



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, AUGUST 19, 2025, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

This meeting agenda, and the agenda packet, are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting

<https://us06web.zoom.us/j/86020973868?pwd=G0wO3Ra49ixgalqmWQFp2uc98TmEXV.1>

Meeting ID: 860 2097 3868

Passcode: 971389

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Mayors' Meetings

B. Proclamation

- A Proclamation Naming September 11, 2025, as "9-1-1 Day"

C. Consideration and Possible Action Regarding Appointments to the Planning and Zoning Commission for a Two Year Period Ending June 30, 2027.

D. Consideration and Possible Action Regarding Appointments to the Zoning Board of Adjustment for a Two Year Period Ending June 30, 2027.

E. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming the City's Commissioner and Alternate Commissioner to the Fire Commission for the Village Fire Department

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- City Hall Office Closure – *Monday, September 1, 2025*

B. Public Works Director Report

- Development Report
- CIP Project Update

C. Finance Director Report

- 2026 Budget Update
- Investments and Opportunities

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A THIRD AMENDED AND RESTATED INTERLOCAL AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND THE MEMORIAL CITY REDEVELOPMENT DISTRICT (MCRA) FOR PHASE TWO DESIGN SERVICES FOR THE RECONSTRUCTION OF MEMORIAL AND GESSNER – *Gerardo Barrera, City Administrator*

- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND BAIRD GILROY & DIXON, LLC, IN THE AMOUNT OF \$70,000.00 FOR SCADA SYSTEM REPAIRS AND UPGRADES – *Elvin Hernandez, Public Works Director***
- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 6 TO 8 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Director***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, APPROVING AN ENGAGEMENT LETTER WITH CROWE LLP FOR FISCAL YEAR 2025 AUDIT SERVICES – *Susan Grass, Finance Director***
- XII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00**
- A. City of Houston water bill dated May 22, 2025, in the amount of \$89,550.88 for April 2025 water purchase.
 - B. City of Houston water bill dated June 20, 2025, in the amount of \$90,166.64 for May 2025 water purchase.
 - C. Hayden Paving, Inc. invoice no. 250551225 in the amount of \$561,773.07 for asphalt mill and overlay improvements completed on Taylorcrest Rd. from April 28, 2025, to May 30, 2025.
 - D. Memorial Villages Water Authority, invoice no. 002-25-26 in the amount of \$53,351.02 for June 2025 wastewater treatment services.
 - E. Ram Rod Utilities, invoice no. 6 in the amount of \$59,724.90 for Bunker Hill Rd. and Greenbay Sanitary Sewer Replacement completed through March 2025.
 - F. Ram Rod Utilities, invoice no. 7 and final in the amount of \$153,179.60 for Sanitary Sewer Replacement on Bunker Hill Rd. and Greenbay completed through May 2025.
 - G. Underground Construction Solutions, LLC, monthly pay application no. 5 in the amount of \$70,461.00 for waterline replacement work completed from May 21, 2025, to June 24, 2025, as part of the Waterline Replacement Project.
- XIII. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. Minutes of the July 15, 2025, Regular City Council Meeting.
 - B. Minutes of the July 23, 2025, Special City Council Meeting.
 - C. Minutes of the August 5, 2025, Special City Council Meeting.
 - D. July 2025 Financials.
 - E. Check Register dated June 24, 2025, to August 6, 2025.
 - F. ClearGov Budget Software Subscription Service Order dated July 15, 2025. (Pro-Rata Subscription fee of \$10,920.00 to be billed on September 1, 2025, and an annual subscription fee of \$13,320.00 to be billed annually beginning January 1, 2026).

- G. GrantWorks, Inc., invoice no. 04 in the amount of \$7,760.00 for administration services of ARPA grant funds related to the Waterline Replacement Project completed through July 1, 2025.
- H. IDS Engineering Group, invoice no. 0178157 in the amount of \$17,521.05 for engineering services completed from May 26, 2025, to June 25, 2025, for the Water Storage Tank and Well Inspection Project.
- I. Langford Engineering, invoice no. 29002 in the amount of \$5,563.91 for engineering services completed through June 27, 2025, for the Bunker Hill Rd. and Greenbay Sanitary Sewer Replacement Project.
- J. Langford Engineering, invoice no. 29003 in the amount of \$5,396.11 for engineering services rendered through June 27, 2025, for the Waterline Replacement Project.
- K. Probstfeld & Associates, invoice no. 71766 in the amount of \$180.00 for drainage plan review services completed in June 2025.
- L. Probstfeld & Associates, invoice no. 71767 in the amount of \$305.00 for drainage plan review services completed in June 2025.
- M. Probstfeld & Associates, invoice no. 71816 in the amount of \$355.00 for drainage plan review services completed in June 2025.
- N. Probstfeld & Associates, invoice no. 71824 in the amount of \$355.00 for drainage plan review services completed in June 2025.
- O. Probstfeld & Associates, invoice no. 71827 in the amount of \$355.00 for drainage plan review services completed in June 2025.
- P. TX BBG Consulting, Inc., invoice no. 2129911 in the amount of \$550.00 for building plan review services completed in June 2025.
- Q. Ram Rod Utilities, invoice no. 274 in the amount of \$4,034.65 for rental of a road steel plate related to the Bunker Hill Rd. and Greenbay Sanitary Sewer Replacement Project.

XIV. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR

XV. CONSIDERATION AND POSSIBLE ACTION CONCERNING A SEVERANCE AGREEMENT WITH THE CITY ADMINISTRATOR

XVI. ADJOURN

I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on August 15, 2025, by 12:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	August 19, 2025
Agenda Item:	IV
Subject:	Memorial Villages Police Department Report
Exhibits:	Chief's Monthly Report – July 2025 MVPD-VFD Response Report 2025 Burglary Map 2025 Auto Burglary Map ALPR Hits & Recoveries Map ALPR Recoveries List July ALPR Report 2025 Total Incidents to Date Officer Committed Time Report to Date
Funding:	N/A
Presenter(s):	Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities

Recommended Action

Staff recommends City Council receive the July 2025 Monthly Report.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

August 11, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: July 2025 Monthly Report

During the month of July, MVPD responded/handled a total of 10,565 calls/incidents. 8,162 House Watch checks were conducted. 1053 traffic stops were initiated with 1079 citations being issued for 1,717 violations. (Note: 35 Assists in Hedwig, 223 in Houston, 5 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3651/14709	2809/10448	3	362/229/591	5@3:01
Piney Point:	2769/12164	2194/8440	1	287/255/542	3@5:38
Hunters Creek:	3819/16871	3139/12304	9	325/257/582	7@3:29
				Cites/Warn/Total	15@3:42

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	135	Ord. Violations:	18	Speeding:	272
Animal Calls:	20	Information:	16	Exp. Registration	466
ALPR Hits:	33	Suspicious Situation	70	Ins	207
Assist Fire:	63	Loud Party	13	No License	135
Assist EMS:	28	Welfare Checks:	12	Stop Sign	37
Accidents:	13			Fake Plate	36

*This month the department generated a total of 99 police reports.
BH-33, PP-25, HC-31, HOU-0, HED-0, SV-0*

Crimes Against of Persons (2)

Assault - DV (2)

Crimes Against Property (9)

Burglary of a Vehicle 2

ID Theft/Fraud 5 Theft 2

Petty/Quality of Life Crimes/Events (88)

ALPR Hits (valid) 3 Towed vehicles 19

Accidents 13 DWI 1

Warrants 21 Dog Bite 1

Trespassing 2 Misc 28

Arrest Summary: Individuals Arrested (27)

Warrants 21 DWI 1

Class 3 Arrests 4 Felony 1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	3,595,714	6,744,765	53.3%
• Operating Expense:	670,322	1,292,201	51.8%
• Total M&O Expenditures:	4,266,036	8,036,966	53.1%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	4,451,597	8,206,966	54.0%

Follow-up on Previous Month Items/Requests from Commission N/A

Personnel Changes/Issues/Updates

All positions are filled, and Officer Taylor continues on long-term disability status.

Major/Significant Events

On July 2, 2025, the Shell station located on the Katy Freeway Service Road was burglarized. MVPD detectives were able to utilize the ALPR system and identify the suspect's getaway vehicle. Through investigation detectives were able to identify a suspect who currently works in the constables office (civilian).

On July 10, 2025. Parol officers stopped a car for displaying the incorrect license plate. After conducting their investigation, officers located a key fob duplicator device inside of their vehicle along with other tools used to steal vehicles. The driver of the car was arrested and charged with multiple offenses.

A CID investigation that started with an identity theft case of a village resident has now morphed into a multi-state organized crime ring involving identity theft, fraudulent credit card purchase and gift card fraud. Thanks to the work of MVPD detectives multiple cases across the country are being linked to the 2 female suspects who reside in Florida and Ohio.

Status Update on Major Projects

The SB224 Grant request approval process has been finalized, and funding was approved for the MVPD for FY26. The funding will provide monies for additional ALPR's, software enhancements and for the creation of a virtual Auto Crime Task Force.

Community Projects

Officers worked the July 4th, VIF parade and saw a strong community turnout for the annual event.

MVPD placed house watch patrols on the homes of victims and relatives of the victims of the July 4th, Camp Mystic floods.

MVPD hosted 2 summer RAD classes this month for residents.

V-LINC new registrations in July +30

BH – 1768(+9)
PP – 1250 (+11)
HC – 1752 (+8)
Out of Area – 649(+2)

MVPD – VFD Monthly Response Times Report

July 2025

911/Emergency Designated Calls - EMS and Fire

Total	8@3:36
Bunker Hill	3@3:38
Piney Point	2@3:30
Hunters Creek	3@3:34

EMS Only

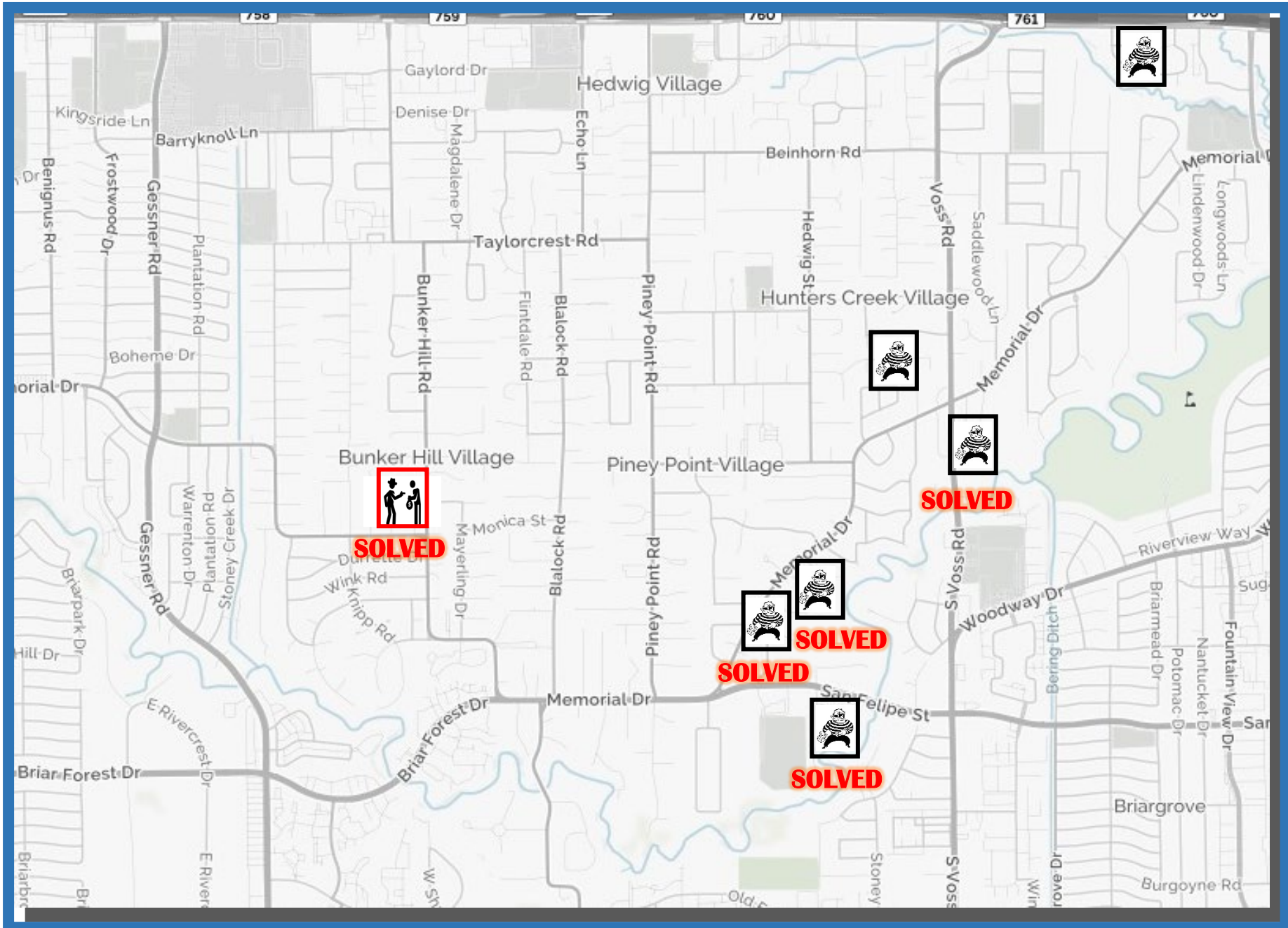
Total	7@3:42
Bunker Hill	3@3:38
Piney Point	1@4:01
Hunters Creek	3@3:34

Fire Only

Total	1@2:59
Bunker Hill	0@0:00
Piney Point	1@2:59
Hunters Creek	0@0:00

Radio

Total	21@3:17
Bunker Hill	4@3:01
Piney Point	9@3:35
Hunters Creek	8@2:21



2025 Burglary Map

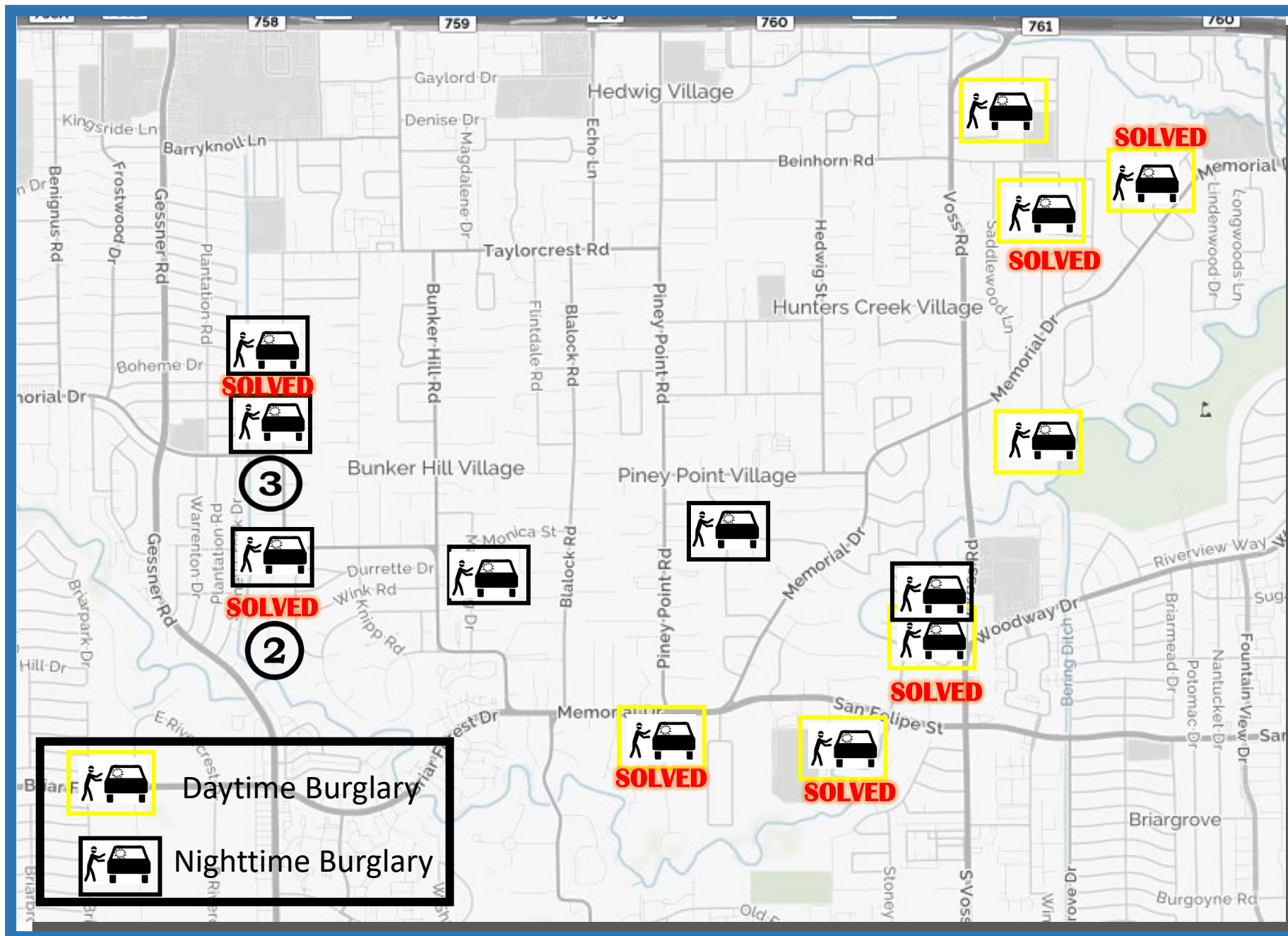
Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door

2025 Robberies

Address	MO
300 Gentilly Pl	Jugging

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

2025 Auto Burglary Map



Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 KinKaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL

Contractor

Lock/Win Punch

* Jugging



Blue Entry = Actual
Location Unknown

6 **SOLVED**

7/31/25

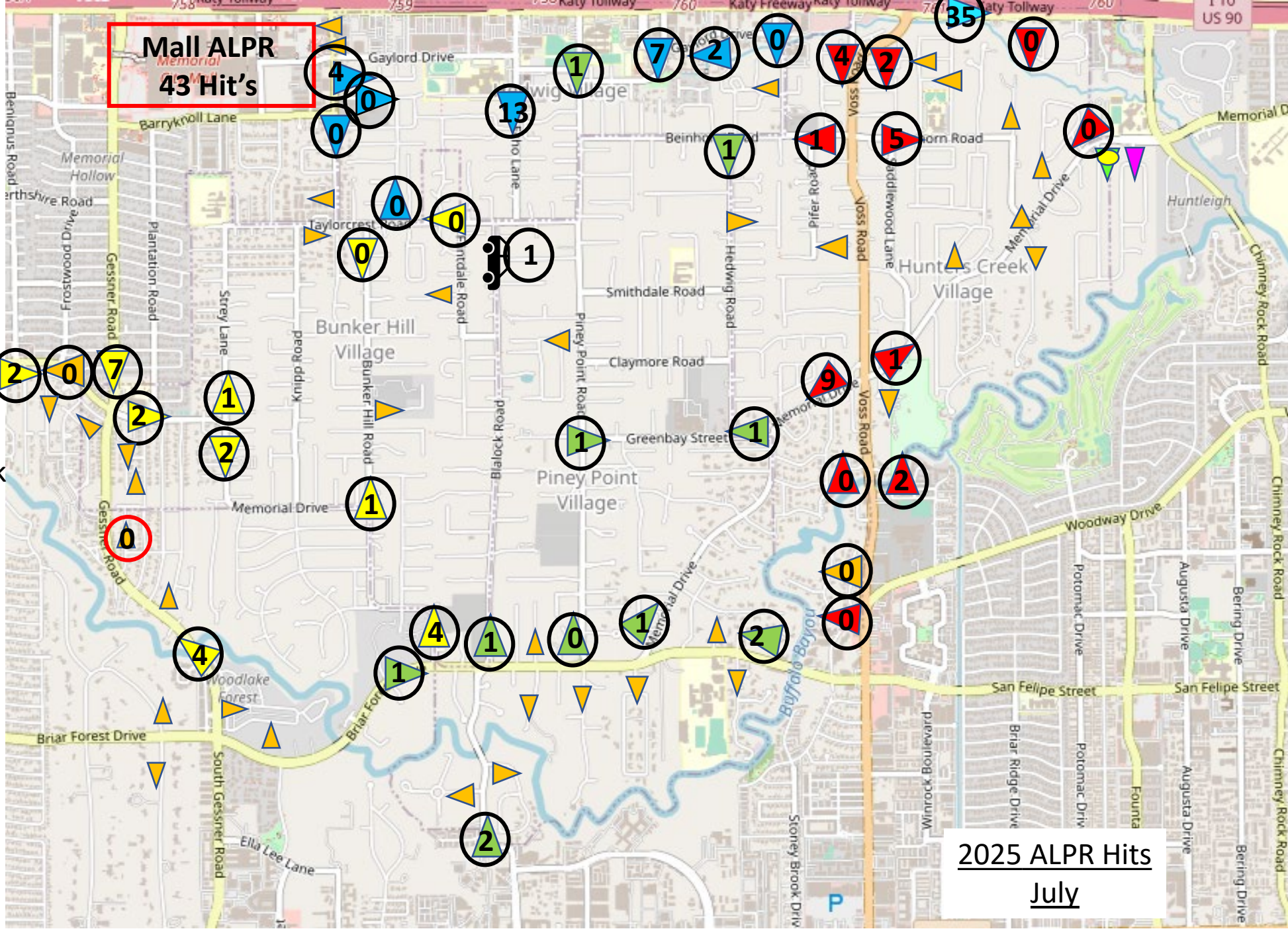
- Hedwig
 (28)
- Bunker Hill

- Piney Point

- Hunters Creek

- Frequent Mobile Locations

- (138) Total Hits

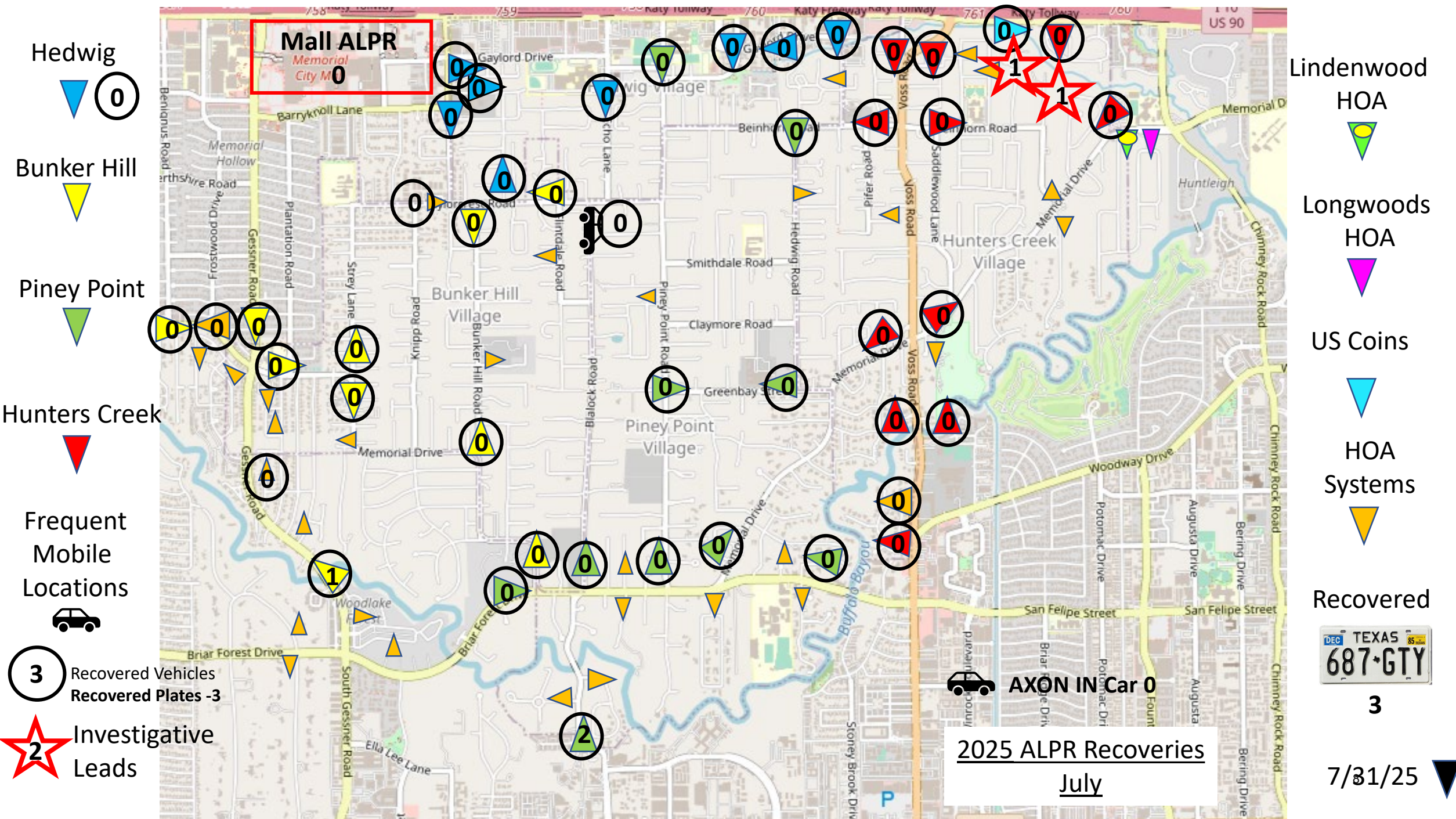
- Lindenwood HOA

- Longwoods HOA

- US Coins

- HOA Systems-34

- 2025 ALPR Hits
July
- 7/31/25 



\$ 230,000.00

[illegible]

Crime	Date	Plate	ALPR
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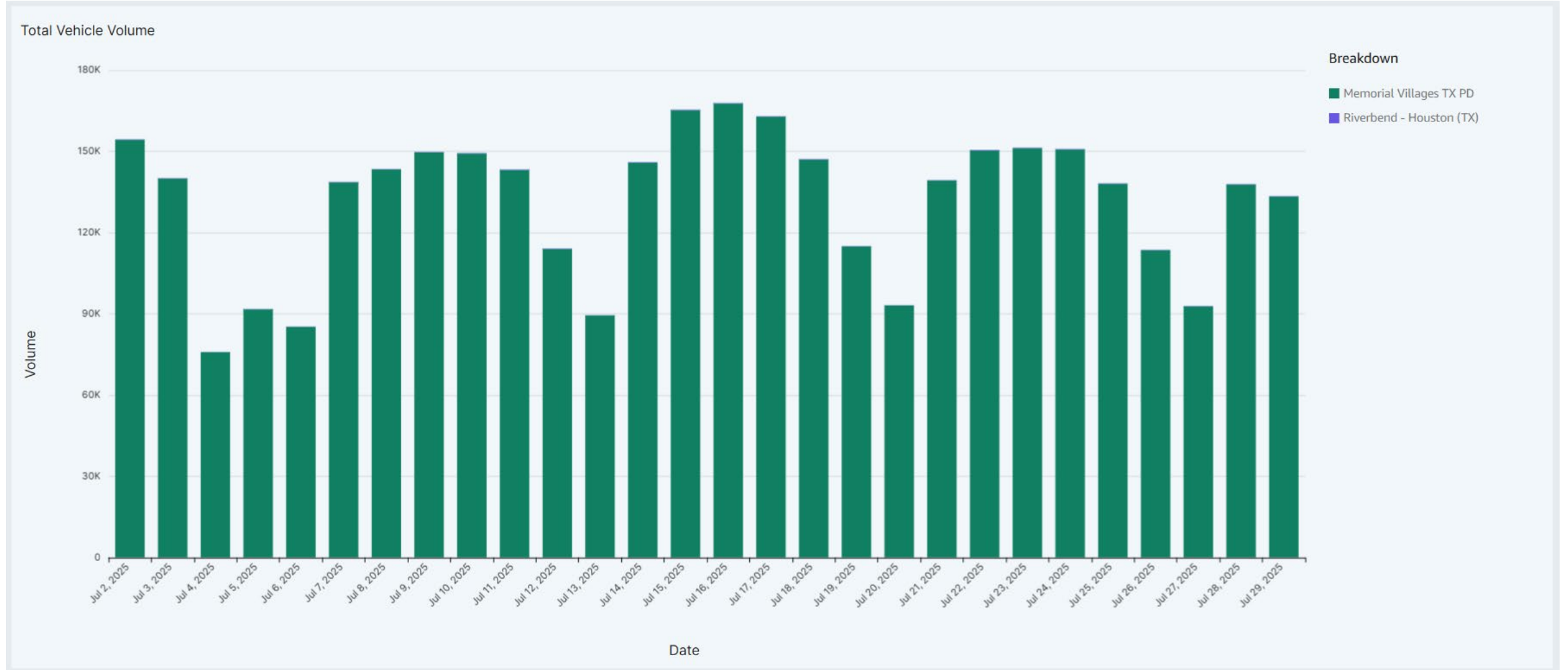
July 2025 ALPR REPORT

Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

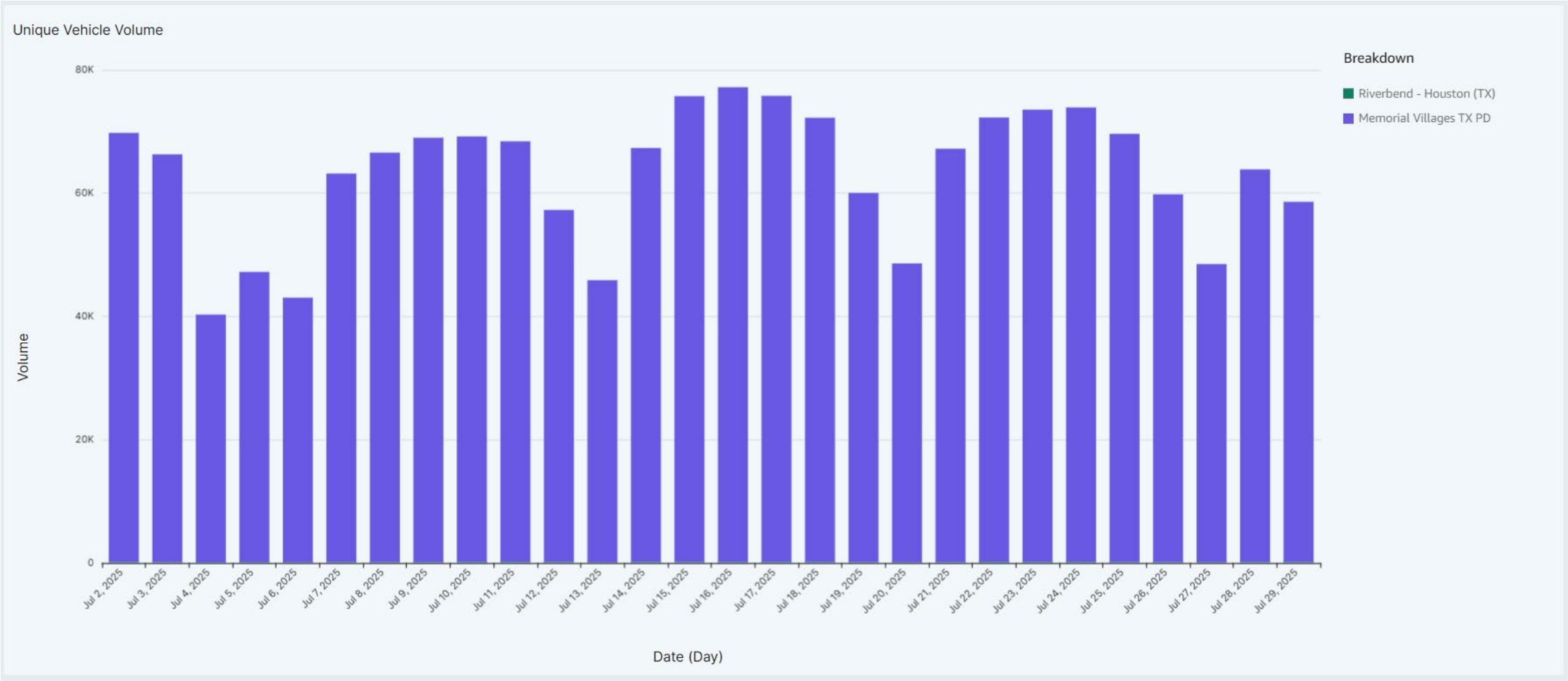


2025 ALPR Data Report

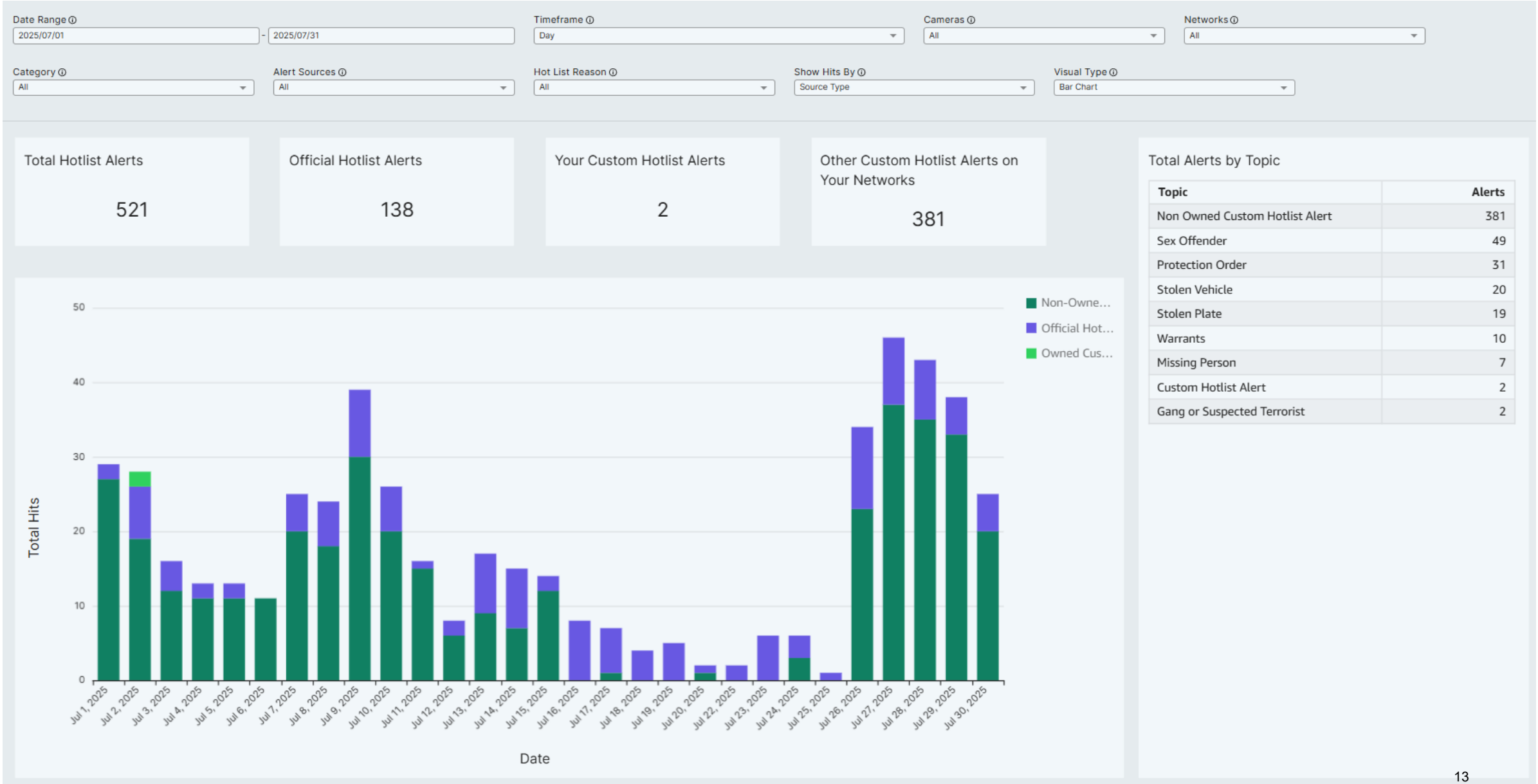
Total Reads 3,681,387



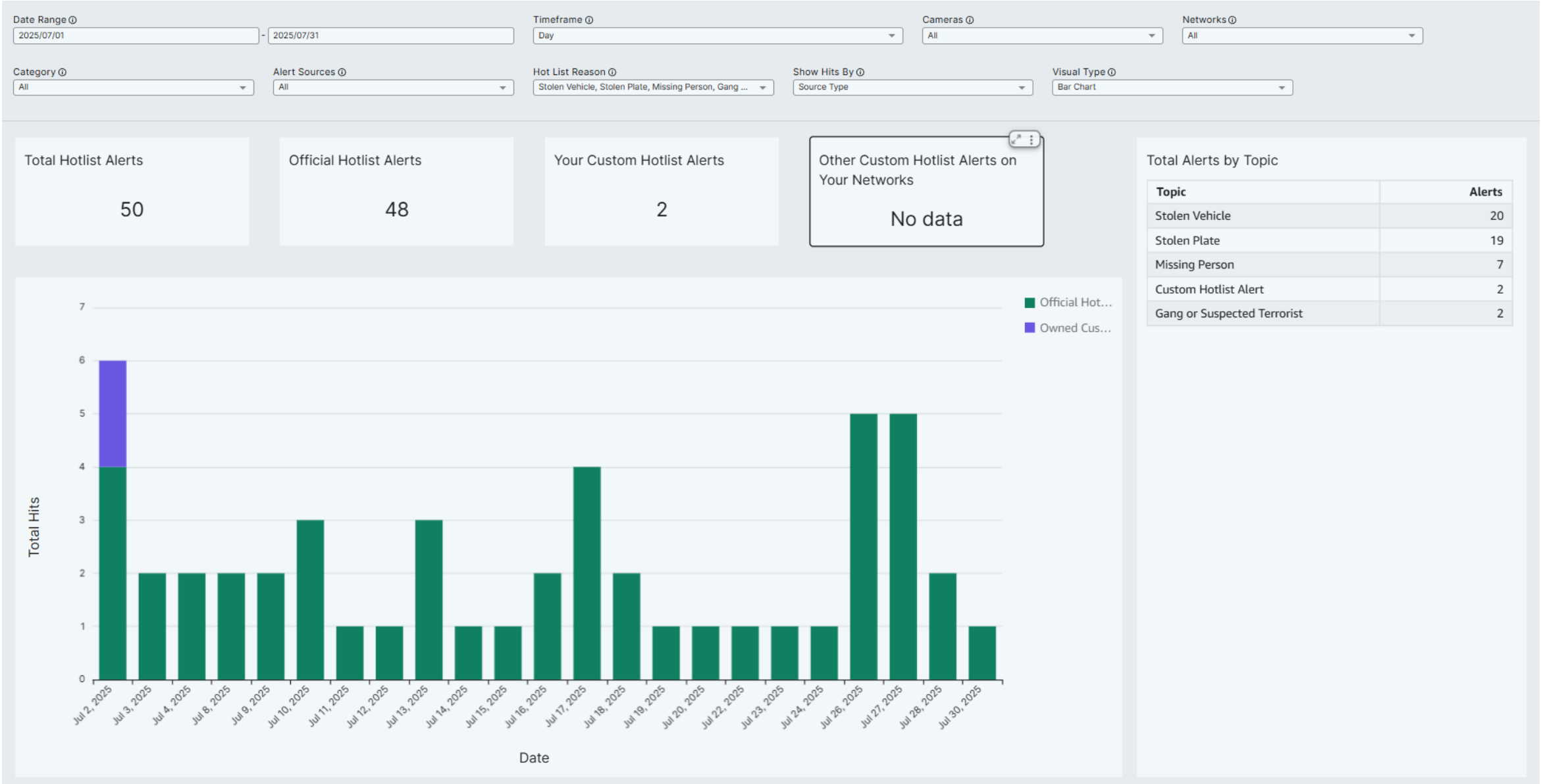
Unique Reads – 1,770,616



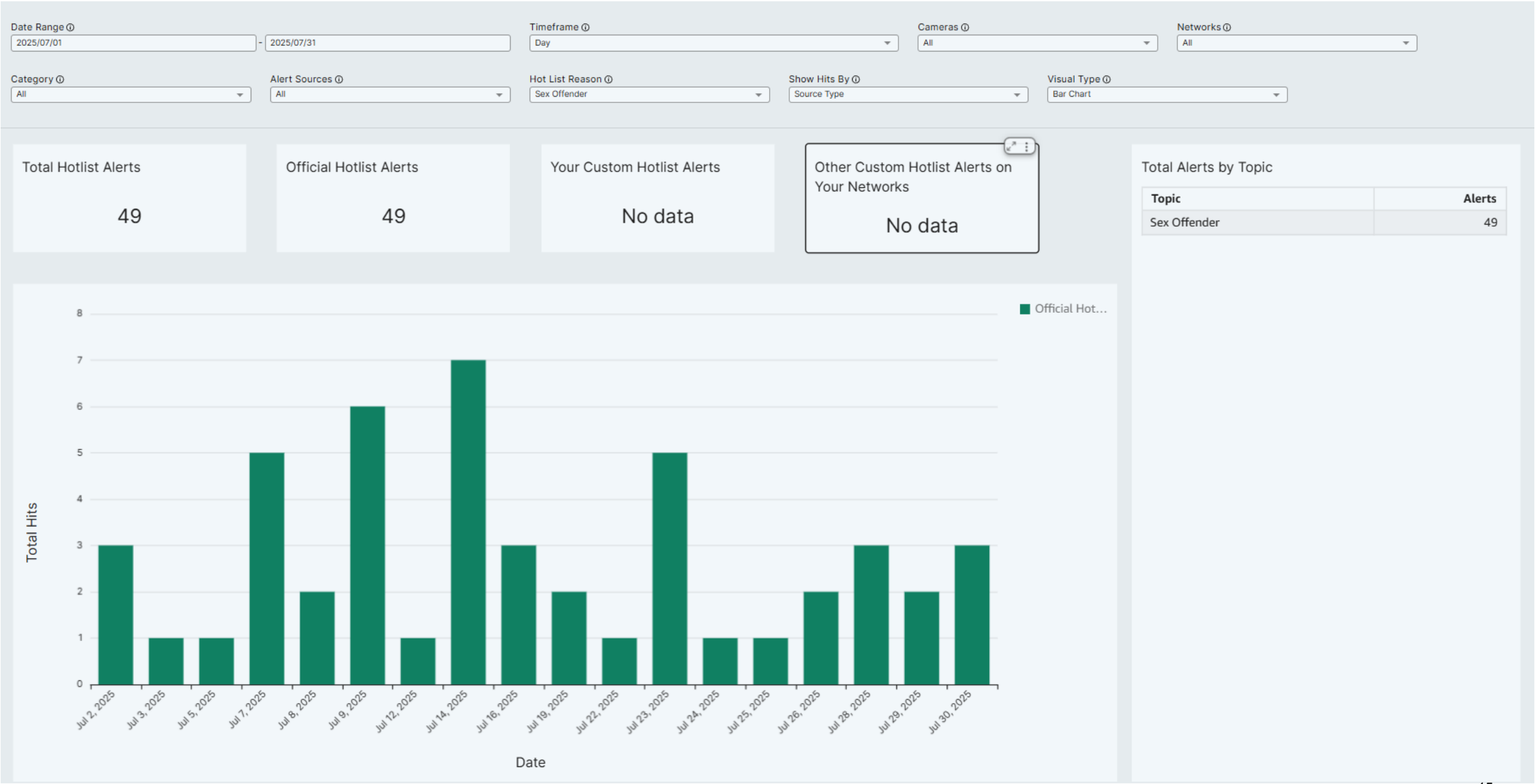
All Categories – All Hotlists



Top 6 Categories

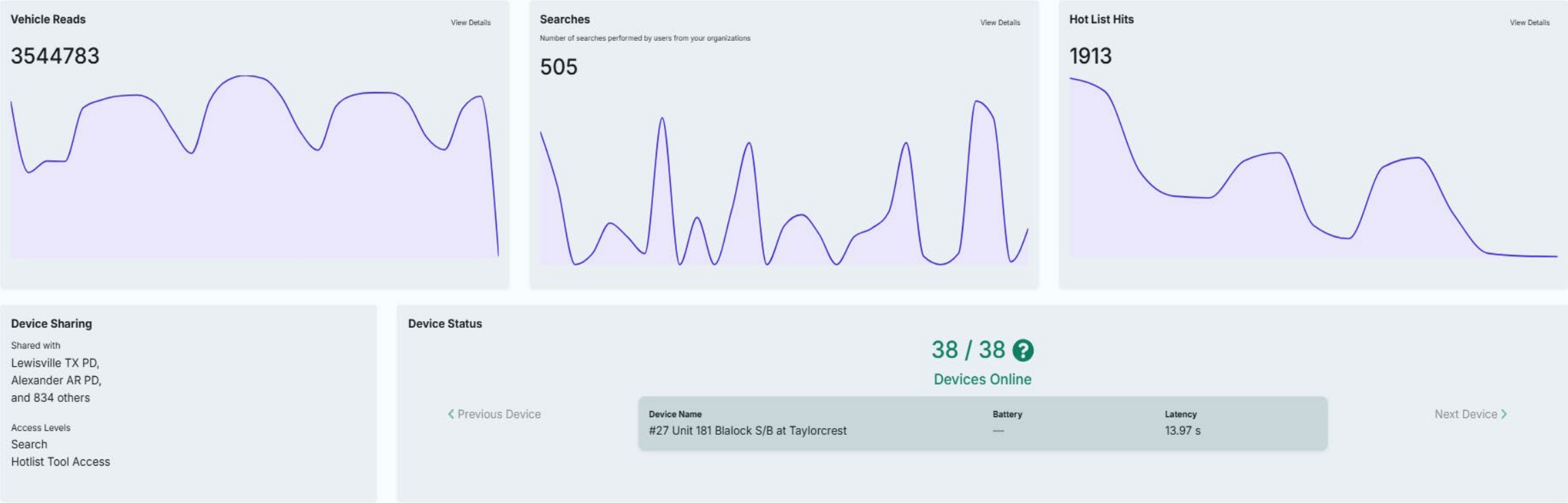


Sex Offenders



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Cameras

All

Networks

All

Show Reads By

Camera Name

Count Method

Total Vehicle Reads

Visual Type

Bar Chart

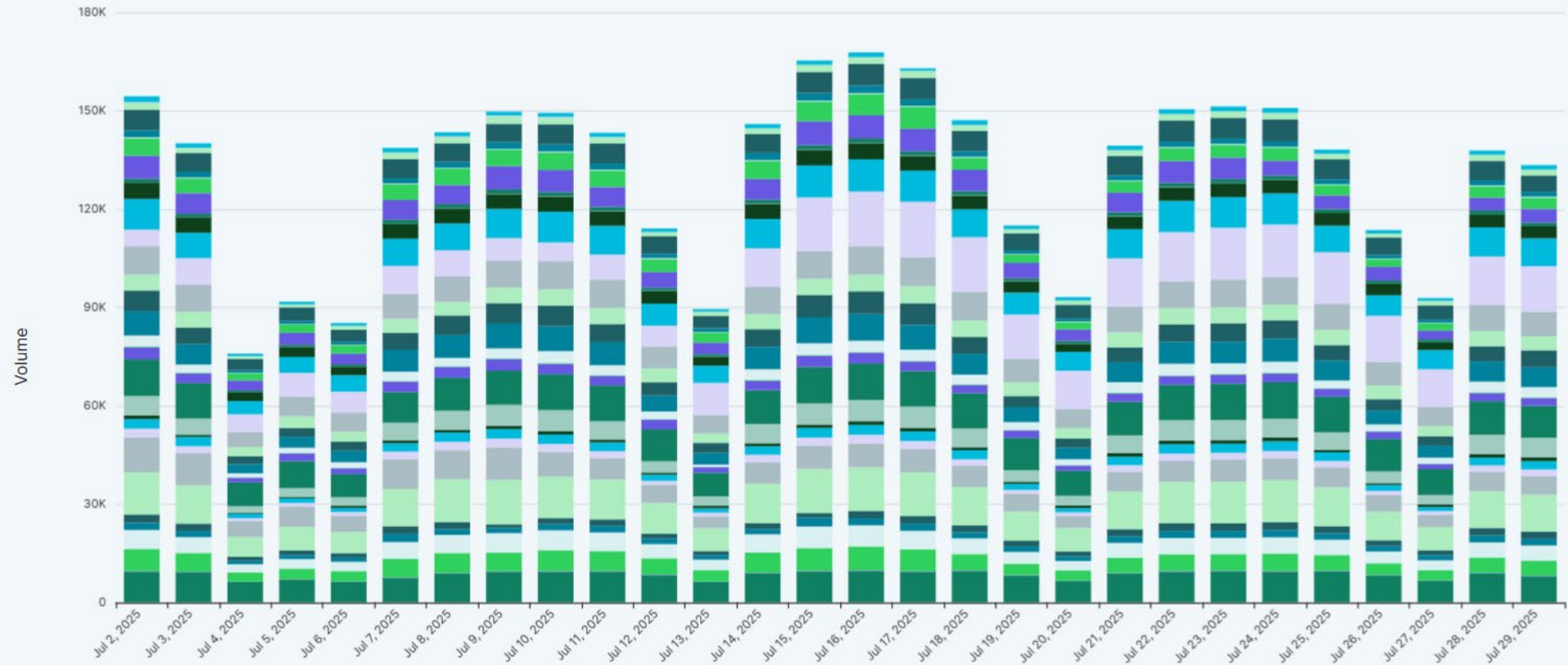
Total Vehicle Volume

3,681,387

Total Unique Vehicle Volume

1,770,616

Total Vehicle Volume



Breakdown

- #06 Taylorcrest Rd WB at Flintdale
- #07 Memorial Dr EB at Briar Forest ...
- #08 2200 S Piney Point Rd NB at Ci...
- #09 N Piney Point Rd at Memorial Dr
- #10 On Memorial Dr EB from San F...
- #11 Greenbay St EB at Piney Point ...
- #12 Piney Point Dr SB at Gaylord
- #13 NB Gessner Rd
- #14 Beinhorn Rd WB at Pipher
- #15 Hunters Creek Dr SB at I-10 🚦
- #16 Memorial Dr WB at E Creeksid...
- #17 Memorial Dr WB at Voss 🚦
- #18 Memorial Dr EB at Voss 🚦
- #19 - SB Voss x Old Voss (Lane 1)
- #20 - SB Voss x Old Voss (Lane 2)
- #22 - NB Voss x Magnolia Bend (La...
- #23 - WB San Felipe x Buffalo Bayou
- #24 - NB Blalock x Memorial
- #25 - NB Bunker Hill x Memorial 🚦
- #26 - SB Hedwig x Beinhorn
- #27 Unit 181 Blalock S/B at Taylor...

Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	320869
#07 Memorial Dr EB at Briar Forest	303420
#13 NB Gessner Rd	277321
#01 Gessner SB at Frostwood Elementary	235874
#23 - WB San Felipe x Buffalo Bayou	220461
#20 - SB Voss x Old Voss (Lane 2)	211595
#08 2200 S Piney Point Rd NB at City Limit	183505
#17 Memorial Dr WB at Voss	165046
#31 EB Memorial Dr near Tealwood	154670
#27 Unit 181 Blalock S/B at Taylorcrest	148484
#02 Memorial Dr EB at Gessner	140078
#12 Piney Point Dr SB at Gaylord	139249
#18 Memorial Dr EB at Voss	134386
#04 Memorial Dr NB at Briar Forest	130441
#19 - SB Voss x Old Voss (Lane 1)	121680
#28 MVRD Station S/B Memorial Drive	112884
#24 - NB Blalock x Memorial	109725
#16 Memorial Dr WB at E Creekside Dr	75923
#14 Beinhorn Rd WB at Pipher	72506
#10 On Memorial Dr EB from San Felipe	66016
#09 N Piney Point Rd at Memorial Dr	53527
#06 Taylorcrest Rd WB at Flintdale	53029
#05 Bunkerhill Rd SB at Taylorcrest	51961
#32 WB Greenbay @ Memorial Dr	46086
#30 EB Beinhorn Rd @ Voss Rd	44361
Strey NB at Memorial	33557
#26 - SB Hedwig x Beinhorn	30581
#11 Greenbay St EB at Piney Point Rd	23954
#29 - Riverbend Main Entrance	6274
#15 Hunters Creek Dr SB at I-10	5249
#01 Inbound, Riverview Way, EB	4300
#25 - NB Bunker Hill x Memorial	1556
C#001 Voss Rd @ Memorial Dr	1456
P#002 - NB Voss x Magnolia Bend (Lane 2)	1363
Grand Total	3681387

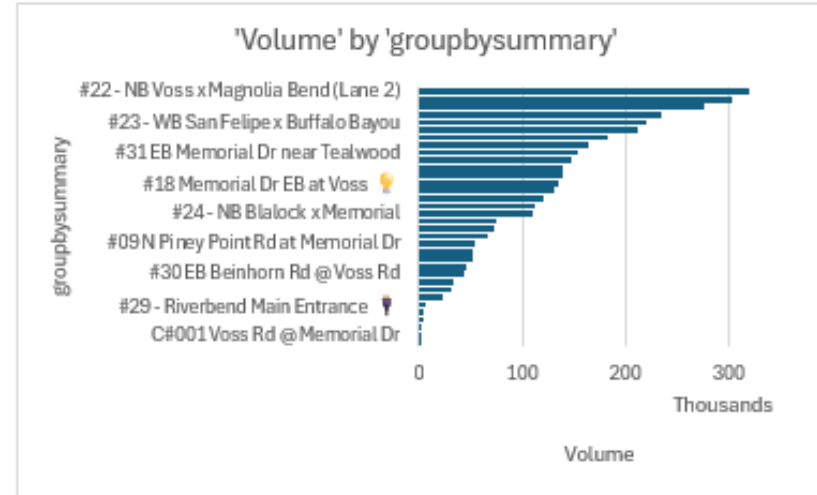
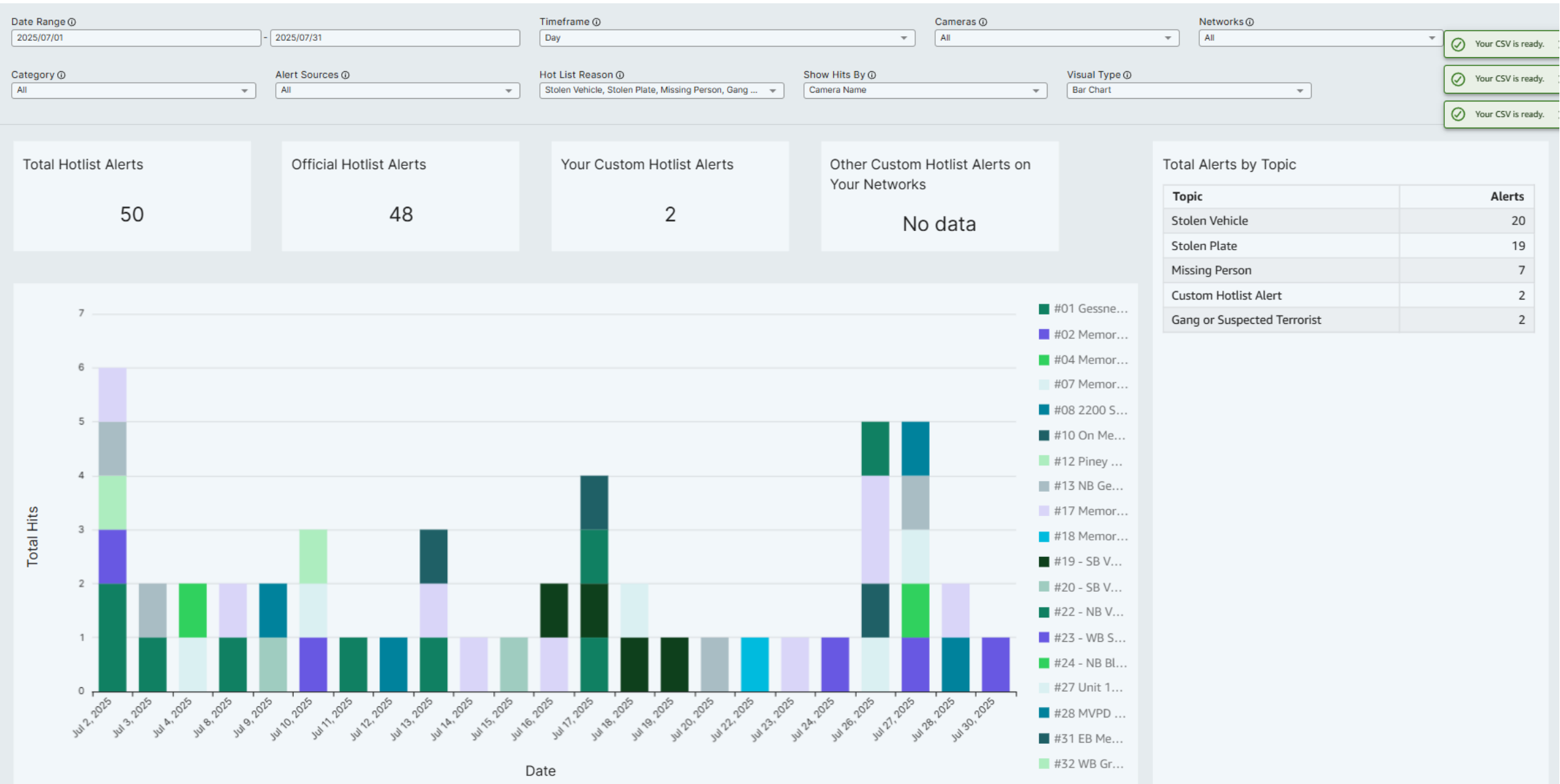
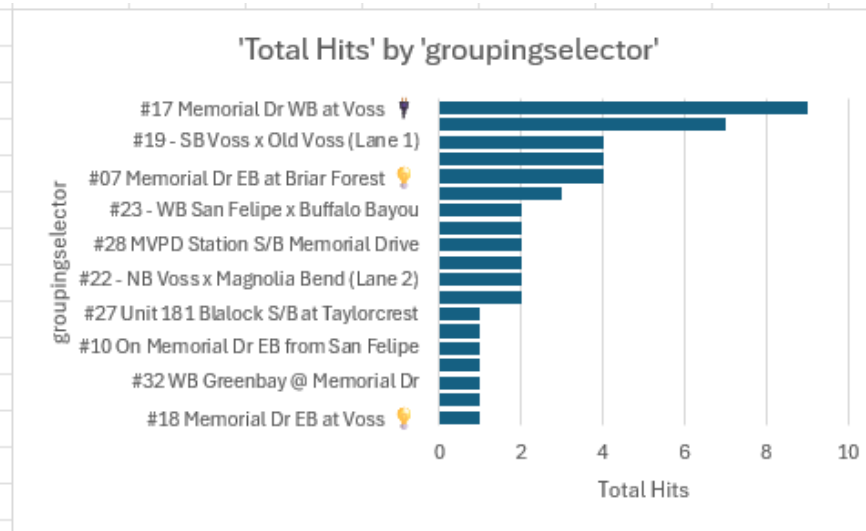


Plate Reads
By Location



Hits By Camera

groupingselector	Sum of Total Hits
#17 Memorial Dr WB at Voss 📍	9
#01 Gessner SB at Frostwood Elementary 📍	7
#19 - SB Voss x Old Voss (Lane 1)	4
#13 NB Gessner Rd	4
#07 Memorial Dr EB at Briar Forest 📍	4
#02 Memorial Dr EB at Gessner	3
#23 - WB San Felipe x Buffalo Bayou	2
#31 EB Memorial Dr near Tealwood	2
#28 MVPD Station S/B Memorial Drive	2
#08 2200 S Piney Point Rd NB at City Limit	2
#22 - NB Voss x Magnolia Bend (Lane 2)	2
#20 - SB Voss x Old Voss (Lane 2)	2
#27 Unit 181 Blalock S/B at Taylorcrest	1
#12 Piney Point Dr SB at Gaylord	1
#10 On Memorial Dr EB from San Felipe	1
#04 Memorial Dr NB at Briar Forest 📍	1
#32 WB Greenbay @ Memorial Dr	1
#24 - NB Blalock x Memorial	1
#18 Memorial Dr EB at Voss 📍	1
Grand Total	50



Total Reads – 3,681,387

Unique Reads – 1,770,616

Hits- 138

6 Top Hits – 50

Hotlist - 2

- Stolen Vehicle -
- Stolen Plate -
- Gang Member
- Missing
- Amber
- Priority Restraining Order

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks		YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203		1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510		1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055		1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338		1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745		1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201		3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162		3651	2809	2769	2194	3819	3139
August														
September														
October														
November														
December														
Total	7	61	454	522	150	45110	31214		14709	10448	12164	8440	16871	12304

2024 Totals	13	117	731	863	196	74417	55558		24548	19569	19598	14461	27723	21515
Difference														
% Change														

2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31	32:09:53						8	58
BAKER, BRIAN C	*	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02	0:24:56							
BALDWIN, BRIAN	*	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34	15:32:04							1
BIEHUNKO, JOHN		15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34	29:08:25						2	43
BOGGUS, LARRY	*	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48	0:00:00							
BURLESON, Jason		14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22	24:53:25						4	27
BYRD, Rachied		24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24	37:37:56						5	51
CANALES, RALPH EDWARD		22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59	25:18:51						5	16
CERNY, BLAIR C.	*	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55	4:52:17							
DEADY, David								33:10:36						7	35
GONZALEZ, Jose		24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59	16:54:01							25
HARWOOD, NICHOLAS		16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16	39:27:05						16	66
JARVIS, RICHARD		21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49	17:54:53						4	112
JOHNSON, JOHN		23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54	28:11:20						1	47
JONES, ERIC	*	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26	0:00:00							
KING, JEREMY		5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39	30:54:03						1	61
KUKOWSKI, Andy		27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32	16:38:03						5	61
MCELVANY, ROBERT		12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07	6:37:20						2	27
MILLARD, Shaneca		20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51	31:52:01						6	54
ORTEGA, Yesenia		22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29	26:22:41						2	27
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00							
PALMINO, Michelle				10:38:00	24:25:22	24:24:15	36:26:16	43:40:16						8	47
PAVLOCK, JAMES ADAM		7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21	19:41:57						7	118
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02	0:02:50							
RODRIGUEZ, JOSE		27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20	27:04:24						4	53
RODRIGUEZ, REGGIE		14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02	37:29:27						4	25
SCHULTZ, RAYMOND	*	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00	0:00:00							
SILLIMAN, ERIC		8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13	13:07:41						4	46
SPRINKLE, MICHAEL		12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26	37:52:39						1	23
TAYLOR, CRAIG		9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00							
VALDEZ, JUAN		17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38	18:28:58						1	21
WHITE, TERRY		23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31	32:26:17						2	35
* = Admin													Total	99	1079

Dispatch Committed Time															
911 Phone Calls		200	206	408	272	350	276	212							
3700 Phone Calls		2279	2418	2451	2622	2300	2198	2005							
DP General Phone Calls*		77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26	47:09:40							
Radio Transmissions		8293	9138	10095	11342	10315	10590	10113							

* This is the minimal time as all internal calls route through the 3700 number.



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date: August 19, 2025
Agenda Item: V
Subject: Village Fire Department Report
Exhibits: Monthly Report
Funding: N/A
Presenter(s): Chief Miller
Fire Commissioner Brown

Executive Summary

The Village Fire Department Report will include the following items:

- A. Update on Activities

Recommended Action

Staff recommends City Council receive the Monthly Village Fire Department Report.



Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

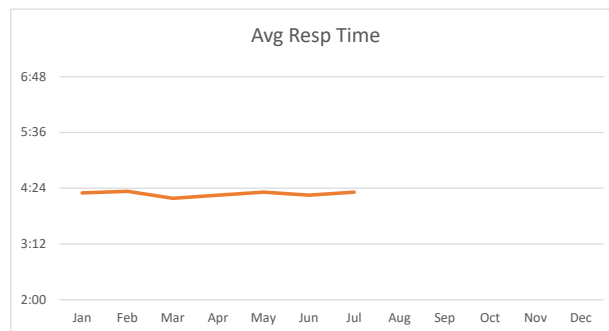
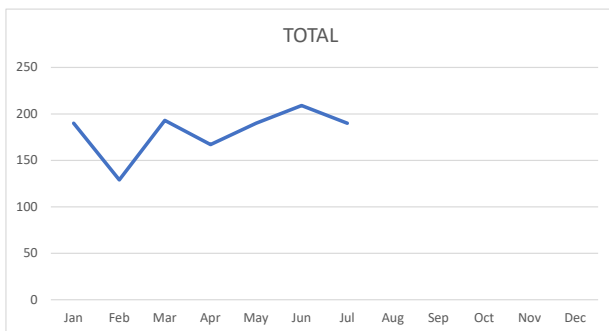
July 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193	167	190	209	190						1268
Abdominal Pain	1	2	4	2	0	6	3						18
Allergic Reaction	0	1	1	0	0	0	0						2
Animal Bite	0	0	0	0	1	0	0						1
Back Pain	0	0	1	0	0	2	1						4
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0						1
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6						24
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2						9
Check a Noxious Odor	1	2	1	0	2	1	1						8
Check for Fire	0	2	0	3	4	2	6						17
Check for the Smell of Natural Gas	5	1	9	4	1	1	2						23
Check for the Smell of Smoke	1	0	1	2	1	2	1						8
Chest Pain	5	1	7	2	11	7	7						40
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0						4
Choking	0	0	0	2	1	0	0						3
Diabetic Emergency	0	1	0	0	1	1	1						4
Difficulty Breathing	11	4	9	5	4	9	4						46
Dumpster Fire Not near Structure	0	0	0	0	1	0	1						2
Elevator Rescue	0	0	0	1	0	1	3						5
Fall Victim	12	10	15	12	11	14	14						88
Fire Alarm Business	23	4	5	4	8	9	5						58
Fire Alarm Church or School	4	3	9	11	4	10	8						49
Fire Alarm Residence	31	23	18	25	28	35	49						209
Gas Leak	4	3	1	2	1	3	1						15
Grass Fire	0	0	0	0	2	0	0						2
Headache- Stroke symptoms not present	0	0	0	0	0	1	0						1
Heart Problems	8	4	7	8	8	5	13						53
Heat/Cold Exposure	0	0	0	0	0	1	1						2
Hemorrhage/Laceration	1	3	4	4	2	1	0						15
House Fire	1	1	0	2	0	0	1						5
Injured Party	4	2	5	2	4	5	0						22
Medical Alarm	3	1	2	3	2	1	6						18
Motor Vehicle Collision	22	14	23	11	15	19	11						115
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0						1
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0						3
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0						6
Object Down in Roadway	0	0	3	5	0	3	1						12
Oven/Appliance Fire	0	0	1	0	1	0	0						2
Overdose/Poisoning	0	3	2	0	1	0	1						7
Possible D.O.S.	1	0	0	0	0	1	0						2
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3						15
Psychiatric Emergency	2	2	4	3	6	1	4						22
Seizures	0	0	4	2	0	1	4						11
Service Call Non-emergency	11	8	10	7	14	16	16						82
Shooting/Stabbing	0	0	0	1	0	0	0						1
Sick Call	9	12	16	17	19	15	8						96
Smoke in Business	0	0	0	0	0	1	0						1
Smoke in Residence	2	0	0	0	0	0	0						2
Stroke	3	2	3	4	3	1	2						18
Transformer Fire	0	1	0	3	1	1	0						6
Trash Fire	0	0	1	0	0	0	0						1
Traumatic Injury	0	1	0	2	1	2	0						6
Unconscious Party/Syncope	10	8	12	8	15	9	3						65
Unknown Medical Emergency	6	3	5	1	6	3	0						24
Vehicle Fire	1	2	3	0	1	6	1						14

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug		
Sep		
Oct		
Nov		
Dec		
1013		4:16

Note: Nat'l Std Fire Response Time: 6:50

Note: Nat'l Std Fire EMS Time: 6:30



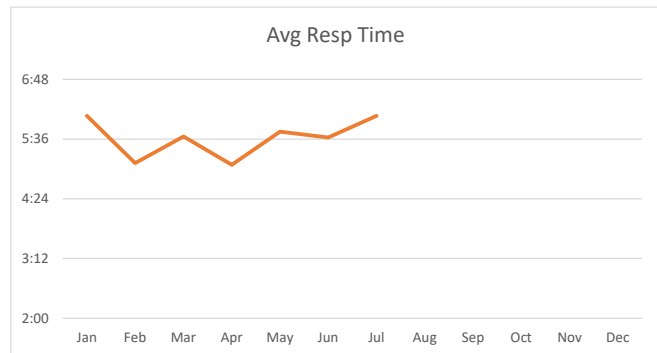
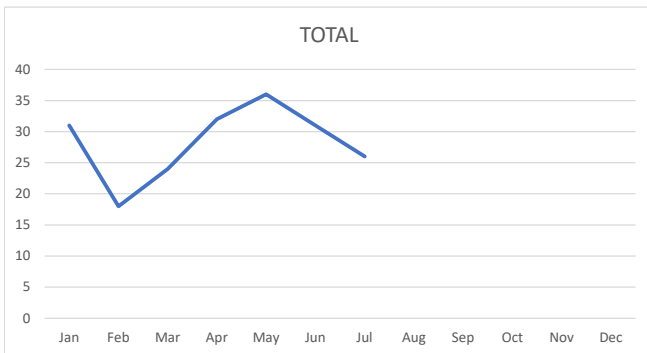


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

July 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24	32	36	31	26						198
Abdominal Pain	0	0	1	0	0	0	1						2
Allergic Reaction	0	1	0	0	0	0	0						1
Animal Bite	0	0	0	0	1	0	0						1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0	4						8
Cardiac/Respiratory Arrest	0	0	0	0	0	0	1						1
Check a Noxious Odor	0	0	0	0	1	0	1						2
Check for Fire	0	1	0	1	1	1	0						4
Check for the Smell of Natural Gas	1	0	2	1	0	1	1						6
Check for the Smell of Smoke	1	0	0	0	0	0	0						1
Chest Pain	0	0	1	2	2	0	2						7
Choking	0	0	0	1	0	0	0						1
Difficulty Breathing	4	1	0	0	1	2	0						8
Fall Victim	3	1	0	2	2	2	2						12
Fire Alarm Church or School	2	0	0	1	0	0	1						4
Fire Alarm Residence	5	5	3	6	11	8	5						43
Gas Leak	1	0	0	1	0	0	0						2
Heart Problems	1	0	2	0	1	1	2						7
Hemorrhage/Laceration	0	1	0	2	0	0	0						3
House Fire	0	1	0	0	0	0	1						2
Injured Party	0	1	0	0	2	1	0						4
Medical Alarm	1	0	1	0	0	0	1						3
Motor Vehicle Collision	2	1	3	0	2	1	0						9
Motor Vehicle vs Pedestrian	0	0	0	0	1	1	0						2
Object Down in Roadway	0	0	1	0	0	1	1						3
Oven/Appliance Fire	0	0	1	0	1	0	0						2
Overdose/Poisoning	0	1	0	0	0	0	0						1
Possible D.O.S.	0	0	0	0	0	1	0						1
Powerlines Down Arcing/Burning	0	0	0	0	1	0	0						1
Seizures	0	0	1	1	0	1	0						3
Service Call Non-emergency	5	3	3	4	1	5	2						23
Sick Call	1	0	0	8	4	1	1						15
Stroke	0	0	1	0	2	1	0						4
Transformer Fire	0	0	0	1	0	1	0						2
Unconscious Party/Syncope	1	1	2	1	2	1	0						8
Unknown Medical Emergency	1	0	0	0	0	1	0						2

Month	# of Incidents	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul	20	6:04
Aug		
Sep		
Oct		
Nov		
Dec		
146		5:37



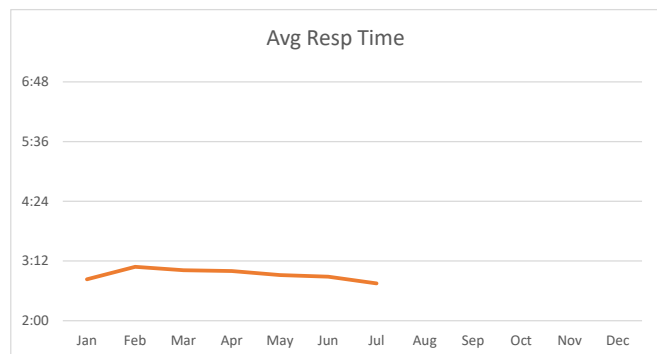
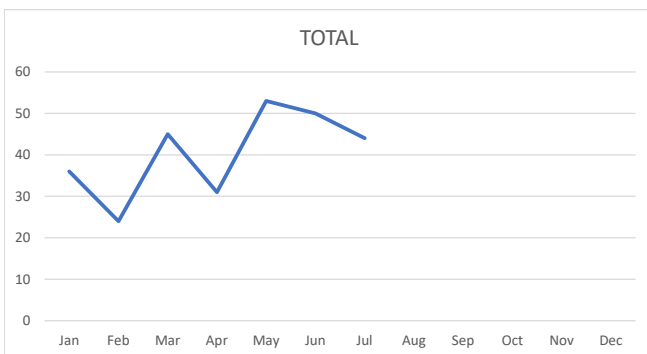


Village Fire Department
901 Corbindale Rd
Houston,TX,77024
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July 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	46	27	48	32	60	60	48						321
Abdominal Pain	1	0	0	1	0	2	0						4
Back Pain	0	0	0	0	0	0	1						1
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	1						1
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0						1
Check a Noxious Odor	0	1	1	0	0	0	0						2
Check for Fire	0	1	0	0	2	0	1						4
Check for the Smell of Natural Gas	1	0	1	2	1	0	1						6
Check for the Smell of Smoke	0	0	1	0	0	1	0						2
Chest Pain	2	1	1	0	3	3	4						14
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0						1
Diabetic Emergency	0	1	0	0	0	1	0						2
Difficulty Breathing	2	0	4	1	0	5	1						13
Dumpster Fire Not near Structure	0	0	0	0	1	0	1						2
Elevator Rescue	0	0	0	0	0	0	2						2
Fall Victim	4	2	6	4	6	5	3						30
Fire Alarm Business	12	2	3	1	5	7	2						32
Fire Alarm Church or School	0	0	2	0	1	2	3						8
Fire Alarm Residence	3	1	1	1	3	2	1						12
Gas Leak	1	0	0	0	0	0	0						1
Grass Fire	0	0	0	0	1	0	0						1
Heart Problems	0	2	0	3	4	3	6						18
Heat/Cold Exposure	0	0	0	0	0	0	1						1
Hemorrhage/Laceration	1	0	0	0	1	0	0						2
Injured Party	2	1	1	0	1	2	0						7
Medical Alarm	0	0	0	0	1	0	1						2
Motor Vehicle Collision	4	3	6	3	3	4	4						27
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0						1
Motor Vehicle vs Pedestrian	0	0	0	1	1	0	0						2
Overdose/Poisoning	0	0	0	0	0	0	1						1
Powerlines Down Arcing/Burning	1	0	1	1	0	2	2						7
Psychiatric Emergency	1	1	1	2	1	0	0						6
Seizures	0	0	2	0	0	0	4						6
Service Call Non-emergency	2	2	3	1	4	7	2						21
Sick Call	3	4	2	4	9	3	4						29
Smoke in Residence	1	0	0	0	0	0	0						1
Stroke	0	0	1	3	0	0	0						4
Transformer Fire	0	1	0	1	0	0	0						2
Traumatic Injury	0	0	0	1	0	0	0						1
Unconscious Party/Syncope	1	3	5	2	9	5	2						27
Unknown Medical Emergency	3	1	3	0	2	1	0						10
Vehicle Fire	1	0	2	0	0	4	0						7

Month	# of Incidents	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul	44	2:45
Aug		
Sep		
Oct		
Nov		
Dec		
283		2:55



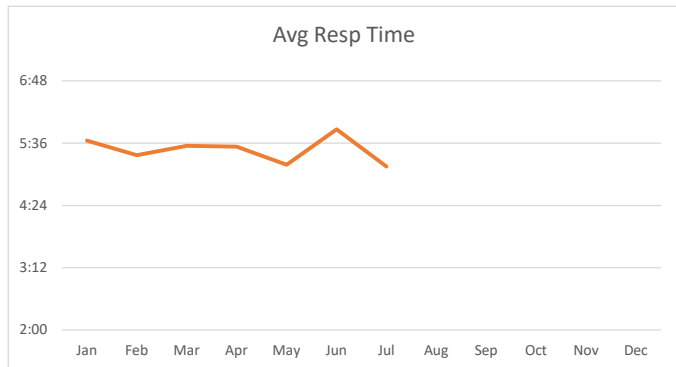
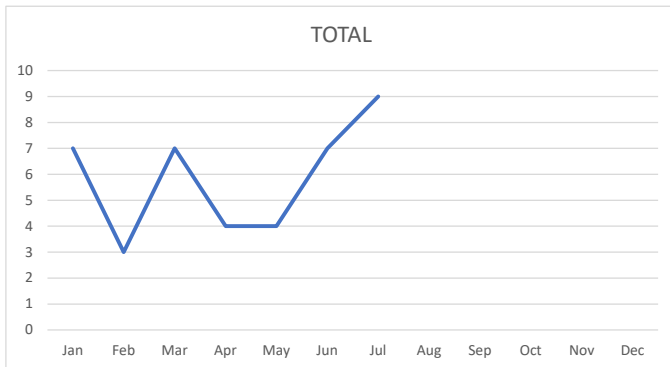


Village Fire Department
901 Corbindale Rd
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July 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	7	3	7	4	4	7	9						41
Abdominal Pain	0	1	0	0	0	1	0						2
Cardiac/Respiratory Arrest	1	0	0	1	0	0	0						2
Difficulty Breathing	1	0	1	0	0	0	0						2
Fall Victim	0	0	1	0	0	0	0						1
Fire Alarm Church or School	0	0	0	1	0	1	0						2
Fire Alarm Residence	1	0	0	1	0	1	3						6
Heart Problems	1	0	0	0	0	0	1						2
Medical Alarm	0	0	0	1	0	0	0						1
Motor Vehicle Collision	1	1	1	0	1	1	2						7
Overdose/Poisoning	0	1	0	0	0	0	0						1
Psychiatric Emergency	1	0	1	0	0	0	2						4
Service Call Non-emergency	0	0	0	0	0	0	1						1
Sick Call	0	0	0	0	0	2	0						2
Trash Fire	0	0	1	0	0	0	0						1
Traumatic Injury	0	0	0	0	1	0	0						1
Unconscious Party/Syncope	1	0	1	0	0	0	0						2
Unknown Medical Emergency	0	0	0	0	1	0	0						1
Vehicle Fire	0	0	1	0	1	1	0						3

Month	# of Incidents	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul	7	5:09
Aug		
Sep		
Oct		
Nov		
Dec		
36		5:28



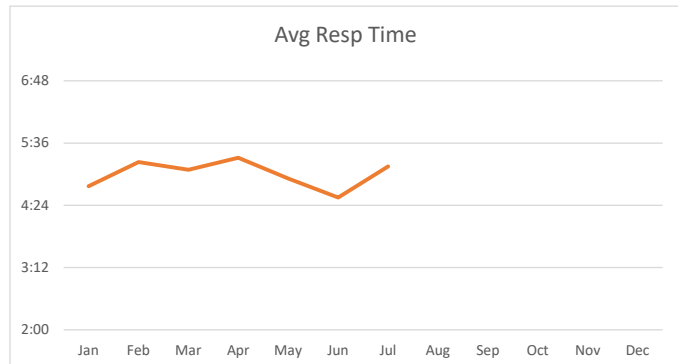
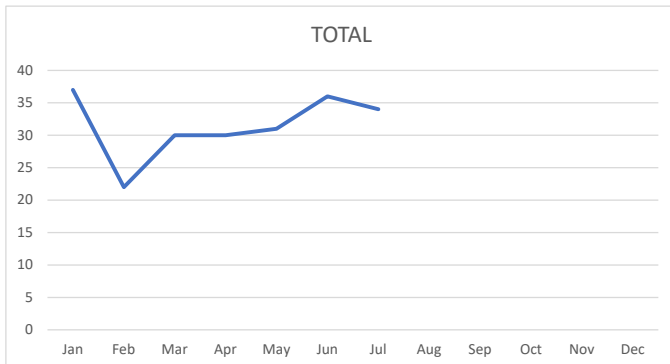


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July 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	37	22	30	30	31	36	34						220
Abdominal Pain	0	0	2	1	0	2	1						6
Allergic Reaction	0	0	1	0	0	0	0						1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0						1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2	0						5
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0						1
Check a Noxious Odor	0	1	0	0	0	0	0						1
Check for Fire	0	0	0	0	1	0	3						4
Check for the Smell of Natural Gas	1	0	1	1	0	0	0						3
Check for the Smell of Smoke	0	0	0	1	0	1	0						2
Chest Pain	0	0	1	0	0	1	0						2
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0	0						2
Diabetic Emergency	0	0	0	0	0	0	1						1
Difficulty Breathing	1	0	1	2	2	0	1						7
Elevator Rescue	0	0	0	0	0	1	0						1
Fall Victim	3	1	4	2	1	2	4						17
Fire Alarm Business	2	0	1	1	2	1	1						8
Fire Alarm Church or School	0	0	0	0	0	1	0						1
Fire Alarm Residence	15	9	6	10	7	13	17						77
Gas Leak	0	1	0	1	1	0	0						3
Heart Problems	3	1	1	0	0	0	1						6
Hemorrhage/Laceration	0	1	1	0	1	0	0						3
House Fire	0	0	0	1	0	0	0						1
Injured Party	1	0	2	1	0	1	0						5
Medical Alarm	0	1	0	0	1	0	0						2
Motor Vehicle Collision	2	2	4	1	4	3	1						17
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0						1
Motor Vehicle vs Motorcycle	0	0	0	1	0	0	0						1
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0						1
Object Down in Roadway	0	0	0	1	0	1	0						2
Overdose/Poisoning	0	0	1	0	1	0	0						2
Psychiatric Emergency	0	0	0	0	2	0	0						2
Seizures	0	0	1	0	0	0	0						1
Service Call Non-emergency	0	0	0	1	0	2	1						4
Sick Call	1	3	2	1	2	0	1						10
Stroke	2	0	0	1	0	0	1						4
Traumatic Injury	0	0	0	0	0	1	0						1
Unconscious Party/Syncope	4	0	1	2	2	2	0						11
Unknown Medical Emergency	0	0	0	1	1	0	0						2
Vehicle Fire	0	0	0	0	0	0	1						1

Month	# of Incidents	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul	25	5:09
Aug		
Sep		
Oct		
Nov		
Dec		
167		5:00



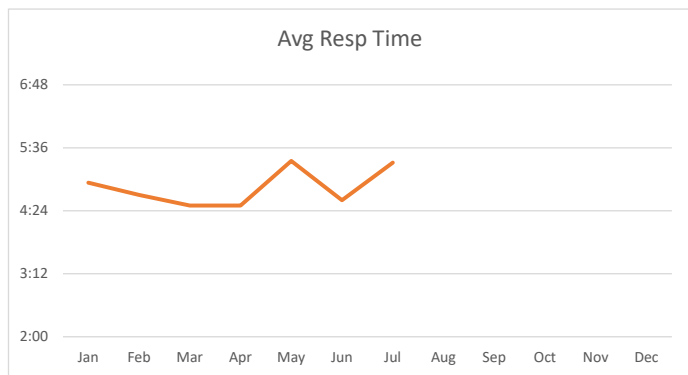
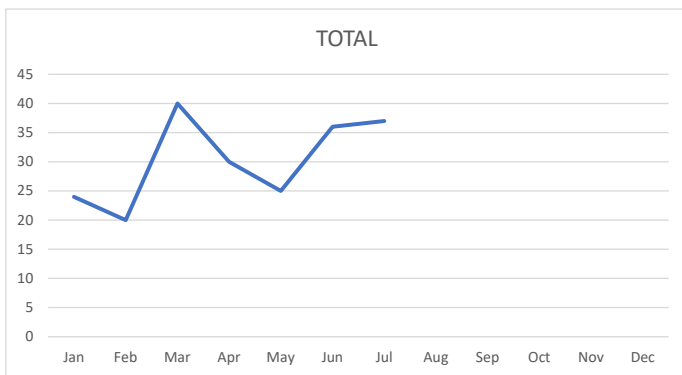


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

July 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20	40	30	25	36	37						212
Abdominal Pain	0	0	1	0	0	1	0						2
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1						6
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0						1
Check a Noxious Odor	1	0	0	0	1	0	0						2
Check for Fire	0	0	0	0	0	1	1						2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0						3
Check for the Smell of Smoke	0	0	0	0	1	0	1						2
Chest Pain	1	0	1	0	3	0	0						5
Choking	0	0	0	1	0	0	0						1
Elevator Rescue	0	0	0	0	0	0	0						0
Difficulty Breathing	0	0	1	1	1	1	1						5
Fall Victim	2	3	3	1	0	2	3						14
Fire Alarm Business	0	0	1	1	0	0	0						2
Fire Alarm Church or School	1	2	7	7	2	3	1						23
Fire Alarm Residence	5	5	8	6	5	8	18						55
Gas Leak	1	0	0	0	0	1	0						2
Headache- Stroke symptoms not present	0	0	0	0	0	1	0						1
Heart Problems	1	0	1	0	1	0	0						3
Hemorrhage/Laceration	0	0	0	1	0	0	0						1
House Fire	0	0	0	1	0	0	0						1
Injured Party	0	0	0	0	0	1	0						1
Medical Alarm	1	0	1	2	0	1	1						6
Motor Vehicle Collision	1	1	2	3	1	5	0						13
Object Down in Roadway	0	0	2	2	0	1	0						5
Overdose/Poisoning	0	1	0	0	0	0	0						1
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1						3
Psychiatric Emergency	0	0	1	0	2	0	1						4
Service Call Non-emergency	3	3	2	0	5	1	7						21
Sick Call	2	1	5	1	2	4	1						16
Smoke in Residence	1	0	0	0	0	0	0						1
Stroke	0	1	1	0	0	0	0						2
Transformer Fire	0	0	0	1	0	0	0						1
Traumatic Injury	0	1	0	1	0	1	0						3
Unconscious Party/Syncope	1	1	0	1	0	0	0						3
Unknown Medical Emergency	0	0	0	0	0	1	0						1

Month	# of Incidents	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug		
Sep		
Oct		
Nov		
Dec		
143		4:50



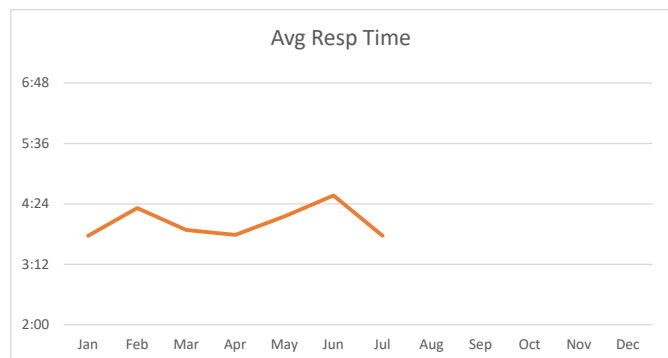
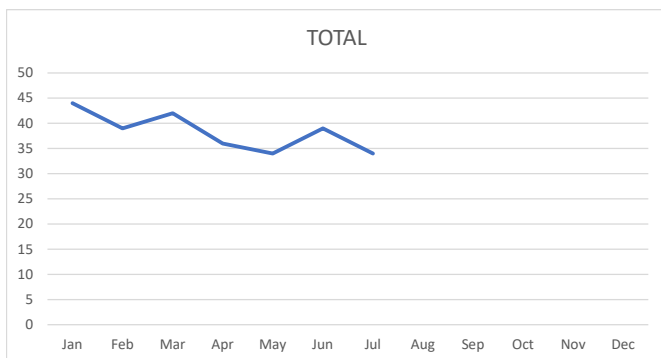


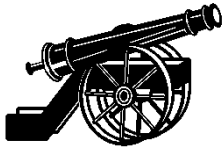
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

July 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	39	42	36	34	39	34						268
Abdominal Pain	0	1	0	0	0	0	1						2
Back Pain	0	0	1	0	0	2	0						3
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0	0						3
Cardiac/Respiratory Arrest	0	1	0	1	0	0	1						3
Check a Noxious Odor	0	0	0	0	0	1	0						1
Check for Fire	0	0	0	2	0	0	1						3
Check for the Smell of Natural Gas	1	1	3	0	0	0	0						5
Check for the Smell of Smoke	0	0	0	1	0	0	0						1
Chest Pain	2	0	3	0	3	3	1						12
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0						1
Choking	0	0	0	0	1	0	0						1
Diabetic Emergency	0	0	0	0	1	0	0						1
Difficulty Breathing	3	3	2	1	0	1	2						12
Elevator Rescue	0	0	0	1	0	0	0						1
Fall Victim	0	3	1	3	2	3	2						14
Fire Alarm Business	9	2	0	1	1	1	2						16
Fire Alarm Church or School	1	1	0	2	1	3	3						11
Fire Alarm Residence	2	3	0	1	2	3	4						15
Gas Leak	1	2	1	0	0	2	1						7
Grass Fire	0	0	0	0	1	0	0						1
Heart Problems	2	1	3	5	2	1	3						17
Heat/Cold Exposure	0	0	0	0	0	1	0						1
Hemorrhage/Laceration	0	1	3	0	0	1	0						5
Injured Party	1	0	2	1	1	0	0						5
Medical Alarm	1	0	0	0	0	0	2						3
Motor Vehicle Collision	12	6	6	4	4	5	4						41
Motor Vehicle vs Motorcycle	0	1	0	0	0	0	0						1
Motor Vehicle vs Pedestrian	0	0	0	1	0	0	0						1
Object Down in Roadway	0	0	0	1	0	0	0						1
Overdose/Poisoning	0	0	1	0	0	0	0						1
Possible D.O.S.	1	0	0	0	0	0	0						1
Powerlines Down Arcing/Burning	0	0	2	0	1	1	0						4
Psychiatric Emergency	0	1	1	1	1	1	1						6
Seizures	0	0	0	1	0	0	0						1
Service Call Non-emergency	1	0	1	1	4	1	3						11
Shooting/Stabbing	0	0	0	1	0	0	0						1
Sick Call	2	4	7	3	2	5	1						24
Smoke in Business	0	0	0	0	0	1	0						1
Stroke	1	1	0	0	1	0	1						4
Transformer Fire	0	0	0	0	1	0	0						1
Unconscious Party/Syncope	2	3	3	2	2	1	1						14
Unknown Medical Emergency	2	2	2	0	2	0	0						8
Vehicle Fire	0	2	0	0	0	1	0						3

Month	# of Incidents	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul	28	3:46
Aug		
Sep		
Oct		
Nov		
Dec		
	238	4:02





City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: August 19, 2025

Agenda Item: VI

Subject: Mayor's Report

Exhibits: Proclamation
Resolution No. 08-19-2025A

Funding: N/A

Presenter(s): Mayor Brown

Executive Summary

The Mayor's Report will include the following:

A. Update on Activities and Upcoming Events

- Mayors' Meetings

B. Proclamation Recognizing September 11, 2025, as "9-1-1 Day"

C. Planning & Zoning Commission Appointments – At the June 17, 2025, meeting, Council unanimously approved the reappointment of current members, along with the appointment of Dan Blake and Hunter Cameron to fill two (2) of the three (3) vacancies. One (1) vacancy remains.

Planning & Zoning Commission 7 Members	
Current Appointment	Recommended Appointment
Dan Blake*	Dan Blake
John Gilette*	John Gilette
Bill Going*	Bill Going
Hunter Cameron*	Hunter Cameron
Monica Muschalik	Megan Parker
Paul Reinbolt*	Paul Reinbolt
Catherine Wile*	Catherine Wile

**appointed at the June 17, 2025, City Council Meeting*

- D. Zoning Board of Adjustment Appointments** – There are currently two (2) vacancies. One vacancy was created when former member Josh Pratt was elected to City Council Position No. 4 in May 2025, and individuals may not serve on both bodies concurrently.

At the June 17, 2025, meeting, Council unanimously approved the reappointment of all current members. During the meeting, Mayor Brown stated that a recommendation to fill the vacancies would be presented at a later meeting date.

Zoning Board of Adjustment 5 Members, 4 Alternates	
Current Appointment	Recommended Appointment
Michelle Belco*	Michelle Belco
David Light*	David Light
David Marshall*	David Marshall
Josh Pratt	Scott Lamaroux
Pat Shuford	Vacant
Louis Crappito (alternate)*	Louis Crappito
Ryan West (alternate)*	Ryan West

**appointed at the June 17, 2025, City Council Meeting*

E. Fire Commission Appointment

Fire Commission 1 Commissioner, 1 Alternate	
Current Appointment	Recommended Appointment
Keith Brown*	Josh Pratt
Clara Towsley (alternate)*	Clara Towsley

**appointed at the June 17, 2025, City Council Meeting*

Recommended Action

Staff recommends that City Council take the following actions:

- A. Receive the Mayor's Report.
- B. Proclaim September 11, 2025, as "9-1-1 Day" in the City of Bunker Hill Village.
- C. Appoint members to the Planning & Zoning Commission for a two-year term ending June 30, 2027.
- D. Appoint members to the Zoning Board of Adjustment for a two-year term ending June 30, 2027.
- E. Approve Resolution No. 08-19-2025A, naming the City's Commissioner and Alternate Commissioner to the Fire Commission.

Proclamation



WHEREAS, over 1,000 telecommunicators and dispatchers daily serve the residents of Harris and Fort Bend Counties by answering their calls for police, fire, or emergency medical services, and by dispatching the appropriate assistance as quickly as possible; and,

WHEREAS, the 9-1-1 system serving over 20% of Texas population – 49 cities of Harris and Fort Bend Counties is one of the largest most advanced in the nation; and,

WHEREAS, there are approximately 4.1 million voice and text calls throughout the Greater Harris County 9-1-1 Emergency Network territory annually; and,

WHEREAS, it has been demonstrated the emergency number 9-1-1 saves lives and property; and,

WHEREAS, the City of Bunker Hill Village wishes to join with the Greater Harris County 9-1-1 Emergency Network, the State of Texas, and the National Emergency Number Association in recognizing the value of the 9-1-1 emergency number service.

NOW, THEREFORE, I, Keith Brown, Mayor of the City of Bunker Hill Village, Texas,
hereby proclaim that September 11, 2025, be designated as

9-1-1 Day

In honor and recognition of our community's 9-1-1 emergency communications professionals for the vital contributions they make to the safety and well-being of those in need of emergency services.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 19th day of August, 2025.

Keith Brown, Mayor

RESOLUTION NO. 08-19-2025A

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BUNKER HILL VILLAGE, TEXAS, NAMING SAID CITY'S
COMMISSIONER AND ALTERNATE COMMISSIONER ON
THE BOARD OF COMMISSIONERS OF THE VILLAGE FIRE
DEPARTMENT.**

* * * * *

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL
VILLAGE, TEXAS:**

Section 1. That Josh Pratt be, and is hereby appointed as the Commissioner and that Clara Towsley be, and is hereby appointed as the Alternate Commissioner from the City of Bunker Hill Village.

Section 2. That the appointment made herein be, and is hereby, made effective as of the date of the adoption.

Section 3. That the City Secretary is hereby authorized and directed to share a copy of this Resolution with the Board of Commissioners of the Village Fire Department and to the cities of Hedwig Village, Hilshire Village, Hunters Creek Village, Piney Point Village, and Spring Valley Village, Texas (the other contracting cities of the Village Fire Department), at their respective addresses.

PASSED, APPROVED, AND ADOPTED this the 19th of August, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



**City of Bunker Hill Village
City Council
Agenda Request**

Agenda Date:	August 19, 2025
Agenda Item:	VII
Subject:	City Administrator's Report
Exhibits:	Development Report
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator Elvin Hernandez, Public Works Director Susan Grass, Finance Director

Executive Summary

The City Administrator's Report will include the following items:

- A. Report on Activities and Upcoming Events
 - City Hall Office Closure – Labor Day Holiday – Monday, September 1, 2025
- B. Public Works Director Report
 - Development Report
 - CIP Project Update
- C. Finance Director Report
 - 2026 Budget Update
 - Investments and Opportunities

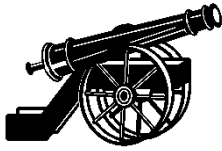
Recommended Action

Staff recommends City Council receive the City Administrator's Report.

**City of Bunker Hill Village
Development Report**

Month	2024 Permits Issued (excludes new construction, add., remodel)	2025 Permits Issued (excludes new construction, add., remodel)	Variance	2024 New Residential	2025 New Residential	Variance	2024 Residential Addition	2025 Residential Addition	Variance	2024 Residential Remodel	2025 Residential Remodel	Variance	2024 Total Permits Issued (Month)	2025 Total Permits Issued (Month)	Variance
January	61	111	50	1	2	1	3	0	(3)	2	1	(1)	67	114	47
February	68	166	98	1	3	2	0	1	1	5	0	(5)	74	170	96
March	128	157	29	3	3	0	2	1	(1)	2	1	(1)	135	162	27
April	123	128	5	2	4	2	1	0	(1)	7	2	(5)	133	134	1
May	137	86	(51)	0	1	1	3	1	(2)	3	0	(3)	143	88	(55)
June	146	99	(47)	2	1	(1)	0	2	2	1	2	1	149	104	(45)
July	147	99	(48)	2	1	(1)	0	0	0	2	4	2	151	104	(47)
August	193			3			0			2			198		
September	98			0			0			1			99		
October	172			2			1			1			176		
November	68			0			1			2			71		
December	62			0			0			1			63		
YTD Total	1403	846		16	15		11	5		29	10		1459	876	

Month	2024 Pre- Development/ Consultation Meetings	2025 Pre- Development/ Consultation Meetings	Variance	2024 Inspections/ Reinspections	2025 Inspections/ Reinspections	Variance	2024 VFD Inspections	2025 VFD Inspections	Variance	2024 Certificate of Occupancy Issued	2025 Certificate of Occupancy Issued	Variance
January	15	15	0	204	220	16	5	6	1	0	0	0
February	10	14	4	314	251	(63)	3	4	1	0	0	0
March	16	8	(8)	309	298	(11)	6	6	0	0	2	2
April	20	11	(9)	276	323	47	5	3	(2)	1	0	(1)
May	9	10	1	297	388	91	7	5	(2)	1	2	1
June	13	8	(5)	342	282	(60)	4	3	(1)	0	1	1
July	10	13	3	444	361	(83)	5	11	6	1	1	0
August	6			413			11			1		
September	8			423			2			3		
October	6			386			11			2		
November	12			332			6			1		
December	5			305			7			1		
YTD Total	130	79		4045	2123		72	38		11	6	



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	August 19, 2025
Agenda Item:	VIII
Subject:	Memorial Dr. and Gessner Rd. Reconstruction Project
Exhibits:	Third Amended and Restated Interlocal Agreement
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

At the August 2018 meeting, Council approved an interlocal agreement (the “Original Agreement”) with the Memorial City Redevelopment Authority (MCRA)/ TIRZ 17 to submit a joint application for federal funding for the reconstruction of Memorial Dr. from Beltway 8 and Tallowood. The grant will be utilized to cover all design costs associated with the project for both entities

During the November 16, 2021, meeting, Council approved an Amended and Restated Interlocal Agreement between the City and MCRA (the “Amended and Restated Agreement”).

In 2024, the project was awarded a grant in the amount of \$3,000,000 from the United States Department of Housing and Urban Development (HUD). The proportional share of the grant was as follows: \$2,334,146.50 was allocated to MCRA and \$665,853.47 to the City. City Council approved a Second Amended and Restated Agreement at the September 17, 2024, meeting to reflect this grant funding.

MCRA and the City have since selected an engineer for the construction design of the Memorial Drive Phase 2 project. Per the level of effort, it was determined that the City’s cost share exceeds the amount allocated under the current Second Amended and Restated Agreement. However, MCRA’s share is less, resulting in additional funding being available.

After discussion between both parties, the MCRA has agreed to amend the agreement to supplement the City’s full portion for design. The remaining funds would be reserved for a future phase, such as construction. This arrangement is mutually beneficial to both parties and allows the project to move forward.

The proposed agreement (“Third Amended and Restated Agreement”) terms remain unchanged and outline the updated estimated costs and the pro-rata share for each entity. MCRA is scheduled to approve the Third Amendment at its next board meeting.

The agreement has been reviewed by the City Attorney.

Recommended Action

Staff recommends that City Council approve the Third Amended and Restated Interlocal Agreement.

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

THIRD AMENDED AND RESTATED INTERLOCAL AGREEMENT

This Third Amended and Restated Interlocal Agreement ("Agreement") is made and entered into and effective as of the 19th day of August, 2025 ("Effective Date") pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code (the "Act"), by and between, the **City of Bunker Hill Village**, (the "City"), a type A general-law municipality created pursuant to the laws of the state of Texas, and the **Memorial City Redevelopment Authority** (the "MCRA"), a Local Government Corporation created by the City of Houston to promote development and re-development of the area included in TIRZ 17, City of Houston, Texas.

RECITALS

WHEREAS, the Parties entered into that certain Interlocal Agreement, dated August 21, 2018, by and between the City and MCRA (the "Original Agreement");

WHEREAS, the Parties entered into that certain Amended and Restated Interlocal Agreement, dated November 16, 2021 by and between the City and MCRA (the "Amended and Restated Agreement");

WHEREAS, the Parties entered into that certain Second Amended and Restated Interlocal Agreement, dated November 22, 2024 by and between the City and MCRA (the "Second Amended and Restated Agreement");

WHEREAS, pursuant to the Act, the City and the MCRA are authorized to contract with eligible entities to perform governmental functions and services, including governmental functions in which the contracting parties are mutually interested;

WHEREAS, the Memorial City Redevelopment Authority has previously been awarded approximately \$13.7 million in Surface Transportation – Mobility funding for the reconstruction of Memorial Drive from Beltway 8 to Tallowood Road;

WHEREAS, the MCRA pursued additional funding for a complementary project via a new grant application for the reconstruction of signalization, paving, sidewalks, landscaping, and sub-surface utilities, along approximately 2,320 linear feet of Memorial Drive, within the MCRA boundaries, from Tallowood Road to just east of Tealwood Drive, referred to herein as the "MCRA Project," and further defined in Article II;

WHEREAS, the City partnered with the MCRA to further extend the reconstruction of signalization, paving, sidewalks, landscaping, and sub-surface utilities along approximately 1,500 linear feet of Memorial Drive, within City limits, from just east of Tealwood Drive to just east of Gessner Road referred to herein as the “City Project” and further defined in Article II.

WHEREAS, the MCRA Project and the City Project are referred to collectively as the “Project”;

WHEREAS, the Project was awarded \$3,000,000 through the FY 24 Community Project Funding to be administered by the United States Department of Housing and Urban Development (“HUD” and the funding, the “HUD Grant”);

NOW THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the MCRA and City agree to Amend and Restate the Second Amended and Restated Agreement in its entirety the following terms, covenants, and conditions:

ARTICLE I FY2024 APPROPRIATIONS / HUD FUNDING

The MCRA and the City jointly pursued funding for the Project through HUD for the FY2024 appropriations process and were awarded a total allocation of \$3,000,000 for the HUD Grant. The HUD grant has no local matching requirement. The parties have agreed to allocate the funding as follows, with a balance to be allocated at a later date.

MCRA: \$1,072,500.00

City: \$808,544.80

Balance for Future Allocation: \$1,118,955.20

These resources will be used to complete the detailed engineering and design associated with this project. The parties hereby agree that the City is the HUD grantee and the MCRA is a project partner.

ARTICLE II PROJECT

The MCRA and the City hereby agree that the Project will contain the following components:

- The construction of the MCRA Project will include the following:
 - The full reconstruction of Memorial Drive between Tallowood Road and just east of Tealwood Drive to include pavement, sidewalks, and subsurface utilities. The complete facility will be completed to City of Houston standards.

- The construction of the City Project will integrate with the proposed MCRA project to the west and include the following:
 - Reconstruction of Memorial Drive between just east of Tealwood Drive and just east of Gessner Road to include sub-surface utilities, drainage, pedestrian accommodations, and functional landscaping.
 - The reconstruction of the northbound lanes of Gessner between Memorial Drive and the southern City limits (to include additional storm water conveyance)
 - The construction of sidewalks along the southbound side of Gessner between Memorial Drive and the southern City limits in order to improve safe school access to Frostwood Elementary School.
 - The reconstruction of the intersection at Gessner and Memorial Drive.

ARTICLE III

RESPONSIBILITY FOR SERVING AS PROJECT SPONSOR FOR THE GRANT

The City is hereby designated as the project sponsor for the purposes of administering the HUD Grant. The responsibilities of the project sponsor include, but are not limited to:

- Executing and delivering the Grant pursuant to all HUD requirements;
- Procuring a professional engineer to complete the HUD grant scope of work;
- Processing payments for related work as well as associated funding disbursements.
- Utilization of a Program Manager to meet all HUD requirements, as hired and compensated for by the MCRA.

ARTICLE IV

GRANT

The proceeds of the HUD grant shall be used for the purposes of design engineering of the MCRA Project and the City Project with the funding allocations shown in Article I.

The City, as the Grant administrator shall retain a design engineer for the MCRA Project and the City Project in accordance with the terms of the HUD Grant and HUD requirements. MCRA shall have the right to make all decisions regarding design of the MCRA Project and the City shall have the right to make all decisions regarding design of the City Project; provided however that both the City and MCRA shall use reasonable best efforts to ensure that the MCRA Project and the City Project are designed holistically and comprehensively.

Any project design phase change orders that relate to the City Project will be paid in full by the City and any project design phase change orders that relate to the MCRA Project will be paid in full by the MCRA, unless both parties agree to utilize the Balance for Future Allocation (as described in Article I above).

ARTICLE V PROGRAM MANAGEMENT

The project partners agree that it will be necessary and beneficial to retain a Program Management firm to coordinate activities with secured grant funding. The Program Manager will also provide support relative to the duties associated with project sponsorship and will complete project related National Environmental Policy Act (NEPA) documentation. The cost to retain the Program Management firm will be borne by the MCRA.

ARTICLE VI TERM OF AGREEMENT

This Agreement will become effective upon execution by both parties and terminate upon the earlier of i) Project completion or ii) sixty (60) months from the effective date.

ARTICLE LIABILITY

Section 1 - No Personal Liability of City. To the extent allowed by law the City's officers, either singularly or collectively, are not personally liable on this Agreement or for any breach thereof.

Section 2 - No Personal Liability of the MCRA. To the extent allowed by law, the MCRA's officers, agents and employees, either singularly or collectively, are not personally liable on this Agreement or for any breach thereof.

ARTICLE

This agreement may be cancelled at any time prior to the award of a construction contract for the project, by either party providing sixty (60) days written notice of intention to terminate. Written notice must be provided to the applicable party.

ARTICLE MISCELLANEOUS

Section 1 - Laws. The parties hereto agree to abide with all applicable laws, regulations, and grant provisions of the United States, the State of Texas, and any other lawful authorities having jurisdiction.

Section 2 - Notices. All notices, demands, or requests from one party to another shall be in writing and shall be personally delivered, sent by mail, certified, registered, express or overnight, postage prepaid, or sent by facsimile transmission, to the addresses stated in this Section, or to such other address as the party may request in writing, and are deemed to have been given at the time of delivery:

The City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

The Memorial City Redevelopment Authority
c/o Hawes Hill and Associates LLP
attn: Scott Bean
PO Box 22167
Houston, TX 7727-2167

Section 3 - Texas Law to Apply and Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Harris County, Texas.

Section 4 - Legal Construction. In case any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability does not affect any other provision hereof and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein, if consistent with the overall intent of this Agreement.

Section 5 - Amendment. No amendment, modification, or alteration of the terms of this Agreement is binding unless in writing, dated subsequent to the Effective Date and executed by the City and the MCRA or their successors and permitted assigns.

Section 6 - Exhibits. All Exhibits attached to this Agreement are incorporated by reference.

Section 7 - Counterparts. This Agreement may be executed in any number of counterparts, and each counterpart is deemed to be an original instrument, but all such counterparts together constitute but one Agreement. A photocopy or facsimile reproduction of an original signature of a party on this Agreement binds that party to the terms, covenants and conditions of this Agreement.

Section 8 - Time is of the Essence. Time is of the essence in this Agreement.

Section 9 - Headings. The headings, captions, and arrangements used in this Agreement are for convenience only and do not affect the interpretation of this Agreement.

[EXECUTION PAGES FOLLOW]

CITY OF BUNKER HILL

By: Keith Brown, Mayor

Date: August 19, 2025

ATTEST:

Gerardo Barrera
City Administrator/ Acting City Secretary

**MEMORIAL CITY REDEVELOPMENT
AUTHORITY**

By:

Date: _____

ATTEST:

APPROVED AS TO FORM:

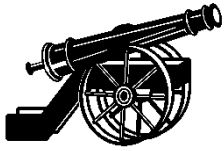
CITY OF HOUSTON, TEXAS

By _____

Name: _____

Title: _____

Date: _____



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	August 19, 2025
Agenda Item:	IX
Subject:	SCADA System Repairs & Upgrades
Exhibits:	Services Agreement Assessment Report
Funding:	Underground Utilities (Acct. # 07-00-00-9183.03) \$70,000.00
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

Following an assessment of the City's Supervisory Control and Data Acquisition (SCADA) system completed in May 2025, staff requested and received a proposal from Baird Gilroy & Dixon, LLC, for system repairs and upgrades. The SCADA system is essential for monitoring and controlling the City's two (2) water plants and three (3) remote wells, including water levels, pressures, and flow rates.

The assessment identified that key components, such as programmable logic controllers (PLCs) and the server operating system, are outdated or nearing the end of their useful service life, creating both operational and cybersecurity vulnerabilities. The existing PLC equipment, approximately 20 years old, is no longer supported by the manufacturer, making replacement parts increasingly difficult to obtain. Additionally, the server's operating system will reach its end of manufacturer support in October 2025.

The assessment also underscored the need for a redundant communication system. Recent severe weather events have caused cellular and internet outages, disrupting communication with remote sites and subsequently hindering the ability to operate wells and monitor system performance remotely.

Staff recommends the following upgrades to improve system resiliency:

- Replace obsolete PLCs with current models that will be supported by the manufacturer for longer periods in the future
- Migrate the SCADA server to a secure cloud-based virtual machine
- Upgrade to the most current SCADA software
- Install a redundant communication failover system to ensure remote access to maintain continuous operations in the event of an internet outage

These upgrades will improve system reliability, strengthen cybersecurity, and ensure the continued safe and efficient operation of the City's water system under all conditions.

Funding for this work is available from cost savings realized from the Bunker Hill Rd. and Greenbay underground utility work completed in May 2025.

The services agreement has been reviewed by the City Attorney.

Recommended Action

Staff recommends City Council approve a services agreement with Baird Gilroy & Dixon, LLC, in the amount of \$70,000.00 for SCADA system repairs and upgrades.

**CITY OF BUNKER HILL VILLAGE, TEXAS
SERVICES AGREEMENT**

**THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §**

Description of Services: Address aging obsolete PLC system and out-of-date SCADA software to bring the system up to date with current technological standards. PLC replacement will take place at Water Plant No. 1 (Taylorcrest), Water Plant No. 2 (City Hall), Remote Well No. 3, Remote Well No. 4, and Remote Well No. 5.

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and **Baird Gilroy & Dixon, LLC** (the “Company”), with an office at 9711 S. Mason Rd. Ste 125 #326, Richmond, Texas, 77407. The City hereby engages the services of the Company as an independent contractor for services described, upon the following terms and conditions.

1. SCOPE OF AGREEMENT

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

2. TERM OF AGREEMENT; TERMINATION

- 2.1. This Agreement shall be effective upon proper execution by the City. The term of this Agreement shall be until the work described herein has been completed or the Agreement has been terminated by either party. ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be

construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$70,000.00**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
 - i. injury or damage to any property or right
 - ii. injury, damage, or death to any person or entity
 - iii. attorneys' fees, witness fees, expert witness fees and expenses,
 - iv. any settlement amounts; and
 - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE

COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.

COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.

COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.

THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)

Employer's Liability \$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
a. Premises/ Operations Combined Single Limit
b. Independent Contractors
c. Personal Injury
d. Products/Completed Operations
e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
a. Owned/Leased Automobiles
b. Non-owned Automobiles
c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and

- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas

11977 Memorial Drive
Houston, TX 77024
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

Baird Gilroy & Dixon, LLC
9711 S. Mason Rd. Ste. 125 #326
Richmond, TX 77407

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 19th day of August, 2025.

City of Bunker Hill Village, Texas

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

Baird Gilroy & Dixon, LLC

Signature

Print Name

Title

Date

EXHIBIT A



9711 S. Mason Rd.
Ste. 125 PMB 326
Richmond, Texas 77407
(281) 529-5005
www.bgdeng.com
TBPE No. F-16575

August 11, 2025

Elvin Hernandez
Director of Public Works & Community Development
11977 Memorial Drive
Houston, Texas 77024

Re: Proposed Professional Engineering Services
Agreement ("Agreement") for City of Bunker Hill Village ("City")
Water System SCADA Upgrades
Harris County, Texas
BG&D No. 281-0001 Rev.0

Dear Elvin:

Baird Gilroy & Dixon, LLC ("BGD") appreciates the opportunity to present this agreement for electrical engineering and programming services in connection with the City of Bunker Hill Village Water System SCADA Upgrades project.

Project Understanding

To be proactive about the aging obsolete PLC system and out-of-date SCADA software we have put together this proposal to work on bringing the overall SCADA system up to date with current technological standards. PLC replacement will take place at Water Plant No. 1 (Taylorcrest), Water Plant No. 2 (City Hall), Remote Well No. 3, Remote Well No. 4, and Remote Well No. 5.

Based on our understanding of your project and the review and approval process, we prepared the following scope of services and fee proposal for your consideration.

Scope of Services

A. Water System SCADA Upgrades

1. Materials (Hardware, Software, and Installation)
 - a. Provide and install new PLCs and auxiliary devices necessary to upgrade the SCADA system at Water Plant No. 1 (Taylorcrest), Water Plant No. 2 (City Hall), Remote Well No. 3, Remote Well No. 4 and Remote Well No. 5.
2. Programming & Configuration
 - a. Program new PLCs as required for water plant operations at each facility.
 - b. Make programming adjustments to the existing SCADA system to work with new PLCs.
 - c. Work with IOSO I/O Solutions to migrate the existing VTSCADA server to a cloud based server managed by IOSO I/O Solutions.

Proposed Fees

A. Water System SCADA Upgrades (Lump Sum)	=	\$70,000
1. Materials (Hardware, Software, & Installation)	=	\$45,000
2. Programming & Configuration (125hr @ \$200/hr)	=	\$25,000

Special Considerations

This proposal is based on the following special considerations:

1. Standard of Care. BGD covenants with the City to furnish its best skill and judgment in performing the services for the City. BGD agrees to furnish efficient business administration and superintendence and to use its best efforts to furnish at all times an adequate supply of workmen, materials and equipment and to perform the services in the most expeditious and economical manner. BGD agrees to exercise reasonable diligence in performing the services, using the degree of care and skill that a prudent person in the same or similar profession would use.
2. Reimbursable Expenses. Reimbursable expenses, including outside services not performed by BGD personnel, shall be provided and reimbursed at cost plus 10%, provided that BGD shall request the City's prior written approval for any reimbursable expenses over the Annual Limit. Although we do not anticipate any reimbursable expenses, these services typically include reproduction and deliveries.
3. Additional Services. Additional services, including site visits or other services requested by the City, may be provided by BGD on an hourly basis as an additional service to this Agreement and shall be documented in a separate writing pursuant to Special Consideration No. 12.
4. Rates. Hourly Services are provided based on the attached Schedule of Hourly Rates. These rates may be only revised upon the provision of prior written notification to the City and receipt of the City's prior written consent upon each one-year renewal of this Agreement.
5. Relationship of City and BGD. BGD has been retained by the City for the sole purpose and to the extent set forth in this Agreement. It is understood and agreed that all work so done by BGD shall meet with the City's approval, but that the detailed manner and method of performing the services shall be under the control of BGD. BGD's relationship to the City during the term of this Agreement is that of an independent contractor. The relationship between the City and BGD is not exclusive.

6. Insurance. Before commencing any work hereunder, BGD shall furnish certificates of its insurance and copies of any required endorsements to the City evidencing the following insurance coverage, which coverage shall be maintained throughout the term of this Agreement. Certified copies of each policy shall be furnished to the City upon the City's request. BGD shall not violate or knowingly permit to be violated any condition of the insurance policies required by this Agreement. Nothing contained in this Section shall limit or waive BGD's legal or contractual responsibilities to the City or others. Cancellation or expiration of any of said insurance policies shall not preclude the City from recovery thereunder for any liability arising under this Agreement.

BGD shall obtain the following insurance from companies having a Best's rating of B+/VII or better and licensed to transact business in the State of Texas:

- Workers' Compensation Insurance covering liability arising out of BGD's employment of workers and anyone for whom the employer may be liable for workers' compensation claims at limits as imposed by statute. Workers' compensation insurance is required, and no alternative forms of insurance shall be permitted.
- Employer's Liability Insurance Limitations with limits of not less than \$500,000.
- Commercial General Liability Insurance with limits not less than:
 - Each occurrence – \$1,000,000
 - General aggregate - \$2,000,000
 - Products-Completed Operations Aggregate - \$2,000,000
 - Personal & Advertising Injury - \$1,000,000
- BGD shall also carry cyber liability insurance coverage for at a minimum network and information security liability, business interruption, and regulatory defense expenses in the amount of \$500,000 per occurrence.
- Comprehensive Automobile Liability Insurance with limits not less than \$1,000,000 (combined).
- Excess Liability: \$2,000,000/\$2,000,000.

BGD's insurance shall include the following endorsements:

- The City and the City's agents and employees shall be added as additional insureds to all coverage required under this Agreement for all liability arising out of BGD's work under this Agreement, except for workers' compensation insurance, as to the full limits of

liability provided by each insurance policy (including limits greater than the minimum limits required herein).

- All required insurance shall be endorsed to provide that coverages afforded under the policy will not be canceled or modified without at least seven (7) days prior written notice to the City. Renewal certificates shall be provided at least seven (7) days prior to the termination date of the current certificates of insurance during the term of this Agreement.
 - Inasmuch as City and BGD intend that all of BGD's insured loss and liabilities fall upon BGD's insurers, without recourse against the City, BGD agrees to cause all of its policies of insurance maintained in force or procured by BGD to provide, if necessary by endorsement, that each such insurer fully waives subrogation against the City and its agents and employees.
 - All of the aforesaid policies shall be endorsed to provide that the coverage provided to the City as an additional insured will be on a primary basis, and not in excess of other insurance coverage available to the City, and that neither BGD nor its insurer will seek contribution or recovery from the City or such other insurance available to the City.
 - BGD shall cause its subcontractors, including all persons hired by BGD who are not BGD's employees, who perform any part of the work hereunder, to be added as additional insureds to all coverage required under this Agreement, as to the full limits of liability provided by each insurance policy (including limits greater than the minimum limits required herein).
7. Indemnification. BGD will make efforts to keep the SCADA Systems up and secure as described within the scope of work defined under this Agreement, however, it is not possible to completely secure the SCADA Systems without continuous real-time monitoring and response control measures. The intent of this Agreement is to reduce the risk associated with a cyber event or threat. If a local or remote cyber event negatively affects the SCADA Systems, the City agrees to limit BGD's liability to the indemnity obligations described further herein.

TO THE FULLEST EXTENT PERMITTED BY LAW, BGD, FOR ITSELF AND ITS SUCCESSORS AND ASSIGNS, AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE CITY AND ITS OFFICERS, DIRECTORS, REPRESENTATIVES, AND AGENTS, FROM EVERY LOSS, DAMAGE, INJURY, COST, EXPENSE, CLAIM, JUDGMENT, OR LIABILITY OF EVERY KIND OR CHARACTER (INCLUDING SPECIFICALLY ATTORNEYS' FEES, COURT COSTS AND OTHER EXPENSES INCURRED IN ENFORCING THIS INDEMNITY PROVISION), WHETHER IN CONTRACT, TORT, OR OTHERWISE, WHICH ARISES DIRECTLY OR INDIRECTLY FROM BGD'S WILLFUL, INTENTIONAL, RECKLESS OR NEGLIGENT (WHETHER ACTIVE, PASSIVE, OR GROSS) ACTS OR OMISSIONS RELATED TO OR ARISING FROM THIS AGREEMENT. THIS INDEMNITY AND HOLD HARMLESS PROVISION WILL APPLY WHETHER SUCH ACTS OR OMISSIONS ARE CONDUCTED BY BGD OR ANY SUBCONTRACTOR OR AGENT OF BGD.

THIS INDEMNITY AGREEMENT IS INTENDED TO MEET THE TEXAS "EXPRESS NEGLIGENCE RULE" BECAUSE BGD AGREES THAT IT APPLIES AND IS ENFORCEABLE EVEN AS TO LOSSES, DAMAGES, INJURIES, EXPENSES, CLAIMS, CAUSES OF ACTION, JUDGMENTS OR LIABILITIES JOINTLY OR CONCURRENTLY CAUSED BY THE NEGLIGENCE OR OTHER FAULT OF THE CITY. THE TERM "FAULT" IN THE PREVIOUS SENTENCE INCLUDES THE VIOLATION OR BREACH BY THE CITY OF ANY COMMON LAW DUTY, ANY TERM OF THIS AGREEMENT, OR ANY STATUTE OR REGULATION.

THIS INDEMNIFICATION OBLIGATION IS IN ADDITION TO ALL OTHER LEGAL, EQUITABLE, OR INDEMNIFICATION REMEDIES AVAILABLE TO THE CITY. THIS INDEMNIFICATION OBLIGATION SURVIVES THE TERMINATION OR EXPIRATION OF THIS AGREEMENT.

BGD DOES HEREBY WAIVE, RELEASE AND FOREVER RELINQUISH AND DISCHARGE THE CITY FROM ALL OF BGD'S CAUSES OF ACTION ARISING FROM BODILY INJURY OR DEATH OR DAMAGE TO ANY PROPERTY ARISING OUT OF THE WORK, REGARDLESS OF WHETHER THE INJURY OR DAMAGE IS CAUSED IN FULL OR IN PART BY THE NEGLIGENCE OR OTHER FAULT OF THE CITY.

8. Compliance with Law. All work will be done in compliance with all applicable city, county, state and federal rules, regulations and laws and any codes which may apply to the services being provided under this Agreement.
9. Inspection. The City and its duly authorized representatives shall have the right to inspect all services being performed hereunder at any time. BGD agrees to maintain adequate books, payrolls and records satisfactory to the City in connection with any and all services performed hereunder and to maintain such books, payrolls and records for at least four years. The City and its duly authorized representatives shall have the right to audit such books, payrolls and records at any reasonable time or times.
10. City Documents, Records, Property. All documents and records prepared or maintained by BGD in connection with the services provided pursuant to this Agreement shall be the property of the City. Upon termination, expiration, or other conclusion of this Agreement, said records and documents, and any other property of the City, including without limitation, all logins and passwords required to access or maintain the SCADA System, shall be delivered within 14 days by BGD to the City or the City's designee at no cost to the City. Any such records, documents, or other property that is electronic, in a proprietary form, or stored on a computer shall be provided by BGD to the City in a manner specified by the City. BGD acknowledges that the requirements of Chapter 552, Texas Government Code, as amended, (the "Public Information Act"), and Chapters 201-205, Texas Local Government Code, as amended, (the "Local Government Records Act," and together with the Public Information Act, the "Acts"), each apply to all public information, as defined by the Public Information Act, and all local government records, as defined by the Local Government Records Act, related to the relationship between the City and BGD, and to any work carried out thereunder. BGD also acknowledges the City's current order establishing a records management program and designating a records management officer, which may be amended by the City, (the "Document Retention Policy"). BGD covenants that it will comply with all

requirements of the Acts, the Document Retention Policy, and all applicable rules, regulations, policies, and retention schedules adopted thereunder. BGD agrees to notify the City without undue delay of any event of which BGD has knowledge constituting a potential or actual breach of security (whether the breach is of a physical nature or the occurrence of any computer infection, hacking, or cyber-attack) that has resulted in, or creates a reasonable risk of, unauthorized access to City's information or property (including without limitation documents). BGD further agrees to cooperate with City in efforts by the City to assess the security of the City's information and property.

11. Warranty. In addition to other common law and statutory warranties, whether implied or express, BGD's warranty applies to materials, parts, labor and workmanship for one (1) year from the date of completion of any service. BGD shall transfer all manufacturers' warranties to the City.
12. Assignability. BGD shall not assign its rights or obligations or any sum that may accrue to it hereunder without the written consent of the City, which shall be granted or denied in the City's sole discretion.
13. Modifications. This Agreement shall be subject to amendment, change or modification only with the prior mutual written consent of the City and BGD.
14. Force Majeure. In the event either BGD or the City (or any of their respective successors and assigns) is rendered unable, wholly or in part, by force majeure including an act of God; strikes; lockouts, or other industrial disturbances; acts of the public enemy; orders of any kind of government of the United States or the State of Texas or any civil or military authority (other than a party to this Agreement); insurrections; riots; epidemics; landslides; lightning; earthquakes; fires; hurricanes; storms; floods; droughts; arrests; civil disturbances; explosions; or other inability similar to those enumerated; to carry out its obligations under this Agreement, it is agreed that party shall give written notice of such act to the other party as soon as possible after the occurrence of the cause relied on and shall, thereafter, be relieved of its obligations, so far as they are affected by such act, during the continuance of any inability so caused, but for no longer.
15. Governing Law; Forum; Venue. This Agreement, and all claims arising from or related to this Agreement, shall be construed, interpreted, and enforced under the laws of the State of Texas, excluding any choice of law rules that would direct the application of the laws of another jurisdiction. All disputes arising from or related to this Agreement shall be determined exclusively by a state court in the county in which the City is located.
16. Waiver. No waiver or waivers of any breach or default by BGD or the City (or their respective successors and assigns) of any term, covenant or condition or liability hereunder of performance by the other party hereto of any duty or obligation hereunder will be deemed a waiver thereof in the future, nor will any such waiver or waivers be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, character or description, under any circumstances.

17. Entire Agreement. This Agreement contains the entire agreement between the parties hereto with respect to the matters set forth herein and supersedes all other prior agreements between the City and BGD relating to such matters. Each party hereto expressly represents and warrants that no statement, promise, agreement, or representation other than any expressed in this Agreement was made to or relied upon by that party.

18. Statutory Verifications.

- If under this Agreement, BGD is granted direct or remote access to the control of critical infrastructure, excluding access specifically allowed for product warranty and support, BGD verifies, pursuant to Chapter 2275 of the Texas Government Code that neither BGD, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of BGD, nor any of its sub-contractors (i) is owned or controlled by (a) individuals who are citizens of China, Iran, North Korea, Russia or any designated country; or (b) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, of any designated country; or (ii) is headquartered in China, Iran, North Korea, Russia or a designated country. The term “designated country” means a country designated by the Governor as a threat to critical infrastructure under Section 2275.0103 of the Texas Government Code. The term “critical infrastructure” means a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility.
- By signing and entering into this Agreement, BGD verifies neither the BGD, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of BGD: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a Company listed by the Texas Comptroller pursuant to Sections 2270.0201 or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code. For purposes of this paragraph, “Company” means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association whose securities are publicly traded, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations, that exists to make a profit.

19. This agreement shall be valid for sixty days from this date and may be extended upon approval by this office.

Elvin Hernandez
Page 8
August 11, 2025

We appreciate the opportunity to submit this proposal and look forward to working with you. An executed copy of this agreement will serve as our notice to proceed. Please return one copy to our office. Should you have any questions, please call.

Sincerely,

Jon-Paul Dixon, P.E.
Baird Gilroy & Dixon, LLC
Principal

P:\Projects\281\0001\Contracts\Proposal-City of Bunker Hill Village Water System SCADA Upgrades Rev.0.docx

ACCEPTED AND AGREED,

CITY OF BUNKER HILL VILLAGE

By: _____

Name: Keith Brown

Title: Mayor

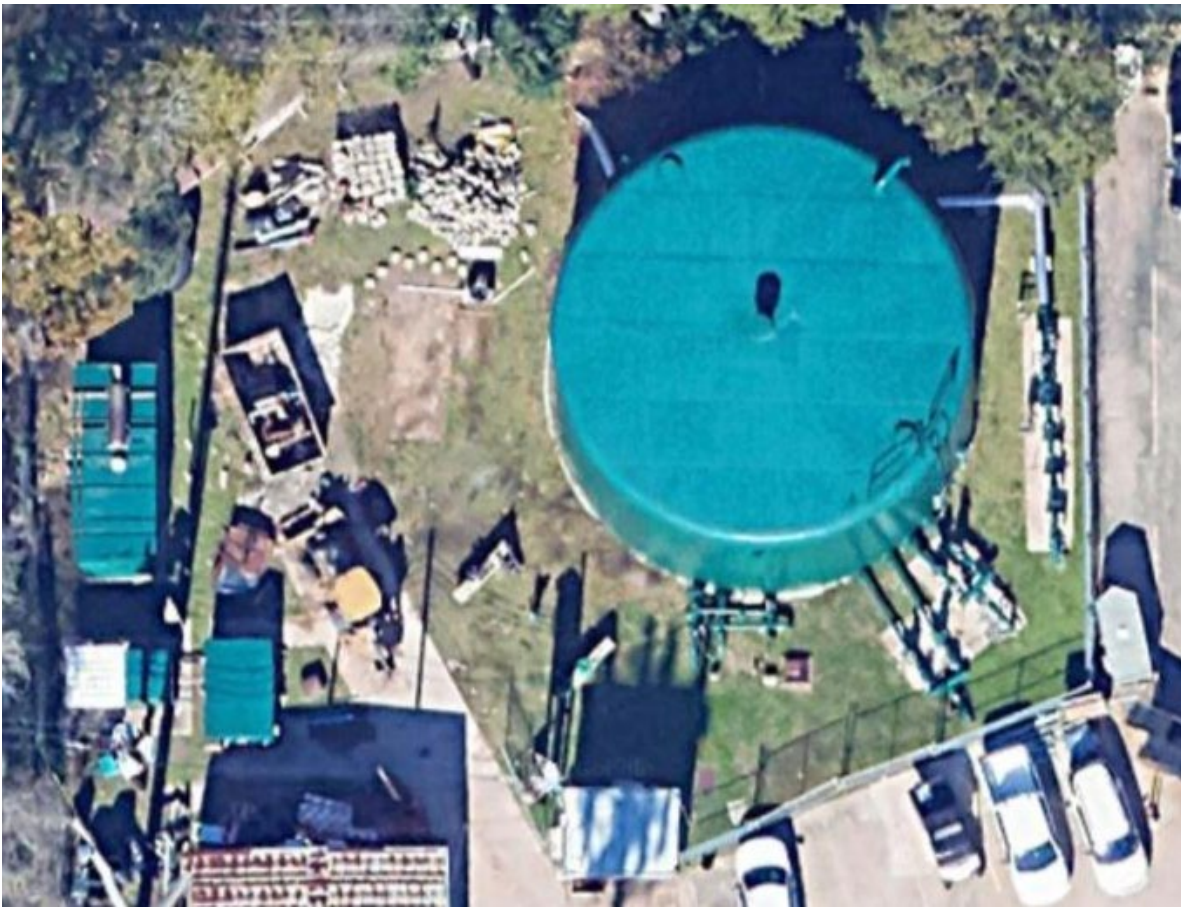
ATTEST:

By: _____

Name: Gerardo Barrera

Title: City Administrator/ Acting City Secretary

[SEAL]



CITY OF BUNKER HILL VILLAGE WATER PLANTS & REMOTE WELLS SCADA SYSTEM ASSESSMENT REPORT

Prepared for:



Prepared by:



TBPE Firm No. F-16575
9711 S. Mason Rd. Ste 125 #326
Richmond, Texas 77407
(281) 529-5005
BGD Project No. 143-0023



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1.0 Introduction

This report contains the results of the SCADA system assessment based on the site survey conducted on May 8, 2025. Recommendations for system improvements and security control measures are included to address found system deficiencies. The findings in this report describe the existing SCADA system's setup and configuration as observed during the site visit. It identifies the capabilities of the existing system and software with no additional modifications. In addition, the report includes areas of possible improvement to the system. Recommendations for those improvements and path forward options have been included to provide guidance for the maintenance and upgrades to the system.

1.1 SUMMARY OF CONCLUSIONS

1. The existing SCADA system is operational, and essential field instrumentation devices are functional, but they show signs of increased aging.
2. The existing PLC equipment is approximately 20 years old and is obsolete. The obsolete PLC is no longer supported by the manufacturer, making it susceptible to cyber threats. Furthermore, finding replacement parts is challenging and not guaranteed.

2.0 Existing SCADA System Overview

2.1 BACKGROUND

The existing SCADA system provides monitoring and control functionality of the two water plants and three remote wells. The SCADA system is comprised of the following major hardware components:

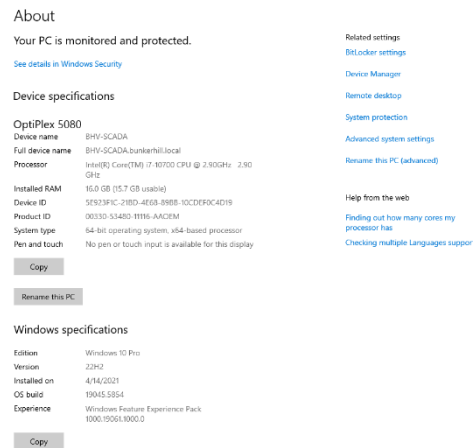
- SCADA Server – Dell OptiPlex 5080
- PLC-Schneider Electric SCADApack32
- Cradlepoint Cell Modems – IBR650C's and S400
- Internet services equipment - Cisco Firewall, Comcast Modem at City Hall Server, Verizon Cell services on a Cradlepoint modem to firewall for all other sites.

2.2 SCADA SERVER

The existing SCADA server is located on a PC installed in the "SCADA Server" office. The server is running Windows 10 OS, which the manufacturer will no longer support after October 14, 2025. The graphical HMI software is VTSkada. The SCADA server has the following performance specifications: Intel Core i7-10700 CPU @ 2.90 GHz, 16GB RAM, and a 500GB Hard Drive. These specifications meet the minimum requirements of VTSkada software offered to date. Although soon to be out of date, the SCADA server is currently operating with no known deficiencies. However, due to a recommendation given by "IOSO",



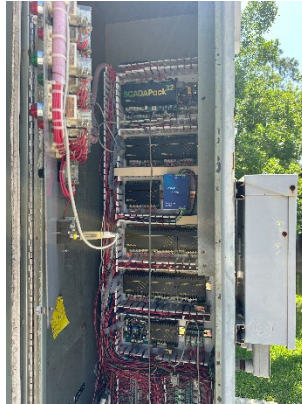
migrating the SCADA server to a virtual machine will be the course of action instead of upgrading the physical PC.



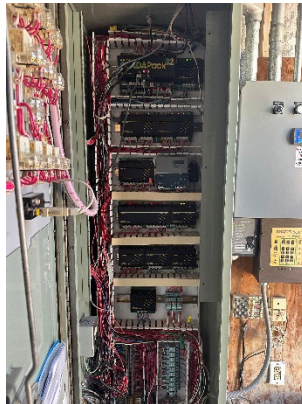
2.2 PROGRAMMABLE LOGIC CONTROLLER

The existing programmable logic controllers (PLC) are Schneider Electric's SCADAPack 32 PLC with several expansion I/O modules at each site. As of June 2023, this model PLC has reached its 'end of commercialization' or end of life, according to the manufacturer. This means that the manufacturer plans to no longer support or manufacture the various hardware components. As such, if a failure were to occur, it would be difficult to locate new replacement parts. Refurbished parts may be available from aftermarket sources, but the quality of the parts may be reduced. Additionally, there is no guarantee that parts will be available when they are needed. It is recommended to replace the PLC rack with current models that will be supported by the manufacturer for longer periods in the future.

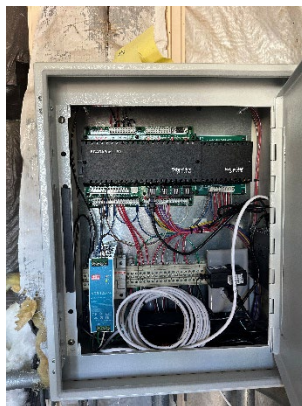




Water Plant No. 1 (Taylorcrest)



Water Plant No. 2 (City Hall Main PLC)



Water Plant No. 2 (City Hall BP PLC)



Remote Well No. 3



Remote Well No. 4



Remote Well No. 5

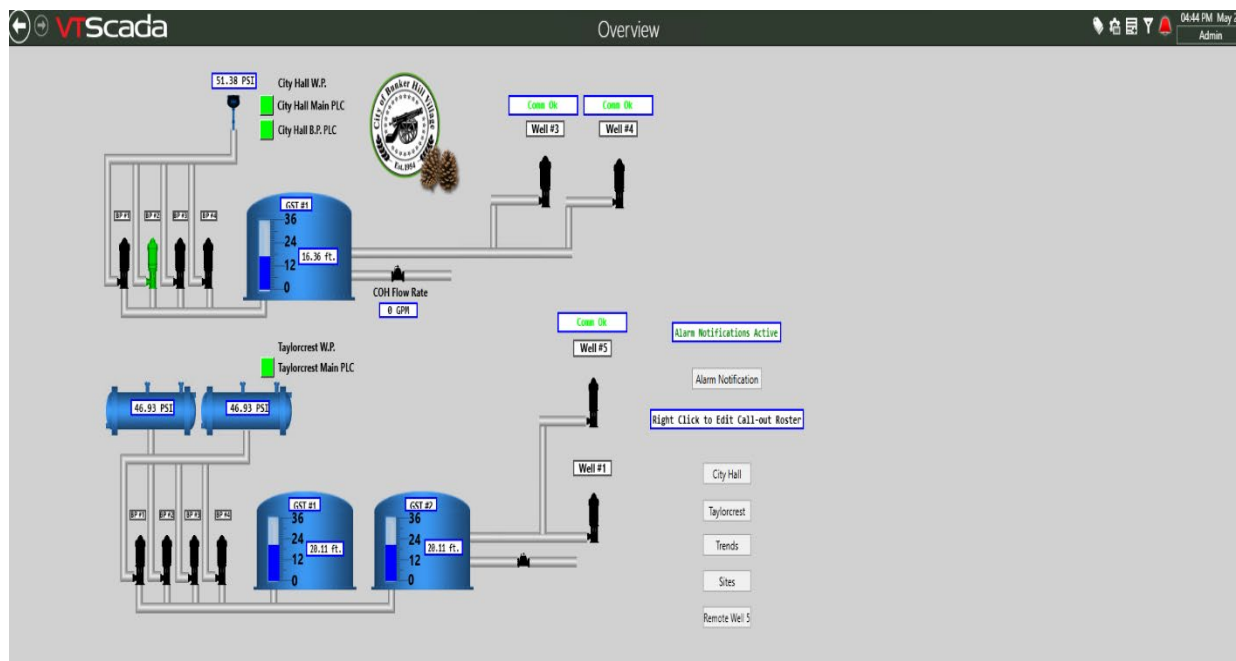


2.3 INTERNET SERVICES EQUIPMENT

The Supervisory Control and Data Acquisition (SCADA) system is connected to the internet via a Comcast modem and Cisco Firewall located at City Hall. Recent upgrades have been implemented at all other sites, which now utilize cellular modems exclusively. This internet connectivity permits operators to remotely access the SCADA server and review graphical SCADA interfaces for facility monitoring. However, during recent severe weather events, all communication between remote sites and City Hall was disrupted. Interruptions to cellular services and internet service providers resulted in a cessation of communication, hindering the ability to initiate remote well operation to replenish ground storage tanks (GSTs) and monitor Water Plant No. 1 (Taylorcrest) for operational efficiency and alarm notifications. Consequently, deliberations regarding the implementation of a redundant communication system have been initiated.

2.4 SCADA SOFTWARE

The SCADA system uses VTScada 12.1.16 as HMI or graphical interface software. This software is not the current version, and when the licensing has been renewed, we will migrate it to the latest VTScada version available.





3.0 Recommended Improvements

The following summarizes the recommendations included in the previous sections of the report. These recommendations address deficient items, or upgrades to help improve the resilience of the system.

1. Replace SCADApack 32 PLC and I/O modules with newer and more widely utilized PLC.
2. Migrate the SCADA Server with the assistance of "IOSO" to a cloud based virtual machine.
3. Renew VTScada HMI software license and upgrade to the latest version.
4. Install redundant communication failover system to back up the primary sources of communication.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: August 19, 2025
Agenda Item: X
Subject: FY 2025 Budget Amendment Nos. 6-8
Exhibits: Ordinance No. 25-653
Funding: Various
Presenter(s): Susan Grass, Finance Director

Executive Summary

Budget Amendment No. 6 – MVRPD has completed its 2024 Year-End Audit and reported a surplus in the amount of \$79,567.67. These surplus funds have been received and will be incorporated into the 2025 budget. Accordingly, a budget amendment is required to formally record the funds.

City of Bunker Hill Adopted 2025 Budget General Fund		Amendment No. 6		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 6
01-00-00-4980	Intergovernmental Revenue	(44,840.00)	(79,567.67)	(124,407.67)
01-00-00-5602	Police Department	2,645,655.00	79,567.67	2,725,222.67
	Net of Revenue and Expenditures	2,600,815.00	-	2,600,815.00

Budget Amendment No. 7 – The 2025 Utility Fund Construction Fund allocated funds for the Underground Utility project on Bunker Hill Rd. and Greenbay based on estimated costs to complete the work. Once work began, it was determined that certain portions of the project were not needed, resulting in cost savings. Staff recommends reallocating these savings to fund the Water Modeling Study (approved by Council at the July 15, 2025, meeting) and the SCADA Repairs and Upgrades project (as presented at the August 19, 2025, City Council meeting).

City of Bunker Hill Adopted 2025 Budget Utility Construction Fund		Amendement No. 7		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 7
07-00-00-9183.03	Underground Utilities	751,016.00	(169,266.00)	581,750.00
07-00-00-9184.02	Water Modeling Study	-	99,266.00	99,266.00
07-00-00-9184.02	SCADA Software	-	70,000.00	70,000.00
	Net of Revenue and Expenditures	751,016.00	-	751,016.00
			-	

Budget Amendment No. 8 – The 2025 General Fund Construction Fund allocates funds for asphalt rehabilitation. Staff recommends reallocating these funds to the Concrete Minor Street account to support the street rehabilitation project on Applewood Street, as approved by Council at the July 15, 2025, meeting.

City of Bunker Hill Adopted 2025 Budget General Fund Construction Fund		Amendement No. 8		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 8
06-00-00-9184.01	Asphalt Rehab	122,000.00	(81,046.25)	40,953.75
06-00-00-9184.12	Point Repairs and Minor Streets	-	81,046.25	81,046.25
	Net of Revenue and Expenditures	122,000.00	-	122,000.00

Recommended Action

Staff recommends Council approve Ordinance No. 25-653 to amend the 2025 Adopted Budget.

ORDINANCE NO. 25-653

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS,
ADOPTING AMENDMENT NOS. 6 TO 8 TO THE ORIGINAL BUDGET OF THE
CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025;
PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING
FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO
THE SUBJECT**

* * * * *

WHEREAS, the City of Bunker Hill Village Budget for the Fiscal Year 2025 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that the proposed change in the budget is necessary; and

WHEREAS, the City Council finds and determines that the proposed change in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Bunker Hill Village Budget for the fiscal year 2025 is hereby amended by the adoption of “**Amendment Nos. 6 to 8 the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025,**” a copy of which is attached hereto. The “Amendment Nos. 6 to 8 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025” shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ORDAINED this 19th day of August, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

City of Bunker Hill Adopted 2025 Budget General Fund		Amendment No. 6		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 6
01-00-00-4980	Intergovernmental Revenue	(44,840.00)	(79,567.67)	(124,407.67)
01-00-00-5602	Police Department	2,645,655.00	79,567.67	2,725,222.67
	Net of Revenue and Expenditures	2,600,815.00	-	2,600,815.00

City of Bunker Hill Adopted 2025 Budget Utility Construction Fund		Amendment No. 7		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 7
07-00-00-9183.03	Underground Utilities	751,016.00	(169,266.00)	581,750.00
07-00-00-9184.02	Water Modeling Study	-	99,266.00	99,266.00
07-00-00-9184.02	SCADA Software	-	70,000.00	70,000.00
	Net of Revenue and Expenditures	751,016.00	-	751,016.00
			-	

City of Bunker Hill Adopted 2025 Budget General Fund Construction Fund		Amendment No. 8		
Acct #	Description	2025 Adopted Budget	Change	2025 Amendment No. 8
06-00-00-9184.01	Asphalt Rehab	122,000.00	(81,046.25)	40,953.75
06-00-00-9184.12	Point Repairs and Minor Streets	-	81,046.25	81,046.25
	Net of Revenue and Expenditures	122,000.00	-	122,000.00



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	August 19, 2025
Agenda Item:	XI
Subject:	Engagement Letter for 2025 Audit
Exhibits:	Resolution No. 08-19-2025B Engagement Letter
Funding:	Professional Services – Accounting (Acct. # 01-00-00-7502 & 04-00-00-7502)
Presenter(s):	Susan Grass, Finance Director

Executive Summary

Crowe LLP acquired Belt Harris Pechacek, LLP, and has submitted a new engagement letter for 2025 audit services. As discussed previously with Council, staff is recommending maintaining Crowe LLP as the City's Audit firm for next year's audit. Staff was pleased with the audit services provided by Crowe LLP, and Ben Cohen will continue as the Audit Manager.

The estimated fee for audit services is \$32,862. This is a 6% increase from the 2024 fiscal year (\$31,000). Additionally, there is a fee structure for Single Audit work, with a base fee of \$4,365 and an additional \$5,528 for each major program. A Single Audit will be required if the City's total grant expenditures for fiscal year 2025 exceed \$1,000,000. The City anticipates having one major program qualify in 2025.

Audit services are considered professional services and exempt by Local Government Code Sec. 252.022.

Recommended Action

Staff recommends City Council approve Resolution No. 08-19-2025B, approving an engagement letter with Crowe LLP for fiscal year 2025 audit services.

RESOLUTION NO. 08-19-2025B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT SERVICES BY AND BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND CROWE LLP FOR FISCAL YEAR 2025; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council has been presented an Engagement Letter for audit services by and between the City of Bunker Hill Village, Texas and Crowe LLP for Fiscal Year 2025 (hereinafter called “Engagement Letter”), a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference; and

WHEREAS, upon full review and consideration of the Engagement Letter and all matters attendant and related thereto, the City Council is of the opinion that terms and conditions should be approved, and that the Mayor should be authorized to execute the Engagement Letter and any and all documents necessary to effectuate such Engagement Letter on behalf of the City of Bunker Hill Village.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The terms and conditions of the Engagement Letter, having been reviewed by the City Council and found to be acceptable and in the best interests of the City of Bunker Hill Village and its citizens, are hereby approved.

Section 3. The Mayor is hereby authorized to execute the Engagement Letter and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required in the Engagement Letter as shall in the judgment of the Mayor be appropriate in order to effect the purposes of the foregoing resolution and Engagement Letter.

Section 4. This Resolution shall become effective immediately upon its passage.

PASSED, APPROVED, AND RESOLVED this 19th day of August, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



Crowe LLP
Independent Member Crowe Global

9 Greenway Plaza #2100,
Houston, TX 77046
Tel +1 713 667 9147
Fax +1 713 667 1697
www.crowe.com

July 17, 2025

The Honorable Robert P. Lord, Mayor
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024-6231

Dear Robert:

This letter confirms the arrangements for Crowe LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to City of Bunker Hill Village ("you", "your" or "Client"). The attached Crowe Engagement Terms, and any other attachments thereto, are integral parts of this letter, and such terms are incorporated herein.

AUDIT SERVICES

Our Responsibilities

We will audit and report on the financial statements of the Client for the year ending December 31, 2025.

We will audit and report on the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, including the notes to the financial statements, which collectively comprise the basic financial statements of the Client for the period indicated.

In addition to our report on the financial statements, we plan to evaluate the presentation of the following supplementary information in relation to the financial statements as a whole, and to report on whether this supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

- Schedule of Expenditures of Federal Awards
- Combining Statement(s) and Schedule(s)

In addition to our report on the financial statements, we also plan to perform specified procedures in order to describe in our report whether the following required supplementary information is presented in accordance with applicable guidelines. However, we will not express an opinion or provide any assurance on this information due to our limited procedures.

- Management's Discussion and Analysis
- Budgetary Comparison Schedules
- Pension Schedule(s), as applicable
- OPEB Schedule(s), as applicable

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of

America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud, and that we report on the Schedule of Expenditures of Federal Awards (as noted above), and on your compliance with laws and regulations and on its internal controls as required for a Single Audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount that we believe would influence the judgment made by a reasonable user of these financial statements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. As required by the standards, we will maintain professional skepticism throughout the audit.

In making our risk assessments, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the Client's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

As part of our audit, we will conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Client's ability to continue as a going concern for a reasonable period of time.

We expect to issue a written report upon completion of our audit of the Client's financial statements. Our report will be addressed to those charged with governance of the Client. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph or a separate section in the auditor's report, or withdraw from the engagement.

In addition to our report on the financial statements and supplemental information, we plan to issue the following reports:

- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* — The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Client's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.
- Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance -- The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

We will also perform tests of controls including testing underlying transactions, as required by the Uniform Guidance, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of your major federal awards programs. We will determine major programs in accordance with the Uniform Guidance. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any non-reportable conditions or other matters involving internal control, if any, as required by the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of your compliance with applicable laws, regulations, contracts and grants. However, because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. However, the objective of our audit of compliance relative to the financial statements will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion. We will advise you, however, of any matters of that nature that come to our attention, unless they are clearly inconsequential.

The Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether you have complied with certain provisions of laws, regulations, contracts and grants. Our procedures will consist of the applicable procedures described in the United States Office of Management and Budget (OMB) Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of your major programs. The purpose of our audit will be to express an opinion on your compliance with requirements applicable to major Federal award programs. Because an audit is designed to provide reasonable assurance, but not absolute assurance, the audit is not designed to detect immaterial violations or instances of noncompliance.

Our audit and work product are intended for the benefit and use of the Client only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information.

However, we may be requested to make certain working papers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to your oversight agency or grantors. The working papers for this engagement will be retained for a minimum of three years after the date our report is

issued or for any additional period requested by the oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the working papers.

Government Auditing Standards require that we provide you with a copy of our most recent peer review report, which accompanies this letter.

The Client's Responsibilities

The Client's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

The Client's management is also responsible for complying with applicable laws, regulations, contracts and grants and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved. Management has the responsibility to make Crowe aware of significant contractor relationships in which the contractor is responsible for program compliance. Client's management is responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that the auditor reports. Additionally, it is management's responsibility to follow up and take corrective action on reported audit findings, to establish and maintain a process for tracking the status of findings and recommendations, and to prepare a summary schedule of prior audit findings, which should be available for our review, and a corrective action plan.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, to safeguard assets, and to design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements and to devise policies to ensure that the Client complies with applicable laws and regulations.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the audit, and unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the Client, and their knowledge of any fraud or suspected fraud affecting the Client.

Monitoring independence includes monitoring affiliates and obtaining information about those entities. For the purpose of complying with applicable independence requirements, the Client agrees to provide Crowe, at least annually, a complete and accurate legal entity listing (e.g. component units included in the Client's financial statements), and a listing of other affiliated entities not included on the legal entity listing (e.g. joint ventures, jointly governed organizations, related organizations, and equity method investments). Crowe's independence may be impaired when an event occurs that impacts the Client's financial reporting entity. The financial reporting entity includes a primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. The Client is responsible for providing Crowe timely, advance notice of events impacting the financial reporting entity so that both parties may assess the impact, if any, of such event on independence. Such notice may include timely providing Crowe notice of any changes in financial accountability amongst the primary government and current and potential component units including changes in board appointment responsibilities, financial

benefit/burden relationships, or fiscal dependence. In assessing the impact of such event on independence, the parties will take appropriate action, which may require us to terminate the engagement. In addition, an impairment that extends to engagements with affiliates may require us to terminate multiple engagements, including those that may not be specific to this engagement letter.

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements, and to the Client's compliance with the requirements of its Federal programs. Management acknowledges the importance of management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of such information to our engagement, you agree to waive any claim against Crowe and its personnel for any liability and costs relating to or arising from any inaccuracy or incompleteness of information provided to us for purposes of this engagement.

Management is responsible for the preparation of the supplementary information identified above in accordance with the applicable criteria. As part of our audit process, we will request from management certain written representations regarding management's responsibilities in relation to the supplementary information presented, including but not limited to its fair presentation in accordance with the applicable criteria, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information. In addition, it is management's responsibility to include the auditor's report on supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. It is also management's responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by Client of the supplementary information and the auditor's report thereon.

Management is responsible for the preparation of the required supplementary information identified above in accordance with the applicable guidelines. We will request from management certain written representations regarding management's responsibilities in relation to the required supplementary information presented, including but not limited to whether it has been measured and presented in accordance with prescribed guidelines, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information.

At the conclusion of the engagement, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of thirty days after receipt of the auditor's reports or nine months after the end of the audit period.

Management is responsible for report distribution responsibilities, including determining which officials or organizations will receive the report and making the report available to the public as applicable when the audit organization is responsible for report distribution.

OTHER SERVICES

Financial Statement Preparation

The Client will provide us with the necessary information to assist in the preparation of the draft financial statements including the notes thereto. We are relying on the Client to provide us with the detailed trial balance, note disclosure information and any other relevant report information in a timely fashion and

ensure the data is complete and accurate. Management is solely responsible for the presentation of the financial statements.

Preparation of the Schedule of Expenditure of Federal Awards

The Client will provide us with the necessary information to prepare the draft schedule of expenditure of federal awards including the notes thereto. We are relying on the Client to provide us with all information required by the Uniform Guidance for the schedule, notes and other relevant reporting information in a timely fashion and ensure the data is complete and accurate. Management is solely responsible for the presentation of the schedule of expenditures of federal awards.

Data Collection Form input services

We will provide assistance in completing sections of the Data Collection Form (DCF) relative to its federal award programs pursuant to the requirements of Section §200.512 of the Uniform Guidance that are promulgated to be completed by the Client. While we may provide this data entry service and assist you in satisfying your electronic data communication requirements to the Federal Audit Clearinghouse, the completeness and accuracy of this information remains the responsibility of your management.

With respect to the above other services, we will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. In connection with performing the above other services, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

In delivering services to Client, Crowe may use subsidiaries owned and controlled by Crowe within and outside the United States. Crowe subsidiaries are subject to the same information security policies and requirements as Crowe LLP and will meet the requirements set forth in the confidentiality and data protection provisions of this Agreement.

FEES

Our fees are outlined below.

Description of Services	Fee Amount
Financial Statement Audit - ACFR	\$32,862
Single Audit – Base Fee	\$4,365
Single Audit – Per Major Program	\$5,528

We will invoice you as our services are rendered. Generally, 30 percent will be billed and payable upon completion of interim audit procedures (normally one to four months before year end) and 70 percent during final fieldwork as work progresses. Accordingly, the fee will be split 30/70 between budget years.

Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys' fees. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

The fees outlined above are based on certain assumptions. Those assumptions may be incorrect due to incomplete or inaccurate information provided, or circumstances may arise under which we must perform

additional work, which in either case will require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing service requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- Evidence of material weakness or significant deficiencies in internal controls
- Substantial increases in the number of significant deficiencies in internal controls
- Regulatory examination matters
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- New or unusual transactions
- Agreed-upon level of preparation and assistance from your personnel not provided
- Numerous revisions to your information
- Lack of availability of appropriate Client personnel during fieldwork.

A federal single audit is required by the OMB's Uniform Guidance when federal funds over \$1,000,000 are expended. Federal single audit fees vary based on the number of major programs as defined by OMB. Accordingly, the federal single audit fee consists of a 'Federal Single Audit-Base Fee' to cover basic fixed amounts and the 'Federal Single Audit-Per Major Program Fee', which is the scalable portion dependent on the actual number of major programs. The number of major programs is established by OMB criteria. If a federal single audit is required, there will be at least one major program. Prior year federal single audit reports will help plan for the number of major programs, but they will vary from year to year based on the level of federal funding. Should you not exceed OMB's federal single audit threshold, a federal single audit will not be required. If you anticipate exceeding the federal single audit threshold, please contact us as far in advance as possible so that we can begin doing preliminary federal single audit work.

A state single audit is required when grant funds that originated from the State of Texas (this does not include federal monies passed through the State) over \$1,000,000 are expended. State single audit fees vary based on the number of major programs as defined by the State of Texas Single Audit Circular. The additional technical verbiage that is necessary when a state single audit is required is not included within this engagement letter, nor does the proposed engagement fee(s) include additional fees related to a state single audit. Should you exceed the state single audit thresholds, a new engagement letter will be required.

Additionally, to accommodate requests to reschedule fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed upon deadlines could be impacted.

Due to such potential changes in circumstance, we reserve the right to revise our fees. However, if such a change in circumstances arises or if some other significant change occurs that causes our fees to exceed our estimate, we will advise management.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which Client agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to Client by Crowe.

The Client and Crowe agree that the Client may periodically request Crowe to provide additional services for accounting and reporting advice regarding completed transactions and potential or proposed

transactions. The fees for such additional services will be based on Crowe's hourly billing rates plus expenses or as mutually agreed upon between the Client and Crowe.

To facilitate Crowe's presence at Client's premises, Client will provide Crowe with internet access while on Client's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on Client's premises. In the event Client does not provide Crowe with internet access while on Client's premises, Client will reimburse Crowe for the cost of internet access through other means while on Client's site.

MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance upon any Crowe deliverable.

Crowe will provide the services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between the parties relating to the services (or any reports, deliverables or other work product) covered by this Agreement. The engagement letter and any attachments (including without limitation the attached Crowe Engagement Terms) are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by each party. No provision of this Agreement will be deemed waived, unless such waiver will be in writing and signed by the party against which the waiver is sought to be enforced. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter, and each party agrees that in entering this Agreement, it has not relied on any oral or written representations, statements or other information not contained in or incorporated into this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. Each party shall remain obligated to the other party under all provisions of this Agreement that expressly or by their nature extend beyond and survive the expiration or termination of this Agreement. If any provision (in whole or in part) of this Agreement is found unenforceable or invalid, this will not affect the remainder of the provision or any other provisions in this Agreement, all of which will continue in effect as if the stricken portion had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) of the executed Agreement or signature pages only (whether handwritten or electronic signature), will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This Agreement, including any dispute arising out of or related to this Agreement and the parties' relationship generally, will be governed and construed in accordance with the laws of the State of Illinois applicable to agreements made and wholly performed in that state, without giving effect to its conflict of laws rules to the extent those rules would require applying another jurisdiction's laws.

* * * * *

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this Agreement and the attached Crowe Engagement Terms are acceptable to you, please sign below and return one copy of this letter at your earliest convenience. Please contact us with any questions or concerns.

(Signature Page Follows)

ACCEPTANCE

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions as stated.

IN WITNESS WHEREOF, Client and Crowe have duly executed this Agreement effective the date first written above.

City of Bunker Hill Village

Crowe LLP

Signature

Keith Brown

Printed Name

Mayor

Title

August 19, 2025

Date_____
Signature

Robert Belt

Printed Name

Partner

Title_____
Date

Crowe Engagement Terms

Crowe wants Client to understand the terms under which Crowe provides its services to Client and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to Client (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Any advice provided by Crowe is not intended to be, and is not, investment advice.

CLIENT'S ASSISTANCE – For Crowe to provide Services effectively and efficiently, Client agrees to provide Crowe timely with information requested and to make available to Crowe any personnel, systems, premises, records, or other information as reasonably requested by Crowe to perform the Services. Access to such personnel and information are key elements for Crowe's successful completion of Services and determination of fees. If for any reason this does not occur, a revised fee to reflect additional time or resources required by Crowe will be mutually agreed. Client agrees Crowe will have no responsibility for any delays related to a delay in providing such information to Crowe. Such information will be accurate and complete, and Client will inform Crowe of all significant tax, accounting and financial reporting matters of which Client is aware.

PROFESSIONAL STANDARDS – As a regulated professional services firm, Crowe must follow professional standards when applicable, including the Code of Professional Conduct of the American Institute of Certified Public Accountants ("AICPA"). Thus, if circumstances arise that, in Crowe's professional judgment, prevent it from completing the engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product or terminating the engagement.

REPORTS – Any information, advice, recommendations or other content of any memoranda, reports, deliverables, work product, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than Client's original information, are for Client's internal use only, consistent with the purpose of the Services. Client will not rely on any draft Report. Unless required by an audit or other attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

CONFIDENTIALITY – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor Client may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Client use of any Crowe work product will be limited to its stated purpose and to Client business use only. However, Client and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

CLIENT-REQUIRED CLOUD USAGE – If Client requests that Crowe access files, documents or other information in a cloud-based or web-accessed hosting service or other third-party system accessed via the internet, including, without limitation iCloud, Dropbox, Google Docs, Google Drive, a data room hosted by a third party, or a similar service or website (collectively, "Cloud Storage"), Client will confirm with any third parties assisting with or hosting the Cloud Storage that either such third party or Client (and not Crowe) is responsible for complying with all applicable laws relating to the Cloud Storage and any information contained in the Cloud Storage, providing Crowe access to the information in the Cloud Storage, and protecting the information in the Cloud Storage from any unauthorized access, including without limitation unauthorized access to the information when in transit to or from the Cloud Storage. Client represents that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with such access complies with all applicable laws, regulations, and duties owed to third parties.

DATA PROTECTION – If Crowe holds or uses Client information that can be linked to specific individuals who are Client's customers ("Personal Data"), Crowe will treat it as confidential as described above and comply with applicable US state and federal law and professional regulations (including, for financial institution clients, the objectives of the Interagency Guidelines Establishing Information Security Standards) in disclosing or using such information to carry out the Services. The parties acknowledge and understand that while Crowe is a service provider as defined by the California Consumer Privacy Act of 2018 and processes information on behalf of Client and pursuant to this Agreement, Crowe retains its independence as required by applicable law and professional standards for purposes of providing attest services and other related professional services. Crowe will not (1) sell Personal Data to a third party, or (2) retain, use or disclose Personal Data for any purpose other than for (a) performing the Services and its obligations on this Agreement, (b) as otherwise set forth in this Agreement, (c) to detect security incidents and protect against fraud or illegal activity, (d) to enhance and develop our products and services, including through machine learning and other similar methods and (e) as necessary to comply with applicable law or professional standards. Crowe has implemented and will maintain physical, electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the "Safeguards"). Client warrants (i) that it has the authority to provide the Personal Data to Crowe in connection with the Services, (ii) that Client has processed and provided the Personal Data to Crowe in accordance with applicable law, and (iii) will limit the Personal Data provided to Crowe to Personal Data necessary to perform the Services. To provide the Services, Client may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers, or other data that, if disclosed without authorization, would trigger notification requirements under applicable law ("Restricted Personal Data"). In the event Client provides Crowe access to Restricted Personal Data, Client will consult with Crowe on appropriate measures (consistent with legal requirements and professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, using encryption when transferring it to Crowe, or providing it to Crowe only during on-site review on Client's site. Client will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Crowe and Client will each allow opportunistic TLS encryption to provide for secure email communication, and each party will notify the other in writing if it deactivates opportunistic TLS encryption. If Client fails to allow opportunistic TLS encryption, Client agrees that each party may use unencrypted electronic media to correspond or transmit information, and Client further agrees that such use of unencrypted media will not in itself constitute a breach of any confidentiality or other obligation relating to this Agreement. Otherwise, Client and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement. Crowe will reasonably cooperate with Client in responding to or addressing any request from a consumer or data subject, a data privacy authority with jurisdiction, or the Client, as necessary to enable Client to comply with its obligations under applicable data protection laws and to the extent related to Personal Data processed by Crowe. Client will promptly reimburse Crowe for any out-of-pocket expenses and professional time (at Crowe's then-current hourly rates) incurred in connection with providing such cooperation. Client will provide prompt written notice to Crowe (with sufficient detailed instructions) of any request or other act that is required to be performed by Crowe. As appropriate, Crowe shall promptly delete or procure the deletion of the Personal Data, after the cessation of any Services involving the processing of Client's Personal Data, or otherwise aggregate or de-identify the Personal Data in such a way as to reasonably prevent reidentification. Notwithstanding the foregoing, Crowe may retain a copy of the Personal Data as permitted by applicable law or professional standards, provided that such Personal Data remain subject to the terms of this Agreement. If Crowe uses a third-party provider, Crowe will include terms substantially similar to those set forth in this Data Protection Paragraph into an agreement with the provider.

GENERAL DATA PROTECTION REGULATION COMPLIANCE – If and to the extent that Client provides personal data to Crowe subject to the European Union General Data Protection Regulation ("GDPR"), then in addition to the requirements of the above Data Protection section, this section will apply to such personal data ("EU Personal Data"). The parties agree that for purposes of processing the EU Personal Data, (a) Client will be the "Data Controller" as defined by the GDPR, meaning the organization that

determines the purposes and means of processing the EU Personal Data; (b) Crowe will be the “Data Processor” as defined by GDPR, meaning the organization that processes the EU Personal Data on behalf of and under the instructions of the Data Controller; or (c) the parties will be classified as otherwise designated by a supervisory authority with jurisdiction. Client and Crowe each agree to comply with the GDPR requirements applicable to its respective role. Crowe has implemented and will maintain technical and organizational security safeguards reasonably designed to protect the security, confidentiality and integrity of the EU Personal Data. Client represents it has secured all required rights and authority, including consents and notices, to provide such EU Personal Data to Crowe, including without limitation authority to transfer such EU Personal Data to the U.S. or other applicable Country or otherwise make the EU Personal Data available to Crowe, for the duration of and purpose of Crowe providing the Services. The types of EU Personal Data to be processed include name, contact information, title, and other EU Personal Data that is transferred to Crowe in connection with the Services. The EU Personal Data relates to the data subject categories of individuals connected to Client, Client customers, Client vendors, and Client affiliates or subsidiaries (“Data Subjects”). Crowe will process the EU Personal Data for the following purpose: (x) to provide the Services in accordance with this Agreement, (y) to comply with other documented reasonable instructions provided by Client, and (z) to comply with applicable law. In the event of a Crowe breach incident in connection with EU Personal Data in the custody or control of Crowe, Crowe will promptly notify Client upon knowledge that a breach incident has occurred. Client has instructed Crowe not to contact any Data Subjects directly, unless required by applicable law. In the event that a supervisory authority with jurisdiction makes the determination that Crowe is a data controller, Client will reasonably cooperate with Crowe to enable Crowe to comply with its obligations under GDPR.

INTELLECTUAL PROPERTY – Any deliverables, works, inventions, working papers, or other work product conceived, made or created by Crowe in rendering the Services under this Agreement (“Work Product”), and all intellectual property rights in such Work Product will be owned exclusively by Crowe. Upon full payment by Client, Crowe grants to Client a license to use for its business purposes any deliverables, including any other Work Product incorporated in such deliverables. Crowe will retain exclusive ownership or control of all intellectual property rights in any ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, systems, Reports, or other know-how that it develops, owns or licenses in connection with this Agreement as well as any enhancements to any of the above (“Materials”). The foregoing ownership will be without any duty of accounting.

CLIENT DATA USAGE – Client shall retain full ownership of all data provided to Crowe by or on behalf of Client in connection with this Agreement, and Crowe will maintain the confidentiality and protection of Client data as set forth in this Agreement. Client agrees that Crowe may, in its discretion, use any Client information or data provided to Crowe for the purpose of (a) performing the Services and its obligations under this Agreement; (b) as otherwise agreed upon in writing; (c) to further improve or develop our products and services; or (d) as necessary to comply with applicable law or professional standards.

DATA AGGREGATION & BENCHMARKING – Client agrees that Crowe may, in its discretion, aggregate Client content and data with content and data from other clients, other sources, or third parties (“Data Aggregations”) for purposes including, without limitation, product and service development, commercialization, industry benchmarking, or quality improvement initiatives. Prior to, and as a precondition for, disclosing Data Aggregations to other Crowe customers or prospects, Crowe will anonymize any Client data or information in a manner sufficient to prevent such other customer or prospect from identifying Client or individuals who are Client customers. All Data Aggregations will be the sole and exclusive property of Crowe.

USE OF THIRD PARTIES IN CROWE OPERATIONS – Crowe uses third-party providers and third-party solutions in the ordinary course of Crowe business operations. Third-party providers and solutions used in the ordinary course of Crowe business operations include without limitation email providers, cyber-security providers, data hosting centers, operating systems, tools with machine learning or artificial intelligence components (including generative artificial intelligence products or services), and other third-party products and solutions used to perform the Services or generate Work Product, or components thereof. Crowe also uses its subsidiaries (owned and controlled by Crowe) within and outside the United States for various administrative and support roles. Crowe subsidiaries and any third-party providers used

in the ordinary course of Crowe business operations will meet the confidentiality and data protection requirements in this Agreement. The limitations in this Agreement on Client's remedies will also apply to any such third-party providers and Crowe subsidiaries.

USE OF SUBCONTRACTORS FOR SERVICE DELIVERY – Crowe may engage third-party subcontractors in delivering Services to Client. Third-party subcontractors are not owned or controlled by Crowe (including without limitation Crowe Global member firms). If Crowe engages such a subcontractor to deliver Services to Client, Crowe will execute an agreement for the protection of Client's confidential information consistent with the provisions of this Agreement. Crowe will be solely responsible for the provision of Services (including those provided by subcontractors) and for the protection of Client's confidential information. The limitations in this Agreement on Client's remedies will also apply to any subcontractors.

LEGAL AND REGULATORY CHANGE – Crowe may periodically communicate to Client changes in laws, rules or regulations. However, Client has not engaged Crowe, and Crowe does not undertake an obligation, to advise Client of changes in (a) laws, rules, regulations, industry or market conditions, or (b) Client's own business practices or other circumstances (except to the extent required by professional standards). The scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change Client's requirements or the scope of the Services, Crowe's fees will be modified to a mutually agreed amount to reflect the changed level of Crowe's effort.

PUBLICATION – Client agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and Client agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

CLIENT REFERENCE – From time to time Crowe is requested by prospective clients to provide references for Crowe service offerings. Client agrees that Crowe may use Client's name and generally describe the nature of Crowe's engagement(s) with Client in marketing to prospects, and Crowe may also provide prospects with contact information for Client personnel familiar with Crowe's Services.

NO PUNITIVE OR CONSEQUENTIAL DAMAGES – Any liability of Crowe will not include any consequential, special, incidental, indirect, punitive, or exemplary damages or loss, nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

LIMIT OF LIABILITY – Except where it is judicially determined that Crowe performed its Services with recklessness or willful misconduct, Crowe's liability will not exceed fees paid by Client to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limit of liability will apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including, without limitation, to claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limit of liability will also apply after this Agreement.

NO TRANSFER OR ASSIGNMENT OF CLAIMS – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

TIME LIMIT ON CLAIMS – In no event will any action against Crowe, arising from or relating to this Agreement or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) one (1) year after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

RESPONSE TO LEGAL PROCESS – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to Client or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then Client will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

MEDIATION – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between Client or any of Client's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, Client and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Chicago, Illinois.

JURY TRIAL WAIVER – FOR ALL DISPUTES RELATING TO OR ARISING BETWEEN THE PARTIES, THE PARTIES AGREE TO WAIVE A TRIAL BY JURY TO FACILITATE JUDICIAL RESOLUTION AND TO SAVE TIME AND EXPENSE. EACH PARTY AGREES IT HAS HAD THE OPPORTUNITY TO HAVE ITS LEGAL COUNSEL REVIEW THIS WAIVER. THIS WAIVER IS IRREVOCABLE, MAY NOT BE MODIFIED EITHER ORALLY OR IN WRITING, AND APPLIES TO ANY SUBSEQUENT AMENDMENTS, RENEWALS, OR MODIFICATIONS TO THIS AGREEMENT. IN THE EVENT OF LITIGATION, THIS AGREEMENT MAY BE FILED AS WRITTEN CONSENT TO A BENCH TRIAL WITHOUT A JURY. HOWEVER, AND NOTWITHSTANDING THE FOREGOING, IF ANY COURT RULES OR FINDS THIS JURY TRIAL WAIVER TO BE UNENFORCEABLE AND INEFFECTIVE IN WAIVING A JURY, THEN ANY DISPUTE RELATING TO OR ARISING FROM THIS ENGAGEMENT OR THE PARTIES' RELATIONSHIP GENERALLY WILL BE RESOLVED BY ARBITRATION AS SET FORTH IN THE PARAGRAPH BELOW REGARDING "ARBITRATION."

ARBITRATION – If any court rules or finds that the JURY TRIAL WAIVER section is not enforceable, then any dispute between the parties relating to or arising from this Agreement or the parties' relationship generally will be settled by binding arbitration in Chicago, Illinois (or a location agreed in writing by the parties). Any issues concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of this Section, will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). Regardless of the amount in controversy, the arbitration will be administered by JAMS, Inc. ("JAMS"), pursuant to its Streamlined Arbitration Rules & Procedures or such other rules or procedures as the parties may agree in writing. In the event of a conflict between those rules and this Agreement, this Agreement will control. The parties may alter each of these rules by written agreement. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of initiating the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by JAMS. Discovery will be permitted only as authorized by the arbitrator(s), and as a rule, the arbitrator(s) will not permit discovery except upon a showing of substantial need by a party. To the extent the arbitrator(s) permit discovery as to liability, the arbitrator(s) will also permit discovery as to

causation, reliance, and damages. The arbitrator(s) will not permit a party to take more than six depositions, and no depositions may exceed five hours. The arbitrator(s) will have no power to make an award inconsistent with this Agreement. The arbitrator(s) will rule on a summary basis where possible, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the initiation of arbitration, or less, and the hearing must be held on continuous business days until concluded. The hearing must be concluded within ten (10) business days absent written agreement by the parties to the contrary. The time limits in this section are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. Any prior agreement regarding arbitration entered by the parties is replaced and superseded by this agreement. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NON-SOLICITATION – Each party acknowledges that it has invested substantially in recruiting, training and developing the personnel who render services with respect to the material aspects of the engagement (“Key Personnel”). The parties acknowledge that Key Personnel have knowledge of trade secrets or confidential information of their employers that may be of substantial benefit to the other party. The parties acknowledge that each business would be materially harmed if the other party was able to directly employ Key Personnel. Therefore, the parties agree that during the period of this Agreement and for one (1) year after its expiration or termination, neither party will solicit Key Personnel of the other party for employment or hire the Key Personnel of the other party without that party’s written consent unless the hiring or engaging party pays to the other party a fee equal to the hired or engaged Key Personnel’s compensation for the prior twelve-month period with the other party.

CROWE AND EQUAL OPPORTUNITY – Crowe abides by the principles of equal employment opportunity, including without limitation the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability. Crowe also abides by 29 CFR Part 471, Appendix A to Subpart A. The parties agree that the notice in this paragraph does not create any enforceable rights for any firm, organization, or individual.

CROWE GLOBAL NETWORK – Crowe LLP and its subsidiaries are independent members of Crowe Global, a Swiss organization. “Crowe” is the brand used by the Crowe Global network and its member firms, but it is not a worldwide partnership. Crowe Global and each of its members are separate and independent legal entities and do not obligate each other. Crowe LLP and its subsidiaries are not responsible or liable for any acts or omissions of Crowe Global or any other Crowe Global members, and Crowe LLP and its subsidiaries specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Global or any other Crowe Global member. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Crowe LLP or any other member. Crowe Global and its other members are not responsible or liable for any acts or omissions of Crowe LLP and its subsidiaries and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe LLP and its subsidiaries. Visit www.crowe.com/disclosure for more information about Crowe LLP, its subsidiaries, and Crowe Global.

FOREIGN TERRORISTS ORGANIZATIONS - Pursuant to Chapter 2252, Texas Government Code, Crowe represents and certifies that, at the time of execution of this Agreement, neither Crowe nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same (i) engages

in business with Iran, Sudan, or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code or Subchapter F of Chapter 2252 of the Texas Government Code or (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term 'foreign terrorist organization' in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

REPRESENTATION REGARDING ISRAEL - Pursuant to Chapter 2271, Texas Government Code, Crowe represents that it does not boycott Israel and will not boycott Israel during the term of the Agreement. The term 'boycott Israel' shall have the meaning ascribed to this term in Section 808.001 of the Texas Government Code.

REQUIRED NON-APPROPRIATION CLAUSE - Notwithstanding anything contained in this Agreement to the contrary, in the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for fees due under this Agreement, Client will immediately notify Crowe in writing of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations have been received or made.

AUTHORIZATION OF CPA'S DISCLOSURE - Any Client certified public accountant involved with assisting Crowe shall not be prohibited from disclosure of information required to be made available by the standards of the public accounting profession in reporting on the examination of financial statements. Management understands and provides permission to staff certificate or registration holders as required under the Rules of Professional Conduct, Texas Administrative Code, Title 22, Part 22, Chapter 501, Subchapter C, Section 501.75.

IMMIGRATION - Crowe represents and warrants that it shall comply with the requirements of the Immigration and Nationality Act (8 U.S.C. § 1101 et seq.) and all subsequent immigration laws and amendments.

ENERGY COMPANY BOYCOTTS - If Crowe is required to make a verification pursuant to Section 2276.002 of the Texas Government Code, Crowe verifies that Crowe does not boycott energy companies and will not boycott energy companies during the term of the Agreement. If Crowe does not make that verification, Crowe must so indicate in its response and state why the verification is not required.

PUBLIC INFORMATION ACT - Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, Crowe is required to make any information created or exchanged with the Client pursuant to the Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Client.



Report on the Firm's System of Quality Control

To the Partners of Crowe LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Crowe LLP (the "Firm") applicable to engagements not subject to Public Company Accounting Oversight Board ("PCAOB") permanent inspection in effect for the year ended March 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants ("Standards").

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The Firm is responsible for designing and complying with a system of quality control to provide the Firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the Firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; audits performed under Federal Deposit Insurance Corporation Improvement Act of 1991 (FDICIA); and examinations of service organizations (SOC 1® and SOC 2® engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Crowe LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2022, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Crowe LLP has received a peer review rating of *pass*.

Cherry Bekaert LLP
September 29, 2022

cbh.com





National Peer
Review Committee

October 20, 2022

Mark Baer
Crowe LLP
225 W Wacker DR Ste 2600
Chicago, IL 60606-1228

Dear Mark Baer:

It is my pleasure to notify you that on October 13, 2022, the National Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is September 30, 2025. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads 'Michael Wagner'.

Michael Wagner
Chair, National PRC

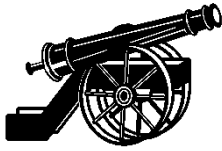
+1.919.402.4502

cc: Jeffrey Sabetta, Jennifer Allen

Firm Number: 900010014904

Review Number: 592839

220 Leigh Farm Road, Durham, NC 27707-8110
T: +1.919.402.4502 F: +1.919.419.4713
aicpaglobal.com | cimaglobal.com | aicpa.org | cima.org



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	August 19, 2025
Agenda Item:	XII
Subject:	Payment(s) Above \$50,000
Exhibits:	City of Houston water bill dated May 22, 2025 City of Houston water bill dated June 20, 2025 Hayden Paving, Inc. invoice no. 250551225 Memorial Villages Water Authority, invoice no. 002-25-26 Ram Rod Utilities, invoice no. 6 Ram Rod Utilities, invoice no. 7 Underground Construction Solutions, LLC, monthly pay application no. 5
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

At the November 21, 2023, meeting, Council directed staff to remove expenditures exceeding \$50,000 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received seven (7) invoices this month that meet this consideration:

- A. City of Houston water bill dated May 22, 2025, in the amount of \$89,550.88 for April 2025 water purchase.
- B. City of Houston water bill dated June 20, 2025, in the amount of \$90,166.64 for May 2025 water purchase.
- C. Hayden Paving, Inc. invoice no. 250551225 in the amount of \$561,773.07 for asphalt mill and overlay improvements completed on Taylorcrest Rd. from April 28, 2025, to May 30, 2025.
- D. Memorial Villages Water Authority, invoice no. 002-25-26 in the amount of \$53,351.02 for June 2025 wastewater treatment services.
- E. Ram Rod Utilities, invoice no. 6 in the amount of \$59,724.90 for Bunker Hill Rd. and Greenbay Sanitary Sewer Replacement completed through March 2025.
- F. Ram Rod Utilities, invoice no. 7 and final in the amount of \$153,179.60 for Sanitary Sewer Replacement on Bunker Hill Rd. and Greenbay completed through May 2025.
- G. Underground Construction Solutions, LLC, monthly pay application no. 5 in the amount of \$70,461.00 for waterline replacement work completed from May 21, 2025, to June 24, 2025, as part of the Waterline Replacement Project.

Recommended Action

Staff recommends Council ratify payments that exceed \$50,000.00.



City of Houston

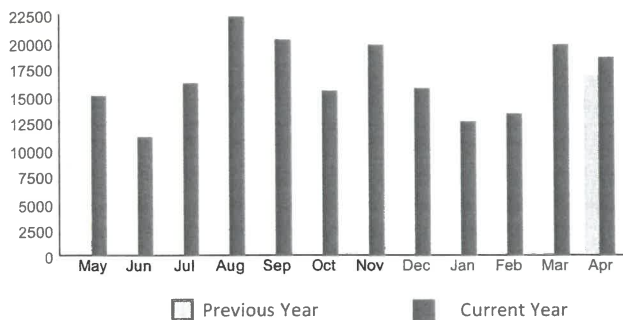
Utility Bill

713.371.1400
www.houstonwater.org

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.
Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Customer Name: City of Bunker Hill Village -Treated
Account Number: 7099-3004-6012
Service Address: 0 ALL-BLANKS TEMP-162
Bill Date: 5/22/2025
Total Amount Due: \$89,550.88

Billed Usage History
(24-month graph)
(per 1,000 gal.)



Summary of Charges

Previous Balance	\$152,330.31
Payment - Thank You	\$152,330.31
Adjustments	\$0.00
Current Charges	\$89,550.88
Total Amount Due	\$89,550.88

* If you have a question about your Contract Water bill, please send email to: Contract.Water@houstontx.gov
* If you want to make a payment on your Contract Water bill: 713-371-1400

Account Number: 7099-3004-6012

Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

TOTAL AMOUNT DUE:	\$89,550.88
Amount Paid:	

HOU052823000083



City of Bunker Hill Village -Treated
ATTN: ACCOUNTS PAYABLE
11977 MEMORIAL DR
HOUSTON TEXAS 77024-6231



CITY OF HOUSTON
PO BOX 1560
HOUSTON TX 77251-1560

1560709930046012000895508800098505970



City of Houston

Utility Bill

713.371.1400
www.houstonwater.org

Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	442291	446952	4661	5/1/2025
CNTRCT-AIRGAP	07254565-SM-8.000	8	94287	108254	13967	5/1/2025

Payments Received	Adjustments	Current Charges
5/1/2025 \$152,330.31		Airgap Overage Surcharge \$4,420.92 AIRGAP Service Charge \$85,129.96

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.



City of Houston

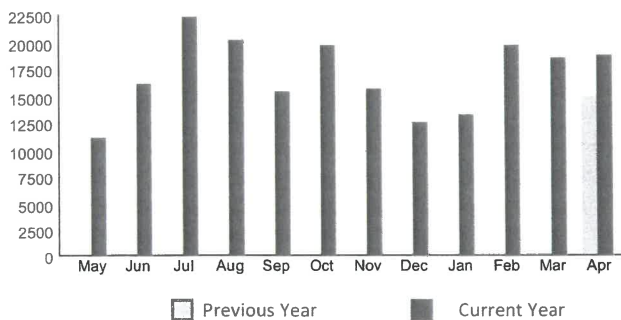
Utility Bill

713.371.1400
www.houstonwater.org

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.
Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Customer Name: City of Bunker Hill Village -Treated
Account Number: 7099-3004-6012
Service Address: 0 ALL-BLANKS TEMP-162
Bill Date: 6/20/2025
Total Amount Due: \$179,717.52

Billed Usage History (per 1,000 gal.)
(24-month graph)



Summary of Charges

Previous Balance	\$0.00
Payment	\$0.00
Adjustments	\$0.00
Current Charges	\$90,166.64
Total Amount Due	\$179,717.52

↑
TOTAL FOR 2 MONTHS

5/22 - 89,550.88
6/20 - 90,166.64

* If you have a question about your Contract Water bill, please send email to: Contract.Water@houstontx.gov
* If you want to make a payment on your Contract Water bill: 713-371-1400

Account Number: 7099-3004-6012

Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

TOTAL AMOUNT DUE: \$179,717.52

Amount Paid: 179,717.52

HOU062022000082



City of Bunker Hill Village -Treated
ATTN: ACCOUNTS PAYABLE
11977 MEMORIAL DR
HOUSTON TEXAS 77024-6231



CITY OF HOUSTON
PO BOX 1560
HOUSTON TX 77251-1560

1560709930046012001797175200188734180



City of Houston

Utility Bill

713.371.1400
www.houstonwater.org

Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	446952	453614	6662	6/1/2025
CNTRCT-AIRGAP	07254565-SM-8.000	8	108254	120426	12172	6/1/2025

Payments Received	Adjustments	Current Charges
		Airgap Overage Surcharge \$4,095.26 AIRGAP Service Charge \$86,071.38

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.

INVOICE # 250551225

To (General Contractor): City of Bunkerhill Village 11977 Memorial Drive Houston, TX 77024	PROJECT: Asphalt Mill & Overlay Improvements Taylorcrest Rd Houston, TX 77024 <i>6 Bunkerhill Cd.</i>	APPLICATION # 1 APPLICATION DATE: 06/10/2025 PERIOD ENDING: 05/30/2025 CONTRACT DATE:
From (Subcontractor): Hayden Paving, Inc. 4710 Windsong Trail Houston, TX 77084	Project # 200-646973-24004	

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheets are attached.

[illegible]

Unsubd
had appropriate
(SVC) patch

06/12/25

WASHEN CONTRA

06/23/25

06/24/25

Ryan Koenig

W. J. HERMAN

Project: Asphalt Mill & Overlay Improvements
Bill To: City of Bunker Hill
Address: Taylorest Rd.
Houston, TX 77024

Protect ID: 200-646973-24004

APPLICATION NO: 1
PERIOD TO: 4/28/2025 to 5/30/2025
APPLICATION DATE: 5/31/2025
PROJECT NUMBER: 51225

ITEM DESCRIPTION												% COMP	
BID QUANTITY	UNIT	UNIT BID	TOTAL CONTRACT AMOUNT	QTY THIS MONTH	QTY LAST MONTH	QTY TO DATE	QTY REMAIN	TOTAL AMOUNT THIS MONTH	TOTAL AMOUNT TO DATE	\$ AMOUNT REMAIN			
GENERAL													
1 Mobilization	1 LS	\$ 20,000.00	\$ 20,000.00	0.50	-	0.50	0.50	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		50%	
2 Traffic Control	3 MO	\$ 10,000.00	\$ 30,000.00	1.00	-	1.00	2.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00		33%	
3 SWPPP	1 LS	\$ 5,000.00	\$ 5,000.00	-	-	-	1.00	\$ -	\$ -	\$ 5,000.00		0%	

PAVING - BUNKER HILL RD													
4 3" Type D Hot Mix Asphalt Surface	2,177 TON	\$ 175.00	\$ 380,975.00	371.00	-	371.00	1,806.00	\$ 64,925.00	\$ 64,925.00	\$ 316,050.00		17%	
5 2" Hydrated Lime	135 TON	\$ 325.00	\$ 43,875.00	67.50	-	67.50	67.50	\$ 21,937.50	\$ 21,937.50	\$ 21,937.50		50%	
6 8% Fly-ash	540 TON	\$ 145.00	\$ 78,300.00	270.00	-	270.00	270.00	\$ 39,150.00	\$ 39,150.00	\$ 39,150.00		50%	
7 8" Lime/Fly Ash Stabilized Subgrade	3,260 CY	\$ 15.00	\$ 48,900.00	1,630.00	-	1,630.00	1,630.00	\$ 24,450.00	\$ 24,450.00	\$ 24,450.00		50%	
8 Removal of Existing Asphalt Pavement & Base (9")	3,033 CY	\$ 20.00	\$ 60,660.00	2,450.00	-	2,450.00	583.00	\$ 49,000.00	\$ 49,000.00	\$ 11,660.00		81%	
9 6" Hot Mix Asphalt Base Course	4,353 TON	\$ 155.00	\$ 674,715.00	2,453.66	-	2,453.66	1,899.34	\$ 380,317.30	\$ 380,317.30	\$ 294,397.70		56%	
10 Prime Coat	3,225 GAL	\$ 5.00	\$ 16,125.00	1,612.50	-	1,612.50	1,612.50	\$ 8,062.50	\$ 8,062.50	\$ 8,062.50		50%	
11 Tack Coat	1,936 GAL	\$ 6.00	\$ 11,616.00	675.00	-	675.00	1,261.00	\$ 4,050.00	\$ 4,050.00	\$ 7,566.00		35%	
12 Sodding	570 SY	\$ 12.00	\$ 6,840.00	-	-	-	570.00	\$ -	\$ -	\$ 6,840.00		0%	
13 Reflective Pavement Marking, 24-inch wide TY II, white (SLD)	45 LF	\$ 6.00	\$ 270.00	-	-	-	45.00	\$ -	\$ -	\$ 270.00		0%	
14 Reflective Pavement Marking, 4-inch wide TY II, white (SLD)	10,284 LF	\$ 0.65	\$ 6,684.60	-	-	-	10,284.00	\$ -	\$ -	\$ 6,684.60		0%	
Stop Bar Reflective Pavement Marking, 24-inch wide TY II, white (SLD)	50 LF	\$ 10.00	\$ 500.00	-	-	-	50.00	\$ -	\$ -	\$ 500.00		0%	
15 with Red TY II-A-A Markers	4,151 LF	\$ 3.00	\$ 12,453.00	-	-	-	4,151.00	\$ -	\$ -	\$ 12,453.00		0%	
16 with Yellow TY II-A-A Markers	109 LF	\$ 5.00	\$ 545.00	-	-	-	109.00	\$ -	\$ -	\$ 545.00		0%	
17 TY II-A-A Markers	14 EA	\$ 10.00	\$ 140.00	-	-	-	14.00	\$ -	\$ -	\$ 140.00		0%	
18 Non-Reflective Marking, 4-inch Raised Traffic Button	12 EA	\$ 8.00	\$ 96.00	-	-	-	12.00	\$ -	\$ -	\$ 96.00		0%	
19 Blue TY II-A-A Markers													

EXTRA BID ITEMS & CHANGE ORDERS													
20 Adjust Existing Manhole to New Grade	1	\$ 1,000.00	\$ 1,000.00	0.50	-	0.50	0.50	\$ 500.00	\$ 500.00	\$ 500.00		50%	
21 Adjust Existing Water Valve to New Grade	1	\$ 1,000.00	\$ 1,000.00	0.50	-	0.50	0.50	\$ 500.00	\$ 500.00	\$ 500.00		50%	
22 Adjust Existing Structure to New Grade	1	\$ 1,500.00	\$ 1,500.00	0.50	-	0.50	0.50	\$ 750.00	\$ 750.00	\$ 750.00		50%	
23 CO1 Concrete Curb Demo	1	\$ 10,550.00	\$ 10,550.00	1.00	-	1.00	-	\$ 10,550.00	\$ 10,550.00	\$ -		100%	
24 Driveway/Intersection 2" M&O	1	\$ 56,694.00	\$ 56,694.00	-	-	-	1.00	\$ -	\$ -	\$ 56,694.00		0%	

TOTAL:	\$ 1,397,694.60
Extra bid items & Change Orders	\$ 70,744.00
TOTAL:	\$ 1,468,438.60
Work Completed this Month: \$ 624,192.30	
Total Amount Completed to Date:	\$ 624,192.30
10% ess Retainage:	\$ 62,419.23
Less Previous Billed:	\$ 561,773.07
Amount Due:	\$ 561,773.07

AFFIDAVIT OF ALL BILLS PAID

Project No. 200-646973-24004

City of Bunker Hill

Asphalt Mill & Overlay Improvements-Bunker Hill Rd.

BEFORE ME, the undersigned authority, on this day personally appeared William R. Henry
President (title) of Hayden Paving, Inc. and, upon oath, after first being duly
sworn, deposed and stated:

"My name is William R. Henry and I am the President (title) of
Hayden Paving, Inc. hereinafter referred to in this affidavit as "Subcontractor". The
facts set forth herein are within my personal knowledge and are true and correct, and I am competent and authorized to
make this affidavit on behalf of Subcontractor. Pursuant to and in accordance with a written construction contract
between Paradigm Construction, Contractor, and Subcontractor for work to be performed on that certain project known
as Asphalt Mill & Overlay, located at Bunker Hill Rd. for
City of Bunker Hill (Owner). Subcontractor has paid each and all of its subcontractors,
laborers, suppliers, vendors and materialmen in full for all labor, materials, equipment and/or services provided to it for
incorporation in or use or work on the Project. Subcontractor acknowledges that Contractor is relying on Subcontractor's
statements and representations herein in making payment to Subcontractor.

Subcontractor hereby waives and releases any and all rights, claims and causes of action which Subcontractor may have
against Contractor and/or the Owner of the Project, including any and all costs, expenses and damages incurred by
Subcontractor, arising out of or related to all labor, materials, equipment and/or services furnished for incorporation in
or use or work on the Project. The undersigned affiant agrees to indemnify Contractor of and from any and all loss, cost
or expense resulting from any false or incorrect information contained in this affidavit.

Subcontractor: Hayden Paving, Inc.

Full Name: William R. Henry

Title: President

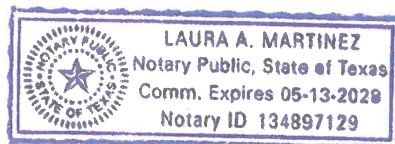
Date: 7/8/2025

THE STATE OF TEXAS §

COUNTY OF HARRIS §

WRH

BEFORE ME, on this this 9 day of July 2025, personally appeared _____
and acknowledged to me that he/she executed the foregoing instrument for the purposes therein expressed, in the
capacity therein stated.



[Signature]
NOTARY PUBLIC, STATE OF TEXAS



MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318

FAX: 713-465-8387

INVOICE

TO: CITY OF BUNKER HILL VILLAGE
11977 MEMORIAL DRIVE
HOUSTON, TEXAS 77024

INVOICE DATE: 7/7/2025
INVOICE No.: 002 -25-26
DATE DUE: 8/10/2025

ATTN: Mr. Gerardo Barrera
City Administrator

SERVICE PROVIDED:
SERVICE PERIOD :

WASTEWATER TREATMENT
JUNE 2025

TREATMENT COST:

METER READING END-OF-THE-MONTH (x 1,000,000)	2,061.603
METER READING FIRST-OF-THE MONTH (x 1,000,000)	- 2,049.093
GALLONS TREATED - METERED	12,510,000
GALLONS TREATED - UNMETERED	+ 792,000
TOTAL GALLONS TREATED	13,302,000
RATE/1000 GALLONS	X 4.01 /1000
SUBTOTAL	\$53,341.02

TOTALS:

TREATMENT EXPENSE	\$53,341.02
BILLING FEE	\$10.00

TOTAL AMOUNT NOW DUE **\$53,351.02**

Rain
6.20

Meter Calibrated: October 30, 2024

APPROVED:

Trey Cantu
General Manager

BUNKER HILL FLOW RECORD

June

2025

DATE	FIF	RAIN	METER READING	DAILY FLOW	CURRENT FLOW	TIME	LEVEL	INITIAL
1	y	0.00	2049.093	314.000	0.182	8:09	0.18	rc
2	y	0.00	2049.407	292.000	0.365	10:22	0.28	nm
3	y	0.00	2049.699	321.000	0.364	10:24	0.27	nm
4	y	0.10	2050.020	400.000	0.412	10:43	0.3	nm
5	y	0.25	2050.420	316.000	0.404	10:49	0.29	nm
6	y	0.00	2050.736	259.000	0.402	11:33	0.3	nm
7	y	0.00	2050.995	294.000	0.219	8:00	0.2	bs
8	y	0.60	2051.289	309.000	0.176	7:23	0.17	bs
9	y	0.00	2051.598	301.000	0.960	8:40	0.52	rc
10	y	1.00	2051.899	481.000	0.466	9:00	0.34	rc
11	y	1.00	2052.380	711.000	0.891	1:01	0.49	nm
12	y	0.30	2053.091	580.000	1.900	12:34	0.81	nm
13	y	0.10	2053.671	352.000	0.610	12:00	0.39	nm
14	y	0.00	2054.023	360.000	0.291	8:51	0.24	nm
15	y	0.00	2054.383	528.000	0.307	9:40	0.25	nm
16	y	1.00	2054.911	1081.000	0.559	12:11	0.37	nm
17	y	0.00	2055.992	374.000	0.542	12:55	0.36	nm
18	y	0.00	2056.366	351.000	0.509	10:57	0.34	nm
19	y	0.00	2056.717	366.000	0.422	10:32	0.31	nm
20	y	0.00	2057.083	307.000	0.400	10:11	0.29	nm
21	y	0.00	2057.390	342.000	0.270	7:45	0.23	bs
22	y	0.30	2057.732	371.000	0.231	7:50	0.21	bs
23	y	0.30	2058.103	441.000	0.319	9:00	0.25	rc
24	y	0.00	2058.544	323.000	0.400	9:50	0.32	rc
25	y	0.30	2058.867	450.000	0.348	9:05	0.26	rc
26	y	0.50	2059.317	619.000	0.345	8:53	0.27	rc
27	y	0.30	2059.936	405.000	0.500	10:11	0.34	rc
28	y	0.00	2060.341	362.000	0.294	7:48	0.24	rc
29	y	0.05	2060.703	435.000	0.246	8:00	0.22	rc
30	y	0.10	2061.138	465.000	0.409	9:23	0.31	nm
1	y		2061.603		0.512	10:52	0.35	nm

12,510,000

(FIF = Flow in flume)

Total Rainfall = 6.20

Metered Flow = 12,510,000
 Unmetered Flow = 792,000
 TOTAL FLOW = 13,302,000

Average Daily Flow = 443,400
 Meter Calibrated 10/30/2024

TO: City of Bunker Hill Village
Langford Engineering, Inc
3080 W Sam Houston Pkwy N
Houston, TX 77043

INVOICE

FROM: Ram Rod Utilities, LLC
26119 Interstate 45N
Spring, TX 77380

6

Invoice No.
Invoice Date
Work Completed Thru

25-Mar-2025
25-Mar-2025

PROJECT: Bunker Hill Road / GreenBay Sanitary Sewer Rehabilitation

City of Bunker Hill Village



CODE	DESCRIPTION	QUANTITY	UNIT	COST	BID TOTAL	PERIOD QUANTITY	THIS ESTIMATE	TO DATE QUANTITY	TO DATE PERCENTAGE	TO DATE AMOUNT
1	Mobilization	1	LS	\$ 4,375.00	\$ 4,375.00	0	\$ -	1	100%	\$ 4,375.00
2	P-13 to P-13A	1	LS	\$ 10,442.50	\$ 10,442.50	0	\$ -	1	100%	\$ 10,442.50
3	P-13A to P-11	1	LS	\$ 21,623.75	\$ 21,623.75	0	\$ -	1	100%	\$ 21,623.75
4	P-11 to P-8	1	LS	\$ 20,592.50	\$ 20,592.50	0	\$ -	1	100%	\$ 20,592.50
5	P-8 to P-8A	1	LS	\$ 29,592.50	\$ 29,592.50	0	\$ -	1	100%	\$ 29,592.50
6	P-8A to P-88	1	LS	\$ 17,518.75	\$ 17,518.75	0	\$ -	1	100%	\$ 17,518.75
7	P-88 to P-7	1	LS	\$ 6,925.00	\$ 6,925.00	0	\$ -	1	100%	\$ 6,925.00
8	P-7 to P-14	1	LS	\$ 12,406.25	\$ 12,406.25	0	\$ -	1	100%	\$ 12,406.25
9	P-14 to P-14A	1	LS	\$ 33,406.25	\$ 33,406.25	0	\$ -	1	100%	\$ 33,406.25
10	P-14A to P-33	1	LS	\$ 17,187.50	\$ 17,187.50	0	\$ -	1	100%	\$ 17,187.50
11	P-33 to P-34	1	LS	\$ 18,500.00	\$ 18,500.00	0	\$ -	1	100%	\$ 18,500.00
12	P-34 to P-37	1	LS	\$ 21,218.75	\$ 21,218.75	0	\$ -	1	100%	\$ 21,218.75
13	P-37 to P-47	1	LS	\$ 21,312.50	\$ 21,312.50	0	\$ -	1	100%	\$ 21,312.50
14	P-47 to P-50	1	LS	\$ 15,500.00	\$ 15,500.00	0	\$ -	1	100%	\$ 15,500.00
15	P-50 to P-51	1	LS	\$ 21,500.00	\$ 21,500.00	0	\$ -	1	100%	\$ 21,500.00
16	P-51 to P-9	1	LS	\$ 34,406.25	\$ 34,406.25	0	\$ -	1	100%	\$ 34,406.25
17	R-9 to R-7	1	LS	\$ 11,750.00	\$ 11,750.00	0	\$ -	1	100%	\$ 11,750.00
18	R-7 to R-6	1	LS	\$ 41,093.75	\$ 41,093.75	0	\$ -	1	100%	\$ 41,093.75
19	R-6 to R-13	1	LS	\$ 49,437.50	\$ 49,437.50	0	\$ -	1	100%	\$ 49,437.50
20	R-13 to R-16	1	LS	\$ 37,085.00	\$ 37,085.00	0	\$ -	0	0%	\$ -
21	R-16 to R-45	1	LS	\$ 30,165.00	\$ 30,165.00	0	\$ -	0	0%	\$ -
22	R-45 to R-47	1	LS	\$ 48,450.00	\$ 48,450.00	0	\$ -	0	0%	\$ -
23	R-47 to R-52	1	LS	\$ 33,730.00	\$ 33,730.00	1	\$ 33,730.00	1	100%	\$ 33,730.00
24	R-52 to R-58	1	LS	\$ 56,500.00	\$ 56,500.00	0	\$ -	0	0%	\$ -
25	R-58 to R-60	1	LS	\$ 50,980.00	\$ 50,980.00	0	\$ -	0	0%	\$ -
26	R-16 to R-19	1	LS	\$ 50,980.00	\$ 50,980.00	0	\$ -	0	0%	\$ -
27	R-19 to R-20	1	LS	\$ 56,500.00	\$ 56,500.00	0	\$ -	0	0%	\$ -
28	R-20 to R-21	1	LS	\$ 46,035.00	\$ 46,035.00	0	\$ -	0	0%	\$ -
29	R-21 to R-26	1	LS	\$ 32,695.00	\$ 32,695.00	0	\$ -	0	0%	\$ -
30	Point Repair	10	EA	\$ 5,175.00	\$ 51,750.00	1	\$ 5,175.00	19	190%	\$ 98,325.00
31	Dewatering Allowance (To be used when ground water is encountered, and only as approved by City of Bunker Hill)	1	LS	\$ 150,000.00	\$ 150,000.00	0	\$ -	0.9	90%	\$ 135,000.00
32	Manhole Rehabilitation	343	VF	\$ 160.00	\$ 54,880.00	171.6	\$ 27,456.00	256.6	75%	\$ 41,056.00
					\$ 1,102,445.00					
					\$ 66,361.00					

Total Earned to Date	\$ 761,806.00
Less 10% Retainage	\$ 76,180.60
Less Previous Payments	\$ 625,900.50
Amount Due this Application	\$ 59,724.90
Original Contract Amount	\$ 1,102,445.00
Contract Modifications	\$ -
Total Contract Amount	\$ 1,102,445.00
Percentage Completion by Value	69%

Time Status	
Contract	75
NTP	9-Oct-2024
Substantial	13-Dec-2024
Final	23-Dec-2024
Remaining	-93

Ram Rod Utilities, LLC

Langford Engineering, Inc

City of Bunker Hill Village

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 6
LEI Job No. 200-031, Contract No. 2

City of Bunker Hill Village

Sanitary Sewer Repairs Along Bunker Hill Road

01-Feb-25

Thru

28-Feb-25

Owner: City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Contractor: Ram Rod Utilities, LLC
26119 Interstate 45 N
Spring, TX 77380

Contract Time: 75 Calendar Days

Extensions: 0 Calendar Days

Total Time: 75 Calendar Days

Time Used: 142 Calendar Days

Project Authorized On : 19-Sep-2024

Work Order Dated: 9-Oct-2024

Completion Date: 23-Dec-2024 (Scheduled)
23-Dec-2024

Percent Time Used: 189%

Percent Complete: 69%

Current Contract: \$1,102,445.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
1	Mobilization	1	L.S.	1.00	0.00	1.00	\$ 4,375.00	\$4,375.00
2	P-13 to P-13A	1	L.S.	1.00	0.00	1.00	\$ 10,442.50	\$10,442.50
3	P-13A to P-11	1	L.S.	1.00	0.00	1.00	\$ 21,623.75	\$21,623.75
4	P-11 to P-8	1	L.S.	1.00	0.00	1.00	\$ 20,592.50	\$20,592.50
5	P-8 to P8A	1	L.S.	1.00	0.00	1.00	\$ 29,592.50	\$29,592.50
6	P-8A to P8B	1	L.S.	1.00	0.00	1.00	\$ 17,518.75	\$17,518.75
7	P-8B to P7	1	L.S.	1.00	0.00	1.00	\$ 6,925.00	\$6,925.00
8	P-7 to P14	1	L.S.	1.00	0.00	1.00	\$ 12,406.25	\$12,406.25
9	P-14 to P14A	1	L.S.	1.00	0.00	1.00	\$ 33,406.25	\$33,406.25
10	P-14A to P33	1	L.S.	1.00	0.00	1.00	\$ 17,187.50	\$17,187.50
11	P-33 to P34	1	L.S.	1.00	0.00	1.00	\$ 18,500.00	\$18,500.00
12	P-34 to P37	1	L.S.	1.00	0.00	1.00	\$ 21,218.75	\$21,218.75
13	P37 to P47	1	L.S.	1.00	0.00	1.00	\$ 21,312.50	\$21,312.50
14	P-47 to P50	1	L.S.	1.00	0.00	1.00	\$ 15,500.00	\$15,500.00
15	P-50 to P51	1	L.S.	1.00	0.00	1.00	\$ 21,500.00	\$21,500.00
16	P-51 to R9	1	L.S.	1.00	0.00	1.00	\$ 34,406.25	\$34,406.25
17	R-9 to R-7	1	L.S.	1.00	0.00	1.00	\$ 11,750.00	\$11,750.00
18	R-7 to R-6	1	L.S.	1.00	0.00	1.00	\$ 44,906.25	\$44,906.25
19	R-6 to R-13	1	L.S.	1.00	0.00	1.00	\$ 41,093.75	\$41,093.75
20	R-13 to R-16	1	L.S.	1.00	0.00	1.00	\$ 49,437.50	\$49,437.50
21	R-16 to R-45	1	L.S.	0.00	0.00	0.00	\$ 37,065.00	\$0.00
22	R-45 to R-47	1	L.S.	0.00	0.00	0.00	\$ 30,165.00	\$0.00
23	R-47 to R-52	1	L.S.	0.00	0.00	0.00	\$ 48,450.00	\$0.00
24	R-52 to R-58	1	L.S.	0.00	1.00	1.00	\$ 33,730.00	\$33,730.00
25	R-58 to R-60	1	L.S.	0.00	0.00	0.00	\$ 56,500.00	\$0.00
26	R-16 to R-19	1	L.S.	0.00	0.00	0.00	\$ 50,980.00	\$0.00
27	R-19 to R-20	1	L.S.	0.00	0.00	0.00	\$ 56,500.00	\$0.00
28	R-20 to R-21	1	L.S.	0.00	0.00	0.00	\$ 46,035.00	\$0.00
29	R-21 to R-26	1	L.S.	0.00	0.00	0.00	\$ 32,695.00	\$0.00
30	Point Repair	10	Ea.	18.00	1.00	19.00	\$ 5,175.00	\$98,325.00
31	Dewatering Allowance (To be used when ground water is encountered, and only as approved by City of Bunker Hill)	1	L.S.	0.90	0.00	0.90	\$ 150,000.00	\$135,000.00
32	Manhole Rehabilitation	343	Ea.	85.0000	171.60	256.60	\$ 160.00	\$41,056.00
Total Completed to Date								\$761,806.00

Summary of Work to Date

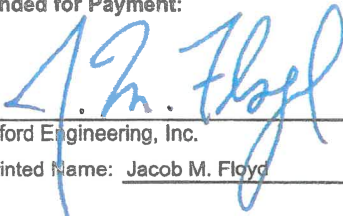
Work Performed to Date	\$ 761,806.00
Less 10% Retainage	\$ 76,180.60
Net Amount Earned to Date	\$ 685,625.40
Add: Materials Stored at Close of Period	\$ -
Less 10% Retained on Hand	\$ -
Subtotal Work Completed and Materials Stored	\$ 685,625.40
Less Previous Estimates	\$ 625,900.50
AMOUNT DUE THIS ESTIMATE	\$ 59,724.90

Summary of Adjusted Contract

Original Contract Amount	\$1,102,445.00
Adjustments	\$ -
CURRENT CONTRACT AMOUNT	\$1,102,445.00

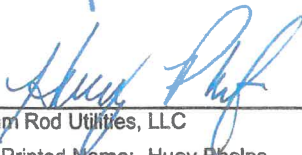
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
 Langford Engineering, Inc.
 Printed Name: Jacob M. Floyd

Date: 04/10/2025

Accepted:

By: 
 Ram Rod Utilities, LLC
 Printed Name: Huey Phelps

Date: 4/10/25

Approved:

By: 
 City of Bunker Hill Village
 Printed Name: Elvin Hernandez

Date: 06/25/25

Distribution: City of Bunker Hill Village (1)
 Ram Rod Utilities, LLC (1)
 Langford Engineering, Inc. (1)

PARTIAL AFFADAVIT OF ALL BILLS PAID
AND PARTIAL LIEN RELEASE

STATE OF TEXAS
COUNTY OF HARRIS

THE UNDERSIGNED was contracted or hired by City of Bunker Hill Village to furnish labor and/c materials in connection with certain improvements to real property described as follows:

CONTRACTOR: **RAM ROD UTILITIES** JOB NAME: **Bunker Hill Road / GreenBay Sanitary Sewer Rehabilitation**

JOB DESCRIPTION: **Bunker Hill Road / GreenBay Sanitary Sewer Rehabilitation**

For Work Performed Through: **March 25, 2025** Job Location: **Houston, TX**

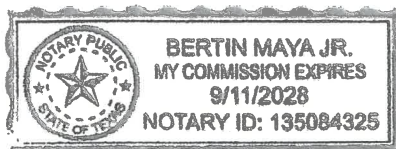
The undersigned certifies and warrants that there are no known mechanic's or material man's liens outstanding as of the date hereof, that all bills incurred by it with respect to the Work have been paid in full, and that there is no known basis for the filing of any mechanic's or material man's lien on the property and/or improvements above described by any person or entity performing work on behalf of the undersigned; and to the extent permitted y applicable law, the undersigned does hereby waive and release any mechanic's or material man's lien or claims of lien of any other such person or entity, and further agrees to indemnify and hold the owner harmless from any said lien or claim including the payment of related costs, expenses, and responsible attorney's fees.

Ram Rod Utilities
CONTRACTOR


SIGNATURE

Huey Phelps
PRINTED NAME

Project Manager
TITLE



SUBSCRIBED AND SWORN to before me, the undersigned on this the 25th day of Mar 25


Notary Public for the State of Texas
My Commission Expires: 9/11/28

TO: City of Bunker Hill Village
Langford Engineering, Inc
1080 W Sam Houston Pkwy N
Houston, TX 77043

INVOICE

FROM: Ram Rod Utilities, LLC
26119 Interstate 45N
Spring, TX 77380

Invoice No. 7
Invoice Date 1-May-2025
Work Completed Thru 1-May-2025

PROJECT: Bunker Hill Road / GreenBay Sanitary Sewer Rehabilitation



City of Bunker Hill Village

CODE	DESCRIPTION	QUANTITY	UNIT	COST	BID TOTAL	PERIOD QUANTITY	THIS ESTIMATE	TO DATE QUANTITY	TODATE PERCENTAGE	TODATE AMOUNT
1	Mobilization	1	LS	\$ 4,375.00	\$ 4,375.00	0	\$ -	1	100%	\$ 4,375.00
2	P-13 to P-13A	1	LS	\$ 10,442.50	\$ 10,442.50	0	\$ -	1	100%	\$ 10,442.50
3	P-13A to P-11	1	LS	\$ 21,623.75	\$ 21,623.75	0	\$ -	1	100%	\$ 21,623.75
4	P-11 to P-8	1	LS	\$ 20,592.50	\$ 20,592.50	0	\$ -	1	100%	\$ 20,592.50
5	P-8 to P-8A	1	LS	\$ 29,592.50	\$ 29,592.50	0	\$ -	1	100%	\$ 29,592.50
6	P-8A to P-88	1	LS	\$ 17,518.75	\$ 17,518.75	0	\$ -	1	100%	\$ 17,518.75
7	P-88 to P-7	1	LS	\$ 6,925.00	\$ 6,925.00	0	\$ -	1	100%	\$ 6,925.00
8	P-7 to P-14	1	LS	\$ 12,406.25	\$ 12,406.25	0	\$ -	1	100%	\$ 12,406.25
9	P-14 to P-14A	1	LS	\$ 33,406.25	\$ 33,406.25	0	\$ -	1	100%	\$ 33,406.25
10	P-14A to P-33	1	LS	\$ 17,187.50	\$ 17,187.50	0	\$ -	1	100%	\$ 17,187.50
11	P-33 to P-34	1	LS	\$ 18,500.00	\$ 18,500.00	0	\$ -	1	100%	\$ 18,500.00
12	P-34 to P-37	1	LS	\$ 21,218.75	\$ 21,218.75	0	\$ -	1	100%	\$ 21,218.75
13	P-37 to P-47	1	LS	\$ 21,312.50	\$ 21,312.50	0	\$ -	1	100%	\$ 21,312.50
14	P-47 to P-50	1	LS	\$ 15,500.00	\$ 15,500.00	0	\$ -	1	100%	\$ 15,500.00
15	P-50 to P-51	1	LS	\$ 21,500.00	\$ 21,500.00	0	\$ -	1	100%	\$ 21,500.00
16	P-51 to R-9	1	LS	\$ 34,406.25	\$ 34,406.25	0	\$ -	1	100%	\$ 34,406.25
17	R-9 to R-7	1	LS	\$ 11,750.00	\$ 11,750.00	0	\$ -	1	100%	\$ 11,750.00
18	R-7 to R-6	1	LS	\$ 44,906.25	\$ 44,906.25	0	\$ -	1	100%	\$ 44,906.25
19	R-6 to R-13	1	LS	\$ 41,093.75	\$ 41,093.75	0	\$ -	1	100%	\$ 41,093.75
20	R-13 to R-16	1	LS	\$ 49,437.50	\$ 49,437.50	0	\$ -	1	100%	\$ 49,437.50
21	R-16 to R-45	1	LS	\$ 37,065.00	\$ 37,065.00	0	\$ -	0	0%	\$ -
22	R-45 to R-47	1	LS	\$ 30,165.00	\$ 30,165.00	0	\$ -	0	0%	\$ -
23	R-47 to R-52	1	LS	\$ 48,450.00	\$ 48,450.00	0	\$ -	0	0%	\$ -
24	R-52 to R-58	1	LS	\$ 33,730.00	\$ 33,730.00	0	\$ -	1	100%	\$ 33,730.00
25	R-58 to R-60	1	LS	\$ 56,500.00	\$ 56,500.00	0	\$ -	0	0%	\$ -
26	R-60 to R-19	1	LS	\$ 50,990.00	\$ 50,990.00	0	\$ -	0	0%	\$ -
27	R-19 to R-20	1	LS	\$ 56,500.00	\$ 56,500.00	0	\$ -	0	0%	\$ -
28	R-20 to R-21	1	LS	\$ 46,035.00	\$ 46,035.00	0	\$ -	0	0%	\$ -
29	R-21 to R-26	1	LS	\$ 32,695.00	\$ 32,695.00	0	\$ -	0	0%	\$ -
30	Point Repair	10	EA	\$ 5,175.00	\$ 51,750.00	1	\$ 5,175.00	20	200%	\$ 103,500.00
31	Dewatering Allowance (To be used when ground water is encountered, and only as approved by City of Bunker Hill)	1	LS	\$ 150,000.00	\$ 150,000.00	0.1	\$ 15,000.00	1	100%	\$ 150,000.00
32	Manhole Rehabilitation	343	VF	\$ 160.00	\$ 54,860.00	86.4	\$ 13,824.00	343	100%	\$ 54,860.00
SUBTOTAL BASE BID ITEMS:					\$ 1,102,445.00		\$ 33,999.00			\$ 795,805.00
CHANGE ORDER NO. 1										
CO-1	Wet CPP Along Greenbay Dr	1	LS	\$ 43,000.00	\$ 43,000.00	1	\$ 43,000.00	1	100%	\$ 43,000.00
SUBTOTAL CHANGE ORDER NO. 1					\$ 43,000.00		\$ 43,000.00			\$ 43,000.00
					\$ 1,102,445.00		\$ 76,999.00			\$ 838,805.00

Sherry Park
Ram Rod Utilities, LLC

Langford Engineering, Inc

City of Bunker Hill Village

Total Earned to Date \$ 838,805.00
Less 0% Retainage \$ 0
Less Previous Payments \$ 685,625.40
Amount Due this Application \$ 153,179.60
Original Contract Amount \$ 1,102,445.00
Contract Modifications \$ -
Total Contract Amount \$ 1,102,445.00
Percentage Completion by Value 76%

Time Status	
Contract	75
NTP	9-Oct-2024
Substantial	13-Dec-2024
Final	23-Dec-2024
Remaining	-142

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 7 and Final
LEI Job No. 200-031, Contract No. 2

City of Bunker Hill Village

Sanitary Sewer Repairs Along Bunker Hill Road

01-Mar-25

Thru

30-Apr-25

Owner: City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Contractor: Ram Rod Utilities, LLC
26119 Interstate 45 N
Spring, TX 77380

Contract Time: 75 Calendar Days

Extensions: 128 Calendar Days

Total Time: 203 Calendar Days

Time Used: 203 Calendar Days

Project Authorized On : 19-Sep-2024

Work Order Dated: 9-Oct-2024

Completion Date: 23-Dec-2024 (Scheduled)
30-Apr-2025

Percent Time Used: 100%

Percent Complete: 100%

Current Contract: \$838,805.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
1	Mobilization	1	L.S.	1.00	0.00	1.00	\$ 4,375.00	\$4,375.00
2	P-13 to P-13A	1	L.S.	1.00	0.00	1.00	\$ 10,442.50	\$10,442.50
3	P-13A to P-11	1	L.S.	1.00	0.00	1.00	\$ 21,623.75	\$21,623.75
4	P-11 to P-8	1	L.S.	1.00	0.00	1.00	\$ 20,592.50	\$20,592.50
5	P-8 to P8A	1	L.S.	1.00	0.00	1.00	\$ 29,592.50	\$29,592.50
6	P-8A to P8B	1	L.S.	1.00	0.00	1.00	\$ 17,518.75	\$17,518.75
7	P-8B to P7	1	L.S.	1.00	0.00	1.00	\$ 6,925.00	\$6,925.00
8	P-7 to P14	1	L.S.	1.00	0.00	1.00	\$ 12,406.25	\$12,406.25
9	P-14 to P14A	1	L.S.	1.00	0.00	1.00	\$ 33,406.25	\$33,406.25
10	P-14A to P33	1	L.S.	1.00	0.00	1.00	\$ 17,187.50	\$17,187.50
11	P-33 to P34	1	L.S.	1.00	0.00	1.00	\$ 18,500.00	\$18,500.00
12	P-34 to P37	1	L.S.	1.00	0.00	1.00	\$ 21,218.75	\$21,218.75
13	P37 to P47	1	L.S.	1.00	0.00	1.00	\$ 21,312.50	\$21,312.50
14	P-47 to P50	1	L.S.	1.00	0.00	1.00	\$ 15,500.00	\$15,500.00
15	P-50 to P51	1	L.S.	1.00	0.00	1.00	\$ 21,500.00	\$21,500.00
16	P-51 to R9	1	L.S.	1.00	0.00	1.00	\$ 34,406.25	\$34,406.25
17	R-9 to R-7	1	L.S.	1.00	0.00	1.00	\$ 11,750.00	\$11,750.00
18	R-7 to R-6	1	L.S.	1.00	0.00	1.00	\$ 44,906.25	\$44,906.25
19	R-6 to R-13	1	L.S.	1.00	0.00	1.00	\$ 41,093.75	\$41,093.75
20	R-13 to R-16	1	L.S.	1.00	0.00	1.00	\$ 49,437.50	\$49,437.50
21	R-16 to R-45	1	L.S.	0.00	0.00	0.00	\$ 37,065.00	\$0.00
22	R-45 to R-47	1	L.S.	0.00	0.00	0.00	\$ 30,165.00	\$0.00
23	R-47 to R-52	1	L.S.	0.00	0.00	0.00	\$ 48,450.00	\$0.00
24	R-52 to R-58	1	L.S.	1.00	0.00	1.00	\$ 33,730.00	\$33,730.00
25	R-58 to R-60	1	L.S.	0.00	0.00	0.00	\$ 56,500.00	\$0.00
26	R-16 to R-19	1	L.S.	0.00	0.00	0.00	\$ 50,980.00	\$0.00
27	R-19 to R-20	1	L.S.	0.00	0.00	0.00	\$ 56,500.00	\$0.00
28	R-20 to R-21	1	L.S.	0.00	0.00	0.00	\$ 46,035.00	\$0.00
29	R-21 to R-26	1	L.S.	0.00	0.00	0.00	\$ 32,695.00	\$0.00
30	Point Repair	10	Ea.	19.00	1.00	20.00	\$ 5,175.00	\$103,500.00
31	Dewatering Allowance (To be used when ground water is encountered, and only as approved by City of Bunker Hill)	1	L.S.	0.90	0.10	1.00	\$ 150,000.00	\$150,000.00
32	Manhole Rehabilitation	343	Ea.	256.6000	86.40	343.00	\$ 160.00	\$54,880.00
CO-1	Wet CIPP along Greenbay Dr	1	LS	0.0000	1.00	1.00	\$ 43,000.00	\$43,000.00

Total Completed to Date \$838,805.00

Summary of Work to Date

Work Performed to Date	\$ 838,805.00
Less 0% Retainage	\$ -
Net Amount Earned to Date	\$ 838,805.00
Add: Materials Stored at Close of Period	\$ -
Less 10% Retained on Hand	\$ -
Subtotal Work Completed and Materials Stored	\$ 838,805.00
Less Previous Estimates	\$ 685,625.40
AMOUNT DUE THIS ESTIMATE	\$ 153,179.60

Summary of Adjusted Contract

Original Contract Amount	\$1,102,445.00
Adjustments	\$ (263,640.00)
CURRENT CONTRACT AMOUNT	\$ 838,805.00

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
Langford Engineering, Inc.
Printed Name: Jacob M. Floyd

Date: 05/13/2025

Accepted:

By: 
Ram Rod Utilities, LLC
Printed Name: Huey Phelps

Date: 5/13/25

Approved:

By: 
City of Bunker Hill Village
Printed Name: Elvin Hernandez

Date: 06/25/25

Distribution: City of Bunker Hill Village (1)
Ram Rod Utilities, LLC (1)
Langford Engineering, Inc. (1)

PARTIAL AFFADAVIT OF ALL BILLS PAID
AND PARTIAL LIEN RELEASE

STATE OF TEXAS
COUNTY OF HARRIS

THE UNDERSIGNED was contracted or hired by City of Bunker Hill Village to furnish labor and/c
materials in connection with certain improvements to real property described as follows:

CONTRACTOR: **RAM ROD UTILITIES** JOB NAME: **Bunker Hill Road / GreenBay Sanitary Sewer
Rehabilitation**

JOB DESCRIPTION: **Bunker Hill Road / GreenBay Sanitary Sewer Rehabilitation**

For Work Performed Through: **May 1, 2025** Job Location: **Houston, TX**

The undersigned certifies and warrants that there are no known mechanic's or material man's liens
outstanding as of the date hereof, that all bills incurred by it with respect to the Work have been paid in
full, and that there is no known basis for the filing of any mechanic's or material man's lien on the
property and/or improvements above described by any person or entity performing work on behalf of the
undersigned; and to the extent permitted y applicable law, the undersigned does hereby waive and
release any mechanic's or material man's lien or claims of lien of any other such person or entity, and
further agrees to indemnify and hold the owner harmless from any said lien or claim including the
payment of related costs, expenses, and responsible attorney's fees.

Ram Rod Utilities
CONTRACTOR


SIGNATURE

Huey Phelps
PRINTED NAME

Project Manager
TITLE



SUBSCRIBED AND SWORN to before me, the undersigned on this the 1st day of May 25


Notary Public for the State of Texas
My Commission Expires: 9/11/28

2024 WL Rehab						Contract 1-2024			
Underground Construction Solutions LLC 5535 Memorial Dr. #1212 Houston, TX 77007						Invoice/ pay app No. 5 (5/21/25) Thru (6/24/25)			
City of Bunker Hill Village Memorial Dr. Houston TX 77024						11977			
Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	LF	\$ 50.00	\$22,950.00	0.00	430.00	\$21,500.00	94%
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3874	LF	\$ 65.00	\$251,810.00	0.00	3,280.00	\$213,200.00	85%
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	LF	\$ 55.00	\$46,970.00	0.00	854.00	\$46,970.00	100%
4	Furnish and Install Short Side Water Service Replacement/ Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	34	EA	\$ 850.00	\$28,900.00	0.00	22.00	\$18,700.00	65%
5	Furnish and Install Long Side Water Service Replacement/ Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	13	EA	\$ 950.00	\$12,350.00	0.00	12.00	\$11,400.00	92%
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans), Complete In Place	5	EA	\$ 50.00	\$250.00	0.00	2.00	\$100.00	40%
7	Furnish and Install 8-Inch Resilient Seat Gate Valve(AWWA C-509), NSF61, IBBM NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	19	EA	\$ 1,800.00	\$34,200.00	0.00	11.00	\$19,800.00	58%
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	3	EA	\$ 1,600.00	\$4,800.00	3.00	6.00	\$9,600.00	200%
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	EA	\$ 2,500.00	\$2,500.00	0.00	1.00	\$2,500.00	100%
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	EA	\$ 2,000.00	\$12,000.00	0.00	2.00	\$4,000.00	33%
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	EA	\$ 350.00	\$1,400.00	0.00	4.00	\$1,400.00	100%
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	EA	\$ 5,500.00	\$44,000.00	0.00	6.00	\$33,000.00	75%
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	EA	\$ 500.00	\$3,500.00	5.00	8.00	\$4,000.00	114%
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In Place	5187	LF	\$ 1.00	\$5,187.00	0.00	4,554.00	\$4,554.00	88%
A	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place per linear foot	200	LF	\$ 1.00	\$200.00	0.00	20.00	\$20.00	10%
B	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 50.00	\$2,500.00	0.00	0.00	\$0.00	0%
C	Extra Cement stabilized-Sand Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%
D	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer, Complete In Place per square yard	50	SY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%
E	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	EA	\$ 250.00	\$1,250.00	0.00	0.00	\$0.00	0%
F	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	EA	\$ 250.00	\$2,500.00	0.00	0.00	\$0.00	0%
G	Point Repair of Sanitary Sewer Lead, Complete In Place	10	EA	\$ 250.00	\$2,500.00	0.00	6.00	\$1,500.00	60%

Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
H	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	EA	\$ 750.00	\$7,500.00	0.00	0.00	\$0.00	0%
CO1-1	Furnish and Install 8-inch PVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construc-	1600	L.F.	\$ 65.00	\$104,000.00	240.00	240.00	\$15,600.00	15%
CO1-2	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/	17	Ea.	\$ 950.00	\$16,150.00	17.00	17.00	\$16,150.00	100%
CO1-3	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/	18	Ea.	\$ 1,150.00	\$20,700.00	18.00	18.00	\$20,700.00	100%
CO1-4	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509, NSF 61, IBBM NRS, Counter-Clockwise Open,	3	Ea.	\$ 1,900.00	\$5,700.00	2.00	2.00	\$3,800.00	67%
CO1-5	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve	3	Ea.	\$ 6,000.00	\$18,000.00	1.00	1.00	\$6,000.00	33%
CO1-6	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not limited to, Removing Existing	3	Ea.	\$ 3,500.00	\$10,500.00	2.00	2.00	\$7,000.00	67%
CO1-7	All and Materials Associated in the Abandonment Of Existing Gate Valves	3	Ea.	\$ 50.00	\$150.00	0.00	0.00	\$0.00	0%
CO1-8	Trench Safety System for All Pipe Sizes, all Depths, All Soil Types, As Required	1600	L.F.	\$ 1.00	\$1,600.00	240.00	240.00	\$240.00	15%
CO1-9	Landscaping Allowance, When Authorized by Owner, Complete in Place.	1	L.S.	\$ 20,250.00	\$20,250.00	0.00	0.00	\$0.00	0%
CO1-10	Furnish and Install New Water Meter & Box, at the Direction of the Engineer,	5	Ea.	\$ 750.00	\$3,750.00	2.00	2.00	\$1,500.00	40%
CO1-11	Extra Asphalt Pavement Including Stabilized Subgrade and Base Material,	25	S.Y.	\$ 100.00	\$2,500.00	0.00	0.00	\$0.00	0%
CO1-12	Additional Waterline Repairs, When Authorized by Engineer, Complete in Place	1	L.S.	\$ 4,122.00	\$4,122.00	0.00	0.00	\$0.00	0%
% Complete		66%		\$704,689.00		Subtotal:		\$463,234.00	
						Retainage(10%)		-\$46,323.40	
						Less previous payments		\$346,449.60	
						Total:		\$70,461.00	

RECOMMEND APPROVAL

Payment Due Contractor:
Langford Engineering, Inc.

\$70,461.00

By:

Engineer

Date: 06/26/2025

APPROVED:

City of Bunker Hill Village

By:

Owner

Date: 09/03/25.

AGREED:

UNDERGROUND CONSTRUCTION SOLUTIONS, LLC

By:

Date: 6/26/25

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 5
LEI Job No. 200-029, Contract No. 1

City of Bunker Hill Village

2024 Waterline Rehabilitation

21-May-25

Thru

24-Jun-25

Owner: City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Contractor: Underground Construction Solutions, LLC
5535 Memorial Dr. #1212
Houston, Texas 77007

Contract Time: 90 Calendar Days

Extensions: 60 Calendar Days

Total Time: 150 Calendar Days

Time Used: 162 Calendar Days

Contract Dated: 20-Nov-2024

Work Order Dated: 13-Jan-2025

Completion Date: 12-Jun-2025

Percent Time Used: 108%

Percent Complete: 66%

Current Contract: \$704,689.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid Items								
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	L.F.	430.00	0.00	430.00	\$ 50.00	\$21,500.00
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3,874	L.F.	3280.00	0.00	3280.00	\$ 65.00	\$213,200.00
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	L.F.	854.00	0.00	854.00	\$ 55.00	\$46,970.00
4	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	34	Ea.	22.00	0.00	22.00	\$ 850.00	\$18,700.00
5	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	13	Ea.	12.00	0.00	12.00	\$ 950.00	\$11,400.00
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans), Complete In Place	5	Ea.	2.00	0.00	2.00	\$ 50.00	\$100.00
7	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	19	Ea.	11.00	0.00	11.00	\$ 1,800.00	\$19,800.00
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	3	Ea.	3.00	3.00	6.00	\$ 1,600.00	\$9,600.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	Ea.	1.00	0.00	1.00	\$ 2,500.00	\$2,500.00
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	Ea.	2.00	0.00	2.00	\$ 2,000.00	\$4,000.00
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	Ea.	4.00	0.00	4.00	\$ 350.00	\$1,400.00
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	Ea.	6.00	0.00	6.00	\$ 5,500.00	\$33,000.00
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	Ea.	3.00	5.00	8.00	\$ 500.00	\$4,000.00
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In Place	5,187	L.F.	4554.00	0.00	4554.00	\$ 1.00	\$4,554.00
Supplementary Bid Items								
a.	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place	200	L.F.	20.00	0.00	20.00	\$ 1.00	\$20.00
b.	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 50.00	\$0.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
c.	Extra Cement-Stabilized Sand Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00
d.	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer, Complete In Place	50	S.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00
e.	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
f.	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
g.	Point Repair of Sanitary Sewer Lead, Complete In Place	10	Ea.	6.00	0.00	6.00	\$ 250.00	\$1,500.00
h.	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	Ea.	0.00	0.00	0.00	\$ 750.00	\$0.00
CO1-1	Change Order Furnish and Install 8-inch PVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construction, All Depths, Including Fittings, Complete in Place	1,600	L.F.	0.00	240.00	240.00	\$ 65.00	\$15,600.00
CO1-2	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9) Complete in Place	17	Ea.	0.00	17.00	17.00	\$ 950.00	\$16,150.00
Co1-3	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9) Complete in Place	18	Ea.	0	18	18.00	\$1,150.00	\$20,700.00
Co1-4	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509, NSF 61, IBBM NRS, Counter-Clockwise Open, M.J.) With Valve Box, Complete in PlacePVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construction, All Depths, Including Fittings, Complete in Place	3	Ea.	0	2	2.00	\$1,900.00	\$3,800.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
CO1-5	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Complete in Place	3	Ea.	0	1	1.00	\$6,000.00	\$6,000.00
CO1-6	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed by Engineer, Complete in Place	3	Ea.		2	2.00	\$3,500.00	\$7,000.00
CO1-7	All and Materials Associated in the Abandonment Of Existing Gate Valves and Boxes, Including Closing of the Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending On Location) Complete in Place.	3	Ea.		0	0.00	\$50.00	\$0.00
CO1-8	Trench Safety System for All Pipe Sizes, all Depths, All Soil Types, As Required Complete in Place	1,600	L.F.		240	240.00	\$1.00	\$240.00
CO1-9	Landscaping Allowance, When Authorized by Owner, Complete in Place.	1	L.S.		0	0.00	\$20,250.00	\$0.00
CO1-10	Furnish and Install New Water Meter & Box, at the Direction of the Engineer, Complete in Place	5	Ea.		2	2.00	\$750.00	\$1,500.00
CO1-11	Extra Asphalt Pavement Including Stabilized Subgrade and Base Material, As Authorized by Engineer, Complete in Place	25	S.Y.		0	0.00	\$100.00	\$0.00
CO1-12	Additional Waterline Repairs, When Authorized by Engineer, Complete in Place	1	L.S.		0	0.00	\$4,122.00	\$0.00
Total Completed to Date								\$463,234.00

Summary of Work to Date

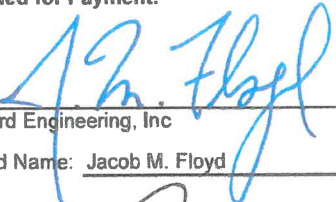
Work Performed to Date	\$463,234.00
Less 10% Retainage	\$46,323.40
Net Amount Earned to Date	\$416,910.60
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$416,910.60
Less Previous Estimates	\$ 346,449.60
AMOUNT DUE THIS ESTIMATE	\$70,461.00

Summary of Adjusted Contract

Original Contract Amount	\$ 497,267.00
Change Order No. 1	\$ 207,422.00
CURRENT CONTRACT AMOUNT	\$ 704,689.00

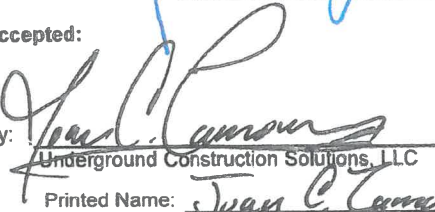
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
Langford Engineering, Inc
Printed Name: Jacob M. Floyd

Date: 06/26/2025

Accepted:

By: 
Underground Construction Solutions, LLC
Printed Name: Juan C. Camacho

Date: 6/26/25

Approved:

By: 
City of Bunker Hill Village
Printed Name: ELVIN HERNANDEZ

Date: 07/03/25

Distribution: City of Bunker Hill Village (1)
Olson & Olson (1)
Underground Construction Solutions, LLC (1)
Langford Engineering, Inc. (1)

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF Texas §

COUNTY OF Harris §

BEFORE ME, the undersigned authority, on this day personally appeared Juan C. Llanusa the owner of Underground Construction Solutions, LLC ("CONTRACTOR"). CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on the 20th day of Nov, 2024, by and between CONTRACTOR and BHV (OWNER), for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

2024-WC Relab.
(OWNER) BHV

The undersigned, being by me duly sworn, states upon oath that the labor and/or materials supplied in connection with CONTRACTOR's Application for Partial Payment No. 5, dated 6/24/25 (the "Application Date"), represents the actual cost of good and workmanlike labor and/or sound materials that have been fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto) and said Contract.

The undersigned further states that as of the Application Date, CONTRACTOR has paid in full all bills and claims for labor and/or materials supplied in connection with the aforesaid Partial Payment and that there are no outstanding unpaid bills or claims for labor performed or materials furnished.

CONTRACTOR acknowledges complete satisfaction of, and forever waives and releases, all claims of every kind against OWNER or the property where the labor and/or materials were installed, including, without limitation, any liens or potential liens, which CONTRACTOR may have as a result of, or in connection with, the labor and/or materials supplied in connection with the aforesaid Partial Payment.

CONTRACTOR represents that the person executing this affidavit on behalf of CONTRACTOR is duly authorized to sign this affidavit and to legally bind CONTRACTOR hereto. All of the provisions of this affidavit shall bind CONTRACTOR, its heirs, representatives, successors and assigns and shall inure to the benefit of OWNER, and its legal representatives, successors, assigns.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained herein that a partial payment under said Contract is being made, and in consideration of the disbursement of said partial payment by OWNER.

CONTRACTOR HEREBY AGREES TO INDEMNIFY AND HOLD OWNER SAFE AND HARMLESS FROM AND AGAINST ALL LOSSES, DAMAGES, COSTS, AND EXPENSES OF ANY CHARACTER WHATSOEVER SPECIFICALLY INCLUDING COURT COSTS, BONDING FEES, AND ATTORNEY FEES ARISING OUT OF OR IN ANY WAY RELATING

TO CLAIMS FOR UNPAID LABOR OR MATERIALS FURNISHED AS OF THE APPLICATION DATE.

Executed this 26th day of June, 2025.

Underground Construction Solutions

By: [Signature]

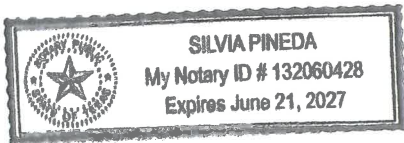
Name Printed: Juan P. Zamora

Title: owner

STATE OF TEXAS §

COUNTY OF Harris §

Subscribed and sworn to before me, the undersigned authority, on this the 26th day of June, 2025, to certify which, witness my hand and seal of office.



Notary Public, State of Texas

Notary's Name Printed: [Signature]

My commission expires: 6-21-27

AFFIDAVIT AND RELEASE OF LIEN

STATE OF TEXAS

COUNTY OF

Harris

WHEREAS, the undersigned, Juan C. Lora, who being duly sworn, on oath, says that he is the legal representative of UCS, Inc, has been employed by BHV, to furnish labor and materials for the installation of the 2024 WC Relab in BHV, Texas.

NOW THEREFOR, for and in consideration of the sum of

70,461.00

✓

and other good and valuable consideration, the receipt of which is hereby anticipated, being payment in full for all labor and/or materials furnished by the undersigned up to and including June 24th, 2025, the undersigned hereby waives and releases any and all lien or claim of right of lien on said project or premises on account of labor and/or materials furnished and further states that all applicable taxes, State, Local and Federal, and all labor hired by him and all material purchased by him and used in the construction of said project improvements have been paid in full. The undersigned hereby warrants to defend BHV against any liens or other claims made by said laborers or suppliers of materials used in connection with said project.

Date

6/26/25

Undergoing Construction Solutions

BY:

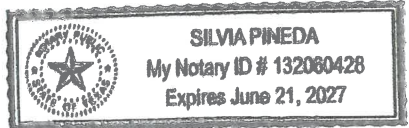
TITLE:

Owner

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE 26th DAY OF

June

2025.



S. Pineda 6-21-27
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS



MEMO



Subject: Bunker Hill Village – Payment Estimate #5 Cover Letter

July 1, 2025

Dear Elvin Hernandez,

Director of Public Works & Community Development
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Re: Project:	2024 Waterline Rehabilitation (LEI No. 200-029)
Payment Request No.	005
Contract Amount	\$704,689.00
ARPA Amount of this Payment	\$70,461.00
Remaining funds after Payment	\$287,778.40

The enclosed Pay Application #5 for waterline replacement work. It is approved and ready to be processed for Underground Construction Solutions, LLC.

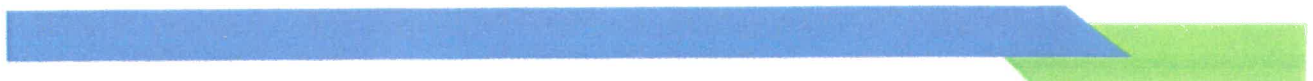
Please do not hesitate to contact me at (401) 641-5565 if you have any questions or I may be of assistance.

Sincerely,

Derek Katznelson

Derek Katznelson

American Rescue Plan Act Manager
Derek.Katznelson@grantworks.net
(401) 641-5565



**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
JULY 15, 2025**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 5:00 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown

Mayor Pro-Tem Susan Schwartz

Councilmember Eric Thode

Councilmember Carl Moerer

Councilmember Josh Pratt (joined the meeting via Zoom at 5:07 p.m.).

Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator

Susan Grass, Finance Director

Elvin Hernandez, Public Works Director

Loren Smith, City Attorney

Mallory Pack, Management Analyst

II. PLEDGE OF ALLEGIANCE

Mayor Brown led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

There were no public comments.

IV. PRESENTATION BY MASTERSON REPRESENTATIVES FOR DISCUSSION, FEEDBACK, AND DIRECTION REGARDING BOND ISSUANCE – *Gerardo Barrera, City Administrator and Susan Grass, Finance Director*

At the June 17, 2025, meeting, staff presented Council with key assumptions for the proposed FY 2026 Budget, including discussion of future Capital Improvement Plan (CIP) projects. The City's preferred method to fund CIP has been a "pay as you go" approach, however with debt from Bond Series 2014 and Bond Series 2020 set to reach maturity by 2027 and 2031 respectively, and various water & wastewater infrastructure projects forecasted, staff recommended exploring options of issuing new debt for upcoming projects.

Drew Masterson from Masterson Advisors attended the meeting to present and discuss new debt options for future planning. He reviewed the City's current debt scheduled to mature in 2027 and 2031.

Additionally, he outlined two (2) scenarios:

- 2 Series (20 Year Bond)
 - Two issuances – \$3.5M in 2027 and \$7.5M in 2031
 - No tax increase or change to debt rate
 - Discussed how to organize payments for the amortization schedule
- 1 Series
 - One issuance in 2027 of \$11M
 - Based on assumptions presented, debt rate will increase by \$0.01.

Mr. Masterson and City staff recommended issuing the bonds in two (2) Series to maintain a flat tax rate and align with scheduled CIP projects. Mr. Masterson noted that with current interest rates at a 20-year high, issuing bonds at a smaller amount first, with a larger amount later, is the most economically feasible approach. Staff anticipate using the bonds for water and wastewater infrastructure improvements, including a new water well if deemed necessary.

No action was taken on this item.

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Chief Schultz provided an update on activities, including personnel, calls for service, and the 2025 Budget.

- 45% of the budget has been expended to date. The Department is currently under budget.
- The Department is fully staffed.
- Officer Taylor – who was seriously injured in a motorcycle accident while working outside employment in January 2025 – continues to make great progress and will be medically evaluated prior to returning to active duty.
- New Automated External Defibrillators (AEDs) – authorized by FY 2025 Budget Amendment 2025.01 – have been installed and are operational in all patrol cars.
- The Department responded to 3,048 calls for service in Bunker Hill Village during June.
- Top calls for service are for false alarms.
- Officer Boggus is assisting residents who were impacted by the July 4, 2025, Hill Country flooding.
- Crime statistics for the first six (6) months of 2025 are trending lower than the same period in 2024.

VI. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities – Chief Miller and Commissioner Brown reported on activities, staffing, calls for service, and response times.

- Average response time for Bunker Hill Village was 5:38 in June.
- The Department responded to 31 incidents in Bunker Hill Village during June.
- One (1) Captain is on injury leave.
- The Fire Commission is reviewing a lease agreement to lease a ladder truck until the new vehicle – replacing the truck that was involved in a traffic accident – is delivered.

- The Multi-Jurisdiction Hazard Mitigation Plan has been submitted to the Texas Department of Emergency Management for review and approval.
- Chief Miller continues to participate in meetings to coordinate public safety response efforts for the 2026 FIFA World Cup games in Houston.
- The Department is preparing to issue a RFP for repairs on the training tower and is awaiting final cost for a fuel system.

B. Consideration and Possible Action to Approve Budget Amendment 2025-03 to the Fiscal Year 2025 Budget for the Village Fire Department for the Purchase of a Generator

VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:
**BUNKER HILL VILLAGE HEDWIG
VILLAGE HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE SPRING
VALLEY VILLAGE**

Budget Amendment 2024-02 & 2025-03

To:	Gerardo Barrera Wendy Baimbridge Cassie Stephens Tom Fullen Bobby Pennington John McDonald	City of Bunker Hill Village City of Hedwig Village City of Hilshire Village City of Hunters Creek Village City of Piney Point Village City of Spring Valley Village
Cc:	Board of Commissioners & Alternates	Village Fire Department
From:	Amy Buckert	Village Fire Department
Date:	May 21, 2025	
Re:	Budget Amendment 2024-02 & Budget Amendment 2025-03	

During the regular monthly Village Fire Department Board Meeting on May 21, 2025, the Village Fire Department Board of Commissioners unanimously approved a budget amendment to fund tower improvements, purchase of a generator and purchase of a fuel system. The Village Fire Department Board of Commissioners is requesting that the member Cities approve a 2025 budget amendment in an amount not to exceed \$236,000 to facilitate the purchases and improvements. This budget amendment will not result in an additional assessment to the member Cities in 2025.

The improvements and purchases are as follows:

- Tower improvements - \$80,000
- Generator purchase - \$100,000
- Fuel system purchase - \$56,000
- Total - \$236,000

The total budget amendment of \$236,000.00 will be funded by the 2024 Village Fire Department budget surplus in an amount not to exceed \$236,000.

At the June 17, 2025, City Council meeting, the Village Fire Department presented FY 2025 Budget Amendment 2025-03 to fund tower improvements, the purchase of a fuel system and generator. Council voted 4-0 to approve funding for the tower improvements and the purchase of a fuel system only. Council requested that additional details regarding the generator purchase be presented at a future meeting date.

Per the interlocal agreement, any budget amendment exceeding \$10,000.00 must be approved by a favorable vote of the governing bodies of contracting cities representing at least 70% of the total fiscal voting strength. Budget Amendment 2025-03 has satisfied the 70% threshold for formal approval in accordance with the interlocal agreement, as all five (5) cities (Hedwig, Hilshire, Hunters Creek, Piney Point, and Spring Valley) have approved its entirety.

Captain Sandifer attended the meeting to present additional details regarding the generator purchase. The Department currently has two (2) 80kW generators that are wired separately. The main part of the station – offices, kitchen, dorms, and living areas

– is supported by a 30-year-old unit, while the dispatch area is supported by a newer unit. A 100kW generator is recommended to replace the existing 30-year-old unit.

Captain Sandifer explained that the 100kW generator will be able to power the main part of the station, as well as have additional capacity to support the use of washing and drying machines and several A/C units in the dorms, which are not supported by the existing 80kW generator. He also noted that the existing slab foundation and wiring can accommodate a 100kW unit, making this upgrade more cost-effective than re-wiring to install a larger generator.

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve Budget Amendment 2025-03 to the Fiscal Year 2025 Budget for the Village Fire Department in the amount of \$100,000.00 for the purchase of a generator.

The motion carried 5-0

VII. MAYOR’S REPORT

This item was taken out of order and presented after the Hurricane Preparedness discussion point under item VIII.

A. Report on Activities and Upcoming Events

- Mayors’ Meetings – The Mayors continue to coordinate a meeting date. Mayor Brown stated he plans to discuss the Public Safety Committee’s report during the meeting.

VIII. CITY ADMINISTRATOR’S REPORT

A. Report on Activities and Upcoming Events

- Legislative Update – Several bills that were being monitored by the Legislative Committee – due to their potential negative impact on zoning in the Villages – did not advance to a vote before the conclusion of the 89th Texas Legislative Session. However, bills that passed that will directly affect City practices include, but are not limited to:
 - HB 1522 – Requires meeting notices to be posted three business days in advance rather than the current 72-hour requirement.
 - SB 1173 – Moves the competitive bidding threshold from \$50,000.00 to \$100,000.00.

All measures will take effect September 1, 2025.

City Administrator Barrera noted that he plans to attend a “Legislative Wrap-Up” meeting hosted by TML in August, which will review and discuss city-related bills that passed during the legislative session.

- Hurricane Preparedness – *This discussion point was taken out of order and presented after item X. All other discussion points under this item were presented after item VII.*

City Administrator Barrera provided an overview of the City’s preparedness efforts for severe weather events. Efforts involve communication to residents through V-Linc, advanced staffing, and ensuring the readiness of equipment and supplies.

Councilmember Thode inquired whether the City could remove vegetative debris from open ditches and assess the cost to the property owner. City Administrator Barrera clarified that the City maintains ditches located in the right-of-way. Staff is working to complete a city-wide preliminary assessment of all open drainage ditches located in the ROW to be addressed in advance of severe weather events.

Additionally, City Administrator Barrera noted that due to limited staffing, the City’s code enforcement process is reactive, and therefore relies on – and appreciates – residents bringing these matters to the City’s attention.

Mayor Brown directed City Administrator Barrera to begin the process of establishing a contract for on-call debris removal to ensure the prompt cleanup of storm debris following a severe weather event. City Council prioritized having contract(s) in place, regardless of potential future reimbursement.

- Villages Independence Day Parade – *Friday, July 4, 2025* – City Administrator Barrera thanked staff, MVPD, and all community partners for making the event successful.

B. Public Works Director Report

- Development Report – Director Hernandez presented the permits issued in the month of June and the average change for each type/ category of permit issued each month between 2024 and 2025 as requested by Council at the February 18, 2025, meeting.
- CIP Project Update – Director Hernandez reported on the status of the Waterline Replacement Project and Road Improvements on Bunker Hill Rd. & Taylorcrest Rd.
 - The Waterline Replacement project is ongoing through phases:
 - Phase 1 (replacement on Mayerling) has been completed.
 - Phase 2 (water main replacement on the 200 block of Plantation) work has been completed.
 - Phase 3 (replacement on Rhett and Tara) is expected to be completed in August 2025, pending favorable weather conditions.
 - Bunker Hill Rd. & Taylorcrest Rd. Improvement Project – The reconstruction of Bunker Hill Rd. is substantially complete, and both lanes opened to traffic on July 3, 2025. Crews continue completing punch list items, including leveling to manholes and ROW restoration. Striping is expected to follow at a later time.

The mill and overlay of Taylorcrest Rd. began July 7, 2025, and is substantially complete. The road must cure for a minimum of 14 days before final striping is completed. All work is expected to be finished ahead of the school year.

C. Finance Director Report

- 2026 Budget – The Budget Workshop is scheduled for 10:00 a.m. on Wednesday, July 23, 2025.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates.
 - 99% of taxes have been collected.

City Administrator Barrera addressed Council that a Special Meeting is scheduled for August 5, 2025, for the purpose of setting the tax rate and filing the budget.

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 5 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – Susan Grass, Finance Director

The FY 2025 Budget allocates funding to the Fire Department Assessment. At the June 17, 2025, City Council meeting, the Village Fire Department presented FY 2025 Budget Amendment 2025-03 in the amount of \$236,000.00 to fund tower improvements, the purchase of a fuel system and a generator. The City of Bunker Hill Village's cost share is \$44,840.00. Council subsequently approved funding for tower improvements and the purchase of a fuel system only, and requested that additional details regarding the generator purchase be presented at a future meeting date. However, Budget Amendment 2025-03 for the Village Fire Department was approved in its entirety by 70% of the participating cities prior to the June meeting, in accordance with the Interlocal Agreement.

City Council unanimously approved FY 2025 Budget Amendment 2025-03 for the purchase of a generator during the July 15, 2025, meeting.

Funding for this amendment will come from a surplus in the FY 2024 Budget. In the past, such surpluses have been returned to the City and held in the City's reserve account until needed. However, because this surplus has not been transferred back to the City, a transaction is required to formally record the use of these funds.

**CITY OF BUNKER HILL VILLAGE
ADOPTED 2025 BUDGET
GENERAL FUND**

AMENDMENT NO. 5

Acct. # Description			2025 Adopted	2025 No. 5 Amendment	Change
GENERAL FUND REVENUES/EXPENDITURES					
01	4980	INTERGOVERNMENTAL REVENUE	\$ -	\$ 44,840	\$ (44,840)
01	5600	FIRE DEPARTMENT ASSESSMENT	\$ 1,876,425	\$ 1,921,265	\$ 44,840
Net of Revenue and Expenditures			\$ (1,876,425)	\$ (1,876,425)	\$ -

A motion was made by Councilmember Poor and seconded by Councilmember Pratt to approve Ordinance No. 25-652, adopting Budget Amendment No. 5 to the Fiscal Year 2025 Budget.

The motion carried 5-0

X. DISCUSSION, FEEDBACK, AND DIRECTION REGARDING THE PUBLIC SAFETY COMMITTEE’S EMERGENCY RESPONSE RECOMMENDATIONS –
Gerardo Barrera, City Administrator and Councilmember Poor

This item was taken out of order and presented after item VI.

In 2024, the City was significantly impacted by two severe weather events: the May 2024 Derecho and Hurricane Beryl in July 2024. Both events tested the City’s – and the broader Memorial Villages area – emergency response systems and highlighted both strengths and areas in need of improvement.

At the September 17, 2024, City Council meeting, Council directed staff to convene the City’s Public Safety Committee to review emergency response objectives that followed both events, identify gaps in resources and capabilities, and assess resources needed for timely recovery operations and communications during emergency events.

The Committee met regularly to evaluate the City’s emergency response to both storms and review after-action reports from MVPD and VFD. Following this evaluation, the Committee prepared a report of findings and recommendations with the objective of improving the City’s emergency response framework.

Mayor Brown reviewed the process for issuing Disaster Declarations and how the declarations are communicated to the public and to MVPD and VFD, including curfew and evacuation orders. He stated that he intends to discuss this matter at an upcoming meeting with the Village Mayors to ensure the declarations are consistent across the Villages, support a coordinated response, and communication strategies are clear, concise, and non-conflicting.

Chief Miller spoke regarding EOC operations, including the activation process and how critical information is shared – before and during the event – with the six (6) Village Mayors and City Administrators, as well as other public safety departments (i.e., MVPD, Hedwig Village PD, Spring Valley PD).

Chief Schultz discussed disaster preparedness and recovery efforts that take place behind the scenes. He explained the importance of pre-positioning resources and staff in advance of events and described the prioritization system used to allocate emergency resources where they are most needed.

Following discussion, Mayor Brown recommended that the Public Safety Committee take the following actions to include in their final report:

- Interview Police Chiefs from Hedwig Village and Spring Valley Village
- Work with the City Attorney to include legislative framework outlining the City's responsibilities during emergency events, including any statutory limitations
- Incorporate recommended standards from safety organizations such as FEMA, NIMS, Texas Department of Emergency Management (TDEM), etc.
- Explore how to expand emergency communications to residents

Mayor Brown thanked Councilmember Poor and the Public Safety Committee for their dedicated work preparing the report.

Councilmember Moerer recognized and thanked MVPD and VFD for their service to the community, both during disaster events and in their day-to-day operations.

No action was taken on this item.

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$99,266.00 FOR A WATER MODELING STUDY – *Elvin Hernandez, Public Works Director*

This item was taken out of order and presented after item IV.

Staff requested and received a proposal from the City Engineer, IDS Engineering Group, to perform a comprehensive water modeling study. The purpose of this project is to evaluate the current condition, adequacy, and performance of the City's water distribution system. This assessment will support the long-term planning and operational efficiency of the system.

IDS Engineering will provide professional engineering services that include: developing a model simulating existing system conditions, evaluating system performance under various demand scenarios, and identifying any system vulnerabilities and opportunities for improvement.

The results of the study will outline the continued reliability and efficiency of the City's water infrastructure through a structured inspection and maintenance program that will proactively address potential issues, extend the operational service life of system

components, and ensure the continued delivery of safe and reliable water services to the City. A final engineering report will be prepared, including all model run exhibits documenting the results of the evaluation.

Professional services are exempt from competitive bidding requirements per Chapter 252.021 of the Local Government Code.

The City's Engineer, John Hale and Marcel Khouw, attended the meeting to address any of Council's comments and questions.

John Hale explained various scenarios will be modeled to determine how the water system operates under certain conditions. No disruption to water services is expected while the simulations are completed. Fire hydrant pressure and flow tests will be performed to calibrate the model for accuracy before being adjusted for the different scenarios; otherwise, field work is expected to be minimal.

All work is expected to be completed within six months, and the final report is anticipated to be received in early 2026.

A motion was made by Councilmember Thode and seconded by Councilmember Pratt to approve a services agreement with IDS Engineering Group in the amount of \$99,266.00 for a water modeling study.

The motion carried 5-0

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND RED OAK CONSTRUCTION, LLC IN THE AMOUNT OF \$87,751.24 FOR DRAINAGE IMPROVEMENTS ON WILLIAMSBURG LANE – *Elvin Hernandez, Public Works Director*

The City's Five-Year Capital Improvement Plan (CIP) includes funding for localized drainage improvements to enhance stormwater management, reduce flood risks, and optimize drainage reliability through proper maintenance.

Drainage improvements are prioritized based on severity – with primary consideration given to findings from the 2021 drainage report by RPS (now Tetra Tech), the City's Drainage Engineer – routine maintenance reports from Public Works crews, and other assessments conducted after weather events. Based on these evaluations, the drainage system along Williamsburg Lane has been identified in need of improvement.

The scope of services for this improvement work includes necessary drainage maintenance activities such as culvert replacement, ditch grading, and associated site restoration in line with a drainage report.

In an effort to attain the best value and meet purchasing requirements, the use of interlocal cooperative purchasing programs allows the City to leverage the purchasing potential and benefit from economies of scale. All contracts are competitively bid and awarded in

compliance with State procurement requirements. After vetting multiple competitive contracts through various interlocal cooperative purchasing programs, conducting background checks on similar projects, and evaluating overall competitive pricing, staff recommended awarding this project to Red Oak Construction, LLC, in the amount of \$87,751.24. Funding for this work was included and approved in the FY 2025 CIP Budget.

City Administrator Barrera clarified that this work will replace the culvert under the road. Additionally, this work was promised to area residents three (3) years ago by the previous City administration.

A motion was made by Councilmember Moerer and seconded by Councilmember Poor to approve a services agreement with Red Oak Construction, LLC in the amount of \$87,751.24 for drainage improvements on Williamsburg Ln.

The motion carried 5-0

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SAS CONCRETE CONSTRUCTION, LLC IN THE AMOUNT OF \$81,046.25 FOR STREET REHABILITATION ON APPLEWOOD STREET – *Elvin Hernandez, Public Works Director*

The City's Five-Year Capital Improvement Plan (CIP) includes funding for street maintenance and asphalt improvements. To preserve and extend the life of roadways, maintenance encompasses essential tasks such as base repairs, mill and overlays, and concrete panel replacement.

Street maintenance and improvements are prioritized based on the 2025 Street Master Plan prepared by Lloyd, Smitha & Associates, LLC, which identified the 11600 block of Applewood St. as a minor collector street in critical need of repairs. Staff requested and received a proposal from SAS Concrete Construction, LLC, the City's on-call concrete provider, for street rehabilitation work on Applewood St.

Construction began the week of June 23, 2025, and all work was successfully completed in two phases in July 2025. Phase one repaved the eastbound lane and phase two the westbound lane, totaling approximately 180 linear feet of concrete rehabilitation. There are approximately four (4) homes on Applewood St., and all residents were notified in advance of this work.

Councilmember Schwartz inquired why Applewood St. was selected for replacement and what specific issues warranted the work. Director Hernandez explained that street maintenance and improvements are based on the Street Master Plan developed by Lloyd, Smitha, & Associates. Applewood St. exhibited structural fractures and failure of the base, curbs, and gutters.

Additionally, Councilmember Schwartz questioned the cost of the project, given the short length of the street. City Administrator Barrera clarified that the street is concrete, which is significantly more expensive than asphalt. Councilmember Schwartz requested a copy

of the Street Master Plan, and City Administrator Barrera confirmed the report would be provided to Council.

Council further inquired why approval was being requested for a project that is completed, and whether the contract should be ratified instead. City Attorney Smith explained that staff consulted with him regarding the terminology, but there was no significant difference between “approve” and “ratify” in this context.

City Administrator Barrera explained that the project was successfully completed the week of July 7, 2025. He explained that although City policy requires contracts to receive formal Council approval before work may commence, he – acting in the best interest of the City – authorized the work to begin due to favorable weather conditions and the availability of construction crews and materials.

Staff recommended City Council approve a services agreement with SAS Concrete, LLC in the amount of \$81,046.25 for street rehabilitation on Applewood St.

A motion was made by Councilmember Thode and seconded by Councilmember Pratt to approve a services agreement with SAS Concrete, LLC in the amount of \$81,046.25 for street rehabilitation on Applewood St.

The motion carried 5-0

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the June 17, 2025, Regular City Council Meeting.
- B. June 2025 Financials.
- C. Check Register dated June 10, 2025, to June 23, 2025.
- D. Probstfeld & Associates, invoice no. 71588 in the amount of \$355.00 for drainage plan review services completed in May 2025.
- E. Probstfeld & Associates, invoice no. 71590 in the amount of \$355.00 for drainage plan review services completed in May 2025.
- F. Probstfeld & Associates, invoice no. 71637 in the amount of \$180.00 for drainage plan review services completed in May 2025.
- G. Probstfeld & Associates, invoice no. 71683 in the amount of \$355.00 for drainage plan review services completed in May 2025.
- H. Probstfeld & Associates, invoice no. 71688 in the amount of \$355.00 for drainage plan review services completed in May 2025.
- I. Tetra Tech, invoice no. 52436779 in the amount of \$4,200.00 for engineering services completed through May 2025 for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- J. Tetra Tech, invoice no. 52439770 in the amount of \$1,627.46 for general on-call engineering services rendered through May 2025.

K. Tetra Tech, invoice no. 52439773 in the amount of \$1,488.46 for drainage plan review services completed through May 2025.

A motion was made by Councilmember Pratt and seconded by Councilmember Schwartz to approve the Consent Agenda.

The motion carried 5-0

XV. ADJOURN

Mayor Brown adjourned the meeting at 7:33 p.m.

Approved and accepted on August 19, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

**MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
JULY 23, 2025**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 10:00 a.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown
Mayor Pro-Tem Susan Schwartz
Councilmember Carl Moerer
Councilmember Josh Pratt
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Grass, Finance Director
Elvin Hernandez, Public Works Director
Mallory Pack, Management Analyst

Absent

Councilmember Eric Thode
Loren Smith, City Attorney

II. PLEDGE OF ALLEGIANCE

This item was not presented at the direction of the Mayor.

III. CITIZENS' COMMENTS

There were no public comments.

IV. DISCUSSION AND DIRECTION ON THE CITY'S PROPOSED FISCAL YEAR 2026 BUDGET AND 2025 TAX RATE – Susan Grass, Finance Director

Staff presented the proposed FY 2026 Budget, including the proposed 2025 tax rate, utility rates, details on all funds, and the City's Five-Year Capital Improvement Plan (CIP).

Tax Rate

Staff recommended maintaining a flat tax rate of \$0.2710 per \$100 of assessed value, as discussed at the June 17, 2025, City Council meeting. Preliminary tax values indicate a 6.35% increase in taxes from last year. The certified tax roll is expected to be received on July 25, 2025.

Council did not have any objections to the recommended tax rate.

General Fund

The General Fund includes an 8% increase in funding over the FY 2025 Adopted Budget for MVPD (as approved by the Police Commission), and an 11% increase over the FY 2025 Adopted Budget for VFD (as approved by the Fire Commission). A 3% Cost of Living Adjustment (COLA) and a 3% salary/ merit increase for staff was recommended.

In accordance with the 4% policy in the City's Financial Management Policy, General Fund Maintenance and Operation (M&O) Expenditures will not exceed the 4% cap on total operating expense increases.

Mayor Brown recessed the meeting for lunch at 11:23 a.m.

Mayor Brown reconvened the meeting at 11:35 a.m.

Utility Fund

Staff recommended an 8% increase to the base rate for both residential and non-residential utility customers. An 8% increase to the irrigation rate structure was also recommended. Additionally, the proposed budget includes a 3% increase in solid waste and recycling service rates for residents, reflected in the Solid Waste Fund.

City Council discussed the importance of communicating utility rate changes to residents and identifying the most effective methods for doing so. Council directed staff to explain the reasoning behind the increase to the base rate of the average utility bill in future communications to residents.

City Administrator Barrera confirmed that any changes to the base rate of the average utility bill will be communicated with transparency and with advanced notice to residents through V-Linc, the newsletter, and posted on the City's website. Finance Director Grass explained that although the proposed rates are included in the proposed FY 2026 Budget, they will be presented separately for Council consideration and approval at the October City Council meeting. Following approval, the increase to the base rate of the average utility bill will take effect January 1, 2026.

Capital Projects

Staff discussed current 2025 capital projects and those proposed for 2026. Priorities include improvements to Knipp Rd. and Strey Ln., citywide sidewalk improvements, design work for the reconstruction of Gessner and Memorial, and the rehabilitation of water and wastewater lines. The 2026 CIP calendar was presented to show how these projects would be coordinated throughout the year. City Administrator Barrera noted that while the calendar is subject to change, it serves as a useful planning tool.

City Administrator Barrera addressed Council that a Special Meeting is scheduled for August 5, 2025, to set the proposed tax rate and file the proposed budget.

Council recognized and thanked Finance Director Grass for her dedicated work and thoughtful preparation in developing and presenting the proposed FY 2026 Budget.

No action was taken on this item.

V. ADJOURN

Mayor Brown adjourned the meeting at 12:38 p.m.

Approved and accepted on August 19, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

**MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
AUGUST 5, 2025**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 5:05 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Josh Pratt

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Grass, Finance Director
Elvin Hernandez, Public Works Director
Mallory Pack, Management Analyst

Absent

Councilmember Andrew Poor
Loren Smith, City Attorney

II. PLEDGE OF ALLEGIANCE

This item was not presented at the direction of the Mayor.

III. CITIZENS' COMMENTS

There were no public comments.

IV. FILE THE PROPOSED 2026 ANNUAL BUDGET – Susan Grass, Finance Director

Chapter 102 of the Local Government Code requires cities to file and adopt an annual budget.

This item confirms the filing of the proposed FY 2026 Budget.

City Council will hold a public hearing at the September 16, 2025, Council meeting to vote on the Proposed FY 2026 Budget.

No action was required for this item.

- V. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING THE PROPOSED TAX RATE CONTAINED IN THE CITY’S PROPOSED 2026 MUNICIPAL BUDGET AS THE CITY’S PROPOSED 2025 TAX RATE TO BE CONSIDERED FOR ADOPTION AT A PUBLIC HEARING HELD FOR THAT PURPOSE; DESIGNATING THE OFFICIAL WHO SHALL MAKE THE CALCULATIONS AND PROVIDE THE INFORMATION ASSOCIATED WITH THE CONSIDERATION AND ADOPTION OF THE CITY’S 2025 TAX RATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT – *Susan Grass, Finance Director***

Staff recommended maintaining a flat tax rate of \$0.2710 per \$100 of assessed value, as discussed at the Budget Workshop held on July 23, 2025.

The certified estimated taxable value has been received and was higher than expected, resulting in increased property tax revenue. This additional revenue will be allocated to the General Fund and the Debt Service Fund.

City Council will hold a public hearing at the September 16, 2025, Council meeting to vote on the Proposed 2025 Tax Rate.

A motion was made by Councilmember Pratt and seconded by Councilmember Schwartz to approve Resolution No. 08-05-2025, adopting the Proposed 2025 Tax Rate.

Roll Call Vote

Mayor Brown.....	Does not vote
Councilmember Schwartz	Yes
Councilmember Thode.....	Yes
Councilmember Moerer.....	Yes
Councilmember Pratt.....	Yes
Councilmember Poor.....	Absent

The motion carried 4-0

VI. ADJOURN

Mayor Brown adjourned the meeting at 5:18 p.m.

Approved and accepted on August 19, 2025.

Keith Brown, Mayor

ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary

JULY

2025

Financial Report



CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
7/31/2025

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH - STELLAR GL BALANCE	1,431,470.82	1,236,197.85	1,840,417.80	2,011.88	829,262.75	829,262.75	829,262.75	2.58%	2.58%	Upon Demand	5%	of Credit	16,946.49
Sub-Total	1,431,470.82	1,236,197.85	1,840,417.80	2,011.88	829,262.75	829,262.75	829,262.75						
Investment Pools													
Texas CLASS	3,032,715.33			10,959.53	3,043,674.86	3,043,674.86	3,043,674.86	4.25%	4.25%	Upon Demand	18%	Invest Pool	41,657.30
Sub-Total	3,032,715.33			10,959.53	3,043,674.86	3,043,674.86	3,043,674.86						-
Index Fund													
CASH-SOUTH STATE BANK	12,560,774.31			22,894.59	12,583,668.90	12,583,668.90	12,583,668.90	4.50%	4.60%	Upon Demand	76%	Various	356,195.96
Sub-Total	12,560,774.31	-	-	22,894.59	12,583,668.90	12,583,668.90	12,583,668.90						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	6,819.13			26.00	6,845.13	6,845.13	6,845.13	4.50%	4.60%	Upon Demand	0%	Various	176.22
Sub-Total	6,819.13	-	-	26.00	6,845.13	6,845.13	6,845.13						
TOTAL INVESTMENTS	\$ 17,031,779.59	\$ 1,236,197.85	\$ 1,840,417.80	\$ 35,892.00	\$ 16,463,451.64	\$ 16,463,451.64	\$ 16,463,451.64				100%		\$ 414,975.97
unrestricted	\$ 17,011,579.59				\$ 16,443,251.64								
restricted*	\$ 20,200.00				\$ 20,200.00								
TOTAL	\$ 17,031,779.59	\$ -	\$ -		\$ 16,463,451.64								

* The City held restricted cash and cash equivalent of \$20,200 in the enterprise fund for the customer deposits.
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director


Date: 8/7/2025

STELLAR BANK BALANCE AT 7/31/2025	\$ 1,453,699.61
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	5,000,000.00
Total Collateral - STELLAR BANK	\$ 5,250,000.00
Over-Collateralized - STELLAR BANK	\$ 3,796,300.39
SOUTH STATE BANK BALANCE AT 7/31/2025	\$ 12,583,668.90
INDEPENDENT BANK TOTAL	\$ 12,583,668.90
FDIC Insurance	250,000.00
Various- pledged securities	22,518,368.57
Total Collateral	\$ 22,768,368.57
Over-Collateralized	\$ 10,184,699.67

City of Bunker Hill Village
Monthly Tax Office Report
July 31, 2025

Prepared by: Jamie Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 2,723,344,641

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,134,262.81	\$ -	\$ 7,134,262.81
Carryover Balance	-	228,975.31	228,975.31
Adjustments	246,001.21	(4,194.76)	241,806.45
Adjusted Levy	7,380,264.02	224,780.55	7,605,044.57
Less Collections Y-T-D	7,323,266.58	86,602.41	7,409,868.99
Receivable Balance	<u>\$ 56,997.44</u>	<u>\$ 138,178.14</u>	<u>\$ 195,175.58</u>

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ 57,233.56	\$ 1,747.45	\$ 58,981.01
Penalty & Interest	2,993.60	829.83	3,823.43
Attorney Fees	2,663.29	539.39	3,202.68
Other Fees	-	-	-
Total Collections	<u>\$ 62,890.45</u>	<u>\$ 3,116.67</u>	<u>\$ 66,007.12</u>
Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 7,323,266.58	\$ 86,602.41	\$ 7,409,868.99
Penalty & Interest	38,940.48	67,646.07	106,586.55
Attorney Fees	3,134.61	3,521.93	6,656.54
Other Fees	1,391.40	-	1,391.40
Total Collections	<u>\$ 7,366,733.07</u>	<u>157,770.41</u>	<u>\$ 7,524,503.48</u>
Percent of Adjusted Levy	<u>99.82%</u>		<u>101.95%</u>

City of Bunker Hill Village
A/R Summary by Year
July 31, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 07/31/2025
2023	\$ 41,712.60	\$ (3,207.04)	\$ 12,894.99	\$ 25,610.57
22	24,102.09	(407.12)	8,328.53	15,366.44
21	18,876.49	(539.00)	7,361.15	10,976.34
20	13,637.06	5.29	6,425.96	7,216.39
19	5,651.13	-	2,944.16	2,706.97
18	10,186.24	-	2,949.35	7,236.89
17	10,027.07	-	2,768.24	7,258.83
16	9,497.82	-	2,512.80	6,985.02
15	8,686.65	-	2,287.63	6,399.02
14	8,023.94	(46.89)	2,113.23	5,863.82
13	7,624.24	-	2,018.94	5,605.30
12	7,254.91	-	2,018.94	5,235.97
11	7,191.96	-	2,081.75	5,110.21
10	6,146.99	-	1,847.19	4,299.80
09	5,580.44	-	1,791.86	3,788.58
08	5,486.97	-	1,880.33	3,606.64
07	3,672.70	-	1,782.69	1,890.01
06	3,530.50	-	1,718.50	1,812.00
05	3,201.15	-	1,558.07	1,643.08
04	3,233.44	-	1,426.92	1,806.52
03	3,175.04	-	1,349.77	1,825.27
02	3,078.00	-	1,379.06	1,698.94
01	2,896.81	-	1,342.34	1,554.47
00	2,734.20	-	1,266.59	1,467.61
1999	2,397.18	-	1,183.73	1,213.45
98	1,247.22	-	1,247.22	-
97	1,132.43	-	1,132.43	-
96	1,076.37	-	1,076.37	-
95	1,378.45	-	1,378.45	-
94	1,342.46	-	1,342.46	-
93	1,342.46	-	1,342.46	-
92	949.90	-	949.90	-
91	905.10	-	905.10	-
90	715.68	-	715.68	-
89	628.56	-	628.56	-
88	651.06	-	651.06	-
	<u>\$ 228,975.31</u>	<u>\$ (4,194.76)</u>	<u>\$ 86,602.41</u>	<u>\$ 138,178.14</u>

CITY OF BUNKER HILL VILLAGE, TX
UTILITY FUND CAPITAL PROJECTS - FUND 07
2025 BUDGET - ACTUALS THRU JULY

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televises of Concrete Lines			-
Replacement of Concrete Lines	200,000.00		200,000.00
Underground Utilities Bunker Hill	1,001,687.00	376,852.64	624,834.36
Gessner Water Lines and Roadway Desigr	750,000.00		750,000.00
Groundwater Storage Tank Analysis	100,000.00	77,094.00	22,906.00
Underground Utilites- Sewer	751,016.00	427,810.30	323,205.70
Sub Total	2,802,703.00	881,756.94	1,920,946.06
Water Production			
WP #2 VFD Booster Pumps	40,000.00	15,489.00	24,511.00
Meter Replacement	107,254.00	63,895.63	43,358.37
Sub Total	147,254.00	79,384.63	67,869.37
FACILITY			
Rehab Main Shed	12,000.00		12,000.00
Sub Total	12,000.00	-	12,000.00
Sub Total	-	-	-
GRAND TOTAL	2,961,957.00	961,141.57	2,000,815.43

CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2025 BUDGET - ACTUALS THRU JULY

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	150,000.00		150,000.00
Drainage Master Plan	50,000.00		50,000.00
Sub Total	200,000.00	-	200,000.00
STREETS			
Streets-Taylorcrest	425,000.00		425,000.00
Asphalt Rehabilitation	122,000.00	-	122,000.00
Gessner Northbound & Memorial	600,000.00		600,000.00
Bunker Hill Road Overlay	2,100,000.00	577,607.42	1,522,392.58
Sub Total	3,247,000.00	577,607.42	2,669,392.58
FACILITY			
City Hall	50,000.00		50,000.00
City Parking Lot	100,000.00		100,000.00
Sub Total	150,000.00	-	150,000.00
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	56,667.00	56,664.26	2.74
VILLAGE FIRE DEPT	38,000.00		38,000.00
Sub Total	94,667.00	56,664.26	38,002.74
BEAUTIFICATION	40,000.00	13,667.22	26,332.78
GRAND TOTAL	3,731,667.00	647,938.90	3,083,728.10

BALANCE SHEET

AS OF: JULY 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	(3,744,598.09)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	6,083,668.90
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	3,043,674.86
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	45,326.00
01-00-00-1053	Reserves - Facilities	150,725.00
01-00-00-1055	Reserve -Emergency Management	94,244.18
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	305,836.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	0.00
01-00-00-1090	Cash in Transit	10,873.23
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	303,820.03
01-00-00-1220	A/R - Franchise	43,271.61
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1223	AR FEMA	6,581.75
01-00-00-1225	A/R - Sales Tax	71,640.64
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	349,779.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>6,765,143.11</u>
TOTAL ASSETS		6,765,143.11
=====		
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	0.00

BALANCE SHEET

AS OF: JULY 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2110	Taxes Payable - Payroll	(0.04)
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	12,970.41
01-00-00-2241	Court Taxes - IDF	166.80
01-00-00-2242	Court Taxes -Child Safety Seat	382.45
01-00-00-2243	Court Taxes - CJFS	0.70
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	62.50
01-00-00-2246	Court Taxes - State OMNI	742.00
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	10,162.33
01-00-00-2249	Court Taxes - Truancy Prevent	114.00
01-00-00-2250	Insurance Payable - Employee	(5,657.06)
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	1,234,282.47
01-00-00-2823	DEFERRED REVENUE	0.20
01-00-00-2860	DEFERRED INFLOWS LEASES	327,444.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,580,680.76</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,633,954.63
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>456,603.00</u>
TOTAL BEGINNING EQUITY		4,090,557.63
TOTAL REVENUE		7,276,025.14
TOTAL EXPENDITURES		<u>6,182,120.42</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,093,904.72
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,184,462.35</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,765,143.11
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CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,601,292.00	39,867.35	5,557,792.62	84.19	1,043,499.38
01-00-00-4020 Taxes - Prior Years	10,000.00	1,956.31	67,269.37	672.69 (	57,269.37)
01-00-00-4030 Taxes - Penalty & Interes	32,000.00	4,841.03	79,003.01	246.88 (	47,003.01)
TOTAL Taxes	6,643,292.00	46,664.69	5,704,065.00	85.86	939,227.00
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	14,870.05	89,273.70	49.60	90,726.30
01-00-00-4111 FRANCHISE FEE GAS	44,000.00	0.00	27,999.27	63.63	16,000.73
01-00-00-4112 FRANCHISE FEE OTHER	61,000.00	8.46	34,625.02	56.76	26,374.98
01-00-00-4120 Sales Tax Revenue	305,000.00	29,315.43	214,849.85	70.44	90,150.15
TOTAL Franchise Fees	590,000.00	44,193.94	366,747.84	62.16	223,252.16
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	205,000.00	17,944.32	148,965.15	72.67	56,034.85
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,200.00	543.69	3,899.99	62.90	2,300.01
01-00-00-4228 COURT- YOUTH DIVERSION FE	0.00	0.00	0.00	0.00	0.00
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	60.00	0.00	0.00	0.00	60.00
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	7,000.00	532.81	3,821.96	54.60	3,178.04
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	6,000.00	434.94	3,119.98	52.00	2,880.02
TOTAL Mun. Court Fines & Fees	224,260.00	19,455.76	159,807.08	71.26	64,452.92
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	230.00	0.00	5,900.00	2,565.22 (	5,670.00)
01-00-00-4315 Permits - Building	620,000.00	46,449.50	459,856.96	74.17	160,143.04
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	50.00	33.33	100.00
01-00-00-4350 Dedication Program	4,000.00	0.00	2,400.00	60.00	1,600.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	624,380.00	46,449.50	468,206.96	74.99	156,173.04
<u>Interest Income</u>					
01-00-00-4910 Interest Income	600,000.00	35,866.00	331,799.75	55.30	268,200.25
TOTAL Interest Income	600,000.00	35,866.00	331,799.75	55.30	268,200.25
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	110,000.00	1,850.00	53,462.78	48.60	56,537.22
TOTAL Miscellaneous	110,000.00	1,850.00	53,462.78	48.60	56,537.22

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Ambulance Fees					
01-00-00-4930 Ambulance Fees	0.00	0.00	24,440.18	0.00 (	24,440.18)
TOTAL Ambulance Fees	0.00	0.00	24,440.18	0.00 (	24,440.18)
Rent Income					
01-00-00-4940 Rent Income	30,000.00	424.36	24,009.34	80.03	5,990.66
TOTAL Rent Income	30,000.00	424.36	24,009.34	80.03	5,990.66
Intergovernmental/Transfer					
01-00-00-4980 Intergovernmental Revenue	0.00	79,567.67	143,486.21	0.00 (	143,486.21)
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	79,567.67	143,486.21	0.00 (	143,486.21)
TOTAL REVENUES	8,821,932.00	274,471.92	7,276,025.14	82.48	1,545,906.86
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CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

01 -GENERAL FUND

Non Departmental

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	490,000.00	34,535.45	244,425.28	49.88	245,574.72
01-00-00-5020 Wages - Overtime	20,140.00	0.00	0.00	0.00	20,140.00
01-00-00-5110 Payroll Taxes - FICA E	41,870.00	2,705.87	19,077.97	45.56	22,792.03
01-00-00-5120 Payroll Taxes - TWC	1,000.00	22.79	689.97	69.00	310.03
01-00-00-5210 Retirement - TMRS Empl	92,750.00	12,467.15	44,035.23	47.48	48,714.77
01-00-00-5211 RETIREMENT 457 PLAN	12,500.00	3,514.84	8,669.58	69.36	3,830.42
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,400.00	74.76	458.10	32.72	941.90
01-00-00-5330 Insurance - Disability	1,600.00	105.10	676.43	42.28	923.57
01-00-00-5340 Insurance - Medical	65,550.00	2,221.36	26,638.01	40.64	38,911.99
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	20.66	144.62	41.32	205.38
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,500.00	486.00	684.79	45.65	815.21
TOTAL Personnel	730,560.00	56,153.98	345,499.98	47.29	385,060.02
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,876,425.00	159,535.40	1,241,355.50	66.16	635,069.50
01-00-00-5602 Police Department	2,645,655.00	220,471.28	1,763,770.22	66.67	881,884.78
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,522,080.00	380,006.68	3,005,125.72	66.45	1,516,954.28
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	0.00	0.00	0.00	600.00
01-00-00-6410 Landscaping	55,000.00	4,253.72	14,413.72	26.21	40,586.28
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	4,750.00	11,508.20	46.03	13,491.80
01-00-00-6412 LANDSCAPING SEASONAL P	12,000.00	0.00	0.00	0.00	12,000.00
01-00-00-6413 STORM DEBRIS	0.00	0.00	0.00	0.00	0.00
01-00-00-6490 JANITORIAL SERVICES	12,500.00	929.00	6,285.00	50.28	6,215.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	219.47	385.18	38.52	614.82
01-00-00-6650 Postage	3,000.00	397.94	1,015.63	33.85	1,984.37
01-00-00-6660 Printing & Stationary	6,000.00	724.56	2,665.38	44.42	3,334.62
01-00-00-6730 Supplies - General	4,400.00	0.00	1,586.78	36.06	2,813.22
01-00-00-6740 Supplies - Office	4,500.00	149.13	1,714.97	38.11	2,785.03
01-00-00-6810 Tools & Equipment	6,000.00	82.53	1,779.52	29.66	4,220.48
01-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	130,000.00	11,506.35	41,354.38	31.81	88,645.62
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	1,146.12	5,870.90	47.93	6,379.10
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	264.77	21.18	985.23
01-00-00-7410 Vehicles	1,500.00	114.12	189.12	12.61	1,310.88
TOTAL Maintenance	16,000.00	1,260.24	6,324.79	39.53	9,675.21

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

01 -GENERAL FUND

Non Departmental

58.33% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>						
01-00-00-7500	HC Appraisal District	63,000.00	0.00	24,482.00	38.86	38,518.00
01-00-00-7501	Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502	Prof Fees - Accounting	30,000.00	300.15	22,040.24	73.47	7,959.76
01-00-00-7503	Prof Fees - Eng. & Oth	62,500.00	2,967.50	29,369.87	46.99	33,130.13
01-00-00-7504	Prof Fees - LEGAL	107,000.00	2,307.50	38,304.50	35.80	68,695.50
01-00-00-7505	Prof Fees - INSPECTION	229,000.00	17,550.00	112,899.30	49.30	116,100.70
01-00-00-7506	Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507	Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services		499,500.00	23,125.15	235,095.91	47.07	264,404.09
<u>Support Services</u>						
01-00-00-8010	Advertising	3,400.00	865.84	2,487.88	73.17	912.12
01-00-00-8090	Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130	Bank & Credit Card Cha	25,000.00	410.15	12,846.78	51.39	12,153.22
01-00-00-8140	Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150	Community Relations	30,000.00	792.83	6,915.38	23.05	23,084.62
01-00-00-8170	DATA PROCESSING - IT S	30,300.00	3,676.20	33,124.70	109.32 (	2,824.70)
01-00-00-8171	WEBSITE SERVICES	3,700.00	0.00	825.00	22.30	2,875.00
01-00-00-8172	SOFTWARE SUBSCRIPTIONS	13,000.00	486.25	1,926.68	14.82	11,073.32
01-00-00-8210	Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250	Dues & Subscriptions	5,300.00	795.03	4,932.59	93.07	367.41
01-00-00-8251	PROFESSIONAL DEVELOPME	6,000.00	245.00	1,909.23	31.82	4,090.77
01-00-00-8260	Elections	2,500.00	0.00	93.76	3.75	2,406.24
01-00-00-8270	Electricity	8,000.00	1,519.10	12,461.54	155.77 (	4,461.54)
01-00-00-8290	Emergency Management	650.00	0.00	345.55	53.16	304.45
01-00-00-8410	Animal Control	8,000.00	2,869.65	2,950.01	36.88	5,049.99
01-00-00-8450	Insurance - General	19,800.00	0.00	6,008.38	30.35	13,791.62
01-00-00-8530	Meetings & Seminars	7,000.00	384.71	1,814.56	25.92	5,185.44
01-00-00-8610	Court - General	5,200.00	75.24	1,893.58	36.42	3,306.42
01-00-00-8615	Court - Translation	7,500.00	500.00	2,750.00	36.67	4,750.00
01-00-00-8625	Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626	Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750	Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751	Dedication Program	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8752	Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805	Streets - Mosquito Spr	26,000.00	1,500.00	5,531.25	21.27	20,468.75
01-00-00-8810	Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830	Streets - Repairs	55,000.00	539.43	2,454.69	4.46	52,545.31
01-00-00-8835	Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890	Telephone	13,400.00	282.50	1,977.50	14.76	11,422.50
01-00-00-8930	TRAVEL & TRAINING	5,000.00	0.00	1,616.58	32.33	3,383.42
TOTAL Support Services		325,400.00	14,941.93	104,865.64	32.23	220,534.36
<u>Capital Outlay</u>						
01-00-00-9139	CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
01-00-00-9140	Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250	Capital Reserves	65,854.00	0.00	65,854.00	100.00	0.00
01-00-00-9251	RESERVE FACILITIES	38,000.00	0.00	38,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

01 -GENERAL FUND
Non Departmental

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9252 TRANSFER TO CAPITL PRO	2,000,000.00	0.00	2,000,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	0.00	0.00	0.00	0.00	0.00
01-00-00-9256 TRANSFER TO UTILITY FU	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay	2,443,854.00	0.00	2,443,854.00	100.00	0.00
TOTAL Non Departmental	8,667,394.00	486,994.33	6,182,120.42	71.33	2,485,273.58
TOTAL EXPENDITURES	8,667,394.00	486,994.33	6,182,120.42	71.33	2,485,273.58
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REVENUES OVER/(UNDER) EXPENDITURES	154,538.00	(212,522.41)	1,093,904.72		(939,366.72)

BALANCE SHEET

AS OF: JULY 31ST, 2025

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-00-1001	Cash in Bank	168,234.75	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	0.00	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	<u>0.00</u>	
			<u>168,234.75</u>
TOTAL ASSETS			168,234.75
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
03-00-00-3010	Fund Balance	<u>142,388.89</u>	
TOTAL BEGINNING EQUITY		142,388.89	
TOTAL REVENUE		873,427.11	
TOTAL EXPENDITURES		<u>847,581.25</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		25,845.86	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>168,234.75</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			168,234.75
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

03 -DEBT SERVICE

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	821,738.00	4,962.75	807,502.28	98.27	14,235.72
03-00-00-4020 Taxes - Prior Years	1,000.00	293.11	22,737.11	2,273.71 (	21,737.11)
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	620.91	25,187.72	629.69 (	21,187.72)
TOTAL Taxes	826,738.00	5,876.77	855,427.11	103.47 (	28,689.11)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
TOTAL Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	844,738.00	5,876.77	873,427.11	103.40 (	28,689.11)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

03 -DEBT SERVICE

DEBT SERVICE 58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	148,844.00	0.00	79,681.25	53.53	69,162.75
03-00-00-8750 Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	156,344.00	0.00	82,581.25	52.82	73,762.75
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	205,000.00	0.00	205,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	385,000.00	0.00	385,000.00	100.00	0.00
03-00-00-9699 2022 BOND PRINCIPAL	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	765,000.00	0.00	765,000.00	100.00	0.00
TOTAL DEBT SERVICE	921,344.00	0.00	847,581.25	91.99	73,762.75
TOTAL EXPENDITURES	921,344.00	0.00	847,581.25	91.99	73,762.75
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(76,606.00)	5,876.77	25,845.86		(102,451.86)

BALANCE SHEET

AS OF: JULY 31ST, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	(3,948,211.99)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	220,861.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	32,027.94
04-00-00-1231	A/R - Unbilled Utilites	138,600.95
04-00-00-1235	A/R - Doubtful Acct	(7,386.96)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	3,419,938.42
04-00-00-1625	Construction in Progress	957,543.80
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	52,832.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,447,285.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	173,683.00
04-00-00-1905	NET PENSION LIABILITY	(311,870.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(13,378.00)
04-00-01-1620	Accum Depr - Building & Improv	(1,166,406.94)
04-00-01-1650	Accum Depr - Mach & Equip	(128,487.86)
04-00-01-1660	Accum Depr - Automotive Equip	(173,492.17)
04-00-01-1670	Accum Depr - Furniture & Fix	(42,400.94)
04-00-01-1830	Accum Depr-Infras-Utility	(8,512,724.93)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		12,617,852.84
TOTAL ASSETS		12,617,852.84
		=====

BALANCE SHEET

AS OF: JULY 31ST, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.10
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.05
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	(12,801.61)
04-00-00-2320	Deposits - Utilities	20,200.00
04-00-00-2321	Deposits - Utilities Refunds	0.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	21,184.63
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	19,967.71
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,662,474.00</u>
TOTAL LIABILITIES		<u>5,687,025.88</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	460,058.11
04-00-00-3013	Fund Balance - Formal Reserves	13,399.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
TOTAL BEGINNING EQUITY		7,836,501.11
TOTAL REVENUE		2,213,488.09
TOTAL EXPENDITURES		<u>3,119,162.24</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(905,674.15)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,930,826.96</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		12,617,852.84
=====		

04 -UTILITY FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	3,800,000.00	369.84	1,438,845.94	37.86	2,361,154.06
04-00-00-4420 Water Taps	<u>60,000.00</u>	<u>2,060.00</u>	<u>33,490.00</u>	<u>55.82</u>	<u>26,510.00</u>
TOTAL Water	3,860,000.00	2,429.84	1,472,335.94	38.14	2,387,664.06
 <u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	1,360,000.00	0.00	648,019.79	47.65	711,980.21
04-00-00-4520 Waste Water Taps	8,000.00	0.00	5,850.00	73.13	2,150.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	<u>23,112.00</u>	<u>4,683.92</u>	<u>15,409.76</u>	<u>66.67</u>	<u>7,702.24</u>
TOTAL WASTE WATER	1,391,112.00	4,683.92	669,279.55	48.11	721,832.45
 <u>Interest Income</u>					
04-00-00-4910 Interest Income	<u>65,000.00</u>	<u>0.00</u>	<u>65,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
 <u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	<u>20,000.00</u>	<u>0.00</u>	<u>6,872.60</u>	<u>34.36</u>	<u>13,127.40</u>
TOTAL Miscellaneous	20,000.00	0.00	6,872.60	34.36	13,127.40
 <u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	5,336,112.00	7,113.76	2,213,488.09	41.48	3,122,623.91
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

04 -UTILITY FUND

UTILITIES

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	535,000.00	45,669.72	329,617.10	61.61	205,382.90
04-00-00-5020 Wages - Overtime	30,600.00	2,509.86	30,367.00	99.24	233.00
04-00-00-5110 Payroll Taxes - FICA E	44,500.00	3,747.30	28,166.84	63.30	16,333.16
04-00-00-5120 Payroll Taxes - TWC	1,690.00	22.79	690.11	40.83	999.89
04-00-00-5210 Retirement - TMRS Empl	106,000.00	8,768.85	60,779.46	57.34	45,220.54
04-00-00-5211 Retirement 457 Plan	15,000.00	1,910.38	13,386.08	89.24	1,613.92
04-00-00-5310 Insurance-Workers Comp	9,500.00	0.00	931.00	9.80	8,569.00
04-00-00-5325 Insurance - Dental	2,100.00	167.80	1,061.80	50.56	1,038.20
04-00-00-5330 Insurance - Disability	2,400.00	195.60	1,367.76	56.99	1,032.24
04-00-00-5340 Insurance - Medical	92,000.00	5,479.52	42,664.58	46.37	49,335.42
04-00-00-5341 INSURANCE VISION	310.00	0.00	0.00	0.00	310.00
04-00-00-5350 Insurance - Life	510.00	42.36	296.52	58.14	213.48
04-00-00-5410 Contract Labor	20,000.00	1,246.65	12,011.04	60.06	7,988.96
TOTAL Personnel	859,610.00	69,760.83	521,339.29	60.65	338,270.71
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	751.53	3,867.64	38.68	6,132.36
04-00-00-6091 LAB FEES	5,000.00	165.87	1,112.43	22.25	3,887.57
04-00-00-6250 Fuel	10,000.00	0.00	2,001.62	20.02	7,998.38
04-00-00-6340 Garbage - Dumping Fees	1,500.00	444.60	889.20	59.28	610.80
04-00-00-6410 Landscaping	6,500.00	1,562.54	4,727.54	72.73	1,772.46
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490 JANITORIAL SERVICES	11,150.00	711.00	5,195.00	46.59	5,955.00
04-00-00-6491 JANITORIAL SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6650 Postage	4,000.00	397.94	2,554.88	63.87	1,445.12
04-00-00-6660 Printing & Stationary	3,200.00	455.85	1,612.61	50.39	1,587.39
04-00-00-6730 Supplies - General	3,000.00	485.97	1,073.04	35.77	1,926.96
04-00-00-6740 Supplies - Office	350.00	0.00	308.98	88.28	41.02
04-00-00-6810 Tools & Equipment	4,500.00	0.00	1,216.27	27.03	3,283.73
04-00-00-6970 Uniforms	3,500.00	152.64	1,144.80	32.71	2,355.20
TOTAL Commodities	66,200.00	5,127.94	25,704.01	38.83	40,495.99
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	0.00	2,286.82	34.13	4,413.18
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	412.51	20.63	1,587.49
04-00-00-7410 Vehicles	6,500.00	1,026.30	4,773.63	73.44	1,726.37
04-00-00-7411 EQUIPMENT MAINTENANCE	5,000.00	0.00	156.41	3.13	4,843.59
TOTAL Maintenance	20,200.00	1,026.30	7,629.37	37.77	12,570.63
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	17,000.00	300.25	17,866.66	105.10 (	866.66)
04-00-00-7504 LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510 Water - Fire Hydrants	13,500.00	7,764.75	11,070.36	82.00	2,429.64
04-00-00-7520 Water Well/Pumps	49,500.00	416.00	4,213.33	8.51	45,286.67
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	64,000.00	88.50	6,060.68	9.47	57,939.32

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

04 -UTILITY FUND

UTILITIES

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540 Water - Water Meters	20,000.00	0.00	1,590.00	7.95	18,410.00
04-00-00-7610 Waste Water - Lines	25,000.00	0.00	13,002.59	52.01	11,997.41
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	189,000.00	8,569.50	53,803.62	28.47	135,196.38
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	0.00	959.86	3.20	29,040.14
04-00-00-8002 Water Purchase/COH	1,000,000.00	179,717.52	399,111.18	39.91	600,888.82
04-00-00-8003 WW Treatment Fee	2,100,000.00	53,351.02	1,298,811.60	61.85	801,188.40
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	5,000.00	0.00	0.00	0.00	5,000.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	60,000.00	3,075.71	40,720.09	67.87	19,279.91
04-00-00-8170 Data Processing	35,000.00	3,720.65	27,069.50	77.34	7,930.50
04-00-00-8171 WEBSITE SERVICES	3,250.00	0.00	825.00	25.38	2,425.00
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	871.25	3,203.40	32.03	6,796.60
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,000.00	0.00	100.11	5.01	1,899.89
04-00-00-8251 PROFESSIONAL DEVELOPME	3,500.00	50.00	1,008.00	28.80	2,492.00
04-00-00-8270 Electricity	135,000.00	12,862.28	50,222.96	37.20	84,777.04
04-00-00-8450 Insurance - General	26,000.00	0.00	0.00	0.00	26,000.00
04-00-00-8490 Interest Expense	89,105.00	0.00	47,627.50	53.45	41,477.50
04-00-00-8630 Natural Gas	3,600.00	224.64	1,750.30	48.62	1,849.70
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	255.48	58,051.48	48.38	61,948.52
04-00-00-8890 Telephone	16,000.00	467.50	3,448.58	21.55	12,551.42
04-00-00-8930 TRAVEL & TRAINING	3,500.00	0.00	107.50	3.07	3,392.50
04-00-00-8931 RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990 Solid Waste Collectio(	38,115.00)	(3,190.16)	(22,331.11)	58.59	(15,783.89)
TOTAL Support Services	3,603,940.00	251,405.89	1,910,685.95	53.02	1,693,254.05
<u>Capital Outlay</u>					
04-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
04-00-00-9140 VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL F(	300,000.00)	0.00	(300,000.00)	100.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	600,000.00	0.00	600,000.00	100.00	0.00
TOTAL UTILITIES	5,338,950.00	335,890.46	3,119,162.24	58.42	2,219,787.76
TOTAL EXPENDITURES	5,338,950.00	335,890.46	3,119,162.24	58.42	2,219,787.76
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(2,838.00)	(328,776.70)	(905,674.15)		902,836.15

BALANCE SHEET

AS OF: JULY 31ST, 2025

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-00-1001	Cash in Bank	22,122.14	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	3.00	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>33,882.01</u>
TOTAL ASSETS			33,882.01
			=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	370.50	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	<u>816.00</u>	
TOTAL LIABILITIES			<u>1,186.50</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	3,006.07	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	<u>11,939.79</u>	
TOTAL BEGINNING EQUITY		26,702.73	
TOTAL REVENUE		6,180.28	
TOTAL EXPENDITURES		<u>187.50</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		5,992.78	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>32,695.51</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			33,882.01
			=====

05 -COURT FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines & Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	10.00	582.55	48.14	627.45
05-00-00-4216 Court - Time Pay Fees/ E	310.00	2.50	10.00	3.23	300.00
05-00-00-4217 Court - OMNI	650.00	108.00	841.84	129.51 (	191.84)
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	3,000.00	459.28	2,507.02	83.57	492.98
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	1.20	30.60	30.60	69.40
05-00-00-4260 Security Fees	1,000.00	16.87	540.11	54.01	459.89
05-00-00-4270 Technology Fees	1,000.00	8.00	204.00	20.40	796.00
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,500.00</u>	<u>0.00</u>	<u>1,464.16</u>	<u>32.54</u>	<u>3,035.84</u>
TOTAL Mun. Court Fines & Fees	11,770.00	605.85	6,180.28	52.51	5,589.72
<u>Interest Income</u>					
05-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	11,770.00	605.85	6,180.28	52.51	5,589.72
	=====	=====	=====	=====	=====

05 -COURT FUND

COURT RESERVES

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	3,500.00	0.00	0.00	0.00	3,500.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	6,500.00	187.50	187.50	2.88	6,312.50
05-00-00-8626 Security	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>
TOTAL Support Services	11,300.00	187.50	187.50	1.66	11,112.50
TOTAL COURT RESERVES	11,300.00	187.50	187.50	1.66	11,112.50
TOTAL EXPENDITURES	11,300.00	187.50	187.50	1.66	11,112.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	470.00	418.35	5,992.78	(	5,522.78)

BALANCE SHEET

AS OF: JULY 31ST, 2025

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-00-1001	Cash in Bank	6,247,603.27	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	12,734.32	
06-00-00-1092	PREPAID MVRD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			<u>6,260,337.59</u>
TOTAL ASSETS			6,260,337.59
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	4,594,133.29	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
TOTAL BEGINNING EQUITY		4,764,422.49	
TOTAL REVENUE		2,143,854.00	
TOTAL EXPENDITURES		<u>647,938.90</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,495,915.10	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>6,260,337.59</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,260,337.59
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

06 -GF CAPITAL PROJECTS

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,000,000.00	0.00	2,000,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	38,000.00	0.00	38,000.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	65,854.00	0.00	65,854.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,143,854.00	0.00	2,143,854.00	100.00	0.00
 <u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
 <u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
 <u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,143,854.00	0.00	2,143,854.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

06 -GF CAPITAL PROJECTS

GENERAL CAPITAL

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	13,667.22	13,667.22	34.17	26,332.78
TOTAL Support Services	40,000.00	13,667.22	13,667.22	34.17	26,332.78
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	150,000.00	0.00	0.00	0.00	150,000.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	425,000.00	0.00	0.00	0.00	425,000.00
06-00-00-9184.01 Asphalt Rehabilitation	122,000.00	0.00	0.00	0.00	122,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	600,000.00	0.00	0.00	0.00	600,000.00
06-00-00-9184.04 SIDEWALK	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.09 STREET MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.10 ASPHALT DESIGN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.12 POINT REPAIRS AND MINO	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.13 BUNKERHILL ROAD OVERLA	2,100,000.00	561,773.07	577,607.42	27.51	1,522,392.58
06-00-00-9190 Public Safety	56,667.00	0.00	56,664.26	100.00	2.74
06-00-00-9190.01 Village Fire Departmen	38,000.00	0.00	0.00	0.00	38,000.00
06-00-00-9191 Facilities	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.01 PW BUILDING GENERATOR	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.03 CITY PARKING LOT	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Capital Outlay	3,691,667.00	561,773.07	634,271.68	17.18	3,057,395.32
TOTAL GENERAL CAPITAL	3,731,667.00	575,440.29	647,938.90	17.36	3,083,728.10
TOTAL EXPENDITURES	3,731,667.00	575,440.29	647,938.90	17.36	3,083,728.10
REVENUES OVER/(UNDER) EXPENDITURES	(1,587,813.00)	(575,440.29)	1,495,915.10		(3,083,728.10)

BALANCE SHEET

AS OF: JULY 31ST, 2025

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-00-1001	Cash in Bank	880,466.69
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	<u>0.00</u>
		4,880,466.69
TOTAL ASSETS		4,880,466.69
		=====
LIABILITIES		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	0.00
07-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
07-00-00-3010	FUND BALANCE	4,941,607.98
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	<u>0.00</u>
TOTAL BEGINNING EQUITY		4,941,608.26
TOTAL REVENUE		900,000.00
TOTAL EXPENDITURES		<u>961,141.57</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(61,141.57)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,880,466.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,880,466.69
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

07 -UTILITY CAPITAL

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	900,000.00	0.00	900,000.00	100.00	0.00
Interest Income					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	900,000.00	0.00	900,000.00	100.00	0.00
	=====	=====	=====	=====	=====

07 -UTILITY CAPITAL

DEPARTMENT 00

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	200,000.00	0.00	0.00	0.00	200,000.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	1,001,687.00	83,617.11	376,852.64	37.62	624,834.36
07-00-00-9182.01 GESSNER W LINES WITH R	750,000.00	0.00	0.00	0.00	750,000.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	15,489.00	38.72	24,511.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9183.03 UNDERGROUND UTILITIES	751,016.00	179,089.16	427,810.30	56.96	323,205.70
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9190.03 GROUNDWATER STORAGE TA	100,000.00	17,521.05	77,094.00	77.09	22,906.00
07-00-00-9191 Facilities	0.00	0.00	0.00	0.00	0.00
07-00-00-9192 METER REPLACEMENT	107,254.00	1,450.00	63,895.63	59.57	43,358.37
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194 REHAB BACK MAINT SHED	12,000.00	0.00	0.00	0.00	12,000.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,961,957.00	281,677.32	961,141.57	32.45	2,000,815.43
TOTAL DEPARTMENT 00	2,961,957.00	281,677.32	961,141.57	32.45	2,000,815.43

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

07 -UTILITY CAPITAL
DEPARTMENT 00

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	2,961,957.00	281,677.32	961,141.57	32.45	2,000,815.43
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,061,957.00)	(281,677.32)	(61,141.57)		(2,000,815.43)

BALANCE SHEET

AS OF: JULY 31ST, 2025

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-00-1001	Cash In Bank	120,180.65	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	4,579.26	
09-00-00-1231	A/R - Unbilled Utilities	24,512.44	
09-00-00-1235	A/R - Doubtful Accounts	(1,432.91)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>150,412.09</u>
TOTAL ASSETS			150,412.09
=====			
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	162,053.80	
09-00-00-3030	Contributed Capital	(<u>11.11</u>)	
TOTAL BEGINNING EQUITY		162,042.69	
TOTAL REVENUE		248,335.02	
TOTAL EXPENDITURES		<u>259,965.62</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(11,630.60)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>150,412.09</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			150,412.09
=====			

09 -SOLID WASTE

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
09-00-00-4610 Solid Waste Sales	529,864.00	0.00	246,481.25	46.52	283,382.75
09-00-00-4750 Late Fee - Penalty	<u>3,100.00</u>	<u>475.06</u>	<u>1,853.77</u>	<u>59.80</u>	<u>1,246.23</u>
TOTAL WASTE WATER	532,964.00	475.06	248,335.02	46.60	284,628.98
Miscellaneous					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	532,964.00	475.06	248,335.02	46.60	284,628.98
	=====	=====	=====	=====	=====

09 -SOLID WASTE

SOLID WASTE

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	5,500.00	0.00	5,500.00	100.00	0.00
09-00-00-8990 Solid Waste Collection	489,000.00	38,407.60	232,134.51	47.47	256,865.49
09-00-00-8991 Administration Fee	<u>38,282.00</u>	<u>3,190.16</u>	<u>22,331.11</u>	<u>58.33</u>	<u>15,950.89</u>
TOTAL Support Services	532,782.00	41,597.76	259,965.62	48.79	272,816.38
TOTAL SOLID WASTE	532,782.00	41,597.76	259,965.62	48.79	272,816.38
TOTAL EXPENDITURES	532,782.00	41,597.76	259,965.62	48.79	272,816.38
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	182.00 (	41,122.70) (	11,630.60)		11,812.60

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-00-1001	Cash in Bank	36,792.98	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	<u>0.00</u>	
			<u>36,792.98</u>
TOTAL ASSETS			36,792.98
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
10-00-00-3010	Fund Balance	<u>90,186.64</u>	
TOTAL BEGINNING EQUITY		90,186.64	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>53,393.66</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(53,393.66)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>36,792.98</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			36,792.98
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

10 -METRO FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	<u>134,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>134,000.00</u>
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
 <u>Interest Income</u>					
10-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

10 -METRO FUND
METRO

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Commodities	20,000.00	0.00	0.00	0.00	20,000.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	9,992.70	38,532.70	42.81	51,467.30
10-00-00-8820 Streets - Lighting	24,000.00	1,423.98	7,584.31	31.60	16,415.69
10-00-00-8830 Streets - Repairs	0.00	7,276.65	7,276.65	0.00	(7,276.65)
TOTAL Support Services	114,000.00	18,693.33	53,393.66	46.84	60,606.34
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL METRO	134,000.00	18,693.33	53,393.66	39.85	80,606.34
TOTAL EXPENDITURES	134,000.00	18,693.33	53,393.66	39.85	80,606.34
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(18,693.33)	(53,393.66)		53,393.66

BALANCE SHEET

AS OF: JULY 31ST, 2025

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1017	INDEPENDENT FINANCIAL	6,845.13	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>0.00</u>	
			<u>6,845.13</u>
TOTAL ASSETS			6,845.13
=====			
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>6,668.91</u>	
TOTAL BEGINNING EQUITY		6,668.91	
TOTAL REVENUE		176.22	
TOTAL EXPENDITURES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		176.22	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,845.13</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,845.13
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

14 -RESTRICTED DONATION FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Interest Income</u>					
14-00-00-4910 INTEREST INCOME	300.00	125.61	176.22	58.74	123.78
TOTAL Interest Income	300.00	125.61	176.22	58.74	123.78
 <u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL REVENUES	5,300.00	125.61	176.22	3.32	5,123.78
	=====	=====	=====	=====	=====

14 -RESTRICTED DONATION FUND

G & A

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
14-00-00-9139 CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL G & A	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	125.61	176.22		123.78

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>205,185.98</u>	
			<u>205,186.02</u>
TOTAL ASSETS			205,186.02
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>221,293.02</u>	
TOTAL BEGINNING EQUITY		221,293.02	
TOTAL REVENUE		36,000.00	
TOTAL EXPENDITURES		<u>52,107.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(16,107.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>205,186.02</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			205,186.02
			=====

17 -Offsite Tree Program

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses & Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	100,000.00	0.00	36,000.00	36.00	64,000.00
TOTAL Licenses & Permits	100,000.00	0.00	36,000.00	36.00	64,000.00
 <u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	100,000.00	0.00	36,000.00	36.00	64,000.00
	=====	=====	=====	=====	=====

17 -Offsite Tree Program
NON-DEPARTMENTAL

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL Support Services	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL NON-DEPARTMENTAL	150,000.00	0.00	52,107.00	34.74	97,893.00
TOTAL EXPENDITURES	150,000.00	0.00	52,107.00	34.74	97,893.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(50,000.00)	0.00	(16,107.00)		(33,893.00)

BALANCE SHEET

AS OF: JULY 31ST, 2025

99 -POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-00-1000	Pooled Cash	829,262.75	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	<u>0.00</u>	
			<u>829,262.75</u>
TOTAL ASSETS			829,262.75
=====			
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	<u>829,262.75</u>	
TOTAL LIABILITIES			<u>829,262.75</u>
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>	
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			829,262.75
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2025

99 -POOLED CASH

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

City of Bunker Hill Village
Check Register
June 24, 2025 to August 6, 2025

Name	Check #	Check Amount	Check Date	Description
ALSCO LINEN & UNIFORM SERVICE	29742	76.32	7/7/2025	Public Works uniform
COWBOY TRUCKING INC.	29743	88.50	7/7/2025	Dirt for street repair
LANGFORD ENGINEERING INC.	29744	10,960.02	7/7/2025	Engineering fees related to Utility Projects
SPEEDY PRINTING KTF INC.	29745	593.52	7/7/2025	Signage
CITY OF HOUSTON UTILITY CUSTOMER SERVICE	29746	179,717.52	7/7/2025	Water Purchase
KONICA MINOLTA BUSINESS SOLUTIONS	29747	238.08	7/7/2025	Copier Fee
COVERALL NORTH AMERICA INC.	29748	1,640.00	7/7/2025	Janitorial Service
TYLER WORKS	29749	1,545.00	7/7/2025	Transaction Fee
NEIL TECHNICAL SERVICES CORP	29750	7,276.65	7/7/2025	Electrical and Water Plant Fee
LINEBARGER GOGGAN BLAIR & SAMPSON LLP	29751	1,394.12	7/7/2025	Collection Fee
DENNIS WILLIAMS & CO INC.	29752	444.60	7/7/2025	Dumpster/Dumping Fee
DATAPROSE LLC	29753	1,132.69	7/7/2025	Utility and Newsletter Fee
ZERO WASTE USA	29754	2,869.65	7/7/2025	Animal Waste Bags
BLUE ATLAS MARKETING	29755	275.00	7/7/2025	Website Host Fee
TEXAS ELITE GENERATORS INC.	29756	795.00	7/7/2025	Generator Maint Fee
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29757	38,407.60	7/7/2025	Monthly Collection Fee
UNDERGROUND CONSTRUCTION SOLUTIONS LLC	29758	70,461.00	7/7/2025	Waterline Project
BBG CONSULTING INC	29759	550.00	7/7/2025	Plan Review
MANUEL BARRIOS	29760	500.00	7/7/2025	Translator Fee
WATERLOGIC INC	29761	135.00	7/7/2025	Water Monitoring Fee
RAM ROD UTILITIES LLC	29762	216,938.50	7/7/2025	Sewer Line Fee
SHELL ENERGY SOLUTIONS	29763	15,805.36	7/7/2025	Electricity
WEX BANK	29764	777.44	7/7/2025	Fuel Fee
IOSO LLC	29765	5,916.00	7/7/2025	IT Monthly Fee
HAYDEN PAVING INC	29766	561,773.07	7/7/2025	Bunker Hill Road Project
CITY OF HOUSTON HEALTH DEPARTMENT	29768	165.87	7/22/2025	Lab Fee
HOUSTON CHRONICLE	29769	865.84	7/22/2025	Advertisement Fee
MEMORIAL VILLAGES WATER AUTHORITY	29770	53,351.02	7/22/2025	Wastewater Treatment Fee
OLSON & OLSON	29771	2,307.50	7/22/2025	Legal Fees
ACT PIPE & SUPPLY INC.	29772	9,214.75	7/22/2025	Supplies for Utility Dept
SOUTHWEST SIGNAL SUPPLY INC	29773	539.43	7/22/2025	Signal Supplies
KONICA MINOLTA BUSINESS SOLUTIONS	29774	12.00	7/22/2025	Copier Fee
ABC PEST POOL & LAWN SERVICES	29775	95.00	7/22/2025	Quarterly Pest Control
OFFICE DEPOT	29776	149.13	7/22/2025	Supplies
O'REILLY AUTO PARTS	29777	322.98	7/22/2025	Batteries for PW Vehicles
USA BLUE BOOK	29778	416.00	7/22/2025	Parts
OMNIBASE SERVICES OF TEXAS	29779	494.76	7/22/2025	Omni Quartely Fee
PREMIER TREE SERVICE	29780	4,750.00	7/22/2025	Tree Trimming and Removal
PROBSTFELD & ASSOCIATES	29781	1,550.00	7/22/2025	Drainage Fee
KAREN GLYNN	29782	1,417.50	7/22/2025	Budget Work
ROBERT BALDWIN	29783	8,550.00	7/22/2025	Inspections in July
MUNICIPAL OPERATIONS & CONSULTING INC.	29784	1,246.65	7/22/2025	Water Plant Contract Service
PVS DX INC.	29785	751.53	7/22/2025	Chemicals
JASON BIENEK	29786	8,450.00	7/22/2025	Inspections in July
IDS ENGINEERING GROUP	29787	17,521.05	7/22/2025	Engineering service related to projects
GRANTWORKS INC	29788	7,760.00	7/22/2025	Grant Admin Fee for ARPA
CYPRESS CREEK MOSQUITO CONTROL LLC	29789	1,500.00	7/22/2025	Mosquito Monthly Fee
BRIGHTVIEW HOLDINGS INC	29790	29,341.18	7/22/2025	Landscaping Fee
OFFICE DEPOT	29791	83.98	8/5/2025	Supplies
COVERALL NORTH AMERICA INC.	29792	1,640.00	8/5/2025	Janitorial Service
BLUE ATLAS MARKETING	29793	275.00	8/5/2025	Website Host Fee
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29794	38,535.20	8/5/2025	Monthly Collection Fee
SHELL ENERGY SOLUTIONS	29795	15,661.19	8/5/2025	Electricity
WEX BANK	29796	658.23	8/5/2025	Fuel Fee
IOSO LLC	29797	6,047.34	8/5/2025	IT Monthly Fee

Created by	Tom Peck
Contact Phone	425-372-6185
Contact Email	tpeck@cleargov.com

Order Date	Jul 15, 2025
Order valid if signed by	Jul 31, 2025

Customer Information					
Customer	Bunker Hill Village, TX	Contact	Susan Grass	Billing Contact	Susan Grass
Address	11977 Memorial Drive	Title	Finance Director	Title	Finance Director
City, St, Zip	Houston, TX 77024	Email	sgrass@bunkerhilltx.gov	Email	sgrass@bunkerhilltx.gov
Phone	713-467-9762			PO # (If any)	

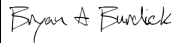
The Services you will receive and the Fees for those Services are...		
Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 1	\$ 7,200.00
ClearGov Setup: Bundle Discount - Discount for bundled solutions	Tier 1	\$ (720.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ 6,480.00
Subscription Services	Tier	Service Fees
ClearGov Base Platform - Civic Edition	Tier 1	\$ 1,000.00
ClearGov Operational Budgeting - Civic Edition	Tier 1	\$ 8,300.00
ClearGov Digital Budget Book - Civic Edition	Tier 1	\$ 5,500.00
Bundle Discount: Base Platform (10%)	Tier 1	\$ (100.00)
Bundle Discount: Modules (10%)	Tier 1	\$ (1,380.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 13,320.00

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Sep 1, 2025	Sep 1, 2025	ClearGov Setup Services
Pro-Rata	Sep 1, 2025	Dec 31, 2025	ClearGov Subscription Services
Initial	Jan 1, 2026	Dec 31, 2028	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Sep 1, 2025	\$6,480.00	One Time Setup Fee
Sep 1, 2025	\$4,440.00	4 Month Pro-Rata Subscription Fee
Jan 1, 2026	\$13,320.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
Valid Until	Jul 31, 2025	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an "Annual Term"), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Gerardo Barrera
Title	City Administrator

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Order type (ClearGov internal use only)			
Select Order Type for this Service Order	NL	If XS: Original Service Order Date	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

Document History

SignNow E-Signature Audit Log

All dates expressed in MM/DD/YYYY (US)

Document name: Bunker Hill TX ClearGov Service Order - Pro-Rata '25 (1)
Document created: 07/29/2025 14:09:43
Document pages: 3
Document ID: 77a3fd437eea4d80b466f1faad85ab74549fa967
Document Sent: 07/29/2025 14:12:01 UTC
Document Status: Signed
 07/29/2025 14:37:28UTC

Sender: tpeck@cleargov.com
Signers: gbarrera@bunkerhilltx.gov, bburdick@cleargov.com
CC: serviceorders@cleargov.com

Client	Event	By	Server Time	Client Time	IP Address
SignNow Web Application	Uploaded the Document	tpeck@cleargov.com	07/29/2025 14:09:43 pm UTC	07/29/2025 14:09:41 pm UTC	136.37.184.147
SignNow Web Application	Viewed the Document	tpeck@cleargov.com	07/29/2025 14:09:49 pm UTC	07/29/2025 14:09:50 pm UTC	136.37.184.147
SignNow Web Application	Document Saved	tpeck@cleargov.com	07/29/2025 14:11:52 pm UTC	07/29/2025 14:11:53 pm UTC	136.37.184.147
SignNow Web Application	Invite Sent to: gbarrera@bunkerhilltx.gov	tpeck@cleargov.com	07/29/2025 14:12:02 pm UTC	07/29/2025 14:12:01 pm UTC	136.37.184.147
SignNow Web Application	Viewed the Document	gbarrera@bunkerhilltx.gov	07/29/2025 14:33:46 pm UTC	07/29/2025 14:33:45 pm UTC	96.73.124.9
SignNow Web Application	Unfinished Document	gbarrera@bunkerhilltx.gov	07/29/2025 14:37:11 pm UTC	07/29/2025 14:37:11 pm UTC	10.50.90.145
SignNow Web Application	Signed the Document	gbarrera@bunkerhilltx.gov	07/29/2025 14:37:28 pm UTC	07/29/2025 14:37:28 pm UTC	96.73.124.9
SignNow Web Application	Invite Sent to: bburdick@cleargov.com	tpeck@cleargov.com	07/29/2025 14:37:29 pm UTC		96.73.124.9
SignNow Web Application	Document Saved	gbarrera@bunkerhilltx.gov	07/29/2025 14:37:29 pm UTC	07/29/2025 14:37:28 pm UTC	96.73.124.9
SignNow Web Application	Document Downloaded	gbarrera@bunkerhilltx.gov	07/29/2025 14:38:20 pm UTC	07/29/2025 14:38:18 pm UTC	96.73.124.9
SignNow Web Application	Viewed the Document	bburdick@cleargov.com	07/29/2025 15:44:50 pm UTC	07/29/2025 15:44:49 pm UTC	98.110.245.96
SignNow Web Application	Viewed the Document	bburdick@cleargov.com	07/29/2025 15:45:02 pm UTC	07/29/2025 15:44:54 pm UTC	63.117.14.4
SignNow Web Application	Viewed the Document	bburdick@cleargov.com	07/29/2025 15:45:09 pm UTC	07/29/2025 15:44:54 pm UTC	209.141.121.196
SignNow Web Application	Signed the Document	bburdick@cleargov.com	07/29/2025 15:52:07 pm UTC	07/29/2025 15:52:07 pm UTC	98.110.245.96
SignNow Web Application	Document Saved	bburdick@cleargov.com	07/29/2025 15:52:07 pm UTC	07/29/2025 15:52:07 pm UTC	98.110.245.96



2201 Northland Drive, Austin, Texas 78756
Office: (512) 420-0303 | Fax: (512) 420-0302

ARPA INVOICE

Invoice No.	04
ARPA Contract No.	ARP-TX-21-208
Invoice/Service Date	07-01-2025

Client:

City of Bunker Hill Village
Attention: Gerardo Barrera (City Administrator)
Texas

ID	ARPA Administrative Services	Contract Amount	Previously Completed	Completed This Invoice	Completed to Date	Percent Complete
1. Administrative Services Milestones						
1	Project Selection Completed - List of projects created and assigned preliminary budgets.	\$7,275.00	\$7,275.00		\$7,275.00	15%
2. Administrative Services Milestones						
2	Policies/Procedures and/or Implementation Strategy Established - Policy & Procedures documentation (where appropriate), procurement documents, documentation supporting eligibility of each expense/project.	\$7,760.00	\$7,760.00		\$7,760.00	16%
3. Administrative Services Milestones						
3	25% of Allocated Funds Expended	\$7,760.00	\$7,760.00		\$7,760.00	16%
4. Administrative Services Milestones						
4	50% of Allocated Funds Expended	\$7,760.00		\$7,760.00	\$7,760.00	16%
5. Administrative Services Milestones						
5	75% of Allocated Funds Expended	\$7,760.00			\$0.00	0%
6. Administrative Services Milestones						
6	All Allocated Funds Expended	\$7,760.00			\$0.00	0%
7. Administrative Services Milestones						
7	Transfer of All Close-Out Documents - All reports filed with TDEM/USDT, all docs and records transferred. Closeout meeting complete.	\$2,425.00			\$0.00	0%
Total		\$48,500.00	\$22,795.00	\$7,760.00	\$30,555.00	

Note: Send invoices to invoice@bunkerhilltx.gov and CC City Administrator

Invoice Summary

Total Contract Amount	\$48,500.00
Amount Previously Invoiced	\$22,795.00
Amount Due This Invoice	\$7,760.00
Remaining Balance	\$25,705.00

Thank you for your business!

Please remit payment by check to GrantWorks, Inc. at the address above.



13430 Northwest Freeway, Suite 700, Houston, Texas 77040
TxEng Firm 2726 | TxSurv Firm 10110700
t 713.462.3178 | idseg.com

City of Bunker Hill Village
Elvin Hernandez
ehernandez@bunkerhilltx.gov
invoice@bunkerhilltx.gov

June 26, 2025
Project No: 051700400
Invoice No: 0178157

City of Bunker Hill Village Water Storage Tank Well Inspection
Professional Services from May 26, 2025 to June 25, 2025

	Proposed Fee	% Complete	Total Amt Complete	Previously Invoiced	This Invoice
Tank Inspection & Prelim Engineering Report	48,636.00	75.00	36,477.00	21,430.95	15,046.05
Tank Interior Cleaning	35,667.00	100.00	35,667.00	35,667.00	0.00
Tank Disinfection Services	2,475.00	100.00	2,475.00	2,475.00	0.00
Water Well Performance Testing	2,475.00	100.00	2,475.00	0.00	2,475.00
Total Fee	89,253.00		77,094.00	59,572.95	17,521.05

TOTAL THIS INVOICE \$17,521.05

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 29002
Date 06/27/2025

Project **200-031 Cleaning and Televising along
Bunker Hill Road**

Engineering Services through June 27, 2025

Sanitary Sewer Rehab along Bunker Hill Road and Greenbay Drive

Invoice Summary

Description	Contract Amount	Total Billed	Current Billed
023 - CONSTRUCTION PHASES SERVICES	6,500.00	6,500.00	5.04
024 - OBSERVATION OF CONSTRUCTION	38,900.00	17,000.00	3,452.32
026 - RECORD DRAWING	2,100.00	250.00	250.00
029 - REIMBURSABLE EXPENSE	1,000.00	10,027.64	1,856.55
Total	48,500.00	33,777.64	5,563.91

Reimbursables

029 - Reimbursable Expense

	Units	Rate	Billed Amount
Mileages	76.20	0.67	51.05

Consultant

029 - Reimbursable Expense

	Units	Rate	Billed Amount
Consultant HTS			1,805.50

Invoice total **5,563.91**

Approved by:

Timothy B. Hardin
Vice President

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 29003
Date 06/27/2025

Project **200-029 2024 Waterline Rehab**

Engineering Services through June 27, 2025

2024 Waterline Rehab at Mayerline and Tara

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
010 - Design Surveys, Geotech, Etc	20,000.00	20,000.00	20,000.00	0.00
012 - Design Phase Services	43,120.00	43,120.00	43,120.00	0.00
013 - Construction Phase Services	16,300.00	15,200.00	11,000.00	4,200.00
014 - Observation of Construction	49,400.00	26,400.00	25,400.00	1,000.00
016 - Record Drawings	3,500.00	0.00	0.00	0.00
017 - Construction Materials Testing	20,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses	2,000.00	2,010.30	1,814.19	196.11
Total	154,320.00	106,730.30	101,334.19	5,396.11

Reimbursables

	Units	Rate	Billed Amount
Mileages	292.70	0.67	196.11

Invoice total **5,396.11**

Approved by:

Timothy B. Hardin
Vice President

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 7/1/2025

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-029 2024 Waterline Rehab			
	29003	6/27/2025	<u>5,396.11</u>
	Project Outstanding		5,396.11
200-031 Cleaning and Televising along Bunker Hill Road			
	29002	6/27/2025	<u>5,563.91</u>
	Project Outstanding		<u>5,563.91</u>
	Client Outstanding		10,960.02

City of Bunker Hill Village							
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment	
10,960.02	10,960.02	0.00	0.00	0.00	0.00	0.00	

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
6/16/2025	71766

Thank You!

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$180.00
DUE DATE	6/16/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village	1	175.00	6/13/2025	175.00
• FOR NEW HOME				
• Grading & Drainage Plans				
• Detention Worksheet				
EMAIL PDF TO CITY	1	5.00	6/16/2025	5.00
FOR: ERIC & NANCY SIRGO				
AT: 251 Plantation Drive ~ City of Bunker Hill Village				
LGL: TRS 7 & 8A, Block I, Whispering Oaks				
ORDERED BY: JASON BIENEK				
Thank you for the privilege to serve you!			Subtotal	\$180.00

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Sales Tax (8.25%)	\$0.00
Total	\$180.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
6/16/2025	71767

BILL TO:

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$305.00
DUE DATE	6/16/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village	2	150.00	6/16/2025	300.00
• FOR NEW POOL				
• Grading & Drainage Plans				
• Detention Worksheet				
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	6/16/2025	5.00

FOR: SALLY BURNS

AT: 202 Plantation Road ~ City of Bunker Hill Village

LGL: Lot 20 & TR 21, Block 2, Whispering Oaks (.41 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$305.00
Sales Tax (8.25%)	\$0.00
Total	\$305.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
6/25/2025	71816

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Thank You!

Balance Due	\$355.00
DUE DATE	6/25/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	175.00	6/25/2025	350.00
	1	5.00	6/25/2025	5.00

FOR: DORIAN GRAY

AT: 274 Stoney Creek Drive ~ City of Bunker Hill Village

LGL: Lot 1, Block 3, Section 1, Whispering Oaks

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
6/26/2025	71824

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	6/26/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet	2	175.00	6/26/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	6/26/2025	5.00

FOR: BRENDEN O'NEILL & HEATHER ATWATER
AT: 6 Raydon Lane ~ City of Bunker Hill Village
LGL: Lot 3, Block 1, Raydon Estates (.49 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
6/26/2025	71827

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	\$355.00
DUE DATE	6/26/2025
PAYMENT TERMS	Due on recpt

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW HOME • Grading & Drainage Plans • Detention Worksheet	2	175.00	6/26/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	6/26/2025	5.00
FOR: EUGENE & SOPHIA TERRY AT: 11902 Mcleods Lane ~ City of Bunker Hill Village LGL: Lot 1, Hilmarton (.51 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$355.00
Sales Tax (8.25%)	\$0.00
Total	\$355.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com



TX BBG CONSULTING INC
A SAFEbuilt COMPANY

Bunker Hill, TX, Village
11977 Memorial Dr
Bunker Hill Village, TX 77024

Invoice

Invoice Number: 2129911

Invoice Date: 6/30/2025

Terms: Net 30 Days

Due Date: 7/30/2025

Customer #: 23-BUNKERH

Customer PO #:

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25BHV-00008 302 Gentilly Place, Bunker Hill Village, TX 77024 New Single Family Dwelling				
Plan Review - New Residential	\$550.00	6/26/2025	100.00%	\$550.00
25BHV-00008 Subtotal				\$550.00

Summary by Fee Type

Item Code	Amount
Plan Review - New Residential	\$550.00
Total	\$550.00

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$550.00
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$550.00

Acct: 01.7505

Ram Rod Utilities, LLC

26119 Interstate 45 N. STE #215
Spring, TX 77380
832-418-7951

Invoice # 274

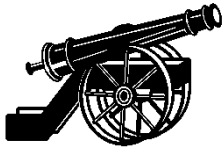
Date: 05/21/2025

To : City of Bunker Hill Village

Location: Bunker Hill Rd

Net 30

Item No.	UNIT	Item Description	QTY	Unit Price	Total
1	Mthly	8'x20' Road Steel Plate Rental from 10/16/24 to 3/16/25	5	\$746.93	\$ 3,734.65
2	EA	Delivery Charge of Steel Plate	1	\$150.00	\$ 150.00
3	EA	Pick-up Charge of Steel Plate	1	\$150.00	\$ 150.00
					\$ -
Notes: Make check payable to, Ram Rod Utilities,LLC.					
Subtotal					\$ 4,034.65
Tax Rate					0%
Total Cost					\$ 4,034.65



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	August 19, 2025
Agenda Item:	XV
Subject:	City Administrator Severance Agreement
Exhibits:	Severance Agreement
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Per the recent 89th Texas Legislature Session, H.B. 762 and S.B. 2237 were approved with stricter regulations concerning contractors for employees (i.e., City Managers/Administrators) and independent contractors that would limit severance pay to 20 weeks.

The new provisions apply only to a contract entered into on or after September 1, 2025. To separate the terms of severance from the City Administrator's current employment agreement, a separate severance agreement has been drafted outlining the severance portion only that leaves the terms at six (6) months per the original agreement. The terms of the employment contract will remain unchanged.

Recommended Action

As City Administrator, I am requesting Council approve the severance agreement.

SEVERENCE AGREEMENT

THIS SEVERENCE AGREEMENT (hereinafter referred to as the “Agreement”) is made and entered to be effective the 19th day of August, 2025, by and between the **CITY OF BUNKER HILL VILLAGE, TEXAS**, general law municipality (hereinafter referred to as the “City”); and **GERARDO BARRERA** (hereinafter referred to as “Administrator”), both of which parties hereto understand and agree as follows:

WHEREAS, on or about January 23, 2023, the City and Administrator entered in an employment agreement concerning the services of Administrator (hereinafter referred to as the “Employment Agreement”); and

WHEREAS, the City Council of the City of Bunker Hill Village, Texas, finds it is in the best interest of the City of Bunker Hill Village, Texas, to address any severance payment provided to Administrator’s employment during such time Administrator is willing and able to continue performing the duties of the City Administrator.

NOW, THEREFORE, for and in consideration of the agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Administrator agree as follows:

SECTION 1. FINDINGS INCORPORATED

The foregoing recitals are hereby incorporated into the body of this Agreement and shall be considered part of the mutual covenants, consideration and promise that bind the parties.

SECTION 2. TERM

This Agreement shall be effective as of the Effective Date of this Agreement, and shall continue thereafter through the term of the Employment Agreement, as amended, unless terminated sooner under the provisions hereof.

SECTION 3. DEFINITIONS

The following words shall have the following meanings when used in this Agreement.

- (a) **Administrator.** The word “Administrator” means Gerardo Barrera, City Administrator of the City of Bunker Hill Village, Texas.
- (b) **Agreement.** The word “Agreement” means this Severance Agreement, together with all exhibits and schedules attached to this Agreement from time to time, if any.
- (c) **City.** The word “City” means the City of Bunker Hill Village, Texas, a general law municipality. For the purposes of this Agreement, City address is 11977 Memorial Drive, Houston, Texas, 77024.

- (d) **Effective Date.** The words “Effective Date” mean the date of the latter to execute this Agreement by and between the City and Administrator.
- (e) **Employment Agreement.** The words “Employment Agreement” mean the Employment Agreement by and between the City and the Administrator, as amended.
- (f) **Term.** The word “Term” means the term of this Agreement as specified in Section 2 of this Agreement.

Section 4. AFFIRMATIVE OBLIGATIONS

The City and Administrator covenant and agree that while this Agreement is in effect, it shall comply with the following terms and conditions:

- (a) **Severance Pay.** In the event the City Council decides to terminate Administrator’s employment during such time Administrator is willing and able to continue performing the duties of Administrator, then the City agrees to pay the Administrator a lump sum cash payment in an amount equal to six (6) months of Annual Base Salary at the current rate of pay, and which amount shall also include all amounts owed for accrued by unused vacation, sick, and personal leave. This lump sum shall be paid within thirty (30) days of termination.
- (b) **No Severance Payment.**
 - a. In the event the City terminates Administrator’s employment for cause, as set forth herein, the City shall have no obligation to pay any severance pay as set forth in Section 4.A., and Administrator shall be entitled to all compensation earned through the date of termination. For purposes of this Agreement, “cause” shall mean and include any of the following:
 - i. Any breach of this Agreement or any willful, knowing, grossly negligent or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by Administrator under the Employment Agreement, any ordinance of the City and/or the laws of the United States or the State of Texas;
 - ii. Any misapplication or misuse, direct or indirect, by the Administrator of public funds or other property, real, personal or mixed, owned by or entrusted to the City, any agency or corporation thereof, or the Administrator;
 - iii. Conviction, including probation or deferred adjudication, deferred disposition of a felony, a criminal offense rising to a level higher than a Class C misdemeanor, or any misdemeanor involving theft, fraud, bribery, forgery, perjury, abuse of public office, illegal drugs or controlled substances, or a crime involving personal gain of the Administrator;
 - iv. Engaging in any lewd conduct whether acting in the capacity of the City Administrator or not.
 - b. In the event Administrator voluntarily resigns his position with the City, the Administrator shall not be paid any severance as set forth in Section 4.A.

SECTION 5. TERMINATION

This Agreement shall terminate automatically without further notice to Administrator or City upon: (1) termination of the Employment Agreement; and/or (2) payment of the severance pay as provided in Section 4(a) of this Agreement by the City to Administrator, and consistent with the terms of the Employment Agreement.

SECTION 6. MISCELLANEOUS PROVISIONS

The following miscellaneous provisions are a part of this Agreement:

- (a) **Amendments.** This Agreement constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.
- (b) **Applicable Law and Venue.** This agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Harris County, Texas. Venue for any action arising under this Agreement shall lie in the state courts of Harris County, Texas.
- (c) **Assignment.** This Agreement may not be assigned without the express written consent of the other party.
- (d) **Caption Headings.** Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of the Agreement.
- (e) **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitutes one and the same document.
- (f) **Entire Agreement.** This written agreement represents the final agreement between the parties and may not be contradicted by evidence of prior, contemporaneous, or subsequent oral agreements of the parties.
- (g) **Severability.** The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

SIGNED THIS THE 19th DAY OF AUGUST, 2025.

CITY OF BUNKER HILL VILLAGE, TEXAS

11977 Memorial Drive

Houston, Texas 77024

By: _____
Keith Brown, Mayor

Attest:

By: _____
Gerardo Barrera, Acting City Secretary

ADMINISTRATOR

By: _____
Gerardo Barrera