849,210	0.0000681558	0.068155814	0	0						0	
247	HC MUD 410	\$2,270,106	\$2,270,106	0.00018271939	0.1827193947	0	0						0	
248	HARRIS-MONTGOMERY CO MUD 386	\$18,598,030	\$18,598,030	0.0014926389	1.492638885	1	5						5	
249	HC MUD 96	\$2,979,214	\$2,979,214	0.0002391055	0.239105468	0	0						0	
250	HC MUD 420	\$1,615,103	\$1,615,103	0.0001296248	0.12962478	0	0						0	
251	HC RID 1	\$464,384	\$464,384	0.0000372705	0.037270486	0	0						0	
252	HC MUD 102	\$3,175,982	\$3,175,982	0.0002548977	0.254897655	0	0						0	
253	HC MUD 104	\$1,529,821	\$1,529,821	0.0001227802	0.122780225	0	0						0	
254	HC MUD 105	\$7,567,256	\$7,567,256	0.0006073321	0.607332097	1	5						5	
255	HC MUD 106	\$3,532,593	\$3,532,593	0.0002835185	0.283518506	0	0						0	
256	BAUER LANDING WCID	\$2,530,928	\$2,530,928	0.0002031270	0.203126974	0	0						0	
257	HC MUD 109	\$3,952,698	\$3,952,698	0.0003172353	0.317235252	0	0						0	
258	SOUTHEAST REGIONAL MANAGEMENT DIST	\$969,381	\$969,381	0.0000778005	0.077800486	0	0						0	
259	HC MUD 536	\$7,690,933	\$7,690,933	0.0006172582	0.617258154	1	5						5	
260	DOWDELL PUD (DA)	\$475,964	\$475,964	0.0000381999	0.038199872	0	0						0	
261	HC MUD 525	\$71,818	\$71,818	0.0000057640	0.005763962	0	0						0	
262	HC MUD 542	\$2,978,711	\$2,978,711	0.0002390651	0.239065098	0	0						0	
263	HC MUD 503	\$483,936	\$483,936	0.0000388397	0.038839688	0	0						0	
264	INTERCONTINENTAL CROSSING MUD	\$1,603,149	\$1,603,149	0.0001286654	0.128665377	0	0						0	
265	HC MUD 118	\$1,814,699	\$1,814,699	0.0001456439	0.145643936	0	0						0	
266	HC MUD 119	\$1,341,668	\$1,341,668	0.0001076795	0.10767946	0	0						0	
267	HC MUD 120	\$2,913,154	\$2,913,154	0.0002338036	0.233803631	0	0						0	
268	THE WOODLANDS ROAD UD 1	\$51,331	\$51,331	0.0000041197	0.004119718	0	0						0	
269	HC MUD 122	\$969,449	\$969,449	0.0000780599	0.077805944	0	0						0	
270	HC ID 13	\$76,549	\$76,549	0.0000061437	0.006143662	0	0						0	
271	HC ID 14	\$2,002,420	\$2,002,420	0.0001607100	0.16071003	0	0						0	
272	HC MUD 127	\$2,713,863	\$2,713,863	0.0002178090	0.217808953	0	0						0	
273	SANT GEORGE PLACE MGMT DISTRICT	\$528,290	\$528,290	0.0000423994	0.042399448	0	0						0	
274	HC ID 23	\$303,986	\$303,986	0.0000243973	0.024397279	0	0						0	
275	HC MUD 130	\$2,064,815	\$2,064,815	0.0001657177	0.165717722	0	0						0	
276	HC MUD 562	\$1,635,135	\$1,635,135	0.0001312325	0.131232506	0	0						0	
277	HC MUD 132	\$577,466	\$577,466	0.0000463462	0.04634621	0	0						0	
278	HC MUD 423	\$5,186,295	\$5,186,295	0.0001055997	0.105599737	0	0						0	
279	HC MUD 551	\$1,315,755	\$1,315,755	0.0000400643	0.040064264	0	0						0	
280	HC MUD 136	\$499,194	\$499,194	0.0000044501	0.00445014	0	0						0	
281	NEWPORT MUD (DA)	\$55,448	\$55,448	0.00002158706	0.215870564	0	0						0	
282	HC MUD 538	\$2,689,711	\$2,689,711	0.0000750616	0.075061605	0	0						0	
283	HC MUD 473	\$935,255	\$935,255	0.0000047550	0.00475496	0	0						0	
284	HC FWSID 48	\$59,246	\$59,246			0	0						0	

JUR NO.	TAXING UNIT	2023 ADJ LEVY FOR CALC.	2023 ADJ. LEVY EXCLUDING COL B	2024 ALLOCATION RATIO EXCLUDING COL B	X 1,000	Round to nearest whole #	X \$	County	HISD	Other School Districts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
285														
444	HC MUD 144	\$1,154,698	\$1,154,698	0.0000926736	0.09267364	0	0							
286		\$909,982	\$909,982	0.0000730332	0.073033247	0	0							
447	HC MUD 147	\$2,919,651	\$2,919,651	0.0002343251	0.234325066	0	0							
287		\$1,420,870	\$1,420,870	0.0001140360	0.114036046	0	0							
448	HC MUD 148	\$2,347,004	\$2,347,004	0.0001883656	0.188365619	0	0							
288		\$2,154,174	\$2,154,174	0.0001728895	0.172889488	0	0							
449	HC MUD 149	\$1,752,128	\$1,752,128	0.0001406221	0.140622119	0	0							
289		\$4,494,403	\$4,494,403	0.0003607114	0.360711359	0	0							
450	HC MUD 150	\$3,765,980	\$3,765,980	0.0003022497	0.302249657	0	0							
290		\$1,515,962	\$1,515,962	0.0001216679	0.121667931	0	0							
451	HC MUD 151	\$2,036,365	\$2,036,365	0.0001634344	0.163434384	0	0							
291		\$5,749,415	\$5,749,415	0.0004614360	0.461435991	0	0							
452	HC MUD 152	\$2,186,269	\$2,186,269	0.0001754654	0.175465365	0	0							
292		\$810,139	\$810,139	0.0000650201	0.065020057	0	0							
453	HC MUD 153	\$1,061,239	\$1,061,239	0.0000851728	0.085172817	0	0							
293		\$724,771	\$724,771	0.0000881686	0.088168601	0	0							
454	HC MUD 154	\$0	\$0	0.0000000000	0	0	0							
294		\$26,253,437	\$26,253,437	0.0021070458	2.107045797	2	10							
455	HC MUD 155	\$2,204,335	\$2,204,335	0.0001769153	0.176915304	0	0							
295		\$9,992,973	\$9,992,973	0.0006020151	0.802015056	1	5							
456	HC MUD 156	\$2,918,838	\$2,918,838	0.0002342598	0.234259817	0	0							
296		\$592,376	\$592,376	0.0000475429	0.047542855	0	0							
457	HC MUD 157	\$744,492	\$744,492	0.0000997514	0.099751367	0	0							
297		\$3,006,533	\$3,006,533	0.0002412980	0.241298033	0	0							
458	HC MUD 158	\$1,910,072	\$1,910,072	0.0001532984	0.153298373	0	0							
298		\$2,176,156	\$2,176,156	0.0001746537	0.174653717	0	0							
459	HC MUD 159	\$2,053,079	\$2,053,079	0.0001647758	0.164775815	0	0							
299		\$5,169,155	\$5,169,155	0.0004148655	0.41486554	0	0							
460	HC MUD 160	\$662,716	\$662,716	0.0000531882	0.053188196	0	0							
300		\$3,233,763	\$3,233,763	0.0002595350	0.259535037	0	0							
461	HC MUD 161	\$508,693	\$508,693	0.0000408266	0.040826633	0	0							
301		\$1,561,473	\$1,561,473	0.0001253205	0.125320548	0	0							
462	HC MUD 162	\$1,114,502	\$1,114,502	0.0000894476	0.089447593	0	0							
302		\$672,217	\$672,217	0.0000539507	0.053950727	0	0							
463	HC MUD 163	\$765,990	\$765,990	0.0000614768	0.061476751	0	0							
303		\$1,822,423	\$1,822,423	0.0001462638	0.146263848	0	0							
464	HC MUD 164	\$2,032,921	\$2,032,921	0.0001631580	0.163157976	0	0							
304		\$1,947,828	\$1,947,828	0.0001563286	0.15632859	0	0							
465	HC MUD 165	\$5,569,973	\$5,569,973	0.0004470344	0.447034352	0	0							
305		\$1,021,711	\$1,021,711	0.0000820004	0.082000382	0	0							
466	HC MUD 166	\$1,843,575	\$1,843,575	0.0001479615	0.147961463	0	0							
306		\$4,055,258	\$4,055,258	0.0003254665	0.325466503	0	0							
467	HC MUD 167	\$127,348	\$127,348	0.0000102207	0.010220683	0	0							
307		\$2,973,913	\$2,973,913	0.0002386600	0.238660021	0	0							
468	HC MUD 168	\$3,782,106	\$3,782,106	0.0003054539	0.305453896	0	0							
308		\$3,283,474	\$3,283,474	0.0002635247	0.263524737	0	0							
469	HC MUD 169	\$2,978,508	\$2,978,508	0.0002390488	0.239048806	0	0							
309		\$597,514	\$597,514	0.0000479552	0.047955221	0	0							
470	HC MUD 170	\$13,879,021	\$13,879,021	0.0004799511	4.799511119	5	10							
310		\$3,833,713	\$3,833,713	0.0003076858	0.307685766	0	0							
471	HC MUD 171	\$1,231,826	\$1,231,826	0.0000988638	0.098863771	0	0							
311		\$1,062,825	\$1,062,825	0.0000853001	0.085300106	0	0							
472	HC MUD 172	\$402,472	\$402,472	0.000032016	0.03201559	0	0							
312		\$374,655	\$374,655	0.0000300680	0.030069025	0	0							
473	HC MUD 173	\$1,462,796	\$1,462,796	0.0001174009	0.117400939	0	0							
313		\$477,153	\$477,153	0.0000362953	0.036295299	0	0							
474	HC MUD 174	\$1,556,893	\$1,556,893	0.0001249530	0.124952967	0	0							
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475	HC MUD 175													
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JUR NO.	TAXING UNIT	2023 ADJ LEVY FOR CALC.	2023 ADJ LEVY EXCLUDING COL B	2024 ALLOCATION RATIO EXCLUDING COL B	X 1,000	Round to nearest whole #	X .5	County	HISD	Other School Districts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
342	517 HC MUD 217	\$1,411,115	\$1,411,115	0.0001132531	0.113253131	0	0							
343	519 HC MUD 341	\$1,354,186	\$1,354,186	0.0001086841	0.108684128	0	0							
344	520 HC MUD 370	\$2,673,961	\$2,673,961	0.0002146065	0.214606502	0	0							
345	521 HC MUD 221	\$1,628,534	\$1,628,534	0.0001307027	0.130702724	0	0							
346	522 HC MUD 222	\$1,395,293	\$1,395,293	0.0001119833	0.11198329	0	0							
347	524 HC MUD 354	\$2,240,072	\$2,240,072	0.0001797835	0.179783481	0	0							
348	525 HC MUD 355	\$418,948	\$418,948	0.0000336239	0.033623688	0	0							
349	526 HC MUD 367	\$3,269,103	\$3,269,103	0.0002623714	0.262371351	0	0							
350	527 HC MUD 359	\$345,621	\$345,621	0.0000273988	0.02739817	0	0							
351	528 HC MUD 368	\$2,803,276	\$2,803,276	0.0002249851	0.224985053	0	0							
352	529 HC MUD 360	\$1,983,140	\$1,983,140	0.0001591627	0.159162657	0	0							
353	530 HC MUD 230	\$2,353,699	\$2,353,699	0.0001889029	0.188902946	0	0							
354	531 HC MUD 231	\$319,088	\$319,088	0.0000256093	0.025609334	0	0							
355	532 HC MUD 361	\$1,120,158	\$1,120,158	0.0000899015	0.089901532	0	0							
356	533 HC MUD 233	\$939,809	\$939,809	0.0000754271	0.075427099	0	0							
357	534 HC MUD 364	\$2,699,032	\$2,699,032	0.0002166186	0.216618648	0	0							
358	535 HC MUD 365	\$2,640,437	\$2,640,437	0.0002119159	0.211915936	0	0							
359	538 HC MUD 238	\$2,812,318	\$2,812,318	0.000257107	0.25710745	0	0							
360	539 HC MUD 239	\$2,613,961	\$2,613,961	0.0002097910	0.209791028	0	0							
361	541 HC MUD 257	\$1,958,862	\$1,958,862	0.0001572142	0.157214156	0	0							
362	542 HC MUD 261	\$788,997	\$788,997	0.0000633232	0.063323245	0	0							
363	544 HC MUD 280	\$1,720,192	\$1,720,192	0.0001380590	0.138059002	0	0							
364	545 HC MUD 281	\$1,743,451	\$1,743,451	0.0001399257	0.139925721	0	0							
365	548 HC MUD 248	\$3,145,468	\$3,145,468	0.0002524487	0.252448665	0	0							
366	549 HC MUD 249	\$2,779,181	\$2,779,181	0.0002230512	0.223051239	0	0							
367	Y	\$18,046,627	\$0	0.0000000000	0	0	0							
368	550 HC MUD 366	\$436,559	\$436,559	0.0000350373	0.03503731	0	0							
369	556 HC UD 6	\$2,023,289	\$2,023,289	0.0001623849	0.162384932	0	0							
370	557 HC MUD 165 (DA 1)	\$1,482,249	\$1,482,249	0.0001189622	0.118962196	0	0							
371	559 HC MUD 528	\$224,128	\$224,128	0.0000179880	0.017988043	0	0							
372	564 HC UD 14	\$467,111	\$467,111	0.0000374893	0.037489349	0	0							
373	565 HC UD 15	\$2,058,312	\$2,058,312	0.0001651958	0.165195805	0	0							
374	566 HC UD 16	\$3,007,810	\$3,007,810	0.0002414005	0.241400523	0	0							
375	567 CROSBY MUD (DA 1)	\$398,010	\$398,010	0.0000319434	0.031943448	0	0							
376	568 VILLAGE AT KATY DEV DISTRICT	\$171,305	\$171,305	0.0000137486	0.01374858	0	0							
377	600 HC WCID FONDREN ROAD	\$875,495	\$875,495	0.0000702654	0.070265393	0	0							
378	601 HC WCID 1	\$1,620,684	\$1,620,684	0.0001300727	0.130072699	0	0							
379	602 HC WCID 21	\$2,022,415	\$2,022,415	0.0001623148	0.162314787	0	0							
380	603 HC WCID 36	\$1,435,731	\$1,435,731	0.0001152288	0.115228759	0	0							
381	604 HC WCID 50	\$1,831,347	\$1,831,347	0.0001469801	0.14698007	0	0							
382	605 HC WCID 70	\$862,617	\$862,617	0.0000692318	0.069231831	0	0							
383	606 HC WCID 74	\$1,732,906	\$1,732,906	0.0001350794	0.135079401	0	0							
384	609 HC WCID 84	\$3,318,428	\$3,318,428	0.0002663301	0.266330072	0	0							
385	610 HC WCID 89	\$6,325,530	\$6,325,530	0.0005076738	0.507673772	1	5							
386	611 HC WCID 91	\$497,173	\$497,173	0.0000399021	0.039902062	0	0							
387	612 HC WCID 92	\$757,385	\$757,385	0.0000607861	0.060786132	0	0							
388	613 HC WCID 96	\$8,336,417	\$8,336,417	0.0006690633	0.669063346	1	5							
389	614 HC WCID 155	\$2,108,707	\$2,108,707	0.0001692404	0.169240402	0	0							
390	615 HC WCID 099	\$276,203	\$276,203	0.0000221675	0.022167474	0	0							
391	616 HC WCID 156	\$486,579	\$486,579	0.0000390518	0.03905181	0	0							
392	617 HC WCID 157	\$7,604,355	\$7,604,355	0.0006103096	0.610309585	1	5							
393	618 HC ID 25	\$636,642	\$636,642	0.0000510956	0.051095552	0	0							
394	622 HC WCID 109	\$1,987,296	\$1,987,296	0.0001594962	0.159496209	0	0							
395	623 HC WCID 110	\$3,872,803	\$3,872,803	0.0003108230	0.310823047	0	0							
396	624 HC WCID 113	\$740,198	\$740,198	0.0000594067	0.059406739	0	0							
397	625 HC WCID 114	\$1,354,574	\$1,354,574	0.0001087153	0.108715269	0	0							
398	626 HC WCID 116	\$1,063,702	\$1,063,702	0.0000853705	0.085370492	0	0							

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399													
627	HC WCID 119	\$3,581,238	\$3,581,238	0.0002874227	0.287422652	0	0					0	0
628	HC WCID 137	\$680,132	\$680,132	0.0000545860	0.054585968	0	0					0	0
629	HC WCID 133	\$2,263,023	\$2,263,023	0.0001816255	0.18162548	0	0					0	0
630	HC WCID 136	\$1,406,653	\$1,406,653	0.0001128950	0.11289502	0	0					0	0
631	HC EMERG SRV DIST 46	\$8,913,231	\$0	0.0000000000	0	0	0					0	0
632	HC WCID 145	\$915,289	\$915,289	0.0000734592	0.073459176	0	0					0	0
633	HC EMERG SRV DIST 9	\$26,758,264	\$0	0.0000000000	0	0	0					0	0
634	HC EMERG SRV DIST 13	\$10,283,801	\$0	0.0000000000	0	0	0					0	0
635	HC EMERG SRV DIST 16	\$8,712,749	\$0	0.0000000000	0	0	0					0	0
636	HC EMERG SRV DIST 20	\$7,381,736	\$0	0.0000000000	0	0	0					0	0
637	HC EMERG SRV DIST 28	\$4,763,362	\$0	0.0000000000	0	0	0					0	0
638	HC EMERG SRV DIST 47	\$5,525,423	\$0	0.0000000000	0	0	0					0	0
639	HC EMERG SRV DIST 24	\$7,414,361	\$0	0.0000000000	0	0	0					0	0
640	HC EMERG SRV DIST 14	\$661,576	\$0	0.0000000000	0	0	0					0	0
641	HC EMERG SRV DIST 10	\$6,925,645	\$0	0.0000000000	0	0	0					0	0
642	HC EMERG SRV DIST 25	\$2,883,122	\$0	0.0000000000	0	0	0					0	0
643	HC EMERG SRV DIST 48	\$18,807,821	\$0	0.0000000000	0	0	0					0	0
645	HC EMERG SRV DIST 29	\$4,214,672	\$0	0.0000000000	0	0	0					0	0
647	HC EMERG SRV DIST 17	\$6,715,827	\$0	0.0000000000	0	0	0					0	0
648	HC EMERG SRV DIST 21	\$4,661,909	\$0	0.0000000000	0	0	0					0	0
649	HC EMERG SRV DIST 19	\$233,973	\$0	0.0000000000	0	0	0					0	0
650	HARRIS-FT BEND MUD 1	\$395,205	\$395,205	0.0000317183	0.031718325	0	0					0	0
651	HEATHERLOCH MUD	\$1,778,185	\$1,778,185	0.0001427134	0.142713399	0	0					0	0
652	HORSEPEN BAYOU MUD	\$2,418,693	\$2,418,693	0.0001941192	0.194119228	0	0					0	0
654	HUNTERS GLEN MUD	\$4,704,688	\$4,704,688	0.0003775884	0.377588393	0	0					0	0
656	INTERSTATE MUD	\$2,704,936	\$2,704,936	0.0002170929	0.217092491	0	0					0	0
657	INVERNESS FOREST ID	\$1,361,646	\$1,361,646	0.0001092829	0.109282852	0	0					0	0
658	JACKRABBIT ROAD PUD	\$1,304,099	\$1,304,099	0.0001046643	0.104664251	0	0					0	0
660	HARRIS-FT BEND CO MUD 3	\$4,666,835	\$4,666,835	0.0003745504	0.37455039	0	0					0	0
662	FORT BEND CO MUD 30	\$3,537	\$3,537	0.0000002839	0.000283872	0	0					0	0
664	HC EMERG SRV DIST 75	\$1,365,245	\$0	0.0000000000	0	0	0					0	0
665	HC ESD 16	\$1,214,957	\$0	0.0000000000	0	0	0					0	0
666	HC EMERG SRV DIST 11	\$22,434,302	\$0	0.0000000000	0	0	0					0	0
667	HC EMERG SRV DIST 50	\$4,629,257	\$0	0.0000000000	0	0	0					0	0
668	HC EMERG SRV DIST 12	\$2,174,254	\$0	0.0000000000	0	0	0					0	0
669	HC EMERG SRV DIST 80	\$5,084,922	\$0	0.0000000000	0	0	0					0	0
670	HC EMERG SRV DIST 60	\$23,164,602	\$0	0.0000000000	0	0	0					0	0
671	HC EMERG SRV DIST 1	\$1,953,433	\$0	0.0000000000	0	0	0					0	0
672	HC EMERG SRV DIST 2	\$4,661,050	\$0	0.0000000000	0	0	0					0	0
673	HC EMERG SRV DIST 3	\$1,683,180	\$0	0.0000000000	0	0	0					0	0
674	HC EMERG SRV DIST 4	\$857,888	\$0	0.0000000000	0	0	0					0	0
675	HC EMERG SRV DIST 5	\$1,337,172	\$0	0.0000000000	0	0	0					0	0
676	HC EMERG SRV DIST 6	\$3,436,107	\$0	0.0000000000	0	0	0					0	0
677	HARRIS-FT BND ESD 100	\$4,195,803	\$0	0.0000000000	0	0	0					0	0
678	WALLER-HARRIS ESD 200	\$5,751,567	\$0	0.0000000000	0	0	0					0	0
679	HC EMERG SRV DIST 8	\$125,753	\$125,753	0.0000109927	0.01092672	0	0					0	0
681	KINGSBRIDGE MUD	\$758,982	\$758,982	0.0000609143	0.060914304	0	0					0	0
682	KIRKWOOD MUD	\$1,391,554	\$1,391,554	0.000116632	0.11663206	0	0					0	0
683	KLEIN PUD	\$1,966,215	\$1,966,215	0.0001578043	0.157804292	0	0					0	0
684	KLEINWOOD MUD	\$224,166	\$224,166	0.0000179911	0.017991093	0	0					0	0
687	HC MUD 572	\$1,951,387	\$1,951,387	0.0001566142	0.156614228	0	0					0	0
691	LAKE MUD	\$1,020,158	\$1,020,158	0.0000818757	0.081875742	0	0					0	0
692	LAKE FOREST UD	\$4,513,346	\$4,513,346	0.0003622317	0.362231685	0	0					0	0
693	LANGHAM CREEK UD	\$696,204	\$696,204	0.000058759	0.05875873	0	0					0	0
694	LONGHORN TOWN UD	\$1,205,676	\$1,205,676	0.0000967650	0.096765027	0	0					0	0
695	LOUETTA NORTH PUD	\$407,243	\$407,243	0.0000326845	0.032684469	0	0					0	0
696	LOUETTA ROAD UD												

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456	LUCE BAYOU PUD	\$708,582	\$708,582	0.00000568693	0.056869305	0	0							0
457	HC MUD 540	\$1,700,880	\$1,700,880	0.0001365091	0.136509062	0	0							0
458	701 MALCOMSON ROAD UD	\$3,377,240	\$3,377,240	0.0002710502	0.2710502	0	0							0
459	702 IMASON CREEK UD	\$2,680,905	\$2,680,905	0.0002151638	0.215163813	0	0							0
460	703 BRAZORIA CO MUD 28	\$821,643	\$821,643	0.0000659433	0.065943344	0	0							0
461	704 MAYDE CREEK MUD	\$2,915,447	\$2,915,447	0.0002338871	0.233887662	0	0							0
462	705 MEMORIAL HILLS UD	\$1,042,896	\$1,042,896	0.0000837006	0.083700646	0	0							0
463	706 MEMORIAL MUD	\$2,152,236	\$2,152,236	0.0001727339	0.172733948	0	0							0
464	707 MEMORIAL VILLAGES WA	\$1,636,953	\$1,636,953	0.0001313784	0.131378415	0	0							0
465	709 MILLS ROAD MUD	\$2,573,978	\$2,573,978	0.0002065821	0.206582076	0	0							0
466	710 MISSION BEND MUD 1	\$574,246	\$574,246	0.0000460878	0.04608778	0	0							0
467	711 MISSION BEND MUD 2	\$3,578,588	\$3,578,588	0.0002872100	0.287209968	0	0							0
468	712 MORTON ROAD MUD	\$1,232,538	\$1,232,538	0.0000989209	0.098920915	0	0							0
469	714 MT HOUSTON ROAD MUD	\$5,222,628	\$5,222,628	0.0004191572	0.419157171	0	0							0
470	716 HC MUD 430	\$2,873,625	\$2,873,625	0.0002306311	0.230631116	0	0							0
471	717 HC WCID 159	\$1,735,946	\$1,735,946	0.0001393234	0.139323385	0	0							0
472	718 NEWPORT MUD	\$6,327,613	\$6,327,613	0.0005078409	0.50784095	1	5							5
473	720 E ALDINE MGMT DIST (DA 1)	\$27,916	\$27,916	0.0000224005	0.00224048	0	0							0
474	721 NORTHAMPTON MUD	\$5,455,920	\$5,455,920	0.0004378807	0.437880897	0	0							0
475	722 NORTH BELT 'D	\$2,283,142	\$2,283,142	0.0001832402	0.183240189	0	0							0
476	724 NE HC MUD 1	\$3,976,481	\$3,976,481	0.0003191440	0.319144026	0	0							0
477	725 NORTH FOREST MUD	\$328,530	\$328,530	0.0000263671	0.026367129	0	0							0
478	727 NORTH MISSION GLEN MUD	\$21,239	\$21,239	0.0000017046	0.001704598	0	0							0
479	728 NORTH PARK PUD	\$872,172	\$872,172	0.0000699877	0.06998696	0	0							0
480	730 NORTHWEST FRWY MUD	\$1,338,192	\$1,338,192	0.0001074005	0.107400484	0	0							0
481	731 N GATE CROSSING MUD 1	\$2,359,483	\$2,359,483	0.0001893672	0.189367157	0	0							0
482	732 N GATE CROSSING MUD 2	\$3,023,739	\$3,023,739	0.0002426790	0.242678951	0	0							0
483	734 N GATE CROSSING RD UD	\$549,770	\$549,770	0.0000441234	0.044123387	0	0							0
484	735 HARRIS WALLER CNTS MUD 4	\$0	\$0	0.0000000000	0	0	0							0
485	736 HARRIS WALLER CNTS MUD 5	\$504,004	\$504,004	0.0000404503	0.040450304	0	0							0
486	739 HC MUD 584	\$3,230,751	\$3,230,751	0.0002592933	0.2592933	0	0							0
487	740 HC MUD 569	\$576,767	\$576,767	0.0000462901	0.04629011	0	0							0
488	745 NW HC MUD 5	\$22,150,650	\$22,150,650	0.0017776471	1.77764716	2	10							10
489	746 NW HC MUD 6	\$1,545,504	\$1,545,504	0.0001240389	0.12403891	0	0							0
490	749 NW HC MUD 9	\$1,859,238	\$1,859,238	0.0001492185	0.149218543	0	0							0
491	750 NW HC MUD 10	\$5,388,298	\$5,388,298	0.0004324535	0.432453498	0	0							0
492	752 NW HC MUD 12	\$5,185,706	\$5,185,706	0.0004161939	0.416193888	0	0							0
493	755 NW HC MUD 15	\$2,981,634	\$2,981,634	0.0002392977	0.239299692	0	0							0
494	756 NW HC MUD 16	\$2,853,639	\$2,853,639	0.0002290271	0.229027082	0	0							0
495	759 NW HC MUD 19	\$5,058,161	\$5,058,161	0.0004099574	0.409957394	0	0							0
496	760 NW HC MUD 20	\$624,522	\$624,522	0.0000501228	0.050122826	0	0							0
497	761 NW HC MUD 21	\$785,371	\$785,371	0.0000630322	0.063032229	0	0							0
498	762 NW HC MUD 22	\$1,645,694	\$1,645,694	0.0001320799	0.132079949	0	0							0
499	763 NW HC MUD '23	\$1,846,674	\$1,846,674	0.0001482102	0.148210183	0	0							0
500	764 NW HC MUD '24	\$2,544,695	\$2,544,695	0.0002042319	0.2042431884	0	0							0
501	768 NW HC MUD 28	\$937,851	\$937,851	0.0000752700	0.075269954	0	0							0
502	769 NW HC MUD 29	\$603,570	\$603,570	0.0000484413	0.048441262	0	0							0
503	770 NW HC MUD 30	\$2,708,901	\$2,708,901	0.0002174107	0.217410713	0	0							0
504	771 NW HC MUD 32	\$3,367,299	\$3,367,299	0.0002702524	0.270252356	0	0							0
505	776 NW HC MUD 36	\$1,603,798	\$1,603,798	0.0001287175	0.128717464	0	0							0
506	777 NORTHWEST PARK MUD	\$4,648,667	\$4,648,667	0.0003730923	0.373092265	0	0							0
507	778 NOTTINGHAM CNTRY MUD	\$3,360,878	\$3,360,878	0.0002697370	0.26973702	0	0							0
508	779 NORTHWOOD MUD 1	\$787,657	\$787,657	0.0000632157	0.063215699	0	0							0
509	781 OAKMONT PUD	\$3,685,940	\$3,685,940	0.0002986298	0.298629815	0	0							0
510	783 PARKWAY UD	\$3,800,620	\$3,800,620	0.0003050298	0.305029791	0	0							0
511	784 PINE BOUGH PUD	\$17,103	\$17,103	0.0000013727	0.001372651	0	0							0
512	785 PINE FOREST MUD	\$940,482	\$940,482	0.0000754811	0.075481113	0	0							0

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513	786 RANKIN ROAD WEST MUD	\$1,421,544	\$1,421,544	0.0001140901	0.11409014	0	0							
514	787 PINE VILLAGE PUD	\$732,499	\$732,499	0.000587888	0.05878883	0	0							
515	788 PONDEROSA FOREST UD	\$513,081	\$513,081	0.0000411788	0.041178805	0	0							
516	789 POST WOOD MUD	\$999,856	\$999,856	0.0000802463	0.080246346	0	0							
517	790 PRESTONWOOD FOREST UD	\$1,026,714	\$1,026,714	0.0000824019	0.082401912	0	0							
518	801 REID ROAD MUD 1	\$1,771,971	\$1,771,971	0.0001422147	0.142214676	0	0							
519	802 REID ROAD MUD 2	\$2,346,891	\$2,346,891	0.0001883565	0.18835655	0	0							
520	803 RENN ROAD MUD	\$1,482,477	\$1,482,477	0.0001189805	0.118980495	0	0							
521	804 RICEWOOD MUD	\$1,802,874	\$1,802,874	0.0001446949	0.144694886	0	0							
522	806 ROLLING CREEK UD	\$2,891,490	\$2,891,490	0.0002320649	0.232064924	0	0							
523	807 ROLLING FORK PUD	\$982,161	\$982,161	0.0000788262	0.078826182	0	0							
524	809 ROYALWOOD MUD	\$331,065	\$331,065	0.0000265706	0.026570683	0	0							
525	810 RICHEY ROAD MUD	\$881,957	\$881,957	0.0000707840	0.070784019	0	0							
526	811 REMINGTON MUD 1	\$6,243,523	\$6,243,523	0.0005010921	0.501092063	1	5						5	
527	822 SAGEMEADOW UD	\$2,548,402	\$2,548,402	0.0002045294	0.2045294	0	0							
528	823 SEQUOIA ID	\$452,283	\$452,283	0.0000988169	0.098816901	0	0							
529	824 SHASLA PUD	\$1,231,242	\$1,231,242	0.0000412596	0.041259464	0	0							
530	825 SOUTHWEST HC MUD 1	\$514,086	\$514,086	0.0000149684	0.01496842	0	0							
531	826 SPANISH COVE PUD	\$186,504	\$186,504	0.00001763183	0.176318346	0	0							
532	827 SPENCER ROAD PUD	\$2,196,897	\$2,196,897	0.0000934420	0.093442029	0	0							
533	829 SPRING CRK FOREST PUD	\$1,164,272	\$1,164,272	0.0002163599	0.216359897	0	0							
534	831 SPRING MEADOWS MUD	\$2,695,808	\$2,695,808	0.0002629818	0.262981793	0	0							
535	832 SPRING WEST MUD	\$3,276,709	\$3,276,709	0.0001605612	0.160561232	0	0							
536	833 SHELDON ROAD MUD	\$2,000,566	\$2,000,566	0.0001296658	0.129665791	0	0							
537	841 TAYLOR ROAD MD	\$1,615,614	\$1,615,614	0.0001345988	0.134598603	0	0							
538	842 TERRANOVA WEST MUD	\$1,677,076	\$1,677,076	0.0005604465	0.560446474	1	5						5	
539	844 HC MUD 368	\$6,983,069	\$6,983,069	0.000699532	0.069953189	0	0							
540	846 TIMBERLAKE ID	\$871,605	\$871,605	0.0010698738	1.069873801	1	5						5	
541	847 TIMBER LAKE UD	\$13,330,448	\$13,330,448	0.0003839275	0.383927483	0	0							
542	848 TRAIL OF THE LAKES MUD	\$4,783,672	\$4,783,672	0.0004316822	0.431682219	0	0							
543	850 HC ID 3	\$5,378,688	\$5,378,688	0.0000458029	0.045802944	0	0							
544	851 WESTADOR MUD	\$570,697	\$570,697	0.0000776222	0.077622233	0	0							
545	861 WEST HC MUD 1	\$967,160	\$967,160	0.0001973083	0.197308276	0	0							
546	862 WEST HC MUD 2	\$2,458,428	\$2,458,428	0.0000804883	0.080488323	0	0							
547	864 WEST HC MUD 4	\$1,002,871	\$1,002,871	0.0002188465	0.218846527	0	0							
548	865 WEST HC MUD 5	\$2,726,791	\$2,726,791	0.0000389064	0.038906383	0	0							
549	866 WEST HC MUD 6	\$484,767	\$484,767	0.0001623949	0.162394884	0	0							
550	867 WEST HC MUD 7	\$2,023,413	\$2,023,413	0.0001377875	0.13778749	0	0							
551	869 WEST HC MUD 9	\$1,716,809	\$1,716,809	0.0002124225	0.212422524	0	0							
552	870 WEST HC MUD 10	\$2,646,749	\$2,646,749	0.0003411547	0.341154675	0	0							
553	871 WEST HC MUD 11	\$4,250,730	\$4,250,730	0.0000971393	0.09713927	0	0							
554	874 WEST HC MUD 14	\$1,210,339	\$1,210,339	0.0001205267	0.120526664	0	0							
555	875 WEST HC MUD 15	\$1,501,742	\$1,501,742	0.0000614996	0.061499625	0	0							
556	876 WEST HC MUD 016	\$766,275	\$766,275	0.0001464513	0.14645125	0	0							
557	877 WEST HC MUD 17	\$1,824,758	\$1,824,758	0.0003679643	0.367964346	0	0							
558	879 WEST HC MUD 21	\$4,584,774	\$4,584,774	0.0000180492	0.0180492	0	0							
559	893 IW KEEGANS BAYOU ID	\$224,890	\$224,890	0.0001095892	0.109589197	0	0							
560	894 WESTLAKE MUD 1	\$1,365,463	\$1,365,463	0.0001069084	0.106908422	0	0							
561	895 WEST MEMORIAL MUD	\$1,332,061	\$1,332,061	0.0002568771	0.256877136	0	0							
562	896 WESTON MUD	\$3,200,646	\$3,200,646	0.0002386182	0.238618222	0	0							
563	897 WEST PARK MUD	\$2,973,143	\$2,973,143	0.0000674869	0.067486864	0	0							
564	899 WHITE OAK BEND MUD	\$840,875	\$840,875	0.0001737132	0.173713175	0	0							
565	901 WINDFERN FOREST UD	\$2,164,437	\$2,164,437	0.0001071294	0.107129369	0	0							
566	902 WOODCREEK MUD	\$1,334,764	\$1,334,764	0.0003399364	0.339993631	0	0							
567	907 NORTHPOINTE WCID	\$4,235,550	\$4,235,550	0.0000967995	0.096799458	0	0							
568	910 KATY MGMT DISTRICT 1	\$1,206,105	\$1,206,105	0.0000076129	0.007612944	0	0							
569	911 CINCO MUD 3	\$94,856	\$94,856			0	0							

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570	913 CINCO MUD 6	\$428,488	\$428,488	0.00000343895	0.034389548	0	0						0	
571	914 CINCO MUD 9	\$494,553	\$494,553	0.00000396918	0.039691787	0	0						0	
572	915 HC-FT BEND MUD 5	\$47,813	\$47,813	0.0000038374	0.003837371	0	0						0	
573	916 FT BEND WCID 2	\$394,732	\$394,732	0.0000316804	0.031680363	0	0						0	
574	917 WILLOW FORK DRNG DIST	\$643,394	\$643,394	0.0000516375	0.051637463	0	0						0	
575	921 FALL CREEK MGMT DIST	\$768,245	\$768,245	0.0000616571	0.061657733	0	0						0	
576	A02 HC MUD 578	\$113,269	\$113,269	0.0000090907	0.009090732	0	0						0	
577	A03 HC MUD 547	\$672,753	\$672,753	0.0000559937	0.055993745	0	0						0	
578	A04 WESTWOOD MGMT DISTRICT	\$64	\$64	0.0000000051	5.13651E-06	0	0						0	
579	A06 HC MUD 576	\$68,423	\$68,423	0.0000054915	0.005491486	0	0						0	
580	A07 HC WCID 164	\$84	\$84	0.0000000067	6.74166E-06	0	0						0	
581	A09 HC MUD 539	\$1,668	\$1,668	0.0000001339	0.00013387	0	0						0	
582	A10 HC MUD 532	\$75,143	\$75,143	0.0000060308	0.00603082	0	0						0	
583	A11 HARRIS WALLER COUNTIES MUD 12	\$151,115	\$151,115	0.0000121282	0.012128173	0	0						0	
584	A14 ENCLAVE AT THE WOODLANDS DA	\$65,119	\$65,119	0.0000052263	0.005226314	0	0						0	
585	A15 HC MUD 569	\$361,729	\$361,729	0.0000771864	0.077186353	0	0						0	

Mike Sullivan

Resume of Experience

- 2005-2008 Humble ISD Trustee
- 2008-2012 Houston City Council Member, District E
- 2013-2016 Harris County Tax Assessor-Collector
- 2013-Present Harris Central Appraisal District, Director (former Board Chair)
- 2018-Present Lone Star College, Trustee and Board Secretary
- 2017-Present Group 1 Automotive, Director of Governmental Affairs and Corporate Partnership

Civic and Community

- Bay Area Houston Economic Partnership (BAHEP), Advisory Director
- The 100 Club of Houston, Secretary and Treasurer and Executive Committee Member
- Camp Allen, Director
- Houston Livestock Show and Rodeo (HLSR), Lifetime Committeeman
- Memorial Hermann Hospital System The Woodlands, Advisory Director