CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 21, 2025, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

The meeting agenda and agenda packet are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting:
https://us06web.zoom.us/j/83742292051?pwd=cLGoCdJgbnJbWPETjG21kbhhYE2bRG.1

Meeting ID: 837 4229 2051

Passcode: 076614

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events
- Mayors' Meetings

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events
- Zoning Board of Adjustment Meeting – *October 1, 2025*
- Memorial Villages Recycling Event – *October 25, 2025*
- Holiday Reception – *December 9, 2025*
- Twinkle Light Parade – *December 18, 2025*

B. Public Works Director Report
- Development Report
- CIP Project Update

C. Finance Director Report
- HCAD CFO Summit Meeting
- Investments and Opportunities

VIII. DISCUSSION, FEEDBACK, AND DIRECTION REGARDING BEAUTIFICATION COMMITTEE PROJECTS – *Gerardo Barrera, City Administrator*

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – *Elvin Hernandez, Public Works Director*

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1)-(5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1)-(5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – *Susan Grass, Finance Director*

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (6) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (6); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – *Susan Grass, Finance Director*

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY – *Susan Grass, Finance Director*

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 14 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT – *Susan Grass, Finance Director*

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DESIGNATING A REPRESENTATIVE AND ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR THE YEAR 2026 – *Gerardo Barrera, City Administrator*

XV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS THAT EXCEED $50,000.00

A. The Bank of New York Mellon, Re: Bunker Hill Village TX CO 2021, in the amount of $57,452.50 for payment for Combination Tax and Revenue Certificates of Obligation, Series 2021.
B. The Bank of New York Mellon, Re: Bunker Hill Village TX GO 2020, in the amount of $50,300.00 for payment for General Obligation Refunding Bonds, Series 2020.
C. Hayden Pavement, pay application no. 2 in the amount of $721,095.93 for asphalt mill and overlay improvements completed on Taylorcrest Rd. from June 2, 2025, to June 30, 2025, as part of the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
D. Hayden Pavement, pay application no. 3 in the amount of $419,836.73 for the rehabilitation of Bunker Hill Rd. and Taylorcrest Rd. completed from July 1, 2025, to July 31, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.

E. City of Houston water bill dated August 21, 2025, in the amount of $69,654.43 for July 2025 water purchase.
F. City of Houston water bill dated September 19, 2025, in the amount of $69,654.43 for August 2025 water purchase.
G. Memorial Villages Water Authority, invoice no. 004-25-26 in the amount of $56,404.23 for August 2025 wastewater treatment services.

XVI. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. Minutes of the September 16, 2025, Regular City Council Meeting.
B. September 2025 Financials.
C. Check Register dated August 28, 2025, to September 25, 2025.
D. The Bank of New York Mellon, Re: Bunker Hill Village GOB Series 2014, in the amount of $2,887.50 for payment for General Obligation Refunding Bonds, Series 2014.
E. IDS Engineering Group, invoice no. 0179072 in the amount of $4,863.60 for engineering services completed from July 26, 2025, to August 25, 2025, for the Water Storage Tank and Well Inspection Project.
F. IDS Engineering Group, invoice no. 0179073 in the amount of $9,426.60 for engineering services completed from July 26, 2025, to August 25, 2025, for a Water Modeling Study.
G. Langford Engineering, invoice no. 29238 in the amount of $7,250.55 for engineering services performed through August 29, 2025, for the Waterline Replacement Project.
H. Probstfeld & Associates, invoice no. 72035 in the amount of $180.00 for drainage plan review services completed in August 2025.
I. Probstfeld & Associates, invoice no. 72036 in the amount of $355.00 for drainage plan review services completed in August 2025.
J. Probstfeld & Associates, invoice no. 72037 in the amount of $355.00 for drainage plan review services completed in August 2025.
K. Probstfeld & Associates, invoice no. 72054 in the amount of $180.00 for drainage plan review services completed in August 2025.
L. Probstfeld & Associates, invoice no. 72055 in the amount of $180.00 for drainage plan review services completed in August 2025.
M. Probstfeld & Associates, invoice no. 72056 in the amount of $180.00 for drainage plan review services completed in August 2025.
N. Probstfeld & Associates, invoice no. 72112 in the amount of $530.00 for drainage plan review services completed in August 2025.
O. Tetra Tech, invoice no. 52475511 in the amount of $944.33 for general on-call engineering services rendered from July 28, 2025, to August 21, 2025.
P. Tetra Tech, invoice no. 52475512 in the amount of $2,984.53 for site development engineering services completed from July 28, 2025, to August 21, 2025.
Q. Tetra Tech, invoice no. 52475513 in the amount of $364.73 for Drainage Committee activities completed from July 28, 2025, to August 21, 2025.
R. Tetra Tech, invoice no. 52477189 in the amount of $7,199.85 for construction phase services and materials testing completed from July 28, 2025, to August 21, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
S. TX BBG Consulting, Inc., invoice no. 2166223 in the amount of $730.00 for building plan review and inspection services completed from July 1, 2025, to July 31, 2025.

T. TX BBG Consulting, Inc., invoice no. 2489110 in the amount of $1,650.00 for building plan review services completed from August 1, 2025, to August 31, 2025.

XVII. ADJOURN

I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on October 15, 2025, by 5:00 p.m.

(SEAL)

Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	IV
Subject:	Memorial Villages Police Department Report
Exhibits:	Chief's Monthly Report – September 2025 MVPD-VFD Response Time 2025 Burglary Map 2025 Auto Burglary Map ALPR Hits & Recoveries Map ALPR Recoveries List September ALPR Report 2025 Total Incidents to Date Officer Committed Time Report to Date
Funding:	N/A
Presenter(s):	Chief Schultz

Executive Summary

The Memorial Villages Police Department Report will include the following items:

A. Update on Activities

Recommended Action

Staff recommends that the City Council receive the Monthly Report for September 2025.

Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

October 13, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: September 2025 Monthly Report

During the month of September, MVPD responded/handled a total of 7,192 calls/incidents. 4,239 House watch checks were conducted. 1068 traffic stops were initiated with 1,096 citations being issued for 1,633 violations. (Note: 27 Assists in Hedwig, 211 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2879/20636	1670/13868	3	282/208/489	7@3:18
Piney Point:	1615/15934	971/10911	3	292/256/548	1@1:08
Hunters Creek:	2393/22424	1598/16273	4	374/271/645	5@4:27
				Cites/Warn/Total	13@3:47

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	100	E-Bike Violations	17	Speeding:	324
Animal Calls:	11	Ord. Violation	28	Exp. Registration	409
ALPR Hits:	15	Information	13	Ins	193
Assist Fire:	36	Suspicious Situation	80	No License	114
Assist EMS:	48	Loud Party	11	Stop Sign	44
Construction Checks	466	Welfare Checks	20	Fake Plate	21

This month the department generated a total of 94 police reports.
BH-18, PP-33, HC-38, HOU-3, HED–2, SV-0

Crimes Against of Persons	(3)		
Assault - DV	2	Assault	1

Crimes Against Property	(9)		
Burglary of a Vehicle	0	Burglary of Building	0
ID Theft/Fraud	6	Theft	2
Vehicle Theft	1		

Petty/Quality of Life Crimes/Events	(82)		
ALPR Hits (valid)	6	Towed vehicles	22
Accidents	10	DWI	5
Warrants	13	Unlawful use of Vehicle	1
Illegal Dumping	1	Misc	24

Arrest Summary: Individuals Arrested (27)			
Warrants	13	DWI	5
Class 3 Arrests	7	Felony	2

Budget YTD:	Expense	Budget	%
• Personnel Expense:	4,608,367	6,744,765	68.3%
• Operating Expense:	831,672	1,292,201	64.3%
• Total M&O Expenditures:	5,440,039	8,036,966	67.7%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	5,625,600	8,206,966	69.0%

Follow-up on Previous Month Items/Requests from Commission
The Finance Committee met and reviewed information from 3 governmental accounting software vendors. A recommendation was made to present one proposal to the full commission.

Personnel Changes/Issues/Updates
Off JD Darrehshoori started with the department on September 8, 2025.

Major/Significant Events
On 9/2/25 officers were alerted to 2 vehicles that been identified as being involved in a burglary at a construction site as returning to the villages. Officers quickly began checking area homes that are under construction and located the suspects vehicles parked at a job site. The suspects had cut off a lock and were inside of the property. Upon seeing officers, the suspects fled on foot. The suspects were taken into custody, (2 on foot and 3 in a get-a-way vehicle). Unfortunately, charges were only accepted on one of the suspects at the time of the arrest by the DA's Office.

On 9/19/25, MVPD detectives arrested the burglar who broke into the Shell Gas Station, at his home in Houston. Officers were present waiting to serve a search warrant for his cellphone at 6 am when he arrived home in violation of his conditions of parole. The suspect ran from detectives on foot but was quickly apprehended. Officers found the suspect had his ankle monitor covered in tin foil to avoid detection from his parole officer.

On 9/25/25 the ALPR system assisted officers in identifying a large truck that had damaged several trees on Blalock Road. This was the second hit and run case solved in 5 days through the use of the ALPR system.

MVPD officers stopped and arrested 5 DWI drivers this month while on patrol.

Status Update on Major Projects
The department pushed out a V-linc request asking for residents to update their V-linc profiles adding special needs, emergency contacts, and alarm and gate codes. Hundreds of residents completed updates. Each new addition was then reviewed by dispatch personnel and added to the CAD entity file for the home, so all information is readily visible to dispatchers when an emergency call is received.

Community Projects
MVPD staff participated in the Houston area Annual 911 run on September 5, 2025.

Officer Boggus and Sergeant Jarvis attended the Annual Blue Mass at St. Francis on September 14, 2025.

V-LINC new registrations in September +21

BH – 1776(+6)	HC – 1786 (+11)
PP – 1256 (+3)	Out of Area – 652 (+1)

MVPD – VFD Monthly Response Times Report

September 2025

911/Emergency Designated Calls - EMS and Fire

Total	4@2:42
Bunker Hill	2@1:48
Piney Point	0@0:00
Hunters Creek	2@3:08

EMS Only

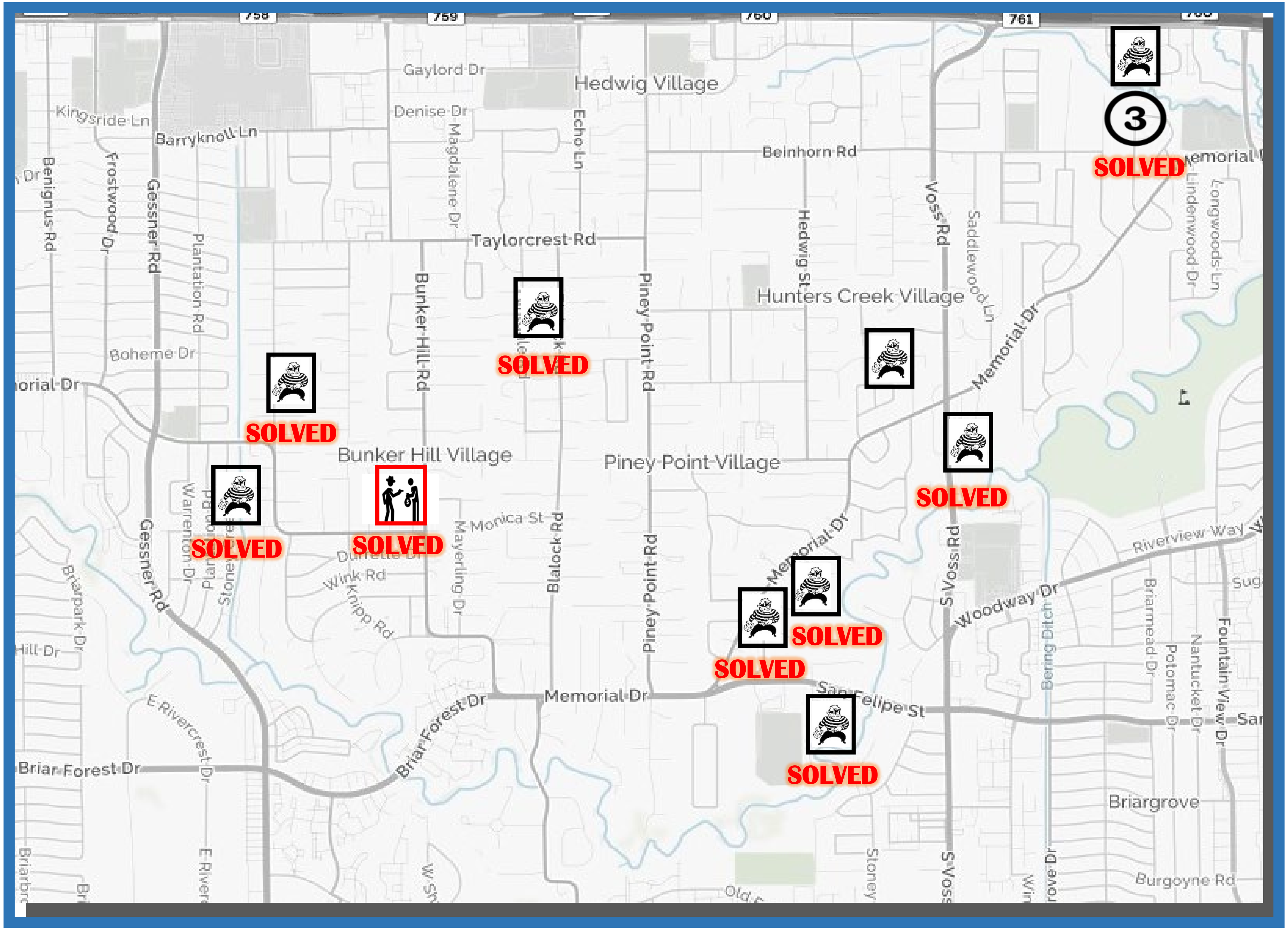
Total	4@2:42
Bunker Hill	2@1:48
Piney Point	0@0:00
Hunters Creek	2@3:08

Fire Only

Total	0@0:00
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	0@0:00

Radio

Total	28@4:11
Bunker Hill	7@3:59
Piney Point	11@4:27
Hunters Creek	10@4:01



2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door

2025 Robberies

Address	MO
300 Gentilly Pl	Jugging

Daytime Burglary

Nighttime Burglary

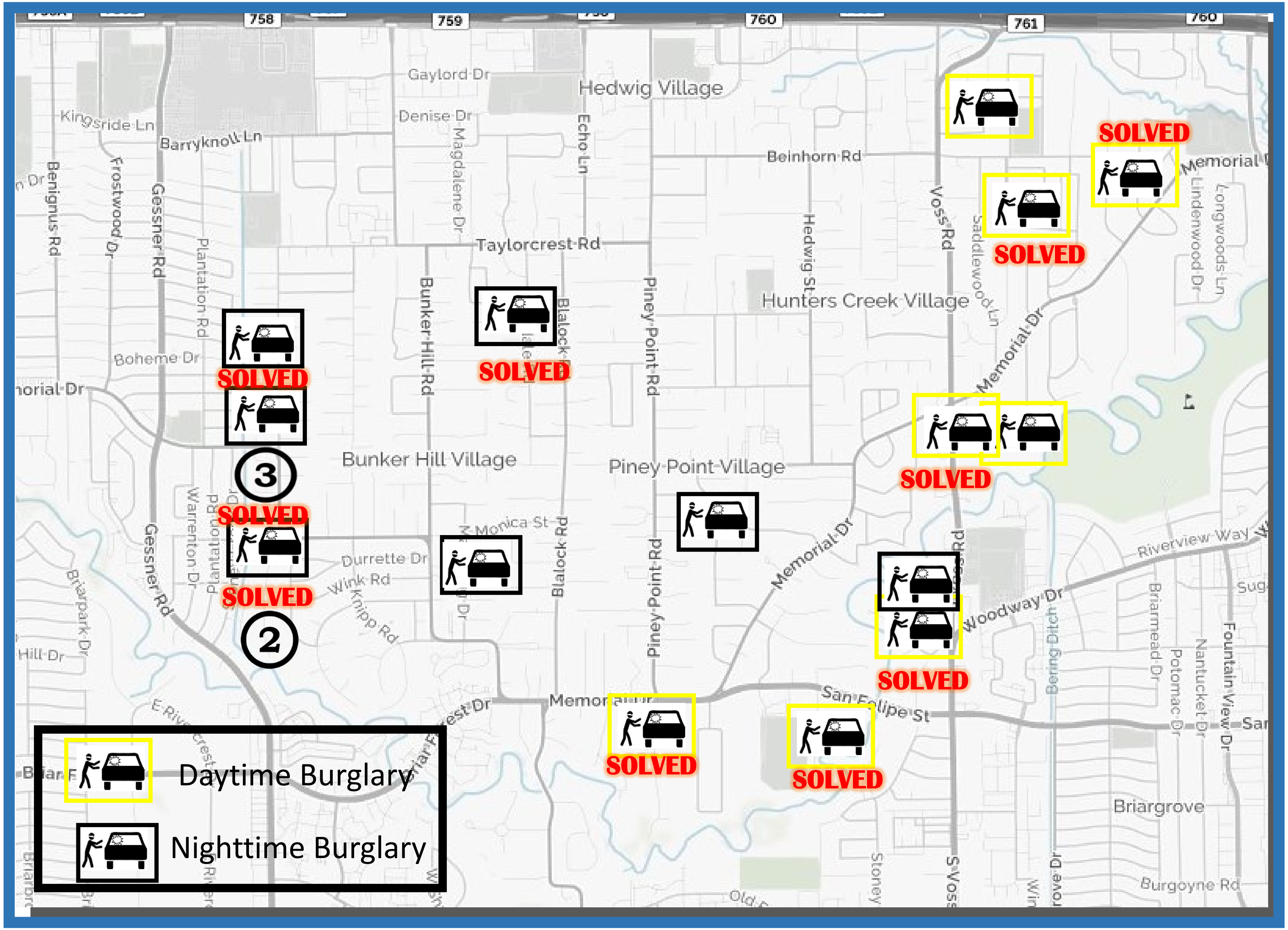
Robbery

5

2

9/30/25

2025 Auto Burglary Map



Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 KinKaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL

Contractor

Lock/Win Punch

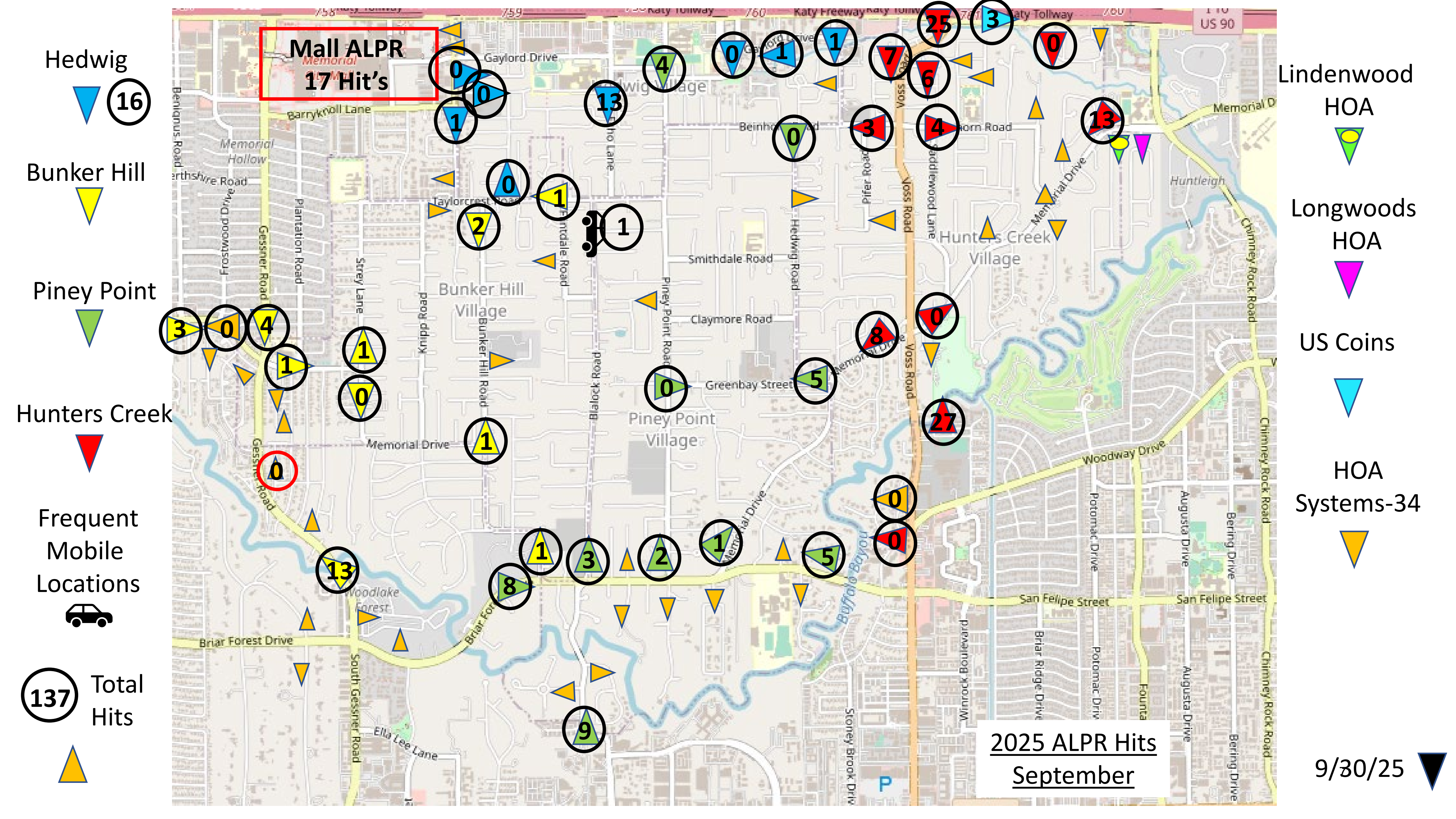
* Jugging

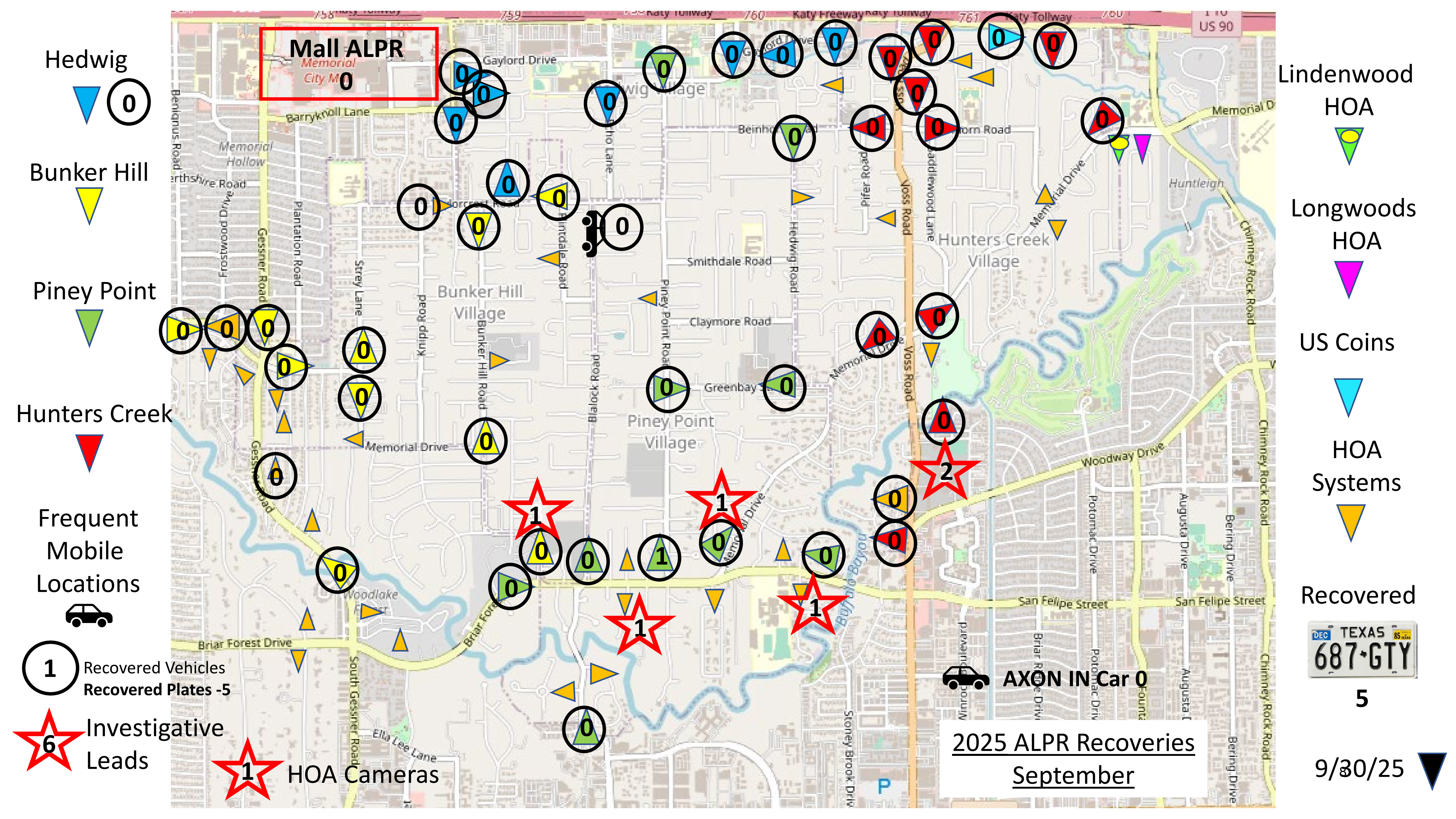
2 3

Blue Entry = Actual Location Unknown

6 SOLVED

9/30/25


Hedwig
16
Bunker Hill
Piney Point
Hunters Creek
Frequent Mobile Locations
137
Total Hits
Mall ALPR
17 Hit's
Lindenwood HOA
Longwoods HOA
US Coins
HOA Systems-34
2025 ALPR Hits
September
9/30/25



2025 ALPR Recoveries
September
Mall ALPR
0
Hedwig
0
Bunker Hill
Piney Point
Hunters Creek
Frequent Mobile Locations
1
Recovered Vehicles
Recovered Plates -5
6
Investigative Leads
1
HOA Cameras
Lindenwood HOA
Longwoods HOA
US Coins
HOA Systems
Recovered
DEC TEXAS 85
687·GTY
5
AXON IN Car 0
9/30/25
Katy Tollway
Katy Freeway
US 90
Memorial City Mall
Gaylord Drive
Barryknoll Lane
Memorial Hollow
Bunker Hill Village
Piney Point Village
Hunters Creek Village
Smithdale Road
Claymore Road
Greenbay
Memorial Drive
Woodway Drive
San Felipe Street
Briar Forest Drive
Voss Road
Gessner Road
South Gessner Road
Blalock Road
Bunker Hill Road
Piney Point Road
Hedwig Road
Plantation Road
Strey Lane
Knipp Road
Frostwood Drive
Pifer Road
Chimney Rock Road
Bering Drive
Augusta Drive
Potomac Drive
Buffalo Bayou
Huntleigh
Woodlake Forest
Ella Lee Lane
Stoney Brook Drive

ALPR Recoveries

Num	Plate	Vehicle	Loc	Val	Links	Date
1	PXF1974	GMC1500	19	$ 23,000.00		26-Jan
2	QFL8875	Toy Prius	19	$ 18,000.00	Fraud	8-Feb
3	VMB3486	NissanVer	7	$ 14,000.00	Civil	28-Feb
4	VRG3269	Dodge Van Axon		$ 12,000.00	Civil	2-Apr
5	VNH7261	Kia	104	$ 26,000.00	Rental FTR	9-Apr
6	TSR5165	Chev Mal	21	$ 14,000.00	Fugitive	18-Apr
7	RGY0145	HynElan	13	$ 12,000.00		18-Apr
8	VGM9424	Jeep	8	$ 16,000.00	Fraud	19-Apr
9	7849F33	Dodge PU	25	$ 15,000.00	Fraud	7-May
10	WFV7059	Chev Came	8	$ 19,000.00	Stolen Plate	1-Jul
11	LDP1262	Hyn SF	13	$ 17,000.00		7-Jul
12	DSR9786	Chev PU	8	$ 19,000.00		12-Jul
13	TBS9667	Chev Imp	19	$ 1,000.00	Repo	4-Aug
14	AE58287	U-Haul	1	$ 24,000.00	Theft Suspects	8-Aug
15	TSW3906	ToyCam	1	$ 11,000.00		9-Aug
16	TJX7730	Dodge PU	8	$ 20,000.00	Theft Suspects	18-Aug
17	TRR6349	White Hon	9	$ 15,000.00	Theft Suspects	17-Sep
18						
19						
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				$ 276,000.00		

Plate Recoveries

Plate Recove	Date	Links	Plate Reco	Date	Links
145DV23	1/8/2025	Owner	VXC2574	6/19/2025	Owner
VTZ8521	1/11/2025	Iss in error	TWT6476	7/14/2025	Owner
CWD6304	1/13/2025	Owner	TKT0457	7/16/2025	Owner
3C5978J	1/20/2025	Owner	TFT6680	7/18/2025	Arrest
1C3218L	1/21/2025	Cited	3C5978J	8/2/2025	Cited
3C5978J	1/30/2025	Cited	PTD4832	8/11/2025	Cited
1C3218L	2/5/2025	Cited	TPAPA1	8/11/2025	Owner
SGP0123	2/8/2025	Owner	TXB6348	8/14/2025	Owner
2CO804K	2/13/2025	Cited	VRP2702	9/4/2025	Owner
WDH2477	2/13/2025	Owner	CBY0255	9/6/2025	Owner
GDB2168	2/19/2025	Owner	047753N	9/9/2025	Cited
SBB0616	2/20/2025	Cited	WMV60789/22/2025		Owner
4C9606H	3/3/2025	Cited	9NDT821	9/30/2025	Cited
5056V12	3/18/2025	Cited			
VKD0271	3/30/2025	Owner			
NCL7284	4/17/2025	Owner			
TLC4667	4/18/2025	Owner			
7667A35	5/1/2025	Owner			
7712V35	5/9/2025	Owner			
VJY3400	5/13/2025	Owner			
TMN0703	6/8/2025	Owner			
NBG5697	6/16/2025	Owner			

Firearm in vehicle	Vehicle found to be Stolen	
Temp Tag	Hotlist	Protective Order

Located but Fled

Date	Plate	Camera	Date	Plate	Camera	Date	Plate	Camera
26-Jan	PXF1974	19						
19-Apr	7667N34	Coins						

Runaways/Missing | Community Safety Hotlist

1/15/2025	TKS4987	8
3/12/2025	TKV9019	7
6/11/2025	SGS3220	21
7/17/2025		21

9 of 17 involved in other crimes = 54%

HOT List Hits Other Agencies

3/8/2025	SNS9702	JVPD	Burg Susp
7/8/2025		Baytown	Theft Susp
8/2/2025	TND9422	Katy PD	Theft Susp

ALPR Stops Located not Reported as Recovered

Plate	ALPR	Agency	Date
MHP1171	27	HPD	5-Jan
VWZ9444	8	HPD	19-Jan
NTT3409	6	HCSO	30-Jan
RDB2644	13	HPD	8-Feb
TXC5571	25	Const	11-Apr
TLC4667	19	HPD	19-Apr
SFH2451	8	HPD	18-Jun
RHR2190	8	HPD	25-Aug
TWW2114	19	HPD	5-Oct

Program Summary

2025 Value	$ 276,000.00	Recovered	17
2024 Value	$ 746,000.00	Recovered	30
2023 Value	$ 646,500.00	Recovered	30
2022 Value	$ 1,733,000.00	Recovered	74
2021 Value	$ 1,683,601.00	Recovered	75
2020 Value	$ 1,147,500.00	Recovered	61
2019 Value	$ 438,000.00	Recovered	22
Program Total	$ 6,394,601.00		309

INVESTIGATIVE LEADS/Solves

Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR	Crime	Date	Plate	ALPR
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXK	3/26/2025	26	Theft	8/29/2025	TZH9263	Bell
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	7	Burglary	8/29/2025	FGL8231	22
Const Theft	F150	28-Jan	18	Fraud	VHZ4412	4/18/2025	Coins	Burglary	9/2/2025	XGK0337	22
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025	17	Burglary	9/2/2025	XGF1622	22
Robbery	VPZ5433	24-Feb	Mall	Trespass/BMV	19EWXK	4/23/2025	17	Ill Dumping	9/18/2025	518234K	Mott
Burglary	SNS9702	22-Feb	26	BMV	WFW0578	5/7/2025	23	Theft	9/22/2025	WGC9454	23
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025	3	FSGI	25-Sep	TDL7683	9
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025	8	Auto Theft	9/29/2025	WSG3354	4
BMV	3C6589	7-Mar		Bank Robbery	TBS9374	5/29/2025	21				
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025	19				
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid				
BMV	VXF2939	20-Mar	27	Burglary	VRW8917	7/2/2025	16				
BMV	VYV0734	20-Mar	27	Burglary	1P1649P	8/5/2025	Coins				
Burg of hab	VXD3758	25-Mar	Long	Jugging	8315F35	8/22/2025	Rich,TX				

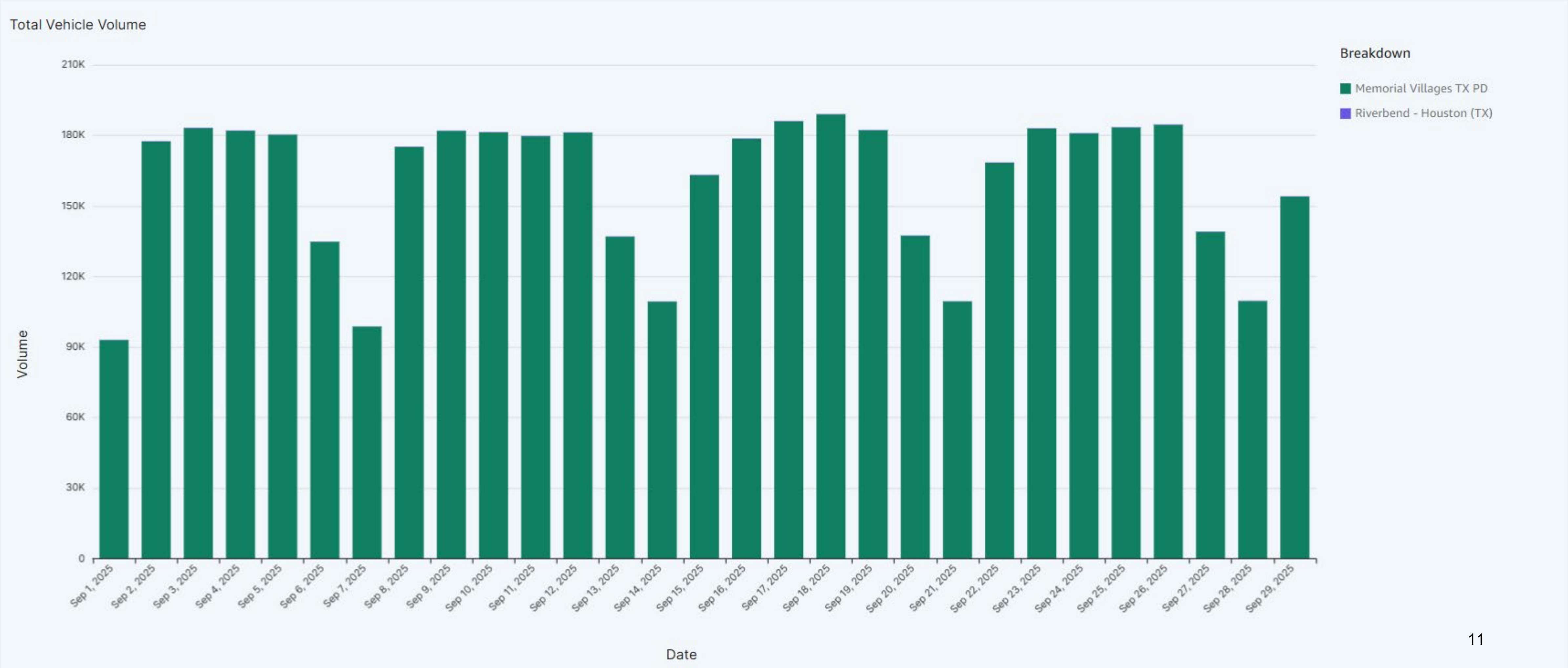
SEPTEMBER 2025
ALPR
REPORT

Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,647,651

Total Vehicle Volume	Total Unique Vehicle Volume
4,647,651	2,129,140



Unique Reads – 2,129,140

All Categories – All Hotlists

Controls

Date Range: 2025/09/01 - 2025/09/30

Timeframe: Day

Cameras: All

Networks: All

Category: All

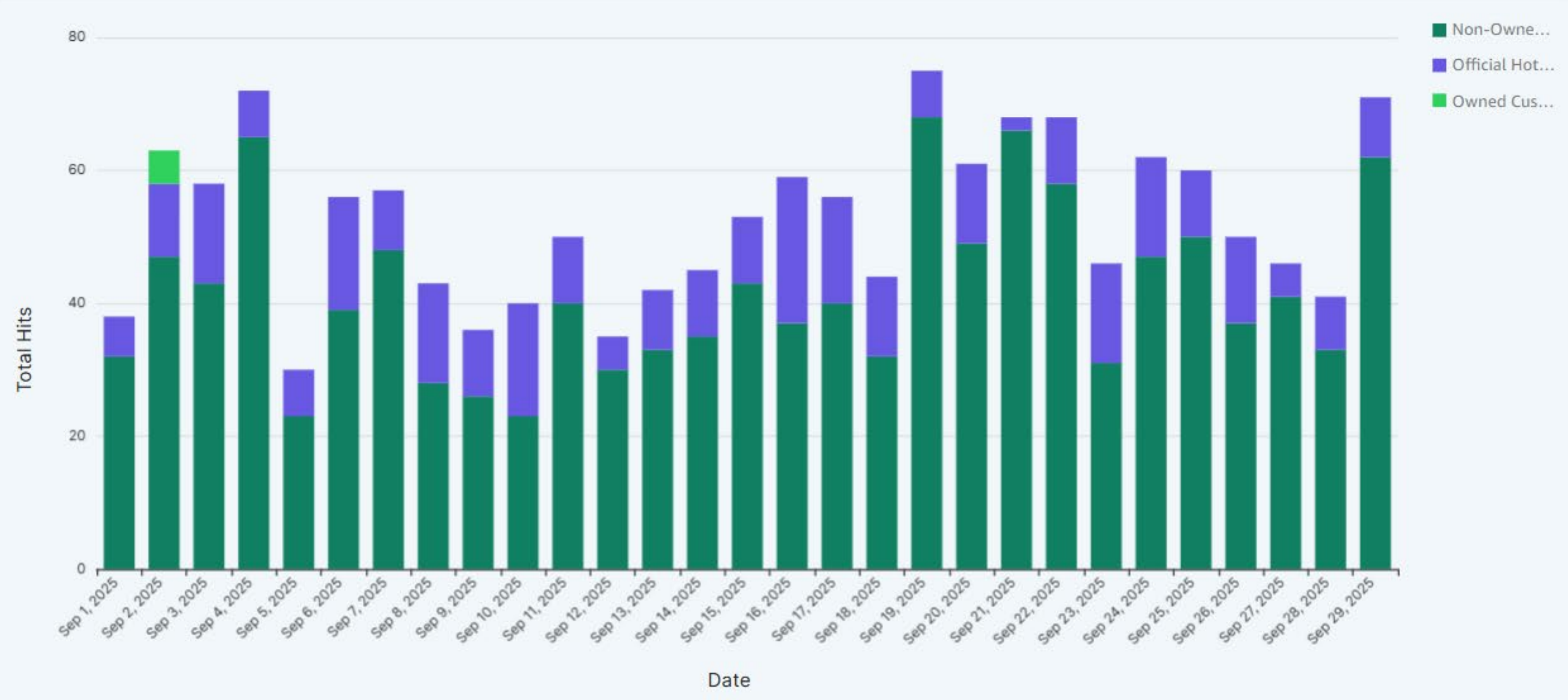
Alert Sources: All

Hot List Reason: All

Show Hits By: Source Type

Visual Type: Bar Chart

Total Hotlist Alerts	Official Hotlist Alerts	Your Custom Hotlist Alerts	Other Custom Hotlist Alerts on Your Networks
1,525	314	5	1,206



Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,206
Sex Offender	175
Protection Order	57
Stolen Vehicle	38
Stolen Plate	24
Gang or Suspected Terrorist	15
Custom Hotlist Alert	5
Warrants	4
Missing Person	1

Top 6 Categories

Controls

Date Range: 2024/09/01 - 2024/09/30
Timeframe: Day
Cameras: All
Networks: All

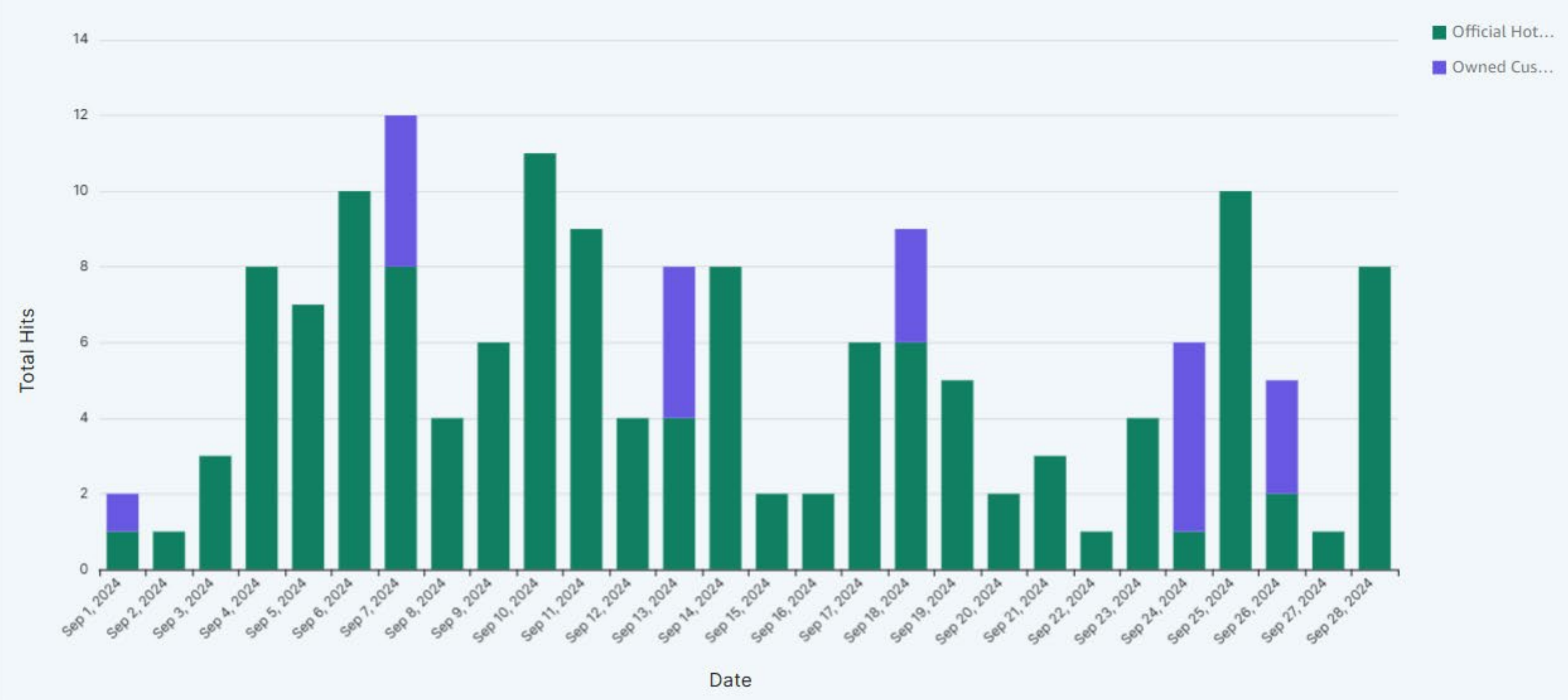
Category: All
Alert Sources: All
Hot List Reason: Custom Hotlist Alert, Gang or Suspected Terrorist, Mi...
Show Hits By: Source Type
Visual Type: Bar Chart

Total Hotlist Alerts
157

Official Hotlist Alerts
137

Your Custom Hotlist Alerts
20

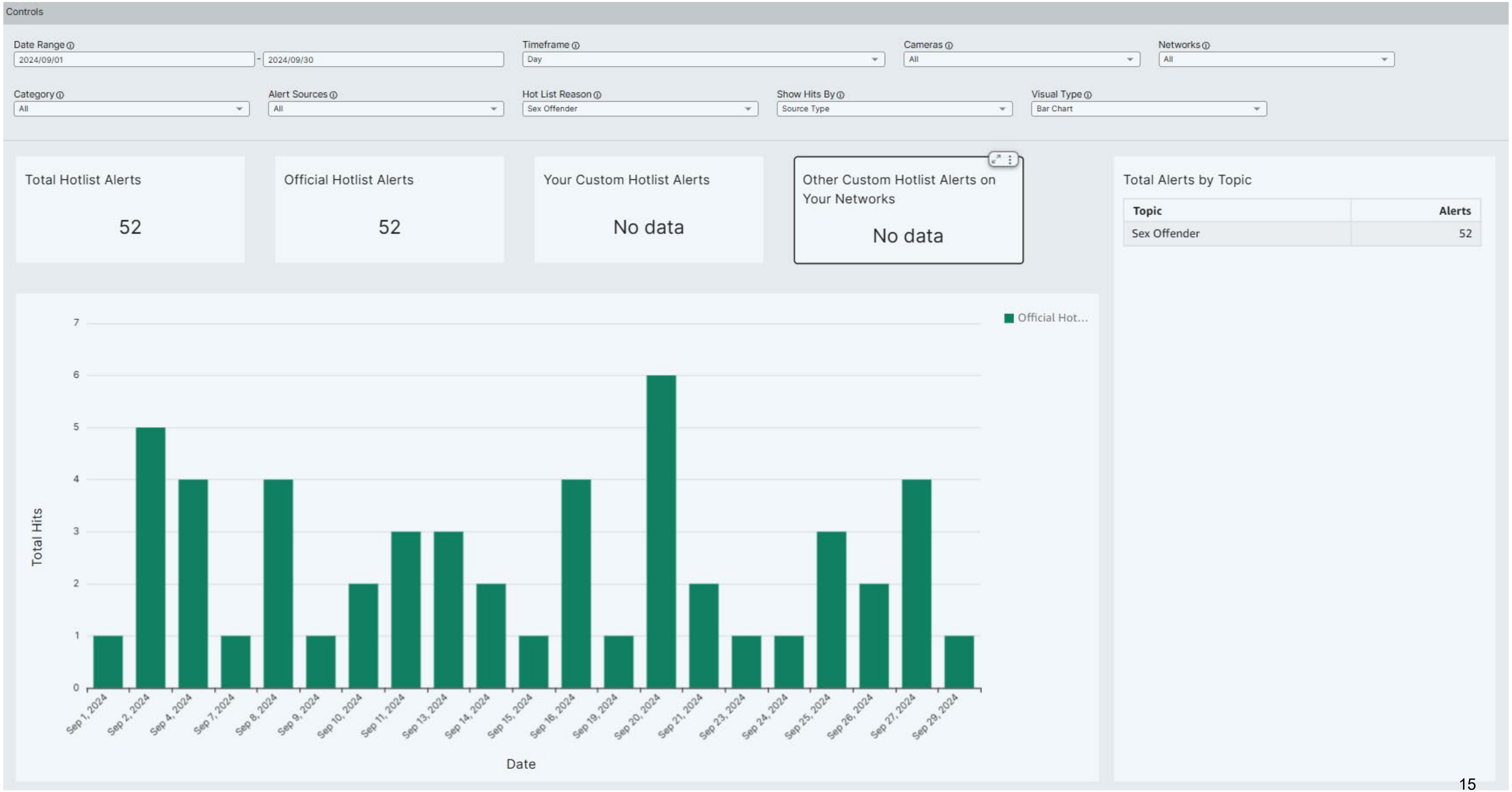
Other Custom Hotlist Alerts on Your Networks
No data



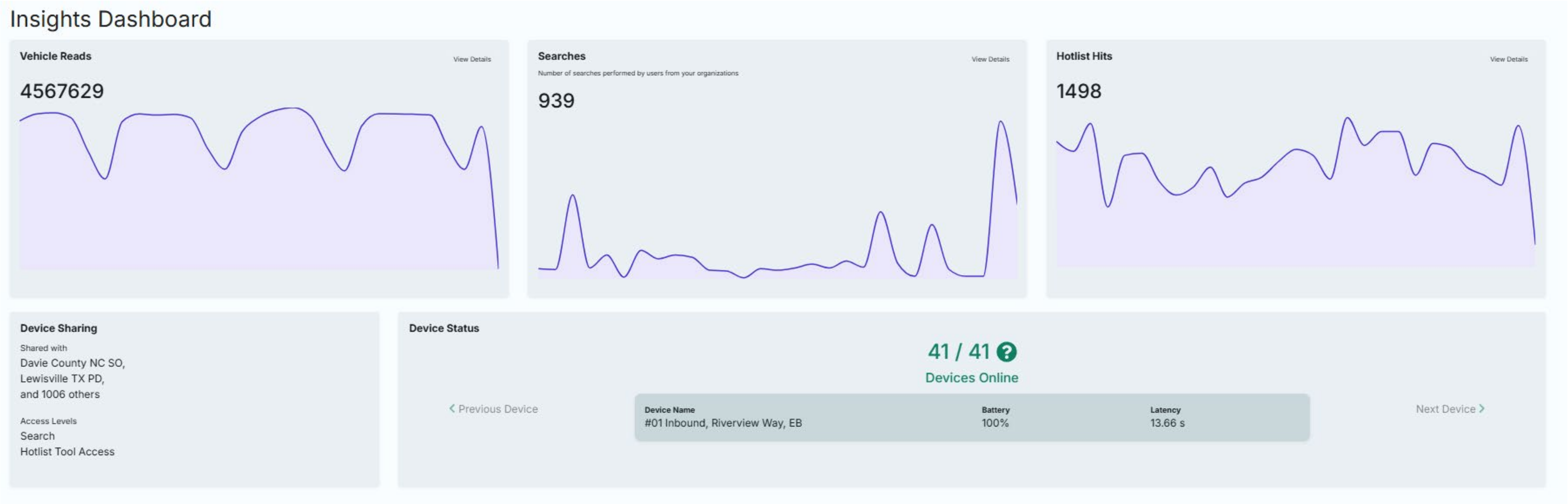
Total Alerts by Topic

Topic	Alerts
Stolen Plate	55
Stolen Vehicle	54
Gang or Suspected Terrorist	23
Custom Hotlist Alert	20
Missing Person	5

Sex Offenders



Summary Report



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road
Memorial Manor NA Lindenwood/Memorial
Greyton Lane NA
Calico NA
Windemere NA
Mott Lane
Kensington NA
Stillforest NA
Farnham Park
Riverbend NA
Pinewood NA
Hampton Court
Bridlewood West NA
N Kuhlman NA
Longwoods NA
Memorial City Mall – 22
Flintwood Drive

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Cameras: All | Networks: All | Show Reads By: Camera Name | Count Method: Total Vehicle Reads | Visual Type: Bar Chart

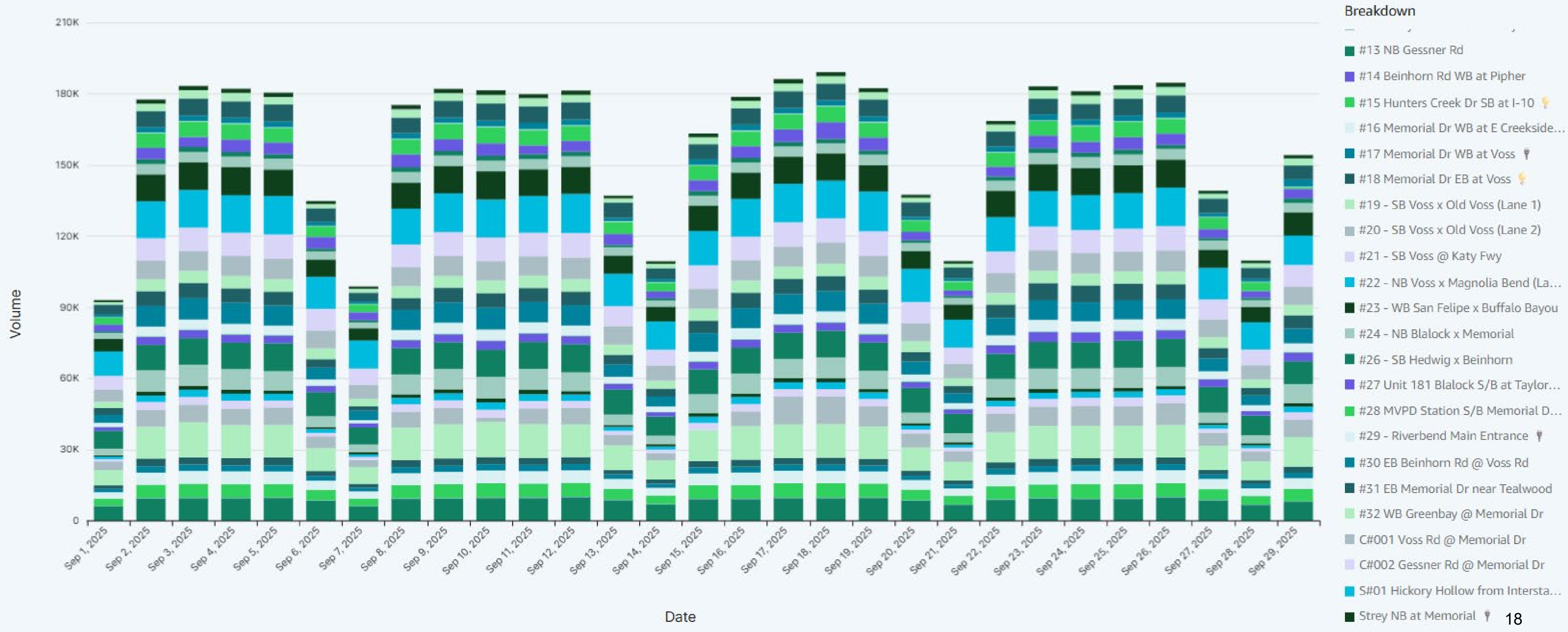
Total Vehicle Volume

4,647,651

Total Unique Vehicle Volume

2,129,140

Total Vehicle Volume



groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	420851
#07 Memorial Dr EB at Briar Forest	352628
#13 NB Gessner Rd	305705
#23 - WB San Felipe x Buffalo Bayou	285791
#21 - SB Voss @ Katy Fwy	265283
#01 Gessner SB at Frostwood Elementary	255106
#20 - SB Voss x Old Voss (Lane 2)	229354
#17 Memorial Dr WB at Voss	206459
#12 Piney Point Dr SB at Gaylord	202842
#08 2200 S Piney Point Rd NB at City Limit	184892
#31 EB Memorial Dr near Tealwood	183490
#28 MVPD Station S/B Memorial Drive	159505
#18 Memorial Dr EB at Voss	153438
#02 Memorial Dr EB at Gessner	151329
#04 Memorial Dr NB at Briar Forest	136734
#19 - SB Voss x Old Voss (Lane 1)	136524
#27 Unit 181 Blalock S/B at Taylorcrest	128040
#24 - NB Blalock x Memorial	115363
#16 Memorial Dr WB at E Creekside Dr	108010
#14 Beinhorn Rd WB at Pipher	88390
#32 WB Greenbay @ Memorial Dr	80395
#09 N Piney Point Rd at Memorial Dr	76833
#06 Taylorcrest Rd WB at Flintdale	75883
#10 On Memorial Dr EB from San Felipe	67709
#05 Bunkerhill Rd SB at Taylorcrest	66545
#30 EB Beinhorn Rd @ Voss Rd	59701
#26 - SB Hedwig x Beinhorn	48167
Strey NB at Memorial	43768
#11 Greenbay St EB at Piney Point Rd	38008
#29 - Riverbend Main Entrance	7276
#15 Hunters Creek Dr SB at I-10	6521
#01 Inbound, Riverview Way, EB	5094
C#001 Voss Rd @ Memorial Dr	1528
S#01 Hickory Hollow from Interstate 10	482
C#002 Gessner Rd @ Memorial Dr	7
Grand Total	**4647651**

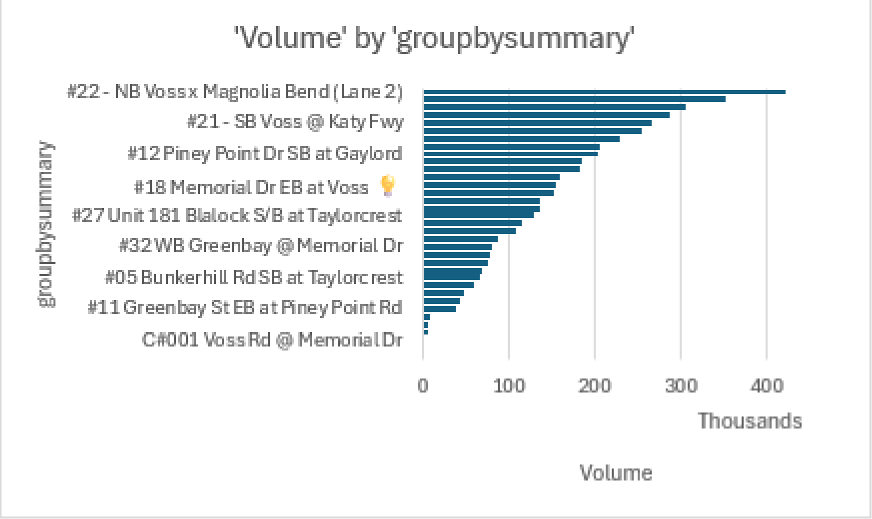


Plate Reads
By Location

Controls

Date Range: 2024/09/01 - 2024/09/30

Timeframe: Day

Cameras: All

Networks: All

Category: All

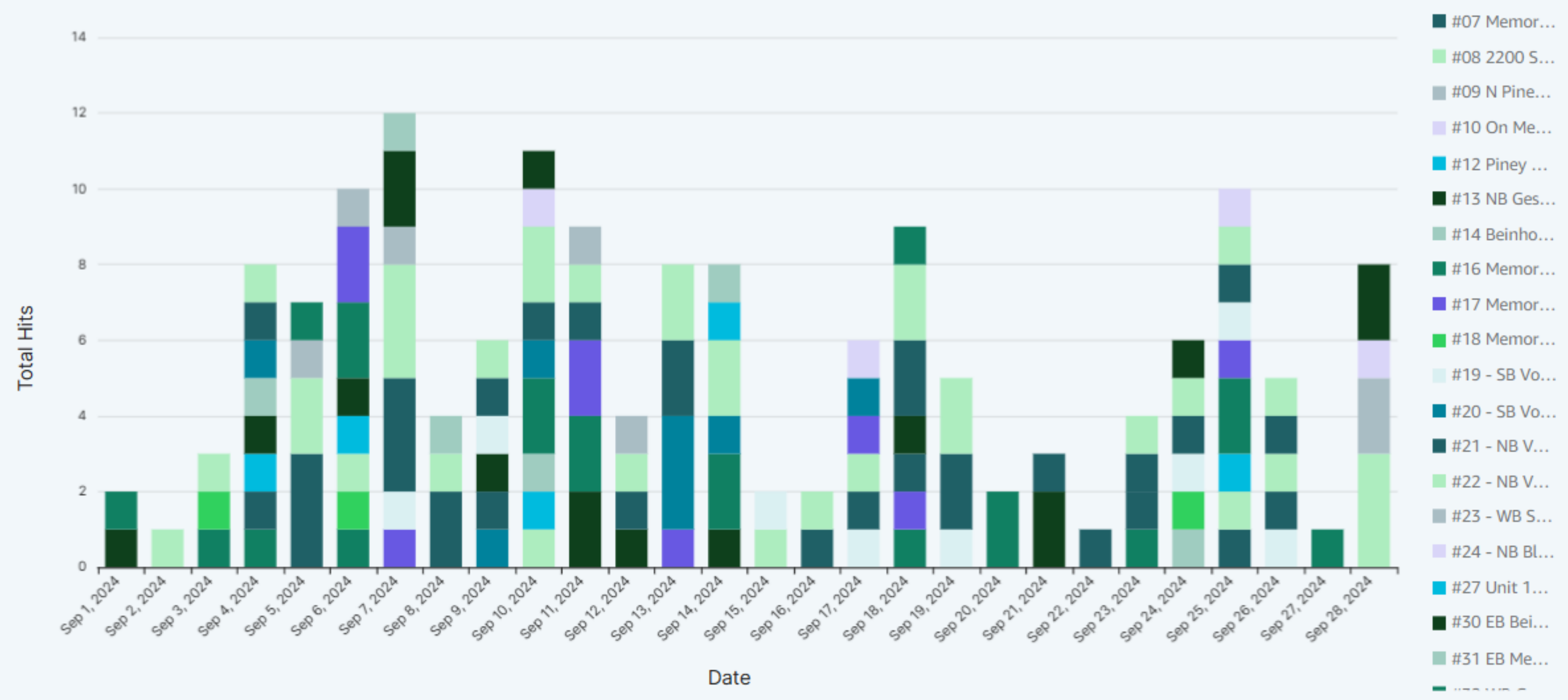
Alert Sources: All

Hot List Reason: Custom Hotlist Alert, Gang or Suspected Terrorist,...

Show Hits By: Camera Name

Visual Type: Bar Chart

Total Hotlist Alerts	Official Hotlist Alerts	Your Custom Hotlist Alerts	Other Custom Hotlist Alerts on Your Networks
157	137	20	No data



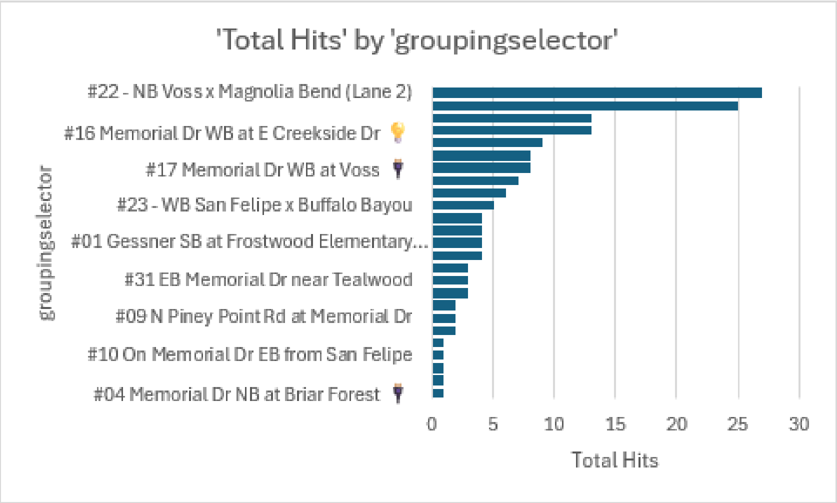
Total Alerts by Topic

Topic	Alerts
Stolen Plate	55
Stolen Vehicle	54
Gang or Suspected Terrorist	23
Custom Hotlist Alert	20
Missing Person	5

Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#22 - NB Voss x Magnolia Bend (Lane 2)	27
#21 - NB Voss x Magnolia Bend (Lane 1)	25
#13 NB Gessner Rd	13
#16 Memorial Dr WB at E Creekside Dr	13
#08 2200 S Piney Point Rd NB at City Limit	9
#07 Memorial Dr EB at Briar Forest	8
#17 Memorial Dr WB at Voss	8
#20 - SB Voss x Old Voss (Lane 2)	7
#19 - SB Voss x Old Voss (Lane 1)	6
#23 - WB San Felipe x Buffalo Bayou	5
#32 WB Greenbay @ Memorial Dr	4
#30 EB Beinhorn Rd @ Voss Rd	4
#01 Gessner SB at Frostwood Elementary	4
#12 Piney Point Dr SB at Gaylord	4
#14 Beinhorn Rd WB at Pipher	3
#31 EB Memorial Dr near Tealwood	3
#24 - NB Blalock x Memorial	3
#05 Bunkerhill Rd SB at Taylorcrest	2
#09 N Piney Point Rd at Memorial Dr	2
#18 Memorial Dr EB at Voss	2
#06 Taylorcrest Rd WB at Flintdale	1
#10 On Memorial Dr EB from San Felipe	1
#02 Memorial Dr EB at Gessner	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#04 Memorial Dr NB at Briar Forest	1
Grand Total	**157**



Total Reads – 4,647,651

Unique Reads – 2,129,140

Hits- 314

6 Top Hits – 137

Hotlist - 20

- Stolen Vehicle - 1
- Stolen Plate - 4
- Gang Member
- Missing
- Amber
- Priority Restraining Order

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203	1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510	1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055	1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338	1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745	1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201	3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162	3651	2809	2769	2194	3819	3139
August	2	14	109	125	32	8,705	5621	3048	1750	2155	1500	3160	2371
September	3	9	82	94	27	7,192	4239	2879	1670	1615	971	2393	1598
October													
November													
December													
Total	12	84	645	741	209	61007	41074	20636	13868	15934	10911	22424	16273
2024 Totals	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515
Difference													
% Change													

2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31	32:09:53	34:20:32	40:11:06				4	91
BAKER, BRIAN C	*	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02	0:24:56	0:43:30	0:00:00					
BALDWIN, BRIAN	*	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34	15:32:04	15:12:54	12:48:07					
BIEHUNKO, JOHN		15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34	29:08:25	16:36:59	23:22:00				5	44
BOGGUS, LARRY	*	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48	0:00:00	0:20:18	0:36:36					
BURLESON, Jason		14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22	24:53:25	20:18:57	10:27:36				1	29
BYRD, Rachied		24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24	37:37:56	25:58:10	12:46:34				2	40
CANALES, RALPH EDWARD		22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59	25:18:51	15:34:43	26:04:32				1	25
CERNY, BLAIR C.	*	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55	4:52:17	4:47:57	4:28:54				2	
DARREHSHOORI, JD														10	38
DEADY, David								33:10:36	55:26:01	43:52:57				8	66
GONZALEZ, Jose		24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59	16:54:01	20:25:41	29:41:53				1	34
HARWOOD, NICHOLAS		16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16	39:27:05	25:11:58	40:02:51				14	58
JARVIS, RICHARD		21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49	17:54:53	24:18:09	34:08:29				4	75
JOHNSON, JOHN		23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54	28:11:20	29:14:15	34:21:02				3	66
JONES, ERIC	*	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26	0:00:00	0:01:25	0:00:18					
KING, JEREMY		5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39	30:54:03	9:07:45	5:40:12				1	
KUKOWSKI, Andy		27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32	16:38:03	26:12:35	26:06:58				6	57
MCELVANY, ROBERT		12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07	6:37:20	12:36:28	20:00:07				1	31
MILLARD, Shaneca		20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51	31:52:01	12:54:47	28:14:01				8	48
ORTEGA, Yesenia		22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29	26:22:41	17:23:17	6:38:15					24
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:33:22	0:00:00					
PALMINO, Michelle				10:38:00	24:25:22	24:24:15	36:26:16	43:40:16	15:30:45	22:42:44				4	50
PAVLOCK, JAMES ADAM		7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21	19:41:57	17:19:50	52:04:32				9	83
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02	0:02:50	3:19:50	6:16:04					
RODRIGUEZ, JOSE		27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20	27:04:24	37:13:51	19:02:26				2	26
RODRIGUEZ, REGGIE		14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02	37:29:27	16:41:13	17:07:48					47
SCHULTZ, RAYMOND	*	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00	0:00:00	0:20:39	3:54:15				2	
SILLIMAN, ERIC		8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13	13:07:41	23:55:31	32:31:01				1	85
SPRINKLE, MICHAEL		12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26	37:52:39	16:20:28	42:19:50				1	31
TAYLOR, CRAIG		9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00					
VALDEZ, JUAN		17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38	18:28:58	23:28:40	12:11:11					20
WHITE, TERRY		23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31	32:26:17	13:36:00	42:50:32				4	28
	* =	Admin											Total	94	1096

Dispatch Committed Time														
911 Phone Calls		200	206	408	272	350	276	212	263	377				
3700 Phone Calls		2279	2418	2451	2622	2300	2198	2005	1868	2073				
DP General Phone Calls*		77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26	47:09:40	42:47:23	51:12:06				
Radio Transmissions		8293	9138	10095	11342	10315	10590	10113	11321	13348				

* This is the minimal time as all internal calls route through the 3700 number.

City of Bunker Hill Village

City Council

Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	V
Subject:	Village Fire Department Report
Exhibits:	Monthly Report – September 2025
Funding:	N/A
Presenter(s):	Chief Croft Fire Commissioner Pratt

Executive Summary

The Village Fire Department Report will include the following items:

A. Update on Activities
   - A new Summary Report has been added to the Monthly Report. The Summary Report includes the following:
     - Incident Response: Total calls by category.
     - Incident Response by City: Category breakdown per city.
     - Monthly & YTD Totals: Overlapping calls (monthly), average response time (monthly), and total incidents year to date.

Recommended Action

Staff recommends that the City Council receive the Monthly Report for September 2025.

Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

September 2025 Summary - All Cities

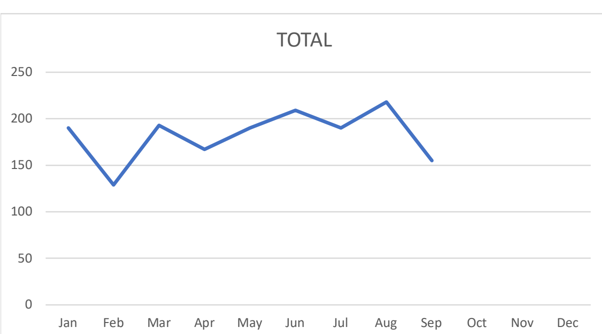
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**190**	**129**	**193**	**167**	**190**	**209**	**190**	**218**	**155**				**1641**
Abdominal Pain	1	2	4	2	0	6	3	4	1				23
Allergic Reaction	0	1	1	0	0	0	0	3	2				7
Animal Bite	0	0	0	0	1	0	0	0	0				1
Assault	0	0	0	0	0	0	0	1	1				2
Back Pain	0	0	1	0	0	2	1	0	2				6
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	2				3
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6	5	1				30
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2	0	0				9
Check a Noxious Odor	1	2	1	0	2	1	1	1	1				10
Check for Fire	0	2	0	3	4	2	6	1	1				19
Check for the Smell of Natural Gas	5	1	9	4	1	1	2	6	1				30
Check for the Smell of Smoke	1	0	1	2	1	2	1	3	0				11
Chest Pain	5	1	7	2	11	7	7	6	4				50
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1				1
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0	0	0				4
Choking	0	0	0	2	1	0	0	1	0				4
Diabetic Emergency	0	1	0	0	1	1	1	2	0				6
Difficulty Breathing	11	4	9	5	4	9	4	7	3				56
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	1	0				3
Elevator Rescue	0	0	0	1	0	1	3	0	0				5
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0				1
Explosion	0	0	0	0	0	0	0	1	0				1
Fall Victim	12	10	15	12	11	14	14	15	8				111
Fire Alarm Business	23	4	5	4	8	9	5	9	6				73
Fire Alarm Church or School	4	3	9	11	4	10	8	4	0				53
Fire Alarm Residence	31	23	18	25	28	35	49	38	29				276
Gas Leak	4	3	1	2	1	3	1	1	1				17
Grass Fire	0	0	0	0	2	0	0	0	0				2
HAZMAT Emergency	0	0	0	0	0	0	0	1	0				1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0				1
Heart Problems	8	4	7	8	8	5	13	5	5				63
Heat/Cold Exposure	0	0	0	0	0	1	1	2	0				4
Hemorrhage/Laceration	1	3	4	4	2	1	0	2	2				19
House Fire	1	1	0	2	0	0	1	0	1				6
Injured Party	4	2	5	2	4	5	0	2	3				27
Medical Alarm	3	1	2	3	2	1	6	4	1				23
Motor Vehicle Collision	22	14	23	11	15	19	11	14	12				141
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	1	1				3
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0	1	0				4
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0	0	0				6
Object Down in Roadway	0	0	3	5	0	3	1	1	0				13
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0				2
Overdose/Poisoning	0	3	2	0	1	0	1	0	2				9
Possible D.O.S.	1	0	0	0	0	1	0	0	0				2
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3	6	2				23
Psychiatric Emergency	2	2	4	3	6	1	4	3	1				26
Seizures	0	0	4	2	0	1	4	5	2				18
Service Call Non-emergency	11	8	10	7	14	16	16	21	31				134
Shooting/Stabbing	0	0	0	1	0	0	0	0	0				1
Sick Call	9	12	16	17	19	15	8	19	11				126
Smoke in Business	0	0	0	0	0	1	0	0	0				1
Smoke in Residence	2	0	0	0	0	0	0	1	0				3
Stroke	3	2	3	4	3	1	2	0	2				20
Transformer Fire	0	1	0	3	1	1	0	1	0				7
Trash Fire	0	0	1	0	0	0	0	0	0				1
Traumatic Injury	0	1	0	2	1	2	0	0	1				7
Unconscious Party/Syncope	10	8	12	8	15	9	3	10	6				81
Unknown Medical Emergency	6	3	5	1	6	3	0	5	7				36
Vehicle Fire	1	2	3	0	1	6	1	4	1				19

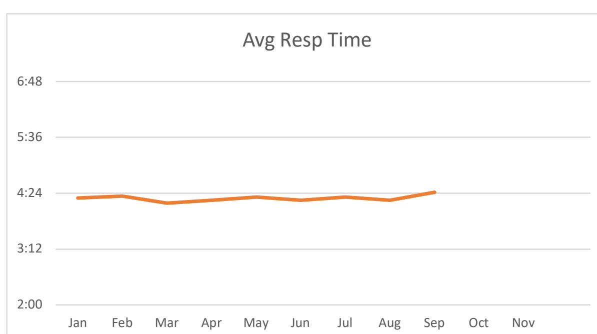
Month	# of Incidents*	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug	175	4:15
Sep	113	4:25
Oct		
Nov		
Dec		
	1301	4:17

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls*

Note: Nat'l Std Fire Response Time: 6:50

Note: Nat'l Std Fire EMS Time: 6:30





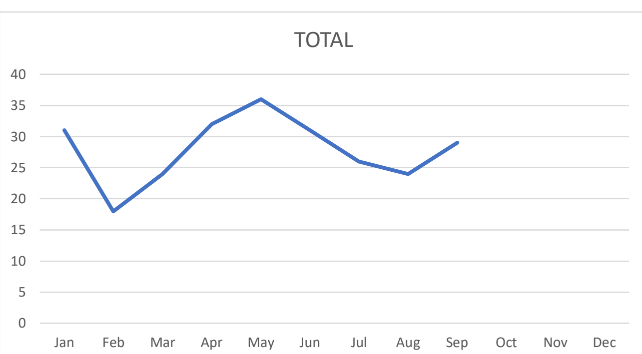
Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

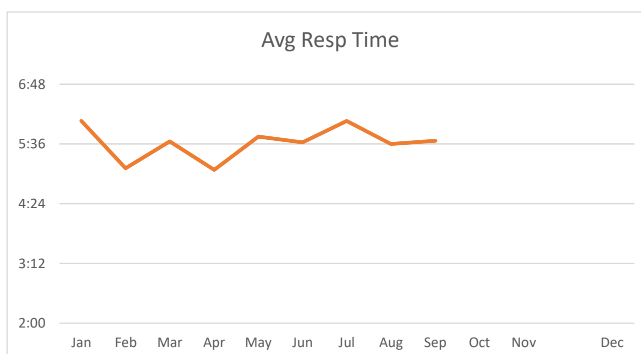
September 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	31	18	24	32	36	31	26	24	29				251
Abdominal Pain	0	0	1	0	0	0	1	0	1				3
Allergic Reaction	0	1	0	0	0	0	0	0	0				1
Animal Bite	0	0	0	0	1	0	0	0	0				1
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0	4	2	0				10
Cardiac/Respiratory Arrest	0	0	0	0	0	0	1	0	0				1
Check a Noxious Odor	0	0	0	0	1	0	1	0	0				2
Check for Fire	0	1	0	1	1	1	0	0	0				4
Check for the Smell of Natural Gas	1	0	2	1	0	1	1	0	0				6
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0				1
Chest Pain	0	0	1	2	2	0	2	0	0				7
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1				1
Choking	0	0	0	1	0	0	0	1	0				2
Difficulty Breathing	4	1	0	0	1	2	0	1	0				9
Fall Victim	3	1	0	2	2	2	2	3	0				15
Fire Alarm Church or School	2	0	0	1	0	0	1	0	0				4
Fire Alarm Residence	5	5	3	6	11	8	5	3	4				50
Gas Leak	1	0	0	1	0	0	0	1	0				3
Heart Problems	1	0	2	0	1	1	2	0	0				7
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0				1
Hemorrhage/Laceration	0	1	0	2	0	0	0	0	0				3
House Fire	0	1	0	0	0	0	1	0	1				3
Injured Party	0	1	0	0	2	1	0	0	0				4
Medical Alarm	1	0	1	0	0	0	1	1	0				4
Motor Vehicle Collision	2	1	3	0	2	1	0	0	2				11
Motor Vehicle vs Pedestrian	0	0	0	0	1	1	0	0	0				2
Object Down in Roadway	0	0	1	0	0	1	1	1	0				4
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0				2
Overdose/Poisoning	0	1	0	0	0	0	0	0	0				1
Possible D.O.S.	0	0	0	0	0	1	0	0	0				1
Powerlines Down Arcing/Burning	0	0	0	0	1	0	0	2	1				4
Seizures	0	0	1	1	0	1	0	0	1				4
Service Call Non-emergency	5	3	3	4	1	5	2	7	14				44
Sick Call	1	0	0	8	4	1	1	1	3				19
Stroke	0	0	1	0	2	1	0	0	0				4
Transformer Fire	0	0	0	1	0	1	0	0	0				2
Unconscious Party/Syncope	1	1	2	1	2	1	0	0	0				8
Unknown Medical Emergency	1	0	0	0	0	1	0	0	0				2

Month	# of Incidents*	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul	20	6:04
Aug	12	5:36
Sep	13	5:40
Oct		
Nov		
Dec		
	171	5:37

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





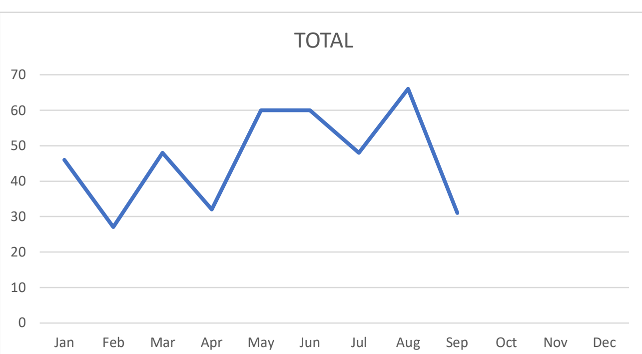
Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

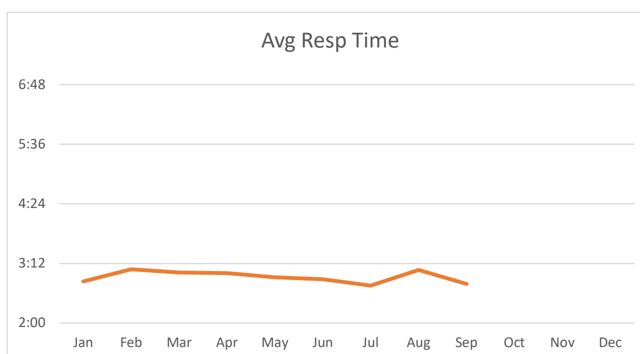
September 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**46**	**27**	**48**	**32**	**60**	**60**	**48**	**66**	**31**				**418**
Abdominal Pain	1	0	0	1	0	2	0	4	0				8
Allergic Reaction	0	0	0	0	0	0	0	1	1				2
Assault	0	0	0	0	0	0	0	1	1				2
Back Pain	0	0	0	0	0	0	1	0	1				2
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	1	0	0				1
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0				1
Check a Noxious Odor	0	1	1	0	0	0	0	0	0				2
Check for Fire	0	1	0	0	2	0	1	0	0				4
Check for the Smell of Natural Gas	1	0	1	2	1	0	1	4	0				10
Check for the Smell of Smoke	0	0	1	0	0	1	0	0	0				2
Chest Pain	2	1	1	0	3	3	4	2	0				16
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0				1
Diabetic Emergency	0	1	0	0	0	1	0	1	0				3
Difficulty Breathing	2	0	4	1	0	5	1	2	1				16
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	0	0				2
Elevator Rescue	0	0	0	0	0	0	2	0	0				2
Fall Victim	4	2	6	4	6	5	3	5	1				36
Fire Alarm Business	12	2	3	1	5	7	2	6	5				43
Fire Alarm Church or School	0	0	2	0	1	2	3	1	0				9
Fire Alarm Residence	3	1	1	1	3	2	1	4	6				22
Gas Leak	1	0	0	0	0	0	0	0	0				1
Grass Fire	0	0	0	0	1	0	0	0	0				1
HAZMAT Emergency	0	0	0	0	0	0	0	1	0				1
Heart Problems	0	2	0	3	4	3	6	2	2				22
Heat/Cold Exposure	0	0	0	0	0	0	1	1	0				2
Hemorrhage/Laceration	1	0	0	0	1	0	0	1	0				3
Injured Party	2	1	1	0	1	2	0	0	1				8
Medical Alarm	0	0	0	0	1	0	1	2	0				4
Motor Vehicle Collision	4	3	6	3	3	4	4	4	1				32
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	0	1	1	0	0	0	0				2
Overdose/Poisoning	0	0	0	0	0	0	1	0	1				2
Powerlines Down Arcing/Burning	1	0	1	1	0	2	2	0	0				7
Psychiatric Emergency	1	1	1	2	1	0	0	2	0				8
Seizures	0	0	2	0	0	0	4	3	0				9
Service Call Non-emergency	2	2	3	1	4	7	2	2	3				26
Sick Call	3	4	2	4	9	3	4	9	2				40
Smoke in Residence	1	0	0	0	0	0	0	0	0				1
Stroke	0	0	1	3	0	0	0	0	1				5
Transformer Fire	0	1	0	1	0	0	0	1	0				3
Traumatic Injury	0	0	0	1	0	0	0	0	1				2
Unconscious Party/Syncope	1	3	5	2	9	5	2	2	0				29
Unknown Medical Emergency	3	1	3	0	2	1	0	4	3				17
Vehicle Fire	1	0	2	0	0	4	0	1	0				8

Month	# of Incidents*	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul	44	2:45
Aug	60	3:04
Sep	25	2:47
Oct		
Nov		
Dec		
	368	2:55

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





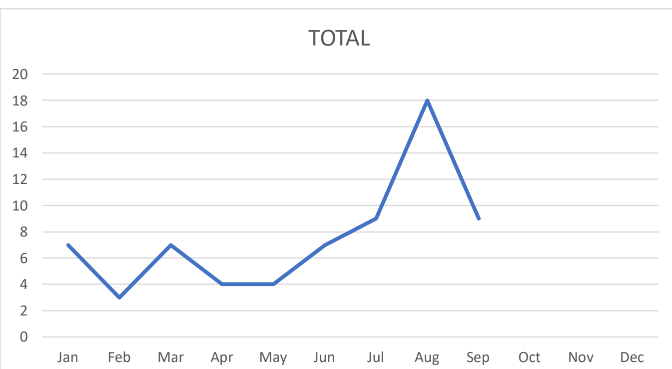
Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

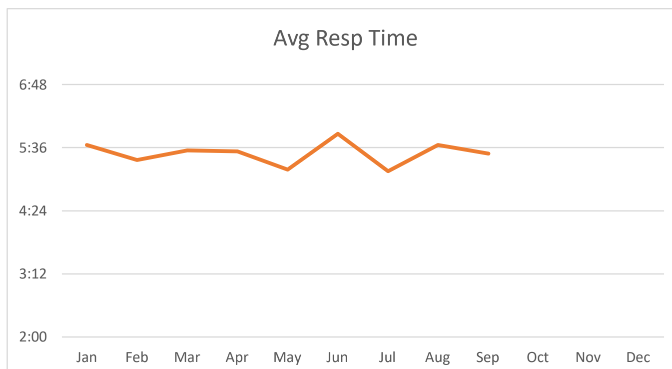
September 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**7**	**3**	**7**	**4**	**4**	**7**	**9**	**18**	**9**				**68**
Abdominal Pain	0	1	0	0	0	1	0	0	0				2
Cardiac/Respiratory Arrest	1	0	0	1	0	0	0	0	0				2
Check for the Smell of Natural Gas	0	0	0	0	0	0	0	0	1				1
Difficulty Breathing	1	0	1	0	0	0	0	0	1				3
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	1	0				1
Fall Victim	0	0	1	0	0	0	0	2	0				3
Fire Alarm Church or School	0	0	0	1	0	1	0	1	0				3
Fire Alarm Residence	1	0	0	1	0	1	3	1	2				9
Heart Problems	1	0	0	0	0	0	1	0	0				2
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	1				1
Medical Alarm	0	0	0	1	0	0	0	0	0				1
Motor Vehicle Collision	1	1	1	0	1	1	2	1	1				9
Overdose/Poisoning	0	1	0	0	0	0	0	0	0				1
Psychiatric Emergency	1	0	1	0	0	0	2	1	1				6
Service Call Non-emergency	0	0	0	0	0	0	1	9	0				10
Sick Call	0	0	0	0	0	2	0	1	1				4
Trash Fire	0	0	1	0	0	0	0	0	0				1
Traumatic Injury	0	0	0	0	1	0	0	0	0				1
Unconscious Party/Syncope	1	0	1	0	0	0	0	0	1				3
Unknown Medical Emergency	0	0	0	0	1	0	0	0	0				1
Vehicle Fire	0	0	1	0	1	1	0	1	0				4

Month	# of Incidents*	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul	7	5:09
Aug	9	5:39
Sep	8	5:29
Oct		
Nov		
Dec		
	53	5:29

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls*





Village Fire Department
901 Corbindale Rd
Houston,TX,77024
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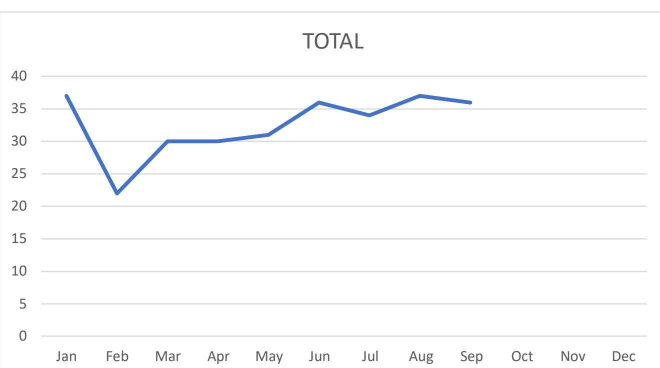
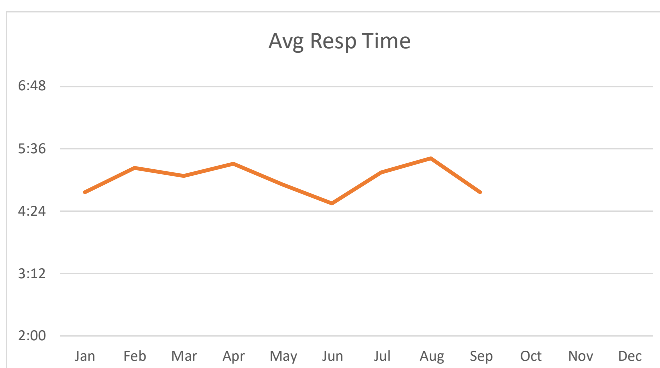
September 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**37**	**22**	**30**	**30**	**31**	**36**	**34**	**37**	**36**				**293**
Abdominal Pain	0	0	2	1	0	2	1	0	0				6
Allergic Reaction	0	0	1	0	0	0	0	1	1				3
Back Pain	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	0				1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2	0	1	1				7
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0	0				1
Check a Noxious Odor	0	1	0	0	0	0	0	0	1				2
Check for Fire	0	0	0	0	1	0	3	1	1				6
Check for the Smell of Natural Gas	1	0	1	1	0	0	0	1	0				4
Check for the Smell of Smoke	0	0	0	1	0	1	0	1	0				3
Chest Pain	0	0	1	0	0	1	0	2	2				6
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0	0	0	0				2
Diabetic Emergency	0	0	0	0	0	0	1	0	0				1
Difficulty Breathing	1	0	1	2	2	0	1	2	1				10
Elevator Rescue	0	0	0	0	0	1	0	0	0				1
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0				1
Fall Victim	3	1	4	2	1	2	4	0	1				18
Fire Alarm Business	2	0	1	1	2	1	1	1	0				9
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0				1
Fire Alarm Residence	15	9	6	10	7	13	17	19	8				104
Gas Leak	0	1	0	1	1	0	0	0	0				3
Heart Problems	3	1	1	0	0	0	1	0	0				6
Hemorrhage/Laceration	0	1	1	0	1	0	0	0	0				3
House Fire	0	0	0	1	0	0	0	0	0				1
Injured Party	1	0	2	1	0	1	0	0	1				6
Medical Alarm	0	1	0	0	1	0	0	0	0				2
Motor Vehicle Collision	2	2	4	1	4	3	1	1	2				20
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	0	1				2
Motor Vehicle vs Motorcycle	0	0	0	1	0	0	0	0	0				1
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0	0	0				1
Object Down in Roadway	0	0	0	1	0	1	0	0	0				2
Overdose/Poisoning	0	0	1	0	1	0	0	0	0				2
Powerlines Down Arcing/Burning	0	0	0	0	0	0	0	2	0				2
Psychiatric Emergency	0	0	0	0	2	0	0	0	0				2
Seizures	0	0	1	0	0	0	0	0	0				1
Service Call Non-emergency	0	0	0	1	0	2	1	1	7				12
Sick Call	1	3	2	1	2	0	1	1	2				13
Stroke	2	0	0	1	0	0	1	0	0				4
Traumatic Injury	0	0	0	0	0	1	0	0	0				1
Unconscious Party/Syncope	4	0	1	2	2	2	0	1	2				14
Unknown Medical Emergency	0	0	0	1	1	0	0	0	3				5
Vehicle Fire	0	0	0	0	0	0	1	1	1				3

Month	# of Incidents*	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul	25	5:09
Aug	31	5:25
Sep	26	4:46
Oct		
Nov		
Dec		
	224	5:01

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





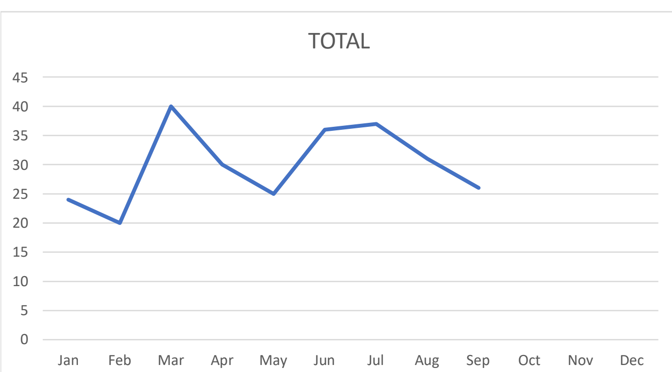
Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

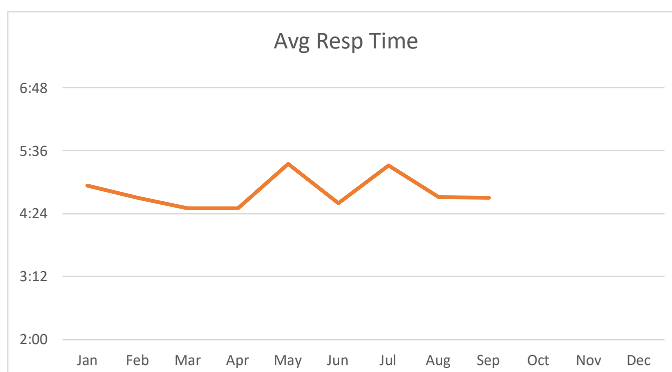
September 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**24**	**20**	**40**	**30**	**25**	**36**	**37**	**31**	**26**				**269**
Abdominal Pain	0	0	1	0	0	1	0	0	0				2
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1				1
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1	1	0				7
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0				1
Check a Noxious Odor	1	0	0	0	1	0	0	1	0				3
Check for Fire	0	0	0	0	0	1	1	0	0				2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0	0	0				3
Check for the Smell of Smoke	0	0	0	0	1	0	1	1	0				3
Chest Pain	1	0	1	0	3	0	0	2	1				8
Choking	0	0	0	1	0	0	0	0	0				1
Elevator Rescue	0	0	0	0	0	0	0	0	0				0
Difficulty Breathing	0	0	1	1	1	1	1	0	0				5
Fall Victim	2	3	3	1	0	2	3	3	3				20
Fire Alarm Business	0	0	1	1	0	0	0	0	0				2
Fire Alarm Church or School	1	2	7	7	2	3	1	2	0				25
Fire Alarm Residence	5	5	8	6	5	8	18	8	8				71
Gas Leak	1	0	0	0	0	1	0	0	1				3
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0				1
Heart Problems	1	0	1	0	1	0	0	1	0				4
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	1				2
House Fire	0	0	0	1	0	0	0	0	0				1
Injured Party	0	0	0	0	0	1	0	1	0				2
Medical Alarm	1	0	1	2	0	1	1	1	1				8
Motor Vehicle Collision	1	1	2	3	1	5	0	1	0				14
Object Down in Roadway	0	0	2	2	0	1	0	0	0				5
Overdose/Poisoning	0	1	0	0	0	0	0	0	1				2
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1	0	1				4
Psychiatric Emergency	0	0	1	0	2	0	1	0	0				4
Seizures	0	0	0	0	0	0	0	1	0				1
Service Call Non-emergency	3	3	2	0	5	1	7	1	5				27
Sick Call	2	1	5	1	2	4	1	3	2				21
Smoke in Residence	1	0	0	0	0	0	0	1	0				2
Stroke	0	1	1	0	0	0	0	0	1				3
Transformer Fire	0	0	0	1	0	0	0	0	0				1
Traumatic Injury	0	1	0	1	0	1	0	0	0				3
Unconscious Party/Syncope	1	1	0	1	0	0	0	3	0				6
Unknown Medical Emergency	0	0	0	0	0	1	0	0	0				1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug	23	4:43
Sep	19	4:42
Oct		
Nov		
Dec		
	185	4:48

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls





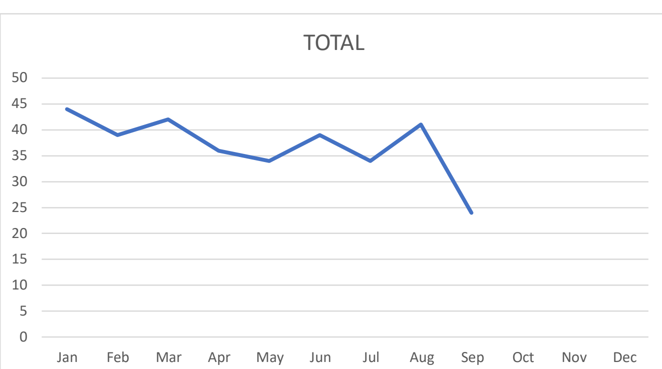
Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

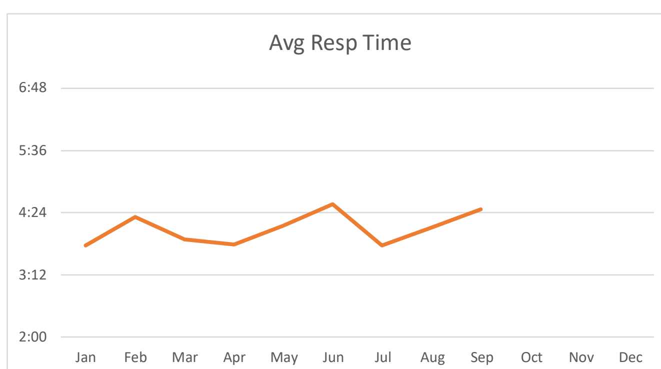
September 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	**44**	**39**	**42**	**36**	**34**	**39**	**34**	**41**	**24**				**333**
Abdominal Pain	0	1	0	0	0	0	1	0	0				2
Allergic Reaction	0	0	0	0	0	0	0	1	0				1
Back Pain	0	0	1	0	0	2	0	0	0				3
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0	0	1	0				4
Cardiac/Respiratory Arrest	0	1	0	1	0	0	1	0	0				3
Check a Noxious Odor	0	0	0	0	0	1	0	0	0				1
Check for Fire	0	0	0	2	0	0	1	0	0				3
Check for the Smell of Natural Gas	1	1	3	0	0	0	0	1	0				6
Check for the Smell of Smoke	0	0	0	1	0	0	0	1	0				2
Chest Pain	2	0	3	0	3	3	1	0	1				13
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0				1
Choking	0	0	0	0	1	0	0	0	0				1
Diabetic Emergency	0	0	0	0	1	0	0	1	0				2
Difficulty Breathing	3	3	2	1	0	1	2	1	0				13
Elevator Rescue	0	0	0	1	0	0	0	0	0				1
Explosion	0	0	0	0	0	0	0	1	0				1
Fall Victim	0	3	1	3	2	3	2	2	3				19
Fire Alarm Business	9	2	0	1	1	1	2	2	1				19
Fire Alarm Church or School	1	1	0	2	1	3	3	0	0				11
Fire Alarm Residence	2	3	0	1	2	3	4	3	1				19
Gas Leak	1	2	1	0	0	2	1	0	0				7
Grass Fire	0	0	0	0	1	0	0	0	0				1
Heart Problems	2	1	3	5	2	1	3	2	3				22
Heat/Cold Exposure	0	0	0	0	0	1	0	0	0				1
Hemorrhage/Laceration	0	1	3	0	0	1	0	1	0				6
Injured Party	1	0	2	1	1	0	0	1	1				7
Medical Alarm	1	0	0	0	0	0	2	0	0				3
Motor Vehicle Collision	12	6	6	4	4	5	4	7	6				54
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	1	0				1
Motor Vehicle vs Motorcycle	0	1	0	0	0	0	0	1	0				2
Motor Vehicle vs Pedestrian	0	0	0	1	0	0	0	0	0				1
Object Down in Roadway	0	0	0	1	0	0	0	0	0				1
Overdose/Poisoning	0	0	1	0	0	0	0	0	0				1
Possible D.O.S.	1	0	0	0	0	0	0	0	0				1
Powerlines Down Arcing/Burning	0	0	2	0	1	1	0	2	0				6
Psychiatric Emergency	0	1	1	1	1	1	1	0	0				6
Seizures	0	0	0	1	0	0	0	1	1				3
Service Call Non-emergency	1	0	1	1	4	1	3	1	2				14
Shooting/Stabbing	0	0	0	1	0	0	0	0	0				1
Sick Call	2	4	7	3	2	5	1	4	1				29
Smoke in Business	0	0	0	0	0	1	0	0	0				1
Stroke	1	1	0	0	1	0	1	0	0				4
Transformer Fire	0	0	0	0	1	0	0	0	0				1
Unconscious Party/Syncope	2	3	3	2	2	1	1	4	3				21
Unknown Medical Emergency	2	2	2	0	2	0	0	1	1				10
Vehicle Fire	0	2	0	0	0	1	0	1	0				4

Month	# of Incidents*	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul	28	3:46
Aug	39	4:07
Sep	22	4:28
Oct		
Nov		
Dec		
	299	4:05

Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls

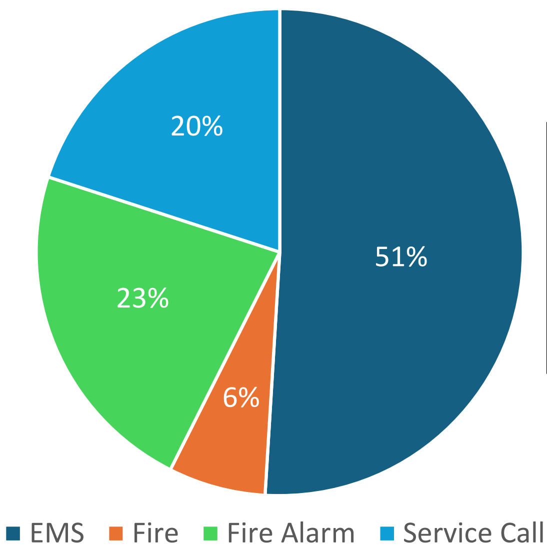




Village Fire Department

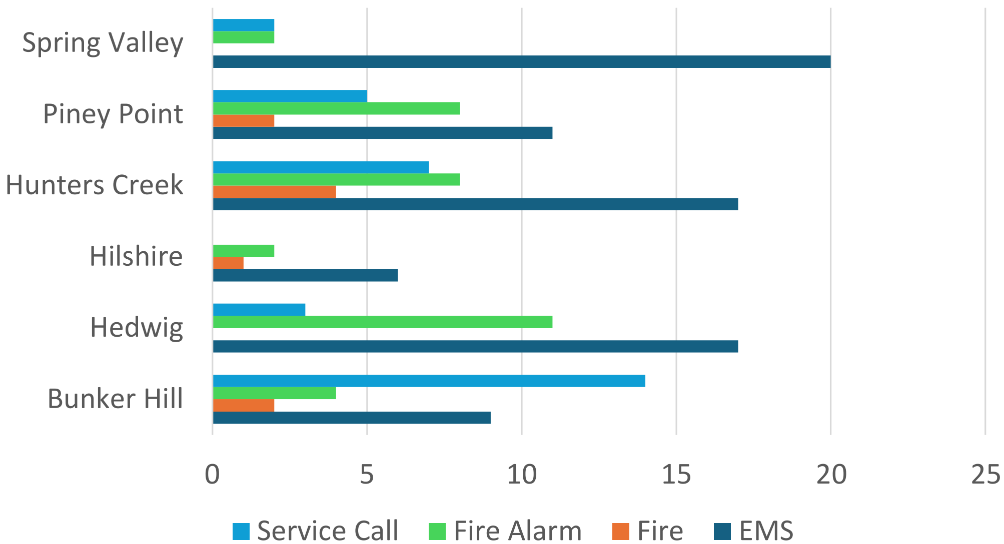
SEPTEMBER 2025 ACTIVITY REPORT

INCIDENT RESPONSE (SEPTEMBER)



Category	Total
EMS	79
Fire	10
Fire Alarm	35
Service Call	31
Monthly Total	155

INCIDENT RESPONSE BY CITY (SEPTEMBER)



14
Overlapping Calls (Sept '25)

4:25
Average Emergency Response Time (Sept '25)

1650
YTD Total Incidents

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	VI
Subject:	Mayor’s Report
Exhibits:	N/A
Funding:	N/A
Presenter(s):	Mayor Brown

Executive Summary

The Mayor’s Report will include the following:

A. Update on Activities and Upcoming Events
   - Mayors’ Meetings

Recommended Action

Staff recommends that the City Council receive the Mayor’s Report.

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: October 21, 2025

Agenda Item: VII

Subject: City Administrator's Report

Exhibits: Development Report

Funding: N/A

Presenter(s): Gerardo Barrera, City Administrator
Elvin Hernandez, Public Works Director
Susan Grass, Finance Director

Executive Summary

The City Administrator's Report will include the following:

A. Report on Activities and Upcoming Events
- Zoning Board of Adjustment Meeting – *Wednesday, October 1, 2025*
- Memorial Villages Recycling Event – *Saturday, October 25, 2025*
- Holiday Reception – *Tuesday, December 9, 2025*
- Twinkle Light Parade – *Thursday, December 18, 2025*

B. Public Works Director Report
- Development Report
- CIP Update

C. Finance Director Report
- HCAD CFO Summit
- Investments and Opportunities

Recommended Action

Staff recommends that the City Council receive the City Administrator's Report.

City of Bunker Hill Village
Development Report

Month	2024 Permits Issued (excludes new construction, add., remodel)	2025 Permits Issued (excludes new construction, add., remodel)	Variance	2024 New Residential	2025 New Residential	Variance	2024 Residential Addition	2025 Residential Addition	Variance	2024 Residential Remodel	2025 Residential Remodel	Variance	2024 Total Permits Issued (Month)	2025 Total Permits Issued (Month)	Variance
January	61	111	50	1	2	1	3	0	(3)	2	1	(1)	67	114	47
February	68	166	98	1	3	2	0	1	1	5	0	(5)	74	170	96
March	128	157	29	3	3	0	2	1	(1)	2	1	(1)	135	162	27
April	123	128	5	2	4	2	1	0	(1)	7	2	(5)	133	134	1
May	137	86	(51)	0	1	1	3	1	(2)	3	0	(3)	143	88	(55)
June	146	99	(47)	2	1	(1)	0	2	2	1	2	1	149	104	(45)
July	147	99	(48)	2	1	(1)	0	0	0	2	4	2	151	104	(47)
August	193	67	(126)	3	0	(3)	0	2	2	2	1	(1)	198	70	(128)
September	98	129	31	0	2	2	0	0	0	1	4	3	99	135	36
October	172			2			1			1			176		
November	68			0			1			2			71		
December	62			0			0			1			63		
YTD Total	**1403**	**1042**		**16**	**17**		**11**	**7**		**29**	**15**		**1459**	**1081**	

Month	2024 Pre-Development/ Consultation Meetings	2025 Pre-Development/ Consultation Meetings	Variance	2024 Inspections/ Reinspections	2025 Inspections/ Reinspections	Variance	2024 VFD Inspections	2025 VFD Inspections	Variance	2024 Certificate of Occupancy Issued	2025 Certificate of Occupancy Issued	Variance
January	15	15	0	204	220	16	5	6	1	0	0	0
February	10	14	4	314	251	(63)	3	4	1	0	0	0
March	16	8	(8)	309	298	(11)	6	6	0	0	2	2
April	20	11	(9)	276	323	47	5	3	(2)	1	0	(1)
May	9	10	1	297	388	91	7	5	(2)	1	2	1
June	13	8	(5)	342	282	(60)	4	3	(1)	0	1	1
July	10	13	3	444	361	(83)	5	11	6	1	1	0
August	6	9	3	413	343	(70)	11	3	(7)	1	4	3
September	8	8	0	423	298	(125)	2	4	2	3	1	(2)
October	6			386			11			2		
November	12			332			6			1		
December	5			305			7			1		
YTD Total	**130**	**96**		**4045**	**2764**		**72**	**45**		**11**	**11**	

City of Bunker Hill Village

City Council

Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	VIII
Subject:	Beautification Committee Projects
Exhibits:	N/A
Funding:	Beautification (Acct. # 06-00-00-8832)
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

The Beautification Committee was established in 2013 as an advisory committee to Council to recommend enhancements to the City that align with Council's direction. Past projects have included upgrades to City entrance signage, addition of streetlights and decorative poles, landscape updates to rights-of-way (ROW) and esplanades. Each year during the budget process, the committee is allotted $40,000 for annual projects approved by Council.

Staff is requesting feedback and direction from Council, as well as provide the platform for the committee chair to address Council directly.

Recommended Action

Staff recommends City Council provide feedback and direction on Beautification Committee matters and/or projects.

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	IX
Subject:	Fee Schedule
Exhibits:	Resolution No. 10-21-2025A
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

As part of the annual budget process, staff reviews the building and development fee schedule to ensure that the rates are sufficient to cover the cost of services. The current fee schedule was approved at November 19, 2024 City Council meeting with no changes recommended at that time. During the budget process for FY 2026, a thorough review of the fee schedule was completed, including comparisons/ benchmarking with other cities and third-party engineering consultants.

The recommended generator permit fee updates are in response to recent state legislation — Senate Bills 1202 and 1252 that became effective September 1, 2025, which establish new statewide requirements for permitting and inspection of standby generators. To ensure compliance, the city has developed and implemented a new generator permit application and review process that meets new legislation. The proposed adjustment reflects the additional administrative steps now required ensuring that the city recovers its actual costs while maintaining regulatory consistency and transparency.

Additional proposed fee changes include the following: utility deposit for renters and contractors, animal control, solicitor registration, and other miscellaneous permits to bring these fees in line with the actual administrative cost of providing these services.

Staff recommends an effective date of January 1, 2026, to allow adequate time to communicate the fee schedule to contractors and residents.

Recommended Action

Staff recommends City Council approve Resolution No. 10-21-2025A to approve the City's building and development fee schedule.

RESOLUTION NO. 10-21-2025A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS.

* * * * * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That certain "**Schedule of Fees and Charges,**" a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall become effective on January 1, 2026.

Section 2. All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND RESOLVED this 21st day of October, 2025.

____
Keith Brown, Mayor

ATTEST:

____
Gerardo Barrera, City Administrator/ Acting City Secretary

EXHIBIT A

CITY OF BUNKER HILL VILLAGE
FEE SCHEDULE

NOTE: Permit fee will be doubled, with a minimum fee of $300, if work begins before a permit is obtained or an inspection is scheduled.

BUILDING & SWIMMING POOL PERMITS		
DESCRIPTION	**FEE**	**NOTES**
New Construction	$1.46/ sq. ft., $500 min.	$600 plan review fee required
Remodel – Air Conditioned Space	$1.46/ sq. ft. of total space remodel, $500 min.	$200 plan review fee required
Remodel/ Construction/ Accessory Structure – Non-Air Conditioned Space	$0.76/ sq. ft.	$200 plan review fee required
Accessory Structure	$1.46/ sq. ft.	$200 plan review fee required
Swimming Pool (total sq. ft. of pool water surface area)	$1.40/ sq. ft., $500 min.	$200 plan review fee required
Residential Miscellaneous	$100.00	

ELECTRICAL PERMITS		
DESCRIPTION	**FEE**	**NOTES**
New Construction/ Remodel/ Addition	$400.00	
Remodel Existing	$300.00	
Swimming Pool	$300.00	
T-Pole	$300.00	
Meter Loop, Rebuild, Relocate	$100.00	
Outside Lighting	$100.00	
Solar Panels	$300.00	
Electric Fence Gate	$100.00	
Generator Foundation	$200.00	
Generator	~~$300.00~~ $400.00	
Reinspection	$100.00	
Electrical Miscellaneous	$100.00	

MECHANICAL – A/C & HEATING PERMITS		
DESCRIPTION	**FEE**	**NOTES**
New Construction/ Remodel/ Addition	$400.00	
Remodel Existing	$300.00	
Replace A/C or Heat (same size and location)	$100.00	
Reinspection	$100.00	
Mechanical Miscellaneous	$100.00	

PLUMBING PERMITS		
DESCRIPTION	**FEE**	**NOTES**
New Construction/ Remodel/ Addition	$500.00	
Remodel Existing	$300.00	
Swimming Pool/ Gas Line	$400.00	
New Water Meter Inspection	$100.00	
Sewer Tap Inspection	$100.00	
Sewer Disconnect	$100.00	
Sewer Reroute	$100.00	
Sewer Service Availability	$450.00	Sewer connection fee; additional charges may apply after review by Public Works Department
Gas Turn On	$100.00	
Annual Gas Test	$100.00	
Generator	~~$200.00~~ $300.00	
Water Heater	$100.00	
Area Drains	$100.00	
Irrigation/ Sprinklers 1. Backflow prevention device must be certified 2. Only final inspection is required 3. Leave open where device ties into water system for inspection	$100.00	
Water Meters 1 inch meter 1 ½ inch meter 2 inch meter	 $1,680.00 $2,600.00 $2,710.00	Must be installed by a registered plumber at builder's cost
Reinspection	$100.00	
Plumbing Miscellaneous	$100.00	

OTHER PERMITS		
DESCRIPTION	**FEE**	**NOTES**
Initial Plan Submittal - New Homes and over 50% Remodel	$600.00	
Initial Plan Submittal - Remodels, Pools (new & remodel), and Accessory Structures (new & remodel)	$200.00	
Plan Resubmittal (3rd and over)	$500.00	
Drainage Review	$1,000.00	Actual costs for use of outside consultants
Drainage Resubmittal	$500.00	Actual costs for use of outside consultants
Synthetic Turf	$500.00	Plan review & fee required
Demolition	$300.00	Sewer disconnect must be completed before demolition
Flatwork – Sidewalk, driveway, patio	$200.00	
Culverts	$300.00	
Reroof	$100.00	
Fence	$100.00	
House Moving	$100.00 + Bond ($1,000.00/ mile)	
Foundation Repair	$200.00	
Fire Sprinkler	$200.00	
Sign Construction	$100.00	
Generator Screening	$100.00	
Reinspection	$100.00	
Emergency/ Same Day Inspection	~~$300.00~~ $500.00	
Reissuance of Revoked/ Suspended Permit	$300.00	

VACANT PROPERTY PERMIT		
DESCRIPTION	**FEE**	**NOTES**
Year 1 Registration	$500.00	
Year 2 Registration	$1,000.00	
Year 3 Registration (and each year thereafter)	$1,500.00	

MISCELLANEOUS PERMITS		
DESCRIPTION	**FEE**	**NOTES**
Drilling & Operation of Water Wells Application	$5,000.00	
Application for Excavation	$65.00	$5,000.00 Bond required
Excavation Inspection	$100.00	
Event Permit	$50.00	Liability insurance required
Residential Utility Reconnect	$50.00	
Commercial Utility Reconnect	$100.00	
Utility Deposit for Non-Property Owners	~~$500.00~~ $600.00	Required for renters & contractors
Return Check/ Bank Draft	~~$35.00~~ $50.00	
Recycle Cart Replacement	$25.00	
Board of Adjustment Application	$300.00	
Specific Use Application	$1,000.00	
Planning & Zoning Application	$1,000.00/ lot	
Offsite Tree Replacement	$1,000.00/ tree	

ANIMAL CONTROL		
DESCRIPTION	**FEE**	**NOTES**
Impoundment of Dog or Cat	~~$50.00~~ $100.00	
Fee per Day for Impoundment of Dog or Cat	~~$10.00~~ $20.00	

ALARMS		
DESCRIPTION	**FEE**	**NOTES**
False Alarm – Police Department	$50.00/ response after 5 during a 12-month period	
False Alarm – Fire Department	$200.00/ response after 5 during a 12-month period	

SOLICITORS		
DESCRIPTION	**FEE**	**NOTES**
Solicitor Registration	~~$25.00/ registration~~ $100.00/ registration	MVPD approval required before issuance
Solicitor ID Card	~~$5.00/ card~~ $20.00/ card	

TREE & BENCH DEDICATION		
DESCRIPTION	**FEE**	**NOTES**
30-gallon Tree	$700.00	
45-gallon Tree	$900.00	
Bench	$1,200.00	

TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS

PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES

Rights-of-way fee. The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	-	$28 per month per node [1,4]
Network Nodes	$500 for first 5 nodes, $250 for each additional node	$250 per year per node[2,3]
Node Support Poles	$1000 per pole	$250 per year per pole[2]

[1] Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

[2] As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index . The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

[3] Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than $20 per year per service pole.

[4] A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to $28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than $28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

Annexation and disannexation. For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

Timing of line fee payment. Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise prescribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31st of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner’s name, address, and phone number are provided to the City.

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	X
Subject:	FY 2026 Water & Wastewater Rates
Exhibits:	Ordinance No. 25-657
Funding:	As budgeted with the FY 2026 Adopted Budget
Presenter(s):	Susan Grass, Finance Director

Executive Summary

During the annual budget process, staff reviews utility rates to determine if charges will generate adequate revenue to operate and maintain city utilities and associated infrastructure. Following the adoption of the Fiscal Year (FY) Budget, City Council must establish the annual utility rates for water and wastewater services for the upcoming year.

The approved 2026 budget includes an 8% increase for residential water, non-residential water, and irrigation rates. There are no changes to the rate structure.

Staff recommends an effective date of December 16, 2025, for the new rates.

Staff will communicate the rate adjustments to residents through V-Linc, the newsletter, and the City’s website.

Recommended Action

Staff recommends City Council approve Ordinance No. 25-657 to establish FY 2026 water and wastewater rates.

ORDINANCE NO. 25-657

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1)-(5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1)-(5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26, (1)-(5) and substituting therefore a new Section 16-26, (1)-(5)to provide as follows:

Sec. 16-26. Bi-monthly charges.

From and after December 16, 2025, for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

(1) Residential Water Charges:

a. Minimum charge for water usage from
0 to 4,000 gallons…………………………………………….. $148.00

b. For each 1,000 gallons of water usage from
4,001 to 10,000 gallons………………………………………….. $3.57

c. For each 1,000 gallons of water usage from
10,001 to 20,000 gallons………………………………………. $3.89

d. For each 1,000 gallons of water usage from
20,001 to 30,000 gallons………………………………………… $6.69

e. For each 1,000 gallons of water usage from
30,001 to 40,000 gallons………………………………………. $7.60

f. For each 1,000 gallons of water usage from
40,001 to 60,000 gallons………………………………………. $8.90

g. For each 1,000 gallons of water usage from

60,001 to 70,000 gallons…………..………………………….... $10.91

h. For each 1,000 gallons of water usage over 70,001 ……………….…… $13.63

(2) Residential Sanitary Sewer Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons……………………………………... $88.00

b. For each 1,000 gallons of water usage from

1,001 to 10,000 gallons…………………………………………. $2.78

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons…………………………………………. $3.12

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons…………………………………………. $6.15

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons…………………………………………. $7.13

(3) Non-Residential Water Charges:

a. Minimum charge for water usage from

0 to 4,000 gallons……………………………………………… $199.10

b. For each 1,000 gallons of water usage from

4,001 to 10,000 gallons……………….………………………….. $4.99

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons…………………………………………. $5.53

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons…………………………….………… $6.88

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons…………………………………………. $9.30

f. For each 1,000 gallons of water usage from

40,001 to 60,000 gallons……………………………………… $10.52

g. For each 1,000 gallons of water usage from

60,001 to 70,000 gallons……….…..…………………….……...... $12.73

h. For each 1,000 gallons of water usage over 70,001 ………………....... $14.83

(4) Non-Residential Sanitary Sewer Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons of water…………………………………. $110.13

b. For each 1,000 gallons of water usage from

1,001 to 10,000 gallons of water usage ……........................... $5.32

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons of water usage ………………….... $6.37

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons of water usage ………………..….. $7.65

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons of water usage …………………... $9.18

f. For each 1,000 gallons of water usage from

40,001 to 60,000 gallons of water usage …………………... $9.94

g. For each 1,000 gallons of water usage from

60,001 to 148,000 gallons of water usage …………………. $11.57

(5) Non-Residential Irrigation Water Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons of water ……….……………………………... $38.75

b. For each 1,000 gallons of water usage from

1,001 to 4,000 gallons…………………….……………………..... $38.75

c. For each 1,000 gallons of water usage from

4,001 to 10,000 gallons…………………….…………………………. $4.99

d. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons……………………………………… $5.53

e. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons……………………………….……..... $6.88

f. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons……………………………………… $9.30

g. For each 1,000 gallons of water usage from

40,001 to 60,000 gallons……….…..…………………….… $10.52

h. For each 1,000 gallons of water usage from

60,001 to 70,000 gallons……….…..…………………….……….. $12.73

i. For each 1,000 gallons of water usage over 70,001 ……………….......... $14.83

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 21st day of October, 2025.

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Keith Brown, Mayor

ATTEST:

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Gerardo Barrera, City Administrator/ Acting City Secretary

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	XI
Subject:	FY 2026 Solid Waste & Recycling Rates
Exhibits:	Ordinance No. 25-658
Funding:	As budgeted with the FY 2026 Adopted Budget
Presenter(s):	Susan Grass, Finance Director

Executive Summary

Following the adoption of the Fiscal Year (FY) Budget, City Council must set the annual rate for solid waste and recycling collection services for the upcoming year. The current rate is based on a 6 ½ year contract with Texas Pride approved in June 2022.

The FY 2026 Adopted Budget includes an 8% increase for solid waste and recycling services. The proposed rate for FY 2026 will be $80.04, accounting for two months of services and includes required taxes, administration costs and CPI increase.

Staff recommends an effective date of December 16, 2025, for the new rates.

Staff will communicate the rate adjustments to residents through V-Linc, the newsletter, and the City's website.

Recommended Action

Staff recommends City Council approve Ordinance No. 25-658 to establish solid waste and recycling collection rates for FY 2026.

ORDINANCE NO. 25-658

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (6) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26 (6); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26 (6) and substituting therefore a new Section 16-26 (6) to provide as follows:

Sec. 16-26. Bi-monthly charges.

From and after December 16, 2025, for solid waste collection and recycling charges the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its solid waste collection and recycling system:

(5) Solid waste collection and recycling charges:
Per residential unit, public building, or similar use, including sales tax…………………………………………………………………………… $80.04

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 21st day of October, 2025.

____
Keith Brown, Mayor

ATTEST:

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Gerardo Barrera, City Administrator/ Acting City Secretary

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	XII
Subject:	Investment Policy
Exhibits:	Resolution No. 10-21-2025B Redlined Investment Policy
Funding:	N/A
Presenter(s):	Susan Grass, Finance Director

Executive Summary

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of safety, liquidity, and yield. The City Council previously adopted the Investment Policy at its meeting on November 19, 2024.

The City's Finance Committee met on October 13, 2025, to review the investment policy. The Committee is comprised of Mayor Keith Brown, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director Susan Grass serves as the City's Investment Officer. The Committee unanimously approved the policy with minor changes from the adopted November 2024 version and recommended that Council adopt the City's investment policy.

Recommended Action

Staff recommends City Council approve Resolution No. 10-21-2025B to approve the City's investment policy governing the investment of municipal funds.

RESOLUTION NO. 10-21-2025B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE ADOPTION THEREOF FOR THE CITY OF BUNKER HILL VILLAGE, TEXAS

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That the Finance Committee, composed of Mayor Keith Brown, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera, met on October 13, 2025, with the Finance Director to provide the annual review of the Public Funds Investment Policy.

Section 2. That the Committee agrees and confirms the changes to the City's Investment Policy.

Section 3. That the City's Investment Policy attached hereto, is to be made a part hereof for all purposes be, and it is hereby, approved as the official Public Funds Investment Policy of the City of Bunker Hill Village, Texas.

Section 4. That the Finance Committee continues to be composed of Mayor Keith Brown, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera.

Section 5. The City Secretary is hereby directed to place on said Investment Policy an endorsement, which shall be signed by the City Secretary, which shall read as follows:

"The Investment Policy of the City of Bunker Hill Village, Texas, approved by City Council on the 21st day of October 2025."

Such Investment Policy, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

PASSED, APPROVED, AND RESOLVED this 21st day of October, 2025.

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Keith Brown, Mayor

ATTEST:

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Gerardo Barrera, City Administrator/Acting City Secretary

CITY OF BUNKER HILL VILLAGE

The Investment Policy of the
City of Bunker Hill Village, Texas

Approved by City Council on October 21, 2025

ATTEST:

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Gerardo Barrera, City Administrator/ Acting City Secretary

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

A. PURPOSE

The purpose of this policy of the City of Bunker Hill Village, Texas (the City) is to comply with the statutory requirements of The Texas Government Code, Chapter 2256, (The Public Funds Investment Act, "PFIA") which requires each entity to adopt a written investment policy regarding the investment of its funds and funds under its control. This policy shall set forth specific investment and strategy guidelines for the City to manage and invest its cash with three objectives, listed in order of priority: safety of principal, liquidity, and yield. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

B. POLICY

It is the policy of the City that the administration of its funds and the investment of those funds shall be managed with a degree of professionalism that is worthy of the public trust. Investments shall be made in a manner which will provide safety of principal, adequate operational liquidity and a risk-appropriate yield. The City will invest in conformance with all applicable state and City statutes governing the investment of public funds, all related Governmental Accounting Standards Board Statements, and other related financial accounting standards. Yield will be secondary to the requirement for safety and liquidity. The earnings from investments will be used in a manner that best serves the public trust and interest of the City.

C. SCOPE

This investment policy applies to all funds and investments held by the City and accounted for in the City's Annual Financial Report. These funds, as well as funds that may be created from time-to-time, shall be administered in accordance with the provisions of this policy. All funds invested under this policy shall be considered as a pooled group for investment purposes to ensure efficiency and maximum investment opportunity, except for monies as may be stipulated by law such as bond covenants.

Deferred compensation and the retirement system assets the City sets aside or holds for its employees are not subject to this policy.

D. ~~INVESTMENT COMMITTEE~~FINANCE COMMITTEE

The City Council hereby creates an ~~Investment Committee~~Finance Committee composed of the City Administrator, Mayor, and a Council member to be appointed by the Mayor and annually confirmed by the City Council.

Commented [JH1]: Confirm titles remain correct

The ~~Investment Committee~~Finance Committee shall meet periodically and include in its deliberations such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, acceptable training sources, rate of return on the investment portfolio, and review of compliance with the investment policy. The ~~Investment Committee~~Finance Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.

E. DELEGATION OF AUTHORITY

The Finance Director is designated as the Investment Officer of the City. In the event the Finance Director cannot perform the duties of the Investment Officer, the City Administrator will be designated the acting Investment Officer in the Finance Director's absence. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the daily operations of the investment program. No other person(s) may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director~~Officer~~.

Commented [JH2]: Confirm titles remain correct

Authority granted to the Investment Officer is effective until rescinded by City Council. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of employees involved in investment activities. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that:

(1) the cost of a control should not exceed the benefits likely to be derived; and
(2) the valuation of costs and benefits requires estimates and judgments by management.

In the event the position of Finance Director~~Officer~~ becomes vacant, the City Administrator shall serve as Investment Officer during such vacancy. (Section 2256.005(f))

F. ETHICS AND CONFLICTS OF INTEREST

Investment Officer(s) shall refrain from personal business activities that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officer(s) who have a personal business relationship with an entity or are related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the City Council in accordance with Government Code 2256.005(i).

G. PRUDENCE

Investments shall be made with judgement and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The determination of whether an Investment Officer has exercised prudence regarding an investment decision shall be made taking into consideration the investment of all funds rather than a consideration as to the prudence of a single investment. (Section 2256.006)

The Investment Officer(s), and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from the expectations for a specific issuer's credit risk or market price changes are reported in a timely manner to the City Council and that appropriate action is taken to control adverse developments.

H. INVESTMENT TRAINING

The Investment Officer(s) shall accumulate (a) not less than ten (10) hours of training within twelve (12) months after taking office or assuming duties and (b) not less than eight (8) hours of training every (2) two years, relating to their investment responsibilities. The two-year training cycle coincides with the City's fiscal year. Training must include education as required by the PFIA and include investment controls, security risk, strategy risks, market risks, diversification, and compliance. The training must be provided by an independent source approved by the ~~Investment Committee~~Finance Committee. (Section 2256.008)

I. QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT

It is the City's policy to provide training required by the PFIA for the Investment Officer(s) through courses and seminars offered by independent, professional organizations and associations in order to ensure the quality, capability and currency of investment management. (Section 2256.005(b))

J. OBJECTIVES

The City strives to invest funds in a manner where the yield is secondary to the safety of principal and liquidity. To accomplish this, the City's principal investment objectives in order of priority are:

(1) Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. Investments are limited to the safest types, and pre-qualification is required for broker/dealers, financial institutions, and any investment advisors with which the City will do business.

Investments shall be diversified by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, issuer, or class, as appropriate.

It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return on all invested principal.

(2) Liquidity – The City's portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Financial institution deposits, investment pools and no-load money market mutual funds provide daily liquidity and can be utilized as an alternative to fixed maturity investments.

(3) Yield – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to safety and liquidity objectives.

K. INVESTMENT STRATEGIES

In accordance with the PFIA, Section 2256.005(d), the governing body shall adopt a separate written investment strategy for each fund or pooled group of funds under the City's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

(1) understanding of the suitability of the investment to the financial requirements of the entity;
(2) preservation and safety of principal;
(3) liquidity;
(4) marketability of the investment if the need arises to liquidate the investment before maturity;
(5) diversification of the investment portfolio; and
(6) yield.

A. GENERAL, ENTERPRISE OR OPERATING-TYPE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for General, Enterprise, or Operating-type funds.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

3. Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Demand deposit accounts, money market accounts, short-term investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

B. CAPITAL PROJECT FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Capital Projects Funds. Bond resolution and loan documentation constraints and

insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

3. Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investment pools, and money market mutual funds will provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the investment policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds. Yields on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. The Investment Officer(s) will seek to preserve principal and optimize the yield of these funds in compliance with current federal regulations.

C. DEBT SERVICE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

3. Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investments pools, and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

5. Diversification – Market conditions influence the attractiveness of fully extending maturity to the next "unfunded" payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

D. DEBT SERVICE RESERVE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment's market risk if the City's debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing's documentation will influence the attractiveness of market risk and influence maturity extension.

3. Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City's debt holders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

4. Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

5. Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

II. INVESTMENT TYPES

A. AUTHORIZED INVESTMENTS

Funds of the City may be invested in the following instruments as authorized by the PFIA. While the PFIA authorizes additional investment types, only those instruments listed below are authorized.

A. Financial Institution Deposit Investments
(1) Interest-bearing financial institution deposits that are guaranteed or insured by: the Federal Deposit Insurance Corporation (FDIC) or its successor; or the National Credit Union Share Insurance Fund (NCUSIF) or its successor.
(2) is secured by obligations in a manner and amount provided by law for deposits of the City, or
(3) is placed in a manner that meets the requirements of the PFIA.

B. Other Obligations
(1) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
(2) direct obligations of this state or its agencies and instrumentalities;
(3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
(4) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

C. Money market mutual funds with limitations described below:
No-load money market mutual fund is authorized if it:
(1) is registered and regulated by the Securities and Exchange Commission;
(2) provides the City with a prospectus and other information required by law;
(3) has a dollar-weighted average stated maturity of 60 days or fewer, and
(4) includes in its investment objectives the maintenance of a stable net asset value of $1.0000 for each share.

D. Local government investment pools (organized in compliance with the PFIA) and specifically authorized by resolution of the City Council. A local government investment pool shall invest the funds it receives from entities in authorized investments permitted by the PFIA. A local government investment pool created to function as a money market mutual fund must mark to market daily and, to the extent possible, stabilize at a $1.00 net asset value. The investment pool must be continuously rated no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating.

B. PROHIBITED INVESTMENTS– Section 2256.009(b)

The Investment Officer has no authority to use any of the following investment instruments which are strictly prohibited by the PFIA:

(1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
(2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
(3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
(4) collateralized mortgage obligations the interest of which is determined by an index that adjusts opposite to the changes in a market index.

Further, the City will not invest in Commercial Paper, ~~including~~ with the exception of local government investment pools which invest in Commercial Paper, planned amortization classes (PAC), derivatives and other instruments with embedded features, such as swaps, forwards or futures, options, foreign exchange, floaters, interest rate caps, floors, and collars, etc.

C. INVESTMENTS WITH REQUIRED RATINGS

Investments with minimum required ratings such as local government investment pools, no-load money market mutual funds, and securities do not qualify as authorized investments during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. (Section 2256.021)

D. EXEMPTION FOR EXISTING INVESTMENTS

The City is not required to liquidate investments that were authorized investments at the time of purchase. (Section 2256.017)

III. INVESTMENT RESPONSIBILITY AND CONTROL

A. BROKER/DEALERS

The ~~Investment Committee~~Finance Committee shall annually review and approve a list of Approved Broker/Dealers as required under 2256.025 of the PFIA.

B. CERTIFICATION (See Exhibit A)

In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any local government investment pool or discretionary investment management firm seeking to engage in an investment transaction with the City and shall execute a written instrument substantially to the effect that the registered principal has:

(1) received and thoroughly reviewed the investment policy of the City; and
(2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization:
   a. is dependent on an analysis of the makeup of the City's entire portfolio;
   b. requires an interpretation of subjective investment standards; or
   c. relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The Investment Officer(s) may not acquire any authorized investment described in this investment policy from any business organization (investment pool) who has not delivered to the City such an instrument in substantially the form provided on Exhibit A, according to Section 2256.005(l). As a best practice, the investment policy shall also be offered to all investment providers for receipt acknowledgement.

C. COMPETITIVE ENVIRONMENT

It is the policy of the City to require a competitive environment for all individual security purchases and sales, financial institution time deposit placements and financial institution transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's funds.

D. DELIVERY VS. PAYMENT

It will be the policy of the City that all securities shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System or other industry standard system. By so doing, City funds are not released until the City has received the securities purchased. Securities will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited. (Section 2256.005(b)(4)(E))

E. ELECTRONIC FUNDS TRANSFER

The City may use electronic means to transfer or invest all funds collected or controlled by the City. (Section 2256.051)

F. DIVERSIFICATION

The City will diversify its investments by security type and issuer, as appropriate. The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the markets. Diversification of the portfolio also considers maturity date. In no case shall a single investment transaction be more than 25% of the entire portfolio at the time of purchase, except bond proceeds.

G. AUDIT CONTROL

The City, in conjunction with its annual audit by an independent auditor, shall have a compliance audit of management controls on investments and adherence to the City's investment policy. (Section 2256.005(m)). Additionally, the City's investment reports shall be formally reviewed at least annually by an independent auditor, and the results of the review shall be reported to the City Council by that auditor.

IV. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

A. INVESTMENT REPORT

In accordance with the PFIA (section 2256.023), the Investment Officer(s) shall prepare and submit to the City Council a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

(1) describe in detail the investment position of the City on the date of the report;
(2) be prepared jointly by all investment officers of the City;
(3) be signed by each investment officer of the City;
(4) contain a summary statement of each pooled fund group that states the:
(A) beginning market value for the reporting period;
(B) ending market value for the period; and
(C) fully accrued interest for the reporting period;
(5) state the book value and market value of each separately invested asset at the end of the reporting period by type of asset and fund type invested;
(6) state the maturity date of each separately invested asset that has a maturity date;
(7) state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
(8) state the compliance of the investment portfolio of the City as it relates to:
  (A) the investment strategy expressed in the City's investment policy; and
  (B) relevant provisions of the PFIA.

B. PERFORMANCE STANDARDS

The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should seek to attain a market rate of return throughout budgetary and economic cycles. To determine portfolio performance, this policy establishes "weighted average yield to maturity" as the standard calculation.

C. MARKET VALUATION

If applicable, the market value of the portfolio shall be calculated as part of the investment report. The market value of each investment shall be obtained from an independent source. (Section 2256.005(d))

V. COLLATERAL

A. COLLATERALIZATION

Collateralization shall be required for all uninsured collected balances, plus accrued interest. In order to anticipate market changes and provide a level of additional protection for all funds, the collateralization level required will be 102% of the principal and interest of the deposit net of FDIC or NCUSIF coverage, with the exception of deposits secured with irrevocable letters of credit which shall be at least equal to 100% of the principal and anticipated accrued interest of the deposit net of FDIC or NCUSIF coverage.

A written collateral agreement must establish a perfected security interest in compliance with Federal and State regulations, including:

(1) The agreement must be in writing;
(2) The agreement must be executed by the depository and the City contemporaneously with the acquisition of the asset;
(3) The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City; and
(4) The agreement must be part of the depository's official record continuously since its execution.

The City chooses to accept collateral based on the list of investments authorized under the Public Funds Collateral Act. The City reserves the right to accept or reject any proposed collateral at its sole discretion.

Securities pledged as collateral will be held in an account in the City's name by an approved, independent custodian. The custodial agreement is to specify the acceptable collateral, including provisions relating to possession of the collateral, the substitution or release of all or a portion of the collateral, ownership of the collateral, and the method of valuation of the collateral. The custodial agreement must clearly state that the custodian is instructed to release collateral to the City in the event the City has determined that the depository institution has failed to pay on any request, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. The City shall receive a monthly collateral report listing each security, description, maturity, cusip number, par value and market value of each security, and the collateral totals. Collateral shall be reviewed monthly to assure that the market value of the pledged collateral is adequate.

VI. ANNUAL REVIEW AND ADOPTION

The City Council shall review this investment policy, and the incorporated investment strategies, not less than annually. The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

EXHIBIT A
CERTIFICATION BY BUSINESS ORGANIZATION
As required by Texas Government Code 2256.005(k)

CITY OF BUNKER HILL VILLAGE, TEXAS

This certification is executed on behalf of the City of Bunker Hill Village, Texas (the "City"), and _________________________________ (the "Business Organization"), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act") in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and

2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and

3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Qualified Representative of Business Organization

Firm: _____________________________________

Signature: __________________________________

Printed Name: _______________________________

Title: ______________________________________

Date: ______________________________________

EXHIBIT B

City of Bunker Hill Village
Independent Training Sources

In compliance with the Public Funds Investment Act and the City of Investment Policy, the ~~Investment Committee~~Finance Committee authorizes the following list of independent training sources to provide Investment Officer education:

American Institute of Certified Public Accountants
Council of Governments
International City/County Management Association
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers' Organization of Texas
Texas City Management' Association
Texas Municipal Clerks Association
Texas Municipal League
TEXPO
TexPool Investment Pool
North Central Texas Council of Governments
University of North Texas Center for Public Management

EXHIBIT C
City of Bunker Hill Village

Authorized Broker/Dealers

In compliance with the Public Funds Investment Act and the City Investment Policy, the ~~Investment Committee~~Finance Committee authorizes the following list of qualified broker/dealers to engage in security ~~investment~~ transactions with the City ~~of~~:

~~Texas CLASS Investment Pool~~
~~TexPool Investment Pool~~
FHN Financial
Multi Bank Securities
RBC Capital Markets
Rice Financial Products
Wells Fargo Securities

Authorized Investment Pools

In compliance with the Public Funds Investment Act and the City Investment Policy, the City Council has authorized by resolution the following list of local government investment pools to engage in investment transactions with the City:

Texas CLASS Investment Pool
TexPool Investment Pool

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	XIII
Subject:	FY 2025 Budget Amendment No. 14
Exhibits:	Ordinance No. 25-659
Funding:	N/A
Presenter(s):	Susan Grass, Finance Director

Executive Summary

City staff is presenting an amended budget for Fiscal Year 2025 for Council consideration and approval.

The FY 2025 Capital Projects Construction Fund allocated $100,000 for parking lot improvements for the front parking lot at City Hall and the parking areas at Water Plant No. 1 (Taylorcrest), as approved by City Council at the May 20, 2025, meeting. The project was completed in June 2025 with a cost savings of $34,335.

In late 2023, staff began discussions on rearranging the layout of the front office area. Due to the limited space, it is difficult for both the Clerk and Court Administrator to conduct business simultaneously. As part of the approved FY 2026 budget, a new part-time position was approved and will also need a dedicated workspace which is currently not available. The proposed new workspaces will provide enough separation and attempt to also mitigate sound to better serve customers at the counter, as well as on the phone.

After discussions over the past year with the City's office furniture vendor, the layout has been completed. This project will include installation of acrylic panel walls, new furniture and all labor and shipping costs. Total project cost is $63,869.61

This Facilities project was approved as part of the FY 2025 budget originally budgeted at $50,000, however, actual costs exceed the original estimate. Staff recommends reallocating the savings from the parking lot improvement project to the Facilities budget for this project.

This amendment will not increase the total adopted FY 2025 budget; rather, it allows for a more efficient use of available funds by reallocating unspent project savings to a priority facility improvement project in need of additional support.

Recommended Action

Staff recommends that City Council approve Ordinance No. 25-659 to amend the 2025 Adopted Budget.

ORDINANCE NO. 25-659

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 14 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

* * * * *

WHEREAS, the City of Bunker Hill Village Budget for the Fiscal Year 2025 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that the proposed change in the budget is necessary; and

WHEREAS, the City Council finds and determines that the proposed change in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Bunker Hill Village Budget for the fiscal year 2025 is hereby amended by the adoption of **"Amendment No. 14 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025,"** a copy of which is attached hereto. The "Amendment No. 14 to the Original Budget of the City of Bunker Hill Village, Texas, for the Year 2025" shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 21st day of October, 2025.

____
Keith Brown, Mayor

ATTEST:

____
Gerardo Barrera, City Administrator/ Acting City Secretary

City of Bunker Hill Village **Amendment No. 14**

Adopted 2025 Budget

Construction Fund

Account #	Description	2025 Adopted Budget	2025 Amendment No.10	Change
Capital Outlay				
06-00-00-9191	Facilities	50,000	84,335	34,335
06-00-00-9191.03	City Parking Lot	100,000	65,665	(34,335)
	TOTAL Capital Outlay	**150,000**	**150,000**	**(0)**

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	XIV
Subject:	H-GAC General Assembly Designation
Exhibits:	Resolution No. 10-21-2025C
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

The Houston-Galveston Area Council's (H-GAC) bylaws provide that each member city is entitled to designate one representative and one alternate to represent the City on the H-GAC General Assembly. The two designees must be elected officials of the City's governing body.

The 2025 designated representatives begin their one-year term on January 1, 2026.

H-GAC is the regional organization through which local governments consider issues and cooperate in solving area-wide problems. The City of Bunker Hill Village is a member city.

Recommended Action

Staff recommends that the City Council approve Resolution No. 10-21-2025C to designate a representative and alternate for the 2025 H-GAC General Assembly.

RESOLUTION NO. 10-21-2025C

DESIGNATION OF REPRESENTATIVE AND ALTERNATE

HOUSTON-GALVESTON AREA COUNCIL

2026 GENERAL ASSEMBLY

*　　　*　　　*　　　*　　　*

BE IT RESOLVED, by the Mayor and City Council of the City of Bunker Hill Village, Texas that ______________________________ be, and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2026.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is ______________________________.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

PASSED AND ADOPTED, this 21st day of October, 2025.

APPROVED:

____
Keith Brown, Mayor

ATTEST:

____
Gerardo Barrera, City Administrator/ Acting City Secretary

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date: October 21, 2025

Agenda Item: XV

Subject: Payment(s) Above $50,000

Exhibits: Invoices

Funding: N/A

Presenter(s): Gerardo Barrera, City Administrator

Executive Summary

At the November 21, 2023 meeting, Council directed staff to remove expenditures exceeding $50,000.00 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received seven (7) invoices that meet this consideration:

A. The Bank of New York Mellon, Re: Bunker Hill Village TX CO 2021, in the amount of $57,452.50 for payment for Combination Tax and Revenue Certificates of Obligation, Series 2021.
B. The Bank of New York Mellon, Re: Bunker Hill Village TX GO 2020, in the amount of $50,300.00 for payment for General Obligation Refunding Bonds, Series 2020.
C. Hayden Pavement, pay application no. 2 in the amount of $721,095.93 for asphalt mill and overlay improvements completed on Taylorcrest Rd. from June 2, 2025, to June 30, 2025, as part of the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
D. Hayden Pavement, pay application no. 3 in the amount of $419,836.73 for the rehabilitation of Bunker Hill Rd. and Taylorcrest Rd. completed from July 1, 2025, to July 31, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
E. City of Houston water bill dated August 21, 2025, in the amount of $69,654.43 for July 2025 water purchase.
F. City of Houston water bill dated September 19, 2025, in the amount of $69,654.43 for August 2025 water purchase.
G. Memorial Villages Water Authority, invoice no. 004-25-26 in the amount of $56,404.23 for August 2025 wastewater treatment services.

Recommended Action

Staff recommends that the City Council ratify payments that exceed $50,000.00.

>BNY.

The Bank of New York Mellon Trust Company, N.A.
Corporate Trust
500 Ross Street, Room 154-1000
Pittsburgh,PA 15262

Date: August 05, 2025
Loan#: [redacted]
RE : BUNKER HILL VILLAGE TX CO 2021

000082 XBNYMM01 000000
BUNKER HILL VILLAGE, CITY OF
ATTN: FINANCE DIRECTOR
11977 MEMORIAL DR.
HOUSTON,TX 77024

000082

Please be advised that payment in the amount of $57,452.50 is due on 10/01/2025 for CITY OF BUNKER HILL VILLAGE, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2021. The bondholder payment date is 10/01/2025. The details of the amount due are as follows:

	Amount in Dollars($)
Principal	$0.00
Interest	$57,452.50
Total Amount Due	**$57,452.50**

Refer to your governing docs for payment date rules
In order for us to ensure timely payments to Bondholders, funds must be sent in accordance with the instructions below.

If paying by wire, please include your account and loan number.

If paying by ACH, please include your 'DDA' account number on your ACH transfer legend.

For DTCC eligible issues: FAILURE TO COMPLY WITH THE DTCC SAME DAY FUNDS SETTLEMENT (SDFS) REQUIREMENTS MAY RESULT IN LATE PAYMENT TO HOLDERS, LATE FEES AND LOSS OF DTCC ELIGIBILITY.

If you are not in agreement with the information detailed on this bill, please contact Prashant Ahiwale at (646)782-4889 or by email at prashant.ahiwale@bnymellon.com.

E 000082 XBNYMM01 000082 S

Payment Instructions:
Wire Payments must be received by BNY before 11:00 E.S.T. on 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
IMMS#: 5335268400
Loan Account#: [redacted]

Amount Due: $57,452.50

The ACH payment instructions are as follows:
ACH payments must be received by BNY 1 business days before 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
Account Details:

Type:	Account No:	Description:
DDA	[redacted]	

>BNY

The Bank of New York Mellon Trust Company, N.A.
Corporate Trust
500 Ross Street, Room 154-1000
Pittsburgh,PA 15262

Date: August 05, 2025
Loan#: [redacted]
RE : BUNKER HILL VILLAGE TX GO 2020

000019 XBNYMM01 000000
BUNKER HILL VILLAGE, CITY OF
ATTN: FINANCE DIRECTOR
11977 MEMORIAL DR.
HOUSTON,TX 77024

000019

Please be advised that payment in the amount of $50,300.00 is due on 10/01/2025 for CITY OF BUNKER HILL VILLAGE, TEXAS GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020. The bondholder payment date is 10/01/2025. The details of the amount due are as follows:

	Amount in Dollars($)
Principal	$0.00
Interest	$50,300.00
Total Amount Due	**$50,300.00**

Refer to your governing docs for payment date rules
In order for us to ensure timely payments to Bondholders, funds must be sent in accordance with the instructions below.

If paying by wire, please include your account and loan number.

If paying by ACH, please include your 'DDA' account number on your ACH transfer legend.

For DTCC eligible issues: FAILURE TO COMPLY WITH THE DTCC SAME DAY FUNDS SETTLEMENT (SDFS) REQUIREMENTS MAY RESULT IN LATE PAYMENT TO HOLDERS, LATE FEES AND LOSS OF DTCC ELIGIBILITY.

If you are not in agreement with the information detailed on this bill, please contact Prashant Ahiwale at (646)782-4889 or by email at prashant.ahiwale@bnymellon.com.

E 000019 XBNYMM01 000019 S

Payment Instructions:
Wire Payments must be received by BNY before 11:00 E.S.T. on 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
IMMS#: 5335268400
Loan Account#: [redacted]

Amount Due: $50,300.00

The ACH payment instructions are as follows:
ACH payments must be received by BNY 1 business days before 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
Account Details:

Type:	Account No:	Description:
DDA	[redacted]	

APPLICATION AND CERTIFICATE OF PAYMENT

INVOICE # 250651225

To (General Contractor: City of Bunkerhill Village 11977 Memorial Drive Houston, TX 77024 From (Subcontractor): Hayden Paving, Inc. 4710 Windsong Trail Dr. Houston, TX 77084	PROJECT: City of Taylorcrest Asphalt Mill & Overlay Improvements Bunker Hill Rd. and Taylorcrest Rd. Houston, TX 77024 Project# 200-646973-24004	APPLICATION NO: 2 APPLICATION DATE: 6/30/2025 PERIOD TO: 6/30/2025 CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner Total Thru CO#			
Approved this Month			
No.	Date Approved		
TOTALS		$0.00	$0.00
NET CHANGES by Change Order		$0.00	

Application is made for payment, as shown below, in connection with the Contract.

Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM		$	1,992,198.56	
2. NET CHANGE BY CHANGE ORDERS		$	-	
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$	1,992,198.56	(1+2)
4. TOTAL COMPLETED & STORED TO DATE		$	1,425,410.00	
5. RETAINAGE:		$	142,541.00	(5a+5b)
a. 10 % of Completed Work (Column D + E on Continuation Sheet)	$142,541.00			
b. 0 % of Stored Material	$0.00			
6. TOTAL EARNED LESS RETAINAGE		$	1,282,869.00	(4-5)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT			561773.07	
8. CURRENT PAYMENT DUE		$	721,095.93	(6-7)
9. BALANCE TO FINISH (INCLUDING RETAINAGE)		$	709,329.56	(3-7-8)

Note: There are no known disputes between the Contractor and Owner/Engineer concerning quantities shown.

Recommended for Payment By Engineer: Tetratech	[signature]	08/11/25
Accepted by Contractor: Hayden Paving, Inc.	Maria H Castañeda	09/11/2025
Approved by City of Taylorcrest Village	[signature]	09/11/25

Project : Asphalt Mill & Overlay Improvements

Bill To: City of Taylorcrest
Address: Taylorcrest Rd.
Houston, TX 77024

APPLICATION NO: 2
PERIOD TO: 6/2/2025 to 6/30/2025
APPLICATION DATE: 6/30/2025
PROJECT NUMBER: 51225

Project ID: 200-646973-24004

	ITEM DESCRIPTION	BID QUANTITY	UNIT	UNIT BID	TOTAL CONTRACT AMOUNT	QTY THIS MONTH	QTY LAST MONTH	QTY TO-DATE		QTY REMAIN	TOTAL AMOUNT THIS MONTH	TOTAL AMOUNT TO DATE	$ AMOUNT REMAIN	% COMP
	GENERAL													
1	Mobilization	1	LS	$ 20,000.00	$ 20,000.00	0.50	0.50	1.00	20,000.00	-	$ 10,000.00	$ 20,000.00	$ -	100%
2	Traffic Control	3	MO	$ 10,000.00	$ 30,000.00	1.00	1.00	2.00	20,000.00	1.00	$ 10,000.00	$ 20,000.00	$ 10,000.00	67%
3	SWPPP	1	LS	$ 5,000.00	$ 5,000.00		-	-	-	1.00	$ -	$ -	$ 5,000.00	0%
	PAVING - Taylorcrest RD													
4	3" Type D Hot Mix Asphaltic Surface	2,177	TON	$ 175.00	$ 380,975.00	1,806.00	371.00	2,177.00	380,975.00	-	$ 316,050.00	$ 380,975.00	$ -	100%
5	2% Hydrated Lime	135	TON	$ 325.00	$ 43,875.00	67.50	67.50	135.00	43,875.00	-	$ 21,937.50	$ 43,875.00	$ -	100%
6	8% Fly-ash	540	TON	$ 145.00	$ 78,300.00	270.00	270.00	540.00	78,300.00	-	$ 39,150.00	$ 78,300.00	$ -	100%
7	8" Lime/Fly Ash Stabilized Subgrade	3,260	CY	$ 15.00	$ 48,900.00	1,630.00	1,630.00	3,260.00	48,900.00	-	$ 24,450.00	$ 48,900.00	$ -	100%
8	Removal of Existing Asphalt Pavement & Base (9")	3,033	CY	$ 20.00	$ 60,660.00	583.00	2,450.00	3,033.00	60,660.00	-	$ 11,660.00	$ 60,660.00	$ -	100%
9	6" Hot Mix Asphaltic Base Course	4,353	TON	$ 155.00	$ 674,715.00	1,899.34	2,453.66	4,353.00	674,715.00	-	$ 294,397.70	$ 674,715.00	$ -	100%
10	Prime Coat	3,225	GAL	$ 5.00	$ 16,125.00	1,612.50	1,612.50	3,225.00	16,125.00	-	$ 8,062.50	$ 16,125.00	$ -	100%
11	Tack Coat	1,936	GAL	$ 6.00	$ 11,616.00	1,261.00	675.00	1,936.00	11,616.00	-	$ 7,566.00	$ 11,616.00	$ -	100%
12	Sodding	570	SY	$ 12.00	$ 6,840.00		-	-	-	570.00	$ -	$ -	$ 6,840.00	0%
13	Reflective Pavement Marking, 24-inch wide TY II , white (SLD)	45	LF	$ 6.00	$ 270.00	-	-	-	-	45.00	$ -	$ -	$ 270.00	0%
14	Reflective Pavement Marking, 4-inch wide TY II, white (SLD)	10,284	LF	$ 0.65	$ 6,684.60	-	-	-	-	10,284.00	$ -	$ -	$ 6,684.60	0%
15	Stop Bar Reflective Pavement Marking, 24-inch wide TY II ,white (SLD) with Red TY II-A-A Markers	50	LF	$ 10.00	$ 500.00	-	-	-	-	50.00	$ -	$ -	$ 500.00	0%
16	Reflective Pavement Marking, 4-inch wide TY II , double yellow (SLD) with Yellow TY II-A-A Markers	4,151	LF	$ 3.00	$ 12,453.00	-	-	-	-	4,151.00	$ -	$ -	$ 12,453.00	0%
17	Reflective Pavement Marking, 12-inch wide TY II , white (SLD) with White TY II-A-A Markers	109	LF	$ 5.00	$ 545.00	-	-	-	-	109.00	$ -	$ -	$ 545.00	0%
18	Non- Reflective Marking, 4-inch Raised Traffic Button	14	EA	$ 10.00	$ 140.00	-	-	-	-	14.00	$ -	$ -	$ 140.00	0%
19	Blue TY II-A-A Markers	12	EA	$ 8.00	$ 96.00		-	-	-	12.00	$ -	$ -	$ 96.00	0%
	EXTRA BID ITEMS & CHANGE ORDERS													
20	Adjust Existing Manhole to New Grade	1		$ 1,000.00	$ 1,000.00	0.50	0.50	1.00	1,000.00	-	$ 500.00	$ 1,000.00	$ -	100%
21	Adjust Existing Water Valve to New Grade	1		$ 1,000.00	$ 1,000.00		0.50	0.50	500.00	0.50	$ -	$ 500.00	$ 500.00	50%
22	Adjust Existing Structure to New Grade	1		$ 1,500.00	$ 1,500.00	0.50	0.50	1.00	1,500.00	-	$ 750.00	$ 1,500.00	$ -	100%
23	CO1 Concrete Curb Demo	1		$ 10,550.00	$ 10,550.00		1.00	1.00	10,550.00	-	$ -	$ 10,550.00	$ -	100%
24	Driveway/Intersection 2" M&O	1		$ 56,694.00	$ 56,694.00	1.00	-	1.00	56,694.00	-	$ 56,694.00	$ 56,694.00	$ -	100%
									1,425,410.00					

TOTAL:	$ 1,397,694.60
Extra bid items & Change Orders	$ 70,744.00
TOTAL:	$ 1,468,438.60

	Work Completed this Month:	$ 801,217.70	
	Total Amount Completed to Date:	$ 1,425,410.00	97%
10%	Less Retainage:	$ 142,541.00	
	Less Previous Billed:	$ 561,773.07	
	Amount Due:	$ 721,095.93	

APPLICATION AND CERTIFICATE OF PAYMENT

INVOICE # 250751225

To (General Contractor):	PROJECT:	APPLICATION NO: 3
City of Bunkerhill Village 11977 Memorial Drive Houston, TX 77024	City of Bunker Hill Village Bunker Hill Road and Taylorcrest Road Rehabilitation Houston, TX 77024	APPLICATION DATE: 7/31/2025
From (Subcontractor): Hayden Paving, Inc. 4710 Windsong Trail Dr. Houston, TX 77084	Project# 200-646973-24004	PERIOD TO: 7/31/2025 CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner Total Thru CO#			
Approved this Month			
No.	Date Approved		
TOTALS		$0.00	$0.00
NET CHANGES by Change Order		$0.00	

Application is made for payment, as shown below, in connection with the Contract.

Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM		$ 1,992,305.98	
2. NET CHANGE BY CHANGE ORDERS		$ -	
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 1,992,305.98	(1+2)
4. TOTAL COMPLETED & STORED TO DATE		$ 1,891,895.25	
5. RETAINAGE:		$ 189,189.53	(5a+5b)
a. 10 % of Completed Work (Column D + E on Continuation Sheet)	$189,189.53		
b. 0 % of Stored Material	$0.00		
6. TOTAL EARNED LESS RETAINAGE		$ 1,702,705.73	(4-5)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		1,282,869.00	
8. CURRENT PAYMENT DUE		$ 419,836.73	(6-7)
9. BALANCE TO FINISH (INCLUDING RETAINAGE)		$ 289,600.25	(3-7-8)

Note: There are no known disputes between the Contractor and Owner/Engineer concerning quantities shown.

Recommended for Payment
By Engineer: Tetratech 08/26/25

Accepted by
Contractor: Hayden Paving, Inc. Marisa H Castaneda 8/28/25

Approved by
City of Bunker Hill Village 09/11/25

Project : Bunker Hill Road and Taylorcrest Road Rehabilitation

Bill To: City of Taylorcrest
Address: Taylorcrest Rd.
Houston, TX 77024

APPLICATION NO: 1
PERIOD TO: 7/1/2025 to 7/31/2025
APPLICATION DATE: 7/31/2025
PROJECT NUMBER: 51225

Project ID: 200-646973-24004

	ITEM DESCRIPTION	BID QUANTITY	UNIT	UNIT BID	TOTAL CONTRACT AMOUNT	QTY THIS PERIOD	QTY PREVIOUS APPLICATIONS	QTY TO-DATE	QTY REMAIN	TOTAL AMOUNT THIS PERIOD	TOTAL AMOUNT TO DATE	$ AMOUNT REMAIN	% COMP
	GENERAL												
1	Mobilization-Bunker Hill Rd	1	LS	$ 20,000.00	$ 20,000.00		1.00	1.00	-	$ -	$ 20,000.00	$ -	100%
2	Traffic Control-Bunker Hill Rd	3	MO	$ 10,000.00	$ 30,000.00		2.00	2.00	1.00	$ -	$ 20,000.00	$ 10,000.00	67%
3	SWPPP-Bunker Hill Rd	1	LS	$ 5,000.00	$ 5,000.00		-	-	1.00	$ -	$ -	$ 5,000.00	0%
1	Mobilization-Taylorcrest Rd	1	LS	$ 15,000.00	$ 15,000.00	1.00		1.00	-	$ 15,000.00	$ 15,000.00	$ -	100%
2	Traffic Control-Taylorcrest Rd	1	MO	$ 10,000.00	$ 10,000.00	1.00		1.00	-	$ 10,000.00	$ 10,000.00	$ -	100%
3	SWPPP-Taylorcrest Rd	1	LS	$ 5,000.00	$ 5,000.00		-	-	1.00	$ -	$ -	$ 5,000.00	0%
	GENERAL REQUIREMENTS SUBTOTAL				$ 85,000.00					$ 25,000.00	$ 65,000.00	$ 20,000.00	
	PAVING - BUNKER HILL ROAD												
4	3" Type D Hot Mix Asphaltic Surface	2,177	TON	$ 175.00	$ 380,975.00		2,177.00	2,177.00	-	$ -	$ 380,975.00	$ -	100%
5	2% Hydrated Lime	135	TON	$ 325.00	$ 43,875.00		135.00	135.00	-	$ -	$ 43,875.00	$ -	100%
6	8% Fly-ash	540	TON	$ 145.00	$ 78,300.00		540.00	540.00	-	$ -	$ 78,300.00	$ -	100%
7	8" Lime/Fly Ash Stabilized Subgrade	3,260	CY	$ 15.00	$ 48,900.00		3,260.00	3,260.00	-	$ -	$ 48,900.00	$ -	100%
8	Removal of Existing Asphalt Pavement & Base (9")	3,033	CY	$ 20.00	$ 60,660.00		3,033.00	3,033.00	-	$ -	$ 60,660.00	$ -	100%
9	6" Hot Mix Asphaltic Base Course	4,353	TON	$ 155.00	$ 674,715.00		4,353.00	4,353.00	-	$ -	$ 674,715.00	$ -	100%
10	Prime Coat	3,225	GAL	$ 5.00	$ 16,125.00		3,225.00	3,225.00	-	$ -	$ 16,125.00	$ -	100%
11	Tack Coat	1,936	GAL	$ 6.00	$ 11,616.00		1,936.00	1,936.00	-	$ -	$ 11,616.00	$ -	100%
12	Sodding	570	SY	$ 12.00	$ 6,840.00	570.00	-	570.00	-	$ 6,840.00	$ 6,840.00	$ -	100%
13	Reflective Pavement Marking, 24-inch wide TY II , white (SLD)	45	LF	$ 6.00	$ 270.00	45.00	-	45.00	-	$ 270.00	$ 270.00	$ -	100%
14	Reflective Pavement Marking, 4-inch wide TY II, white (SLD)	10,284	LF	$ 0.65	$ 6,684.60	10,284.00	-	10,284.00	-	$ 6,684.60	$ 6,684.60	$ -	100%
15	Stop Bar Reflective Pavement Marking, 24-inch wide TY II ,white (SLD) with Red TY II-A-A Markers	50	LF	$ 10.00	$ 500.00	50.00	-	50.00	-	$ 500.00	$ 500.00	$ -	100%
16	Reflective Pavement Marking, 4-inch wide TY II , double yellow (SLD) with Yellow TY II-A-A Markers	4,151	LF	$ 3.00	$ 12,453.00	4,151.00	-	4,151.00	-	$ 12,453.00	$ 12,453.00	$ -	100%
17	Reflective Pavement Marking, 12-inch wide TY II , white (SLD) with White TY II-A-A Markers	109	LF	$ 5.00	$ 545.00	109.00	-	109.00	-	$ 545.00	$ 545.00	$ -	100%
18	Non- Reflective Marking, 4-inch Raised Traffic Button	14	EA	$ 10.00	$ 140.00	14.00	-	14.00	-	$ 140.00	$ 140.00	$ -	100%
19	Blue TY II-A-A Markers	12	EA	$ 8.00	$ 96.00	12.00	-	12.00	-	$ 96.00	$ 96.00	$ -	100%
	Taylorcrest ROAD PAVING SUBTOTAL				$ 1,342,694.60					$ 27,528.60	$ 1,342,694.60	$ -	
	PAVING - TAYLORCREST RD												
20	2" Type D Hot Mix Asphaltic Surface	1,466	TON	$ 175.00	$ 256,550.00	1,466.00	-	1,466.00	-	$ 256,550.00	$ 256,550.00	$ -	100%
21	Removal and Replacement of Slotted Curb	485	LF	$ 65.00	$ 31,525.00	485.00	-	485.00	-	$ 31,525.00	$ 31,525.00	$ -	100%
22	2" Milling of Existing Asphalt Pavement, All Thicknesses	12,253	SY	$ 3.00	$ 36,759.00	12,253.00	-	12,253.00	-	$ 36,759.00	$ 36,759.00	$ -	100%
23	Tack Coat	1,832	Gal	$ 6.00	$ 10,992.00	1,832.00	-	1,832.00	-	$ 10,992.00	$ 10,992.00	$ -	100%
24	Sodding	2,198	SY	$ 10.00	$ 21,980.00	2,198.00	-	2,198.00	-	$ 21,980.00	$ 21,980.00	$ -	100%
25	Reflective Pavement Marking, 24-inch wide TY II , white (SLD)	45	LF	$ 6.00	$ 270.00	45.00	-	45.00	-	$ 270.00	$ 270.00	$ -	100%
26	Reflective Pavement Marking, 4-inch wide TY II, white (SLD)	9,081	LF	$ 0.65	$ 5,902.65	9,081.00	-	9,081.00	-	$ 5,902.65	$ 5,902.65	$ -	100%
27	Stop Bar Reflective Pavement Marking, 24-inch wide TY II , white (SLD) with Red TY II-A-A Markers	121	LF	$ 10.00	$ 1,210.00	121.00	-	121.00	-	$ 1,210.00	$ 1,210.00	$ -	100%
28	Reflective Pavement Marking, 4-inch wide TY II , double yellow (SLD) with Yellow TY II-A-A Markers	3,865	LF	$ 3.00	$ 11,595.00	3,865.00	-	3,865.00	-	$ 11,595.00	$ 11,595.00	$ -	100%

29	Reflective Pavement Marking, 12-inch wide TY II , white (SLD)	333	LF	$ 5.00	$ 1,665.00	333.00	-	333.00	-	$ 1,665.00	$ 1,665.00	$ -	100%
30	Reflective Pavement Marking, Word, white (SLD)	4	EA	$ 350.00	$ 1,400.00	4.00	-	4.00	-	$ 1,400.00	$ 1,400.00	$ -	100%
31	Non- Reflective Marking, 4-inch Raised Traffic Button	8	EA	$ 10.00	$ 80.00	8.00	-	8.00	-	$ 80.00	$ 80.00	$ -	100%
32	Blue TY II-A-A Markers	8	EA	$ 8.00	$ 64.00	8.00	-	8.00	-	$ 64.00	$ 64.00	$ -	100%
	TAYROLCREST ROAD PAVING SUBTOTAL				$ 379,992.65					$ 379,992.65	$ 379,992.65	$ -	
	EXTRA BID ITEMS												
33	Adjust Existing Manhole to New Grade	1	EA	$ 1,000.00	$ 1,000.00		1.00	1.00	-	$ -	$ 1,000.00	$ -	100%
34	Adjust Existing Water Valve to New Grade	1	EA	$ 1,000.00	$ 1,000.00	0.50	0.50	1.00	-	$ 500.00	$ 1,000.00	$ -	100%
35	Adjust Existing Structure to New Grade	1	EA	$ 1,500.00	$ 1,500.00		1.00	1.00	-	$ -	$ 1,500.00	$ -	100%
	EXTRA BID ITEM TOTAL				**$ 3,500.00**					$ 500.00	$ 3,500.00	$ -	
	CHANGE ORDERS												
36	CO1 Concrete Curb Demo - Bunkerhill Rd	1		$ 10,550.00	$ **10,550.00**		1.00	1.00	-	$ -	$ 10,550.00	$ -	100%
37	CO2 Driveway/Intersection 2" M&O- Bunkerhill Rd	1		$ 56,694.00	$ 56,694.00	-	1.00	1.00	-	$ -	$ 56,694.00	$ -	100%
38	CO3 Driveway removal and sod- Bunkerhill Rd	1		$ 4,982.00	$ 4,982.00	1.00		1.00		$ 4,982.00	$ 4,982.00		100%
39	CO4 Thermo Striping Add- Bunkerhill Rd	1		$ 12,897.00	$ 12,897.00	1.00		1.00		$ 12,897.00	$ 12,897.00		100%
40	CO5 Striping Thermo Add - Tayrolcrest Rd	1	LS	$ 12,085.00	$ 12,085.00	1.00		1.00		$ 12,085.00	$ 12,085.00		100%
41	Adjust Existing Manhole to New Grade- Tayrolcrest Rd	1	LS	$ 1,000.00	$ 1,000.00	1.00	-	1.00	-	$ 1,000.00	$ 1,000.00	$ -	100%
42	Adjust Existing Water Valve to New Grade- Tayrolcrest Rd	1	LS	$ 1,000.00	$ 1,000.00	1.00	-	1.00	-	$ 1,000.00	$ 1,000.00	$ -	100%
43	Adjust Existing Structure to New Grade	1	LS	$ 1,500.00	$ 1,500.00	1.00	-	1.00	-	$ 1,500.00	$ 1,500.00	$ -	100%
44	Continengy balance				$ 80,410.73			-		$ -	$ -	$ 80,410.73	0%
	CHANGE ORDERS TOTAL				$ 100,708.00		**1,425,410.00**	$ 1,891,895.25		$ 33,464.00	$ 100,708.00	$ 80,410.73	

CONSTRUCTION SUBTOTAL	$ 1,811,187.25
10% CONTINGENCY	$ 181,118.73
BASE BID CONSTRUCTION TOTAL	$ 1,992,305.98

Work Completed this Month:	$ 466,485.25			
Total Amount Completed to Date:		$ 1,891,895.25	$ 100,410.73	95%
10% Less Retainage:		$ 189,189.53		
Less Previous Billed:		$ ~~1,282,869.00~~		
Amount Due:		$ 419,836.73		

AFFIDAVIT OF ALL BILLS PAID

Project No. 200-646973-24004

BEFORE ME, the undersigned authority, on this day personally appeared William R. Henry, President (title) of Hayden Paving, Inc. and, upon oath, after first being duly sworn, deposed and stated:

"My name is William R. Henry and I am the President (title) of Hayden Paving, Inc. hereinafter referred to in this affidavit as "Subcontractor". The facts set forth herein are within my personal knowledge and are true and correct, and I am competent and authorized to make this affidavit on behalf of Subcontractor. Pursuant to and in accordance with a written construction contract between Paradigm Construction, Contractor, and Subcontractor for work to be performed on that certain project known as City of Taylorcrest Asphalt Milling & Overlay, located at Bunker Hill Rd. & Taylorcrest Rd. for City of Taylorcrest Village (Owner). Subcontractor has paid each and all of its subcontractors, laborers, suppliers, vendors and materialmen in full for all labor, materials, equipment and/or services provided to it for incorporation in or use or work on the Project. Subcontractor acknowledges that Contractor is relying on Subcontractor's statements and representations herein in making payment to Subcontractor.

Subcontractor hereby waives and releases any and all rights, claims and causes of action which Subcontractor may have against Contractor and/or the Owner of the Project, including any and all costs, expenses and damages incurred by Subcontractor, arising out of or related to all labor, materials, equipment and/or services furnished for incorporation in or use or work on the Project. The undersigned affiant agrees to indemnify Contractor of and from any and all loss, cost or expense resulting from any false or incorrect information contained in this affidavit.

Subcontractor: ~~Hayden Paving, Inc.~~

Full Name: William R. Henry

Title: President

Date: 8/12/2025

THE STATE OF TEXAS §

COUNTY OF HARRIS §

BEFORE ME, on this this 12th day of August 20 25, personally appeared William R. Henry and acknowledged to me that he/she executed the foregoing instrument for the purposes therein expressed, in the capacity therein stated.

MARISA H CASTANEDA
Notary Public, State of Texas
Comm. Expires 04-11-2029
Notary ID 125228939

NOTARY PUBLIC, STATE OF TEXAS

City of Houston
Utility Bill

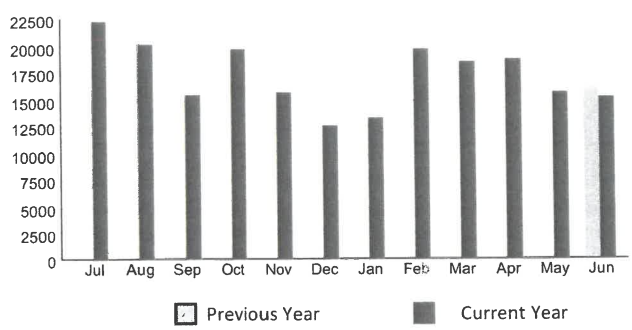
713.371.1400
www.houstonwater.org

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Manage your account online at www.houstonwater.org.
Register for eBills, make a payment, and get water saving tips.

Customer Name:	City of Bunker Hill Village -Treated
Account Number:	7099-3004-6012
Service Address:	0 ALL-BLANKS TEMP-162
Bill Date:	8/21/2025
Total Amount Due:	$69,654.43

Billed Usage History *(per 1,000 gal.)*
(24-month graph)



Summary of Charges

Previous Balance	$0.00
Payment - Thank You	$72,349.58
Adjustments	$0.00
Current Charges	$69,654.43
Total Amount Due	**$69,654.43**

* If you have a question about your Contract Water bill, please send email to: Contract.Water@houstontx.gov
* If you want to make a payment on your Contract Water bill: 713-371-1400

Account Number: 7099-3004-6012

Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

TOTAL AMOUNT DUE:	$69,654.43
Amount Paid:	69,654.43

04.8002

HOU082107000176

City of Bunker Hill Village -Treated
ATTN: ACCOUNTS PAYABLE
11977 MEMORIAL DR
HOUSTON TEXAS 77024-6231

CITY OF HOUSTON
PO BOX 1560
HOUSTON TX 77251-1560

15607099300460120006965443000766198 70

City of Houston

Utility Bill

713.371.1400
www.houstonwater.org

Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	458724	463155	4431	8/1/2025
CNTRCT-AIRGAP	07254565-SM-8.000	8	130924	141696	10772	8/1/2025

Payments Received		Adjustments	Current Charges	
8/19/2025	$72,349.58		AIRGAP Service Charge	$69,654.43

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.

City of Houston
Utility Bill

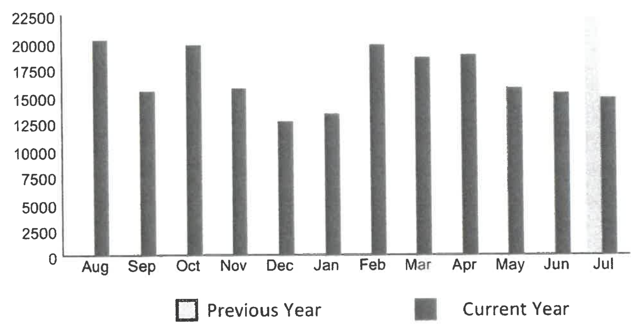
713.371.1400
www.houstonwater.org

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Manage your account online at www.houstonwater.org. Register for eBills, make a payment, and get water saving tips.

Customer Name:	City of Bunker Hill Village -Treated
Account Number:	7099-3004-6012
Service Address:	0 ALL-BLANKS TEMP-162
Bill Date:	9/19/2025
Total Amount Due:	$139,308.86

Billed Usage History *(per 1,000 gal.)*
(24-month graph)



Summary of Charges

Previous Balance	$69,654.43
Payment	$0.00
Adjustments	$0.00
Current Charges	$69,654.43
Total Amount Due	**$139,308.86**

* If you have a question about your Contract Water bill, please send email to: Contract.Water@houstontx.gov
* If you want to make a payment on your Contract Water bill: 713-371-1400

04.8002

Account Number: 7099-3004-6012

Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

TOTAL AMOUNT DUE:	$139,308.86
Amount Paid:	69 654.43

HOU091980000147

City of Bunker Hill Village -Treated
ATTN: ACCOUNTS PAYABLE
11977 MEMORIAL DR
HOUSTON TEXAS 77024-6231

CITY OF HOUSTON
PO BOX 1560
HOUSTON TX 77251-1560

156070993004601200139308860014627430O

City of Houston
Utility Bill

713.371.1400
www.houstonwater.org

Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	463155	467638	4483	9/1/2025
CNTRCT-AIRGAP	07254565-SM-8.000	8	141696	151898	10202	9/1/2025

Payments Received	Adjustments	Current Charges	
		AIRGAP Service Charge	$69,654.43

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.

MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903
PH: 713-465-8318 FAX: 713-465-8387

INVOICE

TO: CITY OF BUNKER HILL VILLAGE
11977 MEMORIAL DRIVE
HOUSTON, TEXAS 77024

INVOICE DATE: 9/3/2025
INVOICE No.: 004 -25-26
DATE DUE: 10/10/2025

ATTN: Mr. Gerardo Barrera
City Administrator

SERVICE PROVIDED: WASTEWATER TREATMENT
SERVICE PERIOD : AUGUST 2025

TREATMENT COST:

METER READING END-OF-THE-MONTH (x 1,000,000)		2,087.539
METER READING FIRST-OF-THE MONTH (x 1,000,000)	-	2,074.294
GALLONS TREATED - METERED		13,245,000
GALLONS TREATED - UNMETERED	+	818,400
TOTAL GALLONS TREATED		14,063,400
RATE/1000 GALLONS	X	4.01 /1000
SUBTOTAL		**$56,394.23**

TOTALS:

TREATMENT EXPENSE	**$56,394.23**
BILLING FEE	**$10.00**

TOTAL AMOUNT NOW DUE **$56,404.23**

04.8003

Rain
4.20

Meter Calibrated: October 30, 2024

APPROVED:
Trey Cantu
General Manager

BUNKER HILL FLOW RECORD

August | 2025

DATE	FIF	RAIN	METER READING	DAILY FLOW MG	CURRENT FLOW MGD	TIME	LEVEL	INITIAL
1	y	0.00	2074.294	355.000	0.391	10:39	0.29	nm
2	y	0.00	2074.649	367.000	0.294	8:20	0.25	rc
3	y	0.00	2075.016	382.000	0.280	7:58	0.23	rc
4	y	0.20	2075.398	427.000	0.252	7:05	0.22	rc
5	y	0.20	2075.825	426.000	0.271	7:15	0.23	rc
6	y	0.40	2076.251	536.000	0.361	9:00	0.28	rc
7	y	0.20	2076.787	598.000	0.299	7:15	0.24	rc
8	y	0.00	2077.385	464.000	0.365	7:10	0.23	rc
9	y	0.00	2077.849	405.000	0.288	8:15	0.24	am
10	y	0.00	2078.254	361.000	0.318	9:34	0.25	am
11	y	0.00	2078.615	404.000	0.434	9:15	0.31	nm
12	y	0.00	2079.019	429.000	0.421	9:28	0.31	nm
13	y	0.00	2079.448	412.000	0.471	10:46	0.33	nm
14	y	0.00	2079.860	391.000	0.486	10:52	0.33	nm
15	y	0.00	2080.251	322.000	0.470	10:16	0.33	nm
16	y	0.00	2080.573	342.000	0.258	8:47	0.22	bs
17	y	0.00	2080.915	352.000	0.225	8:07	0.2	bs
18	y	0.50	2081.267	405.000	0.216	7:20	0.2	rc
19	y	0.10	2081.672	382.000	0.256	7:10	0.22	rc
20	y	0.00	2082.054	374.000	0.231	7:20	0.21	rc
21	y	1.00	2082.428	670.000	0.24	7:20	0.21	rc
22	y	0.50	2083.098	719.000	0.422	7:15	0.30	rc
23	y	0.00	2083.817	422.000	0.354	7:20	0.27	rc
24	y	0.00	2084.239	441.000	0.278	7:55	0.23	rc
25	y	0.00	2084.680	385.000	0.484	10:16	0.33	nm
26	y	0.60	2085.065	404.000	0.476	10:01	0.33	nm
27	y	0.00	2085.469	383.000	0.645	10:12	0.4	nm
28	y	0.00	2085.852	430.000	0.288	7:20	0.24	rc
29	y	0.00	2086.282	379.000	0.282	8:00	0.24	rc
30	y	0.50	2086.661	445.000	0.269	7:48	0.23	bs
31	y	0.00	2087.106	433.000	0.282	7:47	0.24	bs
1	y		2087.539		0.3	8:18	0.24	bs
				13,245,000				

(FIF = Flow in flume)

Total Rainfall = 4.20

Metered Flow =	13,245,000
Unmetered Flow =	818,400
TOTAL FLOW =	14,063,400

Average Daily Flow =	453,658
Meter Calibrated	**10/30/2024**

City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	October 21, 2025
Agenda Item:	XVI
Subject:	Consent Agenda
Exhibits:	September 16, 2025, Meeting Minutes September 2025 Financials Check Register Invoices
Funding:	N/A
Presenter(s):	Gerardo Barrera, City Administrator

Executive Summary

Consent Agenda items are enclosed for City Council review and approval.

Recommended Action

Staff recommends that the City Council approve the Consent Agenda.

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
SEPTEMBER 16, 2025

I. CALL TO ORDER

Mayor Brown called the meeting to order at 5:02 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present
Mayor Keith Brown
Mayor Pro-Tem Susan Schwartz
Councilmember Carl Moerer
Councilmember Josh Pratt
Councilmember Andrew Poor

Staff in Attendance
Gerardo Barrera, City Administrator
Susan Grass, Finance Director
Elvin Hernandez, Public Works Director
Loren Smith, City Attorney
Mallory Pack, Management Analyst

Absent
Councilmember Eric Thode

II. PLEDGE OF ALLEGIANCE

Fire Marshal Brian Croft led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

Brent Arriaga (via Zoom), 238 Warrenton, spoke about speeding and cut-through traffic on his street and the unsafe conditions it creates for walkers. He asked what could be done to minimize speeding, such as installing speed bumps and signage. He stated that many of the speeders are residents.

IV. PRESENTATION AND PUBLIC HEARINGS ON THE 2026 PROPOSED BUDGET AND THE 2025 PROPOSED TAX RATE TO SUPPORT THE BUDGET – *Gerardo Barrera, City Administrator and Susan Grass, Finance Director*

Chapter 102.006 of the Texas Local Government Code requires municipalities to hold a public hearing on the proposed budget. Notice of a public hearing was published in the Memorial Examiner, the City's newspaper of record, on August 20, 2025.

The 2026 budget totals $16.1 million; comprised of $2.9 million (18%) in capital improvements and $13.2 million (82%) for operating expenses, including police, fire, water/ wastewater, and solid waste services as well as debt service and special revenue funds. Public Safety accounts for 37% of the total operating budget and 73% of the General Fund operating costs. The budget prepares for future success and ensures continued financial and operational stability for many years to come.

Texas Tax Code Section 26.06 and Truth-In-Taxation require cities to hold a public hearing on the tax rate. Notice of a public hearing on the tax rate was published in the Memorial Examiner, the City's newspaper of record, on August 20, 2025.

At the Special City Council Meeting held on August 5, 2025, Council voted on a proposed tax rate of $0.271000, as well as the tax rate allocation between debt service ($0.030992) and maintenance and operation (M&O) ($0.240008) to support debt service, operations, and the capital improvement program.

The proposed tax rate ($0.271000) to support the 2026 budget is the same as the current adopted tax rate ($0.271000).

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEMS LISTED BELOW:

A. ADOPTION OF THE 2026 BUDGET

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2026 PROPOSED BUDGET

Mayor Brown opened the Public Hearing at 5:31 p.m.

There were no public comments.

Mayor Brown closed the Public Hearing at 5:32 p.m.

CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2026, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve, by record vote, Ordinance No. 25-654, to adopt the FY 2026 Budget.

<u>Roll Call Vote</u>
Mayor Brown…………………………….. Does not vote
Councilmember Schwartz ……………….. Yes
Councilmember Thode…………………… Absent
Councilmember Moerer………………….. Yes
Councilmember Pratt…………………….. Yes
Councilmember Poor…………………….. Yes

The motion carried 4-0

B. ADOPTION OF THE 2025 TAX RATE

1. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE PROPOSED TAX RATE OF $0.271000 PER $100 OF ASSESSED VALUATION THAT WILL GENERATE MORE REVENUE THAN THE 2025 BUDGET

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to ratify by record vote the proposed tax rate of $0.271000 per $100 assessed valuation that will generate more revenue than the FY 2025 Budget.

<u>Roll Call Vote</u>
Mayor Brown……………………………… Does not vote
Councilmember Schwartz …………. Yes
Councilmember Thode……………… Absent
Councilmember Moerer……………. Yes
Councilmember Pratt………………. Yes
Councilmember Poor………………. Yes

The motion carried 4-0

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2025 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2026 BUDGET

Mayor Brown opened the Public Hearing at 5:41 p.m.

There were no public comments.

Mayor Brown closed the Public Hearing at 5:42 p.m.

2. CONSIDERATION AND POSSIBLE ACTION OF THE 2025 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF $0.240008 PER $100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2026 BUDGET

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve by record a vote a maintenance and operations tax rate of $0.240008 per $100 of assessed valuation for the purposes of maintenance and operations, and that the tax rate will effectively be raised by 1.66 percent and will raise taxes for maintenance and operations on a $100,000 home by approximately ($0.92).

<u>Roll Call Vote</u>
Mayor Brown………………………… Does not vote
Councilmember Schwartz …………. Yes
Councilmember Thode……………… Absent
Councilmember Moerer……………. Yes
Councilmember Pratt………………. Yes
Councilmember Poor……………….. Yes

The motion carried 4-0

3. CONSIDERATION AND POSSIBLE ACTION OF THE 2025 PROPOSED DEBT SERVICE TAX RATE OF $0.030992 PER $100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2026 DEBT OBLIGATION

A motion was made by Councilmember Pratt and seconded by Councilmember Schwartz to approve by record vote a debt service tax rate of $0.030992 per $100 of assessed valuation for the purposes of debt service.

<u>Roll Call Vote</u>
Mayor Brown………………………… Does not vote
Councilmember Schwartz …………. Yes
Councilmember Thode……………… Absent
Councilmember Moerer……………. Yes
Councilmember Pratt………………. Yes
Councilmember Poor……………….. Yes

The motion carried 4-0

4. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2025 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH**

A motion was made by Councilmember Poor and seconded by Councilmember Pratt to approve by record vote Ordinance No. 25-655, that the property tax rate be increased by the adoption of a tax rate of $0.271000, which is effectively a 1.66 percent increase in the tax rate.

Roll Call Vote
Mayor Brown………………………… Does not vote
Councilmember Schwartz ………… Yes
Councilmember Thode……………… Absent
Councilmember Moerer……………. Yes
Councilmember Pratt………………. Yes
Councilmember Poor………………. Yes

The motion carried 4-0

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Chief Schultz provided an update on activities, including personnel, calls for service, and the 2025 Budget.
   - 61% of the budget has been expended to date, and 91% is projected to be expended by year-end.
   - The new officer started on September 7, 2025. With this hire, the Department is fully staffed.
   - Officer Taylor – who was seriously injured in a motorcycle accident while working outside employment in January 2025 – is on reserve duty while he continues on long-term disability status.
   - The Finance Committee of the Police Commission is meeting with various governmental accounting software vendors. The goal is to implement new software by the end of the year.
   - Three (3) Condor Cameras were purchased with funding from the S.B. 224 grant.
   - MVPD responded to 3,048 calls for service in Bunker Hill Village during August. Top calls for service are for false alarms and suspicious situations.
   - Chief Schutlz reported on ongoing traffic enforcement efforts to address speeding concerns. He noted that pedestrians may perceive cars traveling faster than they actually are. He explained that one of the problems is that the posted speed limit in Houston is 30 MPH compared to 25 MPH in Bunker Hill Village. However, most drivers do slow down due to the narrow streets. He stated that officers are present on Warrenton, Stoney Creek, and Plantation (boundary streets with Houston), and that the average speed is in the 85th percentile between 23-24 MPH.

Councilmember Moerer recognized MVPD and Commander Baker for their diligence and persistence in pursuing cases and filing charges with the county, despite dismissals by the District Attorney's office. He commended MVPD for not allowing this to discourage their work.

VI. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities – Chief Miller reported on activities, staffing, calls for service, and response times.
- Average response time for Bunker Hill Village was 5:36 in August.
- The Department is fully staffed.
- One (1) Captain is on injury leave, and one (1) firefighter is out due to extended illness.
- Suspension and alignment are being completed on the new aerial ladder truck before delivery to VFD.
- A seam on the rescue boat was damaged, and the boat will need to be replaced.
- A date is being scheduled to install fuel system upgrades.
- Pricing for the new generator is being negotiated.
- Chief Miller introduced Fire Marshal Brian Croft as the new Fire Chief, effective October 1, 2025. Chief Miller announced that he will remain as Emergency Management Coordinator until the end of the year.

VII. MAYOR'S REPORT

A. Report on Activities and Upcoming Events
- Mayors' Meetings – No meetings are scheduled.

B. Proclamation
- A Proclamation Naming October 5, 2025, as "World Teachers' Day"

C. Consideration and Possible Action Regarding Appointments to the Zoning Board of Adjustment for a Two-Year Period Ending June 30, 2027

Mayor Brown recommended the appointment of Laurie Rosenbaum.

A motion was made by Councilmember Schwartz and seconded by Councilmember Pratt to appoint Laurie Rosenbaum to the Zoning Board of Adjustment for a two-year period ending June 30, 2027.

The motion carried 4-0

Mayor Brown stated that he will participate in "Constitution Day" at Bunker Hill Elementary on Friday, September 19, 2025.

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events
- Emergency Debris Removal RFP – No bids were received.
- Planning and Zoning Commission Meeting – *August 26, 2025* – City Attorney Smith administered the Oath of Office to the three (3) new Commission members.

The Commission discussed amending Appendix A definition of corner lot, as directed by Council at the June 17, 2025, meeting.

- Memorial Villages Recycling Event – *October 25, 2025* – The event will be hosted at Hedwig Village City Hall.

- Twinkle Light Parade – *December 18, 2025*

B. Public Works Director Report

- Development Report – Director Hernandez presented the permits issued in the month of August and the average change for each type/ category of permit issued each month between 2024 and 2025 as requested by Council at the February 18, 2025, meeting.

- CIP Project Update – Director Hernandez reported on the status of various CIP projects:

  - Bunker Hill Rd. Improvements – All punch list items are 99% complete. The engineer of record is scheduling a date to walk the site to close out the project.

  - Taylorcrest Rd. Improvements – All punch list items are 100% complete.

  - SCADA system upgrades and the water modeling study are ongoing.

  - METRO is completing improvements to bus stops throughout the City for ADA compliance. This is not a city managed project.

C. Finance Director Report

- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE PROJECTS AS RECOMMENDED BY THE BEAUTIFICATION COMMITTEE – *Gerardo Barrera, City Administrator*

Each year, the Beautification Committee is allotted approximately $40,000 for annual projects that include site landscaping upgrades, tree plantings, etc. Historically, the committee recommends new proposed projects to City Council to ensure they align with Council's direction.

With a high number of vacancies currently on the committee, the committee chair recommended the purchase of a bronze bench to be located on City Hall grounds. This would be added to the already in-progress project of landscaping upgrades at City Hall. The estimated cost, including shipping, is approximately $4,200. Funding is available in the Beautification account, and if approved, staff will coordinate the purchase.

City Council discussed concerns about using public funds to purchase what could be considered public art.

No action was taken on this item.

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A MASTER SERVICE AGREEMENT AND SCOPE OF SERVICES BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, THE MEMORIAL CITY REDEVELOPMENT AUTHORITY (MCRA), AND HR GREEN FOR THE RECONSTRUCTION OF MEMORIAL AND GESSNER – *Gerardo Barrera, City Administrator*

This item was taken out of order and presented after item IV

In April 2025, the City and Memorial City Redevelopment Authority (MCRA) issued an RFQ for professional engineering services for the construction design of Memorial Drive Phase 2 project. This project will be funded through the $3,000,000 grant approved by the United States Department of Housing and Urban Development (HUD).

Eight (8) qualified Statement of Qualifications (SOQ) were received. The evaluation committee, made up of members from the City and MCRA, ranked all SOQ's on the following criteria:

- Qualifications and organization capacity
- Experience on similar past projects
- Approach and response to the scope of work
- References

After review, HR Green was selected as the construction design engineer for this project. Per the level of effort, it was determined that the City's cost share exceeded the amount allocated under the Second Amended and Restated Agreement, while MCRA's share was less, resulting in additional funding being available. City Council approved a Third Amended and Restated Agreement at the August 19, 2025, meeting to amend the agreement to supplement the City's full portion for the design.

With funding reallocated to cover the City's portion for 100% design (as reflected in the Third Amended and Restated Agreement), staff recommended City Council approve a services agreement with HR Green for the construction design of Memorial Drive Phase 2. This work is expected to take approximately twelve (12) months to complete, with key milestones at 30%-60%-90% design.

The City is the lead agency, and all associated costs will be reimbursed through the HUD grant. MCRA is responsible for all grant administration costs for this project.

The agreement has been reviewed by the City Attorney.

Muhammad Ali, engineer with HR Green, and Jim Webb with the Goodman Corporation, the project's grant administrator, attended the meeting to address any of Council's comments and questions.

Councilmember Poor inquired about the project's drainage study. Mr. Ali explained that the drainage analysis and corresponding report will be completed concurrently with the design. He confirmed that the drainage analysis is expected to take 45-60 days to complete, while the overall design is anticipated to be completed within 12 months.

City Administrator Barrera outlined how payments and reimbursements will be processed through the Goodman Corp. Mr. Webb confirmed this process.

Mayor Brown directed staff to include the City's standard insurance agreement in the Master Service Agreement (MSA) provided by HR Green. City Administrator Barrera confirmed the City's MSA will be attached to the copy provided by HR Green.

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve a master service agreement and scope of services with Memorial City Redevelopment Authority and HR Green for the design of Memorial and Gessner Phase II.

The motion carried 4-0

XI. CONSIDERATION AND POSSIBLE ACTION TO PUBLISH AN RFP FOR FY 2026 AUDIT SERVICES – *Gerardo Barrera, City Administrator and Susan Grass, Finance Director*

At the City Council meeting held on August 19, 2025, staff presented and recommended approval of an engagement letter with Crowe for FY 2025 audit services. During the meeting, Council discussed whether to issue an RFP for audit services, considering the financial and time costs involved as well as the required publishing timeline. Staff outlined the advantages of retaining Crowe as the City's audit firm for one additional year and recommended that Crowe complete the FY 2025 audit. Council concurred with staff and subsequently approved an engagement letter with Crowe for FY 2025 audit services.

As part of the discussion, Mayor Brown directed staff to issue an RFP for FY 2026 audit services and to place the issuance of an RFP for FY 2026 audit services on the September 16, 2025, City Council agenda so that Council may formally consider and direct staff to proceed with issuing the RFP.

Council discussed requiring all RFPs for professional services to be presented to City Council for formal approval prior to being issued.

A motion was made by Councilmember Schwartz and seconded by Councilmember Pratt to direct staff to issue an RFP for FY 2026 audit services.

The motion carried 4-0

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 9 THROUGH 13 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND

CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT *– Susan Grass, Finance Director*

Staff presented a revised budget for Fiscal Year 2025 based on year-end projections. Adopting a revised budget provides a more accurate reflection of the City's current financial position and ensures a more accurate depiction of the fund balance as used in the preparation and adoption of the Fiscal Year 2026 Budget.

Budget amendments 9 through 13 compare the Fiscal Year 2025 Adopted Budget approved by City Council to the Fiscal Year 2025 year-end projections, including both revenues and expenditures/expenses for all funds, to see the changes. The 2025 Adopted Budget also includes amendments 1 through 8, which have been approved by the Council throughout the year.

In the past, Council has amended the budget based on year-end actuals. Since the 2026 Budget makes assumptions about the current year's available fund balance for use in the 2025 budget, staff recommended that Council approve a budget amendment based on current year-end projections to ensure projected ending fund balance availability. As the end of the 2025 fiscal/ calendar year approaches, line-item budgets will more accurately reflect expenditures/expenses that staff can rely upon when making purchases. This will also help prepare for the annual audit.

The end result will fall to the bottom line and increase or decrease fund balance in the current year. The increase/decrease in fund balance will be as follows:

- General Fund increase fund balance $221,570
- General Fund Construction Fund increase fund balance $232,000.
- Utility Fund increase fund balance $118,710.
- Utility Fund CIP increase fund balance $750,000
- Court increase fund balance $1,600

City of Bunker Hill Village **Amendment No. 9**
Adopted 2025 Budget
General Fund

Account #		Description	2025 Adopted Budget	2025 Amendment No.9	Change
01	00-00-4020	Taxes - Prior Years	10,000	65,000	55,000
01	00-00-4030	Taxes - Penalty & Interest	32,000	75,000	43,000
01	00-00-4112	Franchise Fees - Other	61,000	71,000	10,000
01	00-00-4120	Sales Tax Revenue	305,000	325,000	20,000
01	00-00-4210	Court - Fines	205,000	225,000	20,000
01	00-00-4310	Permits - Animal Licenses	230	6,000	5,770
01	00-00-4315	Permits - Building	620,000	630,000	10,000
01	00-00-4910	Interest Income	600,000	580,000	(20,000)
01	00-00-4930	Ambulance Fund	-	71,900	71,900
01	00-00-4980	Intergovernmental Revenue	-	100,000	100,000
		TOTAL GF REVENUES	**1,833,230**	**2,148,900**	**315,670**
	Personnel				
01	00-00-5010	Wages	490,000	510,000	20,000
01	00-00-5120	Payroll Taxes - TWC	1,000	1,500	500
01	00-00-5211	RETIREMENT 457 PLAN	12,500	17,500	5,000
01	00-00-5350	Insurance - Life	350	450	100
		TOTAL Personnel	**503,850**	**529,450**	**25,600**
	Commodities				
01	00-00-6650	Postage	3,000	3,500	500
		TOTAL Commodities	**3,000**	**3,500**	**500**
	Maintenance				
01	00-00-7230	Equipment - Office Equip	1,250	2,250	1,000
		TOTAL Maintenance	**1,250**	**2,250**	1,000
	Contract Services				
01	00-00-7502	Prof Fees - Accounting	30,000	38,000	8,000
		TOTAL Contract Services	**30,000**	**38,000**	8,000
	Support Services				
01	00-00-8170	Data Processing-IT Services	30,300	64,000	33,700
01	00-00-8171	Website Services	3,700	4,500	800
01	00-00-8172	Software Subscription	13,000	14,000	1,000
01	00-00-8250	Dues & Subscriptions	5,300	6,300	1,000
01	00-00-8251	Professional Development	6,000	5,300	(700)
01	00-00-8270	Electricity	8,000	25,000	17,000
01	00-00-8450	Insurance - General	19,800	25,000	5,200
01	00-00-8930	Travel & Training	5,000	6,000	1,000
		TOTAL Support Services	**91,100**	**150,100**	59,000
		TOTAL General Fund EXPENDITURE	**629,200**	**723,300**	**94,100**
		Over (Under) Amendment			**221,570**

City of Bunker Hill Village **Amendment No. 10**
Adopted 2025 Budget
Construction Fund

Account #	Description	2025 Adopted Budget	2025 Amendment No.10	Change
Capital Outlay				
06-00-00-9184.03	Gessner Northbound & Memorial	600,000	368,000	(232,000)
	TOTAL Capital Outlay	**600,000**	**368,000**	**(232,000)**

City of Bunker Hill Village — **Amendment No. 11**
Adopted 2025 Budget
Uility Fund

Account #		Description	2025 Adopted Budget	2025 Amendment No.11	Change
04	00-00-4510	Wastewater Sales	1,360,000	1,560,000	200,000
		TOTAL UTILITY REVENUES	**1,360,000**	**1,560,000**	**200,000**
Utility Fund Expenses					
	Personnel				
04	00-00-5010	Wages	535,000	540,000	5,000
04	00-00-5020	Wages - Overtime	30,600	50,000	19,400
04	00-00-5110	Payroll Taxes - FICA Employer	44,500	50,000	5,500
04	00-00-5211	Retirement 457 Plan	15,000	22,000	7,000
04	00-00-5350	Insurance - Life	510	550	40
04	00-00-5410	Contract Labor	20,000	22,000	2,000
		TOTAL Personnel	**645,610**	**684,550**	**38,940**
	Commodities				
04	00-00-6410	Landscaping	6,500	7,000	500
04	00-00-6490	Janitorial Services	11,150	10,000	(1,150)
		TOTAL Commodities	**17,650**	**17,000**	**(650)**
	Maintenance				
04	00-00-7410	Vehicles Maint	6,500	7,500	1,000
		TOTAL Maintenance	**6,500**	**7,500**	1,000
	Contracted Services				
04	00-00-7502	Prof Serv - Accounting	17,000	19,000	2,000
		TOTAL Contract Services	**17,000**	**19,000**	**2,000**
	Support Services				-
04	00-00-8130	Bank & Credit Card Charges	60,000	80,000	20,000
04	00-00-8170	Data Processing-IT Services	35,000	45,000	10,000
04	00-00-8172	Software Subscriptions	10,000	11,000	1,000
04	00-00-8270	Electricity	135,000	140,000	5,000
04	00-00-8450	Insurance - General	26,000	30,000	4,000
		TOTAL Support Services	**266,000**	**306,000**	**40,000**
					-
		TOTAL M&O UTILITY	**952,760**	**1,034,050**	**81,290**
		Over (Under) Amendment			118,710

City of Bunker Hill Village — **Amendment No. 12**
Adopted 2025 Budget
Utility Construction Fund

Account #		Description	2025 Adopted Budget	2025 Amendment No.12	Change
	Capital Outlay				
07	00-00-9182.01	Gessner Water Lines with Roadway	750,000		(750,000)
07	00-00-9183.03	Underground Utilities - BH Road	751,016	583,016	(168,000)
07	00-00-9184.01	Water Modeling Study	-	98,000	98,000
07	00-00-9184.02	Scada Software	-	70,000	70,000
		TOTAL Capital Outlay	**1,501,016**	**751,016**	**(750,000)**

City of Bunker Hill Village — **Amendment No. 13**
Adopted 2025 Budget
Court Fund

Account #		Description	2025 Adopted Budget	2025 Amendment No.13	Change
05	00-00-4217	Court - OMNI	650	1,250	600
05	00-00-4225	Child Safety 1015	3,000	4,000	1,000
05	00-00-4260	Security Fees	1,000	1,100	100
05	00-00-4270	Technology Fees	1,000	900	(100)
		TOTAL COURT REVENUES	**5,650**	**7,250**	**1,600**

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve Ordinance No. 25-656, adopting Budget Amendments No. 9 through 13 to the FY 2025 Budget.

The motion carried 4-0

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A FINAL PLAT FOR 46 CAROLANE TRAIL AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – *Elvin Hernandez, Public Works Director*

During the plan review of a new home at 46 Carolane Trail, it was found that a final plat had not been recorded with Harris County.

At the August 26, 2025, Planning and Zoning Commission meeting, the Commission approved the final plat and recommended it be presented to City Council for final approval. The final plat has satisfied all requirements of the City's ordinances.

A motion was made by Councilmember Pratt and seconded by Councilmember Schwartz to approve a final plat for 46 Carolane Trail as recommended by the Planning and Zoning Commission.

The motion carried 4-0

XIV. CONSIDERATION AND POSSIBLE ACTION TO CAST A BALLOT FOR THE ELECTION OF THE REGION 14 DIRECTOR OF THE TEXAS MUNICIPAL LEAGUE BOARD OF DIRECTORS – *Gerardo Barrera, City Administrator*

The City is a member of the Texas Municipal League (TML). TML is structured into 15 sub-state regions, whose purpose is to promote interest in municipal government on a regional level; facilitate the exchange of information among cities in a region; and assist the TML Board of Directors in formulating policy that represents the diverse interests of the state.

Each region elects officers and conducts regional meetings. The City is located in Region 14 (San Jacinto). Each member within the region is entitled to one vote for Regional Director, which must be cast by a majority vote of the city's governing body. The officials listed on the ballot have been nominated to serve a one-year term on the TML Board of Directors for Region 14.

A motion was made by Councilmember Moerer and seconded by Councilmember Poor to cast a ballot for Josh Pratt for election to the Region 14 Director of the Texas Municipal League Board of Directors.

The motion carried 4-0

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, TO NOMINATE A CANDIDATE TO BE PLACED ON THE BALLOT FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS CENTRAL APPRAISAL DISTRICT – *Gerardo Barrera, City Administrator*

The Chief Appraiser of the Harris Central Appraisal District (HCAD) requested taxing units to nominate up to two (2) candidates to be placed on the ballot for election to the Board of Directors to serve a four-year term beginning January 1, 2026. The City is entitled to both nominate and vote for candidates in this process.

The process consists of two steps:

1. **Nominations** – Cities may adopt a resolution nominating a candidate(s) and submit it to the Chief Appraiser no later than October 15, 2025.
2. **Voting** – The Chief Appraiser will prepare a ballot listing all nominees. Prior to December 15, 2025, City Council may cast its vote by ballot and formally adopt a resolution naming the candidate for whom it votes.

Council discussed that they were not familiar with any candidates for the position.

No action was taken on this item.

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, TO NOMINATE A CANDIDATE TO FILL A VACANCY ON THE BOARD OF DIRECTORS OF THE HARRIS CENTRAL APPRAISAL DISTRICT – *Gerardo Barrera, City Administrator*

The Harris Central Appraisal District (HCAD) Board of Directors requested taxing units to nominate a candidate to fill a vacancy on the board of directors due to a resignation. All taxing units participating in the appraisal district under Section 6.03 may nominate a candidate to fill the vacancy and complete the term of a director who resigned from the board. The presiding officer of a taxing unit's governing body must submit the name and the corresponding nominating resolution to the chief appraiser by 5:00 p.m. on September 22, 2025. The list of nominees submitted to the chief appraiser will be given to HCAD's board of directors. The board of directors will then appoint by majority vote of its members one of the nominees timely submitted by the taxing units to fill the vacancy.

Council discussed that they were not familiar with a candidate for the vacancy.

No action was taken on this item.

XVII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENT(S) THAT EXCEED $50,000.00

A. City of Houston water bill dated July 21, 2025, in the amount of $72,349.58 for July 2025 water purchase.
B. Memorial Villages Water Authority, invoice no. 003-25-26 in the amount of $54,076.83 for July 2025 wastewater treatment services.

C. Red Oak Construction, invoice no. 1014 in the amount of $79,773.85 for drainage improvements on Williamsburg Ln. completed through August 1, 2025.
D. SAS Concrete Solutions, invoice no. 1-25 in the amount of $65,146.50 for City Hall and Water Plant parking lot improvements completed through June 31, 2025.
E. SAS Concrete Solutions, invoice no. 2-25 in the amount of $72,941.63 for the reconstruction of Applewood St. completed in July 2025.
F. Underground Construction Solutions, monthly pay application no. 6 in the amount of $76,908.60 for waterline replacement work completed from June 25, 2025, to July 22, 2025, as part of the Waterline Replacement Project.

A motion was made by Councilmember Poor and seconded by Councilmember Pratt to ratify payments exceeding $50,000.00.

The motion carried 4-0

XVIII. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. Minutes of the August 19, 2025, Regular City Council Meeting.
B. August 2025 Financials.
C. Check Register dated August 7, 2025, to August 27, 2025.
D. Participation Agreement for the National Opioid Settlement with Purdue (and certain of its affiliates) and the Sackler Family [Purdue Direct Settlement – CL-1751527].
E. Participation Agreement for the National Opioid Settlement with Secondary Manufacturers.
F. Langford Engineering, invoice no. 29163 in the amount of $1,112.94 for general engineering services rendered through July 25, 2025.
G. Langford Engineering, invoice no. 29164 in the amount of $5,775.26 for engineering services completed through July 25, 2025, for the Waterline Replacement Project.
H. Lloyd, Smitha & Associates, LLC, invoice no. CMBH2501-02 in the amount of $11,832.00 for construction management services rendered from June 30, 2025, to August 3, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
I. Probstfeld & Associates, invoice no. 71880 in the amount of $355.00 for drainage plan review services completed in July 2025.
J. Probstfeld & Associates, invoice no. 71991 in the amount of $180.00 for drainage plan review services completed in July 2025.
K. Tetra Tech, invoice no. 52450287 in the amount of $2,072.06 for Drainage Committee activities performed from June 2, 2025, to June 26, 2025.
L. Tetra Tech, invoice no. 52456247 in the amount of $4,792.60 for general on-call engineering services completed from June 2, 2025, to June 26, 2025.
M. Tetra Tech, invoice no. 52456248 in the amount of $3,017.89 for site development review services completed from June 2, 2025, to June 26, 2025.
N. Tetra Tech, invoice no. 52464898 in the amount of $24,672.05 for project management and design coordination services rendered through July 25, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
O. Tetra Tech, invoice no. 524655515 in the amount of $3,105.00 for general on-call engineering services completed from June 30, 2025, to July 25, 2025.

P. Tetra Tech, invoice no. 52465518 in the amount of $2,221.71 for site development review services completed from June 30, 2025, to July 25, 2025.
Q. Tetra Tech, invoice no. 52465519 in the amount of $729.47 for Drainage Committee activities completed from June 30, 2025, to July 25, 2025.

Councilmember Schwartz removed items D and E from the Consent Agenda for further discussion.

A motion was made by Councilmember Pratt and seconded by Councilmember Poor to approve the Consent Agenda without items D and E.

The motion carried 4-0

Councilmember Schwartz inquired about items D and E. City Attorney Smith clarified the Participation agreements are part of the National Opioid Settlement with Purdue and the Sackler Family and Secondary Manufacturers. The agreements allow the City to participate in both class action lawsuits.

A motion was made by Councilmember Schwartz and seconded by Councilmember Pratt to approve items D and E on the Consent Agenda.

The motion carried 4-0

XIX. ADJOURN

Mayor Brown adjourned the meeting at 7:14 p.m.

Approved and accepted on October 21, 2025.

____
Keith Brown, Mayor

ATTEST:

____
Gerardo Barrera, City Administrator/ Acting City Secretary

SEPTEMBER

2025

Financial Report

CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
9/30/2025

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
Cash Accounts													
CASH -STELLAR GL BALANCE	832,463.51	2,047,696.39	2,244,533.24	2,101.38	637,728.04	637,728.04	637,728.04	2.58%	2.58%	Upon Demand	4%	of Credit	20,940.54
Sub-Total	**832,463.51**	**2,047,696.39**	**2,244,533.24**	**2,101.38**	**637,728.04**	**637,728.04**	**637,728.04**						
Investment Pools													
Texas CLASS	3,054,655.52			10,533.87	3,065,189.39	3,065,189.39	3,065,189.39	4.26%	4.26%	Upon Demand	21%	Invest Pool	63,171.93
Sub-Total	**3,054,655.52**			**10,533.87**	**3,065,189.39**	**3,065,189.39**	**3,065,189.39**						-
Index Fund													
CASH-SOUTH STATE BANK	11,631,737.24		1,000,000.00	46,553.82	10,678,291.06	10,678,291.06	10,678,291.06	4.49%	4.49%	Upon Demand	74%	Various	450,818.12
Sub-Total	**11,631,737.24**	-	**1,000,000.00**	**46,553.82**	**10,678,291.06**	**10,678,291.06**	**10,678,291.06**						
BHV Inc Restricted Donation													
Restricted Donation (BHV Inc.)	6,869.60			26.49	6,896.09	6,896.09	6,896.09	4.49%	4.49%	Upon Demand	0%	Various	227.18
Sub-Total	**6,869.60**	-	-	**26.49**	**6,896.09**	**6,896.09**	**6,896.09**						
TOTAL INVESTMENTS	**$ 15,525,725.87**	**$ 2,047,696.39**	**$ 3,244,533.24**	**$ 59,215.56**	**$ 14,388,104.58**	**$ 14,388,104.58**	**$ 14,388,104.58**				100%		**$ 535,157.77**

unrestricted	$ 15,506,025.87				$ 14,368,404.58
*restricted**	$ 19,700.00				$ 19,700.00
TOTAL	**$ 15,525,725.87**	**$ -**	**$ -**		**$ 14,388,104.58**

** The City held restricted cash and cash equivalent of $19,700 in the enterprise fund for the customer deposits.*
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy appoved by the City Council.

Investment Officer, Finance Director

Date: 10/07/2025

STELLAR BANK BALANCE AT 9/30/2025	$ 849,537.38
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	5,000,000.00
Total Collateral - STELLAR BANK	$ 5,250,000.00
Over-Collateralized - STELLAR BANK	$ 4,400,462.62
SOUTH STATE BANK BALANCE AT 9/30/2025	$ 10,678,291.06
INDEPENDENT BANK TOTAL	$ 10,678,291.06
FDIC Insurance	250,000.00
Various- pledged securities	22,667,974.44
Total Collateral	$ 22,917,974.44
Over-Collateralized	$ 12,239,683.38

City of Bunker Hill Village
Monthly Tax Office Report
September 30, 2025

Prepared by: Jamie Matelske, Tax Assessor/Collector

A. Current Taxable Value $ 2,717,773,777

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.271	$ 7,134,262.81	$ -	$ 7,134,262.81
Carryover Balance	-	228,975.31	228,975.31
Adjustments	230,904.17	(17,346.39)	213,557.78
Adjusted Levy	7,365,166.98	211,628.92	7,576,795.90
Less Collections Y-T-D	7,323,151.48	73,489.27	7,396,640.75
Receivable Balance	$ 42,015.50	$ 138,139.65	$ 180,155.15

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	$ (8,635.50)	$ (8,652.56)	$ (17,288.06)
Penalty & Interest	340.56	-	340.56
Attorney Fees	144.27	-	144.27
Other Fees	-	-	-
Total Collections	$ (8,150.67)	$ (8,652.56)	$ (16,803.23)

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	$ 7,323,151.48	$ 73,489.27	$ 7,396,640.75
Penalty & Interest	39,836.52	67,697.31	107,533.83
Attorney Fees	3,423.15	3,535.97	6,959.12
Other Fees	1,391.40	3.85	1,395.25
Total Collections	$ 7,367,802.55	144,726.40	$ 7,512,528.95
Percent of Adjusted Levy	100.04%		102.00%

City of Bunker Hill Village
A/R Summary by Year
September 30, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 9/30/2025
2023	$ 41,712.60	$ (7,876.93)	$ 8,225.10	$ 25,610.57
22	24,102.09	(5,184.86)	3,550.79	15,366.44
21	18,876.49	(2,605.22)	5,294.93	10,976.34
20	13,637.06	(1,632.49)	4,788.18	7,216.39
19	5,651.13	-	2,944.16	2,706.97
18	10,186.24	-	2,949.35	7,236.89
17	10,027.07	-	2,768.24	7,258.83
16	9,497.82	-	2,532.02	6,965.80
15	8,686.65	-	2,306.90	6,379.75
14	8,023.94	(46.89)	2,113.23	5,863.82
13	7,624.24	-	2,018.94	5,605.30
12	7,254.91	-	2,018.94	5,235.97
11	7,191.96	-	2,081.75	5,110.21
10	6,146.99	-	1,847.19	4,299.80
09	5,580.44	-	1,791.86	3,788.58
08	5,486.97	-	1,880.33	3,606.64
07	3,672.70	-	1,782.69	1,890.01
06	3,530.50	-	1,718.50	1,812.00
05	3,201.15	-	1,558.07	1,643.08
04	3,233.44	-	1,426.92	1,806.52
03	3,175.04	-	1,349.77	1,825.27
02	3,078.00	-	1,379.06	1,698.94
01	2,896.81	-	1,342.34	1,554.47
00	2,734.20	-	1,266.59	1,467.61
1999	2,397.18	-	1,183.73	1,213.45
98	1,247.22	-	1,247.22	-
97	1,132.43	-	1,132.43	-
96	1,076.37	-	1,076.37	-
95	1,378.45	-	1,378.45	-
94	1,342.46	-	1,342.46	-
93	1,342.46	-	1,342.46	-
92	949.90	-	949.90	-
91	905.10	-	905.10	-
90	715.68	-	715.68	-
89	628.56	-	628.56	-
88	651.06	-	651.06	-
	$ 228,975.31	$ (17,346.39)	$ 73,489.27	$ 138,139.65

CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2025 BUDGET - ACTUALS THRU SEPTEMBER

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE			
Locallized Drainage	150,000.00	79,773.85	70,226.15
Drainage Master Plan	50,000.00		50,000.00
Sub Total	**200,000.00**	**79,773.85**	**120,226.15**
STREETS			
Streets-Taylorcrest	425,000.00		425,000.00
Asphalt Rehabilitation	40,953.75	-	40,953.75
Gessner Northbound & Memorial	600,000.00		600,000.00
Point Repair and Minor Streets	81,046.25	72,941.63	8,104.62
Bunker Hill Road Overlay	2,100,000.00	1,762,937.68	337,062.32
Sub Total	**3,247,000.00**	**1,835,879.31**	**1,411,120.69**
FACILITY			
City Hall	50,000.00		50,000.00
City Parking Lot	100,000.00	65,664.52	34,335.48
Sub Total	**150,000.00**	**65,664.52**	**84,335.48**
PUBLIC SAFETY			
MVPD PUBLIC SAFETY	56,667.00	56,664.26	2.74
VILLAGE FIRE DEPT	38,000.00		38,000.00
Sub Total	**94,667.00**	**56,664.26**	**38,002.74**
BEAUTIFICATION	40,000.00	14,740.87	25,259.13
GRAND TOTAL	3,731,667.00	2,052,722.81	1,678,944.19

CITY OF BUNKER HILL VILLAGE, TX
UTILITY FUND CAPITAL PROJECTS - FUND 07
2025 BUDGET - ACTUALS THRU SEPTEMBER

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Televise of Concrete Lines			-
Replacement of Concrete Lines	200,000.00		200,000.00
Underground Utilities Bunker Hill	1,001,687.00	466,787.05	534,899.95
Gessner Water Lines and Roadway Desigr	-		-
Groundwater Storage Tank Analysis	100,000.00	81,957.60	18,042.40
Underground Utilites- Sewer	583,016.00	427,810.30	155,205.70
Sub Total	**1,884,703.00**	**976,554.95**	**908,148.05**
Water Production			
WP #2 VFD Booster Pumps	40,000.00	15,489.00	24,511.00
Water Modeling Study	98,000.00	9,426.60	
SCADA Software	70,000.00		
Meter Replacement	107,254.00	70,497.74	36,756.26
Sub Total	**315,254.00**	**95,413.34**	**61,267.26**
FACILITY			
Rehab Main Shed	12,000.00	12,000.00	-
Sub Total	**12,000.00**	**12,000.00**	**-**
Sub Total	**-**	**-**	**-**
			-
GRAND TOTAL	**2,211,957.00**	**1,083,968.29**	**969,415.31**

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-00-00-1001	Cash in Bank	(2,468,368.28)		
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00		
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00		
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00		
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00		
01-00-00-1016	Allegiance Bank	0.00		
01-00-00-1017	INDEPENDENT FINANCIAL	4,178,291.06		
01-00-00-1018	TEXAS CLASS	0.00		
01-00-00-1022	TEXAS CLASS	3,065,189.49		
01-00-00-1039	Cash Held by Tax Assessor	0.00		
01-00-00-1050	Reserve -Vehicles & Technology	45,326.00		
01-00-00-1053	Reserves - Facilities	150,725.00		
01-00-00-1055	Reserve -Emergency Management	94,244.18		
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00		
01-00-00-1065	Reserve- Police Department	305,836.00		
01-00-00-1066	FIRE DEPT RESERVE	0.00		
01-00-00-1068	Reserve- Beautification	0.00		
01-00-00-1069	Reserve - American Protection	0.00		
01-00-00-1070	Certificates of Deposit	0.00		
01-00-00-1080	Petty Cash - Court	100.00		
01-00-00-1081	Petty Cash - G&A	200.00		
01-00-00-1082	Petty Cash - Admin Assist	0.00		
01-00-00-1090	Cash in Transit	3,799.26		
01-00-00-1091	Prepaid Payroll	0.00		
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00		
01-00-00-1210	A/R - Property Taxes	180,155.15		
01-00-00-1220	A/R - Franchise	43,271.61		
01-00-00-1221	A/R - MISC.	0.00		
01-00-00-1222	A/R Interest Income	0.00		
01-00-00-1223	AR FEMA	6,581.75		
01-00-00-1225	A/R - Sales Tax	71,640.64		
01-00-00-1240	A/R - Return Items	0.00		
01-00-00-1260	LEASE RECEIVABLE	349,779.00		
01-00-00-1310	Inventory	0.00		
01-00-00-1820	Provided To Long Term Debt	0.00		
01-00-03-1990	DueTo/From Debt Service Fund	0.00		
01-00-04-1990	DueTo/From Utility Fund	0.00		
01-00-09-1990	Created by Posting	0.00		
01-00-14-1990	Due from Fuel Acct	0.00		
			6,026,770.86	
	TOTAL ASSETS			6,026,770.86
				==============
LIABILITIES				
===========				
01-00-00-2010	Accounts Payable	0.00		
01-00-00-2011	Accounts Payable - Court	0.00		
01-00-00-2013	Accounts Payable - Other	0.00		
01-00-00-2020	Wages Payable	0.00		
01-00-00-2051	DUE TO BHV INC	0.00		

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
01-00-00-2110	Taxes Payable - Payroll	0.00		
01-00-00-2130	Taxes Payable - Court	0.00		
01-00-00-2220	Retirement Payable - Employee	3,610.56		
01-00-00-2230	Voluntary Deferred Comp.	1,141.21		
01-00-00-2235	CHILD SUPPORT	0.00		
01-00-00-2240	Court Taxes - Payable to State	29,966.56		
01-00-00-2241	Court Taxes - IDF	190.80		
01-00-00-2242	Court Taxes -Child Safety Seat	382.45		
01-00-00-2243	Court Taxes - CJFS	0.90		
01-00-00-2244	Court Taxes - CSS	0.00		
01-00-00-2245	Court Taxes - Time Pay Fee	75.00		
01-00-00-2246	Court Taxes - State OMNI	1,190.28		
01-00-00-2247	Court Taxes - OMNI	0.00		
01-00-00-2248	Court Taxes - Linebarger	11,349.24		
01-00-00-2249	Court Taxes - Truancy Prevent	138.00		
01-00-00-2250	Insurance Payable - Employee	1,367.71		
01-00-00-2310	Deposits - Court Bonds	0.00		
01-00-00-2322	UNCLAIMED PROPERTY	10.00		
01-00-00-2650	General Obligation Bonds	0.00		
01-00-00-2660	Certificates of Oblig-1999	0.00		
01-00-00-2810	Accrued Payroll	0.00		
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00		
01-00-00-2820	Unearned Income	1,224,663.03		
01-00-00-2823	DEFERRED REVENUE	0.00		
01-00-00-2860	DEFERRED INFLOWS LEASES	327,444.00		
01-00-00-2930	Brown Subdivison Escrow	0.00		
01-00-00-2940	Williamsburg Drainage Escrow	0.00		
01-00-00-2945	Wood Lane Repaving Escrow	0.00		
	TOTAL LIABILITIES		1,601,529.74	
EQUITY				
======				
01-00-00-3010	Fund Balance - G & A	3,633,954.63		
01-00-00-3012	Fund Balance - Child Safety	0.00		
01-00-00-3013	Fund Balance - Formal Reserves	456,603.00		
	TOTAL BEGINNING EQUITY	4,090,557.63		
	TOTAL REVENUE	7,581,850.13		
	TOTAL EXPENDITURES	7,247,166.64		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	334,683.49		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,425,241.12	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,026,770.86
				==============

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
01-00-00-4010 Taxes - Current Year	6,601,292.00	(114,045.24)	5,478,957.95	83.00	1,122,334.05
01-00-00-4020 Taxes - Prior Years	65,000.00	0.00	66,440.42	102.22	(1,440.42)
01-00-00-4030 Taxes - Penalty & Interes	75,000.00	0.00	79,471.80	105.96	(4,471.80)
TOTAL Taxes	6,741,292.00	(114,045.24)	5,624,870.17	83.44	1,116,421.83
Franchise Fees					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	0.00	119,013.80	66.12	60,986.20
01-00-00-4111 FRANCHISE FEE GAS	44,000.00	0.00	36,267.08	82.43	7,732.92
01-00-00-4112 FRANCHISE FEE OTHER	71,000.00	0.00	47,459.83	66.84	23,540.17
01-00-00-4120 Sales Tax Revenue	325,000.00	27,657.16	271,185.77	83.44	53,814.23
TOTAL Franchise Fees	620,000.00	27,657.16	473,926.48	76.44	146,073.52
Mun. Court Fines & Fees					
01-00-00-4210 Court - Fines	225,000.00	18,782.73	184,513.69	82.01	40,486.31
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,200.00	561.13	4,934.13	79.58	1,265.87
01-00-00-4228 COURT- YOUTH DIVERSION FE	0.00	0.00	0.00	0.00	0.00
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	60.00	0.00	0.00	0.00	60.00
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	7,000.00	549.91	4,835.42	69.08	2,164.58
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	6,000.00	448.91	3,947.30	65.79	2,052.70
TOTAL Mun. Court Fines & Fees	244,260.00	20,342.68	198,230.54	81.16	46,029.46
Licenses & Permits					
01-00-00-4310 Permits - Animal Licenses	6,000.00	0.00	5,900.00	98.33	100.00
01-00-00-4315 Permits - Building	630,000.00	60,647.78	565,680.85	89.79	64,319.15
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	100.00	66.67	50.00
01-00-00-4350 Dedication Program	4,000.00	0.00	2,400.00	60.00	1,600.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	640,150.00	60,647.78	574,080.85	89.68	66,069.15
Interest Income					
01-00-00-4910 Interest Income	580,000.00	59,189.07	451,930.59	77.92	128,069.41
TOTAL Interest Income	580,000.00	59,189.07	451,930.59	77.92	128,069.41
Miscellaneous					
01-00-00-4920 Miscellaneous Income	110,000.00	2,200.00	66,875.77	60.80	43,124.23
TOTAL Miscellaneous	110,000.00	2,200.00	66,875.77	60.80	43,124.23

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Ambulance Fees					
01-00-00-4930 Ambulance Fees	71,900.00	0.00	24,440.18	33.99	47,459.82
TOTAL Ambulance Fees	71,900.00	0.00	24,440.18	33.99	47,459.82
Rent Income					
01-00-00-4940 Rent Income	30,000.00	0.00	24,009.34	80.03	5,990.66
TOTAL Rent Income	30,000.00	0.00	24,009.34	80.03	5,990.66
Intergovermental/Transfer					
01-00-00-4980 Intergovernmental Revenue	100,000.00	0.00	143,486.21	143.49	(43,486.21)
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	100,000.00	0.00	143,486.21	143.49	(43,486.21)
TOTAL REVENUES	9,137,602.00	55,991.45	7,581,850.13	82.97	1,555,751.87

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

01 -GENERAL FUND

Non Departmental 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel						
01-00-00-5010	Wages	510,000.00	48,877.62	327,693.25	64.25	182,306.75
01-00-00-5020	Wages - Overtime	20,140.00	0.00	1,956.92	9.72	18,183.08
01-00-00-5110	Payroll Taxes - FICA E	41,870.00	3,831.91	25,604.69	61.15	16,265.31
01-00-00-5120	Payroll Taxes - TWC	1,500.00	19.71	731.29	48.75	768.71
01-00-00-5210	Retirement - TMRS Empl	92,750.00	7,862.22	57,141.43	61.61	35,608.57
01-00-00-5211	RETIREMENT 457 PLAN	17,500.00	1,848.63	11,750.63	67.15	5,749.37
01-00-00-5310	Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325	Insurance - Dental	1,400.00	112.14	645.00	46.07	755.00
01-00-00-5330	Insurance - Disability	1,600.00	157.65	939.18	58.70	660.82
01-00-00-5340	Insurance - Medical	65,550.00	5,507.04	37,301.41	56.91	28,248.59
01-00-00-5341	INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350	Insurance - Life	450.00	30.99	196.27	43.62	253.73
01-00-00-5410	Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510	Employee Relations	1,500.00	320.92	1,044.90	69.66	455.10
TOTAL Personnel		756,160.00	68,568.83	465,004.97	61.50	291,155.03
Public Safety						
01-00-00-5600	Fire Department	1,921,265.00	159,535.40	1,560,426.30	81.22	360,838.70
01-00-00-5602	Police Department	2,725,222.67	220,471.28	2,204,712.78	80.90	520,509.89
01-00-00-5604	Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety		4,646,487.67	380,006.68	3,765,139.08	81.03	881,348.59
Commodities						
01-00-00-6250	Fuel	600.00	0.00	0.00	0.00	600.00
01-00-00-6410	Landscaping	55,000.00	2,000.00	23,256.86	42.29	31,743.14
01-00-00-6411	LANDSCAPING TREE MAINT	25,000.00	2,550.00	14,108.17	56.43	10,891.83
01-00-00-6412	LANDSCAPING SEASONAL P	12,000.00	0.00	0.00	0.00	12,000.00
01-00-00-6413	STORM DEBRIS	0.00	0.00	0.00	0.00	0.00
01-00-00-6490	JANITORIAL SERVICES	12,500.00	929.00	7,925.00	63.40	4,575.00
01-00-00-6491	JANITORIAL SUPPLIES	1,000.00	241.87	865.99	86.60	134.01
01-00-00-6650	Postage	3,500.00	0.00	1,015.63	29.02	2,484.37
01-00-00-6660	Printing & Stationary	6,000.00	780.45	3,578.19	59.64	2,421.81
01-00-00-6730	Supplies - General	4,400.00	429.46	3,362.82	76.43	1,037.18
01-00-00-6740	Supplies - Office	4,500.00	0.00	1,798.95	39.98	2,701.05
01-00-00-6810	Tools & Equipment	6,000.00	0.00	1,779.52	29.66	4,220.48
01-00-00-6890	Traffic Signs & Signal	0.00	57.94	57.94	0.00	(57.94)
TOTAL Commodities		130,500.00	6,988.72	57,749.07	44.25	72,750.93
Maintenance						
01-00-00-7110	Building Maintenance	12,250.00	375.15	6,466.33	52.79	5,783.67
01-00-00-7210	Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220	Equipment - General	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-7230	Equipment - Office Equ	2,250.00	0.00	264.77	11.77	1,985.23
01-00-00-7410	Vehicles	1,500.00	18.50	207.62	13.84	1,292.38
TOTAL Maintenance		17,000.00	393.65	6,938.72	40.82	10,061.28

01 -GENERAL FUND
Non Departmental 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Services						
01-00-00-7500	HC Appraisal District	63,000.00	0.00	38,893.00	61.73	24,107.00
01-00-00-7501	Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502	Prof Fees - Accounting	38,000.00	11,487.30	34,107.94	89.76	3,892.06
01-00-00-7503	Prof Fees - Eng. & Oth	62,500.00	6,253.59	47,372.68	75.80	15,127.32
01-00-00-7504	Prof Fees - LEGAL	107,000.00	2,697.00	43,470.50	40.63	63,529.50
01-00-00-7505	Prof Fees - INSPECTION	229,000.00	22,030.00	158,201.01	69.08	70,798.99
01-00-00-7506	Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507	Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services		507,500.00	42,467.89	330,045.13	65.03	177,454.87
Support Services						
01-00-00-8010	Advertising	3,400.00	2,650.60	6,282.60	184.78	(2,882.60)
01-00-00-8090	Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130	Bank & Credit Card Cha	25,000.00	449.16	15,533.01	62.13	9,466.99
01-00-00-8140	Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150	Community Relations	30,000.00	0.00	8,683.60	28.95	21,316.40
01-00-00-8170	DATA PROCESSING - IT S	64,000.00	3,352.33	40,153.23	62.74	23,846.77
01-00-00-8171	WEBSITE SERVICES	4,500.00	137.50	962.50	21.39	3,537.50
01-00-00-8172	SOFTWARE SUBSCRIPTIONS	14,000.00	1,561.20	3,487.88	24.91	10,512.12
01-00-00-8210	Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250	Dues & Subscriptions	6,300.00	202.66	5,308.79	84.27	991.21
01-00-00-8251	PROFESSIONAL DEVELOPME	5,300.00	4,000.00	6,274.23	118.38	(974.23)
01-00-00-8260	Elections	2,500.00	0.00	93.76	3.75	2,406.24
01-00-00-8270	Electricity	25,000.00	1,590.22	15,617.52	62.47	9,382.48
01-00-00-8290	Emergency Management	650.00	0.00	345.55	53.16	304.45
01-00-00-8410	Animal Control	8,000.00	0.00	3,090.01	38.63	4,909.99
01-00-00-8450	Insurance - General	25,000.00	0.00	6,008.38	24.03	18,991.62
01-00-00-8530	Meetings & Seminars	7,000.00	561.77	2,498.24	35.69	4,501.76
01-00-00-8610	Court - General	5,200.00	157.19	2,220.50	42.70	2,979.50
01-00-00-8615	Court - Translation	7,500.00	0.00	3,750.00	50.00	3,750.00
01-00-00-8625	Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626	Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750	Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751	Dedication Program	4,000.00	0.00	704.00	17.60	3,296.00
01-00-00-8752	Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805	Streets - Mosquito Spr	26,000.00	1,125.00	8,906.25	34.25	17,093.75
01-00-00-8810	Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830	Streets - Repairs	55,000.00	0.00	41,504.34	75.46	13,495.66
01-00-00-8835	Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890	Telephone	13,400.00	565.00	2,825.00	21.08	10,575.00
01-00-00-8930	TRAVEL & TRAINING	6,000.00	547.90	4,186.28	69.77	1,813.72
TOTAL Support Services		384,400.00	16,900.53	178,435.67	46.42	205,964.33
Capital Outlay						
01-00-00-9139	CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
01-00-00-9140	Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9184.01	WATER MODELING STUDY	0.00	0.00	0.00	0.00	0.00
01-00-00-9184.02	SCADA SOFTWARE	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND
Non Departmental 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9250	Capital Reserves	65,854.00	0.00	65,854.00	100.00	0.00
01-00-00-9251	RESERVE FACILITIES	38,000.00	0.00	38,000.00	100.00	0.00
01-00-00-9252	TRANSFER TO CAPITL PRO	2,000,000.00	0.00	2,000,000.00	100.00	0.00
01-00-00-9253	TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254	Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255	TRANSFER TO UF CONST F	0.00	0.00	0.00	0.00	0.00
01-00-00-9256	TRANSFER TO UTILITY FU	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay		2,443,854.00	0.00	2,443,854.00	100.00	0.00
TOTAL Non Departmental		8,885,901.67	515,326.30	7,247,166.64	81.56	1,638,735.03
TOTAL EXPENDITURES		8,885,901.67	515,326.30	7,247,166.64	81.56	1,638,735.03
REVENUES OVER/(UNDER) EXPENDITURES		251,700.33	(459,334.85)	334,683.49		(82,983.16)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-00-00-1001	Cash in Bank	103,377.35		
03-00-00-1039	Cash Held by Tax Assessor	0.00		
03-00-00-1053	Reserves - Facilities	0.00		
03-00-00-1070	Certificates of Deposit	0.00		
03-00-00-1090	Cash in Transit	0.00		
03-00-00-1210	A/R - Property Taxes	0.00		
03-00-00-1215	Allow. for Uncollected Taxes	0.00		
03-00-00-1222	A/R Interest Income	0.00		
03-00-01-1990	DueTo/From G & A Fund	0.00		
03-00-10-1990	DueTo/From METRO	0.00		
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00		
			103,377.35	
	TOTAL ASSETS			103,377.35
				==============
LIABILITIES				
===========				
03-00-00-2010	Accounts Payable	0.00		
03-00-00-2012	Accounts Payable - Other	0.00		
03-00-00-2013	Accounts Payable - Other	0.00		
03-00-00-2820	Unearned Income	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
03-00-00-3010	Fund Balance	142,388.89		
	TOTAL BEGINNING EQUITY	142,388.89		
	TOTAL REVENUE	877,732.21		
	TOTAL EXPENDITURES	916,743.75		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(39,011.54)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		103,377.35	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			103,377.35
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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

03 -DEBT SERVICE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
03-00-00-4010 Taxes - Current Year	821,738.00	0.00	811,885.34	98.80	9,852.66
03-00-00-4020 Taxes - Prior Years	1,000.00	0.00	22,589.75	2,258.98	(21,589.75)
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	0.00	25,257.12	631.43	(21,257.12)
TOTAL Taxes	826,738.00	0.00	859,732.21	103.99	(32,994.21)
Interest Income					
03-00-00-4910 Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
TOTAL Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
Intergovermental/Transfer					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	844,738.00	0.00	877,732.21	103.91	(32,994.21)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

03 -DEBT SERVICE

DEBT SERVICE 75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Public Safety					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
Support Services					
03-00-00-8490 Interest Expense	148,844.00	69,162.50	148,843.75	100.00	0.25
03-00-00-8750 Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	156,344.00	69,162.50	151,743.75	97.06	4,600.25
Capital Outlay					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	205,000.00	0.00	205,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	385,000.00	0.00	385,000.00	100.00	0.00
03-00-00-9699 2022 BOND PRINCIPAL	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	765,000.00	0.00	765,000.00	100.00	0.00
TOTAL DEBT SERVICE	921,344.00	69,162.50	916,743.75	99.50	4,600.25
TOTAL EXPENDITURES	921,344.00	69,162.50	916,743.75	99.50	4,600.25
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REVENUES OVER/(UNDER) EXPENDITURES	(76,606.00)	(69,162.50)	(39,011.54)		(37,594.46)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
04-00-00-1001	Cash in Bank	(3,745,350.90)		
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00		
04-00-00-1022	TEXAS CLASS	0.00		
04-00-00-1050	Reserve -Vehicles & Technology	220,861.00		
04-00-00-1053	Reserves - Facilities	0.00		
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00		
04-00-00-1070	Certificates of Deposit	0.00		
04-00-00-1080	Petty Cash	100.00		
04-00-00-1090	Cash in Transit	0.00		
04-00-00-1091	Prepaid Payroll	0.00		
04-00-00-1092	Prepaid Water Credits	0.00		
04-00-00-1221	A/R - MISC.	0.00		
04-00-00-1222	A/R Interest Income	0.00		
04-00-00-1230	A/R - Utilities	41,989.68		
04-00-00-1231	A/R - Unbilled Utilites	138,600.95		
04-00-00-1235	A/R - Doubtful Acct	(7,386.96)		
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51		
04-00-00-1310	Inventory	0.00		
04-00-00-1610	Land	144,163.19		
04-00-00-1620	Buildings & Improvements	3,419,938.42		
04-00-00-1625	Construction in Progress	957,543.80		
04-00-00-1650	Machinery & Equipment	553,997.68		
04-00-00-1660	Automotive Equipment	267,095.42		
04-00-00-1670	Furniture & Fixtures	52,832.14		
04-00-00-1695	Accumulated Depreciation	0.00		
04-00-00-1710	Treatment Rights	446,889.76		
04-00-00-1715	Accumulated Amortization	0.00		
04-00-00-1830	Capital Improvements	18,447,285.59		
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	(0.01)		
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00		
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00		
04-00-00-1903	NET PENSION ASSET	0.00		
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	173,683.00		
04-00-00-1905	NET PENSION LIABILITY	(311,870.00)		
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(13,378.00)		
04-00-01-1620	Accum Depr - Building & Improv	(1,166,406.94)		
04-00-01-1650	Accum Depr - Mach & Equip	(128,487.86)		
04-00-01-1660	Accum Depr - Automotive Equip	(173,492.17)		
04-00-01-1670	Accum Depr - Furniture & Fix	(42,400.94)		
04-00-01-1830	Accum Depr-Infras-Utility	(8,512,724.93)		
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)		
04-00-01-1990	DueTo/From G & A Fund	0.00		
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00		
04-00-10-1990	DueTo/From Metro Fund	0.00		
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00		
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00		
			12,830,675.67	
	TOTAL ASSETS			12,830,675.67
				==============

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
LIABILITIES				
===========				
04-00-00-2010	Accounts Payable	0.00		
04-00-00-2012	Retainage Payable	0.00		
04-00-00-2013	Accounts Payable - Other	0.00		
04-00-00-2110	Taxes Payable - Payroll	0.14		
04-00-00-2120	Taxes Payable - Sales Tax	0.00		
04-00-00-2220	Retirement Payable - Employee	5,741.34		
04-00-00-2230	Voluntary Deferred Comp	1,130.19		
04-00-00-2235	CHILD SUPPORT	0.00		
04-00-00-2250	Insurance Payable - Employee	8,471.30		
04-00-00-2320	Deposits - Utilities	19,700.00		
04-00-00-2321	Deposits - Utilities Refunds	0.00		
04-00-00-2322	UNCLAIMED PROPERTY	0.00		
04-00-00-2710	Treatment Obligation	0.00		
04-00-00-2800	ACCRUED INTEREST	21,184.63		
04-00-00-2810	Accrued Payroll	0.00		
04-00-00-2815	Accured Vac Liability (Yr End)	19,967.71		
04-00-00-2823	DEFERRED REV COVID	976,001.00		
04-00-00-2900	BONDS PAYABLE	4,662,474.00		
	TOTAL LIABILITIES		5,714,670.31	
EQUITY				
======				
04-00-00-3010	Fund Balance	460,058.11		
04-00-00-3013	Fund Balance - Formal Reserves	13,399.00		
04-00-00-3030	Contributed Capital	7,363,044.00		
	TOTAL BEGINNING EQUITY	7,836,501.11		
	TOTAL REVENUE	3,034,842.37		
	TOTAL EXPENDITURES	3,755,338.12		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(720,495.75)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		7,116,005.36	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			12,830,675.67
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

04 -UTILITY FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Water					
04-00-00-4410 Water Sales	3,800,000.00	452.92	1,994,072.72	52.48	1,805,927.28
04-00-00-4420 Water Taps	60,000.00	4,280.00	40,370.00	67.28	19,630.00
TOTAL Water	3,860,000.00	4,732.92	2,034,442.72	52.71	1,825,557.28
WASTE WATER					
04-00-00-4510 Waste Water Sales	1,560,000.00	0.00	902,296.00	57.84	657,704.00
04-00-00-4520 Waste Water Taps	8,000.00	900.00	7,200.00	90.00	800.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	23,112.00	3,271.29	19,031.05	82.34	4,080.95
TOTAL WASTE WATER	1,591,112.00	4,171.29	928,527.05	58.36	662,584.95
Interest Income					
04-00-00-4910 Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
Miscellaneous					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	6,872.60	34.36	13,127.40
TOTAL Miscellaneous	20,000.00	0.00	6,872.60	34.36	13,127.40
Intergovermental/Transfer					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	5,536,112.00	8,904.21	3,034,842.37	54.82	2,501,269.63

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

04 -UTILITY FUND

UTILITIES 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel						
04-00-00-5010	Wages	540,000.00	66,555.62	440,215.34	81.52	99,784.66
04-00-00-5020	Wages - Overtime	50,000.00	2,553.67	33,256.40	66.51	16,743.60
04-00-00-5110	Payroll Taxes - FICA E	50,000.00	5,377.34	37,150.37	74.30	12,849.63
04-00-00-5120	Payroll Taxes - TWC	1,690.00	19.71	731.45	43.28	958.55
04-00-00-5210	Retirement - TMRS Empl	106,000.00	12,709.21	81,954.56	77.32	24,045.44
04-00-00-5211	Retirement 457 Plan	22,000.00	2,865.57	18,162.03	82.55	3,837.97
04-00-00-5310	Insurance-Workers Comp	9,500.00	0.00	931.00	9.80	8,569.00
04-00-00-5325	Insurance - Dental	2,100.00	251.70	1,481.30	70.54	618.70
04-00-00-5330	Insurance - Disability	2,400.00	293.40	1,856.76	77.37	543.24
04-00-00-5340	Insurance - Medical	92,000.00	15,219.27	70,828.62	76.99	21,171.38
04-00-00-5341	INSURANCE VISION	310.00	0.00	0.00	0.00	310.00
04-00-00-5350	Insurance - Life	550.00	63.54	402.42	73.17	147.58
04-00-00-5410	Contract Labor	22,000.00	3,604.52	15,615.56	70.98	6,384.44
TOTAL Personnel		898,550.00	109,513.55	702,585.81	78.19	195,964.19
Commodities						
04-00-00-6090	Chemicals	10,000.00	1,179.22	6,012.23	60.12	3,987.77
04-00-00-6091	LAB FEES	5,000.00	165.87	1,444.17	28.88	3,555.83
04-00-00-6250	Fuel	10,000.00	872.80	3,532.65	35.33	6,467.35
04-00-00-6340	Garbage - Dumping Fees	1,500.00	444.60	1,333.80	88.92	166.20
04-00-00-6410	Landscaping	7,000.00	1,189.48	8,816.40	125.95	(1,816.40)
04-00-00-6411	LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490	JANITORIAL SERVICES	10,000.00	711.00	6,835.00	68.35	3,165.00
04-00-00-6491	JANITORIAL SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6650	Postage	4,000.00	862.76	3,417.64	85.44	582.36
04-00-00-6660	Printing & Stationary	3,200.00	323.70	2,068.67	64.65	1,131.33
04-00-00-6730	Supplies - General	3,000.00	0.00	1,252.45	41.75	1,747.55
04-00-00-6740	Supplies - Office	350.00	0.00	308.98	88.28	41.02
04-00-00-6810	Tools & Equipment	4,500.00	0.00	1,216.27	27.03	3,283.73
04-00-00-6970	Uniforms	3,500.00	279.49	2,300.88	65.74	1,199.12
TOTAL Commodities		65,550.00	6,028.92	38,539.14	58.79	27,010.86
Maintenance						
04-00-00-7110	Building Maintenance	6,700.00	1,907.50	5,293.96	79.01	1,406.04
04-00-00-7220	Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230	Equipment - Office Equ	2,000.00	0.00	412.51	20.63	1,587.49
04-00-00-7410	Vehicles	7,500.00	1,296.19	6,403.08	85.37	1,096.92
04-00-00-7411	EQUIPMENT MAINTENANCE	5,000.00	168.55	324.96	6.50	4,675.04
TOTAL Maintenance		21,200.00	3,372.24	12,434.51	58.65	8,765.49
Contract Services						
04-00-00-7502	Prof Serv - Accounting	19,000.00	0.00	17,866.66	94.04	1,133.34
04-00-00-7504	LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510	Water - Fire Hydrants	13,500.00	0.00	11,070.36	82.00	2,429.64
04-00-00-7520	Water Well/Pumps	49,500.00	0.00	13,417.05	27.11	36,082.95
04-00-00-7530	Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535	Water Lines	64,000.00	0.00	6,307.66	9.86	57,692.34

04 -UTILITY FUND

UTILITIES 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540	Water - Water Meters	20,000.00	0.00	5,690.00	28.45	14,310.00
04-00-00-7610	Waste Water - Lines	25,000.00	0.00	13,002.59	52.01	11,997.41
04-00-00-7620	Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services		191,000.00	0.00	67,354.32	35.26	123,645.68
Support Services						
04-00-00-8001	Prof Fees - Engineerin	30,000.00	0.00	4,681.04	15.60	25,318.96
04-00-00-8002	Water Purchase/COH	1,000,000.00	139,308.86	610,769.62	61.08	389,230.38
04-00-00-8003	WW Treatment Fee	2,100,000.00	56,404.23	1,414,556.58	67.36	685,443.42
04-00-00-8004	WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010	Advertising	5,000.00	0.00	0.00	0.00	5,000.00
04-00-00-8090	Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130	Bank & Credit Card Cha	80,000.00	3,368.32	60,864.32	76.08	19,135.68
04-00-00-8170	Data Processing	45,000.00	3,572.66	34,362.76	76.36	10,637.24
04-00-00-8171	WEBSITE SERVICES	3,250.00	137.50	962.50	29.62	2,287.50
04-00-00-8172	SOFTWARE SUBSCRIPTIONS	11,000.00	1,561.19	4,764.59	43.31	6,235.41
04-00-00-8210	Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250	Dues & Subscriptions	2,000.00	0.00	493.24	24.66	1,506.76
04-00-00-8251	PROFESSIONAL DEVELOPME	3,500.00	0.00	1,208.00	34.51	2,292.00
04-00-00-8270	Electricity	140,000.00	12,777.48	75,668.00	54.05	64,332.00
04-00-00-8450	Insurance - General	30,000.00	0.00	0.00	0.00	30,000.00
04-00-00-8490	Interest Expense	89,105.00	41,477.50	89,105.00	100.00	0.00
04-00-00-8630	Natural Gas	3,600.00	253.97	2,255.26	62.65	1,344.74
04-00-00-8722	Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750	SPECIAL FEES - SUBSIDE	120,000.00	0.00	58,051.48	48.38	61,948.52
04-00-00-8890	Telephone	16,000.00	935.00	4,851.08	30.32	11,148.92
04-00-00-8930	TRAVEL & TRAINING	3,500.00	0.00	542.30	15.49	2,957.70
04-00-00-8931	RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990	Solid Waste Collectio	(38,115.00)	(3,190.16)	(28,711.43)	75.33	(9,403.57)
TOTAL Support Services		3,643,940.00	256,606.55	2,334,424.34	64.06	1,309,515.66
Capital Outlay						
04-00-00-9139	CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
04-00-00-9140	VEHCILE RESERVE	0.00	0.00	0.00	0.00	0.00
04-00-00-9200	Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250	TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251	TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252	TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253	TRANSFER TO GENERAL F	(300,000.00)	0.00	(300,000.00)	100.00	0.00
04-00-00-9400	Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay		600,000.00	0.00	600,000.00	100.00	0.00
TOTAL UTILITIES		5,420,240.00	375,521.26	3,755,338.12	69.28	1,664,901.88
TOTAL EXPENDITURES		5,420,240.00	375,521.26	3,755,338.12	69.28	1,664,901.88
		=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES		115,872.00	(366,617.05)	(720,495.75)		836,367.75

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
05-00-00-1001	Cash in Bank	23,215.10		
05-00-00-1018	Child Safety	11,756.87		
05-00-00-1019	Security Fund	3.00		
05-00-00-1020	Technology	0.00		
05-00-00-1053	Reserves - Facilities	0.00		
05-00-00-1222	A/R Interest Income	0.00		
			34,974.97	
	TOTAL ASSETS			34,974.97
				==============
LIABILITIES				
===========				
05-00-00-2010	Accounts Payable	0.00		
05-00-00-2011	Accounts Payable - Court	0.00		
05-00-00-2012	Accounts Payable - Other	0.00		
05-00-00-2013	Accounts Payable - Other	0.00		
05-00-00-2240	Court Taxes-Payable to State	0.00		
05-00-00-2241	Court Taxes- IDF	0.00		
05-00-00-2242	Court Taxes- Child Safety Seat	0.00		
05-00-00-2243	Court Taxes- CJFS	0.00		
05-00-00-2244	Court Taxes- CSS	0.00		
05-00-00-2245	Court Taxes- Time Pay Fee	0.00		
05-00-00-2246	Court Taxes- State OMNI	0.00		
05-00-00-2248	Court Taxes- Linebarger	0.00		
05-00-00-2249	Court Taxes- Truancy Prevent	0.00		
05-00-00-2310	Deposits- Court Bonds	612.50		
	TOTAL LIABILITIES		612.50	
EQUITY				
======				
05-00-00-3010	FUND BALANCE	3,006.07		
05-00-00-3012	Child Safety	11,756.87		
05-00-00-3016	Security Fund	11,939.79		
	TOTAL BEGINNING EQUITY	26,702.73		
	TOTAL REVENUE	7,847.24		
	TOTAL EXPENDITURES	187.50		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	7,659.74		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		34,362.47	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			34,974.97
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

05 -COURT FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Mun. Court Fines & Fees					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	57.66	725.21	59.93	484.79
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	12.50	4.03	297.50
05-00-00-4217 Court - OMNI	1,250.00	122.02	1,034.02	82.72	215.98
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	4,000.00	488.26	3,345.28	83.63	654.72
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	3.60	37.80	37.80	62.20
05-00-00-4260 Security Fees	1,100.00	29.21	596.77	54.25	503.23
05-00-00-4270 Technology Fees	900.00	24.00	252.00	28.00	648.00
05-00-00-4271 CHILD SAFETY HARRIS CO	4,500.00	0.00	1,843.66	40.97	2,656.34
TOTAL Mun. Court Fines & Fees	13,370.00	724.75	7,847.24	58.69	5,522.76
Interest Income					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,370.00	724.75	7,847.24	58.69	5,522.76

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

05 -COURT FUND

COURT RESERVES 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services						
05-00-00-8140	Child Safety	3,500.00	0.00	0.00	0.00	3,500.00
05-00-00-8610	Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615	Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625	Technology	6,500.00	0.00	187.50	2.88	6,312.50
05-00-00-8626	Security	1,300.00	0.00	0.00	0.00	1,300.00
TOTAL Support Services		11,300.00	0.00	187.50	1.66	11,112.50
TOTAL COURT RESERVES		11,300.00	0.00	187.50	1.66	11,112.50
TOTAL EXPENDITURES		11,300.00	0.00	187.50	1.66	11,112.50
REVENUES OVER/(UNDER) EXPENDITURES		2,070.00	724.75	7,659.74		(5,589.74)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
06-00-00-1001	Cash in Bank	4,802,819.36		
06-00-00-1050	Signals	0.00		
06-00-00-1053	Reserves - Facilities	0.00		
06-00-00-1060	Infra -Streets & Drainage	0.00		
06-00-00-1068	BEAUTIFICATION	52,734.32		
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00		
06-00-00-1222	A/R Interest Income	0.00		
06-00-00-1990	DUE TO AND FROM	0.00		
			4,855,553.68	
	TOTAL ASSETS			4,855,553.68
				==============
LIABILITIES				
===========				
06-00-00-2010	Accounts Payable	0.00		
06-00-00-2012	Retainage Payable	0.00		
06-00-00-2013	Accounts Payable - Other	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
06-00-00-3010	Fund Balance- Capital	4,594,133.29		
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20		
	TOTAL BEGINNING EQUITY	4,764,422.49		
	TOTAL REVENUE	2,143,854.00		
	TOTAL EXPENDITURES	2,052,722.81		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	91,131.19		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,855,553.68	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,855,553.68
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

06 -GF CAPITAL PROJECTS

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
06-00-00-4500 Annual Contribution	2,000,000.00	0.00	2,000,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	38,000.00	0.00	38,000.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	65,854.00	0.00	65,854.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,143,854.00	0.00	2,143,854.00	100.00	0.00
Interest Income					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Miscellaneous					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
Intergovermental/Transfer					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,143,854.00	0.00	2,143,854.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

06 -GF CAPITAL PROJECTS

GENERAL CAPITAL 75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	14,740.87	36.85	25,259.13
TOTAL Support Services	40,000.00	0.00	14,740.87	36.85	25,259.13
Capital Outlay					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	150,000.00	0.00	79,773.85	53.18	70,226.15
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	425,000.00	0.00	0.00	0.00	425,000.00
06-00-00-9184.01 Asphalt Rehabilitation	40,953.75	0.00	0.00	0.00	40,953.75
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	368,000.00	0.00	0.00	0.00	368,000.00
06-00-00-9184.04 SIDEWALK	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.09 STREET MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.10 ASPHALT DESIGN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.12 POINT REPAIRS AND MINO	81,046.25	0.00	72,941.63	90.00	8,104.62
06-00-00-9184.13 BUNKERHILL ROAD OVERLA	2,100,000.00	1,148,132.51	1,762,937.68	83.95	337,062.32
06-00-00-9184.14 KNIPP ROAD OVERLAY	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.15 STREY LN OVERLAY	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	56,667.00	0.00	56,664.26	100.00	2.74
06-00-00-9190.01 Village Fire Departmen	38,000.00	0.00	0.00	0.00	38,000.00
06-00-00-9191 Facilities	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.01 PW BUILDING GENERATOR	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.03 CITY PARKING LOT	100,000.00	0.00	65,664.52	65.66	34,335.48
06-00-00-9191.10 VEHICLE	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	3,459,667.00	1,148,132.51	2,037,981.94	58.91	1,421,685.06
TOTAL GENERAL CAPITAL	3,499,667.00	1,148,132.51	2,052,722.81	58.65	1,446,944.19
TOTAL EXPENDITURES	3,499,667.00	1,148,132.51	2,052,722.81	58.65	1,446,944.19
	=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES	(1,355,813.00)	(1,148,132.51)	91,131.19		(1,446,944.19)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
07-00-00-1001	Cash in Bank	757,639.97		
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00		
07-00-00-1022	TEXAS CLASS	0.00		
07-00-00-1050	Reserve- Water Production	0.00		
07-00-00-1053	Reserves - Facilities	0.00		
07-00-00-1060	Infr- Water & Wastewater Lines	0.00		
07-00-00-1222	A/R Interest Income	0.00		
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00		
07-00-00-1620.	Accum Dep - Buildings & Imp	0.00		
07-00-00-1625	Construction in Progress	0.00		
07-00-00-1985	WATER WELL #5	0.00		
07-00-00-1990	DUE TO/ FROM UTILITY	0.00		
			4,757,639.97	
	TOTAL ASSETS			4,757,639.97
				==============
LIABILITIES				
===========				
07-00-00-2010	Accounts Payable	0.00		
07-00-00-2012	Retainage Payable	0.00		
07-00-00-2013	Accounts Payable - Other	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
07-00-00-3010	FUND BALANCE	4,941,607.98		
07-00-00-3013	Fund Balance - Formal Reserves	0.28		
07-00-00-3030	Contributed Capital	0.00		
	TOTAL BEGINNING EQUITY	4,941,608.26		
	TOTAL REVENUE	900,000.00		
	TOTAL EXPENDITURES	1,083,968.29		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(183,968.29)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,757,639.97	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,757,639.97
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

07 -UTILITY CAPITAL

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	900,000.00	0.00	900,000.00	100.00	0.00
Interest Income					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Intergovermental/Transfer					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	900,000.00	0.00	900,000.00	100.00	0.00

07 -UTILITY CAPITAL
DEPARTMENT 00 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Services						
07-00-00-7503	Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504	Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871	BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services		0.00	0.00	0.00	0.00	0.00
Support Services						
07-00-00-8100	Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services		0.00	0.00	0.00	0.00	0.00
Capital Outlay						
07-00-00-9053	WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054	CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055	TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180	Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01	Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02	Tele of Concrete LInes	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03	TELEVISING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04	Replace of Concrete Li	200,000.00	0.00	0.00	0.00	200,000.00
07-00-00-9180.05	GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181	TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182	REPLACE CAST IRON LINE	1,001,687.00	7,250.55	466,787.05	46.60	534,899.95
07-00-00-9182.01	GESSNER W LINES WITH R	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.02	WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03	WP #2 VFD Booster Pump	40,000.00	0.00	15,489.00	38.72	24,511.00
07-00-00-9183	TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9183.03	UNDERGROUND UTILITIES	583,016.00	0.00	427,810.30	73.38	155,205.70
07-00-00-9184	REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9184.02	WATER MODELING STUDY	98,000.00	9,426.60	9,426.60	9.62	88,573.40
07-00-00-9184.03	SCADA SOFTWARE	70,000.00	0.00	0.00	0.00	70,000.00
07-00-00-9184.05	UNDERGROUND UTL SEWER	0.00	0.00	0.00	0.00	0.00
07-00-00-9185	WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186	WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187	WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188	Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9190.03	GROUNDWATER STORAGE TA	100,000.00	4,863.60	81,957.60	81.96	18,042.40
07-00-00-9191	Facilities	0.00	0.00	0.00	0.00	0.00
07-00-00-9192	METER REPLACEMENT	107,254.00	0.00	70,497.74	65.73	36,756.26
07-00-00-9193	PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194	REHAB BACK MAINT SHED	12,000.00	12,000.00	12,000.00	100.00	0.00
07-00-00-9200	Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01	CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01	CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04	Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250	VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700	VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay		2,211,957.00	33,540.75	1,083,968.29	49.00	1,127,988.71

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

07 -UTILITY CAPITAL

DEPARTMENT 00 75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL DEPARTMENT 00	2,211,957.00	33,540.75	1,083,968.29	49.00	1,127,988.71
TOTAL EXPENDITURES	2,211,957.00	33,540.75	1,083,968.29	49.00	1,127,988.71
	=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES	(1,311,957.00)	(33,540.75)	(183,968.29)		(1,127,988.71)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-00-1001	Cash In Bank	78,260.32		
09-00-00-1053	Reserves - Facilities	0.00		
09-00-00-1090	CASH IN TRANSIT	0.00		
09-00-00-1222	A/R Interest Income	0.00		
09-00-00-1230	A/R - Utilities	5,333.80		
09-00-00-1231	A/R - Unbilled Utilities	24,512.44		
09-00-00-1235	A/R - Doubtful Accounts	(1,432.91)		
09-00-00-1240	A/R - BAD DEBT WRITE OFF	2,572.65		
			109,246.30	
	TOTAL ASSETS			109,246.30
				==============
LIABILITIES				
===========				
09-00-00-2010	Accounts Payable	0.00		
09-00-00-2012	Accounts Payable - Other	0.00		
09-00-00-2013	Accounts Payable - Other	0.00		
09-00-00-2120	Taxes Payable - Sales Tax	11.16		
	TOTAL LIABILITIES		11.16	
EQUITY				
======				
09-00-00-3010	FUND BALANCE	162,053.80		
09-00-00-3030	Contributed Capital	(11.11)		
	TOTAL BEGINNING EQUITY	162,042.69		
	TOTAL REVENUE	330,196.09		
	TOTAL EXPENDITURES	383,003.64		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(52,807.55)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		109,235.14	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			109,246.30
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

09 -SOLID WASTE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
09-00-00-4610 Solid Waste Sales	529,864.00	0.00	327,949.40	61.89	201,914.60
09-00-00-4750 Late Fee - Penalty	3,100.00	392.92	2,246.69	72.47	853.31
TOTAL WASTE WATER	532,964.00	392.92	330,196.09	61.95	202,767.91
Miscellaneous					
09-00-00-4920 Misc. Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	532,964.00	392.92	330,196.09	61.95	202,767.91

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

09 -SOLID WASTE

SOLID WASTE 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services						
09-00-00-8130	Banking/CC Fees	5,500.00	0.00	5,500.00	100.00	0.00
09-00-00-8990	Solid Waste Collection	489,000.00	39,140.59	348,792.21	71.33	140,207.79
09-00-00-8991	Administration Fee	38,282.00	3,190.16	28,711.43	75.00	9,570.57
TOTAL Support Services		532,782.00	42,330.75	383,003.64	71.89	149,778.36
TOTAL SOLID WASTE		532,782.00	42,330.75	383,003.64	71.89	149,778.36
TOTAL EXPENDITURES		532,782.00	42,330.75	383,003.64	71.89	149,778.36
REVENUES OVER/(UNDER) EXPENDITURES		182.00	(41,937.83)	(52,807.55)		52,989.55

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
10-00-00-1001	Cash in Bank	(6,972.03)		
10-00-00-1053	Reserves - Facilities	0.00		
10-00-00-1090	Cash in Transit	0.00		
10-00-00-1221	A/R - Interest	0.00		
10-00-00-1222	A/R Interest Income	0.00		
10-00-01-1990	DueTo/From G & A Fund	0.00		
10-00-03-1990	DueTo/From Debt Service Fund	0.00		
10-00-04-1990	DueTo/From Utility Fund	0.00		
			(6,972.03)	
	TOTAL ASSETS			(6,972.03)
				==============
LIABILITIES				
===========				
10-00-00-2010	Accounts Payable	0.00		
10-00-00-2012	Accounts Payable - Other	0.00		
10-00-00-2013	Accounts Payable - Other	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
10-00-00-3010	Fund Balance	90,186.64		
	TOTAL BEGINNING EQUITY	90,186.64		
	TOTAL REVENUE	0.00		
	TOTAL EXPENDITURES	97,158.67		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(97,158.67)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(6,972.03)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			(6,972.03)
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

10 -METRO FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
WASTE WATER					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
Interest Income					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

10 -METRO FUND

METRO 75.00% OF YEAR COMP.

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Commodities						
10-00-00-6890	Traffic Signs & Signal	20,000.00	0.00	20,000.00	100.00	0.00
TOTAL Commodities		20,000.00	0.00	20,000.00	100.00	0.00
Support Services						
10-00-00-8130	Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720	Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721	Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770	Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810	Streets - Right of Way	90,000.00	9,595.98	66,598.27	74.00	23,401.73
10-00-00-8820	Streets - Lighting	24,000.00	1,548.22	10,560.40	44.00	13,439.60
10-00-00-8830	Streets - Repairs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services		114,000.00	11,144.20	77,158.67	67.68	36,841.33
Capital Outlay						
10-00-00-9180	Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810	TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay		0.00	0.00	0.00	0.00	0.00
TOTAL METRO		134,000.00	11,144.20	97,158.67	72.51	36,841.33
TOTAL EXPENDITURES		134,000.00	11,144.20	97,158.67	72.51	36,841.33
		=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES		0.00	(11,144.20)	(97,158.67)		97,158.67

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
14-00-00-1001	Cash	0.00		
14-00-00-1017	INDEPENDENT FINANCIAL	6,896.09		
14-00-00-1221	A/R - Misc.	0.00		
14-00-00-1310	Inventory	0.00		
14-00-01-1990	Due tofrom General Fund	0.00		
			6,896.09	
	TOTAL ASSETS			6,896.09
				==============
LIABILITIES				
===========				
14-00-00-2010	Accounts Payable	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
14-00-00-3010	Fund Balance	6,668.91		
	TOTAL BEGINNING EQUITY	6,668.91		
	TOTAL REVENUE	227.18		
	TOTAL EXPENDITURES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	227.18		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		6,896.09	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,896.09
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

14 -RESTRICTED DONATION FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Interest Income					
14-00-00-4910 INTEREST INCOME	300.00	50.96	227.18	75.73	72.82
TOTAL Interest Income	300.00	50.96	227.18	75.73	72.82
Miscellaneous					
14-00-00-4920 CONTRIBUTIONS	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL REVENUES	5,300.00	50.96	227.18	4.29	5,072.82
	=============	=============	=============	=======	=============

14 -RESTRICTED DONATION FUND

G & A 75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Commodities					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
Maintenance					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
Support Services					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay					
14-00-00-9139 CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL G & A	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
	=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES	300.00	50.96	227.18		72.82

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
17-00-00-1000	POOLED CASH	0.04		
17-00-00-1001	Cash in Bank	211,620.78		
			211,620.82	
	TOTAL ASSETS			211,620.82
				==============
LIABILITIES				
===========				
17-00-00-2010	Accounts Payable	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
17-00-00-3010	FUND BALANCE	221,293.02		
	TOTAL BEGINNING EQUITY	221,293.02		
	TOTAL REVENUE	43,000.00		
	TOTAL EXPENDITURES	52,672.20		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(9,672.20)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		211,620.82	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			211,620.82
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

17 -Offsite Tree Program

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Licenses & Permits					
17-00-00-4351 Offsite Tree Program Rev	100,000.00	0.00	43,000.00	43.00	57,000.00
TOTAL Licenses & Permits	100,000.00	0.00	43,000.00	43.00	57,000.00
Intergovermental/Transfer					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovermental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	100,000.00	0.00	43,000.00	43.00	57,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

17 -Offsite Tree Program

NON-DEPARTMENTAL 75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
17-00-00-8752 Offsite Tree Program E	150,000.00	565.20	52,672.20	35.11	97,327.80
TOTAL Support Services	150,000.00	565.20	52,672.20	35.11	97,327.80
TOTAL NON-DEPARTMENTAL	150,000.00	565.20	52,672.20	35.11	97,327.80
TOTAL EXPENDITURES	150,000.00	565.20	52,672.20	35.11	97,327.80
REVENUES OVER/(UNDER) EXPENDITURES	(50,000.00)	(565.20)	(9,672.20)		(40,327.80)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2025

99 -POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
99-00-00-1000	Pooled Cash	637,728.04		
99-00-00-1053	Reserves - Facilities	0.00		
99-00-00-1222	A/R Interest Income	0.00		
99-00-00-1350	ADVANCES	0.00		
99-00-99-1900	Due From Other Funds	0.00		
			637,728.04	
	TOTAL ASSETS			637,728.04
				==============
LIABILITIES				
===========				
99-00-00-2010	Accounts Payable	0.00		
99-00-00-2012	Accounts Payable - Other	0.00		
99-00-00-2013	Accounts Payable - Other	0.00		
99-00-00-2020	Wages Payable	0.00		
99-00-99-2900	Due to Other Funds	637,728.04		
	TOTAL LIABILITIES		637,728.04	
EQUITY				
======				
99-00-00-3010	Fund Balance - G & A	0.00		
	TOTAL BEGINNING EQUITY	0.00		
	TOTAL REVENUE	0.00		
	TOTAL EXPENDITURES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		0.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			637,728.04
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2025

99 -POOLED CASH

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=============	=============	=============	=======	=============
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=============	=============	=============	=======	=============
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

City of Bunker Hill Village
Check Register
August 28, 2025, to September 25, 2025

Name	Check #	Check Amount	Check Date	Description
THE BANK OF NEW YORK MELLON	1094	110,640.00	9/11/2025	Bond Payment
ALSCO LINEN & UNIFORM SERVICE	29851	117.60	9/11/2025	Uniform Service
CITY OF HOUSTON HEALTH DEPARTMENT	29852	165.87	9/11/2025	Lab Fees
HARRIS COUNTY MAYORS & COUNCIL	29853	50.00	9/11/2025	Meeting
HOUSTON CHRONICLE	29854	2,650.60	9/11/2025	Advertisement
MEMORIAL VILLAGES WATER AUTHORITY	29855	56,404.23	9/11/2025	Wastewater Treatment
OLSON & OLSON	29856	2,697.00	9/11/2025	General Legal Fees
LANGFORD ENGINEERING INC.	29857	7,250.55	9/11/2025	Engineering Fees - Utility
CITY OF HOUSTON UTILITY CUSTOMER SERVICE	29858	69,654.43	9/11/2025	Water Usage Fee
KONICA MINOLTA BUSINESS SOLUTIONS	29859	301.07	9/11/2025	Copier Service
COVERALL NORTH AMERICA INC.	29860	1,640.00	9/11/2025	Janitorial Service Fees
DENNIS WILLIAMS & CO INC.	29861	444.60	9/11/2025	Dumping Fee
DATAPROSE LLC	29862	1,665.84	9/11/2025	Utility Bill Processing
PREMIER TREE SERVICE	29863	2,550.00	9/11/2025	Trim/Cut down trees
PROBSTFELD & ASSOCIATES	29864	1,960.00	9/11/2025	Plan Site Review
FASTSIGNS	29866	192.65	9/11/2025	Sinage
BLUE ATLAS MARKETING	29867	275.00	9/11/2025	Web Site Monthly Maint Fee
ROBERT BALDWIN	29868	11,050.00	9/11/2025	Inspection Fee September
MUNICIPAL OPERATIONS & CONSULTING INC.	29869	1,287.11	9/11/2025	On Site Contractor Water Wells
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29870	350.19	9/11/2025	Dumpster Fee
BBG CONSULTING INC	29871	1,650.00	9/11/2025	Plan Site Review
CIVICPLUS LLC	29872	3,122.39	9/11/2025	Subscription
WATERLOGIC INC	29873	135.00	9/11/2025	Monthly Management Fee
GERARDO BARRERA	29874	547.90	9/11/2025	Reimbursement for Travel
PVS DX INC.	29875	110.00	9/11/2025	Chemicals
SHELL ENERGY SOLUTIONS	29876	15,915.92	9/11/2025	Electricity
TETRA TECH INC	29877	11,493.44	9/11/2025	Engineering Service
WEX BANK	29878	872.80	9/11/2025	Fuel September
JASON BIENEK	29879	8,600.00	9/11/2025	Inspection Fee September
IOSO LLC	29880	6,157.22	9/11/2025	Monthly Maint - Technology
CYPRESS CREEK MOSQUITO CONTROL LLC	29881	1,125.00	9/11/2025	Mosquito Spraying
BRIGHTVIEW HOLDINGS INC	29882	12,650.46	9/11/2025	Monthly Landscaping Fee
HAYDEN PAVING INC	29883	1,140,932.66	9/11/2025	BHR and Taylorcrest Construction
PS LIGHTWAVE LLC	29884	1,161.05	9/11/2025	Internet City Hall
ALSCO LINEN & UNIFORM SERVICE	29885	79.44	9/25/2025	Uniform Service
SPEEDY PRINTING KTF INC.	29886	54.45	9/25/2025	Business Cards
CITY OF HOUSTON UTILITY CUSTOMER SERVICE	29887	69,654.43	9/25/2025	Water Usage Fee
ABC PEST POOL & LAWN SERVICES	29888	95.00	9/25/2025	Quarterly Pest Control
O'REILLY AUTO PARTS	29889	168.55	9/25/2025	Battery for Vehicle
RICHMOND AUTO REPAIR & FLEET SERVICE	29890	295.39	9/25/2025	Auto Service = PW Fleet
LOWE'S	29891	565.20	9/25/2025	Supplies
MUNICIPAL OPERATIONS & CONSULTING INC.	29892	2,317.41	9/25/2025	Contract Services Water Plants
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29893	38,790.40	9/25/2025	Garbage/Recycling Service
VECTOR ELECTRONIC SECURITY SOLUTIONS	29894	135.00	9/25/2025	Reprogram Alarms
BBG CONSULTING INC	29895	730.00	9/25/2025	Plan Review
PVS DX INC.	29896	1,069.22	9/25/2025	Chemicals
ROADSAFE TRAFFIC SYSTEMS INC	29897	57.94	9/25/2025	Troubleshooting
IDS ENGINEERING GROUP	29898	14,290.20	9/25/2025	Engineering Service - SCADA system
IOSO LLC	29899	6,157.22	9/25/2025	Monthly Maint - Technology
PRINTING PROFESSIONALS INC	29900	13,860.00	9/25/2025	Painting Maint Shed
CLEAR GOV INC	29901	10,920.00	9/25/2025	New Budget Software and Onboarding

>BNY

The Bank of New York Mellon Trust Company, N.A.
Corporate Trust
500 Ross Street, Room 154-1000
Pittsburgh.PA 15262

Date: August 05, 2025
Loan#: [redacted]
RE : BUNKER HILL VILLAGE GOB SERIES 2014

000018 XBNYMM01 000000
BUNKER HILL VILLAGE, CITY OF
ATTN: FINANCE DIRECTOR
11977 MEMORIAL DR.
HOUSTON,TX 77024

Please be advised that payment in the amount of $2,887.50 is due on 10/01/2025 for CITY OF BUNKER HILL VILLAGE, TEXAS GENERAL OBLIGATION REFUNDING BONDS, SERIES 2014. The bondholder payment date is 10/01/2025. The details of the amount due are as follows:

	Amount in Dollars($)
Principal	$0.00
Interest	$2,887.50
Total Amount Due	**$2,887.50**

Refer to your governing docs for payment date rules
In order for us to ensure timely payments to Bondholders, funds must be sent in accordance with the instructions below.

If paying by wire, please include your account and loan number.

If paying by ACH, please include your 'DDA' account number on your ACH transfer legend.

For DTCC eligible issues: FAILURE TO COMPLY WITH THE DTCC SAME DAY FUNDS SETTLEMENT (SDFS) REQUIREMENTS MAY RESULT IN LATE PAYMENT TO HOLDERS, LATE FEES AND LOSS OF DTCC ELIGIBILITY.

If you are not in agreement with the information detailed on this bill, please contact Prashant Ahiwale at (646)782-4889 or by email at prashant.ahiwale@bnymellon.com.

E 000018 XBNYMM01 000018 S

Payment Instructions:
Wire Payments must be received by BNY before 11:00 E.S.T. on 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
IMMS#: 5335268400
Loan Account#: [redacted]

Amount Due: $2,887.50

The ACH payment instructions are as follows:
ACH payments must be received by BNY 1 business days before 10/01/2025.
The Bank of New York Mellon
ABA#: 021000018
Account Details:

Type:	Account No:	Description:
DDA	[redacted]	

IDS Engineering Group

13430 Northwest Freeway, Suite 700, Houston, Texas 77040
TxEng Firm 2726 | TxSurv Firm 10110700
t 713.462.3178 | idseg.com

City of Bunker Hill Village
Elvin Hernandez
ehernandez@bunkerhilltx.gov
invoice@bunkerhilltx.gov

August 26, 2025
Project No: 051700400
Invoice No: 0179072

City of Bunker Hill Village Water Storage Tank Well Inspection
Professional Services from July 26, 2025 to August 25, 2025

	Proposed Fee	% Complete	Total Amt Complete	Previously Invoiced	This Invoice
Tank Inspection & Prelim Engineering Report	48,636.00	100.00	48,636.00	43,772.40	4,863.60
Tank Interior Cleaning	35,667.00	100.00	35,667.00	35,667.00	0.00
Tank Disinfection Services	2,475.00	100.00	2,475.00	2,475.00	0.00
Water Well Performance Testing	2,475.00	100.00	2,475.00	2,475.00	0.00
Total Fee	**89,253.00**		**89,253.00**	**84,389.40**	**4,863.60**

TOTAL THIS INVOICE **$4,863.60**

IDS Engineering Group

13430 Northwest Freeway, Suite 700, Houston, Texas 77040
TxEng Firm 2726 | TxSurv Firm 10110700
t 713.462.3178 | idseg.com

August 26, 2025
Project No: 051700500
Invoice No: 0179073

City of Bunker Hill Village
Elvin Hernandez
ehernandez@bunkerhilltx.gov
invoice@bunkerhilltx.gov

Professional Engineering Services to Update GIS Information of Water System and Prepare a Water System Model Study for the City of Bunker Hill Village

Professional Services from July 26, 2025 to August 25, 2025

	Proposed Fee	% Complete	Total Amt Complete	Previously Invoiced	This Invoice
Reports	94,266.00	10.00	9,426.60	0.00	9,426.60
Contingency only as Approved by the City	5,000.00	0.00	0.00	0.00	0.00
Total Fee					**9,426.60**

TOTAL THIS INVOICE $9,426.60

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Invoice number 29238
Date 08/29/2025

Project **200-029 2024 Waterline Rehab**

Engineering Services through August 29, 2025

2024 Waterline Rehab at Mayerline and Tara

Invoice Summary

Description		Contract Amount	Total Billed	Prior Billed	Current Billed
010 - Design Surveys, Geotech, Etc		20,000.00	20,000.00	20,000.00	0.00
012 - Design Phase Services		43,120.00	43,120.00	43,120.00	0.00
013 - Construction Phase Services		16,300.00	16,000.00	15,200.00	800.00
014 - Observation of Construction		49,400.00	38,250.00	32,110.00	6,140.00
016 - Record Drawings		3,500.00	0.00	0.00	0.00
017 - Construction Materials Testing		20,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses		2,000.00	2,386.11	2,075.56	310.55
	Total	154,320.00	119,756.11	112,505.56	7,250.55

Reimbursables

	Units	Rate	Billed Amount
Mileages	463.50	0.67	310.55

Invoice total **7,250.55**

Approved by:

Timothy B. Hardin
President

07.9182

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

Statement

Langford Engineering, Inc.
1080 W. Sam Houston Pkwy. N.
Suite 200
Houston, TX 77043
713-461-3530

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Statement date: 9/4/2025

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-029 2024 Waterline Rehab			
	29238	8/29/2025	7,250.55
		Client Outstanding	7,250.55

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
7,250.55	7,250.55	0.00	0.00	0.00	0.00	0.00

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS
515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/12/2025	72035

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	$180.00
DUE DATE	8/12/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	2249-017

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet • NO OBJECTIONS	1	175.00	8/12/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/12/2025	5.00
FOR: CLAYTON & MARISSA MORGAN AT: 307 Chapel Belle Lane ~ City of Bunker Hill Village LGL: Lot 10, Block 1, Chapelwood (.46 ACRE) ORDERED BY: JASON BIENEK 01.7503				

Thank you for the privilege to serve you!

Subtotal	$180.00
Sales Tax (8.25%)	$0.00
Total	**$180.00**
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PHONE: 281.829.0034 FAX: 281.829.0233 LandSurveys@Probstfeld.com www.probstfeld.com

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS
515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/12/2025	72036

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	$355.00
DUE DATE	8/12/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-107

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW HOME • Grading & Drainage Plans • Detention Worksheet	2	175.00	8/12/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/12/2025	5.00
FOR: ABZ HOLDINGS, INC. AT: 7 Raydon Lane ~ City of Bunker Hill Village LGL: Lot 5, Block 1, Raydon Estates (.56 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$355.00
Sales Tax (8.25%)	$0.00
Total	$355.00
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

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PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/12/2025	72037

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	**$355.00**
DUE DATE	8/12/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	3340-001

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW HOME • Grading & Drainage Plans • Detention Worksheet	2	175.00	8/12/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/12/2025	5.00
FOR: BUILDING FORTS LLC ~ JOE & ANGELA RUSSO AT: 5 Rip Van Winkle ~ City of Bunker Hill Village LGL: Lot 3, Sleepy Hollow (.64 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$355.00
Sales Tax (8.25%)	$0.00
Total	**$355.00**
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/13/2025	72054

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	**$180.00**
DUE DATE	8/13/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-105

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • FOR NEW HOME • Grading & Drainage Plans • Detention Worksheet	1	175.00	8/13/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/13/2025	5.00
FOR: EUGENE & SOPHIA TERRY AT: 11902 Mcleods Lane ~ City of Bunker Hill Village LGL: Lot 1, Hilmarton (.51 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$180.00
Sales Tax (8.25%)	$0.00
Total	**$180.00**
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PHONE: 281.829.0034 FAX: 281.829.0233 LandSurveys@Probstfeld.com www.probstfeld.com

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS
515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/13/2025	72055

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	$180.00
DUE DATE	8/13/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-104

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village •NO OBJECTIONS	1	175.00	8/13/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/13/2025	5.00
FOR: BRENDEN O'NEILL & HEATHER ATWATER AT: 6 Raydon Lane ~ City of Bunker Hill Village LGL: Lot 3, Block 1, Raydon Estates (.49 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$180.00
Sales Tax (8.25%)	$0.00
Total	$180.00
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PHONE: 281.829.0034 FAX: 281.829.0233 LandSurveys@Probstfeld.com www.probstfeld.com

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/13/2025	72056

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	$180.00
DUE DATE	8/13/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-106

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet	1	175.00	8/13/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/13/2025	5.00
FOR: DORIAN GRAY AT: 274 Stoney Creek Drive ~ City of Bunker Hill Village LGL: Lot 1, Block 3, Section 1, Whispering Oaks ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$180.00
Sales Tax (8.25%)	$0.00
Total	**$180.00**
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PHONE: 281.829.0034 FAX: 281.829.0233 LandSurveys@Probstfeld.com www.probstfeld.com

PROBSTFELD & ASSOCIATES
PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/20/2025	72112

BILL TO:

City of Bunker Hill Village
Attn: Jason Bienek
11977 Memorial Drive
Houston, TX 77024

Balance Due	$530.00
DUE DATE	8/20/2025
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	2545-015

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet	3	175.00	8/20/2025	525.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/20/2025	5.00
FOR: JONATHAN & ANGELA LOBB AT: 2 Our Lane Place ~ City of Bunker Hill Village LGL: Lot 2, Block 1, Ourlane Estates (.47 ACRE) ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

Subtotal	$530.00
Sales Tax (8.25%)	$0.00
Total	$530.00
Payments/Credits	$0.00

PROFESSIONAL LAND SURVEYING
CIVIL ENGINEERING • PLATTING SERVICES

PHONE: 281.829.0034 FAX: 281.829.0233 LandSurveys@Probstfeld.com www.probstfeld.com

Tetra Tech, Inc.
575 North Dairy Ashford
Suite 700
Houston, TX 77079
(281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52475511
INVOICE DATE: 09/05/2025
SERVICES THROUGH: 08/22/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number **200-646973-25001** **City of Bunker Hill Village - On-Call 2025**
Top Task **01** **General On-Call Services**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
Delany, Kayla D.	Technician 1	7.00	$82.80	$579.60
McClung, Michael R.	Program Manager	1.00	$364.73	$364.73
TOTAL LABOR		**8.00**		**$944.33**
		SUBTOTAL		**$944.33**

Total Top Task# 01 **$944.33**

Total Project# 200-646973-25001 **$944.33**

TOTAL AMOUNT DUE THIS INVOICE: **$944.33**

REMIT PAYMENT TO:

TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

Tetra Tech, Inc.
575 North Dairy Ashford
Suite 700
Houston, TX 77079
(281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52475512
INVOICE DATE: 09/05/2025
SERVICES THROUGH: 08/22/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number 200-646973-25002 **Bunker Hill Village On-Call - Site Development Review for Drainage Impacts**
Top Task 01 **Site Development Review**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	3.00	$364.73	$1,094.19
Worku, Fasil	Project Engineer 2	2.00	$199.03	$398.06
TOTAL LABOR		**5.00**		**$1,492.25**
		SUBTOTAL		**$1,492.25**
		Total Top Task# 01		**$1,492.25**

Top Task 02 **HGL Calculations**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	3.00	$364.73	$1,094.19
Worku, Fasil	Project Engineer 2	2.00	$199.04	$398.09
TOTAL LABOR		**5.00**		**$1,492.28**
		SUBTOTAL		**$1,492.28**
		Total Top Task# 02		**$1,492.28**
		Total Project# 200-646973-25002		**$2,984.53**

TOTAL AMOUNT DUE THIS INVOICE: **$2,984.53**

REMIT PAYMENT TO:

TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

Tetra Tech, Inc.
575 North Dairy Ashford
Suite 700
Houston, TX 77079
(281) 589-7257

BILL TO: CITY OF BUNKER HILL VILLAGE
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52475513
INVOICE DATE: 09/05/2025
SERVICES THROUGH: 08/22/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number **200-646973-25003** **Bunker Hill Village Drainage Committee On-Call 2025**
Top Task **01** **Drainage Committee**

EMPLOYEE	TITLE	CURRENT LABOR HOURS	LABOR RATE	CURRENT LABOR AMOUNT
McClung, Michael R.	Program Manager	1.00	$364.73	$364.73
TOTAL LABOR		**1.00**		**$364.73**
		SUBTOTAL		**$364.73**

Total Top Task# 01 **$364.73**

Total Project# 200-646973-25003 **$364.73**

TOTAL AMOUNT DUE THIS INVOICE: **$364.73**

REMIT PAYMENT TO:

TETRA TECH, INC.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

Tetra Tech, Inc.
575 North Dairy Ashford
Houston, TX 77079
(281) 589-7257

BILL TO: **CITY OF BUNKER HILL VILLAGE**
ATTN: GERARDO BARRERA MBA CPM
11977 MEMORIAL DRIVE
HOUSTON, TX 77024

INVOICE NUMBER: 52477189
INVOICE DATE: 09/09/2025
SERVICES THROUGH: 08/22/2025
FEDERAL TAX ID#: 95-4148514
TERMS: NET 30

PROFESSIONAL SERVICES:

Project Number **200-646973-24004** **City of Bunker Hill Village - Design of Asphalt Mill & Overlay Improvements for**

TASK NAME	BUDGET AMOUNT	BUDGET PERCENT COMPLETE	INVOICE TO DATE	PREVIOUSLY INVOICED	AMOUNT DUE THIS INVOICE
Task 1 - Project Management and Design Coordination	$8,000.00	100.00%	$8,000.00	$8,000.00	$0.00
Task 2 - 60% Design	$64,000.00	100.00%	$64,000.00	$64,000.00	$0.00
Task 3 - 90% Design	$17,700.00	100.00%	$17,700.00	$17,700.00	$0.00
Task 4 - 100% Design	$14,900.00	100.00%	$14,900.00	$14,900.00	$0.00
Task 5 - Public Outreach and Meetings	$8,000.00	100.00%	$8,000.00	$8,000.00	$0.00
Task 6 - Bid Phase	$6,000.00	100.00%	$6,000.00	$6,000.00	$0.00
Task 7 - Limited Construction Phase Services	$28,000.00	79.00%	$22,120.00	$20,160.00	$1,960.00
Task 8 - Materials Testing	$50,000.00	33.50%	$16,751.90	$11,512.05	$5,239.85
TOTAL	**$196,600.00**	**80.10%**	**$157,471.90**	**$150,272.05**	**$7,199.85**

TOTAL AMOUNT DUE THIS INVOICE: **$7,199.85**

Net Contract Summary	
Contract Amount	$196,600.00
Previously Billed	$150,272.05
Current Billing	$7,199.85
Total Billed to Date	$157,471.90
Contract Balance Remaining	$39,128.10

REMIT PAYMENT TO:
Tetra Tech, Inc.
PO BOX 200191
DALLAS, TX 75320-0191

To ensure accurate posting, please note the invoice number on your check. Interest will be charged on all past-due amounts per contract terms and conditions.

200-Top Task Summary-% Complete

Progress Report

To: Mr. Gerardo Barrera & Mr. Elvin Hernandez

Date: September 4, 2025

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services
007054 – Site Development Review
008071 – On-Call Drainage Committee Services

Work performed from July 28, 2025 to August 21, 2025

004067: On-Call Services *(TOTAL = $944.33)*

- Provided assistance at 30 Williamsburg to improve drainage in open ditches and culverts. Attended meeting in the field, took pictures, and provided direction for a solution. *($944.33)*
  - Mike McClung – 1 hr
  - Kayla – 7 hrs

007054: Site Development Reviews *(TOTAL = $2,984.53)*

- Review drainage plans 46 Caroline Trail *($762.79)*
  - Mike McClung – 1 hr
  - Fasil Worku – 2 hrs
- Review drainage calculations at 672 Flintdale *($364.73)*
  - Mike McClung – 1 hr
- Review drainage concerns 12222 Valley Star *($364.73)*
  - Mike McClung – 1 hr

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: *7 Raydon, 5 Rip Van Winkle, 12003 Tall Oaks, 5 Powderhorn ($1,492.28)*
  - Fasil Worku – 2 hrs
  - Mike McClung – 3 hrs

008071: On-Call Drainage Committee Services *(TOTAL = $364.73)*

- Planning for future drainage committee meetings.
  - Mike McClung – 1 hr

TX BBG CONSULTING, INC.
A SAFEbuilt COMPANY

Invoice

Invoice Number:	2166223
Invoice Date:	7/31/2025
Terms:	Net 30 Days
Due Date:	8/30/2025
Customer #:	23-BUNKERH
Customer PO #:	

Bunker Hill, TX, Village
11977 Memorial Dr
Bunker Hill Village, TX 77024

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25BHV-00009 | 11902 McLeods Lane, Bunker Hill Village, TX 77024 | New Single Family Dwelling				
Plan Review - New Residential	$550.00	7/1/2025	100.00%	$550.00
25BHV-00009 Subtotal				**$550.00**
Permit # Daily Inspections Bunker Hill Village | |				
Daily Inspections	$60.00	7/2/2025	100.00%	$60.00
Daily Inspections	$120.00	7/3/2025	100.00%	$120.00
Daily Inspections Bunker Hill Village Subtotal				**$180.00**

Summary by Fee Type

Item Code	Amount
Daily Inspections	$180.00
Plan Review - New Residential	$550.00
Total	**$730.00**

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	$730.00
Freight:	$0.00
Sales Tax:	$0.00
Invoice Total:	**$730.00**

TX BBG CONSULTING, INC
A SAFEbuilt COMPANY

Invoice

Invoice Number:	2489110
Invoice Date:	8/31/2025
Terms:	Net 30 Days
Due Date:	9/30/2025
Customer #:	23-BUNKERH
Customer PO #:	

Bunker Hill, TX, Village
Attn: Payable, Accounts
11977 Memorial Dr
Bunker Hill Village, TX 77024
invoice@bunkerhilltx.gov

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25BHV-00015 | 46 Carolane Trail, Houston, TX 77024 | New Single Family Dwelling				
Plan Review - New Residential	$550.00	8/4/2025	100.00%	$550.00
25BHV-00015 Subtotal				**$550.00**
Permit # 25BHV-00016 | 7 Raydon Lane, Bunker Hill, TX 77024 | New Single Family Dwelling				
Plan Review - New Residential	$550.00	8/7/2025	100.00%	$550.00
25BHV-00016 Subtotal				**$550.00**
Permit # 25BHV-00017 | 5 Rip Van Winkle Lane, Bunker Hill Village, TX 77024 | New Single Family Dwelling				
Plan Review - New Residential	$550.00	8/4/2025	100.00%	$550.00
25BHV-00017 Subtotal				**$550.00**

Summary by Fee Type

Item Code	Amount
Plan Review - New Residential	$1,650.00
Total	**$1,650.00**

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	$1,650.00
Freight:	$0.00
Sales Tax:	$0.00
Invoice Total:	**$1,650.00**

01.7505