



## **CITY OF BUNKER HILL VILLAGE**

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 18, 2025, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:**

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

**The meeting agenda and agenda packet are posted online at [www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)**

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

#### **Join Zoom Meeting**

<https://us06web.zoom.us/j/82885506721?pwd=jFaHxLV6HvQtVyb54AznnLM0RHnefL.1>

**Meeting ID:** 828 8550 6721

**Passcode:** 918294

**Dial by your location:** +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

A. Update on Activities

**V. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities

**VI. MAYOR'S REPORT**

A. Report on Activities and Upcoming Events

- Mayors' Meetings

**VII. CITY ADMINISTRATOR'S REPORT**

A. Report on Activities and Upcoming Events

- City Hall Holiday Hours
- Holiday Reception – *December 9, 2025*
- Twinkle Light Parade – *December 18, 2025*
- Investments and Opportunities

B. Public Works Director Report

- Development Report
- CIP Project Update

**VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY –**  
*Gerardo Barrera, City Administrator*

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS –**  
*Gerardo Barrera, City Administrator*

- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO PROVIDE FOR MUNICIPAL ELECTION SERVICES – Gerardo Barrera, City Administrator**
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2026 – Gerardo Barrera, City Administrator**
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A FINAL PLAT FOR 5 POWDERHORN AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – Elvin Hernandez, Public Works Director**
- XIII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS THAT EXCEED \$50,000.00**
- A. City of Houston water bill dated October 21, 2025, in the amount of \$85,361.42 for September 2025 water purchase.
  - B. Memorial Villages Water Authority, invoice no. 005-25-26 in the amount of \$59,345.97 for September 2025 wastewater treatment services.
  - C. Texas Municipal League Intergovernmental Risk Pool billing statement dated October 1, 2025, in the amount of \$77,078.96 for general insurance and workers compensation insurance.
  - D. Underground Construction Solutions, monthly pay application no. 7 in the amount of \$95,958.00 for waterline replacement work completed from July 23, 2025, to August 29, 2025, as part of the Waterline Replacement Project.
- XIV. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. Minutes of the October 21, 2025, Regular City Council Meeting.
  - B. October 2025 Financials.
  - C. Check Register dated September 26, 2025, to November 6, 2025.
  - D. IDS Engineering Group, invoice no. 0178730 in the amount of \$7,295.40 for engineering services completed from May 26, 2025, to June 25, 2025, for the Water Storage Tank and Well Inspection Project.
  - E. IDS Engineering Group, invoice no. 0179586 in the amount of \$9,426.60 for engineering services completed from August 26, 2025, to September 25, 2025, for Water Modeling Study.
  - F. Langford Engineering, invoice no. 29339 in the amount of \$10,666.42 for engineering services performed through September 26, 2025, for the Waterline Replacement Project.
  - G. Lloyd, Smitha & Associates, invoice no. CMBH2501 (050525-062925) in the amount of \$34,944.90 for construction management services rendered from May 5, 2025, to June 29, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
  - H. Probstfeld & Associates, invoice no. 72182 in the amount of \$180.00 for drainage plan review services completed in September 2025.
  - I. Probstfeld & Associates, invoice no. 72183 in the amount of \$180.00 for drainage plan review services completed in September 2025.
  - J. Probstfeld & Associates, invoice no. 72288 in the amount of \$180.00 for drainage plan review services completed in September 2025.

- K. Probstfeld & Associates, invoice no. 72289 in the amount of \$180.00 for drainage plan review services completed in September 2025.
- L. Probstfeld & Associates, invoice no. 72300 in the amount of \$355.00 for drainage plan review services completed in September 2025.
- M. Probstfeld & Associates, invoice no. 72309 in the amount of \$355.00 for drainage plan review services completed in September 2025.
- N. Underground Construction Solutions, invoice no. 090525B in the amount of \$8,550.00 for drainage repairs completed on Williamsburg Ln. in September 2025.
- O. Resolution No. 11-18-2025C, Cooperative Purchasing Agreement between City of Bunker Hill Village, Texas and North Central Texas Council of Governments/ TXShare for various goods and services.

**XV. ADJOURN**

**I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on November 12, 2025, by 5:00 p.m.**

**(SEAL)**

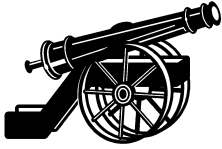


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Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.





**City of Bunker Hill Village  
City Council  
Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	IV
<b>Subject:</b>	Memorial Villages Police Department Report
<b>Exhibits:</b>	Chief's Monthly Report – October 2025 MVPD-VFD Response Time 2025 Burglary Map 2025 Auto Burglary Map ALPR Hits & Recoveries Map ALPR Recoveries List October ALPR Report 2025 Total Incidents to Date Officer Committed Time Report to Date 2025 DA Dismissal Log
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Chief Schultz

### Executive Summary

The Memorial Villages Police Department Report will include the following items:

A. Update on Activities

- 2025 DA Dismissal Log: MVPD tracks all cases each month that are submitted to the DA's Office for dispositions. Cases are broken down by month. The cases highlighted in yellow are a positive disposition, and cases that say DISM OTHER were dismissed. The monthly totals are at the bottom of each month with the YTD dismissals next to those totals.

### Recommended Action

Staff recommends that the City Council receive the Monthly Report for October 2025.



Memorial Villages Police Department  
11981 Memorial Drive  
Houston, Texas 77024  
Tel. (713) 365-3701

Raymond Schultz  
Chief of Police

November 10, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: October 2025 Monthly Report

During the month of October, MVPD responded/handled a total of 6,465 calls/incidents. 3,337 House watch checks were conducted. 1165 traffic stops were initiated with 1,026 citations being issued for 1,846 violations. (Note: 40 Assists in Hedwig, 268 in Houston, 2 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2535/23171	1329/15197	1	378/250/628	6@3:08
Piney Point:	1397/17331	769/11680	5	264/260/524	4@3:40
Hunters Creek:	2151/24575	1239/17512	8	384/310/694	8@3:19
				Cites/Warn/Total	18@3:13

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	102	E-Bike Violations	9	Speeding:	373
Animal Calls:	25	Ord. Violation	22	Exp. Registration	470
ALPR Hits:	30	Information	10	Ins	217
Assist Fire:	43	Suspicious Situation	99	No License	139
Assist EMS:	54	Loud Party	12	Stop Sign	43
Construction Checks	522	Welfare Checks	7	Fake Plate	28

*This month the department generated a total of 103 police reports.*

*BH-35, PP-21, HC-42, HOU-4, HED-1, SV-0*

Crimes Against of Persons (1)

Robbery (Agg Shoplifting) 1

Crimes Against Property (9)

Burglary of a Vehicle 2

ID Theft/Fraud 5

Burglary of Building 2

Petty/Quality of Life Crimes/Events (93)

ALPR Hits (valid)	7	DWI	3
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Accidents	14	Weapons Charges	3
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Warrants	11	Fake Plates	5
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Towed vehicles	27	Misc	24
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Arrest Summary: Individuals Arrested (18)

Warrants	11	DWI	3
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Class 3 Arrests	3	Felony	1
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Budget YTD:	Expense	Budget	%
• Personnel Expense:	5,181,200	6,744,765	76.8%
• Operating Expense:	957,592	1,292,201	74.1%
• Total M&O Expenditures:	6,138,792	8,036,966	76.4%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	6,324,353	8,206,966	77.0%

#### Follow-up on Previous Month Items/Requests from Commission

The contract for new Accounting Software was reviewed by the Finance Committee and forwarded to legal counsel for review.

#### Personnel Changes/Issues/Updates

Staff was made aware of a false unemployment claim filed with the TWC for Sergeant Owens. It is unknown how his personal information was compromised.

#### Major/Significant Events/Updates

This past month we have been finding ourselves needing to respond to and address multiple large juvenile parties. Most of the parties do not have alcohol but the impact of social media can quickly attract hundreds of kids to a neighborhood party.

This past month officers have seen an increase in the number of firearms being seized from individuals who are operating vehicles while smoking marijuana or in possession of narcotics while armed with a handgun. The DA's office will accept charges only if the drugs are anything other than marijuana.

The number of mail thefts occurring from postal facilities (inside job) has been steadily increasing over the past several months. Detectives are working with Postal IG officials on the increasing number of incidents.

Detectives are working on 2 very large fraud cases with losses of almost \$3 million dollars.

On 10/15/25 officers responded to a shoplifting case where the suspect threatened the store clerk. Due to the threat, the case met the threshold of being a robbery. The suspect was taken into custody and was found to be a transient/mental health consumer.

#### Community Projects

MVPD attended multiple events on October 8, 2025, for National Night Activities. MVPD officers and detectives were able to attend every registered event.

On October 25, 2025, MVPD, the MVPF and the Memorial High School National Honor Society joined forces and sponsored the Annual MVPD Haunted House. We estimate that over 2000 people attended the event.

DARE has been reintroduced to St. Francis and instruction has begun. Negotiations are continuing with school administration from Kinkaid School.

#### V-LINC new registrations in October +x

BH – 1783(+7)

PP – 1276 (+20)

HC – 1792 (+6)

Out of Area – 652 (+0)

# MVPD – VFD Monthly Response Times Report

October 2025

## 911/Emergency Designated Calls - EMS and Fire

Total	13@3:29
Bunker Hill	3@3:10
Piney Point	3@3:43
Hunters Creek	7@3:36

## EMS Only

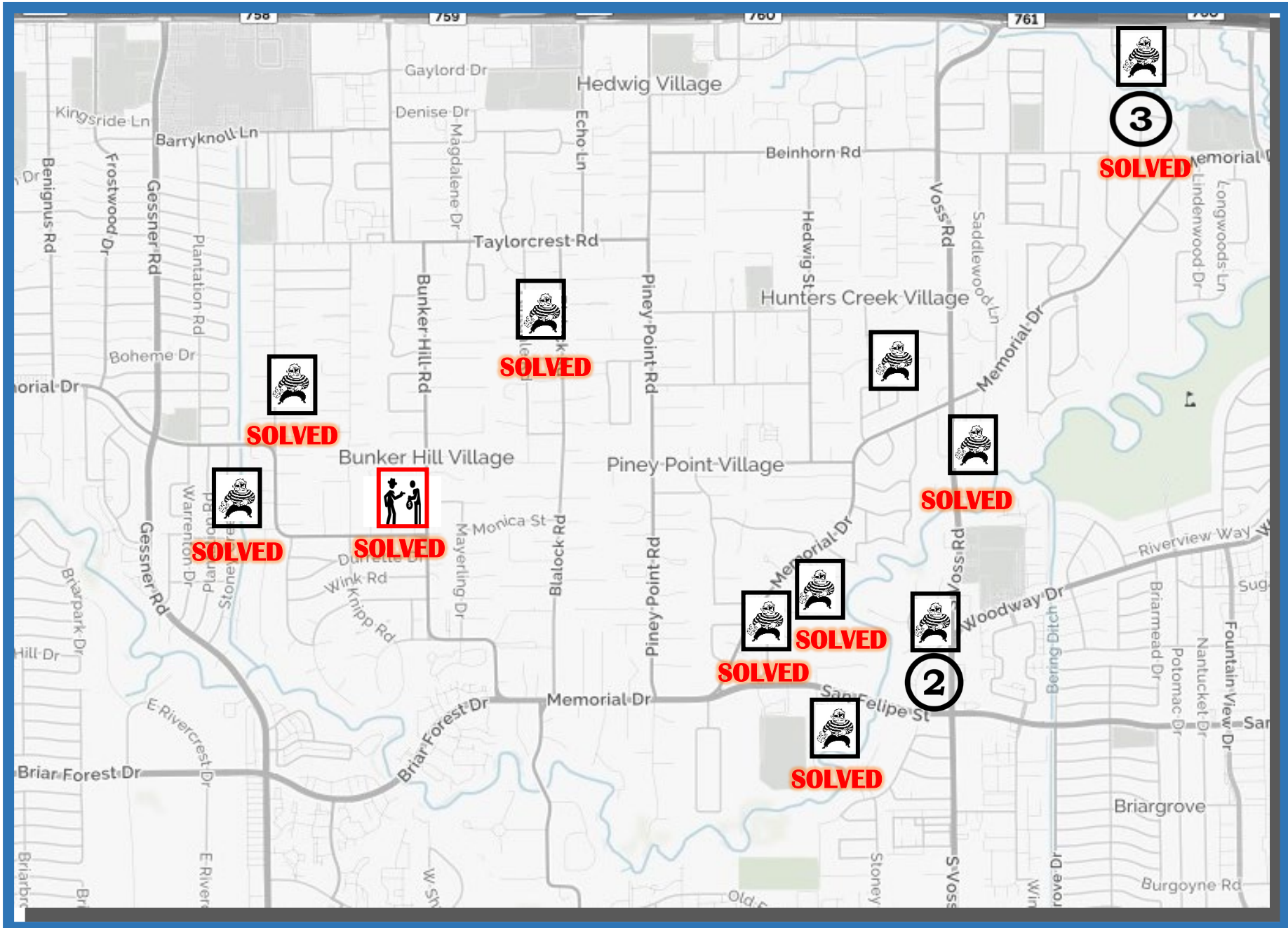
Total	11@3:37
Bunker Hill	3@3:10
Piney Point	3@3:43
Hunters Creek	5@3:54

## Fire Only

Total	2@2:06
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	2@2:06

## Radio

Total	35@4:27
Bunker Hill	9@3:06
Piney Point	17@5:22
Hunters Creek	9@4:09





2025 Burglary Map


Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door
1103 RiverGlynn	N	Garage Door
7503 Riverview	N	Garage Door


2025 Robberies


Address	MO
300 Gentilly Pl	Jugging

 Daytime Burglary

 Nighttime Burglary

 Robbery

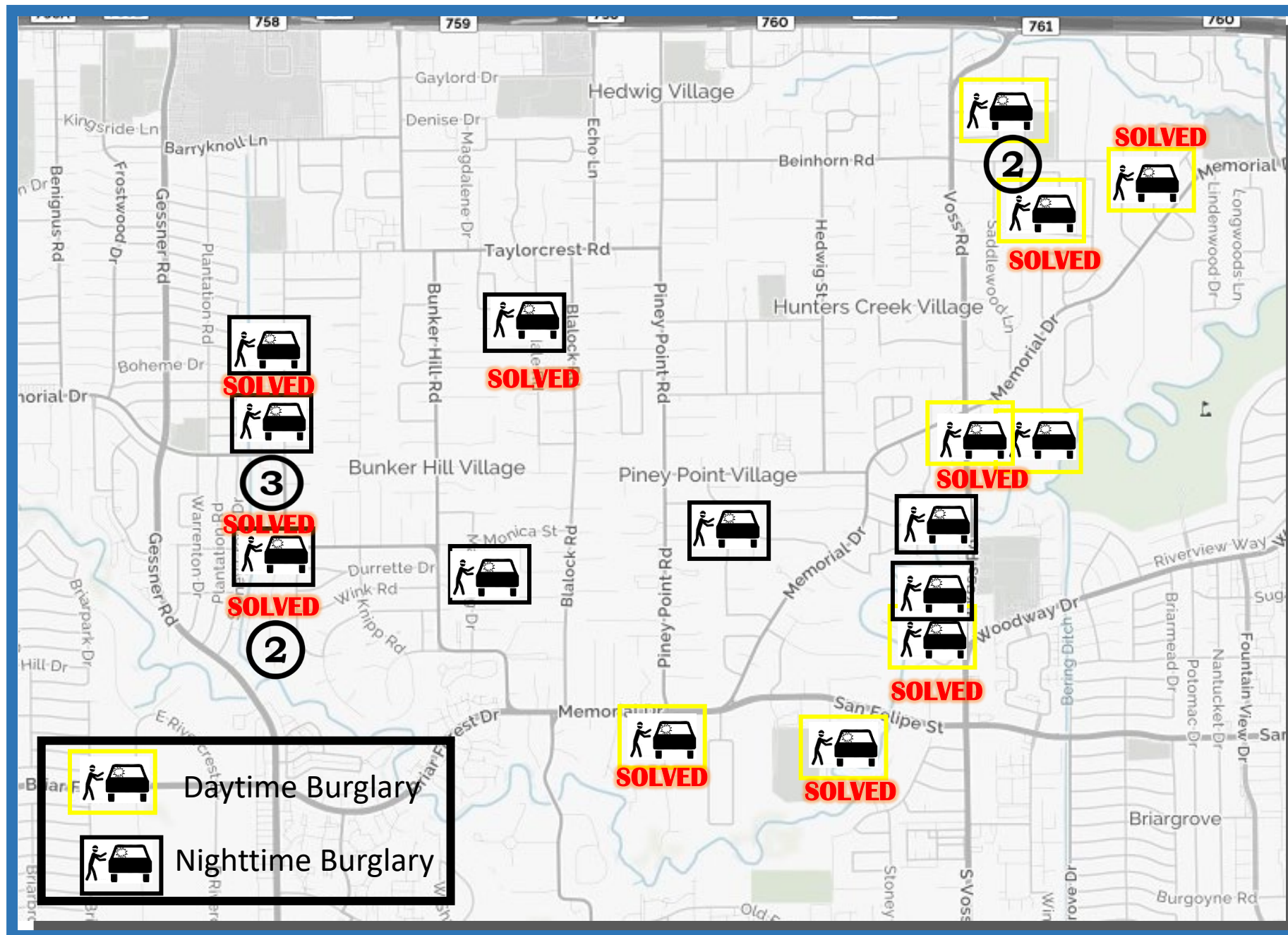




10/31/25



# 2025 Auto Burglary Map



Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 KinKaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL
201 Fleetway	UNL
10733 Marsha	WIN

Contractor

Lock/Win Punch

\* Jugging

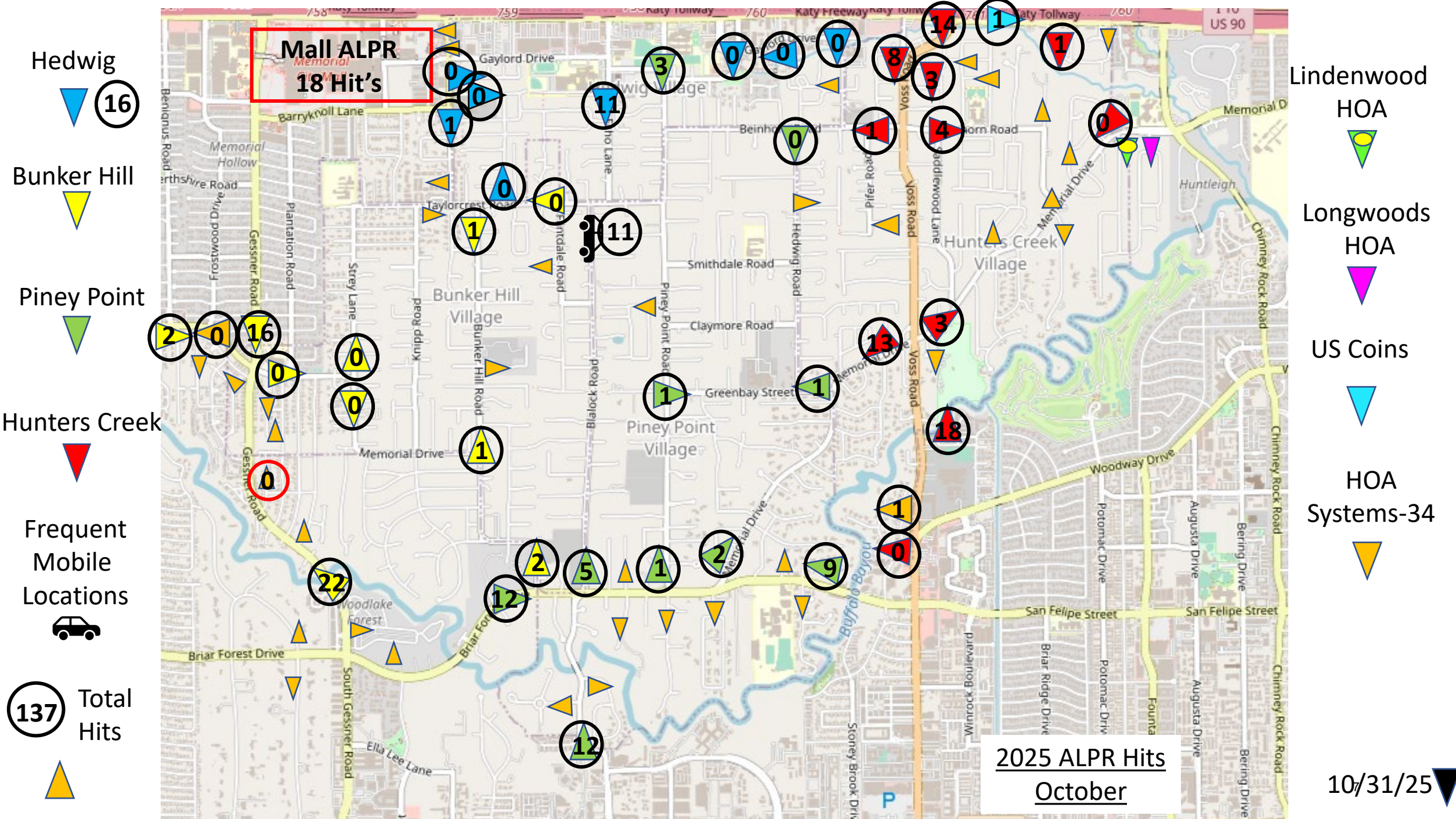


Blue Entry = Actual Location Unknown

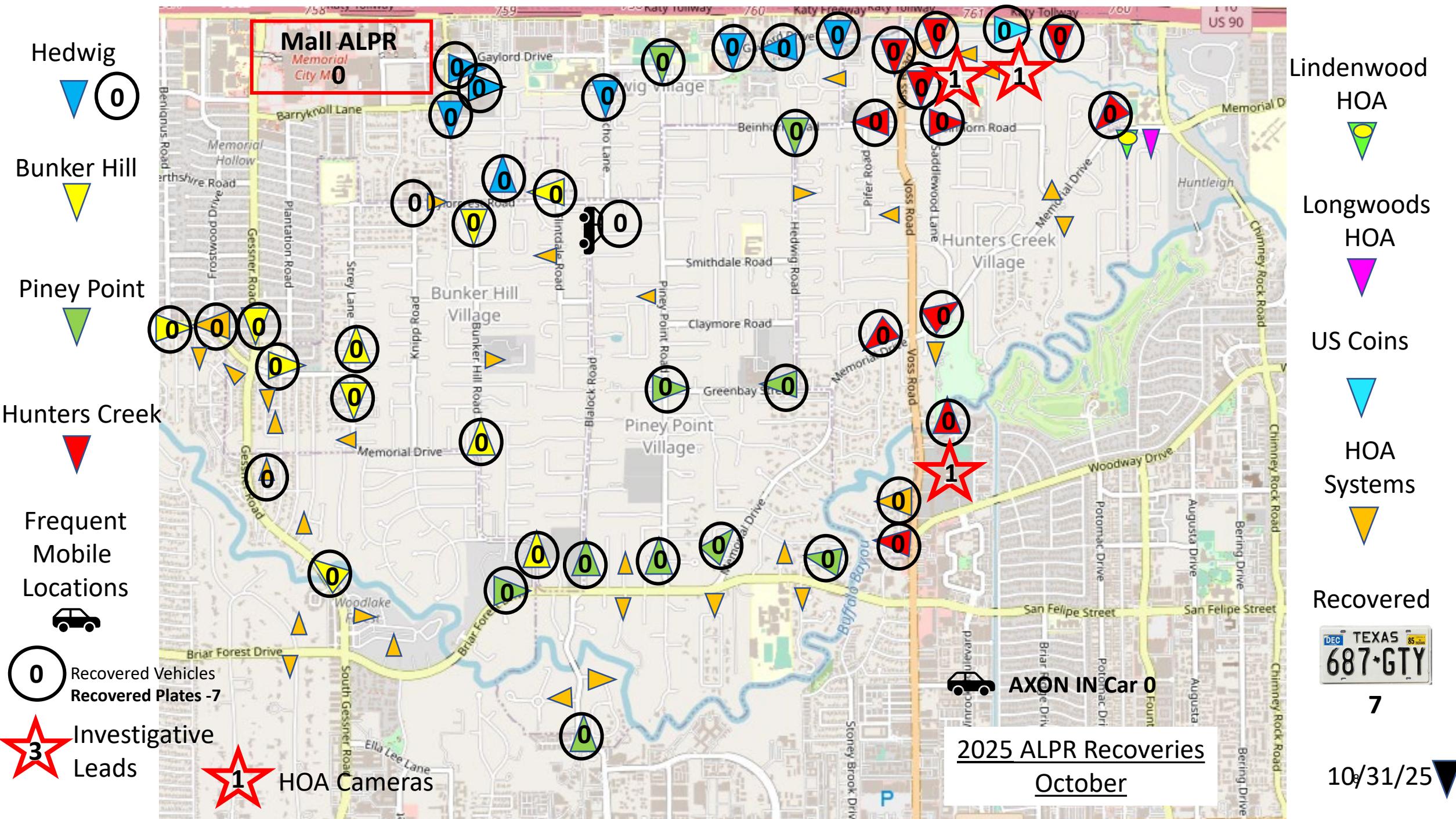
6 SOLVED

10/31/25











ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PXF1974	GMC1500	19	\$ 23,000.00		26-Jan
2	QFL8875	Toy Prius	19	\$ 18,000.00	Fraud	8-Feb
3	VMB3486	NissanVer	7	\$ 14,000.00	Civil	28-Feb
4	VRG3269	Dodge Van Axon		\$ 12,000.00	Civil	2-Apr
5	VNH7261	Kia	104	\$ 26,000.00	Rental FTR	9-Apr
6	TSR5165	Chev Mal	21	\$ 14,000.00	Fugitive	18-Apr
7	RGY0145	HynElan	13	\$ 12,000.00		18-Apr
8	VGM9424	Jeep	8	\$ 16,000.00	Fraud	19-Apr
9	7849F33	Dodge PU	25	\$ 15,000.00	Fraud	7-May
10	WVF7059	Chev Came	8	\$ 19,000.00	Stolen Plate	1-Jul
11	LDP1262	Hyn SF	13	\$ 17,000.00		7-Jul
12	DSR9786	Chev PU	8	\$ 19,000.00		12-Jul
13	TBS9667	Chev Imp	19	\$ 1,000.00	Repo	4-Aug
14	AE58287	U-Haul	1	\$ 24,000.00	Theft Suspects	8-Aug
15	TSW3906	ToyCam	1	\$ 11,000.00		9-Aug
16	TJX7730	Dodge PU	8	\$ 20,000.00	Theft Suspects	18-Aug
17	TRR6349	White Hon	9	\$ 15,000.00	Theft Suspects	17-Sep
18	VPB3989	Blk Porscht	13	\$ 31,000.00	Repeat Offender	5-Nov
19	TFY4124	Hynd	5	\$ 26,000.00	Rental FTR/Drugs	5-Nov
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\$ 333,000.00

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
145DV23	1/8/2025	Owner	VXC2574	6/19/2025	Owner
VTZ8521	1/11/2025	Iss in error	TWT6476	7/14/2025	Owner
CWD6304	1/13/2025	Owner	TKT0457	7/16/2025	Owner
3C5978J	1/20/2025	Owner	TFT6680	7/18/2025	Arrest
1C3218L	1/21/2025	Cited	3C5978J	8/2/2025	Cited
3C5978J	1/30/2025	Cited	PTD4832	8/11/2025	Cited
1C3218L	2/5/2025	Cited	TPAPA1	8/11/2025	Owner
SGP0123	2/8/2025	Owner	TXB6348	8/14/2025	Owner
2C0804K	2/13/2025	Cited	VRP2702	9/4/2025	Owner
WDH2477	2/13/2025	Owner	CBY0255	9/6/2025	Owner
GD82168	2/19/2025	Owner	047753N	9/9/2025	Cited
SBB0616	2/20/2025	Cited	WMMV60789/22/2025		Owner
4C9606H	3/3/2025	Cited	9NDT821	9/30/2025	Cited
5056V12	3/18/2025	Cited	XBX0676	10/8/2025	Owner
VKD0271	3/30/2025	Owner	VNC3977	10/9/2025	Owner
NCL7284	4/17/2025	Owner	VTY6429	10/12/2025	Owner
TLC4667	4/18/2025	Owner	WMS7668	10/19/2025	Owner
7667A35	5/1/2025	Owner	TZL7613	10/20/2025	Owner
7712V35	5/9/2025	Owner	HDN0574	10/22/2025	Owner
VJY3400	5/13/2025	Owner	WFN2362	10/28/2025	Owner
TMN0703	6/8/2025	Owner	RXJ4135	11/2/2025	Cited
NBG5697	6/16/2025	Owner	4C632G	11/4/2025	Cited

Firearm in vehicle	Vehicle found to be Stolen
Temp Tag	Hotlist
	Protective Order

Located but Fled								
Date	Plate	Camera	Date	Plate	Camera	Date	Plate	Camera
26-Jan	PXF1974	19						
19-Apr	7667N34	Coins						

Runaways/Missing		Community Safety Hotlist	
1/15/2025	TKS4987	8	
3/12/2025	TKV9019	7	
6/11/2025	SGS3220	21	
7/17/2025		21	

11 of 19 involved in other crimes = 63%

HOT List Hits Other Agencies			
3/8/2025	SNS9702	JVPD	Burg Susp
7/8/2025		Baytown	Theft Susp
8/2/2025	TND9422	Katy PD	Theft Susp

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
MHP1171	27	HPD	5-Jan
VWZ9444	8	HPD	19-Jan
NTT3409	6	HCSO	30-Jan
RDB2644	13	HPD	8-Feb
TXC5571	25	Const	11-Apr
TLC4667	19	HPD	19-Apr
SFH2451	8	HPD	18-Jun
RHR2190	8	HPD	25-Aug
TWW2114	19	HPD	5-Oct
VTZ9857	Coins	HPD	11-Oct
WTZ5590	8	HPD	18-Oct
VGN5313	1	HPD	3-Nov

Program Summary				
2025 Value	\$ 333,000.00	Recovered	19	
2024 Value	\$ 746,000.00	Recovered	30	
2023 Value	\$ 646,500.00	Recovered	30	
2022 Value	\$ 1,733,000.00	Recovered	74	
2021 Value	\$ 1,683,601.00	Recovered	75	
2020 Value	\$ 1,147,500.00	Recovered	61	
2019 Value	\$ 438,000.00	Recovered	22	
Program Total	\$ 6,394,601.00		311	

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXK	3/26/2025	26
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	7
Const Theft	F150	28-Jan	18	Fraud	VHZ4412	4/18/2025	Coins
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025	17
Robbery	VPZ5433	24-Feb	Mall	Tresspass/BMV	19EWXK	4/23/2025	17
Burglary	SNS9702	22-Feb	26	BMV	WFW0578	5/7/2025	23
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025	3
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025	8
BMV	3C6589	7-Mar		Bank Robbery	TBS9374	5/29/2025	21
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025	19
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid
BMV	VXF2939	20-Mar	27	Burglary	VRW8917	7/2/2025	16
BMV	VYV0734	20-Mar	27	Burglary	1P1649P	8/5/2025	Coins
Burg of hab	VXD3758	25-Mar	Long	Jugging	8315F35	8/22/2025	Rich, TX

Crime	Date	Plate	ALPR
Theft	8/29/2025	TZH9263	Bell
Burglary	8/29/2025	FGL8231	22
Burglary	9/2/2025	XGK0337	22
Burglary	9/2/2025	XGF1622	22
Ill Dumping	9/18/2025	518234K	Mott
Theft	9/22/2025	WGC9454	23
FSGI	25-Sep	TDL7683	9
Auto Theft	9/29/2025	WSG3354	4
Theft	10/1/2025	WGC9454	16
BMV	10/15/2025	WFB8990	22
BMV	10/31/2025	TXM3992	19



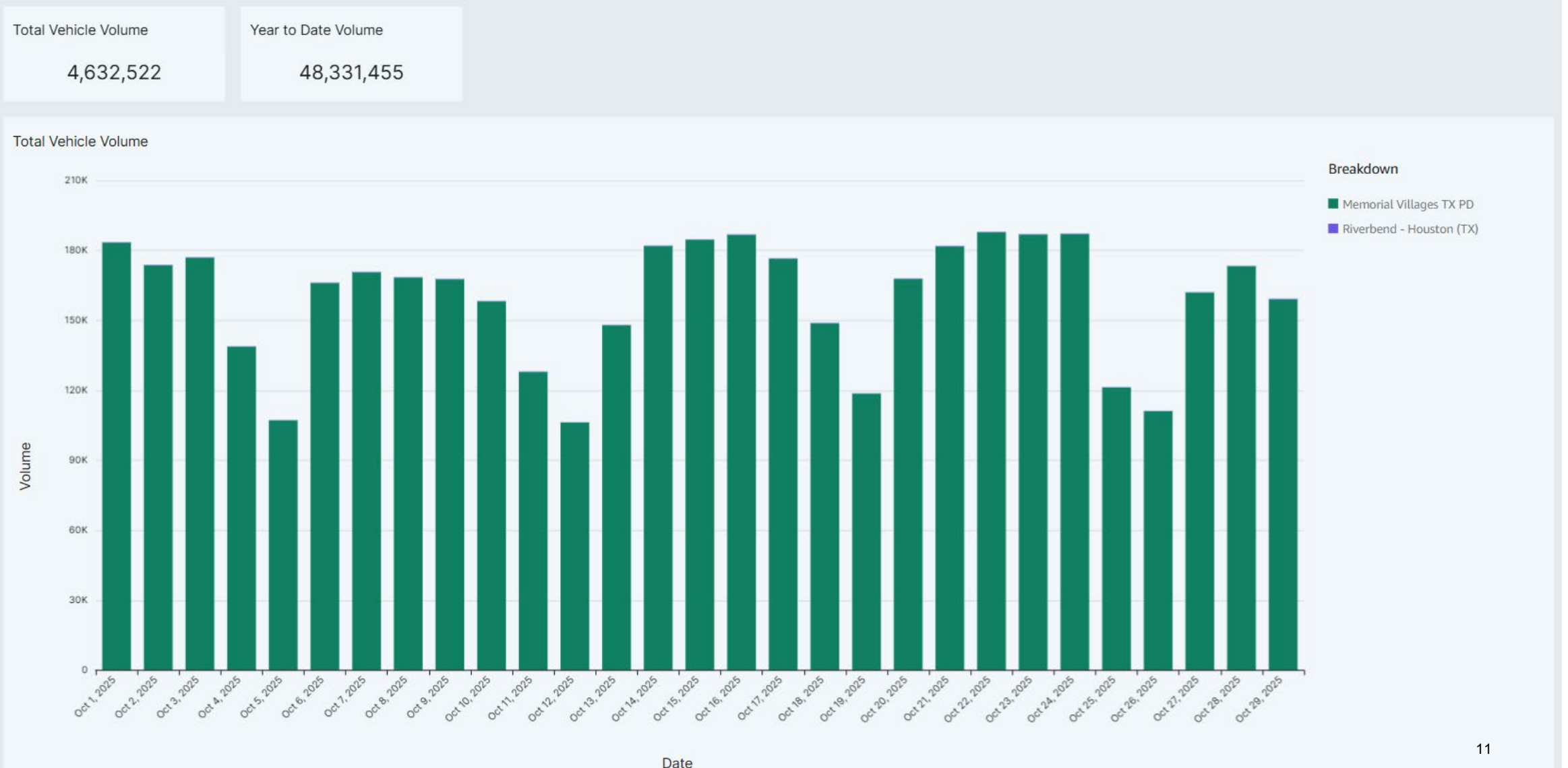
# OCTOBER 2025 ALPR REPORT



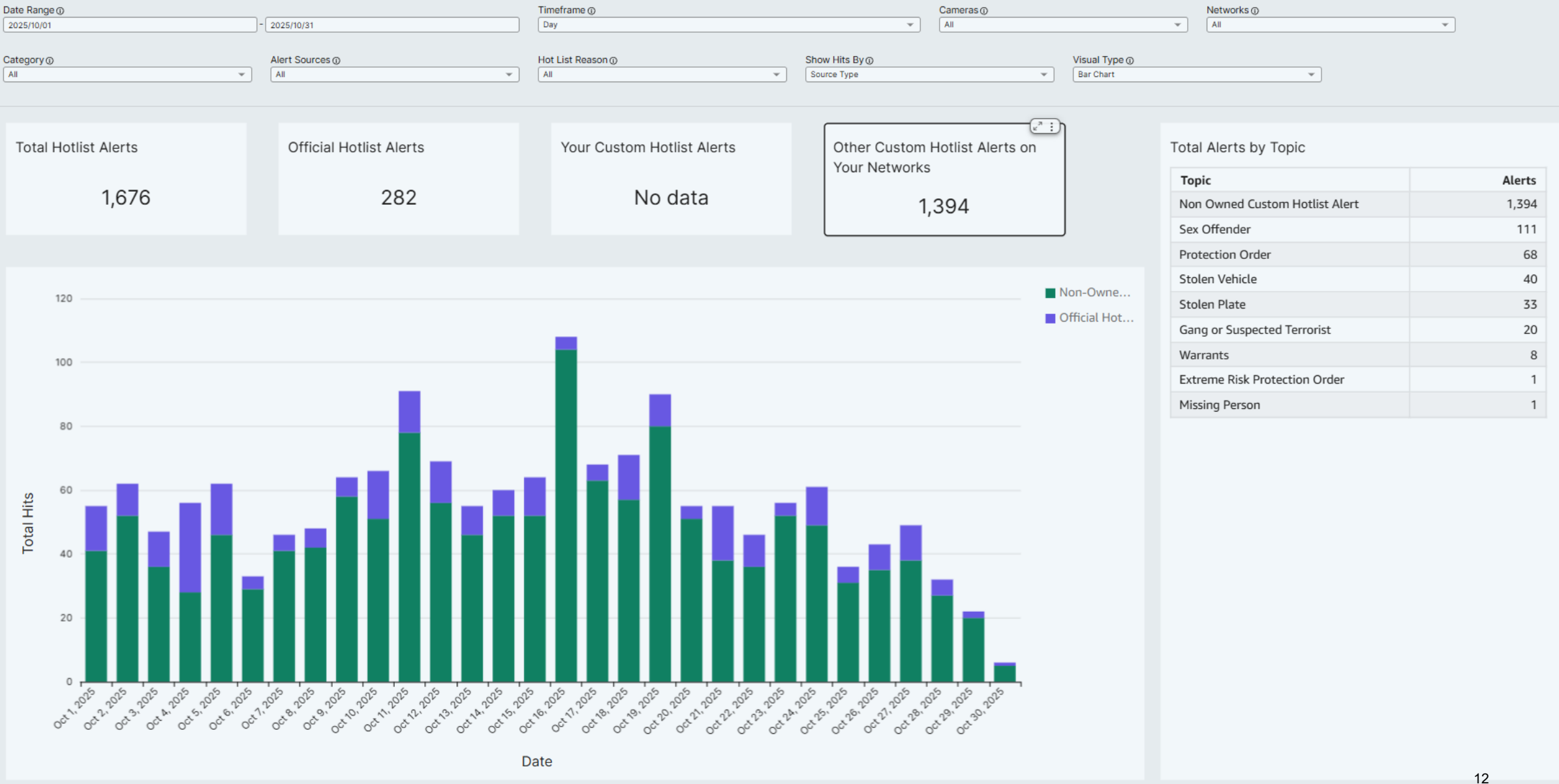
Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2025 ALPR Data Report

Total Reads 4,632,522



All Categories – All Hotlists



12

Top 6 Categories

Date Range ⓘ  
2025/10/01 - 2025/10/31

Timeframe ⓘ  
Day

Cameras ⓘ  
All

Networks ⓘ  
All

Category ⓘ  
All

Alert Sources ⓘ  
All

Hot List Reason ⓘ  
Custom Hotlist Alert, Gang or Suspected Terrorist, Missi...

Show Hits By ⓘ  
Source Type

Visual Type ⓘ  
Bar Chart

Total Hotlist Alerts

95

Official Hotlist Alerts

95

Your Custom Hotlist Alerts

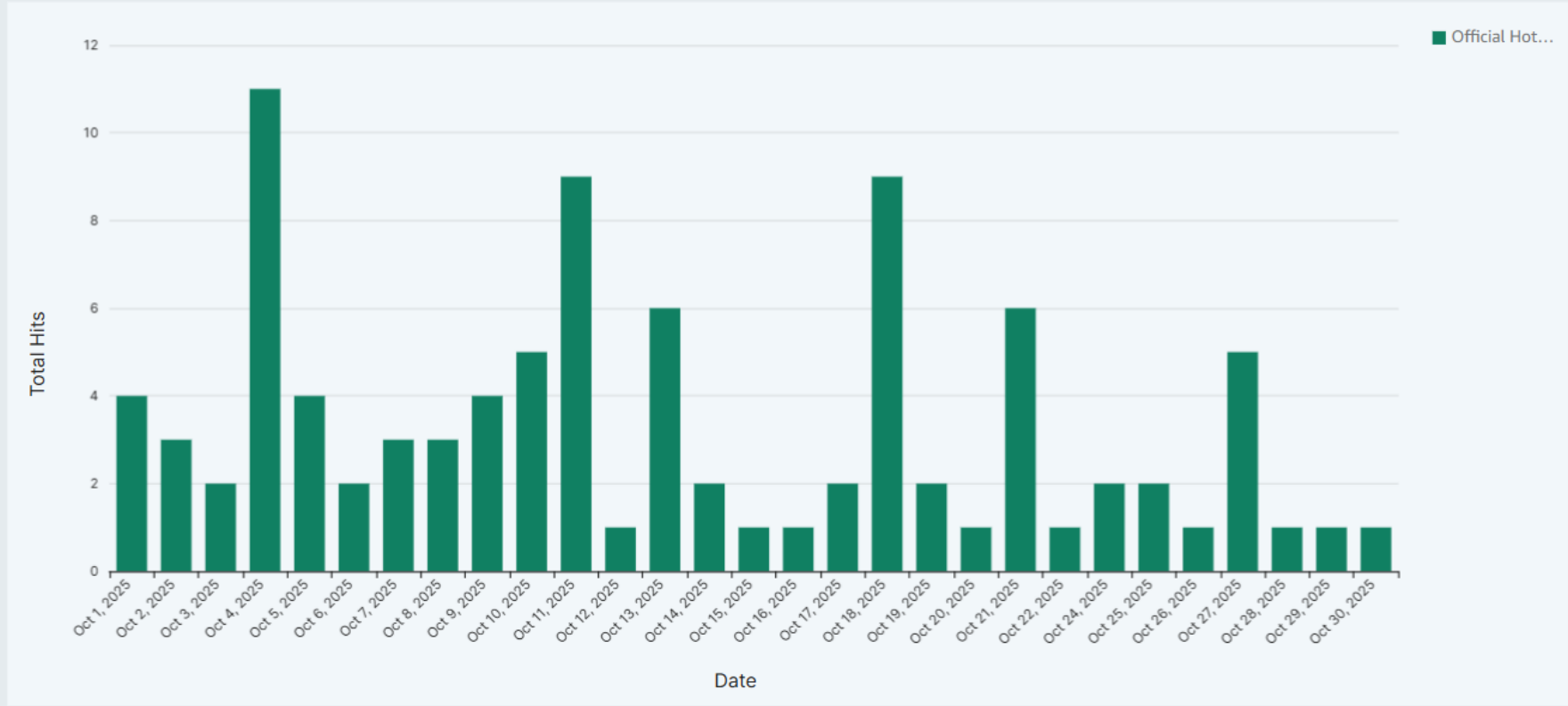
No data

Other Custom Hotlist Alerts on Your Networks

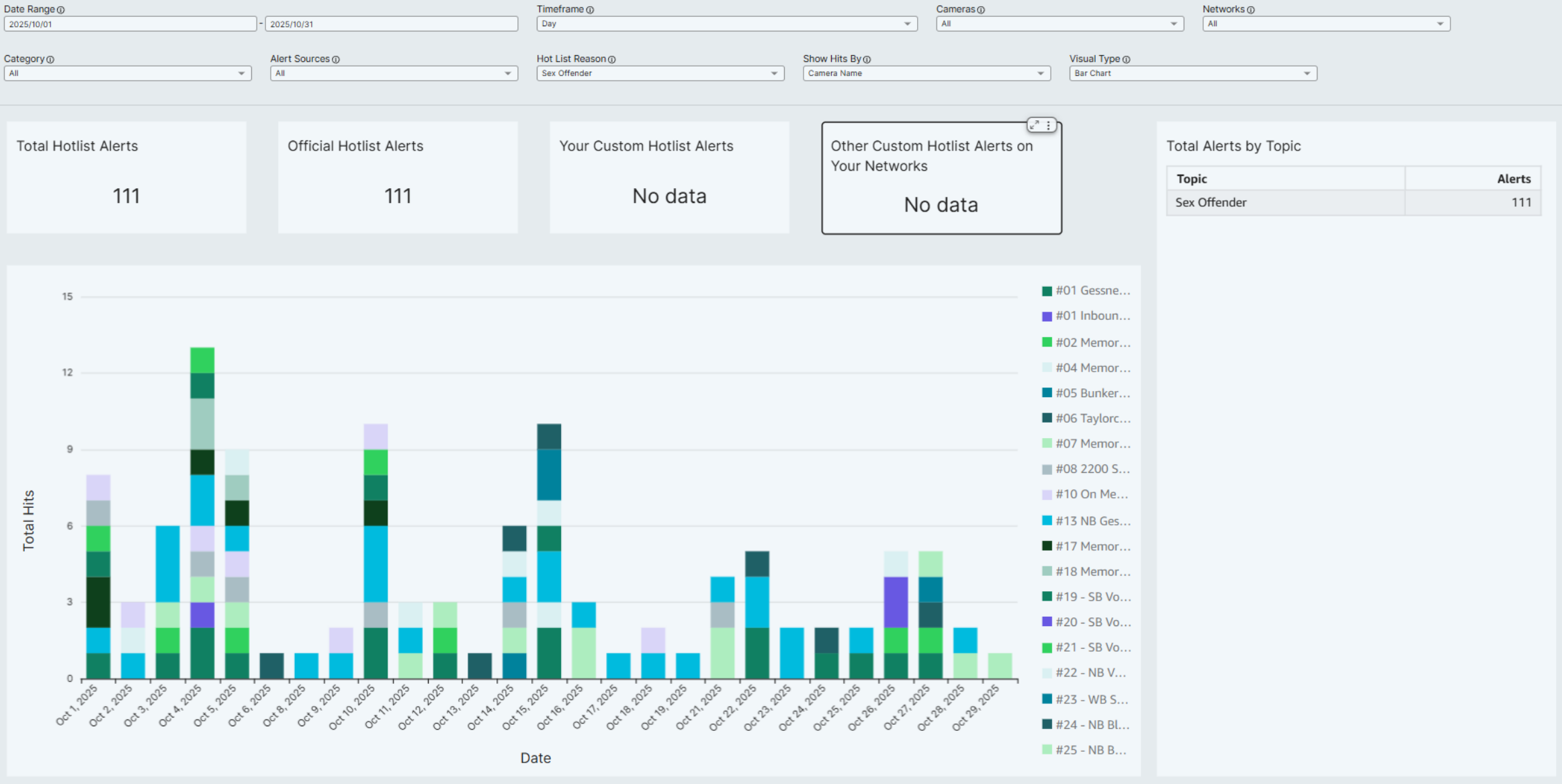
No data

Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	40
Stolen Plate	33
Gang or Suspected Terrorist	20
Extreme Risk Protection Order	1
Missing Person	1

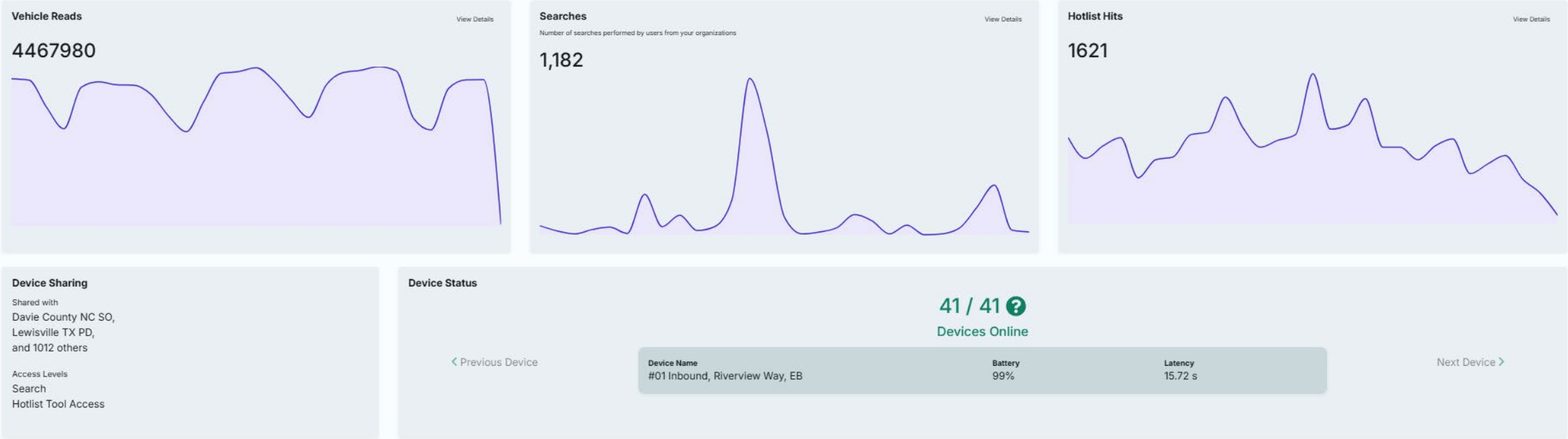


# Sex Offenders



# Summary Report

## Insights Dashboard



Admin Analytics

Ongoing, action oriented trends over time. Updates are made every 24 hours.

Enter Print Mode

Outcomes

Camera Sharing

User Activity

Controls

Date Range

2024/10/31

2025/10/31

Law Enforcement Cameras in Your State You Can Access

5,042

Percentage of Law Enforcement Cameras in Your State You Can Access

54.36%

Cameras You Own Per Sworn Officer in Your Jurisdiction

1.1

Average Cameras Per Sworn Officer in Your State

0.43

Average Cameras Per Sworn Officer at Similarly-Sized Agencies

0.34

Agencies with Discoverable Networks in Your State Not Sharing with You

0

Percentage of In-State Flock Cameras Accessible over Time with Benchmarks

Date	Purple Line (%)	Green Line 1 (%)	Green Line 2 (%)
Oct 31, 2024	85.0	82.0	58.0
Nov 7, 2024	84.8	81.8	57.8
Nov 14, 2024	84.6	81.6	57.6
Nov 21, 2024	84.4	81.4	57.4
Nov 28, 2024	84.2	81.2	57.2
Dec 5, 2024	84.0	81.0	57.0
Dec 12, 2024	83.8	80.8	56.8
Dec 19, 2024	83.6	80.6	56.6
Dec 26, 2024	83.4	80.4	56.4
Jan 2, 2025	83.2	80.2	56.2
Jan 9, 2025	83.0	80.0	56.0
Jan 16, 2025	82.8	79.8	55.8
Jan 23, 2025	82.6	79.6	55.6
Jan 30, 2025	82.4	79.4	55.4
Feb 6, 2025	82.2	79.2	55.2
Feb 13, 2025	82.0	79.0	55.0
Feb 20, 2025	81.8	78.8	54.8
Feb 27, 2025	81.6	78.6	54.6
Mar 6, 2025	81.4	78.4	54.4
Mar 13, 2025	81.2	78.2	54.2
Mar 20, 2025	81.0	78.0	54.0
Mar 27, 2025	80.8	77.8	53.8
Apr 3, 2025	80.6	77.6	53.6
Apr 10, 2025	80.4	77.4	53.4
Apr 17, 2025	80.2	77.2	53.2
Apr 24, 2025	80.0	77.0	53.0
May 1, 2025	79.8	76.8	52.8
May 8, 2025	79.6	76.6	52.6
May 15, 2025	79.4	76.4	52.4
May 22, 2025	79.2	76.2	52.2
May 29, 2025	79.0	76.0	52.0
Jun 5, 2025	78.8	75.8	51.8
Jun 12, 2025	78.6	75.6	51.6
Jun 19, 2025	78.4	75.4	51.4
Jun 26, 2025	78.2	75.2	51.2
Jul 3, 2025	78.0	75.0	51.0
Jul 10, 2025	77.8	74.8	50.8
Jul 17, 2025	77.6	74.6	50.6
Jul 24, 2025	77.4	74.4	50.4
Jul 31, 2025	77.2	74.2	50.2
Aug 7, 2025	77.0	74.0	50.0
Aug 14, 2025	76.8	73.8	49.8
Aug 21, 2025	76.6	73.6	49.6
Aug 28, 2025	76.4	73.4	49.4
Sep 4, 2025	76.2	73.2	49.2
Sep 11, 2025	76.0	73.0	49.0
Sep 18, 2025	75.8	72.8	48.8
Sep 25, 2025	75.6	72.6	48.6
Oct 2, 2025	75.4	72.4	48.4
Oct 9, 2025	75.2	72.2	48.2
Oct 16, 2025	75.0	72.0	48.0
Oct 23, 2025	74.8	71.8	47.8
Oct 30, 2025	74.6	71.6	47.6

List of Agencies in Your State with Discoverable Networks Not Presently Shared with You



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

**#3 NO ALPR - Future Location**

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Controls

Cameras All 

Networks All 

Show Reads By Camera Name 

Visual Type Bar Chart 

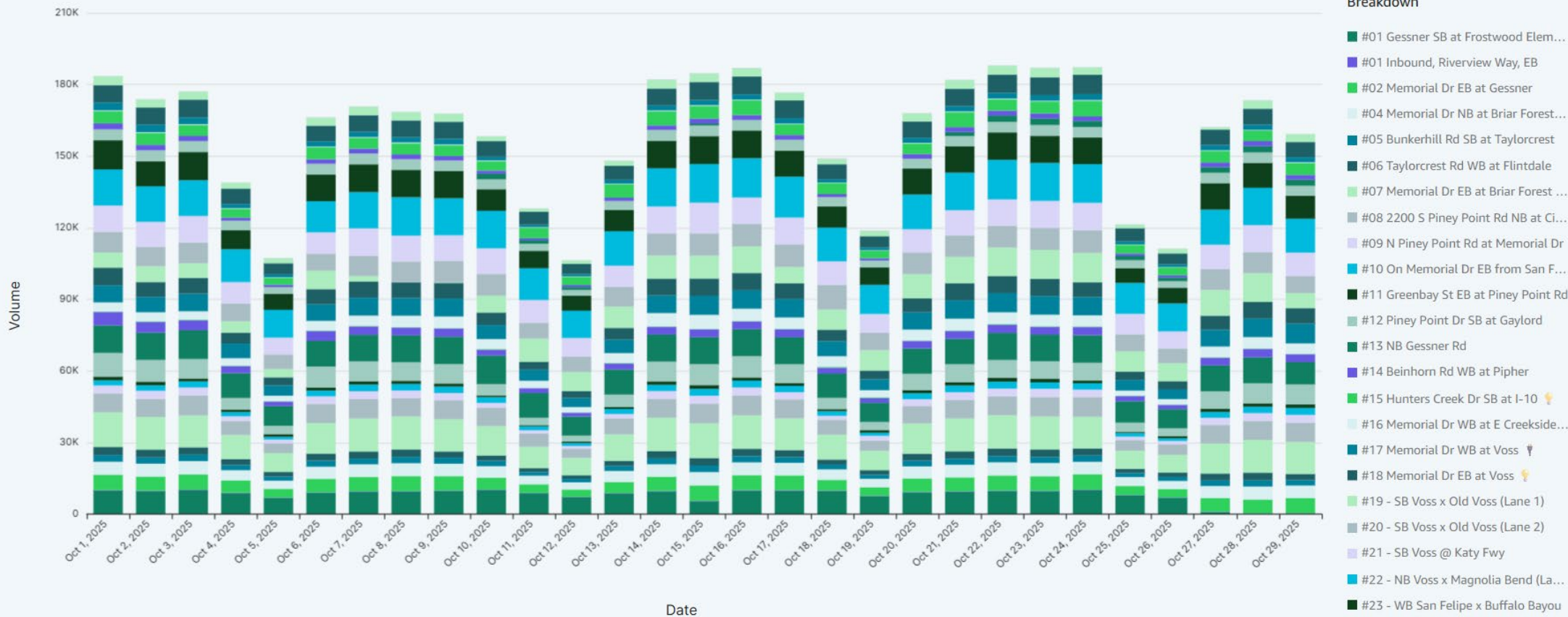
Total Vehicle Volume

4,632,522

Year to Date Volume

48,331,758

Total Vehicle Volume



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
S#01 Hickory Hollow from Interstate 10	3468
#01 Inbound, Riverview Way, EB	5351
#15 Hunters Creek Dr SB at I-10	6102
#29 - Riverbend Main Entrance	7418
#25 - NB Bunker Hill x Memorial	26546
#11 Greenbay St EB at Piney Point Rd	33859
#26 - SB Hedwig x Beinhorn	49130
#30 EB Beinhorn Rd @ Voss Rd	58226
#10 On Memorial Dr EB from San Felipe	66503
#05 Bunkerhill Rd SB at Taylorcrest	67206
#06 Taylorcrest Rd WB at Flintdale	75978
#09 N Piney Point Rd at Memorial Dr	77625
#32 WB Greenbay @ Memorial Dr	82138
#14 Beinhorn Rd WB at Pipher	89665
#24 - NB Blalock x Memorial	117291
#16 Memorial Dr WB at E Creekside Dr	119568
#27 Unit 181 Blalock S/B at Taylorcrest	135811
#04 Memorial Dr NB at Briar Forest	140519
#02 Memorial Dr EB at Gessner	155485
#18 Memorial Dr EB at Voss	166939
#31 EB Memorial Dr near Tealwood	190418
#17 Memorial Dr WB at Voss	192263
#12 Piney Point Dr SB at Gaylord	194470
#08 2200 S Piney Point Rd NB at City Limit	204512
#19 - SB Voss x Old Voss (Lane 1)	228488
#01 Gessner SB at Frostwood Elementary	232857
#20 - SB Voss x Old Voss (Lane 2)	241799
#23 - WB San Felipe x Buffalo Bayou	288247
#21 - SB Voss @ Katy Fwy	293352
#13 NB Gessner Rd	305792
#07 Memorial Dr EB at Briar Forest	350224
#22 - NB Voss x Magnolia Bend (Lane 2)	425272
<b>Grand Total</b>	<b>4632522</b>

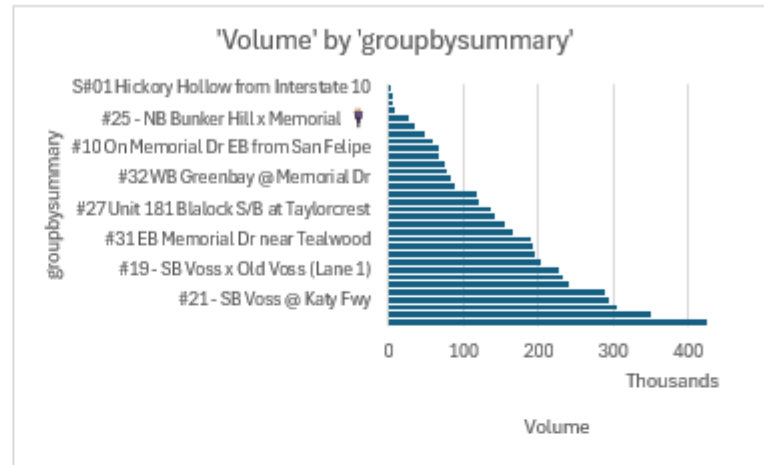
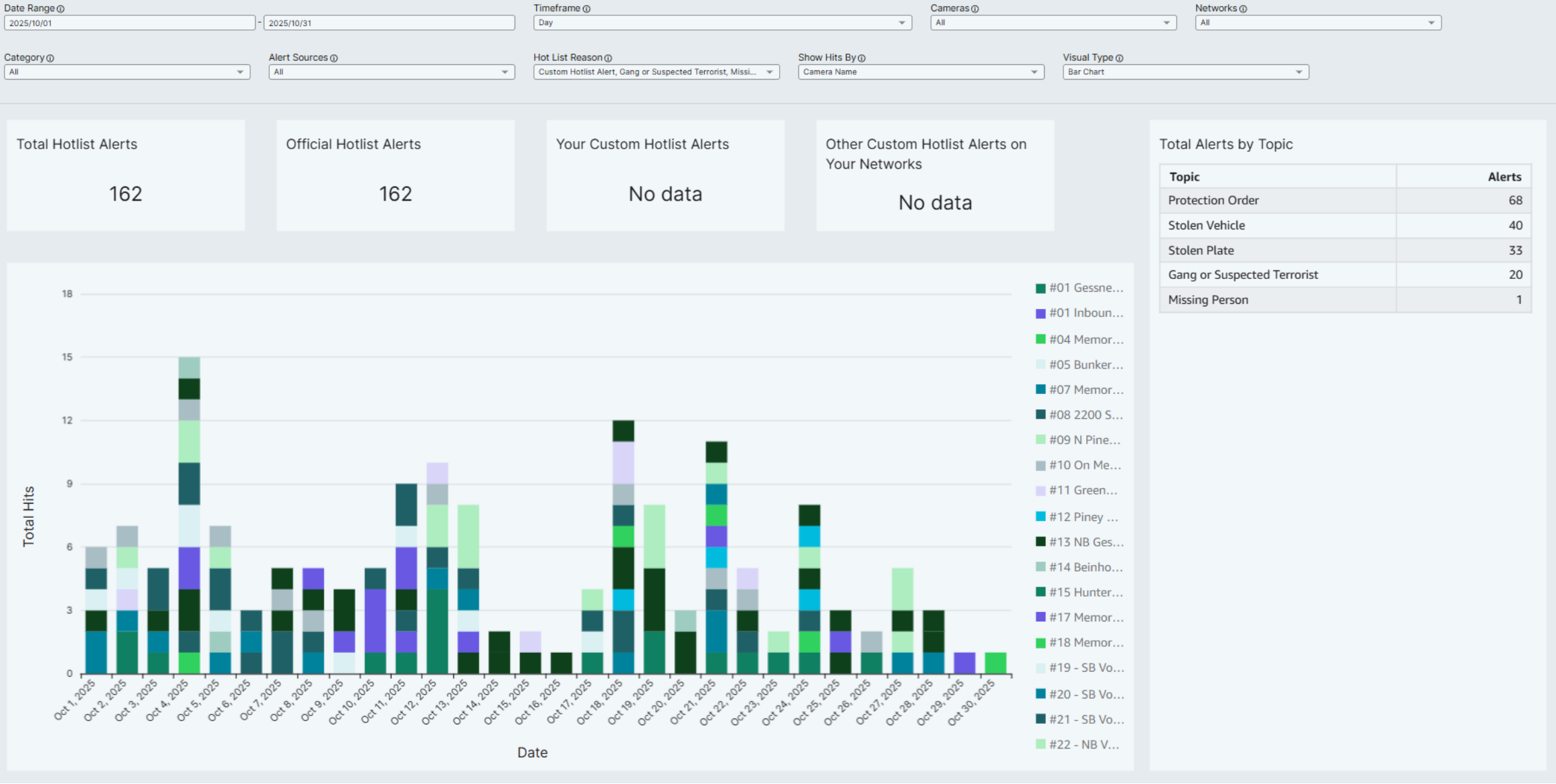
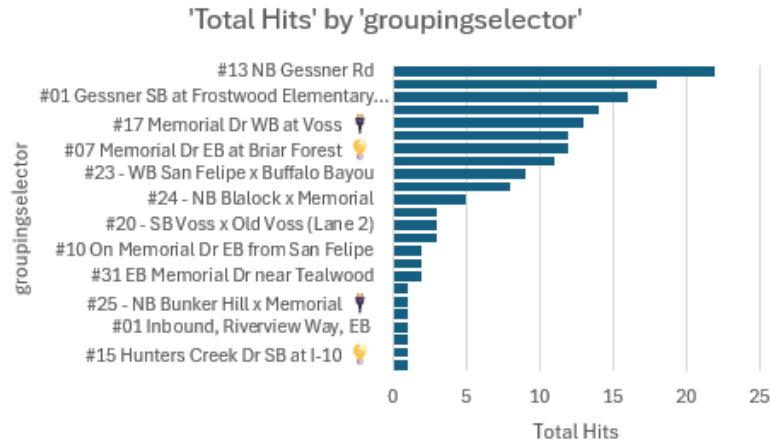


Plate Reads  
By Location



# Hits By Camera

groupingselector	Sum of Total Hits
#13 NB Gessner Rd	22
#22 - NB Voss x Magnolia Bend (Lane 2)	18
#01 Gessner SB at Frostwood Elementary	16
#21 - SB Voss @ Katy Fwy	14
#17 Memorial Dr WB at Voss	13
#08 2200 S Piney Point Rd NB at City Limit	12
#07 Memorial Dr EB at Briar Forest	12
#27 Unit 181 Blalock S/B at Taylorcrest	11
#23 - WB San Felipe x Buffalo Bayou	9
#19 - SB Voss x Old Voss (Lane 1)	8
#24 - NB Blalock x Memorial	5
#12 Piney Point Dr SB at Gaylord	3
#20 - SB Voss x Old Voss (Lane 2)	3
#18 Memorial Dr EB at Voss	3
#10 On Memorial Dr EB from San Felipe	2
#04 Memorial Dr NB at Briar Forest	2
#31 EB Memorial Dr near Tealwood	2
#11 Greenbay St EB at Piney Point Rd	1
#25 - NB Bunker Hill x Memorial	1
#09 N Piney Point Rd at Memorial Dr	1
#01 Inbound, Riverview Way, EB	1
#05 Bunkerhill Rd SB at Taylorcrest	1
#15 Hunters Creek Dr SB at I-10	1
#14 Beinhorn Rd WB at Pipher	1
<b>Grand Total</b>	<b>162</b>



Total Reads – 4,568,933

Hits-282

6 Top Hits – 95

Hotlist - 40

- Stolen Vehicle - 40
- Stolen Plate - 33
- Gang Member
- Missing
- Amber
- Priority Restraining Order

## 2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks		YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	12	41	54	7	4656	3203		1256	883	1525	1122	1697	1198
February	2	7	56	65	16	4200	2510		1276	813	1058	627	1628	1068
March	0	10	77	87	31	6064	4055		1945	1442	1659	1093	2269	1539
April	0	7	57	64	26	5643	3338		1657	1031	1661	1094	1915	1209
May	1	6	63	70	23	5615	3745		1876	1177	1578	948	2397	1612
June	1	10	72	83	20	8367	6201		3048	2293	1914	1362	3146	2539
July	2	9	88	99	27	10,565	8162		3651	2809	2769	2194	3819	3139
August	2	14	109	125	32	8,705	5621		3048	1750	2155	1500	3160	2371
September	3	9	82	94	27	7,192	4239		2879	1670	1615	971	2393	1598
October	1	9	93	103	18	6,465	3337		2535	1329	1397	769	2151	1239
November														
December														
Total	13	93	738	844	227	67472	44411		23171	15197	17331	11680	24575	17512

2024 Totals	13	117	731	863	196	74417	55558		24548	19569	19598	14461	27723	21515
Difference														
% Change														

## 2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31	32:09:53	34:20:32	40:11:06	32:53:55			8	67
BAKER, BRIAN C	*	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02	0:24:56	0:43:30	0:00:00	0:00:00				
BALDWIN, BRIAN	*	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34	15:32:04	15:12:54	12:48:07	3:44:34				
BIEHUNKO, JOHN		15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34	29:08:25	16:36:59	23:22:00	16:46:52			1	41
BOGGUS, LARRY	*	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48	0:00:00	0:20:18	0:36:36	0:44:26				
BURLESON, Jason		14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22	24:53:25	20:18:57	10:27:36	23:57:23			5	29
BYRD, Rachied		24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24	37:37:56	25:58:10	12:46:34	31:42:37			2	73
CANALES, RALPH EDWARD		22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59	25:18:51	15:34:43	26:04:32	21:52:26			6	20
CERNY, BLAIR C.	*	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55	4:52:17	4:47:57	4:28:54	6:42:12				
DARREHSHOORI, JD											35:33:13			16	126
DEADY, David								33:10:36	55:26:01	43:52:57	37:59:41			9	83
GONZALEZ, Jose		24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59	16:54:01	20:25:41	29:41:53	23:41:05			2	59
HARWOOD, NICHOLAS		16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16	39:27:05	25:11:58	40:02:51	24:32:44			10	93
JARVIS, RICHARD		21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49	17:54:53	24:18:09	34:08:29	29:49:26			4	60
JOHNSON, JOHN		23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54	28:11:20	29:14:15	34:21:02	27:08:46			5	53
JONES, ERIC	*	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26	0:00:00	0:01:25	0:00:18	0:00:00				
KING, JEREMY		5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39	30:54:03	9:07:45	5:40:12	1:46:39				
KUKOWSKI, Andy		27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32	16:38:03	26:12:35	26:06:58	26:11:32			7	84
MCELVANY, ROBERT		12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07	6:37:20	12:36:28	20:00:07	13:53:44				25
MILLARD, Shaneca		20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51	31:52:01	12:54:47	28:14:01	20:39:56			1	37
ORTEGA, Yesenia		22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29	26:22:41	17:23:17	6:38:15	13:45:03				25
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:33:22	0:00:00	0:00:00				
PALMINO, Michelle				10:38:00	24:25:22	24:24:15	36:26:16	43:40:16	15:30:45	22:42:44	28:51:12			5	61
PAVLOCK, JAMES ADAM		7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21	19:41:57	17:19:50	52:04:32	16:01:46			2	45
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02	0:02:50	3:19:50	6:16:04	9:24:03				
RODRIGUEZ, JOSE		27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20	27:04:24	37:13:51	19:02:26	28:21:13			6	66
RODRIGUEZ, REGGIE		14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02	37:29:27	16:41:13	17:07:48	23:01:36			6	30
SCHULTZ, RAYMOND	*	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00	0:00:00	0:20:39	3:54:15	0:27:07				
SILLIMAN, ERIC		8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13	13:07:41	23:55:31	32:31:01	17:29:22			5	45
SPRINKLE, MICHAEL		12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26	37:52:39	16:20:28	42:19:50	18:14:56			2	23
TAYLOR, CRAIG		9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00				
VALDEZ, JUAN		17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38	18:28:58	23:28:40	12:11:11	19:15:40			2	28
WHITE, TERRY		23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31	32:26:17	13:36:00	42:50:32	25:15:36			1	20
* = Admin													Total	105	1193

Dispatch Committed Time															
911 Phone Calls		200	206	408	272	350	276	212	263	377	317				
3700 Phone Calls		2279	2418	2451	2622	2300	2198	2005	1868	2073	2980				
DP General Phone Calls*		77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26	47:09:40	42:47:23	51:12:06	70:26:39				
Radio Transmissions		8293	9138	10095	11342	10315	10590	10113	11321	13348	15996				

\* This is the minimal time as all internal calls route through the 3700 number.



# 2025 Memorial Villages Police Department Disposition Charges from Harris County District Attorney's Office

Column	cad	bsm	curr	off	lit	curr	l_d	rea	dispt	disposition	sentence	comp	agency	off	rtt	num
MIN	DISM	100 CRIMINAL TRESPASS	M B			F 2		DISM	1/27/2025 0:00	DISM OTHER		VILLAGE PD		240016		
FID	DISM	5000 FRAUD/USE/POSS ID INFO-10-49	F 2			F 2		STCR	1/15/2025 0:00	DISM OTHER		VILLAGE PD		240016		
MIN	DISM	100 UNL CARRYING WEAPON - GUN IN M	M A			F 2		DISP	1/29/2025 0:00	DISM OTHER		VILLAGE PD		240548		
FID	DISM	10000 FORG FIN INST->\$30K-\$150K ENH	F 2			F 2		PACA	1/27/2025 0:00	DISM OTHER		VILLAGE PD		220949		
FID	DADJ	7500 POSS CS PG 1 <1G	F 3			F 3		NTRL	1/6/2025 0:00	DEFERRED ADJUD OF GUILT	2 YEARS PROBATION	VILLAGE PD		200352		
3 Felony, 2 Misdemeanor											4 Dismissed, 1 Probation	80% Dismissal	YTD Dismissal 80% - 4-Dismissed, 1- Probation			

January																
February																
FID	DADJ	20000 BURGLARY OF HABITATION	F 2			F 2		DISP	2/4/2025 0:00	DEFERRED ADJUD OF GUILT	8 YEARS PROBATION	VILLAGE PD		230357		
MIN	DISM	100 FAIL TO ID TO P.O. FALSE INF	M B			M B		JTRL	2/4/2025 0:00	DISM OTHER		VILLAGE PD		220074		
MIN	DISM	500 INTERFERE DUTIES PUB SERVANT	M B			M B		DISM	2/10/2025 0:00	DISM OTHER		VILLAGE PD		240880		
FID	DISM	5000 THEFT <\$2,500 2/MORE PREV CONV	F 3			F 3		NTRL	2/6/2025 0:00	DISM OTHER		VILLAGE PD		240023		
MIN	DISM	5000 DRIVING WHILE INTOXICATED	M B			M B		DISP	2/10/2025 0:00	DISM OTHER		VILLAGE PD		240880		
COM	DISM	POSS CS PG 1/1-B <1G	F 3			F 3		ARRG	2/14/2025 0:00	DISM OTHER		VILLAGE PD		240229		
MIN	DISM	2000 RESIST ARR-SEARCH	M A			M A		DISP	2/17/2025 0:00	DISM OTHER		VILLAGE PD		250031		
COM	DISM	1000 THEFT <\$2,500 2/MORE PREV CONV	F 3			F 3		ARRG	2/21/2025 0:00	DISM OTHER		VILLAGE PD		240613		
MIN	DISM	2000 THEFT-MAIL <=10 ADDRESSES	M A			M A		DISP	2/17/2025 0:00	DISM OTHER		VILLAGE PD		240091		
MIN	DISM	100 FAIL TO ID TO P.O. FALSE INF	M B			M B		JTRL	2/4/2025 0:00	DISM OTHER		VILLAGE PD		220074		
MIN	DISM	500 INTERFERE DUTIES PUB SERVANT	M B			M B		DISM	2/10/2025 0:00	DISM OTHER		VILLAGE PD		240880		
MIN	DISM	5000 DRIVING WHILE INTOXICATED	M B			M B		DISP	2/10/2025 0:00	DISM OTHER		VILLAGE PD		240880		
FID	DADJ	UNAUTH USE OF VEHICLE	F 3			F 3		NTRL	2/11/2025 0:00	DEFERRED ADJUD OF GUILT	2 YEARS PROBATION	VILLAGE PD		240439		
MIN	DISM	100 CRIMINAL MISCHIEF >=\$750-<\$2,500	M A			M A		DISM	2/14/2025 0:00	DISM OTHER		VILLAGE PD		240145		
5 Felony, 9 Misdemeanor											12-Dismissed, 2-Probation	86% Dismissal	YTD Dismissal 84% - 16-Dismissed, 3- Probation			

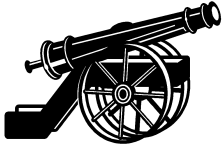
March																
COM	DISM	CREDIT/DEBIT CARD ABUSE	F 3			F 3		PACA	3/17/2025 0:00	DISM OTHER		VILLAGE PD		240718		
COM	DISM	2000 THEFT >=\$2,500 <\$30,000	F 3			F 3		PACA	3/17/2025 0:00	DISM OTHER		VILLAGE PD		240340		
FID	DISM	POSS CS PG 1/1-B <1G	F 3			F 3		DISP	3/18/2025 0:00	DISM OTHER		VILLAGE PD		210833		
FID	DISM	10000 TAMPER/FABRICATE EVIDENCE	F 3			F 3		NTRL	3/7/2025 0:00	DISM OTHER		VILLAGE PD		230474		
FID	DISM	FRAUD/USE/POSS ID INFO-LESS 5	F 3			F 3		PTMO	3/11/2025 0:00	DISM OTHER		VILLAGE PD		230537		
FID	DISM	1000 POSS CS PG 1/1-B <1G	F 3			F 3		PTID	3/19/2025 0:00	DISM OTHER		VILLAGE PD		220552		
FID	DISM	2000 POSS CS PG 1/1-B >=1G<4G	F 3			F 3		DISP	3/10/2025 0:00	DISM OTHER		VILLAGE PD		240474		
FID	DISM	POSS CS PG 1 <1G	F 3			F 3		NTRL	3/19/2025 0:00	DISM OTHER		VILLAGE PD		190989		
FID	DISM	UNAUTH USE OF VEHICLE	F 3			F 3		DISP	3/10/2025 0:00	DISM OTHER		VILLAGE PD		240474		
MIN	DISM	2000 VIOL BOND/PROTECTIVE ORDER	M A			M A		DISM	3/4/2025 0:00	DISM OTHER		VILLAGE PD		250117		
MIN	DISM	201 THEFT-MAIL <=10 ADDRESSES	M A			M A		DISP	3/11/2025 0:00	DISM OTHER		VILLAGE PD		230537		
MIN	DADJ	1107 EVADING ARREST/DETENTION	M A			M A		DISP	3/11/2025 0:00	DEFERRED ADJUD OF GUILT	1 YEARS PROBATION	VILLAGE PD		191122		
MIN	DISM	100 THEFT >=\$750 <\$2,500	M A			M A		OTHR	3/19/2025 0:00	DISM OTHER		VILLAGE PD		230654		
MIN	DISM	100 VIOL BOND/PROTECTIVE ORDER	M A			M A		OTHR	3/4/2025 0:00	DISM OTHER		VILLAGE PD		250090		
MIN	DISM	100 TERRORISTIC THREAT FEAR IMMINE	M B			M B		DISM	3/11/2025 0:00	DISM OTHER		VILLAGE PD		230002		
MIN	DISM	100 UNL CARRYING WEAPON - GUN IN M	M A			M A		DPID	3/25/2025 0:00	DISM OTHER		VILLAGE PD		230151		
MIN	DISM	201 THEFT-MAIL <=10 ADDRESSES	M A			M A		DISP	3/11/2025 0:00	DISM OTHER		VILLAGE PD		230537		
MIN	DISM	100 DRIVING WHILE INTOXICATED	M B			M B		DPID	3/25/2025 0:00	DISM OTHER		VILLAGE PD		230151		
9 Felony, 9 Misdemeanor											17-Dismissed, 1-Probation	94% Dismissal	YTD Dismissal 89% - 33-Dismissed, 4- Probation			

April																
COM	DISM	THEFT FROM PERSON/ELDERLY	F 3			F 3		PACA	4/15/2025 0:00	DISM OTHER		VILLAGE PD		240199		
COM	DISM	1000 BURGLARY OF A BUILDING	F 3			F 3		ARRG	4/15/2025 0:00	DISM OTHER		VILLAGE PD		240630		
FID	DISM	17000 SEC EXEC DOC DECEPT >=300K	F 1			F 1		DISP	4/30/2025 0:00	DISM OTHER		VILLAGE PD		230331		
FID	DISM	30000 POSS CS PG 1/1-B >=4G<200G	F 2			F 2		DISP	4/23/2025 0:00	DISM OTHER		VILLAGE PD		240516		
FID	DISM	POSS MARIJ 5 - 50 LBS.	F 3			F 3		DISP	4/4/2025 0:00	DISM OTHER		VILLAGE PD		220916		
FID	DADJ	5000 THEFT >=\$30,000 <\$150,000	F 3			F 3		PTCR	4/14/2025 0:00	DEFERRED ADJUD OF GUILT	2 YEARS PROBATION	VILLAGE PD		210563		
MIN	DISM	100 BURGLARY OF VEHICLE	M A			M A		ARRG	4/14/2025 0:00	DISM OTHER		VILLAGE PD		230094		



MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	JTRL	4/16/2025 0:00	DISM OTHER	VILLAGE PD	230850
MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	DPID	4/21/2025 0:00	DISM OTHER	VILLAGE PD	240100
MIN	DISM	100	FAIL TO ID TO P.O. FALSE INF/F	M A	DISP	4/24/2025 0:00	DISM OTHER	VILLAGE PD	250162
MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	PTCR	4/15/2025 0:00	DISM OTHER	VILLAGE PD	240776
MIN	DISM	100	FAIL TO ID TO P.O. FALSE INF/F	M A	DISP	4/24/2025 0:00	DISM OTHER	VILLAGE PD	250162
11-Dismissed, 1-Probation 92% Dismissal									YTD Dismissal 90% - 44-Dismissed, 5- Probation
6 Felony, 6 Misdemeanor									
May									
FID	DISM	100000	BURGLARY OF HABITATION	F 2	DISC	5/16/2025 0:00	DISM OTHER	VILLAGE PD	
FID	DISM	20000	BURGLARY OF HABITATION	F 2	DISC	5/16/2025 0:00	DISM OTHER	VILLAGE PD	
FID	DISM	100000	BURGLARY OF HABITATION	F 2	NTRL	5/15/2025 0:00	DISM OTHER	VILLAGE PD	
FID	DISM	75000	BURGLARY OF HABITATION	F 2	DISC	5/16/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	100	FALSE REPORT TO POLICE OFFICER	M B	PTID	5/7/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	5000	UNL CARRYING WEAPON - GUN IN M	M A	FELP	5/15/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	5000	THEFT >=\$750 <\$2,500	M A	DISM	5/21/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	DPID	5/16/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	100	FAIL TO ID GIVE FALSE/FICT INF	M B	ARRG	5/5/2025 0:00	DISM OTHER	VILLAGE PD	
MIN	DISM	100	CRIMINAL TRESPASS	M B	DISM	5/19/2025 0:00	DISM OTHER	VILLAGE PD	
MRP	DISP		DWI THIRD	F 3	NTRL	5/2/2025 0:00	COMMITTED TO TDC	VILLAGE PD	
2 YEARS CONFINEMENT, \$250 FINE									YTD Dismissal 90% - 54-Dismissed, 5- Probation, 1 TDCJ
10-Dismissed, 1-TDCJ 92% Dismissal									
June									
FID	DISM	100000	THEFT <\$2,500 2/MORE PREV CONV	F 5	PTCR	6/6/2025 0:00	DISM OTHER	VILLAGE PD	240127
MIN	DISM	100	TAMPER W/GOVERNMENT RECORD	M A	BLHG	6/16/2025 0:00	DISM OTHER	VILLAGE PD	250386
MIN	DISM	100	THEFT >=\$100<\$750	M B	NTRL	6/9/2025 0:00	DISM OTHER	VILLAGE PD	220049
MIN	DISM	100	THEFT >=\$100<\$750	M B	BLHG	6/16/2025 0:00	DISM OTHER	VILLAGE PD	250386
4-Dismissed, 100% Dismissal									YTD Dismissal 91% - 58-Dismissed, 5- Probation, 1 TDCJ
1 Felony, 3 Misdemeanor									
July									
COM	DISM		FORGERY GOVERNMENT INSTRUMENT	F 3	ARRG	7/29/2025 0:00	DISM OTHER	VILLAGE PD	210367
COM	DISM	5000	POSS CS PG 1/1-B <1G	F 5	PACA	7/1/2025 0:00	DISM OTHER	VILLAGE PD	250432
MIN	DISM	100	DWI 1ST OFFENDER BAC>=0.15	M A	DPID	7/21/2025 0:00	DISM OTHER	VILLAGE PD	240405
MIN	DISM	100	HARASSMENT	M B	PTID	7/14/2025 0:00	DISM OTHER	VILLAGE PD	240781
MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	DPID	7/7/2025 0:00	DISM OTHER	VILLAGE PD	230057
MIN	DISM	100	DRIVING WHILE INTOXICATED	M B	DPID	7/11/2025 0:00	DISM OTHER	VILLAGE PD	230890
MIN	DISM	100	TAMPER W/GOVERNMENT RECORD	M A	NTRL	7/24/2025 0:00	DISM OTHER	VILLAGE PD	250406
7-Dismissed, 100% Dismissal									YTD Dismissal 92% - 65-Dismissed, 5- Probation, 1 TDCJ
2 Felony, 5 Misdemeanor									
August									
COM	DISM		ILLEGAL DUMPING 1ST OFFENSE	F 5	NTRL	8/5/2025 0:00	DISM OTHER	VILLAGE PD	250087
FID	DISM		POSS CS PG 1/1-B <1G	F 5	PACA	8/27/2025 0:00	DISM OTHER	VILLAGE PD	220565
FID	DADI	015000	FORGERY FINANCIAL INSTRUMENT E	F 3	PLEA	8/19/2025 0:00	DEFERRED ADJUD OF GUILT 3 YEARS PROBATION	VILLAGE PD	220184
MIN	DISM	000100	DWI 1ST OFFENDER BAC>=0.15	M A	DPID	8/6/2025 0:00	DISM OTHER	VILLAGE PD	230826
MIN	DISM	000100	DRIVING WHILE INTOXICATED	M B	DPID	8/5/2025 0:00	DISM OTHER	VILLAGE PD	230776
MIN	DISM	000100	UNL CARRYING WEAPON - GUN IN M	M A	ARRG	8/6/2025 0:00	DISM OTHER	VILLAGE PD	250530
6-Dismissed, 1 Probation 86% Dismissal									YTD Dismissal 91% - 71-Dismissed, 6- Probation, 1 TDCJ
3 Felony, 3 Misdemeanor									
September									
COM	DISM	3500	POSS CS PG 1/1-B >=1G<4G	F 3	PACA	9/9/2025 0:00	DISM OTHER	VILLAGE PD	250688
FID	DISM	15000	CRIMINAL MISCHIEF >=\$2,500<30K	F 5	NTRL	9/30/2025 0:00	DISM OTHER	VILLAGE PD	250200
FIN	DADI		UNAUTH USE OF VEHICLE	F 5	ARRG	9/10/2025 0:00	DEFERRED ADJUD OF GUILT 3 YEARS PROBATION	VILLAGE PD	250475
MIN	DISM	2010	DRIVING WHILE INTOXICATED	M B	DISM	9/24/2025 0:00	DISM OTHER	VILLAGE PD	200471
MIN	DISM	3000	DWI 1ST OFFENDER BAC>=0.15	M A	DPID	9/22/2025 0:00	DISM OTHER	VILLAGE PD	240321
4-Dismissed, 1 Probation 80% Dismissal									YTD Dismissal 90% - 75-Dismissed, 7- Probation, 1 TDCJ
3 Felony, 2 Misdemeanor									
October									
FID	DISM		POSS CS PG 1/1-B <1G	F 5	STCR	10/24/2025 0:00	DISM OTHER	VILLAGE PD	240580
FID	DADI	45000	THEFT >=\$30,000 <\$150,000	F 3	PTCR	10/6/2025 0:00	DEFERRED ADJUD OF GUILT 4 YEARS PROBATION	VILLAGE PD	230911
FID	DISM	5000	POSS CS PG 1 1 - 4 GRAMS	F 3	NTRL	10/24/2025 0:00	DISM OTHER	VILLAGE PD	200116

MIN	DISM	2500 ASSAULT-FAMILY MEMBER	M A	DISM	10/31/2025 0:00	DISM OTHER	VILLAGE PD	250415
MIN	DISM	101 FAIL TO ID GIVE FALSE/FICT INF	M B	DISM	10/17/2025 0:00	DISM OTHER	VILLAGE PD	240879
MIN	DISM	1000 DWI 1ST OFFENDER BAC>=0.15	M A	DPID	10/16/2025 0:00	DISM OTHER	VILLAGE PD	240153
MIN	DISM	2500 ASSAULT-FAMILY MEMBER	M A	DISM	10/31/2025 0:00	DISM OTHER	VILLAGE PD	250415
3 Felony, 4 Misdemeanor				6-Dismissed, 1 Probation 86% Dismissal				YTD Dismissal 90% - 81-Dismissed, 8- Probation, 1 TDCJ



**City of Bunker Hill Village  
City Council  
Agenda Request**

**Agenda Date:** November 18, 2025  
**Agenda Item:** V  
**Subject:** Village Fire Department Report  
**Exhibits:** Monthly Report – October 2025  
**Funding:** N/A  
**Presenter(s):** Chief Croft  
Fire Commissioner Pratt

**Executive Summary**

The Village Fire Department Report will include the following items:

- A. Update on Activities
  - The Summary Report includes the following:
    - Incident Response: Total calls by category.
    - Incident Response by City: Category breakdown per city.
    - Monthly & YTD Totals: Overlapping calls (monthly), average response time (monthly), and total incidents year to date.

**Recommended Action**

Staff recommends that the City Council receive the Monthly Report for October 2025.



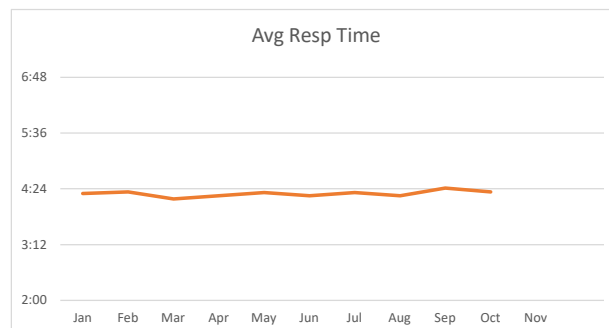
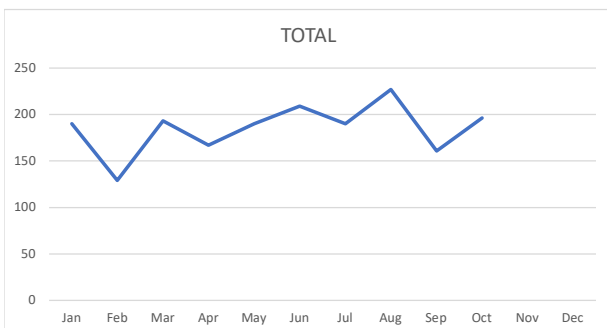
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>190</b>	<b>129</b>	<b>193</b>	<b>167</b>	<b>190</b>	<b>209</b>	<b>190</b>	<b>227</b>	<b>161</b>	<b>196</b>			<b>1852</b>
Abdominal Pain	1	2	4	2	0	6	3	4	1	2			25
Allergic Reaction	0	1	1	0	0	0	0	3	2	2			9
Animal Bite	0	0	0	0	1	0	0	0	0	0			1
Assault	0	0	0	0	0	0	0	1	1	0			2
Back Pain	0	0	1	0	0	2	1	0	2	1			7
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	2	0			3
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6	5	1	5			35
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2	0	0	1			10
Check a Noxious Odor	1	2	1	0	2	1	1	1	1	0			10
Check for Fire	0	2	0	3	4	2	6	1	1	2			21
Check for the Smell of Natural Gas	5	1	9	4	1	1	2	6	2	1			32
Check for the Smell of Smoke	1	0	1	2	1	2	1	3	0	1			12
Chest Pain	5	1	7	2	11	7	7	6	4	4			54
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1	0			1
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0	0	0	0			4
Choking	0	0	0	2	1	0	0	1	0	1			5
Diabetic Emergency	0	1	0	0	1	1	1	2	0	0			6
Difficulty Breathing	11	4	9	5	4	9	4	8	4	5			63
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	1	0	0			3
Elevator Rescue	0	0	0	1	0	1	3	0	0	0			5
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0	1			2
Explosion	0	0	0	0	0	0	0	1	0	0			1
Fall Victim	12	10	15	12	11	14	14	15	8	11			122
Fire Alarm Business	23	4	5	4	8	9	5	9	6	7			80
Fire Alarm Church or School	4	3	9	11	4	10	8	4	1	3			57
Fire Alarm Residence	31	23	18	25	28	35	49	41	29	30			309
Gas Leak	4	3	1	2	1	3	1	1	1	2			19
Grass Fire	0	0	0	0	2	0	0	0	0	4			6
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0			1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0	1			2
Heart Problems	8	4	7	8	8	5	13	5	5	5			68
Heat/Cold Exposure	0	0	0	0	0	1	1	2	0	0			4
Hemorrhage/Laceration	1	3	4	4	2	1	0	2	2	0			19
House Fire	1	1	0	2	0	0	1	0	1	0			6
Illegal Burning	0	0	0	0	0	0	0	0	0	1			1
Injured Party	4	2	5	2	4	5	0	2	4	1			29
Medical Alarm	3	1	2	3	2	1	6	4	1	6			29
Motor Vehicle Collision	22	14	23	11	15	19	11	17	13	12			157
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	1	1	0			3
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0	1	0	1			5
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0	0	0	2			8
Object Down in Roadway	0	0	3	5	0	3	1	1	0	1			14
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0	0			2
Overdose/Poisoning	0	3	2	0	1	0	1	0	2	3			12
Possible D.O.S.	1	0	0	0	0	1	0	0	0	1			3
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3	6	2	7			30
Psychiatric Emergency	2	2	4	3	6	1	4	3	2	2			29
Seizures	0	0	4	2	0	1	4	5	2	4			22
Service Call Non-emergency	11	8	10	7	14	16	16	22	31	22			157
Shooting/Stabbing	0	0	0	1	0	0	0	0	0	0			1
Sick Call	9	12	16	17	19	15	8	19	11	24			150
Smoke in Business	0	0	0	0	0	1	0	0	0	0			1
Smoke in Residence	2	0	0	0	0	0	0	1	0	0			3
Stroke	3	2	3	4	3	1	2	0	2	4			24
Transformer Fire	0	1	0	3	1	1	0	1	0	1			8
Trash Fire	0	0	1	0	0	0	0	0	0	0			1
Traumatic Injury	0	1	0	2	1	2	0	0	1	0			7
Unconscious Party/Syncope	10	8	12	8	15	9	3	10	6	11			92
Unknown Medical Emergency	6	3	5	1	6	3	0	5	7	3			39
Vehicle Fire	1	2	3	0	1	6	1	5	1	1			21

Month	# of Incidents*	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug	175	4:15
Sep	113	4:25
Oct	157	4:20
Nov		
Dec		
1458		4:17

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**  
Note: Nat'l Std Fire Response Time: 6:50  
Note: Nat'l Std Fire EMS Time: 6:30





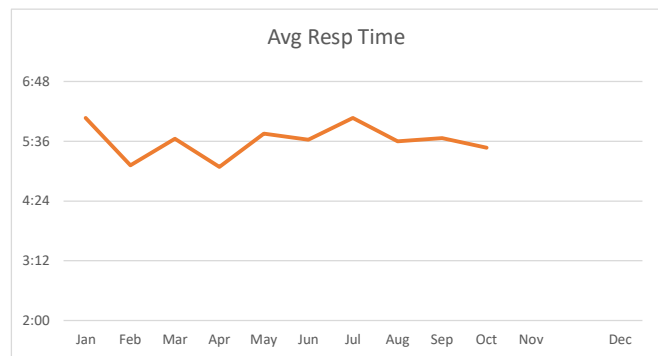
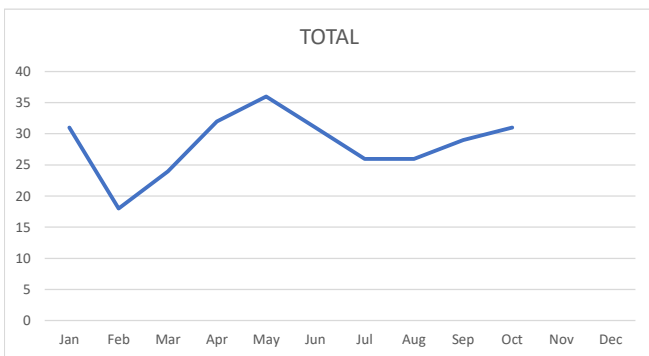
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>31</b>	<b>18</b>	<b>24</b>	<b>32</b>	<b>36</b>	<b>31</b>	<b>26</b>	<b>26</b>	<b>29</b>	<b>31</b>			<b>284</b>
Abdominal Pain	0	0	1	0	0	0	1	0	1	1			4
Allergic Reaction	0	1	0	0	0	0	0	0	0	0			1
Animal Bite	0	0	0	0	1	0	0	0	0	0			1
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	1	0			1
Carbon Monoxide Detector No Symptoms	2	0	2	0	0	0	4	2	0	2			12
Cardiac/Respiratory Arrest	0	0	0	0	0	0	1	0	0	1			2
Check a Noxious Odor	0	0	0	0	1	0	1	0	0	0			2
Check for Fire	0	1	0	1	1	1	0	0	0	0			4
Check for the Smell of Natural Gas	1	0	2	1	0	1	1	0	0	0			6
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0	1			2
Chest Pain	0	0	1	2	2	0	2	0	0	0			7
Child Locked in a Vehicle Engine and AC running	0	0	0	0	0	0	0	0	1	0			1
Choking	0	0	0	1	0	0	0	1	0	0			2
Difficulty Breathing	4	1	0	0	1	2	0	1	0	0			9
Fall Victim	3	1	0	2	2	2	2	3	0	1			16
Fire Alarm Church or School	2	0	0	1	0	0	1	0	0	0			4
Fire Alarm Residence	5	5	3	6	11	8	5	5	4	7			59
Gas Leak	1	0	0	1	0	0	0	1	0	0			3
Heart Problems	1	0	2	0	1	1	2	0	0	1			8
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0	0			1
Hemorrhage/Laceration	0	1	0	2	0	0	0	0	0	0			3
House Fire	0	1	0	0	0	0	1	0	1	0			3
Injured Party	0	1	0	0	2	1	0	0	0	0			4
Medical Alarm	1	0	1	0	0	0	1	1	0	1			5
Motor Vehicle Collision	2	1	3	0	2	1	0	0	2	2			13
Motor Vehicle vs Pedestrian	0	0	0	0	1	1	0	0	0	0			2
Object Down in Roadway	0	0	1	0	0	1	1	1	0	0			4
Oven/Appliance Fire	0	0	1	0	1	0	0	0	0	0			2
Overdose/Poisoning	0	1	0	0	0	0	0	0	0	0			1
Possible D.O.S.	0	0	0	0	0	1	0	0	0	0			1
Powerlines Down Arcing/Burning	0	0	0	0	1	0	0	2	1	2			6
Psychiatric Emergency	0	0	0	0	0	0	0	0	0	1			1
Seizures	0	0	1	1	0	1	0	0	1	1			5
Service Call Non-emergency	5	3	3	4	1	5	2	7	14	7			51
Sick Call	1	0	0	8	4	1	1	1	3	2			21
Stroke	0	0	1	0	2	1	0	0	0	0			4
Transformer Fire	0	0	0	1	0	1	0	0	0	0			2
Unconscious Party/Syncope	1	1	2	1	2	1	0	0	0	1			9
Unknown Medical Emergency	1	0	0	0	0	1	0	0	0	0			2

Month	# of Incidents*	Avg Resp Time
Jan	21	6:04
Feb	10	5:07
Mar	16	5:39
Apr	24	5:05
May	33	5:45
Jun	22	5:38
Jul	20	6:04
Aug	12	5:36
Sep	13	5:40
Oct	16	5:28
Nov		
Dec		
187		5:36

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





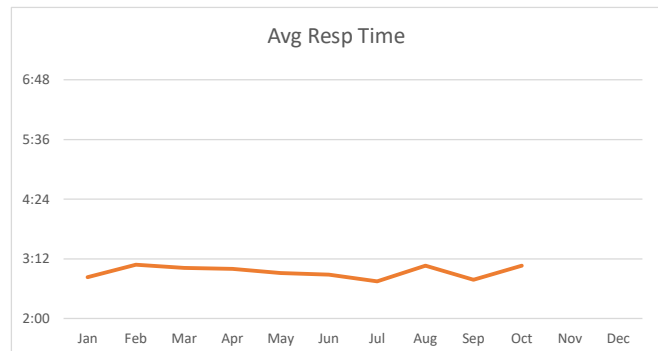
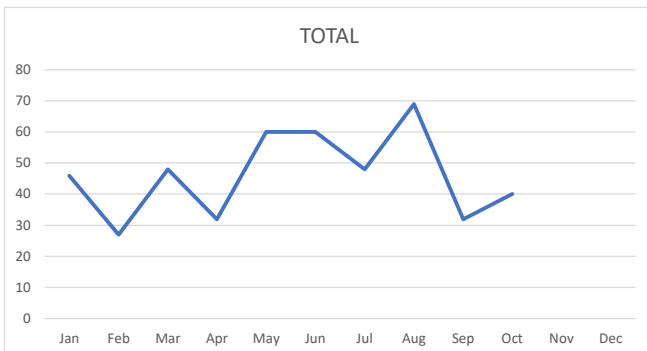
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>46</b>	<b>27</b>	<b>48</b>	<b>32</b>	<b>60</b>	<b>60</b>	<b>48</b>	<b>69</b>	<b>32</b>	<b>40</b>			<b>462</b>
Abdominal Pain	1	0	0	1	0	2	0	4	0	0			8
Allergic Reaction	0	0	0	0	0	0	0	1	1	0			2
Assault	0	0	0	0	0	0	0	1	1	0			2
Back Pain	0	0	0	0	0	0	1	0	1	1			3
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	1	0	0	1			2
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0	0			1
Check a Noxious Odor	0	1	1	0	0	0	0	0	0	0			2
Check for Fire	0	1	0	0	2	0	1	0	0	0			4
Check for the Smell of Natural Gas	1	0	1	2	1	0	1	4	0	0			10
Check for the Smell of Smoke	0	0	1	0	0	1	0	0	0	0			2
Chest Pain	2	1	1	0	3	3	4	2	0	2			18
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0	0			1
Diabetic Emergency	0	1	0	0	0	1	0	1	0	0			3
Difficulty Breathing	2	0	4	1	0	5	1	3	1	1			18
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	0	0	0			2
Elevator Rescue	0	0	0	0	0	0	2	0	0	0			2
Fall Victim	4	2	6	4	6	5	3	5	1	2			38
Fire Alarm Business	12	2	3	1	5	7	2	6	5	4			47
Fire Alarm Church or School	0	0	2	0	1	2	3	1	0	2			11
Fire Alarm Residence	3	1	1	1	3	2	1	4	6	2			24
Gas Leak	1	0	0	0	0	0	0	0	0	0			1
Grass Fire	0	0	0	0	1	0	0	0	0	3			4
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0			1
Heart Problems	0	2	0	3	4	3	6	2	2	1			23
Heat/Cold Exposure	0	0	0	0	0	0	1	1	0	1			3
Hemorrhage/Laceration	1	0	0	0	1	0	0	1	0	0			3
Injured Party	2	1	1	0	1	2	0	0	2	0			9
Medical Alarm	0	0	0	0	1	0	1	2	0	0			4
Motor Vehicle Collision	4	3	6	3	3	4	4	5	1	2			35
Motor Vehicle vs Motorcycle	0	0	0	0	1	0	0	0	0	6			7
Motor Vehicle vs Pedestrian	0	0	0	1	1	0	0	0	0	0			2
Overdose/Poisoning	0	0	0	0	0	0	1	0	1	2			4
Powerlines Down Arcing/Burning	1	0	1	1	0	2	2	0	0	1			8
Psychiatric Emergency	1	1	1	2	1	0	0	2	0	0			8
Seizures	0	0	2	0	0	0	4	3	0	0			9
Service Call Non-emergency	2	2	3	1	4	7	2	3	3	2			29
Sick Call	3	4	2	4	9	3	4	9	2	3			43
Smoke in Residence	1	0	0	0	0	0	0	0	0	0			1
Stroke	0	0	1	3	0	0	0	0	1	2			7
Transformer Fire	0	1	0	1	0	0	0	1	0	0			3
Traumatic Injury	0	0	0	1	0	0	0	0	1	0			2
Unconscious Party/Syncope	1	3	5	2	9	5	2	2	0	2			31
Unknown Medical Emergency	3	1	3	0	2	1	0	4	3	0			17
Vehicle Fire	1	0	2	0	0	4	0	1	0	0			8

Month	# of Incidents*	Avg Resp Time
Jan	36	2:50
Feb	24	3:05
Mar	45	3:01
Apr	31	3:00
May	53	2:55
Jun	50	2:53
Jul	44	2:45
Aug	60	3:04
Sep	25	2:47
Oct	35	3:04
Nov		
Dec		
403		2:56

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





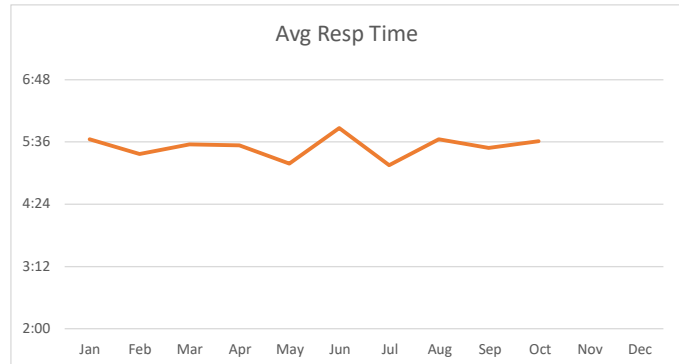
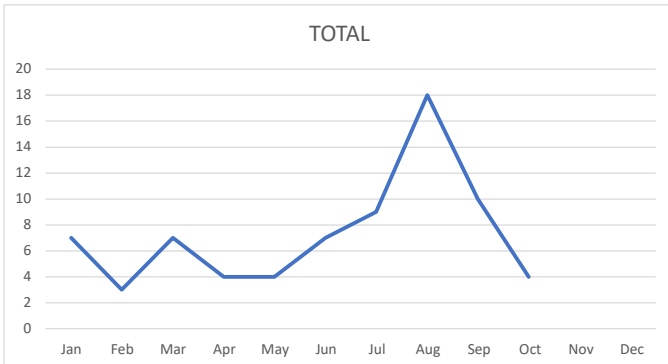
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>7</b>	<b>3</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>9</b>	<b>18</b>	<b>10</b>	<b>4</b>			<b>73</b>
Abdominal Pain	0	1	0	0	0	1	0	0	0	0			2
Cardiac/Respiratory Arrest	1	0	0	1	0	0	0	0	0	0			2
Check for the Smell of Natural Gas	0	0	0	0	0	0	0	0	1	0			1
Difficulty Breathing	1	0	1	0	0	0	0	0	2	1			5
Dumpster Fire Not near Structure	0	0	0	0	0	0	0	1	0	0			1
Fall Victim	0	0	1	0	0	0	0	2	0	0			3
Fire Alarm Church or School	0	0	0	1	0	1	0	1	0	0			3
Fire Alarm Residence	1	0	0	1	0	1	3	1	2	0			9
Heart Problems	1	0	0	0	0	0	1	0	0	1			3
Hemorrhage/Laceration	0	0	0	0	0	0	0	0	1	0			1
Medical Alarm	0	0	0	1	0	0	0	0	0	0			1
Motor Vehicle Collision	1	1	1	0	1	1	2	1	1	1			10
Overdose/Poisoning	0	1	0	0	0	0	0	0	0	0			1
Psychiatric Emergency	1	0	1	0	0	0	2	1	1	0			6
Service Call Non-emergency	0	0	0	0	0	0	1	9	0	0			10
Sick Call	0	0	0	0	0	2	0	1	1	1			5
Trash Fire	0	0	1	0	0	0	0	0	0	0			1
Traumatic Injury	0	0	0	0	1	0	0	0	0	0			1
Unconscious Party/Syncope	1	0	1	0	0	0	0	0	1	0			3
Unknown Medical Emergency	0	0	0	0	1	0	0	0	0	0			1
Vehicle Fire	0	0	1	0	1	1	0	1	0	0			4

Month	# of Incidents*	Avg Resp Time
Jan	7	5:39
Feb	3	5:22
Mar	7	5:33
Apr	2	5:32
May	4	5:11
Jun	6	5:52
Jul	7	5:09
Aug	9	5:39
Sep	8	5:29
Oct	4	5:37
Nov		
Dec		
	57	5:30

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





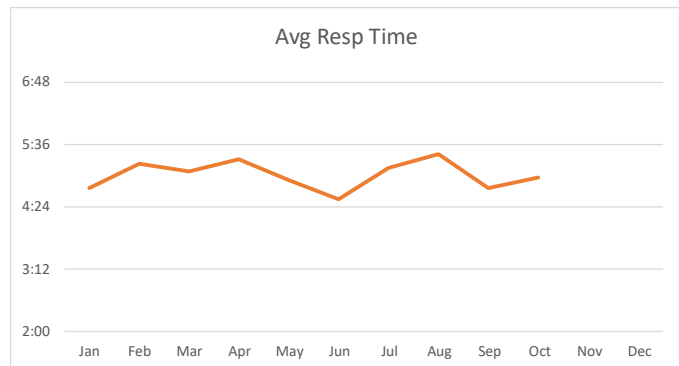
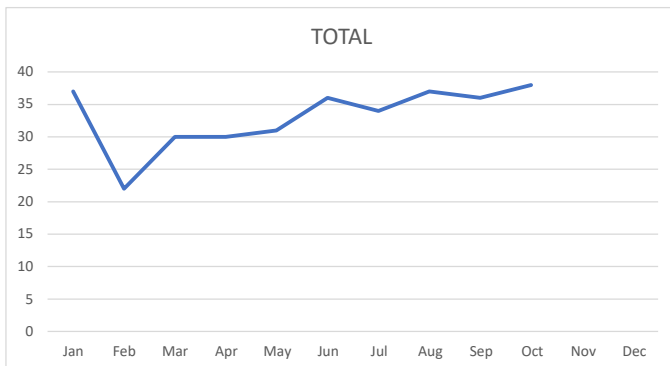
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>37</b>	<b>22</b>	<b>30</b>	<b>30</b>	<b>31</b>	<b>36</b>	<b>34</b>	<b>37</b>	<b>36</b>	<b>38</b>			<b>331</b>
Abdominal Pain	0	0	2	1	0	2	1	0	0	0			6
Allergic Reaction	0	0	1	0	0	0	0	1	1	0			3
Back Pain	0	0	0	0	0	0	0	0	1	0			1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0	0	0			1
Carbon Monoxide Detector No Symptoms	1	2	0	0	0	2	0	1	1	1			8
Cardiac/Respiratory Arrest	0	0	0	0	0	1	0	0	0	0			1
Check a Noxious Odor	0	1	0	0	0	0	0	0	1	0			2
Check for Fire	0	0	0	0	1	0	3	1	1	0			6
Check for the Smell of Natural Gas	1	0	1	1	0	0	0	1	0	1			5
Check for the Smell of Smoke	0	0	0	1	0	1	0	1	0	0			3
Chest Pain	0	0	1	0	0	1	0	2	2	1			7
Child Locked in a Vehicle Engine not running	0	0	0	0	2	0	0	0	0	0			2
Diabetic Emergency	0	0	0	0	0	0	1	0	0	0			1
Difficulty Breathing	1	0	1	2	2	0	1	2	1	1			11
Elevator Rescue	0	0	0	0	0	1	0	0	0	0			1
Entrapment- Non MVC	0	0	0	0	0	0	0	1	0	0			1
Fall Victim	3	1	4	2	1	2	4	0	1	4			22
Fire Alarm Business	2	0	1	1	2	1	1	1	0	0			9
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0	0			1
Fire Alarm Residence	15	9	6	10	7	13	17	19	8	7			111
Gas Leak	0	1	0	1	1	0	0	0	0	2			5
Heart Problems	3	1	1	0	0	0	1	0	0	1			7
Hemorrhage/Laceration	0	1	1	0	1	0	0	0	0	0			3
House Fire	0	0	0	1	0	0	0	0	0	0			1
Illegal Burning	0	0	0	0	0	0	0	0	0	1			1
Injured Party	1	0	2	1	0	1	0	0	1	0			6
Medical Alarm	0	1	0	0	1	0	0	0	0	1			3
Motor Vehicle Collision	2	2	4	1	4	3	1	1	2	0			20
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	0	1	0			2
Motor Vehicle vs Motorcycle	0	0	0	1	0	0	0	0	0	1			2
Motor Vehicle vs Pedestrian	0	0	0	0	0	1	0	0	0	0			1
Object Down in Roadway	0	0	0	1	0	1	0	0	0	0			2
Overdose/Poisoning	0	0	1	0	1	0	0	0	0	1			3
Possible D.O.S	0	0	0	0	0	0	0	0	0	1			1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	0	2	0	3			5
Psychiatric Emergency	0	0	0	0	2	0	0	0	0	0			2
Seizures	0	0	1	0	0	0	0	0	0	1			2
Service Call Non-emergency	0	0	0	1	0	2	1	1	7	4			16
Sick Call	1	3	2	1	2	0	1	1	2	3			16
Stroke	2	0	0	1	0	0	1	0	0	1			5
Transformer Fire	0	0	0	0	0	0	0	0	0	1			1
Traumatic Injury	0	0	0	0	0	1	0	0	0	0			1
Unconscious Party/Syncope	4	0	1	2	2	2	0	1	2	2			16
Unknown Medical Emergency	0	0	0	1	1	0	0	0	3	0			5
Vehicle Fire	0	0	0	0	0	0	1	1	1	0			3

Month	# of Incidents*	Avg Resp Time
Jan	29	4:46
Feb	16	5:14
Mar	27	5:05
Apr	23	5:19
May	22	4:55
Jun	25	4:33
Jul	25	5:09
Aug	31	5:25
Sep	26	4:46
Oct	32	4:58
Nov		
Dec		
	256	5:01

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**







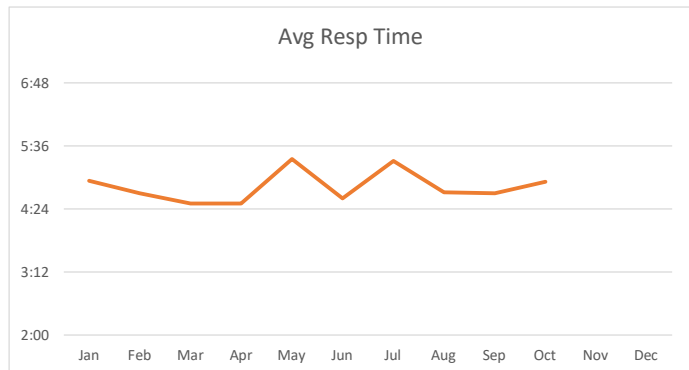
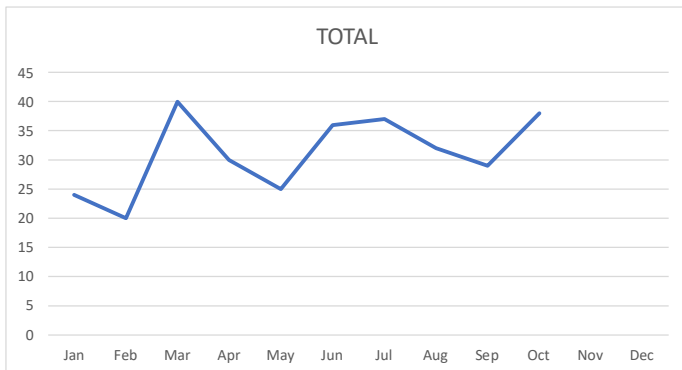
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>24</b>	<b>20</b>	<b>40</b>	<b>30</b>	<b>25</b>	<b>36</b>	<b>37</b>	<b>32</b>	<b>29</b>	<b>38</b>			<b>311</b>
Abdominal Pain	0	0	1	0	0	1	0	0	0	0			2
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	0	1	0		1
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1	1	0	0			7
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0	0			1
Check a Noxious Odor	1	0	0	0	1	0	0	1	0	0			3
Check for Fire	0	0	0	0	0	1	1	0	0	0			2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0	0	1	0			4
Check for the Smell of Smoke	0	0	0	0	1	0	1	1	0	0			3
Chest Pain	1	0	1	0	3	0	0	2	1	0			8
Choking	0	0	0	1	0	0	0	0	0	1			2
Elevator Rescue	0	0	0	0	0	0	1	0	0	0			1
Difficulty Breathing	0	0	1	1	1	1	0	0	0	2			6
Fall Victim	2	3	3	1	0	2	3	3	3	1			21
Fire Alarm Business	0	0	1	1	0	0	0	0	0	0			2
Fire Alarm Church or School	1	2	7	7	2	3	1	2	1	1			27
Fire Alarm Residence	5	5	8	6	5	8	18	9	8	13			85
Gas Leak	1	0	0	0	0	1	0	0	1	0			3
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0	0	0			1
Heart Problems	1	0	1	0	1	0	0	1	0	0			4
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	1	0			2
House Fire	0	0	0	1	0	0	0	0	0	0			1
Injured Party	0	0	0	0	0	1	0	1	0	0			2
Medical Alarm	1	0	1	2	0	1	1	1	1	1			9
Motor Vehicle Collision	1	1	2	3	1	5	0	1	1	1			16
Object Down in Roadway	0	0	2	2	0	1	0	0	0	0			5
Overdose/Poisoning	0	1	0	0	0	0	0	0	1	1			3
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1	0	1	1			5
Psychiatric Emergency	0	0	1	0	2	0	1	0	0	1			5
Seizures	0	0	0	0	0	0	0	1	0	0			1
Service Call Non-emergency	3	3	2	0	5	1	7	1	5	6			33
Sick Call	2	1	5	1	2	4	1	3	2	7			28
Smoke in Residence	1	0	0	0	0	0	0	1	0	0			2
Stroke	0	1	1	0	0	0	0	0	1	0			3
Transformer Fire	0	0	0	1	0	0	0	0	0	0			1
Traumatic Injury	0	1	0	1	0	1	0	0	0	0			3
Unconscious Party/Syncope	1	1	0	1	0	0	0	3	0	2			8
Unknown Medical Emergency	0	0	0	0	0	1	0	0	0	0			1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug	23	4:43
Sep	19	4:42
Oct	29	4:55
Nov		
Dec		
	214	4:49

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





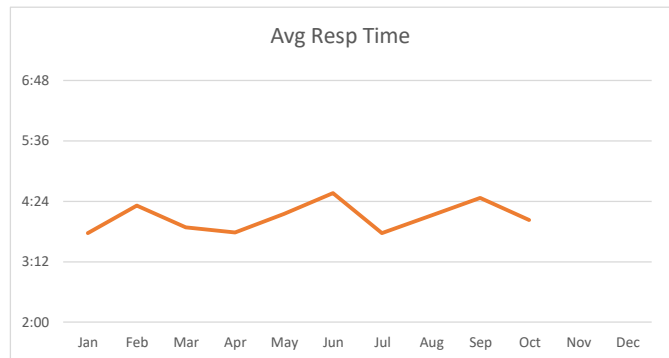
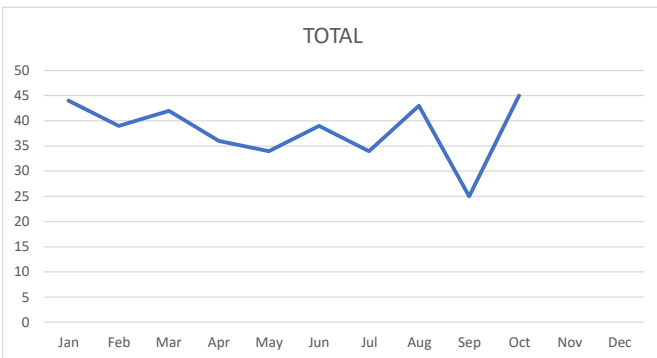
Village Fire Department  
901 Corbindale Rd  
Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

### October 2025 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>44</b>	<b>39</b>	<b>42</b>	<b>36</b>	<b>34</b>	<b>39</b>	<b>34</b>	<b>43</b>	<b>25</b>	<b>45</b>			<b>381</b>
Abdominal Pain	0	1	0	0	0	0	1	0	0	1			3
Allergic Reaction	0	0	0	0	0	0	0	1	0	2			3
Back Pain	0	0	1	0	0	2	0	0	0	0			3
Carbon Monoxide Detector No Symptoms	0	0	0	2	1	0	0	1	0	1			5
Cardiac/Respiratory Arrest	0	1	0	1	0	0	1	0	0	0			3
Check a Noxious Odor	0	0	0	0	0	1	0	0	0	0			1
Check for Fire	0	0	0	2	0	0	1	0	0	2			5
Check for the Smell of Natural Gas	1	1	3	0	0	0	0	1	0	0			6
Check for the Smell of Smoke	0	0	0	1	0	0	0	1	0	0			2
Chest Pain	2	0	3	0	3	3	1	0	1	1			14
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	0	0	0			1
Choking	0	0	0	0	1	0	0	0	0	0			1
Diabetic Emergency	0	0	0	0	1	0	0	1	0	0			2
Difficulty Breathing	3	3	2	1	0	1	2	1	0	0			13
Elevator Rescue	0	0	0	1	0	0	0	0	0	0			1
Entrapment- Non MVC	0	0	0	0	0	0	0	0	0	1			1
Explosion	0	0	0	0	0	0	0	1	0	0			1
Fall Victim	0	3	1	3	2	3	2	2	3	3			22
Fire Alarm Business	9	2	0	1	1	1	2	2	1	3			22
Fire Alarm Church or School	1	1	0	2	1	3	3	0	0	0			11
Fire Alarm Residence	2	3	0	1	2	3	4	3	1	0			19
Gas Leak	1	2	1	0	0	2	1	0	0	0			7
Grass Fire	0	0	0	0	1	0	0	0	0	1			2
Heart Problems	2	1	3	5	2	1	3	2	3	1			23
Heat/Cold Exposure	0	0	0	0	0	1	0	0	0	0			1
Hemorrhage/Laceration	0	1	3	0	0	1	0	1	0	0			6
Injured Party	1	0	2	1	1	0	0	1	1	1			8
Medical Alarm	1	0	0	0	0	0	2	0	0	1			4
Motor Vehicle Collision	12	6	6	4	4	5	4	8	6	2			57
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	1	0	0			1
Motor Vehicle vs Motorcycle	0	1	0	0	0	0	0	1	0	0			2
Motor Vehicle vs Pedestrian	0	0	0	1	0	0	0	0	0	0			1
Object Down in Roadway	0	0	0	1	0	0	0	0	0	0			1
Overdose/Poisoning	0	0	1	0	0	0	0	0	0	1			2
Possible D.O.S.	1	0	0	0	0	0	0	0	0	0			1
Powerlines Down Arcing/Burning	0	0	2	0	1	1	0	2	0	1			7
Psychiatric Emergency	0	1	1	1	1	1	1	0	1	0			7
Seizures	0	0	0	1	0	0	0	1	1	2			5
Service Call Non-emergency	1	0	1	1	4	1	3	1	2	3			17
Shooting/Stabbing	0	0	0	1	0	0	0	0	0	0			1
Sick Call	2	4	7	3	2	5	1	4	1	8			37
Smoke in Business	0	0	0	0	0	1	0	0	0	0			1
Stroke	1	1	0	0	1	0	1	0	0	1			5
Transformer Fire	0	0	0	0	1	0	0	0	0	1			2
Unconscious Party/Syncope	2	3	3	2	2	1	1	4	3	4			25
Unknown Medical Emergency	2	2	2	0	2	0	0	1	1	3			13
Vehicle Fire	0	2	0	0	0	1	0	2	0	1			6

Month	# of Incidents*	Avg Resp Time
Jan	35	3:46
Feb	38	4:19
Mar	40	3:53
Apr	32	3:47
May	29	4:09
Jun	36	4:34
Jul	28	3:46
Aug	39	4:07
Sep	22	4:28
Oct	40	4:02
Nov		
Dec		
339		4:05

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**

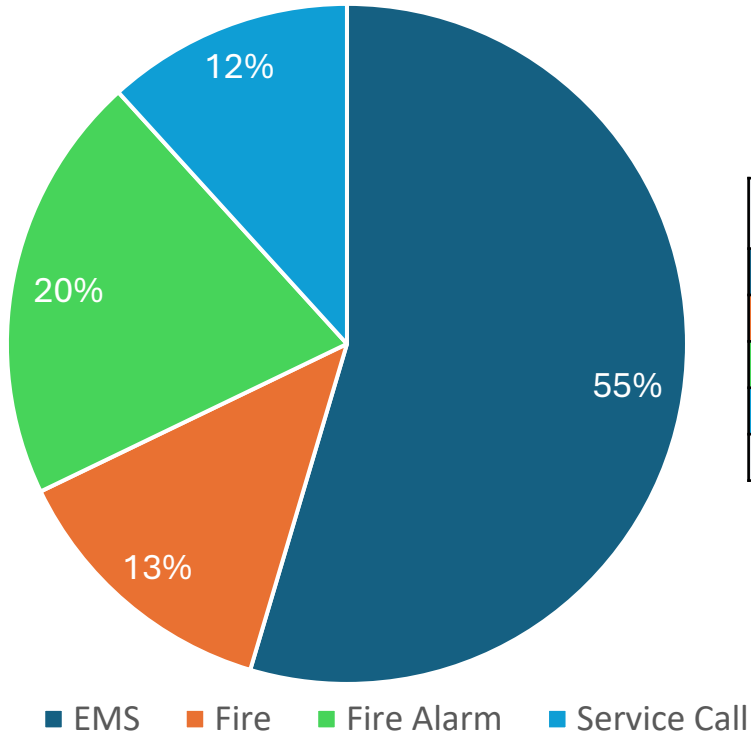




# Village Fire Department

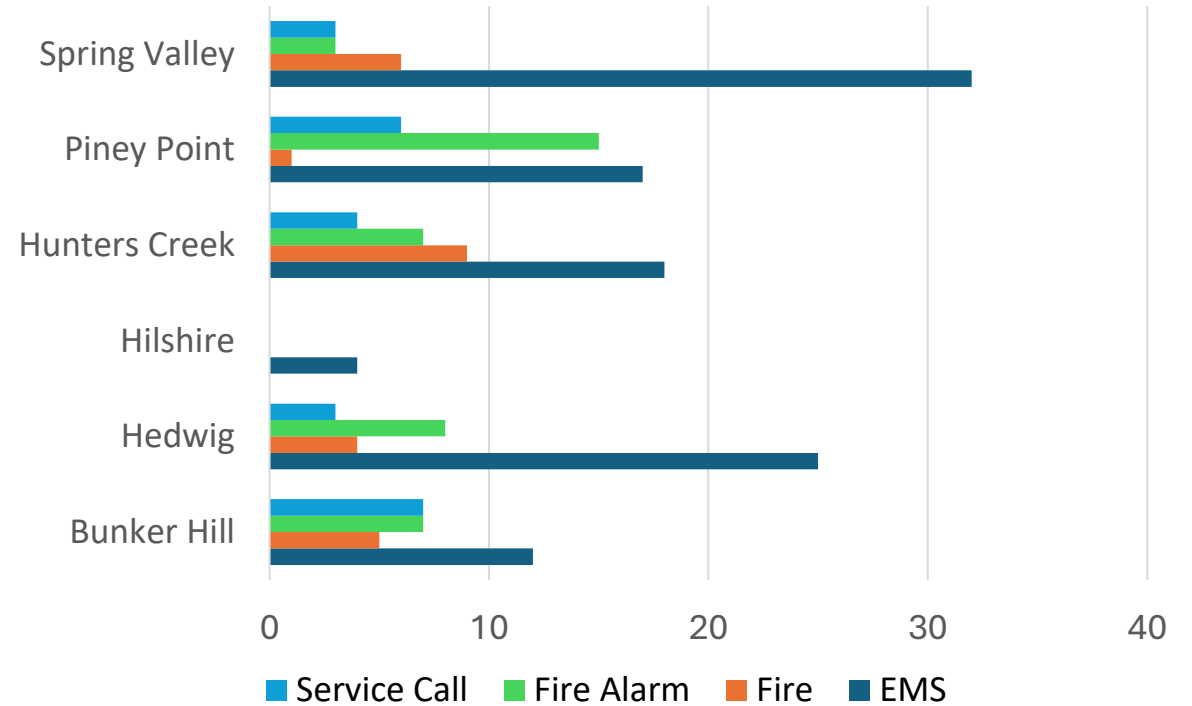
## OCTOBER 2025 ACTIVITY REPORT

INCIDENT RESPONSE (OCTOBER)



Category	Total
EMS	107
Fire	26
Fire Alarm	40
Service Call	23
Monthly Total	196

INCIDENT RESPONSE BY CITY (OCTOBER)



29

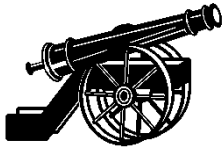
Overlapping Calls (Oct '25)

4:17

Average Emergency  
Response Time (Oct '25)

1852

YTD Total Incidents



**City of Bunker Hill Village  
City Council  
Agenda Request**

**Agenda Date:** November 18, 2025

**Agenda Item:** VI

**Subject:** Mayor's Report

**Exhibits:** N/A

**Funding:** N/A

**Presenter(s):** Mayor Brown

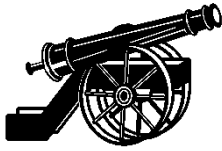
**Executive Summary**

The Mayor's Report will include the following:

- A. Update on Activities and Upcoming Events
  - Mayors' Meetings

**Recommended Action**

Staff recommends that the City Council receive the Mayor's Report.



**City of Bunker Hill Village  
City Council  
Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	VII
<b>Subject:</b>	City Administrator's Report
<b>Exhibits:</b>	Development Report
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator Elvin Hernandez, Public Works Director

**Executive Summary**

The City Administrator's Report will include the following:

- A. Report on Activities and Upcoming Events
  - City Hall Holiday Hours
  - Holiday Reception – *Tuesday, December 9, 2025*
  - Twinkle Light Parade – *Thursday, December 18, 2025*
  - Investments and Opportunities
- B. Public Works Director Report
  - Development Report
  - CIP Update

**Recommended Action**

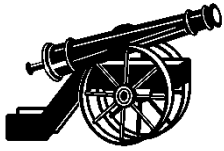
Staff recommends that the City Council receive the City Administrator's Report.



**City of Bunker Hill Village  
Development Report**

Month	2024 Permits Issued (excludes new construction, add., remodel)	2025 Permits Issued (excludes new construction, add., remodel)	Variance	2024 New Residential	2025 New Residential	Variance	2024 Residential Addition	2025 Residential Addition	Variance	2024 Residential Remodel	2025 Residential Remodel	Variance	2024 Total Permits Issued (Month)	2025 Total Permits Issued (Month)	Variance
January	61	111	50	1	2	1	3	0	(3)	2	1	(1)	67	114	47
February	68	166	98	1	3	2	0	1	1	5	0	(5)	74	170	96
March	128	157	29	3	3	0	2	1	(1)	2	1	(1)	135	162	27
April	123	128	5	2	4	2	1	0	(1)	7	2	(5)	133	134	1
May	137	86	(51)	0	1	1	3	1	(2)	3	0	(3)	143	88	(55)
June	146	99	(47)	2	1	(1)	0	2	2	1	2	1	149	104	(45)
July	147	99	(48)	2	1	(1)	0	0	0	2	4	2	151	104	(47)
August	193	67	(126)	3	0	(3)	0	2	2	2	1	(1)	198	70	(128)
September	98	129	31	0	2	2	0	0	0	1	4	3	99	135	36
October	172	74	(98)	2	1	(1)	1	1	0	1	3	2	176	79	(97)
November	68			0			1			2			71		
December	62			0			0			1			63		
YTD Total	1403	1116		16	18		11	8		29	18		1459	1160	

Month	2024 Pre- Development/ Consultation Meetings	2025 Pre- Development/ Consultation Meetings	Variance	2024 Inspections/ Reinspections	2025 Inspections/ Reinspections	Variance	2024 VFD Inspections	2025 VFD Inspections	Variance	2024 Certificate of Occupancy Issued	2025 Certificate of Occupancy Issued	Variance
January	15	15	0	204	220	16	5	6	1	0	0	0
February	10	14	4	314	251	(63)	3	4	1	0	0	0
March	16	8	(8)	309	298	(11)	6	6	0	0	2	2
April	20	11	(9)	276	323	47	5	3	(2)	1	0	(1)
May	9	10	1	297	388	91	7	5	(2)	1	2	1
June	13	8	(5)	342	282	(60)	4	3	(1)	0	1	1
July	10	13	3	444	361	(83)	5	11	6	1	1	0
August	6	9	3	413	343	(70)	11	3	(7)	1	4	3
September	8	8	0	423	298	(125)	2	4	2	3	1	(2)
October	6	14	8	386	320	(66)	11	9	(2)	2	3	1
November	12			332			6			1		
December	5			305			7			1		
YTD Total	130	110		4045	3084		72	54		11	14	



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	VIII
<b>Subject:</b>	Investment Policy
<b>Exhibits:</b>	Resolution No. 11-18-2025A Redlined Investment Policy
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

### Executive Summary

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of safety, liquidity, and yield. The City Council previously adopted the Investment Policy at its meeting on November 19, 2024.

The City's Finance Committee met on October 13, 2025, to review the Investment Policy. The Committee is comprised of Mayor Keith Brown, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director Susan Grass serves as the City's Investment Officer. The Committee unanimously approved the policy with minor changes from the adopted November 2024 version and recommended that Council adopt the City's Investment Policy.

The Investment Policy was presented at the October 21, 2025, City Council meeting. During the meeting, Council discussed clarifying the language in Section II (B) regarding types of investments within authorized investment pools. As part of the discussion, Council directed staff to work with Valley View to clarify the language and bring the Investment Policy back to Council for formal action at the November meeting.

### Recommended Action

Staff recommends City Council approve Resolution No. 11-18-2025A to approve the City's Investment Policy governing the investment of municipal funds.

**RESOLUTION NO. 11-18-2025A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE ADOPTION THEREOF FOR THE CITY OF BUNKER HILL VILLAGE, TEXAS**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** That the Finance Committee, composed of Mayor Keith Brown, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera, met on October 13, 2025, with the Finance Director to provide the annual review of the Public Funds Investment Policy.

**Section 2.** That the Committee agrees and confirms the changes to the City's Investment Policy.

**Section 3.** That the City's Investment Policy attached hereto, is to be made a part hereof for all purposes be, and it is hereby, approved as the official Public Funds Investment Policy of the City of Bunker Hill Village, Texas.

**Section 4.** That the Finance Committee continues to be composed of Mayor Keith Brown, Councilmember Susan Schwartz, and City Administrator Gerardo Barrera.

**Section 5.** The City Secretary is hereby directed to place on said Investment Policy an endorsement, which shall be signed by the City Secretary, which shall read as follows:

**“The Investment Policy of the City of Bunker Hill Village, Texas,  
approved by City Council on the 18<sup>th</sup> day of November 2025.”**

Such Investment Policy, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

**PASSED, APPROVED, AND RESOLVED** this 18<sup>th</sup> day of November, 2025.

\_\_\_\_\_  
Keith Brown, Mayor

ATTEST:

\_\_\_\_\_  
Gerardo Barrera, City Administrator/Acting City Secretary

# **CITY OF BUNKER HILL VILLAGE**



## **The Investment Policy of the City of Bunker Hill Village, Texas**

**Approved by City Council on the 18<sup>th</sup> day of November 2025**

ATTEST:

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Gerardo Barrera, City Administrator/ Acting City Secretary

## I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

### A. PURPOSE

The purpose of this policy of the City of Bunker Hill Village, Texas (the City) is to comply with the statutory requirements of The Texas Government Code, Chapter 2256, (The Public Funds Investment Act, "PFIA") which requires each entity to adopt a written investment policy regarding the investment of its funds and funds under its control. This policy shall set forth specific investment and strategy guidelines for the City to manage and invest its cash with three objectives, listed in order of priority: safety of principal, liquidity, and yield. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

### B. POLICY

It is the policy of the City that the administration of its funds and the investment of those funds shall be managed with a degree of professionalism that is worthy of the public trust. Investments shall be made in a manner which will provide safety of principal, adequate operational liquidity and a risk-appropriate yield. The City will invest in conformance with all applicable state and City statutes governing the investment of public funds, all related Governmental Accounting Standards Board Statements, and other related financial accounting standards. Yield will be secondary to the requirement for safety and liquidity. The earnings from investments will be used in a manner that best serves the public trust and interest of the City.

### C. SCOPE

This investment policy applies to all funds and investments held by the City and accounted for in the City's Annual Financial Report. These funds, as well as funds that may be created from time-to-time, shall be administered in accordance with the provisions of this policy. All funds invested under this policy shall be considered as a pooled group for investment purposes to ensure efficiency and maximum investment opportunity, except for monies as may be stipulated by law such as bond covenants.

Deferred compensation and the retirement system assets the City sets aside or holds for its employees are not subject to this policy.

### D. ~~INVESTMENT COMMITTEE~~FINANCE COMMITTEE

The City Council hereby creates an ~~Investment Committee~~Finance Committee composed of the City Administrator, Mayor, and a Council member to be appointed by the Mayor and annually confirmed by the City Council.

Commented [JH1]: Confirm titles remain correct

The ~~Investment Committee~~Finance Committee shall meet periodically and include in its deliberations such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, acceptable training sources, rate of return on the investment portfolio, and review of compliance with the investment policy. The ~~Investment Committee~~Finance Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.



**E. DELEGATION OF AUTHORITY**

The Finance Director is designated as the Investment Officer of the City. In the event the Finance Director cannot perform the duties of the Investment Officer, the City Administrator will be designated the acting Investment Officer in the Finance Director's absence. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the daily operations of the investment program. No other person(s) may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance ~~Director~~ Officer.

Commented [JH2]: Confirm titles remain correct

Authority granted to the Investment Officer is effective until rescinded by City Council. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of employees involved in investment activities. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

In the event the position of Finance ~~Director~~ Officer becomes vacant, the City Administrator shall serve as Investment Officer during such vacancy. (Section 2256.005(f))

**F. ETHICS AND CONFLICTS OF INTEREST**

Investment Officer(s) shall refrain from personal business activities that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officer(s) who have a personal business relationship with an entity or are related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the City Council in accordance with Government Code 2256.005(i).

**G. PRUDENCE**

Investments shall be made with judgement and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The determination of whether an Investment Officer has exercised prudence regarding an investment decision shall be made taking into consideration the investment of all funds rather than a consideration as to the prudence of a single investment. (Section 2256.006)

The Investment Officer(s), and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from the expectations for a

specific issuer's credit risk or market price changes are reported in a timely manner to the City Council and that appropriate action is taken to control adverse developments.

#### **H. INVESTMENT TRAINING**

The Investment Officer(s) shall accumulate (a) not less than ten (10) hours of training within twelve (12) months after taking office or assuming duties and (b) not less than eight (8) hours of training every (2) two years, relating to their investment responsibilities. The two-year training cycle coincides with the City's fiscal year. Training must include education as required by the PFIA and include investment controls, security risk, strategy risks, market risks, diversification, and compliance. The training must be provided by an independent source approved by the ~~Investment Committee~~ Finance Committee. (Section 2256.008)

#### **I. QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT**

It is the City's policy to provide training required by the PFIA for the Investment Officer(s) through courses and seminars offered by independent, professional organizations and associations in order to ensure the quality, capability and currency of investment management. (Section 2256.005(b))

#### **J. OBJECTIVES**

The City strives to invest funds in a manner where the yield is secondary to the safety of principal and liquidity. To accomplish this, the City's principal investment objectives in order of priority are:

- (1) Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. Investments are limited to the safest types, and pre-qualification is required for broker/dealers, financial institutions, and any investment advisors with which the City will do business.

Investments shall be diversified by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, issuer, or class, as appropriate.

It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return on all invested principal.

- (2) Liquidity – The City's portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Financial institution deposits, investment pools and no-load money market mutual funds provide daily liquidity and can be utilized as an alternative to fixed maturity investments.
- (3) Yield – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to safety and liquidity objectives.

## **K. INVESTMENT STRATEGIES**

In accordance with the PFIA, Section 2256.005(d), the governing body shall adopt a separate written investment strategy for each fund or pooled group of funds under the City's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal;
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio; and
- (6) yield.

### **A. GENERAL, ENTERPRISE OR OPERATING-TYPE FUNDS**

1. Suitability – Any investment eligible in the investment policy is suitable for General, Enterprise, or Operating-type funds.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

3. Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Demand deposit accounts, money market accounts, short-term investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

### **B. CAPITAL PROJECT FUNDS**

1. Suitability – Any investment eligible in the investment policy is suitable for Capital Projects Funds. Bond resolution and loan documentation constraints and

insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

3. Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investment pools, and money market mutual funds will provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

5. Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the investment policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds. Yields on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. The Investment Officer(s) will seek to preserve principal and optimize the yield of these funds in compliance with current federal regulations.

#### C. DEBT SERVICE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

3. Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Demand deposit accounts, money market accounts, short term investments pools, and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments.

4. Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

5. Diversification – Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

6. Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

#### D. DEBT SERVICE RESERVE FUNDS

1. Suitability – Any investment eligible in the investment policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the investment policy.

2. Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment’s market risk if the City’s debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing’s documentation will influence the attractiveness of market risk and influence maturity extension.

3. Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City’s debt holders. The funds are “returned” to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

4. Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

5. Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

6. Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy’s risk constraints.

## **II. INVESTMENT TYPES**

### **A. AUTHORIZED INVESTMENTS**

Funds of the City may be invested in the following instruments as authorized by the PFIA. While the PFIA authorizes additional investment types, only those instruments listed below are authorized.

#### **A. Financial Institution Deposit Investments**

- (1) Interest-bearing financial institution deposits that are guaranteed or insured by: the Federal Deposit Insurance Corporation (FDIC) or its successor; or the National Credit Union Share Insurance Fund (NCUSIF) or its successor.
- (2) is secured by obligations in a manner and amount provided by law for deposits of the City, or
- (3) is placed in a manner that meets the requirements of the PFIA.

#### **B. Other Obligations**

- (1) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
- (2) direct obligations of this state or its agencies and instrumentalities;
- (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
- (4) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

#### **C. Money market mutual funds with limitations described below:**

No-load money market mutual fund is authorized if it:

- (1) is registered and regulated by the Securities and Exchange Commission;
- (2) provides the City with a prospectus and other information required by law;
- (3) has a dollar-weighted average stated maturity of 60 days or fewer, and
- (4) includes in its investment objectives the maintenance of a stable net asset value of \$1.0000 for each share.



D. Local government investment pools, including pools investing in Commercial Paper, that are organized in compliance with the PFIA and specifically authorized by resolution of the City Council. ~~(organized in compliance with the PFIA) and specifically authorized by resolution of the City Council.~~ A local government investment pool shall invest the funds it receives from entities in authorized investments permitted by the PFIA. A local government investment pool created to function as a money market mutual fund must mark to market daily and, to the extent possible, stabilize at a \$1.00 net asset value. The investment pool must be continuously rated no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating.

**B. PROHIBITED INVESTMENTS– Section 2256.009(b)**

The Investment Officer has no authority to use any of the following investment instruments which are strictly prohibited by the PFIA:

- (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- (4) collateralized mortgage obligations the interest of which is determined by an index that adjusts opposite to the changes in a market index.

Further, the City will not invest in direct placements of Commercial Paper, ~~including local government investment pools which invest in Commercial Paper,~~ planned amortization classes (PAC), derivatives and other instruments with embedded features, such as swaps, forwards or futures, options, foreign exchange, floaters, interest rate caps, floors, and collars, etc.

**C. INVESTMENTS WITH REQUIRED RATINGS**

Investments with minimum required ratings such as local government investment pools, no-load money market mutual funds, and securities do not qualify as authorized investments during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. (Section 2256.021)

**D. EXEMPTION FOR EXISTING INVESTMENTS**

The City is not required to liquidate investments that were authorized investments at the time of purchase. (Section 2256.017)

### III. INVESTMENT RESPONSIBILITY AND CONTROL

#### A. BROKER/DEALERS

The ~~Investment Committee~~ Finance Committee shall annually review and approve a list of Approved Broker/Dealers as required under 2256.025 of the PFIA.

#### B. CERTIFICATION (See Exhibit A)

In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any local government investment pool or discretionary investment management firm seeking to engage in an investment transaction with the City and shall execute a written instrument substantially to the effect that the registered principal has:

- (1) received and thoroughly reviewed the investment policy of the City; and
- (2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization:
  - a. is dependent on an analysis of the makeup of the City's entire portfolio;
  - b. requires an interpretation of subjective investment standards; or
  - c. relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The Investment Officer(s) may not acquire any authorized investment described in this investment policy from any business organization (investment pool) who has not delivered to the City such an instrument in substantially the form provided on Exhibit A, according to Section 2256.005(l). As a best practice, the investment policy shall also be offered to all investment providers for receipt acknowledgement.

#### C. COMPETITIVE ENVIRONMENT

It is the policy of the City to require a competitive environment for all individual security purchases and sales, financial institution time deposit placements and financial institution transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's funds.

#### D. DELIVERY VS. PAYMENT

It will be the policy of the City that all securities shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System or other industry standard system. By so doing, City funds are not released until the City has received the securities purchased. Securities will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited. (Section 2256.005(b)(4)(E))

**E. ELECTRONIC FUNDS TRANSFER**

The City may use electronic means to transfer or invest all funds collected or controlled by the City. (Section 2256.051)

**F. DIVERSIFICATION**

The City will diversify its investments by security type and issuer, as appropriate. The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the markets. Diversification of the portfolio also considers maturity date. In no case shall a single investment transaction be more than 25% of the entire portfolio at the time of purchase, except bond proceeds.

**G. AUDIT CONTROL**

The City, in conjunction with its annual audit by an independent auditor, shall have a compliance audit of management controls on investments and adherence to the City's investment policy. (Section 2256.005(m)). Additionally, the City's investment reports shall be formally reviewed at least annually by an independent auditor, and the results of the review shall be reported to the City Council by that auditor.

**IV. INVESTMENT REPORTING AND PERFORMANCE EVALUATION**

**A. INVESTMENT REPORT**

In accordance with the PFIA (section 2256.023), the Investment Officer(s) shall prepare and submit to the City Council a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the City on the date of the report;
- (2) be prepared jointly by all investment officers of the City;
- (3) be signed by each investment officer of the City;
- (4) contain a summary statement of each pooled fund group that states the:
  - (A) beginning market value for the reporting period;
  - (B) ending market value for the period; and
  - (C) fully accrued interest for the reporting period;
- (5) state the book value and market value of each separately invested asset at the end of the reporting period by type of asset and fund type invested;
- (6) state the maturity date of each separately invested asset that has a maturity date;
- (7) state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the City as it relates to:
  - (A) the investment strategy expressed in the City's investment policy; and
  - (B) relevant provisions of the PFIA.

**B. PERFORMANCE STANDARDS**

The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should seek to attain a market rate

of return throughout budgetary and economic cycles. To determine portfolio performance, this policy establishes “weighted average yield to maturity” as the standard calculation.

**C. MARKET VALUATION**

If applicable, the market value of the portfolio shall be calculated as part of the investment report. The market value of each investment shall be obtained from an independent source. (Section 2256.005(d))

**V. COLLATERAL**

**A. COLLATERALIZATION**

Collateralization shall be required for all uninsured collected balances, plus accrued interest. In order to anticipate market changes and provide a level of additional protection for all funds, the collateralization level required will be 102% of the principal and interest of the deposit net of FDIC or NCUSIF coverage, with the exception of deposits secured with irrevocable letters of credit which shall be at least equal to 100% of the principal and anticipated accrued interest of the deposit net of FDIC or NCUSIF coverage.

A written collateral agreement must establish a perfected security interest in compliance with Federal and State regulations, including:

- (1) The agreement must be in writing;
- (2) The agreement must be executed by the depository and the City contemporaneously with the acquisition of the asset;
- (3) The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- (4) The agreement must be part of the depository’s official record continuously since its execution.

The City chooses to accept collateral based on the list of investments authorized under the Public Funds Collateral Act. The City reserves the right to accept or reject any proposed collateral at its sole discretion.

Securities pledged as collateral will be held in an account in the City’s name by an approved, independent custodian. The custodial agreement is to specify the acceptable collateral, including provisions relating to possession of the collateral, the substitution or release of all or a portion of the collateral, ownership of the collateral, and the method of valuation of the collateral. The custodial agreement must clearly state that the custodian is instructed to release collateral to the City in the event the City has determined that the depository institution has failed to pay on any request, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. The City shall receive a monthly collateral report listing each security, description, maturity, cusip number, par value and market value of each security, and the collateral totals. Collateral shall be reviewed monthly to assure that the market value of the pledged collateral is adequate.

## **VI. ANNUAL REVIEW AND ADOPTION**

The City Council shall review this investment policy, and the incorporated investment strategies, not less than annually. The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

**EXHIBIT A**  
**CERTIFICATION BY BUSINESS ORGANIZATION**  
**As required by Texas Government Code 2256.005(k)**

**CITY OF BUNKER HILL VILLAGE, TEXAS**

This certification is executed on behalf of the City of Bunker Hill Village, Texas (the “City”), and \_\_\_\_\_ (the “Business Organization”), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the “Act”) in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City’s entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Qualified Representative of Business Organization

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT B**  
**City of Bunker Hill Village**  
**Independent Training Sources**

In compliance with the Public Funds Investment Act and the City of Investment Policy, the ~~Investment Committee~~ Finance Committee authorizes the following list of independent training sources to provide Investment Officer education:

American Institute of Certified Public Accountants  
Council of Governments  
International City/County Management Association  
Government Finance Officers Association  
Government Finance Officers Association of Texas  
Government Treasurers' Organization of Texas  
Texas City Management' Association  
Texas Municipal Clerks Association  
Texas Municipal League  
TEXPO  
TexPool Investment Pool  
North Central Texas Council of Governments  
University of North Texas Center for Public Management

**EXHIBIT C**  
**City of Bunker Hill Village**

**Authorized Broker/Dealers**

In compliance with the Public Funds Investment Act and the City Investment Policy, the ~~Investment Committee~~ **Finance Committee** authorizes the following list of qualified broker/dealers to engage in ~~security investment~~ transactions with the City of:

~~Texas CLASS Investment Pool~~

~~TexPool Investment Pool~~

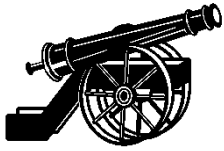
FHN Financial  
Multi Bank Securities  
RBC Capital Markets  
Rice Financial Products  
Wells Fargo Securities

**Authorized Investment Pools**

In compliance with the Public Funds Investment Act and the City Investment Policy, the City Council has authorized by resolution the following list of local government investment pools to engage in investment transactions with the City:

Texas CLASS Investment Pool

TexPool Investment Pool



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

**Agenda Date:** November 18, 2025  
**Agenda Item:** IX  
**Subject:** Ethics Policy  
**Exhibits:** Resolution No. 11-18-2025B  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

To comply with state law, the City completes an annual audit of all financial records and statements. The City's selected auditing firm has updated their internal processes and controls and are requiring the City to have an Ethics Policy on-file.

Establishing a formal ethics policy is an important step in promoting transparency, accountability, and public trust. The policy provides clear guidance for ethical conduct and decision-making, ensuring that Council members and staff uphold the highest standards of integrity in public service.

Staff recommends that Council adopt the presented Ethics Policy. The Ethics Policy has been reviewed by the City Attorney.

**Recommended Action**

Staff recommends that the City Council approve Resolution No. 11-18-2025B to adopt an Ethics Policy.

**RESOLUTION NO. 11-18-2025B**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A “CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS”; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, it is important that the public have confidence in the integrity of its government;

**WHEREAS**, the proper operation of government requires that a city’s elected and appointed officers, commissioners, and board members (the “EAOs”) be independent and impartial and that governmental and policy decisions made by EAOs be within the proper channels of the city’s governmental structure;

**WHEREAS**, the City Council (the “Council”) of the City of Bunker Hill Village, Texas (the “City”) desires to adopt a policy to govern the actions of the City’s EAOs and to memorialize the EAOs’ dedication and service to the citizens of the City;

**WHEREAS**, the Council, through this Resolution desires to adopt Code of Ethics and Conduct for Elected and Appointed Officials; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1. THAT**, the Code of Ethics and Conduct for Elected and Appointed Officials, attached to this resolution as “Exhibit A” is hereby adopted in its entirety.

**Section 2. THAT**, this Resolution shall be effective immediately upon its passage.

**PASSED, APPROVED, and RESOLVED** this 18<sup>th</sup> day of November, 2025.

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Keith Brown, Mayor

ATTEST:

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Gerardo Barrera, City Administrator/ Acting City Secretary

**EXHIBIT “A”**

**CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS**

## **City of Bunker Hill Village**

### **Code of Ethics**

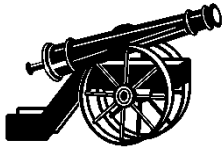
The City is committed to protecting its revenue, property, information, and other assets from any attempt, either by members of the public, contractors, vendors, volunteers, or its own employees, to gain by fraud or deceit, financial or other benefits. It is everyone's responsibility to report any possible fraudulent activity or irregularity. The City will make every reasonable effort to identify and promptly investigate all instances of known or alleged instances of fraudulent activities or other fiscal irregularities.

When a suspected fraudulent incident or practice is observed by or made known to an employee, the employee shall report the incident or practice to his or her supervisor. If it is inappropriate to report the incident to the supervisor or if an employee is uncomfortable reporting the incident practice to the supervisor, the employee may report it to his or her Department Director or Human Resources.

Unless there is a conflict of interest, the respective Department Director has the primary responsibility for the investigation of all suspected fraudulent acts as defined in the policy. If the City determines that fraudulent activities have occurred, the Department Director will issue a report to the appropriate designated personnel and, if appropriate, to the City Council. If, during an administrative investigation of an employee, information is found or developed indicating the employee may have committed a criminal offense, the information will immediately be referred to the appropriate law enforcement agency for investigation.

The City will take appropriate disciplinary and/or legal actions against employees or others found to have violated this policy, including possible termination of employment, restitution, and disclosure of available information to the appropriate authorities for criminal prosecution. Fraud will not be tolerated and will be appropriately dealt with regardless of the individual's past performance, position held, length of service, or relation to the City.





**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	X
<b>Subject:</b>	Joint Election Services
<b>Exhibits:</b>	Agreement
<b>Funding:</b>	Elections (Acct. # 01-8260) \$250.00
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

### **Executive Summary**

Chapter 271 of the Texas Election Code provides that a City may enter into an agreement with other political jurisdictions that may be conducting elections on the same day in election precincts that can be served by common polling places.

Spring Branch Independent School District (SBISD) has provided the City with an agreement for election services for the City's upcoming general election on May 2, 2026, for City Council positions 1, 2, and 3. Under the agreement, the City will continue to handle candidate filing and related documentation at City Hall, and SBISD will be responsible for ballot preparation, early voting, and Election Day operations.

Contracting with SBISD allows the City to leverage SBISD's expertise and resources (i.e., electronic voting equipment) to facilitate the election process. Additionally, participating in a joint election enables the City to share costs, significantly reducing overall expenses. The expected cost for a May 2026 joint election is \$250.00.

The contract has been reviewed by the City Attorney.

### **Recommended Action**

Staff recommends that the City Council approve the contract with SBISD for municipal election services.

## **Interlocal Cooperation Agreement for Joint Elections**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (the "Agreement") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Bunker Hill Village ("Bunker Hill"), together, the "Entities," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

### **Preamble**

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas and will conduct a trustee election on May 2, 2026;

WHEREAS, Bunker Hill is a municipality of the State of Texas located partially in SBISD and will conduct a mayoral and/or city council election on May 2, 2026;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b);

WHEREAS, SBISD and Bunker Hill have determined that it is in the best interests of SBISD, Bunker Hill, and the citizens thereof, to enter into a joint election agreement for the purpose of sharing election equipment, election supplies, election workers, tabulation services, polling locations, and electronic voting equipment; and

WHEREAS, SBISD and Bunker Hill shall each order their elections for May 2, 2026 and each shall pass a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Bunker Hill Village agree as follows:

1. Chief Election Official. Each Entity agrees to appoint a Chief Election Official who shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement.
2. Conduct of Election. Although the Entities may share election responsibilities, judges, clerks and other election workers as part of the Joint Election covered by this Agreement, each Entity shall remain responsible for the lawful conduct of its election. The Entities acknowledge and agree that any election duty related to the lawful conduct of an election not expressly provided for in this Agreement is retained by each Entity. Responsibilities retained by each Entity include, but are not limited to, receipt of applications for a position on the ballot, ballot position drawings, correspondence with candidates concerning ballot applications and/or

candidate unopposed status, campaign finance reporting, and posting and publication of required election notices.

3. Legal Documents. Each Entity shall be responsible for the preparation, adoption, posting and publication of all required election orders, resolutions, and notices required by the Texas Election Code and/or other applicable law. Preparation of the necessary materials for notices and official ballot language shall be the responsibility of each Entity, including translation to languages other than English. Each Entity shall prepare its own submission, if required, to the United States Department of Justice for preclearance of its election, pursuant to the Voting Rights Act of 1965, as amended.
4. Early Voting by Personal Appearance. The Entities agree to conduct joint early voting by personal appearance. Early voting by personal appearance will be held at the locations, dates, and times authorized and ordered by the governing body of each party to this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting location(s) as established by SBISD.
5. Early Voting by Mail. The Entities shall conduct joint early voting by mail. SBISD's Early Voting Clerk shall serve as the Early Voting Clerk for the joint election. SBISD shall be responsible for mail ballots and any other supplies required by the Early Voting Clerk and shall be responsible for all other aspects of early voting by mail, including but not limited to, receiving applications for ballots by mail and mailing and receiving ballots by mail. Bunker Hill shall be responsible for forwarding any applications for ballots by mail it receives to SBISD's Early Voting Clerk within 24 hours of receipt.
6. Polling Places. The Entities shall have two common polling places on Saturday, May 2, 2026 Election Day, located at Spring Branch Middle School, 1000 Piney Point, Houston, Texas 77024 and Memorial Middle School, 12550 Vindon, Houston, Texas 77024, (the "Common Polling Places"). The polling place will be dependent on residence middle school zone.
7. Joint Ballot. The Entities agree to a joint ballot. Preparation of the necessary materials for each Entity's official ballot shall be the responsibility of each Entity including translation to languages other than English. Bunker Hill shall furnish SBISD a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the Entity's ballot is to be printed). This list shall be delivered to SBISD as soon as possible following Bunker Hill's candidate position drawing and not later than a reasonable deadline to be set SBISD and communicated to Bunker Hill in writing. Bunker Hill agrees that SBISD shall not be responsible for the wording of the ballot language provided by Bunker Hill. SBISD shall provide Bunker Hill with a ballot proof prior to finalizing the ballot for the joint election. Bunker Hill shall be responsible for proofreading and approving the ballot

insofar as it pertains to Bunker Hill's candidates and/or propositions. Bunker Hill shall provide written notice of approval of the ballot to SBISD not later than a reasonable deadline to be set by SBISD and communicated to Bunker Hill in writing.

8. Election Judges and Clerks. SBISD shall be responsible for the appointment, compensation and training of all election officials for each Election Day and early voting polling location designated by SBISD. This includes the appointment of all judges, clerks and central counting station and early voting ballot board personnel. SBISD shall make emergency appointments of election officials if necessary. SBISD also shall notify all election judges of their appointment. Pay rates for election workers shall comply with the hourly rates required by the Texas Election and Administrative Codes for election judges and clerks. Judges and alternate judges shall also be compensated \$35.00 to attend election training. All joint polling place election workers shall receive these standardized rates of pay.
9. Voting Equipment and Election Supplies. The Entities agree to use electronic voting equipment and supplies approved by the Texas Secretary of State for the polling locations and central counting station covered by this Agreement. SBISD shall arrange for and order all equipment and supplies (i.e. election kits, official ballots, sample ballots, tabulation equipment, voter registration lists, and all forms, signs, and maps) and shall arrange delivery of the equipment and supplies to all polling places designated by SBISD, including the central counting station. Paper ballots will not be used by SBISD or by Bunker Hill for voting on election-day, except for provisional ballots or in the instance of electrical outages or electronic equipment failure. Bunker Hill acknowledges that the electronic voting system is highly technical and that it is conceivable that, despite the efforts of the Entities, it might fail during the election. Bunker Hill agrees that should the electronic voting system fail, it will not make any claim against SBISD for damages of any kind, including but not limited to, damages incurred by Bunker Hill for having to conduct a second election as a result of such failure.
10. Early Voting Ballot Board. SBISD shall appoint an Early Voting Ballot Board (EVBB) to process early voting mail ballots received by the Entities. The EVBB shall consist of a presiding judge and at least two other members. Upon recommendation by the presiding judge, SBISD shall appoint any additional EVBB members needed. Tabulation of each Entity's mail ballots shall be conducted separately by the Early Voting Ballot Board at the central counting station on election night, at no cost to Bunker Hill. A signature verification committee may be appointed in any election under this Agreement. SBISD's early voting clerk shall be responsible for determining whether a signature verification committee is to be appointed for a particular election. If the clerk determines that a signature verification committee is to be appointed, the clerk shall issue a written order calling for the appointment in accordance with the requirements of the Election Code. Appointment to the signature verification committee shall be made by the Board of Trustees of SBISD in accordance with the requirements of the Election Code.
11. Central Counting Station. SBISD shall be responsible for establishing and operating

the central counting station to receive and tabulate the voted ballots in accordance with the provisions of Chapter 127 of the Texas Election Code. SBISD also shall be responsible for conducting any post-election manual recounts required by Section 127.201 of the Texas Election Code. Bunker Hill may provide a representative at the Central Counting Station on election night to receive the unofficial tabulation of the election. Alternatively, Bunker Hill may request that SBISD provide the election results via another means such as email. However, if an alternative means is used, SBISD shall not be responsible for technical problems with transmission. Each Entity shall be responsible for canvassing its own election returns. Central counting station personnel will be provided at no cost to Bunker Hill.

12. Logic & Accuracy Tests. SBISD shall arrange and schedule the logic and accuracy testing for the tabulation equipment prior to its use in the election as required by Chapter 127 of the Texas Election Code and shall be responsible for publishing the required public notice of the date, time, and place of the logic and accuracy testing. The Entities agree and acknowledge that it shall be the responsibility of the electronic voting equipment manufacturer to program and test all election equipment in accordance with the requirements of the Texas Election Code, and it is further agreed and understood that by entering into this Agreement, SBISD does not assume any responsibility for the programming or testing of the electronic voting equipment used in the election.
13. Cancellation of Election. Either Entity may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. If an Entity cancels its election, it shall promptly notify the other Entity in writing and shall be responsible only for its share of prorated costs and expenses through the date of cancellation. The Entity remaining in the election shall then assume full responsibility and expense for conducting its own election. The Entity cancelling its election shall be responsible for preparing all orders, resolutions, and certifications associated with canceling its election pursuant to Chapter 2 of the Texas Election Code. In the event that other entities have joined in the Joint Election, and SBISD cancels its election, each remaining entity shall assume full responsibility and expense for conducting its own election. In the event that SBISD cancels its election, any remaining entity desiring SBISD to conduct its election shall make its request in writing. Should SBISD accept the Entity's request, the Entity shall assume full responsibility for costs/expenses associated with the election, including, without limitation, costs/expenses of SBISD personnel. In that event, polling locations (early and election-day) shall be determined by SBISD.
14. Expenses of Joint Election. Services provided to Bunker Hill under this Agreement shall be a flat fee of \$250, unless Bunker Hill cancels their election and timely notifies SBISD, or SBISD cancels its election and Bunker Hill does not, or Bunker Hill requires a runoff election. In those instances, SBISD shall prepare and submit an invoice to Bunker Hill for Bunker Hill's expenses of conducting its election, which

invoice shall be due and payable within thirty (30) days of receipt thereof. The Entities shall meet, if necessary, following the Joint Election to review administration and/or the expenses of the Joint Election. Bunker Hill agrees and acknowledges that SBISD may from time to time invite other entities who serve voters within the same boundaries to join the Joint Election. Under such circumstances, election expenses allocated under this Agreement shall be borne proportionately by all Entities participating in the Joint Election.

15. Election Records. Each Entity hereby appoints its Chief Election Official as the general custodian of the voted ballots and **all** records of the Joint Election as authorized by Section 271.010 of the Texas Election Code. The Chief Election Officials shall work cooperatively with one another, sharing records and materials as needed. Access to each Entity's election records shall be available to that Entity upon request as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records for the electronically voted ballots shall be stored by the Chief Election Official of each Entity. Each Chief Election Official shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable. Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, each Entity shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Entity to bring to the attention of its records custodian notice of any pending election contest, investigation, litigation or open records request which may be filed with the Entity.
16. Joint Election Preserved. This joint election agreement shall be preserved for the period for preserving the precinct election records.
17. Recounts. A recount may be obtained as provided by Title 13 of the Texas Election Code. If either Entity requires a recount, it is understood and agreed that SBISD shall be responsible for the supervision of the recount and shall appoint all personnel for the recount. The Entities agree to work cooperatively with one another, promptly making available all election records, equipment, and supplies (including ballots, ballot boxes, and voting equipment) requested by the Entity conducting the recount. All costs of the recount shall be borne by the Entity requiring the recount.
18. Entire Agreement/Amending This Agreement. The Parties agree that this Agreement is the entire agreement between SBISD and Bunker Hill and supersedes any previous oral or written agreements. This Agreement may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated in this Agreement.
19. Source of Payment. Local funds expended under this Agreement will be from current revenues available to the paying party.



20. Term of Agreement. The term of this Agreement shall be for a period of one **(1)** year, commencing on the effective date hereof.
21. No Assignment. This Agreement may not be assigned.
22. Construction and Venue. This Agreement shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Agreement shall be in Harris County, Texas.
23. Authorized by Governing Body. Each party acknowledges that this Agreement has been authorized by the governing bodies of both SBISD and Bunker Hill.
24. No Third Party Beneficiary. Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.
25. Notice. Notice under this Agreement must be in writing and may be delivered by hand delivery, fax or by certified mail to each Entity's Chief Election Official at the addresses listed on their respective signature blocks below.

**CHIEF ELECTION OFFICIALS:**

_____	Signature:	_____
DATE	Printed Name:	<u>Christine A. Porter</u>
	Political Subdivision:	<u>Spring Branch Independent School District</u>
	Address:	<u>955 Campbell Road</u>
	City, State Zip:	<u>Houston, Texas 77024</u>
	Telephone:	<u>(713) 251-2213</u>
	Fax:	<u>(713) 251-9185</u>
	Email:	<u>christine.porter@springbranchisd.com</u>

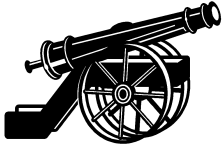
_____	Signature:	_____
DATE	Printed Name:	<u>Gerardo Barrera</u>
	Political Subdivision:	<u>Bunker Hill Village</u>
	Address:	<u>11977 Memorial Drive</u>
	City, State Zip:	<u>Houston, Texas 77024</u>
	Telephone:	<u>713-467-9762</u>
	Fax:	<u>713-827-8752</u>
	Email:	<u>gbarrera@bunkerhilltx.gov</u>

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

Agreed this 18<sup>th</sup> day of November, 2025

\_\_\_\_\_  
President  
Board of Trustees of  
Spring Branch Independent  
School District

\_\_\_\_\_  
Keith Brown, Mayor  
City of Bunker Hill Village



**City of Bunker Hill Village  
City Council  
Agenda Request**

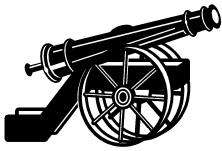
**Agenda Date:** November 18, 2025  
**Agenda Item:** XI  
**Subject:** 2026 Calendar of Events & Meeting Schedule  
**Exhibits:** 2026 Calendar  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

The City's Calendar of Events is reviewed annually and adopted by City Council ahead of the next fiscal year. Establishing a Calendar of Events provides the public with advanced notice of Council meeting dates and special community events. By setting these dates in advance, the City promotes transparency and ensures residents have ample opportunity and notice to participate in local government and community events.

**Recommended Action**

Staff recommends Council approve the 2026 Calendar of Events.



## City of Bunker Hill Village 2026 Holiday and Meeting Schedule

### Proposed Holiday Schedule

- |                                |                           |
|--------------------------------|---------------------------|
| 1. Thursday, January 1, 2026   | New Year's Day            |
| 2. Monday, February 16, 2026   | Presidents' Day (*NEW)    |
| 3. Friday, April 3, 2026       | Good Friday               |
| 4. Monday, May 25, 2026        | Memorial Day              |
| 5. Friday, July 3, 2026        | Independence Day          |
| 6. Monday, September 7, 2026   | Labor Day                 |
| 7. Thursday, November 26, 2026 | Thanksgiving Day          |
| 8. Friday, November 27, 2026   | Friday after Thanksgiving |
| 9. Thursday, December 24, 2026 | Christmas Eve             |
| 10. Friday, December 25, 2026  | Christmas Day             |

*\*Presidents' Day replaces employee birthday holiday beginning in January 2026*

### 2027

Friday, January 1, 2027	New Year's Day
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### Special Events

Thursday, January 29 to Friday, January 30, 2026	End of year administration & filing <i>City Hall closed</i>
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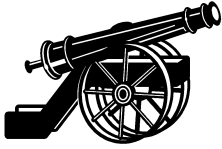
### Possible Events and Dates to be Determined

July-August: Budget Workshops  
Special Meetings: Scheduled as needed  
Extended Holiday Office Closure: Subject to approval by Mayor and/ or Council  
Villages Independence Day Parade  
Holiday Reception  
Twinkle Light Parade

**2026 City Council Meetings**  
(3<sup>rd</sup> Tuesday of every month at 5:00 p.m.)\*\*

- ✓ Tuesday, January 20, 2026
- ✓ Tuesday, February 17, 2026
- ✓ Tuesday, March 17, 2026
- ✓ Tuesday, April 21, 2026
  
- ✓ Tuesday, May 19, 2026
- ✓ Tuesday, June 16, 2026
- ✓ Tuesday, July 21, 2026 (Will cancel if not needed)
- ✓ Tuesday, August 18, 2026
  
- ✓ Tuesday, September 15, 2026
- ✓ Tuesday, October 20, 2026
- ✓ Tuesday, November 17, 2026
- ✓ Tuesday, December 15, 2026 (Will cancel if not needed)

*\*\*The Mayor may call a special meeting at any time during the year with advance notice per state law.*



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	XII
<b>Subject:</b>	Final Plat
<b>Exhibits:</b>	Final Plat
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

#### **Executive Summary**

During the plan review of a new home at 5 Powderhorn, it was discovered that a final plat had not been recorded with Harris County. It was identified that Ordinance No. 22-592, adopted by Council at the October 18, 2022, meeting, vacated and abandoned the right of way (ROW) at 5 Powderhorn Street & 6 Powderhorn Street. After reviewing the historical documents and confirming with the City Attorney, it has been determined that the utility and drainage easement was not abandoned. Access is required to be maintained for the property owner.

At the October 28, 2025, Planning and Zoning Commission meeting, the Commission approved the final plat and recommended it be presented to City Council for final approval. The final plat has satisfied all requirements of the City's Code of Ordinances.

#### **Recommended Action**

Staff and the Planning and Zoning Commission recommend City Council approve a final plat for 5 Powderhorn.

THE STATE OF TEXAS  
COUNTY OF HARRIS

We, **PARTNERS IN BUILDING, L.P., A TEXAS LIMITED PARTNERSHIP**, acting by and through **MIKE NIJOKA, VICE PRESIDENT**, of the **NORWOOD HOMES, INC., ITS GENERAL PARTNER**, owners hereinafter referred to as owners of the **1.0688 acre tract (46,557 square feet)** described in the above and foregoing plat of **THE RESERVE AT POWDERHORN**, do hereby make and establish said subdivision of said property according to all liens, dedications, restrictions and notations on said plat and hereby dedicate to the use of the public forever, all streets, alleys, parks, watercourses, drains, easements and public places shown thereon for the purposes and considerations therein expressed; and do hereby bind myself, my heirs, successors and assigns to warrant and forever defend the title to the land so dedicated.

**FURTHER**, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional eleven feet, six inches (11' 6") for ten feet (10' 0") perimeter ground easements or seven feet, six inches (7' 6") for fourteen feet (14' 0") perimeter ground easements or five feet, six inches (5' 6") for sixteen feet (16' 0") perimeter ground easements, from a plane sixteen feet (16' 0") above the ground level upward, located adjacent to and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals twenty one feet, six inches (21' 6") in width.

**FURTHER**, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purpose forever unobstructed aerial easements. The aerial easements shall extend horizontally an additional ten feet (10' 0") for ten feet (10' 0") back-to-back ground easements, or eight feet (8' 0") for fourteen feet (14' 0") back-to-back ground easements or seven feet (7' 0") for sixteen feet (16' 0") back-to-back ground easements, from a plane sixteen feet (16' 0") above ground level upward, located adjacent to both sides and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted hereon, whereby the aerial easement totals thirty feet (30' 0") in width.

**FURTHER**, Owners do hereby declare that all parcels of land designated as lots on this plat are originally intended for the construction of single family residential dwelling units thereon and shall be restricted for same under the terms and conditions of such restrictions filed separately.

**FURTHER**, Owners do hereby dedicate to the public a strip of land fifteen feet (15' 0") wide on each side of the center line of any and all bayous, creeks, gullies, ravines, draws, sloughs or other natural drainage courses located in said plat, as easements for drainage purposes, giving the City of Bunker Hill Village, Harris County, or any other governmental agency, the right to enter upon said easement at any and all times for the purpose of construction and maintenance of drainage facilities and structures.

**FURTHER**, Owners do hereby covenant and agree that all of the property within the boundaries of this plat and adjacent to any drainage easement, ditch, gully, creek or natural drainage way shall hereby be restricted to keep such drainage ways and easements clear of fences, buildings, planting and other obstructions to the operations and maintenance of the drainage facility and that such abutting property shall not be permitted to drain directly into this easement except by means of an approved drainage structure.

**FURTHER**, the owners hereby certify that this plat does not attempt to alter, amend, or remove any covenants or restrictions.

**IN TESTIMONY WHEREOF**, the **NORWOOD HOMES, INC., GENERAL PARTNER OF PARTNERS IN BUILDING, L.P., A TEXAS LIMITED PARTNERSHIP**, has caused these presents to be signed by **MIKE NIJOKA**, its vice president, thereunto authorized, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**PARTNERS IN BUILDING, L.P., A TEXAS LIMITED PARTNERSHIP**  
**BY: NORWOOD HOMES, INC., ITS GENERAL PARTNER**

**MIKE NIJOKA**  
**VICE PRESIDENT**

**STATE OF TEXAS**  
**COUNTY OF HARRIS**

Before me, the undersigned authority, on this day personally appeared **MIKE NIJOKA**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated, and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS**

**MY COMMISSION EXPIRES:** \_\_\_\_\_

This is to certify that the Planning and Zoning Commission of the City of Bunker Hill Village, Texas, has approved this plat and subdivision of **THE RESERVE AT POWDERHORN** in conformance with the laws of the State of Texas and the ordinances of the City of Bunker Hill Village as shown hereon and authorized the recording of this plat this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**BILL GOING**  
Chairman

**GERARDO BARRERA**  
Acting Secretary

This is to certify that the City Council of the City of Bunker Hill Village, Texas has approved this plat and subdivision of **THE RESERVE AT POWDERHORN** as shown hereon. In testimony whereof, witness this official signature of the mayor of the City of Bunker Hill Village, Texas, this \_\_\_\_ day of \_\_\_\_\_, 2025.

**KEITH BROWN**, Mayor  
City of Bunker Hill Village, Texas

**GERARDO BARRERA**, Acting Secretary

**I, MATHEW J. PROBSTFELD**, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and accurate; was prepared from an actual survey of the property made under my supervision on the ground; that, except as shown all boundary corners, angle points, points of curvature and other points of reference have been marked with iron (or other objects of permanent nature) pipes or rods having an outside diameter of not less than three-quarter inch (3/4") and a length of not less than three (3) feet.



**MATHEW J. PROBSTFELD**  
Registered Professional Land Surveyor  
State of Texas no. 4985

**I, TENESHIA HUDSPETH**, County Clerk of Harris County, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., and duly recorded on \_\_\_\_\_, 2025, at \_\_\_\_\_ M., and at Film Code Number No. \_\_\_\_\_ of the Map Records of Harris County for said county.

WITNESS my hand and seal of office, at Houston, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

By: **TENESHIA HUDSPETH**  
Clerk of the County Court  
Harris County, Texas

By: \_\_\_\_\_  
Deputy

**BUNKER HILL ROAD**  
60' R.O.W.  
(Vol. 425, Pg. 73 HCDR)

**POINT OF COMMENCING**

Northwest Corner  
Resubdivision of the South  
1/2 of the Mary Peters  
31.25 Acre Tract  
(Vol. 671, Pg. 172 HCDR)

Tract 11  
1.21 Acres  
Peters (U/R)  
Mac Haik  
Sunny Sue Haik  
(HCCF # 5480275)

**POWDERHORN STREET**  
40' R.O.W.  
(FC # 452136 HCDR)

**RESUBDIVISION OF THE SOUTH 1/2 OF THE MARY PETERS 31.25 ACRE TRACT**  
(Vol. 671, Pg. 172 HCDR)

**TRACT 7**  
1.2216 ACRES  
**BRYAN T. BASHAM**  
**KELLY K. BASHAM**  
(HCCF #2264704)

**WOOD LANE**  
50' ROADWAY EASEMENT  
(Vol. 2857, Pg. 64 HCDR)

**5 Powderhorn Street**

A tract or parcel of land containing 1.0688 acres (46,557 square feet) located in the John D. Taylor Survey, Abstract 72, and being out of and a part of that certain 5.63 acre tract of land conveyed to John H. Wooters as recorded in Volume 1045, Page 231 of the Deed Records of Harris County, Texas, said point for corner being the Northwest corner of the Resubdivision of the South 1/2 of the Mary Peters 31.25 acre tract of land as recorded in Volume 671, Page 172 of the Deed Records of Harris County, Texas, said point for corner being the Northwest corner of the Resubdivision of the South 1/2 of the Mary Peters 31.25 acre tract of land as recorded in Volume 671, Page 172 of the Deed Records of Harris County, Texas, said point for corner also being the Northwest corner of that certain 1.21 acre tract of land called Tract 11 of Peters unrecorded, conveyed to Mac Haik and Sunny Sue Haik as recorded under Harris County Clerk's File No. 5480275;

**COMMENCING** at a point for corner being the intersection of the East right of way line of Bunker Hill Road, (60 feet in width as recorded in Volume 425, Page 73 of the Map Records of Harris County, Texas), and the South right of way line of Powderhorn Street, (40 feet in width as recorded in Film Code No. 452136 of the Map Records of Harris County, Texas), said point for corner being the Northwest corner of the Resubdivision of the South 1/2 of the Mary Peters 31.25 acre tract of land as recorded in Volume 671, Page 172 of the Deed Records of Harris County, Texas, said point for corner also being the Northwest corner of that certain 1.21 acre tract of land called Tract 11 of Peters unrecorded, conveyed to Mac Haik and Sunny Sue Haik as recorded under Harris County Clerk's File No. 5480275;

**THENCE** North 89 degrees 37 minutes 30 seconds East, (call), along the said South right of way line of Powderhorn Street, passing at 733.48 feet a point for corner being the most Southerly Southwest corner of Powderhorn Court Two, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Film Code No. 452136 of the Map Records of Harris County, Texas, continuing for a total distance of (call) 937.97 feet to a found 1/2 inch iron rod with cap (P&A-4985) marking the Southeast corner of Lot 8 of said Powderhorn Court Two, conveyed to Juan Fidalgo and Esther Fidalgo as recorded under Harris County Clerk's File No. V693822, said found 1/2 inch iron rod with cap lying in the North line of Tract 7 of the said Resubdivision of the South 1/2 of the Mary Peters 31.25 acre tract, conveyed to Bryan T. Basham and Kelly K. Basham as recorded under Harris County Clerk's File No. 2264704, said found 1/2 inch iron rod with cap also marking the **POINT OF BEGINNING** and the Southwest corner of the herein described tract;

**THENCE** North 01 degrees 06 minutes 40 seconds East, (call North 00 degrees 10 minutes 11 seconds West), along the East line of said Lot 8 of Powderhorn Court Two, passing at 30.00 feet a point in the North line of a 30 foot right of way and easement as recorded under Volume 3127, Page 582 of the Deed Records of Harris County, Texas, continuing for a total distance of 212.70 feet, to a point for corner lying in the South line of that certain tract of land conveyed to the Craig and Patricia Gordon Living Trust as recorded under Harris County Clerk's File No. RP-2019-474613, and being known as Lot 6 of Flintwood, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Volume 120, Page 54 of the Map Records of Harris County, Texas, said point for corner being the Northeast corner of said Fidalgo Lot 8, said point for corner also being the Northwest corner of the herein described tract;

**THENCE** South 89 degrees 35 minutes 20 seconds East, along the North line of the herein described tract, passing at 83.40 feet a found 1/2 inch iron rod with cap (P&A-4985) marking the Southeast corner of said Lot 6, same being the Southwest corner of that certain tract of land conveyed to Michael S. Cumberland and Sylvia Wang as recorded under Harris County Clerk's File No. RP-2023-336709, and being known as Lot 5 of said Flintwood, continuing for a total distance of 219.00 feet to a found 1/2 inch iron rod with cap (P&A-4985) lying in the West line of that certain tract of land conveyed to Vladimir Rozenblit as recorded under Harris County Clerk's File No. S335583, and being known as Lot 4 of Brandon Place, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Volume 80, Page 63 of the Map Records of Harris County, Texas, said found 1/2 inch iron rod with cap also lying in the East line of said John H. Wooters 5.63 acre tract, said found 1/2 inch iron rod with cap also marking the Northeast corner of the herein described tract;

**THENCE** South 01 degrees 06 minutes 40 seconds West, (call South 00 degrees 10 minutes 15 seconds East), along the West line of said Lot 4, and with the said East line of the John H. Wooters 5.63 acre tract, passing at 132.06 feet a point for corner being the Southeast corner of said Lot 4, same being the Northwest corner of that certain tract of land conveyed to Gregory L. Maag and Donna L. Maag as recorded under Harris County Clerk's File No. 1450371, and being known as Lot 5 of said Brandon Place, passing at 182.51 feet a point for corner being the Northeast corner of said 30 foot right of way and easement, continuing for a total distance of 212.51 feet, (call 212.83 feet), to a found 1/2 inch iron rod with cap (P&A-4985) marking the Northeast corner of that certain tract of land conveyed to Charles M. Smith, Jr. and Christi B. Smith as recorded under Harris County Clerk's File No. RP-2024-195793, and being known as Lot 1, Block 1 of C & C Smith Manor, an addition in Harris County, Texas, according to the map or plat thereof as recorded in Film Code 709566 of the Map Records of Harris County, Texas, said found 1/2 inch iron rod with cap marking the Southeast corner of said 30 foot right of way and easement, and also marking the Southeast corner of said John H. Wooters 5.63 acre tract, a found 1/2 inch iron rod bears North 39 degrees 25 minutes 00 seconds East, a distance of 0.30 feet, said found 1/2 inch iron rod with cap also marking the Southeast corner of the herein described tract;

**THENCE** North 89 degrees 38 minutes 20 seconds West, (call South 89 degrees 37 minutes 30 seconds West), with the North line of said Smith Lot 1 and along the common line of the John H. Wooters 5.63 acre tract and the Resubdivision of the South 1/2 of the Mary Peters 31.25 acre tract, passing at 189.49 feet a found 1/4 inch pinched top pipe marking the Northwest corner of said Smith Lot 1, same being the Northeast corner of said Basham Tract 7, continuing for a total distance of 219.00 feet to the **POINT OF BEGINNING** and containing 1.0688 acres, (46,557 square feet), of land.

**FLINTWOOD**  
(Vol. 120, Pg. 54 HCDR)

**LOT 6**  
0.4620 ACRES

**CRAIG AND PATRICIA GORDON LIVING TRUST**  
(HCCF # RP-2019-474613)

**LOT 5**  
0.5230 ACRES

**MICHAEL S. CUMBERLAND**  
(HCCF # RP-2023-336709)

**LOT 1**  
1.0688 ACRES  
(46,557 SQ. FT.)

**POWDERHORN COURT TWO**  
(FC # 452136 HCDR)

**LOT 8**  
0.4592 ACRES

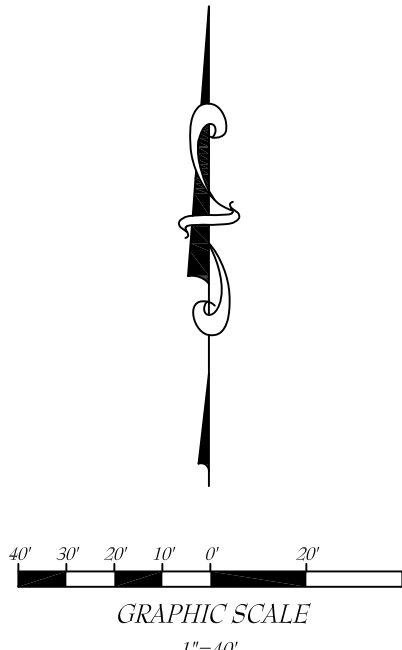
**JUAN FIDALGO ESTHER FIDALGO**  
(HCCF #V693822)

**BRANDON PLACE**  
(Vol. 80, Pg. 63 HCDR)

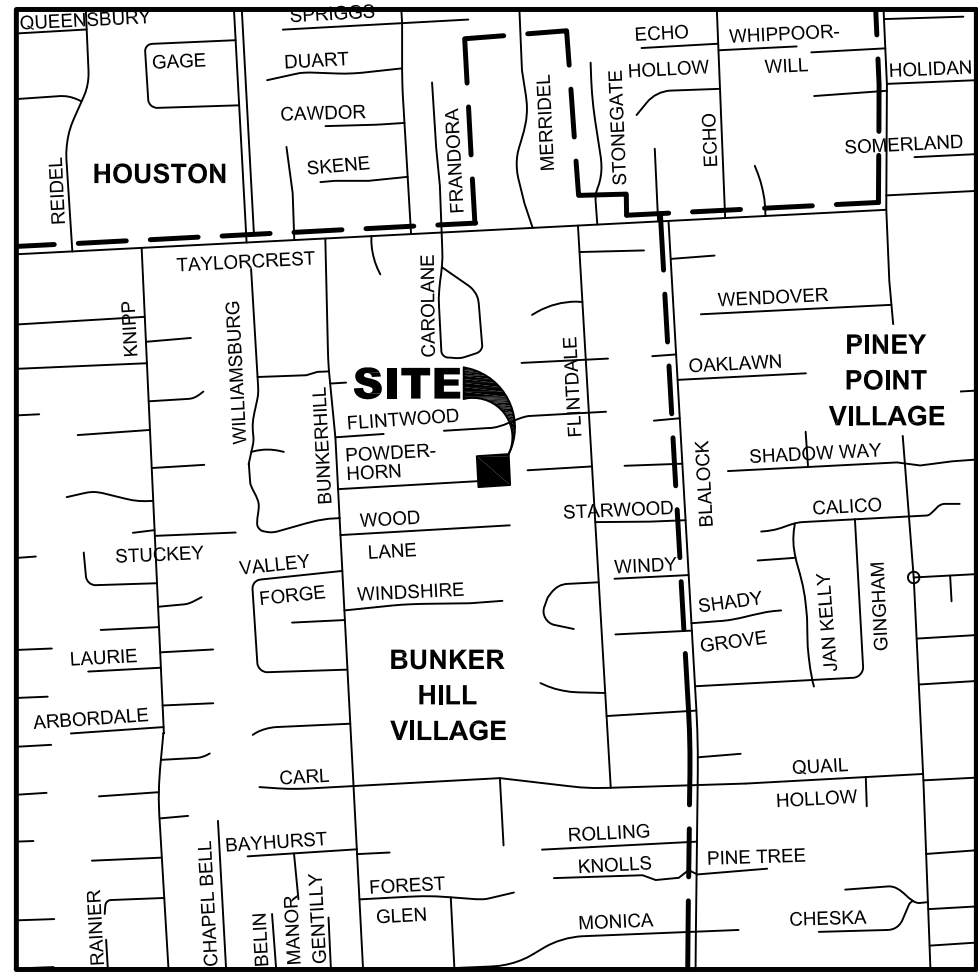
**LOT 4**  
0.5849 ACRES

**VLADIMIR ROZENBLIT**  
(HCCF #S335583)

**LOT 5**  
0.5849 ACRES  
**GREGORY L. MAAG**  
**DONNA L. MAAG**  
(HCCF #T450371)



**JOHN D. TAYLOR SURVEY**  
**ABSTRACT NO. 72**  
Harris County, Texas



0 1/8 1/4 3/8 1/2  
MILE

**VICINITY MAP**  
**KEY MAP 490F**

### GENERAL NOTES & LEGEND

- H.C.M.R. denotes HARRIS COUNTY MAP RECORDS.
- H.C.D.R. denotes HARRIS COUNTY DEED RECORDS.
- H.C.C.F. No. denotes HARRIS COUNTY CLERK'S FILE NUMBER.
- UTIL. ESMT. OR U.E. denotes UTILITY EASEMENT.
- BLDG. LINE OR B.L. denotes BUILDING LINE.
- W.L.E. denotes WATER LINE EASEMENT.
- S.S.E. denotes SANITARY SEWER EASEMENT.
- O.P.R.O.R.P. denotes OFFICIAL PUBLIC RECORDS OF REAL PROPERTY.
- A.E. denotes AERIAL EASEMENT.
- ① denotes BLOCK NUMBER.
- Subject Tract **DOES NOT LIE** within the designated 100 year flood plan as shown on FEMA Flood Insurance Rate Map **48201C 0645 L, Dated 6/18/2007. (ZONE X)** (Shown by graphic plotting only)
- Information shown on this plat was based on City Planning Letter issued by Abstract Services of Houston, GF# 7910-25-5526 with an effective date of September 21, 2025.
- Lot subject to any and all zoning ordinances or proposed zoning ordinances of the City of Bunker Hill Village, Texas, Front, side and rear yards for main residence as set forth under Appendix A, Article V of the Code of Ordinances.
- Tract subject to City of Bunker Hill Village Ordinance No. 22-592 vacating and abandoning a right of way and retaining a utility and drainage easement, located along the South 30 feet of the above shown tract, as passed, approved and ordained on October 18, 2022.

## FINAL PLAT OF THE RESERVE AT POWDERHORN

**A SUBDIVISION BEING OUT AND PART OF THAT CERTAIN 5.63 ACRE TRACT OF LAND CONVEYED TO JOHN H. WOOTERS IN VOLUME 1045, PAGE 231 OF THE DEED RECORDS HARRIS COUNTY, TEXAS**

**BEING A PLAT OF 1.0688 ACRES, (46,557 SQUARE FEET) LOCATED IN THE JOHN D. TAYLOR SURVEY, ABSTRACT 72 CITY OF BUNKER HILL VILLAGE HARRIS COUNTY, TEXAS**

### 1 LOT 1 BLOCK NO RESERVE

**REASON FOR PLATTING:**  
TO CREATE ONE SINGLE FAMILY RESIDENTIAL LOT  
OUT OF TRACT IN UNRECORDED SUBDIVISION

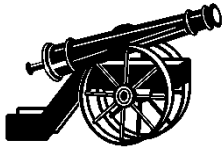
**OWNER:**  
PARTNERS IN BUILDING, L.P., A TEXAS LIMITED PARTNERSHIP  
NORWOOD HOMES, INC., ITS GENERAL PARTNER  
2901 WEST SAM HOUSTON PARKWAY NORTH, SUITE C250  
HOUSTON, TX 77043

**CITY OF BUNKER HILL VILLAGE, TEXAS**  
**OCTOBER 8, 2025**

**PROBSTFELD & ASSOCIATES**  
**PROFESSIONAL LAND SURVEYORS**

515 PARK GROVE DRIVE, SUITE 102 ▲ KATY, TEXAS 77450 ▲ (281) 829-0034 ▲ FIRM #10066100





**City of Bunker Hill Village  
City Council  
Agenda Request**

<b>Agenda Date:</b>	November 18, 2025
<b>Agenda Item:</b>	XIII
<b>Subject:</b>	Payment(s) Above \$50,000
<b>Exhibits:</b>	Invoices
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

**Executive Summary**

At the November 21, 2023, meeting, Council directed staff to remove expenditures exceeding \$50,000.00 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received four (4) invoices that meet this consideration:

- A. City of Houston water bill dated October 21, 2025, in the amount of \$85,361.42 for September 2025 water purchase.
- B. Memorial Villages Water Authority, invoice no. 005-25-26 in the amount of \$59,345.97 for September 2025 wastewater treatment services.
- C. Texas Municipal League Intergovernmental Risk Pool billing statement dated October 1, 2025, in the amount of \$77,078.96 for general insurance and workers compensation insurance.
- D. Underground Construction Solutions, monthly pay application no. 7 in the amount of \$95,958.00 for waterline replacement work completed from July 23, 2025, to August 29, 2025, as part of the Waterline Replacement Project.

**Recommended Action**

Staff recommends that the City Council ratify payments that exceed \$50,000.00.



# City of Houston

## Utility Bill

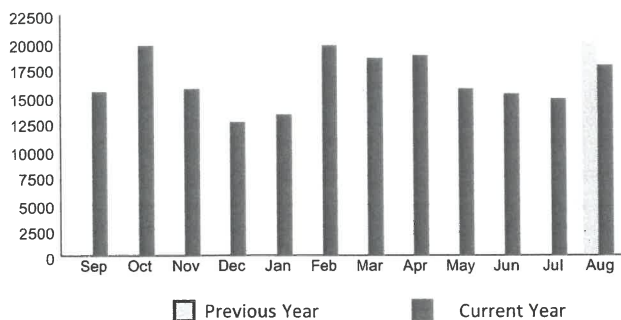
713.371.1400  
www.houstonwater.org

Manage your account online at [www.houstonwater.org](http://www.houstonwater.org). Register for eBills, make a payment, and get water saving tips.

Manage your account online at [www.houstonwater.org](http://www.houstonwater.org). Register for eBills, make a payment, and get water saving tips.

Customer Name: City of Bunker Hill Village -Treated  
Account Number: 7099-3004-6012  
Service Address: 0 ALL-BLANKS TEMP-162  
Bill Date: 10/21/2025  
Total Amount Due: \$85,361.42

**Billed Usage History** (per 1,000 gal.)  
(24-month graph)



### Summary of Charges

Previous Balance	\$69,654.43
Payment - Thank You	\$139,308.86
Adjustments	\$0.00
Current Charges	\$85,361.42
<b>Total Amount Due</b>	<b>\$85,361.42</b>

\* If you have a question about your Contract Water bill, please send email to: [Contract.Water@houston.tx.gov](mailto:Contract.Water@houston.tx.gov)  
\* If you want to make a payment on your Contract Water bill: 713-371-1400

**Account Number: 7099-3004-6012**

Return this portion with payment. Write account number on all checks.  
Payable to: CITY OF HOUSTON

**TOTAL AMOUNT DUE:** \$85,361.42

**Amount Paid:** 85,361.42

HOU102142000218



City of Bunker Hill Village -Treated  
ATTN: ACCOUNTS PAYABLE  
11977 MEMORIAL DR  
HOUSTON TEXAS 77024-6231



CITY OF HOUSTON  
PO BOX 1560  
HOUSTON TX 77251-1560

1560709930046012000853614200093897560



# City of Houston

## Utility Bill

713.371.1400  
[www.houstonwater.org](http://www.houstonwater.org)

### Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	467638	473683	6045	10/1/2025
CNTRCT-AIRGAP	07254565-SM-8.000	8	151898	163720	11822	10/1/2025

Payments Received		Adjustments	Current Charges	
9/22/2025	\$69,654.43		Airgap Overage Surcharge	\$3,709.23
10/1/2025	\$69,654.43		AIRGAP Service Charge	\$81,652.19

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.



# MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318

FAX: 713-465-8387

## INVOICE

TO: CITY OF BUNKER HILL VILLAGE  
11977 MEMORIAL DRIVE  
HOUSTON, TEXAS 77024

INVOICE DATE: 10/7/2025  
INVOICE No.: 005 -25-26  
DATE DUE: 11/10/2025

ATTN: Mr. Gerardo Barrera  
City Administrator

SERVICE PROVIDED:  
SERVICE PERIOD :

WASTEWATER TREATMENT  
SEPTEMBER 2025

### TREATMENT COST:

METER READING END-OF-THE-MONTH (x 1,000,000)	2,101.544
METER READING FIRST-OF-THE MONTH (x 1,000,000)	- 2,087.539
GALLONS TREATED - METERED	14,005,000
GALLONS TREATED - UNMETERED	+ 792,000
TOTAL GALLONS TREATED	14,797,000
RATE/1000 GALLONS	X 4.01 /1000
SUBTOTAL	<b>\$59,335.97</b>

### TOTALS:

TREATMENT EXPENSE	\$59,335.97
BILLING FEE	\$10.00

TOTAL AMOUNT NOW DUE

**\$59,345.97**

Rain
1.80

Meter Calibrated: October 30, 2024

APPROVED:

Trey Cantu  
General Manager

# BUNKER HILL FLOW RECORD

September

2025

DATE	FIF	RAIN	METER READING	DAILY FLOW MG	CURRENT FLOW MGD	TIME	LEVEL	INITIAL
1	y	0.40	2087.539	520.000	0.300	8:18	0.24	bs
2	y	0.00	2088.059	405.000	0.540	11:50	0.36	rc
3	y	0.00	2088.464	376.000	0.499	10:18	0.34	rc
4	y	0.00	2088.840	441.000	0.296	7:05	0.24	rc
5	y	0.00	2089.281	432.000	0.288	7:10	0.24	rc
6	y	0.00	2089.713	355.000	0.325	9:51	0.26	am
7	y	0.00	2090.068	708.000	0.222	8:33	0.20	am
8	y	1.10	2090.776	550.000	0.521	9:03	0.36	dm
9	y	0.00	2091.326	481.000	0.684	9:48	0.62	dm
10	y	0.00	2091.807	408.000	0.492	10:18	0.34	dm
11	y	0.00	2092.215	384.000	0.501	10:01	0.34	dm
12	y	0.00	2092.599	418.000	0.404	8:49	0.30	dm
13	y	0.00	2093.017	435.000	0.266	7:20	0.22	rc
14	y	0.00	2093.452	392.000	0.264	7:30	0.23	rc
15	y	0.00	2093.844	462.000	0.257	7:00	0.22	rc
16	y	0.00	2094.306	398.000	0.440	9:10	0.32	rc
17	y	0.00	2094.704	438.000	0.283	7:05	0.24	rc
18	y	0.00	2095.142	423.000	0.385	7:30	0.28	rc
19	y	0.00	2095.565	452.000	0.314	7:00	0.25	rc
20	y	0.00	2096.017	413.000	0.189	7:43	0.18	bs
21	y	0.00	2096.430	445.000	0.258	7:34	0.22	bs
22	y	0.10	2096.875	469.000	0.475	9:09	0.33	dm
23	y	0.00	2097.344	496.000	0.489	9:38	0.33	dm
24	y	0.00	2097.840	436.000	0.513	9:43	0.34	dm
25	y	0.20	2098.276	544.000	0.479	9:26	0.33	dm
26	y	0.00	2098.820	454.000	0.594	9:52	0.37	dm
27	y	0.00	2099.274	439.000	0.321	8:55	0.46	am
28	y	0.00	2099.713	616.000	0.394	8:11	0.30	am
29	y	0.00	2100.329	690.000	0.251	7:15	0.22	rc
30	y	0.00	2101.019	525.000	0.410	7:10	0.30	rc/dm

1	y		2101.544		0.333	7:05	0.26	rc
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14,005,000

(FIF = Flow in flume)

Total Rainfall = 1.80

Metered Flow =	14,005,000
Unmetered Flow =	792,000
TOTAL FLOW =	14,797,000

Average Daily Flow =	493,233
Meter Calibrated	10/30/2024



Questions? Please  
contact us at  
[billing@tmlirp.org](mailto:billing@tmlirp.org)

**Texas Municipal League**  
**Intergovernmental Risk Pool**  
[www.tmlirp.org](http://www.tmlirp.org) • 512-491-2300  
 Billing Payment Address:  
 P.O. Box 388  
 San Antonio, Texas 78292-0388

Statement Date	10/01/2025
Due Date	<b>DUE UPON RECEIPT</b>
Contract Number	6259

Account Recap	
Balance from Previous Statement:	\$0.00
Total Payments Received:	\$0.00
Total New Charges / (Credits):	\$77,078.96
Balance:	\$77,078.96

04- 5310	8569.00
01 - 5310	1998.00
01 - 8450	32712.98
04- 8450	33797.98

**RETURN THIS PORTION WITH YOUR PAYMENT**

06259000077078960000000000000000000000000000000007707896

TML Intergovernmental Risk Pool  
PO Box 388  
San Antonio, TX 78292-0388

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 7  
LEI Job No. 200-029, Contract No. 1

City of Bunker Hill Village

2024 Waterline Rehabilitation

23-Jul-25

Thru

29-Aug-25

Owner: City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Contractor: Underground Construction Solutions, LLC  
5535 Memorial Dr. #1212  
Houston, Texas 77007

Contract Time: 90 Calendar Days Extensions: 60 Calendar Days

Total Time: 150 Calendar Days Time Used: 228 Calendar Days

Contract Dated: 20-Nov-2024

Work Order Dated: 13-Jan-2025

Completion Date: 12-Jun-2025

Percent Time Used: 152%

Percent Complete: 93%

Current Contract: \$704,689.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid Items								
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	L.F.	430.00	0.00	430.00	\$ 50.00	\$21,500.00
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3,874	L.F.	3874.00	0.00	3874.00	\$ 65.00	\$251,810.00
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	L.F.	854.00	0.00	854.00	\$ 55.00	\$46,970.00
4	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	34	Ea.	22.00	18.00	40.00	\$ 850.00	\$34,000.00
5	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9), Per Plans and Specifications, Complete In Place	13	Ea.	12.00	5.00	17.00	\$ 950.00	\$16,150.00
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans), Complete In Place	5	Ea.	2.00	0.00	2.00	\$ 50.00	\$100.00
7	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	19	Ea.	13.00	5.00	18.00	\$ 1,800.00	\$32,400.00
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	3	Ea.	6.00	0.00	6.00	\$ 1,600.00	\$9,600.00



Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	Ea.	1.00	1.00	2.00	\$ 2,500.00	\$5,000.00
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	Ea.	2.00	1.00	3.00	\$ 2,000.00	\$6,000.00
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	Ea.	4.00	1.00	5.00	\$ 350.00	\$1,750.00
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	Ea.	6.00	2.00	8.00	\$ 5,500.00	\$44,000.00
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	Ea.	8.00	2.00	10.00	\$ 500.00	\$5,000.00
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In	5,187	L.F.	5148.00	0.00	5148.00	\$ 1.00	\$5,148.00
Supplementary Bid Items								
a.	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place	200	L.F.	20.00	0.00	20.00	\$ 1.00	\$20.00
b.	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 50.00	\$0.00
c.	Extra Cement-Stabilized Sand Backfill, As Authorized By Engineer, Complete In Place	50	C.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
d.	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer,	50	S.Y.	0.00	0.00	0.00	\$ 100.00	\$0.00
e.	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
f.	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	Ea.	0.00	0.00	0.00	\$ 250.00	\$0.00
g.	Point Repair of Sanitary Sewer Lead, Complete In Place	10	Ea.	6.00	0.00	6.00	\$ 250.00	\$1,500.00
h.	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	Ea.	0.00	0.00	0.00	\$ 750.00	\$0.00
Change Order								
CO1-1	Furnish and Install 8-inch PVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construction, All Depths, Including Fittings, Complete in Place	1,600	L.F.	740.00	920.00	1660.00	\$ 65.00	\$107,900.00
CO1-2	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9) Complete in Place	17	Ea.	17.00	0.00	17.00	\$ 950.00	\$16,150.00
CO1-3	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/4710, SDR 9) Complete in Place	18	Ea.	18	0.00	18.00	\$1,150.00	\$20,700.00
CO1-4	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509, NSF 61, IBBM NRS, Counter-Clockwise Open, M.J.) With Valve Box, Complete in PlacePVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construction, All Depths, Including Fittings, Complete in Place	3	Ea.	2	0.00	2.00	\$1,900.00	\$3,800.00
CO1-5	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Complete in Place	3	Ea.	2	0.00	2.00	\$6,000.00	\$12,000.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Periods	Work This Period	Qty To Date	Unit Price	Total Amount
CO1-6	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed by Engineer, Complete in Place	3	Ea.	3	0.00	3.00	\$3,500.00	\$10,500.00
CO1-7	All and Materials Associated in the Abandonment Of Existing Gate Valves and Boxes, Including Closing of the Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending On Location) Complete in Place.	3	Ea.	3	0.00	3.00	\$50.00	\$150.00
CO1-8	Trench Safety System for All Pipe Sizes, all Depths, All Soil Types, As Required Complete in Place	1,600	L.F.	740	920.00	1660.00	\$1.00	\$1,660.00
CO1-9	Landscaping Allowance, When Authorized by Owner, Complete in Place.	1	L.S.	0.00	0.00	0.00	\$20,250.00	\$0.00
CO1-10	Furnish and Install New Water Meter & Box, at the Direction of the Engineer, Complete in Place	5	Ea.	2	0.00	2.00	\$750.00	\$1,500.00
CO1-11	Extra Asphalt Pavement Including Stabilized Subgrade and Base Material, As Authorized by Engineer, Complete in Place	25	S.Y.	0.00	0.00	0.00	\$100.00	\$0.00
CO1-12	Additional Waterline Repairs, When Authorized by Engineer, Complete in Place	1	L.S.	0.00	0.00	0.00	\$4,122.00	\$0.00
Total Completed to Date								\$655,308.00

Summary of Work to Date

Work Performed to Date	\$655,308.00
Less 10% Retainage	\$65,530.80
Net Amount Earned to Date	\$589,777.20
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$589,777.20
Less Previous Estimates	\$ 493,819.20
<b>AMOUNT DUE THIS ESTIMATE</b>	<b>\$95,958.00</b>

Summary of Adjusted Contract

Original Contract Amount	\$ 497,267.00
Change Order No. 1	\$ 207,422.00
<b>CURRENT CONTRACT AMOUNT</b>	<b>\$ 704,689.00</b>

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: [Signature]  
Langford Engineering, Inc  
Printed Name: Jacob M. Floyd

Date: 9/9/25

Accepted:

By: [Signature]  
Underground Construction Solutions, LLC  
Printed Name: Tamara C. Tamara

Date: 9/9/25

Approved:

By: [Signature]  
City of Bunker Hill Village  
Printed Name: ELWIN HERNANDEZ

Date: 10/20/25

Distribution: City of Bunker Hill Village (1)  
Olson & Olson (1)  
Underground Construction Solutions, LLC (1)  
Langford Engineering, Inc. (1)

07. 9180.

Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
H	Furnish and Install New Water Meter & Box, at the Direction Of the Engineer, Per Plans & Specs, Complete in Place	10	EA	\$ 750.00	\$7,500.00	0.00	0.00	\$0.00	0%
CO1-1	Furnish and Install 8-inch PVC (AWWA C900) Class 235, DR-18 Waterline, Open Cut or Directional Augured Construc-	1600	L.F.	\$ 65.00	\$104,000.00	920.00	1,660.00	\$107,900.00	104%
CO1-2	Furnish and Install Short Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/	17	Ea.	\$ 950.00	\$16,150.00	0.00	17.00	\$16,150.00	100%
CO1-3	Furnish and Install Long Side Water Service Replacement/Reconnection (1" Diameter Polyethylene Tubing, 3408/	18	Ea.	\$ 1,150.00	\$20,700.00	0.00	18.00	\$20,700.00	100%
CO1-4	Furnish and Install 8-Inch Resilient Seat Gate Valve (AWWA C-509, NSF 61, IBBM NRS, Counter-Clockwise Open,	3	Ea.	\$ 1,900.00	\$5,700.00	0.00	2.00	\$3,800.00	67%
CO1-5	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve	3	Ea.	\$ 6,000.00	\$18,000.00	0.00	2.00	\$12,000.00	67%
CO1-6	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not limited to, Removing Existing	3	Ea.	\$ 3,500.00	\$10,500.00	0.00	3.00	\$10,500.00	100%
CO1-7	All and Materials Associated in the Abandonment Of Existing Gate Valves	3	Ea.	\$ 50.00	\$150.00	0.00	3.00	\$150.00	100%
CO1-8	Trench Safety System for All Pipe Sizes, all Depths, All Soil Types, As Required	1600	L.F.	\$ 1.00	\$1,600.00	920.00	1,660.00	\$1,660.00	104%
CO1-9	Landscaping Allowance, When Authorized by Owner, Complete in Place.	1	L.S.	\$ 20,250.00	\$20,250.00	0.00	0.00	\$0.00	0%
CO1-10	Furnish and Install New Water Meter & Box, at the Direction of the Engineer,	5	Ea.	\$ 750.00	\$3,750.00	0.00	2.00	\$1,500.00	40%
CO1-11	Extra Asphalt Pavement Including Stabilized Subgrade and Base Material,	25	S.Y.	\$ 100.00	\$2,500.00	0.00	0.00	\$0.00	0%
CO1-12	Additional Waterline Repairs, When Authorized by Engineer, Complete in Place	1	L.S.	\$ 4,122.00	\$4,122.00	0.00	0.00	\$0.00	0%
<b>% Complete</b>		<b>93%</b>		<b>\$704,689.00</b>		<b>Subtotal:</b>		<b>\$655,308.00</b>	
						<b>Retainage(10%)</b>		<b>-\$65,530.80</b>	
						<b>Less previous payments</b>		<b>\$493,819.20</b>	
						<b>Total:</b>		<b>\$95,958.00</b>	

**RECOMMEND APPROVAL**

Payment Due Contractor:  
Langford Engineering, Inc.

\$95,958.00

By:   
Engineer

Date: 9/10/2025

**APPROVED:**

City of Bunker Hill Village

By:   
Owner

Date: 10/20/25

**AGREED:**

UNDERGROUND CONSTRUCTION SOLUTIONS, LLC

By: 

Date: 9/9/25



2024 WL Rehab						Contract 1-2024			
<b>Underground Construction Solutions LLC</b> <b>5535 Memorial Dr. #1212</b> <b>Houston, TX 77007</b>						<b>Invoice/pay app No. 7</b> <b>(7/23/25) Thru (8/29/25)</b>			
<b>City of Bunker Hill Village</b> <b>Memorial Dr.</b> <b>Houston TX 77024</b>						<b>11977</b>			
Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
1	Furnish and Install 4-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	459	LF	\$ 50.00	\$22,950.00	0.00	430.00	\$21,500.00	94%
2	Furnish and Install 8-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	3874	LF	\$ 65.00	\$251,810.00	0.00	3,874.00	\$251,810.00	100%
3	Furnish and Install 6-Inch PVC (AWWA C900) Class 235, DR 18 Waterline, Open Cut or Directional Auger Construction, All Depths, Including Fittings, Complete In Place	854	LF	\$ 55.00	\$46,970.00	0.00	854.00	\$46,970.00	100%
4	Furnish and Install Short Side Water Service Replacement/ Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	34	EA	\$ 850.00	\$28,900.00	18.00	40.00	\$34,000.00	118%
5	Furnish and Install Long Side Water Service Replacement/ Reconnection (1" Diameter Polyethylene Tubing, 3408/ 4710, SDR 9), Per Plans and Specifications, Complete In Place	13	EA	\$ 950.00	\$12,350.00	5.00	17.00	\$16,150.00	131%
6	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of the Existing Gate Valve, Removal and Disposal of Existing Valve Box, Appropriate Backfilling, Block Sod, or 2" Concrete Cap (Depending on Valve Location As Per Plans), Complete In Place	5	EA	\$ 50.00	\$250.00	0.00	2.00	\$100.00	40%
7	Furnish and Install 8-Inch Resilient Seat Gate Valve(AWWA C-509), NSF61, IBBM NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place.	19	EA	\$ 1,800.00	\$34,200.00	5.00	18.00	\$32,400.00	95%
8	Furnish and Install 6-Inch Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), With Valve Box, Per Plans and Specifications, Complete In Place	3	EA	\$ 1,600.00	\$4,800.00	0.00	6.00	\$9,600.00	200%
9	Wet Connection of Proposed 8-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	1	EA	\$ 2,500.00	\$2,500.00	1.00	2.00	\$5,000.00	200%
10	Wet Connection of Proposed 6-Inch Waterline to Existing Waterline, Includes but not Limited to, Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes, As Directed By Engineer, Complete In Place	6	EA	\$ 2,000.00	\$12,000.00	1.00	3.00	\$6,000.00	50%
11	Remove and Dispose of Existing Fire Hydrant Assembly, Including Tee, Gate Valve, and Box, Per Plans and Specifications, Complete In Place	4	EA	\$ 350.00	\$1,400.00	1.00	5.00	\$1,750.00	125%
12	Furnish and Install 6-Inch Fire Hydrant Assembly (AWWA C-502), Including 6-Inch Tee, 6-Inch Gate Valve & Box, Minimum 5-Foot Bury, Per Plans and Specifications, Complete In Place	8	EA	\$ 5,500.00	\$44,000.00	2.00	8.00	\$44,000.00	100%
13	Cut, Plug, and Abandon Existing Waterline, All Sizes and Depths, Complete In Place	7	EA	\$ 500.00	\$3,500.00	2.00	10.00	\$5,000.00	143%
14	Trench Safety System for all Pipe Sizes, all Depths, All Soil Types, As Required, Complete In Place	5187	LF	\$ 1.00	\$5,187.00	0.00	5,148.00	\$5,148.00	99%
A	Extra Length Pipe for Short & Long Side Water Service Reconnection (1" Diameter Polyethylene Tubing, Class 200, SDR 9), as Required, As Directed By Engineer, Complete In Place per linear foot	200	LF	\$ 1.00	\$200.00	0.00	20.00	\$20.00	10%
B	Extra Bank-Sand Bedding and/or Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 50.00	\$2,500.00	0.00	0.00	\$0.00	0%
C	Extra Cement stabilized-Sand Backfill, As Authorized By Engineer, Complete In Place per cubic yard	50	CY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%
D	Extra Asphalt Pavement, Including Stabilized Subgrade and Base Material, As Authorized By Engineer, Complete In Place per square yard	50	SY	\$ 100.00	\$5,000.00	0.00	0.00	\$0.00	0%
E	Additional Valve Box for Existing Water Valves, as Necessary, As Directed by Engineer, Complete In Place	5	EA	\$ 250.00	\$1,250.00	0.00	0.00	\$0.00	0%
F	Additional Water Meter Box, for Replacement of Existing Meter Boxes, as Necessary, As Directed By Engineer, Complete In Place	10	EA	\$ 250.00	\$2,500.00	0.00	0.00	\$0.00	0%
G	Point Repair of Sanitary Sewer Lead, Complete In Place	10	EA	\$ 250.00	\$2,500.00	0.00	6.00	\$1,500.00	60%

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF Texas §

COUNTY OF Harris §

BEFORE ME, the undersigned authority, on this day personally appeared Juan C. Tamariz the owner of Underground Construction Solutions, LLC ("CONTRACTOR"). CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on the 20th day of Nov, 2024, by and between CONTRACTOR and BHV (OWNER), for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

2024 - W L Leback  
(OWNER). BHV

The undersigned, being by me duly sworn, states upon oath that the labor and/or materials supplied in connection with CONTRACTOR's Application for Partial Payment No. 7, dated 8/29/25 (the "Application Date"), represents the actual cost of good and workmanlike labor and/or sound materials that have been fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto) and said Contract.

The undersigned further states that as of the Application Date, CONTRACTOR has paid in full all bills and claims for labor and/or materials supplied in connection with the aforesaid Partial Payment and that there are no outstanding unpaid bills or claims for labor performed or materials furnished.

CONTRACTOR acknowledges complete satisfaction of, and forever waives and releases, all claims of every kind against OWNER or the property where the labor and/or materials were installed, including, without limitation, any liens or potential liens, which CONTRACTOR may have as a result of, or in connection with, the labor and/or materials supplied in connection with the aforesaid Partial Payment.

CONTRACTOR represents that the person executing this affidavit on behalf of CONTRACTOR is duly authorized to sign this affidavit and to legally bind CONTRACTOR hereto. All of the provisions of this affidavit shall bind CONTRACTOR, its heirs, representatives, successors and assigns and shall inure to the benefit of OWNER, and its legal representatives, successors, assigns.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained herein that a partial payment under said Contract is being made, and in consideration of the disbursement of said partial payment by OWNER.

CONTRACTOR HEREBY AGREES TO INDEMNIFY AND HOLD OWNER SAFE AND HARMLESS FROM AND AGAINST ALL LOSSES, DAMAGES, COSTS, AND EXPENSES OF ANY CHARACTER WHATSOEVER SPECIFICALLY INCLUDING COURT COSTS, BONDING FEES, AND ATTORNEY FEES ARISING OUT OF OR IN ANY WAY RELATING

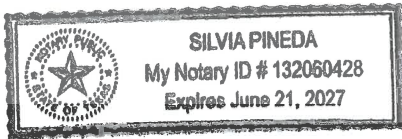
TO CLAIMS FOR UNPAID LABOR OR MATERIALS FURNISHED AS OF THE APPLICATION DATE.

Executed this 9 day of September, 2025.

Underground Construction Solutions  
By: [Signature]  
Name Printed: David Turner  
Title: owner

STATE OF TEXAS §  
COUNTY OF Harris §

Subscribed and sworn to before me, the undersigned authority, on this the 9th day of September, 2025, to certify which, witness my hand and seal of office.



Notary Public, State of Texas  
Notary's Name Printed:

[Signature]  
My commission expires: 6-21-27



**AFFIDAVIT AND RELEASE OF LIEN**

STATE OF TEXAS

COUNTY OF Harris

WHEREAS, the undersigned, Juan C. Tamon, who being duly sworn, on oath, says that he is the legal representative of ves/lc, has been employed by BHV, to furnish labor and materials for the installation of the 2024 WL Rehab in BHV, Texas.

NOW THEREFOR, for and in consideration of the sum of 95,958.00 and other good and valuable consideration, the receipt of which is hereby anticipated, being payment in full for all labor and/or materials furnished by the undersigned up to and including 8/29, 2025, the undersigned hereby waives and releases any and all lien or claim of right of lien on said project or premises on account of labor and/or materials furnished and further states that all applicable taxes, State, Local and Federal, and all labor hired by him and all material purchased by him and used in the construction of said project improvements have been paid in full. The undersigned hereby warrants to defend BHV against any liens or other claims made by said laborers or suppliers of materials used in connection with said project.

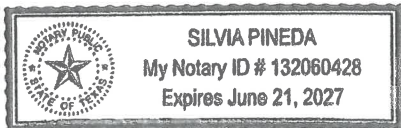
Date 9/8/25

BY: Undersigned Construction Solutions

TITLE: owner

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE 9<sup>th</sup> DAY OF

September 2025.



S. Pineda 6-21-27  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
OCTOBER 21, 2025**

**I. CALL TO ORDER**

Mayor Brown called the meeting to order at 5:03 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown  
Mayor Pro-Tem Susan Schwartz  
Councilmember Carl Moerer  
Councilmember Josh Pratt  
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator  
Susan Grass, Finance Director  
Elvin Hernandez, Public Works Director  
Loren Smith, City Attorney  
Mallory Pack, Management Analyst

Absent

Councilmember Eric Thode

**II. PLEDGE OF ALLEGIANCE**

Thomas Jackson, Boy Scout Troop 642 from St. Francis Episcopal School, led the Pledge of Allegiance.

**III. CITIZENS' COMMENTS**

Jennifer Finch, 930 Corbindale Rd., Branch Manager of Spring Branch-Memorial Library, invited Council to attend the library's 70<sup>th</sup> Anniversary Party on November 8, 2025. The event will celebrate 70 years of the library serving the community.

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities – Commander Baker provided an update on activities, including personnel, calls for service, and the 2025 Budget.
- 69% of the budget has been expended to date. The Department expects to return unspent funds to the three (3) cities at the end of the year.
  - MVPD responded to 2,879 calls for service in Bunker Hill Village during the month of September.
  - The Department is fully staffed.
  - Officers continue to conduct traffic enforcement measures involving fake license plates and expired vehicle registrations.
  - Officer Taylor – who was seriously injured in a motorcycle accident while working outside employment in January 2025 – is actively working towards satisfying MVPD PT requirements to return to full duty.

- The Department will host its annual Trunk-or-Treat and Haunted House event on October 25, 2025.
- The Department is asking residents to update V-Linc with any critical information that may assist first responders when responding to an emergency at their residence.
- Commander Baker reported that in response to a citizen comment at the September 16, 2025, City Council meeting regarding speeding concerns on Warrenton, a traffic trailer was deployed on the street. Over a 13-day monitoring period, the total traffic volume was 30,359 vehicles, and the average speed recorded in the 85<sup>th</sup> percentile was 14.3 MPH and in compliance with the posted speed limit.

Councilmember Moerer noted that the Finance Committee of the Police Commission is reviewing various governmental accounting software systems to ultimately implement. Additionally, enhanced Flock camera software/ technology is being explored to improve traffic enforcement and public safety measures.

Councilmembers Poor and Pratt expressed their appreciation to MVPD for their prompt response to resident concerns and the timely deployment of the traffic trailer on Warrenton.

## **V. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities – Chief Croft and Fire Commissioner Pratt reported on activities, staffing, calls for service, and response times.

- VFD responded to 29 calls for service in Bunker Hill Village during September. The average response time was 5:40. There have been 253 calls year-to-date.
- 75% of the budget has been expended to date.
- EMS revenue is expected to exceed original projections due to improved tracking software that has been implemented.
- Three (3) personnel are out due to injury and/ or illness.
- October is Fire Safety Month.
- Training tower repairs have been completed.
- The new generator has been shipped, and a date for installation will be scheduled.
- The leased aerial ladder truck has arrived. A safety inspection was conducted and determined that the vehicle requires various critical mechanical repairs (ex., brakes, hoses, lift system) before it can be safely placed into service. These repairs will be completed at no cost to VFD.

## **VI. MAYOR'S REPORT**

A. Report on Activities and Upcoming Events

- Mayors' Meetings – All six (6) Mayors attended the meeting and discussed the storm debris pick-up and removal process. Additionally, the Mayors intend to meet in January with the Harris County District Attorney to discuss the office accepting/ dismissing charges from MVPD and other Village Police Departments.

Mayor Brown reported that the two (2) most prominent concerns he has heard from residents during his first quarter as Mayor involve the use of e-bikes and e-scooters, and concerns regarding drainage and ponding.

## VII. CITY ADMINISTRATOR'S REPORT

### A. Report on Activities and Upcoming Events

- Zoning Board of Adjustment Meeting – *October 1, 2025* – City Attorney Smith administered the Oath of Office to new and existing members. The Board also discussed establishing a standing monthly meeting date to streamline scheduling and ensure quorum. The standing meeting date would be the first Wednesday of the month.
- Memorial Villages Recycling Event – *October 25, 2025* – The annual event will be hosted at Hedwig Village City Hall.
- Holiday Reception – *December 9, 2025* – City Administrator Barrera provided a reminder to Council on the date and time of the event.
- Twinkle Light Parade – *December 18, 2025* – Staff is working with MVPD and Memorial Drive Presbyterian Church to coordinate the event.

### B. Public Works Director Report

- Development Report – Public Works Director Hernandez presented the permits issued during September and reported on the average changes for each permit type/ category between 2024 and 2025.
- CIP Project Update – Director Hernandez reported on the status of various CIP projects:
  - Bunker Hill Rd. Improvements – The engineer of record is scheduling a date to walk the site to close out the project. The letter of formal acceptance is expected at the end of the month.
  - Taylorcrest Rd. Improvements – All punch list items are completed.
  - SCADA system upgrades and the water modeling study are ongoing.

Director Hernandez reported that drainage ditch maintenance work on the west side of Blalock Rd. is expected to begin at the end of the month. In response to resident concerns regarding drainage and ponding, staff is also assessing additional areas throughout the city where maintenance may be needed and evaluating how repairs can be completed efficiently.

Councilmember Poor recognized Director Hernandez for how quickly and efficiently the asphalt repairs near Warrenton were completed. He appreciated that the work was not intrusive for residents.

### C. Finance Director Report

- HCAD CFO Summit Meeting – Director Grass attended the summit, however it was more focused on commercial versus residential.
- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

**VIII. DISCUSSION, FEEDBACK, AND DIRECTION REGARDING BEAUTIFICATION COMMITTEE PROJECTS – *Gerardo Barrera, City Administrator***

The Beautification Committee was established in 2013 as an advisory committee to Council to recommend enhancements to the City that align with Council’s direction.

Laurie Rosenbaum, Beautification Committee Chair, attended the meeting to address Council’s comments or questions regarding projects as well as requested feedback and direction from Council on the Committee’s scope of work and priorities to help guide project planning.

She stated that the purpose of the Beautification Committee is to “preserve and enhance the desirability of our city by adding trees and landscaping with irrigation, interior and exterior improvements to add beauty to the city, such as lighting, benches, art, signage, sidewalks, paving, and fencing to make Bunker Hill more desirable for the citizens who live here.”

Ms. Rosenbaum reviewed projects the Committee has previously completed, and discussed the upcoming City Hall landscape improvement project, noting the project would be extensive and require lighting, irrigation, planting, and drainage enhancements with an estimated cost of \$75K. She requested Council’s direction on whether to proceed with the project, expressing concern about investing extensive Committee time and resources without Council’s explicit commitment to move forward.

Mayor Brown noted that the project should be treated as a separate project and not funded through the Beautification Committee’s annual fund allocation. He discussed the Committee pause work on the project for now.

Council discussed how often the Committee meets and agreed that the Committee should establish standing meeting dates, along with the appointment of Councilmember Schwartz as the City Council liaison to the Committee. Ms. Rosenbaum noted that two (2) members currently serve on the Committee. Council directed staff to publish a call for volunteers in the newsletter to recruit residents to serve on the Committee

**No action was required for this item.**

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – *Elvin Hernandez, Public Works Director***

As part of the annual budget process, staff reviews the building and development fee schedule to ensure rates adequately cover the cost of services. The current fee schedule was approved at the November 19, 2024 City Council meeting with no changes recommended at that time.

During the FY 2026 budget process, staff completed a thorough review of the fee schedule, including comparisons/ benchmarking with other cities and third-party engineering consultants.

Staff recommended updates to the generator permit fees in response to recent state legislation – Senate Bills 1202 and 1252, effective September 1, 2025 – which establish new statewide requirements for permitting and inspection of standby generators. To ensure compliance, staff developed and implemented a new generator permit application and review process in accordance with this legislation. The proposed adjustment reflects the additional administrative steps now required and ensures that the City recovers its actual costs while maintaining regulatory consistency and transparency.

Additional proposed fee changes include adjustments to the utility deposit for renters and contractors, animal control fees, solicitor registration, and other miscellaneous permits. These adjustments are to align fees with the actual administrative costs of providing these services.

Staff recommended an effective date of January 1, 2026, to allow sufficient time to communicate the updated fee schedule to contractors and residents.

**A motion was made by Councilmember Poor and seconded by Councilmember Pratt to approve Resolution No. 10-21-2025A to adopt the City’s building and development fee schedule.**

**The motion carried 4-0**

**X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1)-(5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1)-(5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY – Susan Grass, Finance Director**

During the annual budget process, staff reviews utility rates to determine if charges will generate adequate revenue to operate and maintain city utilities and associated infrastructure. Following the adoption of the Fiscal Year (FY) Budget, City Council must establish the annual utility rates for water and wastewater services for the upcoming year.

The approved 2026 budget includes an 8% increase for residential water, non-residential water, and irrigation rates. There are no changes to the rate structure.

Staff recommended an effective date of December 16, 2025, for the new rates. The new rates will be reflected on the February 2026 billing statement.

Staff will communicate the rate adjustments to residents through V-Linc, the newsletter, and the City’s website.

Director Grass confirmed that there are no changes to the utility rates from when this item was discussed at the July 23, 2025, Budget Workshop.

**A motion was made by Councilmember Poor and seconded by Councilmember Pratt to approve Ordinance No. 25-657 to amend the Code of Ordinances of the City of Bunker Hill Village, Texas, by deleting Section 16-26, (1)-(5) of Article II of Chapter 16 thereof and substituting therefore a new Section 16-26, (1)-(5); establishing rates to be charged by the City for water and sanitary sewer services.**

**The motion carried 4-0**

- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (6) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (6); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – Susan Grass, Finance Director**

Following the adoption of the Fiscal Year (FY) Budget, City Council must set the annual rate for solid waste and recycling collection services for the upcoming year. The current rate is based on a 6 ½ year contract with Texas Pride approved in June 2022.

The FY 2026 Adopted Budget includes a 3% increase for solid waste and recycling services. The proposed rate for FY 2026 will be \$80.04, accounting for two months of services and includes required taxes, administration costs and CPI increase.

Staff recommend an effective date of December 16, 2025, for the new rates. The new rates will be reflected on the February 2026 billing statement.

The rate adjustments will be communicated to residents through V-Linc, the newsletter, and the City's website.

Director Grass confirmed that there are no changes to the utility rates from when this item was discussed at the July 23, 2025, Budget Workshop.

**A motion was made by Councilmember Poor and seconded by Councilmember Schwartz to approve Ordinance No. 25-658 to amend the Code of Ordinances of the City of Bunker Hill Village, Texas, by deleting Section 16-26 (6) of Article II of Chapter 16 thereof and substituting therefore a new Section 16-26 (6); establishing rates to be charged by the City for solid waste and recycling services.**

**The motion carried 4-0**

- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY – Susan Grass, Finance Director**

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of

safety, liquidity, and yield. The City Council previously adopted the Investment Policy at its meeting on November 19, 2024.

The City's Finance Committee met on October 13, 2025, to review the investment policy. The Committee is comprised of Mayor Keith Brown, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director Susan Grass serves as the City's Investment Officer. The Committee unanimously approved the policy with minor changes from the adopted November 2024 version and recommended that Council adopt the City's investment policy.

Council discussed clarifying the language in Section II (B) regarding authorized investment pools. Council directed staff to work with Valley View to clarify the language and place the investment policy on the November 18, 2025, City Council agenda for formal consideration and action.

**No action was taken on this item.**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 14 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2025; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT – Susan Grass, Finance Director**

Staff presented Budget Amendment No. 14 to the FY 2025 Budget.

The FY 2025 Capital Projects Construction Fund allocated \$100,000 for parking lot improvements for the front parking lot at City Hall and the parking areas at Water Plant No. 1 (Taylorcrest), as approved by City Council at the May 20, 2025, meeting. The project was completed in June 2025 with a cost savings of \$34,335.

In late 2023, staff began discussions regarding rearranging the layout of the front office area. Due to the limited space, it is difficult for both the Clerk and Court Administrator to conduct business simultaneously. Additionally, a new part-time position approved in the FY 2026 will also require a dedicated workspace which is not currently available. The proposed workspace configurations will create better defined work areas and separation, as well as attempt to mitigate sound to better serve customers both at the counter and over the phone.

After discussions over the past year with the City's office furniture vendor, the layout has been completed. This project will include installation of acrylic panel walls, new furniture, and all associated labor and shipping costs for a total cost of \$63,869.61.

This Facilities project was approved as part of the FY 2025 budget originally budgeted at \$50,000, however, actual costs exceed the original estimate. Staff recommended reallocating the savings from the parking lot improvement project to the Facilities budget for this project.

This amendment does not increase the total adopted FY 2025 budget; rather, it allows for a more efficient use of available funds by reallocating unspent project savings to a priority facility improvement project in need of additional support.



City of Bunker Hill Village Adopted 2025 Budget Construction Fund		Amendment No. 14		
Account #	Description	2025 Adopted Budget	2025 Amendment No.14	Change
Capital Outlay				
06-00-00-9191	Facilities	50,000	84,335	34,335
06-00-00-9191.03	City Parking Lot	100,000	65,665	(34,335)
<b>TOTAL Capital Outlay</b>		<b>150,000</b>	<b>150,000</b>	<b>(0)</b>

A motion was made by Councilmember Poor and seconded by Councilmember Moerer to approve Ordinance No. 25-659 to adopt Budget Amendment No. 14 to the FY 2025 Budget.

The motion carried 4-0

**XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DESIGNATING A REPRESENTATIVE AND ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR THE YEAR 2026 – Gerardo Barrera, City Administrator**

The Houston-Galveston Area Council (H-GAC) bylaws provide that each member city is entitled to designate one representative and one alternate to represent the City on the H-GAC General Assembly. The two designees must be elected officials of the City's governing body.

Councilmember Schwartz currently serves as the representative and Councilmember Thode as the alternate. Mayor Brown recommended they continue to serve in these roles. Council was in favor.

The 2026 designated representatives begin their one-year term on January 1, 2026.

A motion was made by Councilmember Pratt and seconded by Councilmember Moerer to approve Resolution No. 10-21-2025C to designate Councilmember Schwartz as the representative and Councilmember Thode as the alternate to represent the City on the 2026 H-GAC General Assembly.

The motion carried 4-0

**XV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS THAT EXCEED \$50,000.00**

- A. The Bank of New York Mellon, Re: Bunker Hill Village TX CO 2021, in the amount of \$57,452.50 for payment for Combination Tax and Revenue Certificates of Obligation, Series 2021.
- B. The Bank of New York Mellon, Re: Bunker Hill Village TX GO 2020, in the amount of \$50,300.00 for payment for General Obligation Refunding Bonds, Series 2020.

- C. Hayden Pavement, pay application no. 2 in the amount of \$721,095.93 for asphalt mill and overlay improvements completed on Taylorcrest Rd. from June 2, 2025, to June 30, 2025, as part of the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- D. Hayden Pavement, pay application no. 3 in the amount of \$419,836.73 for the rehabilitation of Bunker Hill Rd. and Taylorcrest Rd. completed from July 1, 2025, to July 31, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- E. City of Houston water bill dated August 21, 2025, in the amount of \$69,654.43 for July 2025 water purchase.
- F. City of Houston water bill dated September 19, 2025, in the amount of \$69,654.43 for August 2025 water purchase.
- G. Memorial Villages Water Authority, invoice no. 004-25-26 in the amount of \$56,404.23 for August 2025 wastewater treatment services.

**A motion was made by Councilmember Pratt and seconded by Councilmember Schwartz to ratify payments exceeding \$50,000.00**

**The motion carried 4-0**

#### **XVI. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the September 16, 2025, Regular City Council Meeting.
- B. September 2025 Financials.
- C. Check Register dated August 28, 2025, to September 25, 2025.
- D. The Bank of New York Mellon, Re: Bunker Hill Village GOB Series 2014, in the amount of \$2,887.50 for payment for General Obligation Refunding Bonds, Series 2014.
- E. IDS Engineering Group, invoice no. 0179072 in the amount of \$4,863.60 for engineering services completed from July 26, 2025, to August 25, 2025, for the Water Storage Tank and Well Inspection Project.
- F. IDS Engineering Group, invoice no. 0179073 in the amount of \$9,426.60 for engineering services completed from July 26, 2025, to August 25, 2025, for a Water Modeling Study.
- G. Langford Engineering, invoice no. 29238 in the amount of \$7,250.55 for engineering services performed through August 29, 2025, for the Waterline Replacement Project.
- H. Probstfeld & Associates, invoice no. 72035 in the amount of \$180.00 for drainage plan review services completed in August 2025.
- I. Probstfeld & Associates, invoice no. 72036 in the amount of \$355.00 for drainage plan review services completed in August 2025.
- J. Probstfeld & Associates, invoice no. 72037 in the amount of \$355.00 for drainage plan review services completed in August 2025.
- K. Probstfeld & Associates, invoice no. 72054 in the amount of \$180.00 for drainage plan review services completed in August 2025.
- L. Probstfeld & Associates, invoice no. 72055 in the amount of \$180.00 for drainage plan review services completed in August 2025.
- M. Probstfeld & Associates, invoice no. 72056 in the amount of \$180.00 for drainage plan review services completed in August 2025.
- N. Probstfeld & Associates, invoice no. 72112 in the amount of \$530.00 for drainage plan review services completed in August 2025.

- O. Tetra Tech, invoice no. 52475511 in the amount of \$944.33 for general on-call engineering services rendered from July 28, 2025, to August 21, 2025.
- P. Tetra Tech, invoice no. 52475512 in the amount of \$2,984.53 for site development engineering services completed from July 28, 2025, to August 21, 2025.
- Q. Tetra Tech, invoice no. 52475513 in the amount of \$364.73 for Drainage Committee activities completed from July 28, 2025, to August 21, 2025.
- R. Tetra Tech, invoice no. 52477189 in the amount of \$7,199.85 for construction phase services and materials testing completed from July 28, 2025, to August 21, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- S. TX BBG Consulting, Inc., invoice no. 2166223 in the amount of \$730.00 for building plan review and inspection services completed from July 1, 2025, to July 31, 2025.
- T. TX BBG Consulting, Inc., invoice no. 2489110 in the amount of \$1,650.00 for building plan review services completed from August 1, 2025, to August 31, 2025.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Moerer to approve the Consent Agenda.**

**The motion carried 4-0**

## **XVII. ADJOURN**

**Mayor Brown adjourned the meeting at 7:07 p.m.**

Approved and accepted on November 18, 2025.

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Keith Brown  
Mayor

ATTEST:

---

Gerardo Barrera  
City Administrator/ Acting City Secretary

# OCTOBER

## 2025

### *Financial Report*



**CITY OF BUNKER HILL, TEXAS**  
**INVESTMENT REPORT**  
**10/31/2025**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
<b>Cash Accounts</b>													
CASH - STELLAR GL BALANCE	637,728.04	2,008,120.50	1,973,124.61	1,495.58	674,219.51	674,219.51	674,219.51	2.58%	2.58%	Upon Demand	5%	of Credit	22,436.12
Sub-Total	637,728.04	2,008,120.50	1,973,124.61	1,495.58	674,219.51	674,219.51	674,219.51						
<b>Investment Pools</b>													
Texas CLASS	3,065,189.49			10,654.76	3,075,844.25	3,075,844.25	3,075,844.25	4.19%	4.19%	Upon Demand	23%	Invest Pool	73,826.69
Sub-Total	3,065,189.49			10,654.76	3,075,844.25	3,075,844.25	3,075,844.25						-
<b>Index Fund</b>													
CASH-SOUTH STATE BANK	10,678,291.06		1,000,000.00	40,676.27	9,718,967.33	9,718,967.33	9,718,967.33	4.32%	4.32%	Upon Demand	72%	Various	491,494.39
Sub-Total	10,678,291.06	-	1,000,000.00	40,676.27	9,718,967.33	9,718,967.33	9,718,967.33						
<b>BHV Inc Restricted Donation</b>													
Restricted Donation (BHV Inc.)	6,896.09			24.80	6,920.89	6,920.89	6,920.89	4.32%	4.32%	Upon Demand	0%	Various	251.98
Sub-Total	6,896.09	-	-	24.80	6,920.89	6,920.89	6,920.89						
<b>TOTAL INVESTMENTS</b>	<b>\$ 14,388,104.68</b>	<b>\$ 2,008,120.50</b>	<b>\$ 2,973,124.61</b>	<b>\$ 52,851.41</b>	<b>\$ 13,475,951.98</b>	<b>\$ 13,475,951.98</b>	<b>\$ 13,475,951.98</b>				<b>100%</b>		<b>\$ 588,009.18</b>
unrestricted	\$ 14,368,404.68				\$ 13,457,251.98								
restricted*	\$ 19,700.00		\$ 1,000.00		\$ 18,700.00								
<b>TOTAL</b>	<b>\$ 14,388,104.68</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>		<b>\$ 13,475,951.98</b>								

\* The City held restricted cash and cash equivalent of \$18,700 in the enterprise fund for the customer deposits.  
The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.

  
Investment Officer, Finance Director

11/10/2025  
Date:

STELLAR BANK BALANCE AT 10/31/2025	<u>\$ 987,709.44</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	5,000,000.00
Total Collateral - STELLAR BANK	<u>\$ 5,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 4,262,290.56
SOUTH STATE BANK BALANCE AT 10/31/2025	<u>\$ 9,718,967.33</u>
INDEPENDENT BANK TOTAL	<u>\$ 9,718,967.33</u>
FDIC Insurance	250,000.00
Various- pledged securities	22,732,574.63
Total Collateral	<u>\$ 22,982,574.63</u>
Over-Collateralized	\$ 13,263,607.30

**City of Bunker Hill Village**  
**Monthly Tax Office Report**  
**October 31, 2025**

Prepared by: Jamie Matelske, Tax Assessor/Collector

A. Current Taxable Value   \$ 2,960,375,074

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Original Levy 0.271	\$ 7,907,553.50	\$ 7,134,262.81	\$ 15,041,816.31
Carryover Balance	-	228,975.31	228,975.31
Adjustments	115,063.11	210,049.12	325,112.23
Adjusted Levy	8,022,616.61	7,573,287.24	15,595,903.85
Less Collections Y-T-D	2,415.39	7,401,346.45	7,403,761.84
Receivable Balance	<u>\$ 8,020,201.22</u>	<u>\$ 171,940.79</u>	<u>\$ 8,192,142.01</u>

C. COLLECTION RECAP:

Current Month:	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Base Tax	\$ 2,415.39	\$ 4,705.70	\$ 7,121.09
Penalty & Interest	-	1,991.30	1,991.30
Attorney Fees	-	1,280.21	1,280.21
Other Fees	0.92	-	0.92
Total Collections	<u>\$ 2,416.31</u>	<u>\$ 7,977.21</u>	<u>\$ 10,393.52</u>

Year-To-Date:	Current 2025 Tax Year	Delinquent 2024 & Prior Tax Years	Total
Base Tax:	\$ 2,415.39	\$ 7,401,346.45	\$ 7,403,761.84
Penalty & Interest	-	109,525.13	109,525.13
Attorney Fees	-	8,239.33	8,239.33
Other Fees	0.92	1,395.25	1,396.17
Total Collections	<u>\$ 2,416.31</u>	<u>7,520,506.16</u>	<u>\$ 7,522,922.47</u>

Percent of Adjusted Levy	<u>0.03%</u>	<u>93.77%</u>
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City of Bunker Hill Village  
A/R Summary by Year  
October 31, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 10/31/2025
2024	\$ 7,134,262.81	\$ 226,974.17	\$ 7,324,951.23	\$ 36,285.75
23	41,712.60	(7,836.28)	11,131.05	22,745.27
22	24,102.09	(4,804.17)	3,550.79	15,747.13
21	18,876.49	(2,605.22)	5,294.93	10,976.34
20	13,637.06	(1,632.49)	4,788.18	7,216.39
19	5,651.13	-	2,944.16	2,706.97
18	10,186.24	-	2,949.35	7,236.89
17	10,027.07	-	2,768.24	7,258.83
16	9,497.82	-	2,532.02	6,965.80
15	8,686.65	-	2,306.90	6,379.75
14	8,023.94	(46.89)	2,113.23	5,863.82
13	7,624.24	-	2,018.94	5,605.30
12	7,254.91	-	2,018.94	5,235.97
11	7,191.96	-	2,081.75	5,110.21
10	6,146.99	-	1,847.19	4,299.80
09	5,580.44	-	1,791.86	3,788.58
08	5,486.97	-	1,880.33	3,606.64
07	3,672.70	-	1,782.69	1,890.01
06	3,530.50	-	1,718.50	1,812.00
05	3,201.15	-	1,558.07	1,643.08
04	3,233.44	-	1,426.92	1,806.52
03	3,175.04	-	1,349.77	1,825.27
02	3,078.00	-	1,379.06	1,698.94
01	2,896.81	-	1,342.34	1,554.47
00	2,734.20	-	1,266.59	1,467.61
1999	2,397.18	-	1,183.73	1,213.45
98	1,247.22	-	1,247.22	-
97	1,132.43	-	1,132.43	-
96	1,076.37	-	1,076.37	-
95	1,378.45	-	1,378.45	-
94	1,342.46	-	1,342.46	-
93	1,342.46	-	1,342.46	-
92	949.90	-	949.90	-
91	905.10	-	905.10	-
90	715.68	-	715.68	-
89	628.56	-	628.56	-
88	651.06	-	651.06	-
	\$ 7,363,238.12	\$ 210,049.12	\$ 7,401,346.45	\$ 171,940.79

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
01-00-00-1001	Cash in Bank	( 2,002,245.89)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	0.00
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	3,218,967.33
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	3,075,844.25
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	45,326.00
01-00-00-1053	Reserves - Facilities	150,725.00
01-00-00-1055	Reserve -Emergency Management	94,244.18
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	305,836.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	0.00
01-00-00-1090	Cash in Transit	3,304.74
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	180,155.15
01-00-00-1220	A/R - Franchise	43,271.61
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1223	AR FEMA	0.00
01-00-00-1225	A/R - Sales Tax	71,640.64
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	349,779.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<hr/>
		5,537,148.01
TOTAL ASSETS		5,537,148.01
		=====
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	0.00



## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2110	Taxes Payable - Payroll	0.00
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.03
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	13,911.11
01-00-00-2241	Court Taxes - IDF	198.80
01-00-00-2242	Court Taxes -Child Safety Seat	382.45
01-00-00-2243	Court Taxes - CJFS	1.00
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	75.00
01-00-00-2246	Court Taxes - State OMNI	684.00
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	4,983.69
01-00-00-2249	Court Taxes - Truancy Prevent	146.00
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	1,224,663.03
01-00-00-2823	DEFERRED REVENUE	0.00
01-00-00-2860	DEFERRED INFLOWS LEASES	327,444.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,572,499.11</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	3,633,954.63
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>456,603.00</u>
TOTAL BEGINNING EQUITY		4,090,557.63
TOTAL REVENUE		7,760,455.94
TOTAL EXPENDITURES		<u>7,886,364.67</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 125,908.73)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,964,648.90</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,537,148.01
=====		

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	6,601,292.00	0.00	5,478,957.95	83.00	1,122,334.05
01-00-00-4020 Taxes - Prior Years	65,000.00	0.00	66,440.42	102.22 (	1,440.42)
01-00-00-4030 Taxes - Penalty & Interes	75,000.00	0.00	79,471.80	105.96 (	4,471.80)
TOTAL Taxes	6,741,292.00	0.00	5,624,870.17	83.44	1,116,421.83
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	29,740.10	148,753.90	82.64	31,246.10
01-00-00-4111 FRANCHISE FEE GAS	44,000.00	0.00	36,267.08	82.43	7,732.92
01-00-00-4112 FRANCHISE FEE OTHER	71,000.00	1,166.44	48,626.27	68.49	22,373.73
01-00-00-4120 Sales Tax Revenue	325,000.00	28,639.10	299,824.87	92.25	25,175.13
TOTAL Franchise Fees	620,000.00	59,545.64	533,472.12	86.04	86,527.88
<u>Mun. Court Fines &amp; Fees</u>					
01-00-00-4210 Court - Fines	225,000.00	17,571.46	202,085.15	89.82	22,914.85
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,200.00	478.95	5,413.08	87.31	786.92
01-00-00-4228 COURT- YOUTH DIVERSION FE	0.00	0.00	0.00	0.00	0.00
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	60.00	0.00	0.00	0.00	60.00
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	7,000.00	469.36	5,304.78	75.78	1,695.22
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	6,000.00	387.16	4,334.46	72.24	1,665.54
TOTAL Mun. Court Fines & Fees	244,260.00	18,906.93	217,137.47	88.90	27,122.53
<u>Licenses &amp; Permits</u>					
01-00-00-4310 Permits - Animal Licenses	6,000.00	0.00	5,900.00	98.33	100.00
01-00-00-4315 Permits - Building	630,000.00	45,411.70	611,092.55	97.00	18,907.45
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	100.00	66.67	50.00
01-00-00-4350 Dedication Program	4,000.00	900.00	3,300.00	82.50	700.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	640,150.00	46,311.70	620,392.55	96.91	19,757.45
<u>Interest Income</u>					
01-00-00-4910 Interest Income	580,000.00	52,826.61	504,757.20	87.03	75,242.80
TOTAL Interest Income	580,000.00	52,826.61	504,757.20	87.03	75,242.80
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	110,000.00	1,335.00	68,210.77	62.01	41,789.23
TOTAL Miscellaneous	110,000.00	1,335.00	68,210.77	62.01	41,789.23

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	71,900.00	0.00	24,440.18	33.99	47,459.82
TOTAL Ambulance Fees	71,900.00	0.00	24,440.18	33.99	47,459.82
 <u>Rent Income</u>					
01-00-00-4940 Rent Income	30,000.00	424.36	24,433.70	81.45	5,566.30
TOTAL Rent Income	30,000.00	424.36	24,433.70	81.45	5,566.30
 <u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	100,000.00 (	744.43)	142,741.78	142.74 (	42,741.78)
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	100,000.00 (	744.43)	142,741.78	142.74 (	42,741.78)
<hr/>					
TOTAL REVENUES	9,137,602.00	178,605.81	7,760,455.94	84.93	1,377,146.06
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND

Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	510,000.00	32,157.31	359,850.56	70.56	150,149.44
01-00-00-5020 Wages - Overtime	20,140.00	0.00	1,956.92	9.72	18,183.08
01-00-00-5110 Payroll Taxes - FICA E	41,870.00	2,488.59	28,093.28	67.10	13,776.72
01-00-00-5120 Payroll Taxes - TWC	1,500.00	10.95	742.24	49.48	757.76
01-00-00-5210 Retirement - TMRS Empl	92,750.00	5,247.10	62,388.53	67.27	30,361.47
01-00-00-5211 RETIREMENT 457 PLAN	17,500.00	616.21	12,366.84	70.67	5,133.16
01-00-00-5310 Insurance - Workers Co	1,500.00	1,998.00	1,998.00	133.20 (	498.00)
01-00-00-5325 Insurance - Dental	1,400.00	37.38	682.38	48.74	717.62
01-00-00-5330 Insurance - Disability	1,600.00	52.55	991.73	61.98	608.27
01-00-00-5340 Insurance - Medical	65,550.00	1,110.68	38,412.09	58.60	27,137.91
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	450.00	10.33	206.60	45.91	243.40
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,500.00	282.87	1,327.77	88.52	172.23
TOTAL Personnel	756,160.00	44,011.97	509,016.94	67.32	247,143.06
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,921,265.00	281,070.80	1,841,497.10	95.85	79,767.90
01-00-00-5602 Police Department	2,725,222.67	220,471.28	2,425,184.06	88.99	300,038.61
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,646,487.67	501,542.08	4,266,681.16	91.83	379,806.51
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	600.00	600.00	100.00	0.00
01-00-00-6410 Landscaping	55,000.00	10,855.07	34,111.93	62.02	20,888.07
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	47.14	14,155.31	56.62	10,844.69
01-00-00-6412 LANDSCAPING SEASONAL P	12,000.00	0.00	0.00	0.00	12,000.00
01-00-00-6413 STORM DEBRIS	0.00	0.00	0.00	0.00	0.00
01-00-00-6490 JANITORIAL SERVICES	12,500.00	929.00	8,854.00	70.83	3,646.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	865.99	86.60	134.01
01-00-00-6650 Postage	3,500.00	0.00	1,015.63	29.02	2,484.37
01-00-00-6660 Printing & Stationary	6,000.00	137.17	3,715.36	61.92	2,284.64
01-00-00-6730 Supplies - General	4,400.00	294.58	3,657.40	83.12	742.60
01-00-00-6740 Supplies - Office	4,500.00	11.90	1,810.85	40.24	2,689.15
01-00-00-6810 Tools & Equipment	6,000.00	0.00	1,779.52	29.66	4,220.48
01-00-00-6890 Traffic Signs & Signal	0.00	( 57.94)	0.00	0.00	0.00
TOTAL Commodities	130,500.00	12,816.92	70,565.99	54.07	59,934.01
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	95.00	6,561.33	53.56	5,688.67
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-7230 Equipment - Office Equ	2,250.00	0.00	264.77	11.77	1,985.23
01-00-00-7410 Vehicles	1,500.00	0.00	207.62	13.84	1,292.38
TOTAL Maintenance	17,000.00	95.00	7,033.72	41.37	9,966.28

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 01 -GENERAL FUND

## Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	63,000.00	0.00	38,893.00	61.73	24,107.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	38,000.00	857.85	34,965.79	92.02	3,034.21
01-00-00-7503 Prof Fees - Eng. & Oth	62,500.00	1,910.00	49,282.68	78.85	13,217.32
01-00-00-7504 Prof Fees - LEGAL	107,000.00	1,763.00	45,233.50	42.27	61,766.50
01-00-00-7505 Prof Fees - INSPECTION	229,000.00	17,400.00	175,601.01	76.68	53,398.99
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	507,500.00	21,930.85	351,975.98	69.35	155,524.02
<u>Support Services</u>					
01-00-00-8010 Advertising	3,400.00 (	3,000.00)	3,282.60	96.55	117.40
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	2,119.63	17,652.64	70.61	7,347.36
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	1,201.64	9,885.24	32.95	20,114.76
01-00-00-8170 DATA PROCESSING - IT S	64,000.00	5,491.35	45,644.58	71.32	18,355.42
01-00-00-8171 WEBSITE SERVICES	4,500.00	137.50	1,100.00	24.44	3,400.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	14,000.00	10,337.29	13,825.17	98.75	174.83
01-00-00-8210 Delivery Service	150.00	0.00	0.00	0.00	150.00
01-00-00-8250 Dues & Subscriptions	6,300.00	286.67	5,595.46	88.82	704.54
01-00-00-8251 PROFESSIONAL DEVELOPME	5,300.00 (	974.23)	5,300.00	100.00	0.00
01-00-00-8260 Elections	2,500.00	0.00	93.76	3.75	2,406.24
01-00-00-8270 Electricity	25,000.00	3,177.51	18,795.03	75.18	6,204.97
01-00-00-8290 Emergency Management	650.00	0.00	345.55	53.16	304.45
01-00-00-8410 Animal Control	8,000.00	0.00	3,090.01	38.63	4,909.99
01-00-00-8450 Insurance - General	25,000.00	32,713.98	38,722.36	154.89 (	13,722.36)
01-00-00-8530 Meetings & Seminars	7,000.00	515.85	3,014.09	43.06	3,985.91
01-00-00-8610 Court - General	5,200.00	2,863.42	5,083.92	97.77	116.08
01-00-00-8615 Court - Translation	7,500.00	1,000.00	4,750.00	63.33	2,750.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-8751 Dedication Program	4,000.00	576.78	1,280.78	32.02	2,719.22
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	0.00	8,906.25	34.25	17,093.75
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	55,000.00	79.76	41,584.10	75.61	13,415.90
01-00-00-8835 Streets - TPDES	2,500.00	1,925.46	1,925.46	77.02	574.54
01-00-00-8890 Telephone	13,400.00	0.00	2,825.00	21.08	10,575.00
01-00-00-8930 TRAVEL & TRAINING	6,000.00	348.60	4,534.88	75.58	1,465.12
TOTAL Support Services	384,400.00	58,801.21	237,236.88	61.72	147,163.12
<u>Capital Outlay</u>					
01-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9184.01 WATER MODELING STUDY	0.00	0.00	0.00	0.00	0.00
01-00-00-9184.02 SCADA SOFTWARE	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

01 -GENERAL FUND  
Non Departmental

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-9250 Capital Reserves	65,854.00	0.00	65,854.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	38,000.00	0.00	38,000.00	100.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	2,000,000.00	0.00	2,000,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	0.00	0.00	0.00	0.00	0.00
01-00-00-9256 TRANSFER TO UTILITY FU	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay	2,443,854.00	0.00	2,443,854.00	100.00	0.00
TOTAL Non Departmental	8,885,901.67	639,198.03	7,886,364.67	88.75	999,537.00
TOTAL EXPENDITURES	8,885,901.67	639,198.03	7,886,364.67	88.75	999,537.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	251,700.33 (	460,592.22) (	125,908.73)		377,609.06

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
03-00-00-1001	Cash in Bank	103,377.35
03-00-00-1039	Cash Held by Tax Assessor	0.00
03-00-00-1053	Reserves - Facilities	0.00
03-00-00-1070	Certificates of Deposit	0.00
03-00-00-1090	Cash in Transit	0.00
03-00-00-1210	A/R - Property Taxes	0.00
03-00-00-1215	Allow. for Uncollected Taxes	0.00
03-00-00-1222	A/R Interest Income	0.00
03-00-01-1990	DueTo/From G & A Fund	0.00
03-00-10-1990	DueTo/From METRO	0.00
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		<u>103,377.35</u>
	TOTAL ASSETS	103,377.35
		=====
<b>LIABILITIES</b>		
=====		
03-00-00-2010	Accounts Payable	0.00
03-00-00-2012	Accounts Payable - Other	0.00
03-00-00-2013	Accounts Payable - Other	0.00
03-00-00-2820	Unearned Income	0.00
	TOTAL LIABILITIES	<u>0.00</u>
<b>EQUITY</b>		
=====		
03-00-00-3010	Fund Balance	<u>142,388.89</u>
	TOTAL BEGINNING EQUITY	142,388.89
	TOTAL REVENUE	877,732.21
	TOTAL EXPENDITURES	<u>916,743.75</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 39,011.54)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>103,377.35</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	103,377.35
		=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

03 -DEBT SERVICE

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	821,738.00	0.00	811,885.34	98.80	9,852.66
03-00-00-4020 Taxes - Prior Years	1,000.00	0.00	22,589.75	2,258.98 (	21,589.75)
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	0.00	25,257.12	631.43 (	21,257.12)
TOTAL Taxes	826,738.00	0.00	859,732.21	103.99 (	32,994.21)
 <u>Interest Income</u>					
03-00-00-4910 Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
TOTAL Interest Income	18,000.00	0.00	18,000.00	100.00	0.00
 <u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	844,738.00	0.00	877,732.21	103.91 (	32,994.21)
	=====	=====	=====	=====	=====



03 -DEBT SERVICE

DEBT SERVICE

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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Public Safety					
03-00-00-5910     TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
Support Services					
03-00-00-8490     Interest Expense	148,844.00	0.00	148,843.75	100.00	0.25
03-00-00-8750     Special Fees	7,500.00	0.00	2,900.00	38.67	4,600.00
03-00-00-8752     Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	156,344.00	0.00	151,743.75	97.06	4,600.25
Capital Outlay					
03-00-00-9690     2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695     2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697     2014 Bond Principal	205,000.00	0.00	205,000.00	100.00	0.00
03-00-00-9698     2020 - Bond Principal	385,000.00	0.00	385,000.00	100.00	0.00
03-00-00-9699     2022 BOND PRINCIPAL	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9800     Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	765,000.00	0.00	765,000.00	100.00	0.00
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TOTAL DEBT SERVICE	921,344.00	0.00	916,743.75	99.50	4,600.25
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TOTAL EXPENDITURES	921,344.00	0.00	916,743.75	99.50	4,600.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 76,606.00)	0.00	( 39,011.54)		( 37,594.46)

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

## 04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
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ASSETS		
=====		
04-00-00-1001	Cash in Bank	( 4,029,629.36)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	220,861.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	1,053,786.42
04-00-00-1231	A/R - Unbilled Utilites	138,600.95
04-00-00-1235	A/R - Doubtful Acct	( 7,386.96)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	3,419,938.42
04-00-00-1625	Construction in Progress	957,543.80
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	267,095.42
04-00-00-1670	Furniture & Fixtures	52,832.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	18,447,285.59
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	( 0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	173,683.00
04-00-00-1905	NET PENSION LIABILITY	( 311,870.00)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	( 13,378.00)
04-00-01-1620	Accum Depr - Building & Improv	( 1,166,406.94)
04-00-01-1650	Accum Depr - Mach & Equip	( 128,487.86)
04-00-01-1660	Accum Depr - Automotive Equip	( 173,492.17)
04-00-01-1670	Accum Depr - Furniture & Fix	( 42,400.94)
04-00-01-1830	Accum Depr-Infras-Utility	( 8,512,724.93)
04-00-01-1840	Accum Depr-Intangible-Utility	( 446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
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		13,558,193.95
TOTAL ASSETS		13,558,193.95
		=====

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
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LIABILITIES		
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04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	148.31
04-00-00-2320	Deposits - Utilities	18,700.00
04-00-00-2321	Deposits - Utilities Refunds	5,153.08
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	21,184.63
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accured Vac Liability (Yr End)	19,967.71
04-00-00-2823	DEFERRED REV COVID	976,001.00
04-00-00-2900	BONDS PAYABLE	<u>4,662,474.00</u>
	TOTAL LIABILITIES	<u>5,703,628.73</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	460,058.11
04-00-00-3013	Fund Balance - Formal Reserves	13,399.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
	TOTAL BEGINNING EQUITY	7,836,501.11
	TOTAL REVENUE	4,083,823.33
	TOTAL EXPENDITURES	<u>4,065,759.22</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	18,064.11
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>7,854,565.22</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	13,558,193.95
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CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 04 -UTILITY FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	3,800,000.00	759,542.94	2,753,615.66	72.46	1,046,384.34
04-00-00-4420 Water Taps	<u>60,000.00</u>	<u>2,710.00</u>	<u>43,080.00</u>	<u>71.80</u>	<u>16,920.00</u>
TOTAL Water	3,860,000.00	762,252.94	2,796,695.66	72.45	1,063,304.34
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	1,560,000.00	286,278.02	1,188,574.02	76.19	371,425.98
04-00-00-4520 Waste Water Taps	8,000.00	450.00	7,650.00	95.63	350.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	<u>23,112.00</u>	<u>0.00</u>	<u>19,031.05</u>	<u>82.34</u>	<u>4,080.95</u>
TOTAL WASTE WATER	1,591,112.00	286,728.02	1,215,255.07	76.38	375,856.93
<u>Interest Income</u>					
04-00-00-4910 Interest Income	<u>65,000.00</u>	<u>0.00</u>	<u>65,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	<u>20,000.00</u>	<u>0.00</u>	<u>6,872.60</u>	<u>34.36</u>	<u>13,127.40</u>
TOTAL Miscellaneous	20,000.00	0.00	6,872.60	34.36	13,127.40
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	5,536,112.00	1,048,980.96	4,083,823.33	73.77	1,452,288.67
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CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 04 -UTILITY FUND

## UTILITIES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	540,000.00	41,590.60	481,805.94	89.22	58,194.06
04-00-00-5020 Wages - Overtime	50,000.00 (	18,928.22)	14,328.18	28.66	35,671.82
04-00-00-5110 Payroll Taxes - FICA E	50,000.00	8.54	37,158.91	74.32	12,841.09
04-00-00-5120 Payroll Taxes - TWC	1,690.00	10.95	742.40	43.93	947.60
04-00-00-5210 Retirement - TMRS Empl	106,000.00	5,216.74	87,171.30	82.24	18,828.70
04-00-00-5211 Retirement 457 Plan	22,000.00	955.09	19,117.12	86.90	2,882.88
04-00-00-5310 Insurance-Workers Comp	9,500.00	8,569.00	9,500.00	100.00	0.00
04-00-00-5325 Insurance - Dental	2,100.00	83.90	1,565.20	74.53	534.80
04-00-00-5330 Insurance - Disability	2,400.00	97.80	1,954.56	81.44	445.44
04-00-00-5340 Insurance - Medical	92,000.00	7,439.76	78,268.38	85.07	13,731.62
04-00-00-5341 INSURANCE VISION	310.00	0.00	0.00	0.00	310.00
04-00-00-5350 Insurance - Life	550.00	21.18	423.60	77.02	126.40
04-00-00-5410 Contract Labor	22,000.00	1,336.69	16,952.25	77.06	5,047.75
TOTAL Personnel	898,550.00	46,402.03	748,987.84	83.36	149,562.16
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	900.00	6,912.23	69.12	3,087.77
04-00-00-6091 LAB FEES	5,000.00	1,094.88	2,539.05	50.78	2,460.95
04-00-00-6250 Fuel	10,000.00	25.32	3,557.97	35.58	6,442.03
04-00-00-6340 Garbage - Dumping Fees	1,500.00	144.60	1,478.40	98.56	21.60
04-00-00-6410 Landscaping	7,000.00 (	6,437.45)	2,378.95	33.99	4,621.05
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-6490 JANITORIAL SERVICES	10,000.00	0.00	6,835.00	68.35	3,165.00
04-00-00-6491 JANITORIAL SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-6650 Postage	4,000.00	0.00	3,417.64	85.44	582.36
04-00-00-6660 Printing & Stationary	3,200.00	133.22	2,201.89	68.81	998.11
04-00-00-6730 Supplies - General	3,000.00	314.12	1,566.57	52.22	1,433.43
04-00-00-6740 Supplies - Office	350.00	0.00	308.98	88.28	41.02
04-00-00-6810 Tools & Equipment	4,500.00	0.00	1,216.27	27.03	3,283.73
04-00-00-6970 Uniforms	3,500.00	119.16	2,420.04	69.14	1,079.96
TOTAL Commodities	65,550.00 (	3,706.15)	34,832.99	53.14	30,717.01
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	0.00	5,293.96	79.01	1,406.04
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	412.51	20.63	1,587.49
04-00-00-7410 Vehicles	7,500.00	40.00	6,443.08	85.91	1,056.92
04-00-00-7411 EQUIPMENT MAINTENANCE	5,000.00	222.50	547.46	10.95	4,452.54
TOTAL Maintenance	21,200.00	262.50	12,697.01	59.89	8,502.99
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	19,000.00	0.00	17,866.66	94.04	1,133.34
04-00-00-7504 LEGAL	0.00	0.00	0.00	0.00	0.00
04-00-00-7510 Water - Fire Hydrants	13,500.00	0.00	11,070.36	82.00	2,429.64
04-00-00-7520 Water Well/Pumps	49,500.00	6,295.44	19,712.49	39.82	29,787.51
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	64,000.00	0.00	6,307.66	9.86	57,692.34

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 04 -UTILITY FUND

## UTILITIES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7540 Water - Water Meters	20,000.00	0.00	5,690.00	28.45	14,310.00
04-00-00-7610 Waste Water - Lines	25,000.00	0.00	13,002.59	52.01	11,997.41
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	191,000.00	6,295.44	73,649.76	38.56	117,350.24
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	0.00	4,681.04	15.60	25,318.96
04-00-00-8002 Water Purchase/COH	1,000,000.00	85,361.42	696,131.04	69.61	303,868.96
04-00-00-8003 WW Treatment Fee	2,100,000.00	59,345.97	1,473,902.55	70.19	626,097.45
04-00-00-8004 WW Treatment/COH	0.00	0.00	0.00	0.00	0.00
04-00-00-8010 Advertising	5,000.00	3,000.00	3,000.00	60.00	2,000.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	80,000.00	15,895.19	76,759.51	95.95	3,240.49
04-00-00-8170 Data Processing	45,000.00	5,278.63	39,641.39	88.09	5,358.61
04-00-00-8171 WEBSITE SERVICES	3,250.00	257.57	1,220.07	37.54	2,029.93
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	11,000.00	6,796.60	11,561.19	105.10 (	561.19)
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,000.00	0.00	493.24	24.66	1,506.76
04-00-00-8251 PROFESSIONAL DEVELOPME	3,500.00	2,086.01	3,294.01	94.11	205.99
04-00-00-8270 Electricity	140,000.00	28,280.99	103,948.99	74.25	36,051.01
04-00-00-8450 Insurance - General	30,000.00	33,797.98	33,797.98	112.66 (	3,797.98)
04-00-00-8490 Interest Expense	89,105.00	0.00	89,105.00	100.00	0.00
04-00-00-8630 Natural Gas	3,600.00	240.17	2,495.43	69.32	1,104.57
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	23,978.00	82,029.48	68.36	37,970.52
04-00-00-8890 Telephone	16,000.00	0.00	4,851.08	30.32	11,148.92
04-00-00-8930 TRAVEL & TRAINING	3,500.00	25.00	567.30	16.21	2,932.70
04-00-00-8931 RELOCATION FEES	0.00	0.00	0.00	0.00	0.00
04-00-00-8990 Solid Waste Collectio(	38,115.00) (	3,176.25) (	31,887.68)	83.66 (	6,227.32)
TOTAL Support Services	3,643,940.00	261,167.28	2,595,591.62	71.23	1,048,348.38
<u>Capital Outlay</u>					
04-00-00-9139 CAPITAL OUTLAY SERVER	0.00	0.00	0.00	0.00	0.00
04-00-00-9140 VEHICILE RESERVE	0.00	0.00	0.00	0.00	0.00
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	900,000.00	0.00	900,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL F(	300,000.00)	0.00 (	300,000.00)	100.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	600,000.00	0.00	600,000.00	100.00	0.00
<hr/>					
TOTAL UTILITIES	5,420,240.00	310,421.10	4,065,759.22	75.01	1,354,480.78
<hr/>					
TOTAL EXPENDITURES	5,420,240.00	310,421.10	4,065,759.22	75.01	1,354,480.78
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	115,872.00	738,559.86	18,064.11		97,807.89

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

## 05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
05-00-00-1001	Cash in Bank	23,396.64	
05-00-00-1018	Child Safety	11,756.87	
05-00-00-1019	Security Fund	3.00	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>35,156.51</u>
TOTAL ASSETS			35,156.51
			=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	<u>128.00</u>	
TOTAL LIABILITIES			<u>128.00</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	3,006.07	
05-00-00-3012	Child Safety	11,756.87	
05-00-00-3016	Security Fund	<u>11,939.79</u>	
TOTAL BEGINNING EQUITY			26,702.73
TOTAL REVENUE			8,513.28
TOTAL EXPENDITURES			<u>187.50</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			8,325.78
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>35,028.51</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			35,156.51
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)

PAGE: 1

AS OF: OCTOBER 31ST, 2025

05 -COURT FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines &amp; Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	90.00	815.21	67.37	394.79
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	12.50	4.03	297.50
05-00-00-4217 Court - OMNI	1,250.00	56.00	1,090.02	87.20	159.98
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	4,000.00	125.00	3,470.28	86.76	529.72
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	100.00	2.40	40.20	40.20	59.80
05-00-00-4260 Security Fees	1,100.00	21.58	618.35	56.21	481.65
05-00-00-4270 Technology Fees	900.00	16.00	268.00	29.78	632.00
05-00-00-4271 CHILD SAFETY HARRIS CO	4,500.00	355.06	2,198.72	48.86	2,301.28
TOTAL Mun. Court Fines & Fees	13,370.00	666.04	8,513.28	63.67	4,856.72
<u>Interest Income</u>					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	13,370.00	666.04	8,513.28	63.67	4,856.72
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

05 -COURT FUND

COURT RESERVES

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	3,500.00	0.00	0.00	0.00	3,500.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	6,500.00	0.00	187.50	2.88	6,312.50
05-00-00-8626 Security	<u>1,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>
TOTAL Support Services	11,300.00	0.00	187.50	1.66	11,112.50
TOTAL COURT RESERVES	11,300.00	0.00	187.50	1.66	11,112.50
TOTAL EXPENDITURES	11,300.00	0.00	187.50	1.66	11,112.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	2,070.00	666.04	8,325.78	(	6,255.78)

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
06-00-00-1001	Cash in Bank	4,702,447.90	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	52,734.32	
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			<u>4,755,182.22</u>
TOTAL ASSETS			4,755,182.22
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	4,594,133.29	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
TOTAL BEGINNING EQUITY		4,764,422.49	
TOTAL REVENUE		2,143,854.00	
TOTAL EXPENDITURES		<u>2,153,094.27</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 9,240.27)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>4,755,182.22</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,755,182.22
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

06 -GF CAPITAL PROJECTS

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	2,000,000.00	0.00	2,000,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	38,000.00	0.00	38,000.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	65,854.00	0.00	65,854.00	100.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	2,143,854.00	0.00	2,143,854.00	100.00	0.00
 <u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
 <u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
 <u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	2,143,854.00	0.00	2,143,854.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 06 -GF CAPITAL PROJECTS

## GENERAL CAPITAL

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	14,740.87	36.85	25,259.13
TOTAL Support Services	40,000.00	0.00	14,740.87	36.85	25,259.13
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	150,000.00	11,076.00	90,849.85	60.57	59,150.15
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	425,000.00	0.00	0.00	0.00	425,000.00
06-00-00-9184.01 Asphalt Rehabilitation	40,953.75	16,350.56	16,350.56	39.92	24,603.19
06-00-00-9184.02 Chapel Bell/Other Rate	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.03 Gessner Northbound & M	368,000.00	0.00	0.00	0.00	368,000.00
06-00-00-9184.04 SIDEWALK	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.07 STREETS-STREY TAYLORCR	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.09 STREET MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.10 ASPHALT DESIGN	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.11 DADS CLUB SIDEWALK MEM	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.12 POINT REPAIRS AND MINO	81,046.25	0.00	72,941.63	90.00	8,104.62
06-00-00-9184.13 BUNKERHILL ROAD OVERLA	2,100,000.00	34,944.90	1,797,882.58	85.61	302,117.42
06-00-00-9184.14 KNIPP ROAD OVERLAY	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.15 STREY LN OVERLAY	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	56,667.00	0.00	56,664.26	100.00	2.74
06-00-00-9190.01 Village Fire Departmen	38,000.00	38,000.00	38,000.00	100.00	0.00
06-00-00-9191 Facilities	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9191.01 PW BUILDING GENERATOR	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
06-00-00-9191.03 CITY PARKING LOT	100,000.00	0.00	65,664.52	65.66	34,335.48
06-00-00-9191.10 VEHICLE	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	3,459,667.00	100,371.46	2,138,353.40	61.81	1,321,313.60
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TOTAL GENERAL CAPITAL	3,499,667.00	100,371.46	2,153,094.27	61.52	1,346,572.73
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TOTAL EXPENDITURES	3,499,667.00	100,371.46	2,153,094.27	61.52	1,346,572.73
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,355,813.00)	( 100,371.46)	( 9,240.27)		( 1,346,572.73)

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

## 07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
07-00-00-1001	Cash in Bank	594,039.28	
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00	
07-00-00-1022	TEXAS CLASS	0.00	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1620	Accum Dep - Buildings & Imp	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-00-1985	WATER WELL #5	0.00	
07-00-00-1990	DUE TO/ FROM UTILITY	0.00	
		<u>4,594,039.28</u>	
			4,594,039.28
			=====
TOTAL ASSETS			
LIABILITIES			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	0.00	
07-00-00-2013	Accounts Payable - Other	0.00	
		<u>0.00</u>	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
07-00-00-3010	FUND BALANCE	4,941,607.98	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
	TOTAL BEGINNING EQUITY	4,941,608.26	
	TOTAL REVENUE	900,000.00	
	TOTAL EXPENDITURES	<u>1,247,568.98</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 347,568.98)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,594,039.28</u>	
			4,594,039.28
			=====
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			

AS OF: OCTOBER 31ST, 2025

## 07 -UTILITY CAPITAL

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	900,000.00	0.00	900,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	900,000.00	0.00	900,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	900,000.00	0.00	900,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

07 -UTILITY CAPITAL

DEPARTMENT 00

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	0.00	0.00	0.00	0.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	200,000.00	0.00	0.00	0.00	200,000.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	1,001,687.00	106,624.42	573,411.47	57.24	428,275.53
07-00-00-9182.01 GESSNER W LINES WITH R	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	15,489.00	38.72	24,511.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9183.03 UNDERGROUND UTILITIES	583,016.00	0.00	427,810.30	73.38	155,205.70
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9184.02 WATER MODELING STUDY	98,000.00	18,852.60	28,279.20	28.86	69,720.80
07-00-00-9184.03 SCADA SOFTWARE	70,000.00	0.00	0.00	0.00	70,000.00
07-00-00-9184.05 UNDERGROUND UTL SEWER	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	0.00	0.00	0.00	0.00	0.00
07-00-00-9190.03 GROUNDWATER STORAGE TA	100,000.00	7,295.40	89,253.00	89.25	10,747.00
07-00-00-9191 Facilities	0.00	0.00	0.00	0.00	0.00
07-00-00-9192 METER REPLACEMENT	107,254.00	30,828.27	101,326.01	94.47	5,927.99
07-00-00-9193 PAINT FIRE HYDRANT	0.00	0.00	0.00	0.00	0.00
07-00-00-9194 REHAB BACK MAINT SHED	12,000.00	0.00	12,000.00	100.00	0.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,211,957.00	163,600.69	1,247,568.98	56.40	964,388.02

AS OF: OCTOBER 31ST, 2025

07 -UTILITY CAPITAL

DEPARTMENT 00

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL DEPARTMENT 00	2,211,957.00	163,600.69	1,247,568.98	56.40	964,388.02
TOTAL EXPENDITURES	2,211,957.00	163,600.69	1,247,568.98	56.40	964,388.02
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,311,957.00)	( 163,600.69)	( 347,568.98)		( 964,388.02)



## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	40,186.03	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	89,235.34	
09-00-00-1231	A/R - Unbilled Utilities	24,512.44	
09-00-00-1235	A/R - Doubtful Accounts	( 1,432.91)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>155,073.55</u>
TOTAL ASSETS			155,073.55
=====			
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>6,721.21</u>	
TOTAL LIABILITIES			<u>6,721.21</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	162,053.80	
09-00-00-3030	Contributed Capital	( <u>11.11</u> )	
TOTAL BEGINNING EQUITY		162,042.69	
TOTAL REVENUE		411,802.83	
TOTAL EXPENDITURES		<u>425,493.18</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 13,690.35)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>148,352.34</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			155,073.55
=====			

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

09 -SOLID WASTE

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	529,864.00	81,606.74	409,556.14	77.29	120,307.86
09-00-00-4750 Late Fee - Penalty	<u>3,100.00</u>	<u>0.00</u>	<u>2,246.69</u>	<u>72.47</u>	<u>853.31</u>
TOTAL WASTE WATER	532,964.00	81,606.74	411,802.83	77.27	121,161.17
 <u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	532,964.00	81,606.74	411,802.83	77.27	121,161.17
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

09 -SOLID WASTE  
SOLID WASTE

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Support Services</u>					
09-00-00-8130    Banking/CC Fees	5,500.00	0.00	5,500.00	100.00	0.00
09-00-00-8990    Solid Waste Collection	489,000.00	39,313.29	388,105.50	79.37	100,894.50
09-00-00-8991    Administration Fee	38,282.00	3,176.25	31,887.68	83.30	6,394.32
TOTAL Support Services	532,782.00	42,489.54	425,493.18	79.86	107,288.82
<hr/>					
TOTAL SOLID WASTE	532,782.00	42,489.54	425,493.18	79.86	107,288.82
<hr/>					
TOTAL EXPENDITURES	532,782.00	42,489.54	425,493.18	79.86	107,288.82
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	182.00	39,117.20 (	13,690.35)		13,872.35

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
10-00-00-1001	Cash in Bank	113,891.19	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	<u>0.00</u>	
			<u>113,891.19</u>
TOTAL ASSETS			113,891.19
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
10-00-00-3010	Fund Balance	<u>90,186.64</u>	
TOTAL BEGINNING EQUITY			90,186.64
TOTAL REVENUE			134,000.00
TOTAL EXPENDITURES			<u>110,295.45</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			23,704.55
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>113,891.19</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			113,891.19
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

10 -METRO FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	<u>134,000.00</u>	<u>134,000.00</u>	<u>134,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL WASTE WATER	134,000.00	134,000.00	134,000.00	100.00	0.00
 <u>Interest Income</u>					
10-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	134,000.00	134,000.00	100.00	0.00
	=====	=====	=====	=====	=====

10 -METRO FUND

METRO

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	20,000.00	0.00	20,000.00	100.00	0.00
TOTAL Commodities	20,000.00	0.00	20,000.00	100.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	9,992.77	76,591.04	85.10	13,408.96
10-00-00-8820 Streets - Lighting	24,000.00	3,144.01	13,704.41	57.10	10,295.59
10-00-00-8830 Streets - Repairs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	114,000.00	13,136.78	90,295.45	79.21	23,704.55
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL METRO	134,000.00	13,136.78	110,295.45	82.31	23,704.55
TOTAL EXPENDITURES	134,000.00	13,136.78	110,295.45	82.31	23,704.55
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	120,863.22	23,704.55	(	23,704.55)

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

## 14 -RESTRICTED DONATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
14-00-00-1001	Cash	0.00	
14-00-00-1017	INDEPENDENT FINANCIAL	6,920.89	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	<u>0.00</u>	
			<u>6,920.89</u>
TOTAL ASSETS			6,920.89
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
14-00-00-3010	Fund Balance	<u>6,668.91</u>	
TOTAL BEGINNING EQUITY			6,668.91
TOTAL REVENUE			251.98
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			251.98
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>6,920.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,920.89
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

## 14 -RESTRICTED DONATION FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Interest Income</u>					
14-00-00-4910 INTEREST INCOME	300.00	24.80	251.98	83.99	48.02
TOTAL Interest Income	300.00	24.80	251.98	83.99	48.02
 <u>Miscellaneous</u>					
14-00-00-4920 CONTRIBUTIONS	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-4921 City of Bunker Hill	0.00	0.00	0.00	0.00	0.00
14-00-00-4922 City of Hunters Creek	0.00	0.00	0.00	0.00	0.00
14-00-00-4923 MVPD	0.00	0.00	0.00	0.00	0.00
14-00-00-4924 Hedwig Village	0.00	0.00	0.00	0.00	0.00
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL REVENUES	5,300.00	24.80	251.98	4.75	5,048.02
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

14 -RESTRICTED DONATION FUND  
G & A

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
 <u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	0.00	0.00	0.00	0.00	0.00
 <u>Support Services</u>					
14-00-00-8130 BANK FEE	0.00	0.00	0.00	0.00	0.00
14-00-00-8450 General Insurance	0.00	0.00	0.00	0.00	0.00
14-00-00-8991 Admin Fee to GF	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
 <u>Capital Outlay</u>					
14-00-00-9139 CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
14-00-00-9400 TRANSFER TO UTILITY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL G & A	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	24.80	251.98		48.02

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>247,270.00</u>	
			<u>247,270.04</u>
TOTAL ASSETS			247,270.04
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>221,293.02</u>	
TOTAL BEGINNING EQUITY			221,293.02
TOTAL REVENUE			89,000.00
TOTAL EXPENDITURES			<u>63,022.98</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			25,977.02
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>247,270.04</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			247,270.04
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

17 -Offsite Tree Program

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses &amp; Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	100,000.00	46,000.00	89,000.00	89.00	11,000.00
TOTAL Licenses & Permits	100,000.00	46,000.00	89,000.00	89.00	11,000.00
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	100,000.00	46,000.00	89,000.00	89.00	11,000.00
	=====	=====	=====	=====	=====

AS OF: OCTOBER 31ST, 2025

17 -Offsite Tree Program

NON-DEPARTMENTAL

83.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	150,000.00	10,350.78	63,022.98	42.02	86,977.02
TOTAL Support Services	150,000.00	10,350.78	63,022.98	42.02	86,977.02
<hr/>					
TOTAL NON-DEPARTMENTAL	150,000.00	10,350.78	63,022.98	42.02	86,977.02
<hr/>					
TOTAL EXPENDITURES	150,000.00	10,350.78	63,022.98	42.02	86,977.02
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 50,000.00)	35,649.22	25,977.02		( 75,977.02)

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2025

99 -POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
99-00-00-1000	Pooled Cash	674,219.51	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	<u>0.00</u>	
			<u>674,219.51</u>
TOTAL ASSETS			674,219.51
=====			
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	<u>674,219.51</u>	
TOTAL LIABILITIES			<u>674,219.51</u>
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>	
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			674,219.51
=====			

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2025

99 -POOLED CASH

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

**City of Bunker Hill Village**  
**Check Register**  
**September 26, 2025, to November 6, 2025**

Name	Check #	Check Amount	Check Date	Description
ALSCO LINEN & UNIFORM SERVICE	29902	79.44	10/8/2025	Uniform Service
HARRIS COUNTY MAYORS & COUNCIL	29903	50.00	10/8/2025	Mayor's Meeting
MEMORIAL VILLAGES WATER AUTHORITY	29904	59,345.97	10/8/2025	Wastewater Treatment
OLSON & OLSON	29905	1,763.00	10/8/2025	General Legal Services
HOME DEPOT CREDIT SERVICES	29906	549.93	10/8/2025	Supplies
AZTEC RENTAL SERVICES INC.	29907	393.24	10/8/2025	Rental Streets
COVERALL NORTH AMERICA INC.	29908	929.00	10/8/2025	Janitorial Services
TYLER WORKS	29909	22,102.92	10/8/2025	Annual Software Fee
O'REILLY AUTO PARTS	29910	146.63	10/8/2025	Battery
USA BLUE BOOK	29911	393.64	10/8/2025	PW Parts
LINEBARGER GOGGAN BLAIR & SAMPSON LLP	29912	6,985.35	10/8/2025	Collection Fee
OMNIBASE SERVICES OF TEXAS	29913	630.28	10/8/2025	Omni Quarterly Fee
DENNIS WILLIAMS & CO INC.	29914	444.60	10/8/2025	Dumpster Fee
SOUTHERN FLOWMETER INC.	29915	800.00	10/8/2025	PW Parts
BLUE ATLAS MARKETING	29916	275.00	10/8/2025	Website Hosting
ROBERT BALDWIN	29917	7,600.00	10/8/2025	September Inspections Fee
MANUEL BARRIOS	29918	500.00	10/8/2025	September Court Translator Fee
WATER UTILITY SERVICES INC	29919	790.00	10/8/2025	Parts
WATERLOGIC INC	29920	135.00	10/8/2025	Landscaping Management Fee
PETTY CASH - SUSAN GRASS ENGELS	29921	134.40	10/8/2025	Reimbursement
PVS DX INC.	29922	110.00	10/8/2025	Chemicals
SHELL ENERGY SOLUTIONS	29923	17,188.60	10/8/2025	Electricity Fees
WEX BANK	29924	625.32	10/8/2025	Fuel Fee
JASON BIENEK	29925	9,800.00	10/8/2025	September Inspections Fee
IOSO LLC	29926	6,206.00	10/8/2025	IT Monthly Maint Fee
TML INTERGOVERNMENTAL RISK POOL	29927	77,078.96	10/8/2025	Insurance
ALSCO LINEN & UNIFORM SERVICE	29928	39.72	10/28/2025	Uniform Service
CITY OF HOUSTON HEALTH DEPARTMENT	29929	294.88	10/28/2025	Lab Fees
HARRIS-GALVESTON SUBSIDENCE DISTRICT	29930	23,978.00	10/28/2025	Water Credit Fee
LANGFORD ENGINEERING INC.	29931	10,666.42	10/28/2025	Engineering Service - Project
CITY OF HOUSTON UTILITY CUSTOMER SERVICE	29932	85,361.42	10/28/2025	Water Usage Fee
FITCH SERVICES INC	29933	4,895.00	10/28/2025	Pubic Works
KONICA MINOLTA BUSINESS SOLUTIONS	29934	270.39	10/28/2025	Copier Maint Fee
ABC PEST POOL & LAWN SERVICES	29935	95.00	10/28/2025	Pest Control Quarterly
USA BLUE BOOK	29936	212.74	10/28/2025	PW Parts
HARRIS COUNTY	29937	1,925.46	10/28/2025	Flood Control - Permit
PROBSTFELD & ASSOCIATES	29938	1,430.00	10/28/2025	Drainage Review
DOGGETT HEAVY MACHINERY SERVICES	29939	222.50	10/28/2025	Troubleshooting
CARY M. MORAN	29940	480.00	10/28/2025	Forestry Fee
LLOYD SMITHA & ASSOCIATES LLC	29941	34,944.90	10/28/2025	Management Fee - Taylorcrest
MUNICIPAL OPERATIONS & CONSULTING INC.	29942	1,336.69	10/28/2025	Contract Labor
TEXAS PRIDE DISPOSAL SOLUTIONS LLC	29943	39,013.29	10/28/2025	Garbage Collection Fee
UNDERGROUND CONSTRUCTION SOLUTIONS LLC	29944	113,508.00	10/28/2025	Capital Project
MANUEL BARRIOS	29945	500.00	10/28/2025	October Court Translator Fee
SHELL ENERGY SOLUTIONS	29946	17,413.91	10/28/2025	Electricity Fees
IDS ENGINEERING GROUP	29947	26,148.00	10/28/2025	Water Modeling Fee
BRIGHTVIEW HOLDINGS INC	29948	17,151.39	10/28/2025	Landscaping Fee
PS LIGHTWAVE LLC	29949	6.04	10/28/2025	Cable Fee
EWING	29950	1,350.78	10/28/2025	Street Fee
PAVECON LTD CO	29951	16,350.56	10/28/2025	Parking Lot
INGA SAFOVICH	29952	584.50	10/28/2025	Refund Bond Court Cost



13430 Northwest Freeway, Suite 700, Houston, Texas 77040  
TxEng Firm 2726 | TxSurv Firm 10110700  
t 713.462.3178 | idseg.com

City of Bunker Hill Village  
Elvin Hernandez  
ehernandez@bunkerhilltx.gov  
invoice@bunkerhilltx.gov

July 26, 2025  
Project No: 051700400  
Invoice No: 0178730

City of Bunker Hill Village Water Storage Tank Well Inspection  
Professional Services from May 26, 2025 to June 25, 2025

	Proposed Fee	% Complete	Total Amt Complete	Previously Invoiced	This Invoice
Tank Inspection & Prelim Engineering Report	48,636.00	90.00	43,772.40	36,477.00	7,295.40
Tank Interior Cleaning	35,667.00	100.00	35,667.00	35,667.00	0.00
Tank Disinfection Services	2,475.00	100.00	2,475.00	2,475.00	0.00
Water Well Performance Testing	2,475.00	100.00	2,475.00	2,475.00	0.00
<b>Total Fee</b>	<b>89,253.00</b>		<b>84,389.40</b>	<b>77,094.00</b>	<b>7,295.40</b>

TOTAL THIS INVOICE \$7,295.40

07. 9190.03







13430 Northwest Freeway, Suite 700, Houston, Texas 77040  
TxEng Firm 2726 | TxSurv Firm 10110700  
t 713.462.3178 | idseg.com

City of Bunker Hill Village  
Elvin Hernandez  
ehernandez@bunkerhilltx.gov  
invoice@bunkerhilltx.gov

September 26, 2025  
Project No: 051700500  
Invoice No: 0179586

Professional Engineering Services to Update GIS Information of Water System and Prepare a Water System Model Study for the City of Bunker Hill Village  
**Professional Services from August 26, 2025 to September 25, 2025**

	Proposed Fee	% Complete	Total Amt Complete	Previously Invoiced	This Invoice
Reports	94,266.00	20.00	18,853.20	9,426.60	9,426.60
Contingency only as Approved by the City	5,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>					<b>9,426.60</b>

**TOTAL THIS INVOICE** \$9,426.60

07. 9184.02

**Langford Engineering, Inc.**  
1080 W. Sam Houston Pkwy. N.  
Suite 200  
Houston, TX 77043  
713-461-3530

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

Invoice number 29339  
Date 09/26/2025

Project **200-029 2024 Waterline Rehab**

Engineering Services through September 26, 2025

2024 Waterline Rehab at Mayerline and Tara

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
010 - Design Surveys, Geotech, Etc	20,000.00	20,000.00	20,000.00	0.00
012 - Design Phase Services	43,120.00	43,120.00	43,120.00	0.00
013 - Construction Phase Services	16,300.00	16,000.00	16,000.00	0.00
014 - Observation of Construction	49,400.00	46,930.00	38,250.00	8,680.00
016 - Record Drawings	3,500.00	0.00	0.00	0.00
017 - Construction Materials Testing	20,000.00	1,868.75	0.00	1,868.75
019 - Reimbursable Expenses	2,000.00	2,503.78	2,386.11	117.67
Total	154,320.00	130,422.53	119,756.11	10,666.42

**Reimbursables**

	Units	Rate	Billed Amount
Mileages	168.10	0.70	117.67

Invoice total **10,666.42**

Approved by:

Timothy B. Hardin  
President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*

Statement

Langford Engineering, Inc.  
1080 W. Sam Houston Pkwy. N.  
Suite 200  
Houston, TX 77043  
713-461-3530

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

Statement date: 10/2/2025

	Invoice Number	Invoice Date	Amount
--	----------------	--------------	--------

City of Bunker Hill Village  
200-029 2024 Waterline Rehab

29339	9/26/2025	10,666.42
<b>Client Outstanding</b>		<b>10,666.42</b>

City of Bunker Hill Village							
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment	
10,666.42	10,666.42	0.00	0.00	0.00	0.00	0.00	

07.9182



# LLOYD, SMITHA & ASSOCIATES, LLC

Engineering • Construction Management • Solutions  
650 N. Sam Houston Pkwy E., Suite #218, Houston, TX 77060

July 11, 2025

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

Attn: Elvin Hernandez, MBA, PMP  
Director of Public Works & Community Development

**Re: Invoice for Construction Management and Inspection Services  
Roadway Improvements along Bunker Hill and Taylorcrest Roads**

**PAYMENT INVOICE #CMBH2501 Est#01 (050525-062925)**

Dear Mr. Hernandez:

Attached is the subject invoice for your approval and processing.

Please feel free to contact me at (281) 660-8737 or email me at [elloyd@lsa-engineers.com](mailto:elloyd@lsa-engineers.com), if you have questions or need any additional information.

Respectfully,

A handwritten signature in blue ink, appearing to read 'E. Lloyd'.

Edwin A. Lloyd, P.E., CCM  
President  
LLOYD, SMITHA & ASSOCIATES, LLC

ec: Gerardo Barrera, MBA, CPM



LLOYD, SMITH & ASSOCIATES, LLC  
Task Cost Details

INVOICE NO: CMBH2501-01  
INVOICE DATE FROM: May 5, 2025

PROJECT NO: Roadway Improvements along Bunker Hill and Taylorcrest Roads  
INVOICE DATE: July 12, 2025  
CONTRACT NO:  
INVOICE DATE TO: June 29, 2025

LABOR:

Employee	Title	Time Period	Hours	Base Rate	Total
Edwin A. Lloyd, PE, CCM	Senior Project Manager	042825-050425	5.00	\$ 165.00	\$ 825.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	051225-051825	2.00	\$ 165.00	\$ 330.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	052625-060125	1.00	\$ 165.00	\$ 165.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	060925-061525	2.00	\$ 165.00	\$ 330.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	061625-062225	1.00	\$ 165.00	\$ 165.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	062325-062925	3.00	\$ 165.00	\$ 495.00
Sherman Irish	Senior Project Inspector	042825-050425	24.00	\$ 106.65	\$ 2,559.60
Joshua Kwong	Senior Project Inspector	050525-051125	40.00	\$ 106.65	\$ 4,266.00
Joshua Kwong	Senior Project Inspector	051225-051825	40.00	\$ 106.65	\$ 4,266.00
Joshua Kwong	Senior Project Inspector	051925-052525	40.00	\$ 106.65	\$ 4,266.00
Joshua Kwong	Senior Project Inspector	052625-053125	32.00	\$ 106.65	\$ 3,412.80
Joshua Kwong	Senior Project Inspector	060225-060825	40.00	\$ 106.65	\$ 4,266.00
Joshua Kwong	Senior Project Inspector	060925-061525	8.00	\$ 106.65	\$ 853.20
Joshua Kwong	Senior Project Inspector	061625-062225	40.00	\$ 106.65	\$ 4,266.00
Joshua Kwong	Senior Project Inspector	062325-062925	42.00	\$ 106.65	\$ 4,479.30
Labor Total:			320.00		\$ 34,944.90

REIMBURSABLES:

Item	Description	Amount
		\$ -
		\$ -
		\$ -
Reimbursables Total:		\$ -

SUBCONSULTANT COST:

Company	Description	Subconsultant Cost	Total Cost with 8%	Mark-up
			\$ -	-

Total Due This Task:

\$

34,944.90

Project Managers Signature

06. 9184.13

NAME: Edwin Lloyd



LLOYD, SMITH & ASSOCIATES, LLC

SIGN:

DATE:		April-May		WEEKLY TIMESHEET										
Task:	PROJECT NAME	4/28	4/29	4/30	5/1	5/2	5/3	5/4	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Westridge Regional Lift Station	2.0							CMCH1707	2.0	2.0		2.0	0.0
66600.0	METRO - UAB								CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - 1900 Main Roof	2.0		8.0	8.0	2.0			CMMA2101					
66600.0	METRO - UAB (Central Store Roof)								CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - UAB (Central Store Fire Suppression)								CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - BOF Administration Building								CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF								CMMA2101	0.0	0.0		0.0	0.0
66600.0	Alief Village & Belle Lift Stations	0.5								0.5	0.5		0.5	0.0
66600.0	CBHV - Pavement Assessment 2024									0.0	0.0		0.0	
66600.0	COH 69th St O2 plant procurement									0.0	0.0		0.0	
66600.0	City of Bunker Hill Village - Taylorcrest & Bunker Hill	2.0	3.0						CMBH2501	5.0	5.0		5.0	
Acc.	ACCOUNT NAME													
6700	Administration	2.0	5.0							7.0		7.0		
6710	Business Development									0.0		0.0		
6720	Accounting									0.0		0.0		
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		8.5	8.0	8.0	8.0	2.0	0.0	0.0		34.5	34.5	7.0	7.5	0.0

Approved by:

Carl Smitha

Date: 5/5/2025



NAME: Edwin Lloyd



LLOYD, SMITH &amp; ASSOCIATES, LLC

SIGN:

DATE:		May	5/12	5/13	5/14	5/15	5/16	5/17	5/18	WEEKLY TIMESHEET					
Task:	PROJECT NAME		M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements									CMCH1703	0.0	0.0		0.0	0.0
66600.0	Westridge Regional Lift Station			4.0						CMCH1707	4.0	4.0		4.0	0.0
66600.0	METRO - UAB									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - 1900 Main Roof		2.0	4.5	8.0	4.0				CMMA2101	18.5	18.5		18.5	0.0
66600.0	METRO - UAB (Central Store Roof)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - UAB (Central Store Fire Suppression)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - BOF Administration Building									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF									CMMA2101	0.0	0.0		0.0	0.0
66600.0	Aller Village & Belle Lift Stations														
66600.0	CBHV - Pavement Assessment 2024														
66600.0	COH 69th St O2 plant procurement														
66600.0	City of Bunker Hill Village - Taylorcrest & Bunker Hill						2.0			CMBH2501	2.0	2.0		2.0	0.0
Acc.	ACCOUNT NAME														
6700	Administration		6.0								6.0		6.0		
6710	Business Development					4.0					4.0		4.0		
6720	Accounting										0.0		0.0		
6730	Training										0.0				
6320	PTO										0.0				
6322	Holiday														
											0.0				
TOTAL HOURS			8.0	8.5	8.0	8.0	2.0	0.0	0.0		34.5	34.5	10.0	24.5	0.0

Approved by:

Carl Smitha

Date: 5/19/2025

NAME: Edwin Lloyd



LLOYD, SMITHA & ASSOCIATES, LLC

SIGN:

DATE:		May	5/26	5/27	5/28	5/29	5/30	5/31	6/1	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements									CMCH1703	0.0	0.0		0.0	0.0
66600.0	Westridge Regional Lift Station			4.5						CMCH1707	4.5	4.5		4.5	0.0
66600.0	METRO - UAB			0.5		0.5				CMMA2101	1.0	1.0		1.0	0.0
66600.0	METRO - 1900 Main Roof			3.0	6.0					CMMA2101	9.0	9.0		9.0	0.0
66600.0	METRO - UAB (Central Store Roof)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - UAB (Central Store Fire Suppression)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - BOF Administration Building									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF (Elevator)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	Alief Village & Belle Lift Stations					3.0				CMCH2101	3.0	3.0		3.0	0.0
66600.0	CBHV - Pavement Assessment 2024									CMBH2401	0.0	0.0		0.0	
66600.0	COH 69th St O2 plant procurement														
66600.0	City of Bunker Hill Village - Taylorcrest & Bunker Hill			1.0						CMBH2401	1.0	1.0		1.0	
Acc.	ACCOUNT NAME														
6700	Administration		2.0			2.0					4.0		4.0		
6710	Business Development										0.0		0.0		
6720	Accounting		3.0		2.0						5.0		5.0		
6730	Training										0.0				
	Memorial														
6320	PTO										0.0				
6322	Holiday										0.0				
TOTAL HOURS		0.0	5.0	9.0	8.0	5.5	0.0	0.0	0.0		27.5	27.5	9.0	18.5	0.0

Approved by:

Carl Smitha

Date: 6/2/2025



NAME: Edwin Lloyd



LLOYD, SMITH & ASSOCIATES, LLC

SIGN:

*[Signature]*

DATE:		May	6/9	6/10	6/11	6/12	6/13	6/14	6/15	WEEKLY TIMESHEET					
Task:	PROJECT NAME		M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements		1.0			2.0				CMCH1703	3.0	3.0		3.0	0.0
66600.0	Westridge Regional Lift Station		4.0				1.0			CMCH1707	5.0	5.0		5.0	0.0
66600.0	METRO - UAB		0.5				0.5			CMMA2101	1.0	1.0		1.0	0.0
66600.0	METRO - 1900 Main Roof				3.0					CMMA2101	3.0	3.0		3.0	0.0
66600.0	METRO - UAB (Central Store Roof)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - UAB (Central Store Fire Suppression)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - BOF Administration Building									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF									CMMA2101	0.0	0.0		0.0	0.0
66600.0	METRO - West BOF (Elevator)									CMMA2101	0.0	0.0		0.0	0.0
66600.0	Alief Village & Belle Lift Stations									CMCH2101	0.0	0.0		0.0	0.0
66600.0	CBHV - Pavement Assessment 2024										0.0	0.0		0.0	0.0
66600.0	COH 69th St O2 plant procurement										0.0	0.0		0.0	0.0
66600.0	City of Bunker Hill Village - Taylorcrest & Bunker Hill		1.0	0.5		0.5				CMBH2401	2.0	2.0		2.0	0.0
Acc.	ACCOUNT NAME														
6700	Administration			2.0	1.0		2.0				5.0		5.0		
6710	Business Development				4.0	4.0	3.0				11.0		11.0		
6720	Accounting		1.5	5.0							6.5		6.5		
6730	Training										0.0				
6320	PTO										0.0				
6322	Holiday														
											0.0				
TOTAL HOURS			8.0	7.5	8.0	6.5	6.5	0.0	0.0		36.5	36.5	22.5	14.0	0.0

Approved by:

*[Signature]*

Carl Smitha

Date: 6/16/2025





42825 to 50425

NAME: Sherman Irish  
SIGN: Sherman Irish  
MONTH: April-May  
Acc. April-May

LLOYD, SMITH & ASSOCIATES, LLC

WEEKLY TIMESHEET  
Tot. Direct Indirect RT OT

66000 Clinton Drive Lift Station Improvements  
Bunker Hill asphalt

CMCH1703

24 24

Acc. ACCOUNT NAME  
6700 Administration  
6710 Business Development  
6720 Accounting  
6730 Training

0 0  
0 0  
0 0  
0 0

6321 Vacation  
6322 Holiday  
6323 Sick Leave

0 0  
0 0  
0 0

TOTAL HOURS  
Approved t Sherman Irish

5/4/2025

Date:



0 0 0

24

24

0

0

0

0

0

8

0

























# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/3/2025	72182

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$180.00</b>
<b>DUE DATE</b>	<b>9/3/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • NO OBJECTIONS	1	175.00	9/3/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/3/2025	5.00
FOR: EUGENE & SOPHIA TERRY AT: 11902 McLeods Lane ~ City of Bunker Hill Village LGL: Lot 1, Hilmarton (.51 ACRE)				
ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	<b>\$180.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$180.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/3/2025	72183

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$180.00</b>
<b>DUE DATE</b>	<b>9/3/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-106

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • NO OBJECTIONS	1	175.00	9/3/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/3/2025	5.00
FOR: DORIAN GRAY AT: 274 Stoney Creek Drive ~ City of Bunker Hill Village LGL: Lot 1, Block 3, Section 1, Whispering Oaks  ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	<b>\$180.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$180.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

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# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/19/2025	72288

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$180.00</b>
<b>DUE DATE</b>	<b>9/19/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #4 ~ For City of Bunker Hill Village • NO OBJECTIONS	1	175.00	9/19/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/19/2025	5.00
FOR: NIKOLAS & SARAH HENRY AT: 11923 Homewood Lane ~ City of Bunker Hill Village LGL: Lot 5, Tall Pines (.48 ACRE)				
ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	<b>\$180.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$180.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

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# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/19/2025	72289

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$180.00</b>
<b>DUE DATE</b>	<b>9/19/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-107

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • NO OBJECTIONS	1	175.00	9/19/2025	175.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/19/2025	5.00
FOR: ABZ HOLDINGS, INC. AT: 7 Raydon Lane ~ City of Bunker Hill Village LGL: Lot 5, Block I, Raydon Estates (.56 ACRE)				
ORDERED BY: JASON BIENEK				

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	<b>\$180.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$180.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

PHONE: 281.829.0034

FAX: 281.829.0233

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# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/19/2025	72300

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$355.00</b>
<b>DUE DATE</b>	<b>9/19/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village	2	175.00	9/19/2025	350.00
• FOR NEW PATIO				
• Grading & Drainage Plans				
• Detention Worksheet				
• NO OBJECTIONS				
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/18/2025	5.00

FOR: BENJAMIN HALE

AT: 719 Ourlane Circle ~ City of Bunker Hill Village

LGL: Lot 2, Hales R/P (.55 ACRE)

ORDERED BY: JASON BIENEK

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$355.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$355.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/23/2025	72309

### BILL TO:

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$355.00</b>
<b>DUE DATE</b>	<b>9/23/2025</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

DESCRIPTION	P.O. NO.		STATUS	JOB NO.
	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR FOUNDATION REPAIR • Grading & Drainage Plans • Detention Worksheet • NO OBJECTIONS	2	175.00	9/23/2025	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/23/2025	5.00
FOR: MARK MADDOX AT: 11926 Surrey Lane ~ City of Bunker Hill Village LGL: Lot 3, Strey Lane Estates (.46 ACRE)  ORDERED BY: JASON BIENEK  <u>01.7803</u>				
Thank you for the privilege to serve you!			<b>Subtotal</b>	<b>\$355.00</b>
			<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$355.00</b>
			<b>Payments/Credits</b>	<b>\$0.00</b>

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# Underground Construction Solutions, LLC

5535 Memorial Dr. #1212

P: 361-510-9263

Email: JC@UCSHouston.com

Houston, TX 77007

F: N/A

Website: UCSHouston.com

To: Bunker Hill Village

Phone:

INV #: 090525B

11977 Memorial Dr. Houston, TX 77024

Fax:

Date: 09/30/2025

Email:

For: drainage @ 30 Williamsburg lane

Item #	Description	Qty	Unit Price	Discount	Price
1	Mobalize	1	\$ 1,000.00		\$ 1,000.00
2	8" pvc pipe via trenchless	40	\$ 70.00		\$ 2,800.00
3	Grate	1	\$ 250.00		\$ 250.00
4	connect in front of catch basin	1	\$ 1,000.00		\$ 1,000.00
5	Restore/ grade ditch	1	\$ 3,500.00		\$ 3,500.00
					\$
					\$
					\$
Eliminated street cut and asphalt repair by being able to dig close to the road. Added digging cost to restore. Grade on ditch reached by bringing in sand and fill from off site.				Invoice Subtotal	\$ 8,550.00
				Tax Rate	
				Sales Tax	
				Other	
				Deposit Received	
				<b>TOTAL</b>	\$ 8,550.00

06 - 9183.01



**RESOLUTION NO. 11-18-2025C**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) TO PARTICIPATE IN THE TXSHARE COOPERATIVE PURCHASING PROGRAM, AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; AND MAKING OTHER PROVISIONS RELATED THERETO.**

\* \* \* \* \*

**WHEREAS**, Chapter 252 of the Texas Government Code, requiring sealed bids for the municipal purchase of goods and services, does not apply to personal property sold by a political subdivision of this state, a state agency of this state, or an entity of the federal government, or under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391 of the Texas Local Government Code; and

**WHEREAS**, Chapter 271 of the Texas Government Code provides that the City may participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state; and

**WHEREAS**, Chapter 791 of the Texas Government Code provides that the City may enter into an interlocal agreement with another local government within this state to perform governmental functions, including the ability to purchase goods and services with one another; and

**WHEREAS**, upon full review and consideration of the Agreement and all related matters, the City Council finds that the City of Bunker Hill Village's best interests are served, desires to approve the terms and conditions of the Agreement and to authorize the Mayor to execute the Agreement on behalf of the City of Bunker Hill Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:**

**Section 1.** The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**Section 2.** The City Council, after review of the terms and conditions thereof, hereby approves the attached Interlocal Agreement for Purchasing between the City of Bunker Hill Village, Texas and;

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS TXSHARE COOPERATIVE PURCHASING PROGRAM**

**Section 3.** The City Council authorizes the Mayor to execute the Agreement on behalf of the City of Bunker Hill Village and all other documents in connection therewith.

**Section 4.** This Resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, AND RESOLVED** this the 18<sup>th</sup> day of November, 2025.

---

Keith Brown, Mayor

ATTEST:

---

Gerardo Barrera, City Administrator/ Acting City Secretary

## MASTER INTERLOCAL PURCHASING AGREEMENT

**THIS MASTER INTERLOCAL AGREEMENT (“ILA”)**. made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the “Act”), by and between the North Central Texas Council of Governments, hereinafter referred to as “NCTCOG,” having its principal place of business at 616 Six Flags Drive, Arlington, TX 76011, and City of Bunker Hill Village, Texas, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as “Participant,” having its principal place of business at 11977 Memorial Drive, Houston, Texas 77024.

**WHEREAS**, NCTCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, pursuant to the Act, NCTCOG is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

**WHEREAS**, in reliance on such authority, NCTCOG has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

**WHEREAS**, Participant has represented that it is an eligible entity under the Act, that is authorized to enter into this Agreement on November 18, 2025 (Date), and that it desires to contract with NCTCOG on the terms set forth below;

**NOW, THEREFORE**, NCTCOG and the Participant do hereby agree as follows:

### **ARTICLE 1: LEGAL AUTHORITY**

The Participant represents and warrants to NCTCOG that (1) it is eligible to contract with NCTCOG under the Act for the purposes recited herein because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency that the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Agreement.

### **ARTICLE 2: SCOPE OF SERVICES**

The Participant appoints NCTCOG its true and lawful purchasing agent for the purpose of certain products and services (“Products” or “Services”) through the **TXShare** Program. Participants will access the Program through **www.TXShare.org**. All purchases under this Agreement shall comply with applicable Texas competitive bidding statutes as well as the specifications, contract terms and pricing applicable to such purchases. NCTCOG may also serve as a coordinating agent to administer the use of eligible Participant contracts to other participants of TXShare. The eligibility of such contracts will be determined by incorporation of coordinating agent authorization in Participant’s solicitation documents. Title to all products purchased under the TXShare Program shall be held by Participant unless otherwise agreed. Nothing in this Agreement shall preclude the Participant from purchasing Products and/or Services offered in the TXShare Program directly from the vendor/supplier.

## **ARTICLE 3: PAYMENTS**

Upon delivery of goods or services purchased and presentation of properly documented invoice, the Participant shall promptly, and in any case within thirty (30) days, pay the contracted provider the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall NCTCOG have any financial liability to the Participant for any goods or services Participant purchases through the TXShare Program.

## **ARTICLE 4: PERFORMANCE PERIOD**

This Agreement shall be effective when signed by the last party whose signing makes the Agreement fully executed and will remain in full force and effect for one (1) year. This Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with Article 6 below. Any modifications of this Agreement must comply with the requirements of Article 5 below.

## **ARTICLE 5: CHANGES AND AMENDMENTS**

This Agreement may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. NCTCOG reserves the right from time to time to make changes in the scope of products and services offered through the TXShare Program.

## **ARTICLE 6: TERMINATION PROCEDURES**

NCTCOG or the Participant may cancel this Agreement for any reason and at any time upon thirty (30) days written notice by certified mail to the other party to this Agreement. The obligation of the Participant to pay for any Service and/or Products purchased under this Agreement, shall survive cancellation, as well as any other Participant costs incurred prior to the effective date of cancellation.

## **ARTICLE 7: APPLICABLE LAWS**

NCTCOG and the Participant agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Agreement.

## **ARTICLE 8: DISPUTE RESOLUTION**

The parties to this Agreement agree to the extent possible and not in contravention of any applicable state or federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation, arbitration, or any other local dispute mediation process before resorting to litigation.

## **ARTICLE 9: MISCELLANEOUS**

- a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Tarrant County, Texas.
- b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.
- c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.



# TXShare

Your Public Sector Solutions Center

FOR NCTCOG Use Only

ILA No: \_\_\_\_\_

- d. All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.
- e. To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation to solely pay funds.
- f. This Agreement and any attachments/addendums, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:**

**North Central Texas Council of Governments**

TXShare  
616 Six Flags Drive, Arlington, TX 76011

\_\_\_\_\_  
NCTCOG Executive Director or Designee

\_\_\_\_\_  
Signature of Executive Director or Designee

\_\_\_\_\_  
Date

**City of Bunker Hill Village, Texas**

\_\_\_\_\_  
Name of Participating Agency

**11977 Memorial Drive**

\_\_\_\_\_  
Mailing Address

**Houston Texas 77024**

\_\_\_\_\_  
City State Zip

**Keith Brown, Mayor**

\_\_\_\_\_  
Name and Title of Authorized Official or Designee

\_\_\_\_\_  
Signature

**November 18, 2025**

\_\_\_\_\_  
Date