



## CITY OF BUNKER HILL VILLAGE

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 21, 2026, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:**

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

**This meeting agenda and the agenda packet are posted online at [www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)**

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/83259858590?pwd=VsDtBKRF7F9OGIIUUB333yt814Y6cF.1>

**Meeting ID:** 832 5985 8590

**Passcode:** 112052

**Dial by your location:** +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities
- B. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Authorizing the Memorial Villages Police Department to Apply for and Receive Grants from the Texas Motor Vehicle Crime Prevention Authority
- C. Consideration and Possible Action to Approve Budget Amendment 2026.01 to the Fiscal Year 2026 Budget for the Memorial Villages Police Department

**V. VILLAGE FIRE DEPARTMENT REPORT**

- A. Update on Activities

**VI. MAYOR'S REPORT**

- A. Proclamations
  - A Proclamation Naming April 22, 2026, "Administrative Professionals Day"
  - A Proclamation Naming April 24, 2026, "Arbor Day"
  - A Proclamation Naming May 10-16, 2026, "National Police Week"
  - A Proclamation Naming May 17-23, 2026, "National Public Works Week"
- B. Report on Activities and Upcoming Events
  - Mayors' Meetings

**VII. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events
  - Planning and Zoning Commission Meeting – *March 24, 2026*
- B. Public Works Director Report
  - Development Report
  - CIP Project Update
  - Sidewalk Discussion
- C. Finance Director Report
  - Investments and Opportunities
  - Annual Audit
  - Proposed 2027 Budget Calendar

**VIII. PRESENTATION, DISCUSSION, AND FEEDBACK REGARDING WATER MODELING STUDY RESULTS – *Elvin Hernandez, Public Works Director***

- IX. PRESENTATION, DISCUSSION, AND FEEDBACK REGARDING UPDATES TO FEMA FLOOD MAPS – *Elvin Hernandez, Public Works Director***
- X. PRESENTATION, DISCUSSION, AND FEEDBACK REGARDING A STREET ASSESSMENT COMPLETED ON STREY LANE AND KNIPP ROAD – *Elvin Hernandez, Public Works Director***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND PAVECON LTD CO. IN THE AMOUNT OF \$474,728.08 FOR THE MILL AND OVERLAY OF KNIPP ROAD – *Elvin Hernandez, Public Works Director***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND LLOYD, SMITHA & ASSOCIATES IN THE AMOUNT OF \$18,108.45 FOR PROJECT MANAGEMENT SERVICES FOR THE MILL AND OVERLAY OF KNIPP ROAD – *Elvin Hernandez, Public Works Director***
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY AMENDING SECTION 4-10, NOTIFICATION OF PERMIT APPLICATIONS; PROCESS, OF ARTICLE I, IN GENERAL, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION TO AMEND ITEM B; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION – *Elvin Hernandez, Public Works Director***
- XIV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS EXCEEDING \$50,000.00**
- A. Baird Gilroy & Dixon LLC, invoice no. 6163 in the amount of \$70,000.00 for SCADA system equipment upgrades completed through January 2026.
  - B. City of Houston water bill dated March 23, 2026, in the amount of \$77,471.10 for February 2026 water purchase.
- XV. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. Minutes of the March 17, 2026, Regular City Council Meeting.
  - B. March 2026 Financials.
  - C. Check Register dated February 27, 2026, to April 7, 2026.
  - D. Notice of contract extension with Stellar Bank for depository bank services for a term ending February 28, 2027.
  - E. Services Agreement with Valley View Consulting, LLC in the amount of \$7,500.00 to assist the City in its Primary Depository Request for Applications solicitation process.
  - F. IDS Engineering Group, invoice no. 0173548 in the amount of \$1,096.14 for general engineering services rendered from June 26, 2024, to July 25, 2024 (past due invoice not submitted by IDS).

- G. IDS Engineering Group, invoice no. 0173549 in the amount of \$1,233.42 for general engineering services rendered from June 26, 2024, to July 25, 2024, for wastewater flow investigation (past due invoice not submitted by IDS).
- H. IDS Engineering Group, invoice no. 0174757 in the amount of \$684.36 for general engineering services rendered from September 26, 2024, to October 25, 2024, for wastewater flow investigation (past due invoice not submitted by IDS).
- I. IDS Engineering Group, invoice no. 0177737 in the amount of \$1,307.44 for general engineering services rendered from April 26, 2025, to May 25, 2025 (past due invoice not submitted by IDS).
- J. IDS Engineering Group, invoice no. 0181343 in the amount of \$298.40 for RFP Management services rendered from January 26, 2025, to February 25, 2026.
- K. IDS Engineering Group, invoice no. 0181456 in the amount of \$5,779.51 for engineering services rendered from January 26, 2026, to February 25, 2026, for the Water Plant No. 1 Ground Storage Tank No. 1 Replacement Design Project.
- L. IDS Engineering Group, invoice no. 0181697 in the amount of \$477.44 for general engineering services rendered from January 26, 2026, to February 25, 2026.
- M. IDS Engineering Group, invoice no. 0181698 in the amount of \$6,598.62 for engineering services completed from January 26, 2026, to February 25, 2026, for the Water Modeling Study.
- N. Langford Engineering, invoice no. 29876 in the amount of \$101.36 for general engineering services rendered through February 27, 2026.
- O. Tetra Tech, invoice no. 52560504 in the amount of \$1,132.50 for general on-call drainage engineering services rendered from January 26, 2026, to February 20, 2026.
- P. Tetra Tech, invoice no. 52560505 in the amount of \$2,210.63 for drainage impacts site development reviews completed from January 26, 2026, to February 20, 2026.
- Q. Tetra Tech, invoice no. 52560506 in the amount of \$1,132.50 for Drainage Committee activities completed from January 26, 2026, to February 20, 2026.
- R. TX BBG Consulting, Inc., invoice no. 3398221 in the amount of \$750.00 for building plan review services completed through February 28, 2026.
- S. TX BBG Consulting, Inc., invoice no. 3526439 in the amount of \$210.00 for building code review and updates completed through February 28, 2026.
- T. SAS Concrete Construction, LLC, invoice no. 1-26 in the amount of \$42,800.27 for sidewalk repairs completed through February 27, 2026 at various locations along Memorial Dr.

## XVI. ADJOURN

**I, Gerardo Barrera, City Administrator/ Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on April 15, 2026, by 5:00 p.m.**

(SEAL)

  
\_\_\_\_\_  
Gerardo Barrera  
City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

**Agenda Date:** April 21, 2026  
**Agenda Item:** IV  
**Subject:** Memorial Villages Police Department Report  
**Exhibits:** Chief's Monthly Report – March 2026  
Resolution No. 04-21-2026  
Budget Amendment 2026.01  
**Funding:** N/A  
**Presenter(s):** Chief Schultz

**Executive Summary**

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities
- B. Resolution No. 04-21-2026, MVCPA Grant
- C. FY 2026 Budget Amendment 2026.01

**Recommended Action**

Staff recommends City Council take the following actions:

- A. Receive the Monthly Report for March 2026.
- B. Approve Resolution No. 04-21-2026 authorizing the Memorial Villages Police Department to apply for and receive grants from the Texas Motor Vehicle Crime Prevention Authority.
- C. Approve Budget Amendment 2026.01 to the FY 2026 Budget for the Memorial Villages Police Department.



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

April 13, 2026

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: March 2026 Monthly Report

During the month of March, MVPD responded/handled a total of 6,337 calls/incidents. 3,351 house watch checks were conducted. 1055 traffic stops were initiated with 1076 citations being issued for 1641 violations. (Note: 39 Assists in Hedwig, 203 in Houston, 2 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2460/6068	1328/2685	2	319/226/545	7@2:55
Piney Point:	1368/4218	690/2094	2	221/308/529	4@4:55
Hunters Creek:	2139/6161	1325/3628	6	281/285/566	5@4:00
				Cites/Warn/Total	16@3:36

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	137	E-Bike Violations	4	Speeding:	281
Animal Calls:	24	Ord. Violation	16	Exp. Registration	433
ALPR Hits:	26	Information	71	Ins	170
Assist Fire:	35	Suspicious Situation	75	No License	118
Assist EMS:	29	Loud Party	11	Stop Sign	103
Construction Checks	658	Welfare Checks	5	Fake Plate	31

*This month the department generated a total of 84 police reports.  
 BH-27, PP-20, HC-31, HOU-6, HED-0, SV-0*

Crimes Against of Persons (3)

Assault (DV) 3

Crimes Against Property (12)

ID Theft/Fraud 10      Motor Vehicle Theft 1  
 Theft 1

Petty/Quality of Life Crimes/Events (69)

ALPR Hits (valid) 1      DWI 4  
 Accidents 10      UUMV 1  
 Warrants 17      Fake Plates 10  
 Towed vehicles 13      Misc 13

Arrest Summary: Individuals Arrested (23)

Warrants 17      DWI 4  
 Class 3 Arrests 1      Felony 1      2

Budget YTD:	Expense	Budget	%
• Personnel Expense:	1,558,635	7,200,278	21.6%
• Operating Expense:	593,940	1,336,216	44.4%
• Total M&O Expenditures:	2,152,575	8,536,494	25.2%
• Capital Expenses:	0	144,000	0%
• Net Expenses:	2,152,575	8,680,494	25.0%

Follow-up on Previous Month Items/Requests from Commission

Staff met with the finance committee and completed work on a 2026 budget amendment to address 2026 budget shortages due to insurance increases and other unexpected increased expenses.

Personnel Changes/Issues/Updates

Officer Pavlock submitted his resignation effective 4/3/26.

Major/Significant Events/Updates

Detectives have been working closely with US Postal Inspectors and Inspector General staff on 50+ cases involving mail theft and forgery of residents SBISD tax payment checks. A suspect has been taken into custody in conjunction with the USPS. The investigation is continuing as the case is large and complex and crosses multiple jurisdictions.

Work started on the Memorial Drive resurfacing project. MVPD SET team personnel have been closely monitoring the area for traffic violators and monitoring construction equipment and supplies as it is parked/left overnight.

Officers have been dealing with a mental health consumer who is convinced that she owns a vacant home in the villages. She had obtained the access code to the home and had relatives staying in the house who were from out of town. The suspect has been criminally trespassed from the property and detectives are working with the new homeowner on the issue.

On 3/9/26 MVPD at 1am, officers located 2 teenage girls who had run away from home taking a parents vehicle from Spring, Texas. The girls had come to Houston to meet some boys. Officers observed the girls traveling through the villages and initiated a traffic stop. Officers were able to tell the girls were lying about their ages, and reason for being out at that time. The girls were detained and turned over to their parents.

Detectives are working on a fraud case where a resident was scammed out of \$90,000 in cash. Detectives are working with law enforcement agencies in Virginia where a portion of the funds were sent via FedEx.

Community Projects

On 3/3/26 the MVPF and Memorial High School students hosted the Annual Birdies Fore Blues Golf Tournament. Over 100 community golfers supported the annual fundraiser. The event was highly praised by student athletes and guests as a premiere event.

Staff have been meeting with VIF planning officials making arrangements for the July 4<sup>th</sup> parade and festival.

Staff participated in the annual community Ramadan Dinner and celebration at the department.

V-LINC new registrations in March +19

BH – 1806(+2)  
PP – 1324 (+6)

HC – 1826 (+11)  
Out of Area – 657 (+0)

# MVPD – VFD Monthly Response Times Report

March 2026

## 911/Emergency Designated Calls - EMS and Fire

Total	5@3:35
Bunker Hill	2@2:52
Piney Point	2@4:26
Hunters Creek	1@3:07

## EMS Only

Total	4@3:46
Bunker Hill	2@2:52
Piney Point	1@6:06 (Kidney Pain)
Hunters Creek	1@3:13

## Fire Only

Total	1@2:48
Bunker Hill	0@0:00
Piney Point	1@2:48
Hunters Creek	0@0:00

## Radio Only

Total	17@5:35
Bunker Hill	6@5:45
Piney Point	4@7:58 (Fire Alarm)
Hunters Creek	7@4:03

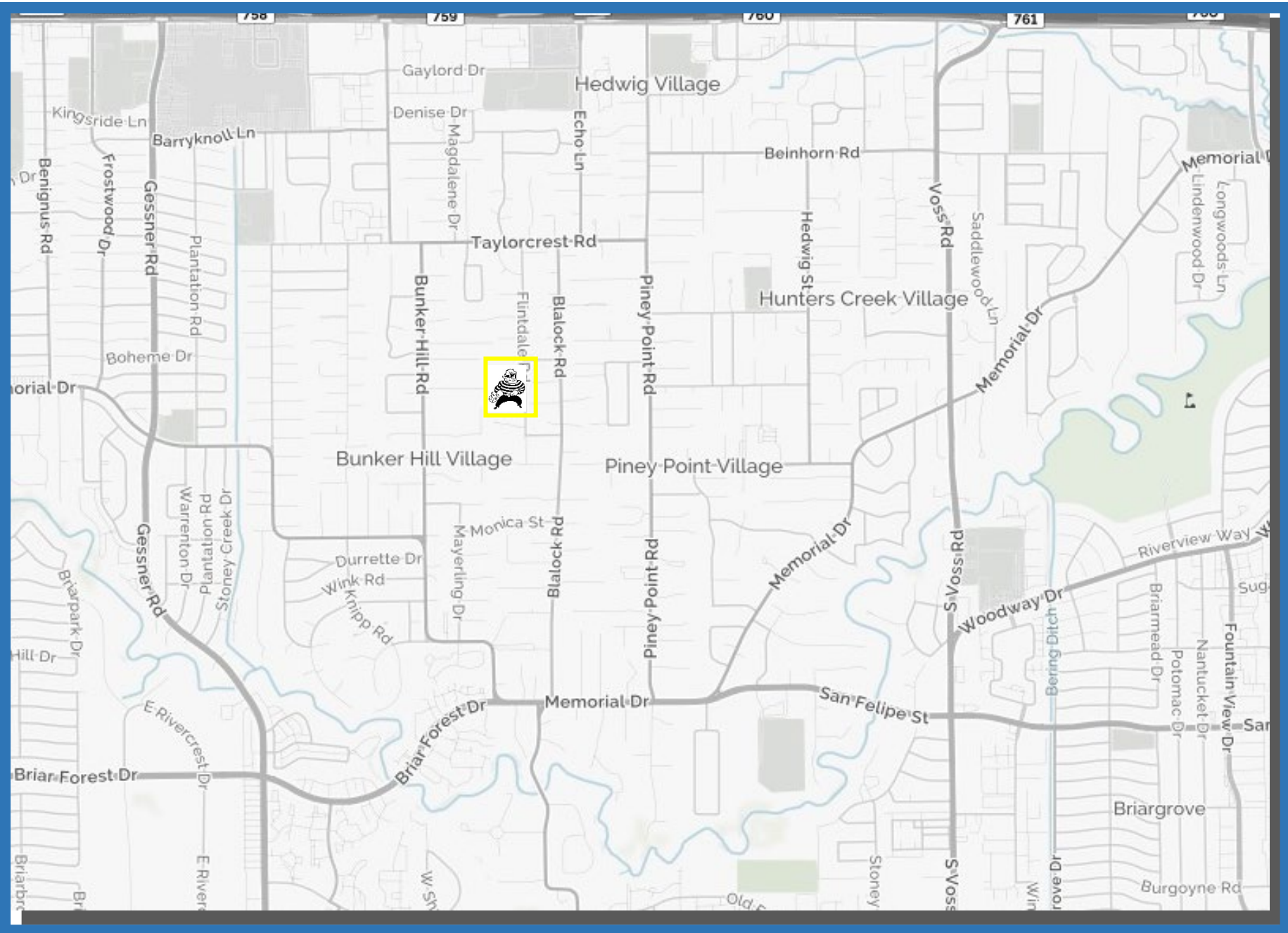
## VFD All Assists, Any Phone + Radio

Total	53@ n/a
Bunker Hill	22@4:37
Piney Point	8@6:17
Hunters Creek	23@ n/a

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C26-013970	23:48:55	23:50:33.8	<b>1441.63</b>	23:50:33.0	<b>0.00</b>	23:52:28.4	<b>1.92</b>	00:04:28.4	<b>-1428.00</b>	<b>15.55</b>
Unit	444									

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## 2026 Burglary Map

Address	Alarm	POE
3 Liberty Bell Circle	N/A	Rear Door

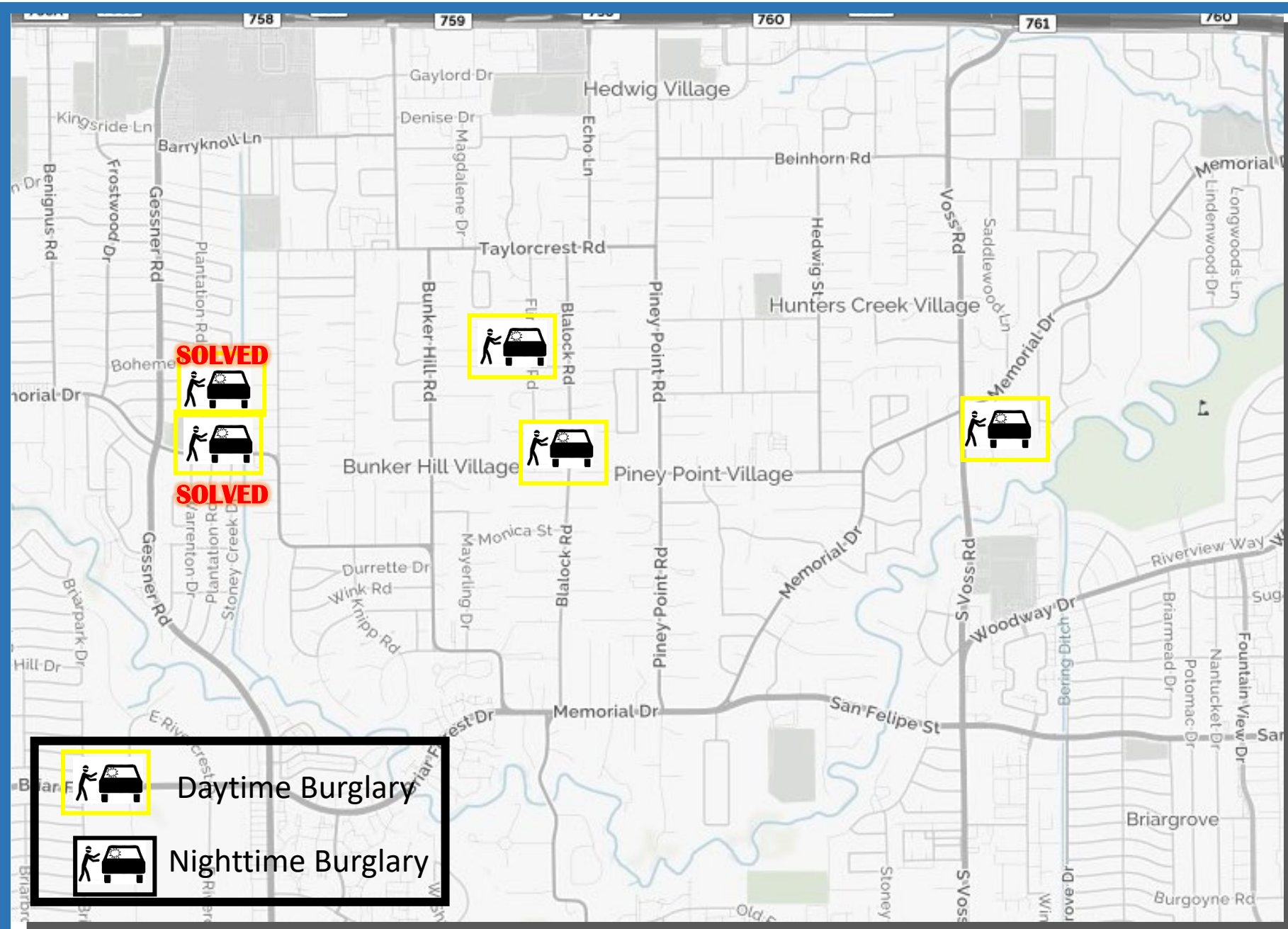
## 2026 Robberies

Address	MO
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-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

# 2026 Auto Burglary Map

Address	POE
12122 Tara Dr.	UNL
12131 Rhett	UNL
409 Ripplecreek	UNL**
11600 Mockingbird	UNL
11700 Flintwood	UNL



**Contractor**

**Lock/Win Punch**

- Jugging
- \*\* unknown where occurred

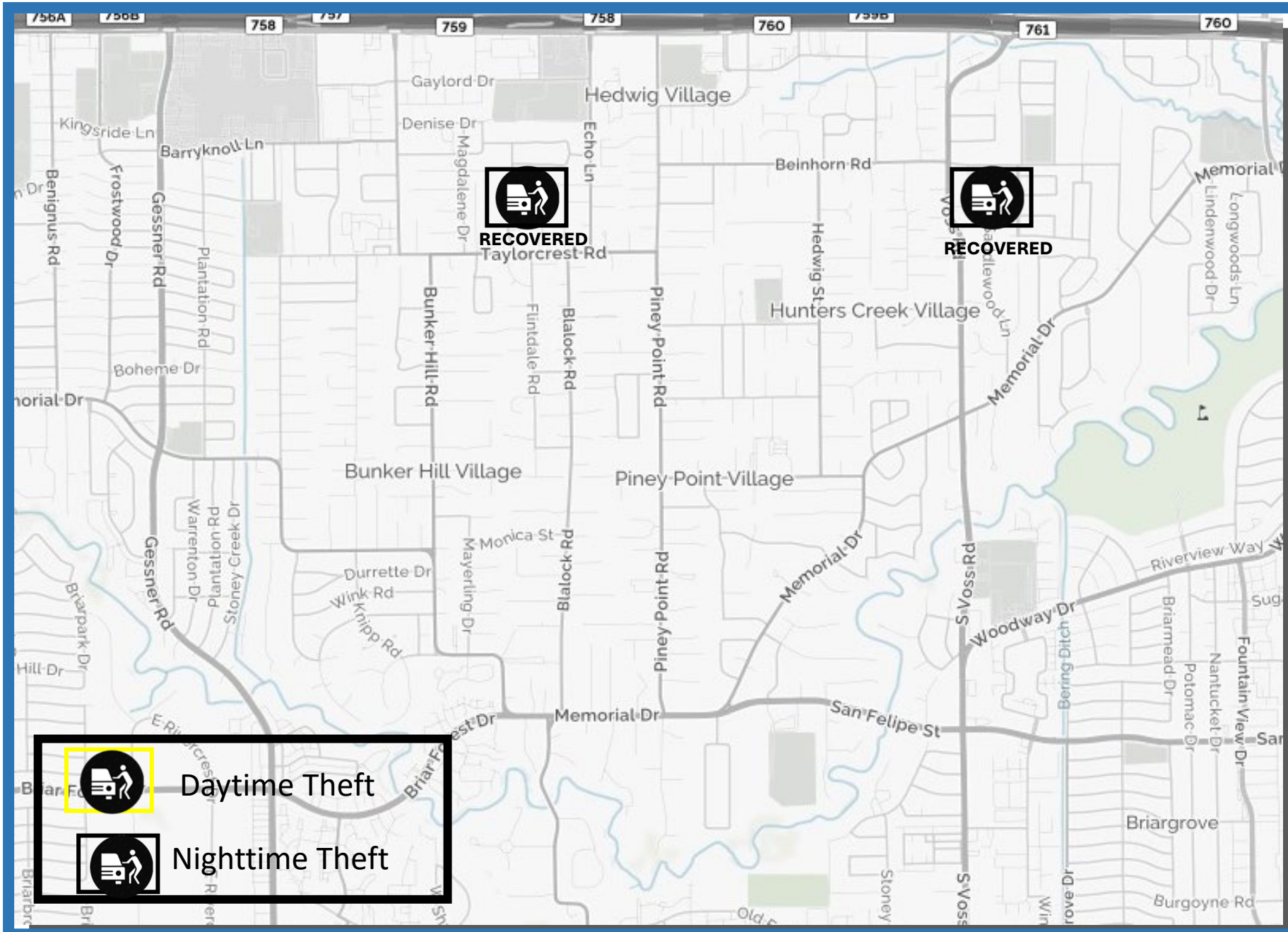
Daytime Burglary

Nighttime Burglary

2

3

Blue Entry = Actual Location Unknown **6 SOLVED**



## 2026 Auto Theft Map

Address	POE
825b Saddlewood Ln	UNL
800 Ourlane Cir	UNL

Burglary

Daytime Theft

Nighttime Theft

2

3

Blue Entry = Actual Location Unknown

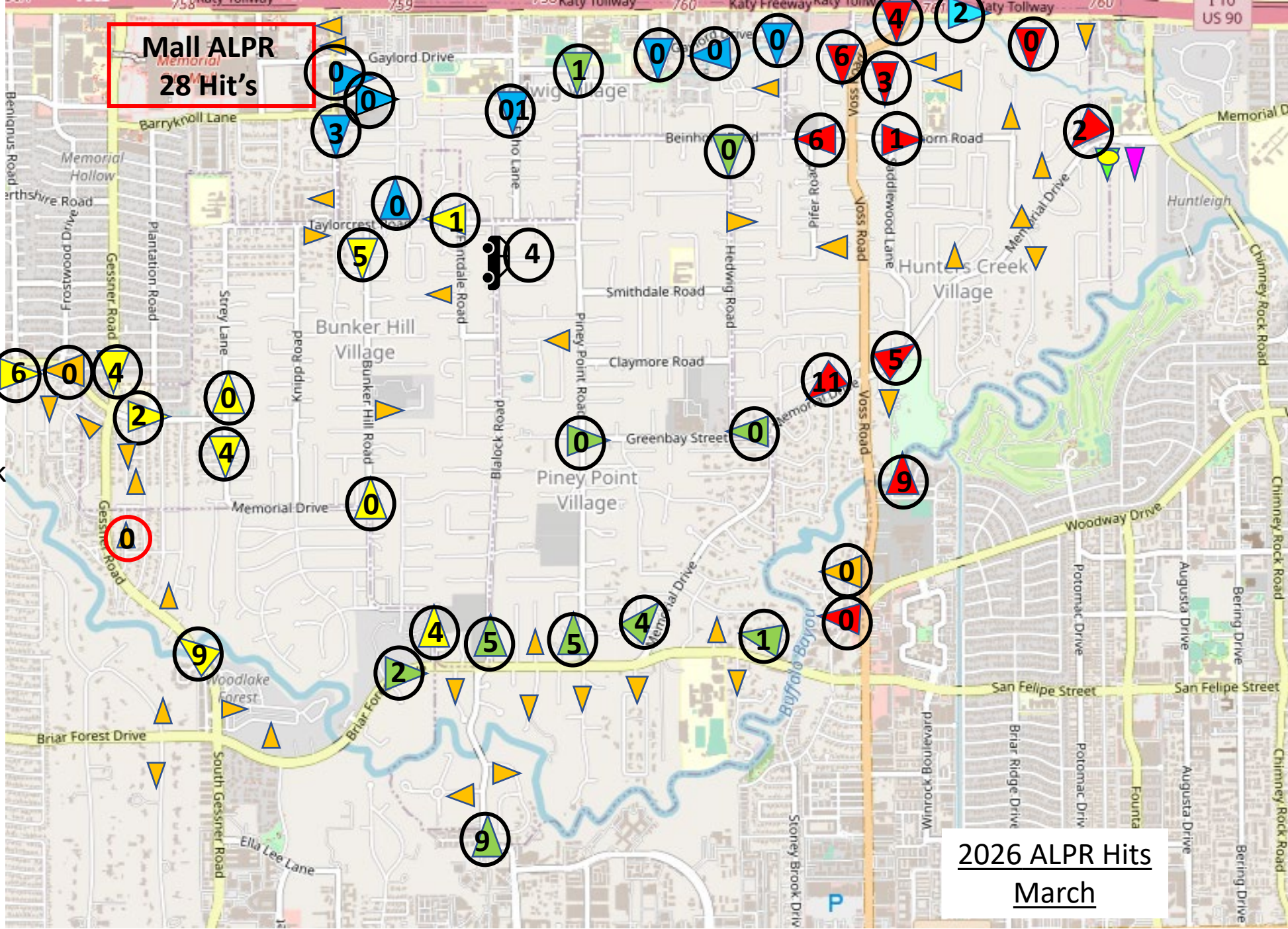
7 **SOLVED**

3/31/26


**Mall ALPR**  
**28 Hit's**

- Hedwig  (2)
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
- 107** Total Hits
- 

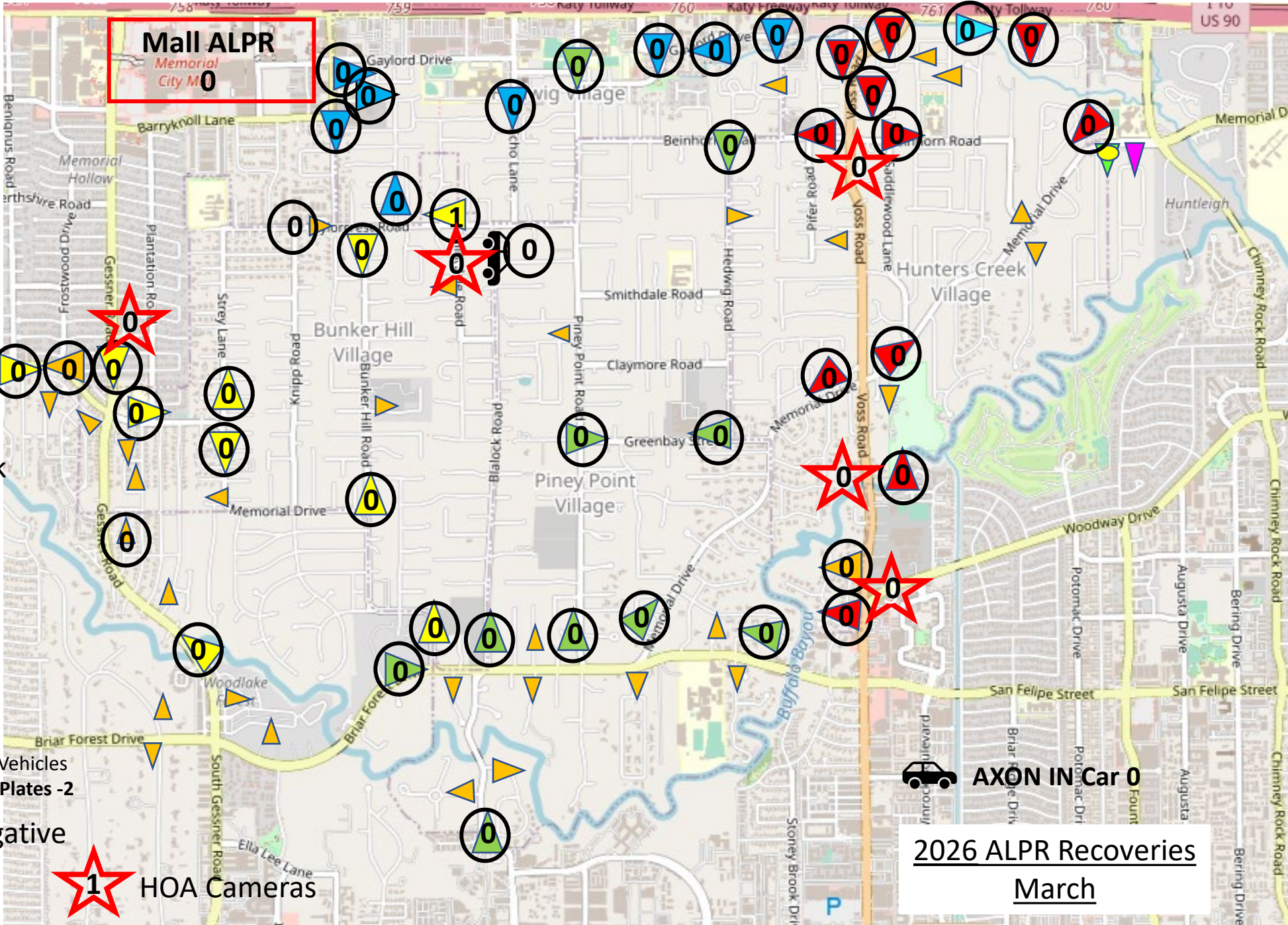
- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- HOA Systems-34 









2026 ALPR Hits  
March

3/31/26 

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Recovered Vehicles  
Recovered Plates - 2
-  Investigative Leads
-  HOA Cameras



- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- HOA Systems 
- Recovered  2
- 3/31/26 





# MARCH 2026 ALPR REPORT

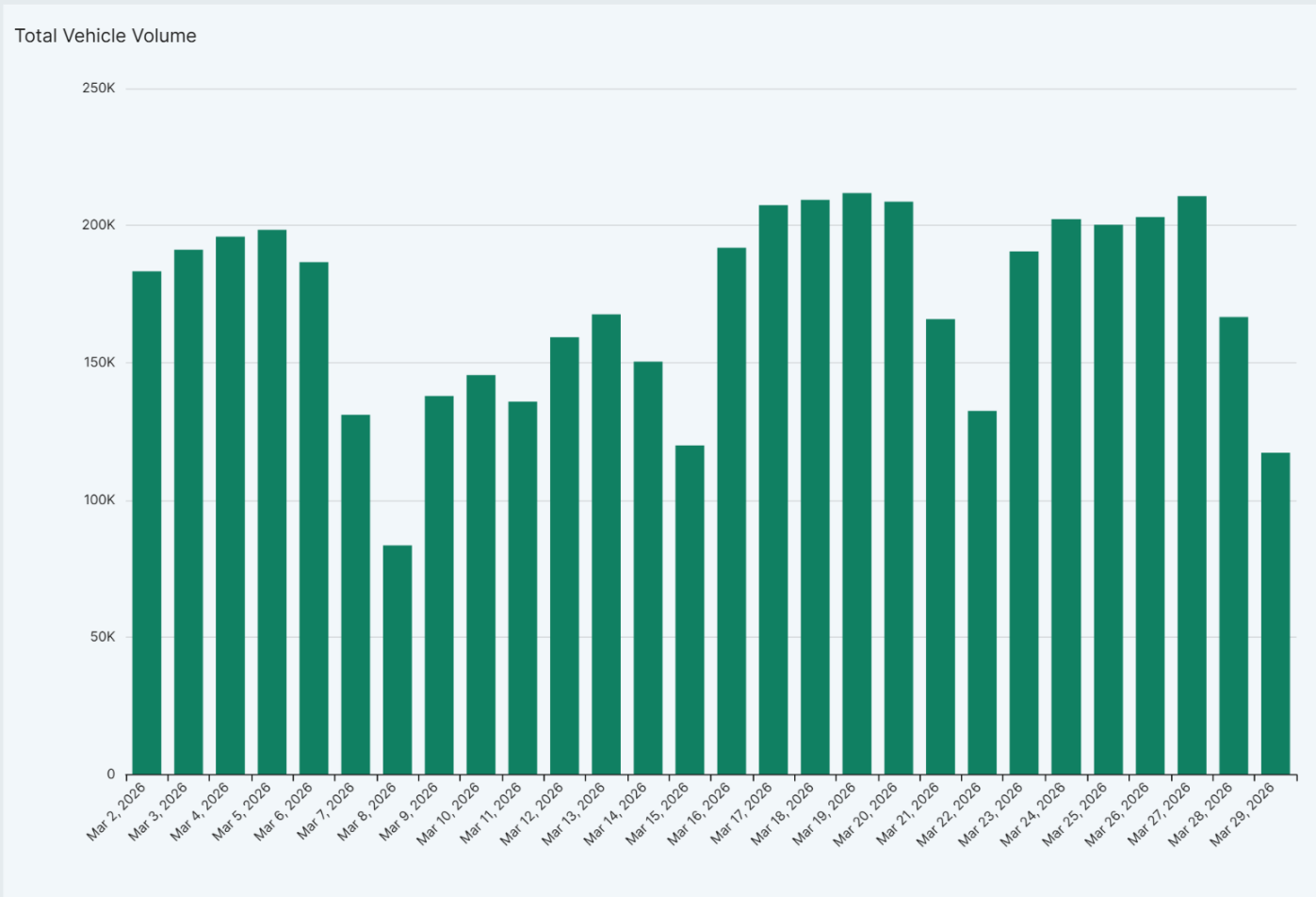


Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2025 ALPR Data Report

## Total Reads 4,805,840

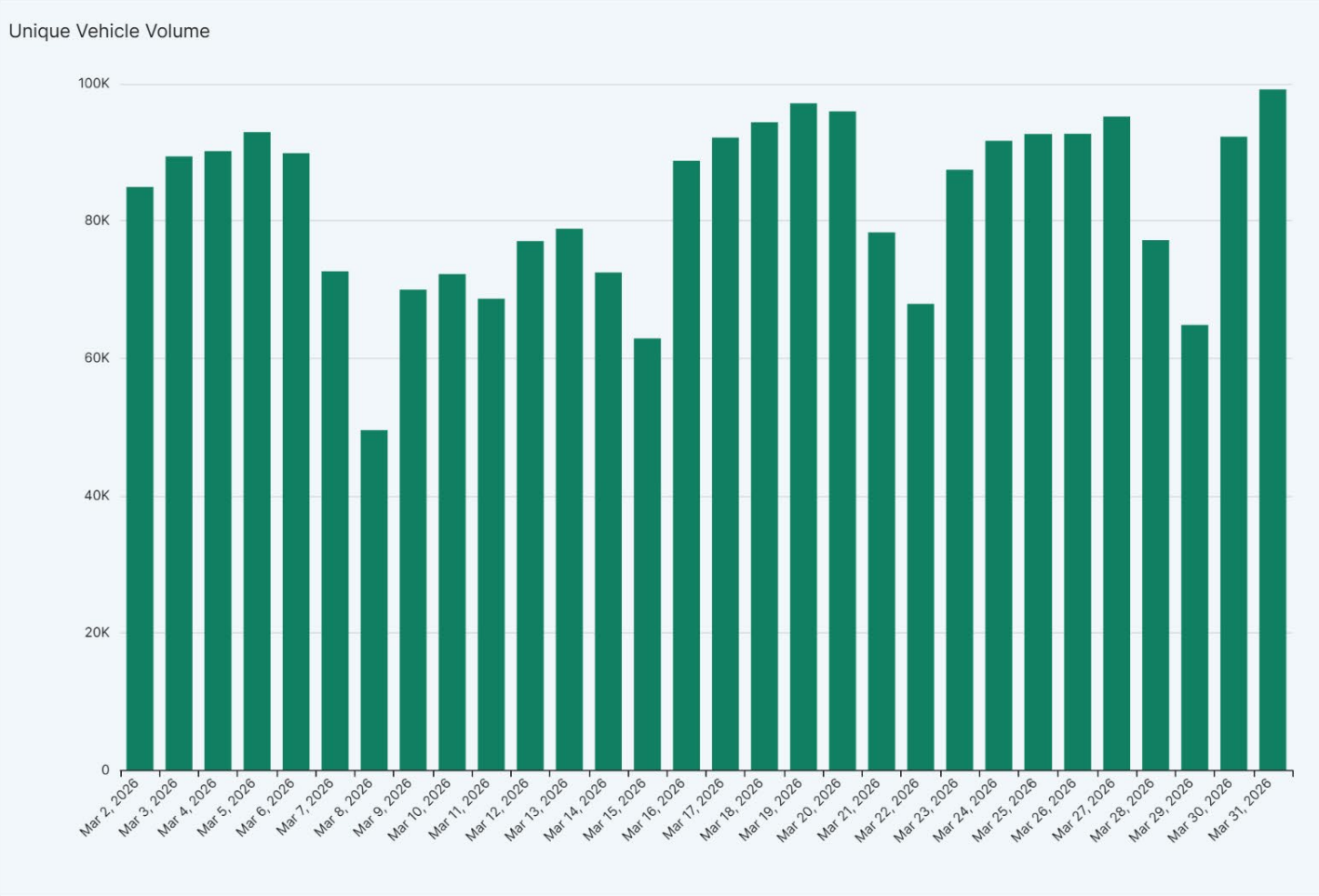
Total Vehicle Volume	Year to Date Volume
4,805,840	19,802,165



Date	Volume
Mar 2, 2026	183,276
Mar 3, 2026	191,147
Mar 4, 2026	195,940
Mar 5, 2026	198,445
Mar 6, 2026	186,620
Mar 7, 2026	131,224
Mar 8, 2026	83,610
Mar 9, 2026	138,083
Mar 10, 2026	145,452
Mar 11, 2026	136,045
Mar 12, 2026	159,249
Mar 13, 2026	167,577
Mar 14, 2026	150,325
Mar 15, 2026	120,041
Mar 16, 2026	191,903
Mar 17, 2026	207,447
Mar 18, 2026	209,357
Mar 19, 2026	211,859
Mar 20, 2026	208,716
Mar 21, 2026	165,861
Mar 22, 2026	132,656
Mar 23, 2026	190,570
Mar 24, 2026	202,286
Mar 25, 2026	200,270

# Unique Reads 962,162

Unique Vehicle Volume  
962,162



Date	Total Unique Plates
Mar 2, 2026	84,948
Mar 3, 2026	89,417
Mar 4, 2026	90,198
Mar 5, 2026	92,962
Mar 6, 2026	89,885
Mar 7, 2026	72,661
Mar 8, 2026	49,619
Mar 9, 2026	69,982
Mar 10, 2026	72,260
Mar 11, 2026	68,663
Mar 12, 2026	77,068
Mar 13, 2026	78,872
Mar 14, 2026	72,487
Mar 15, 2026	62,860
Mar 16, 2026	88,793
Mar 17, 2026	92,162
Mar 18, 2026	94,401
Mar 19, 2026	97,154
Mar 20, 2026	95,991
Mar 21, 2026	78,332
Mar 22, 2026	67,892
Mar 23, 2026	87,480
Mar 24, 2026	91,688
Mar 25, 2026	92,678

# All Categories – All Hotlists

Total Hotlist Alerts

2,978

Official Hotlist Alerts

102

Your Custom Hotlist Alerts

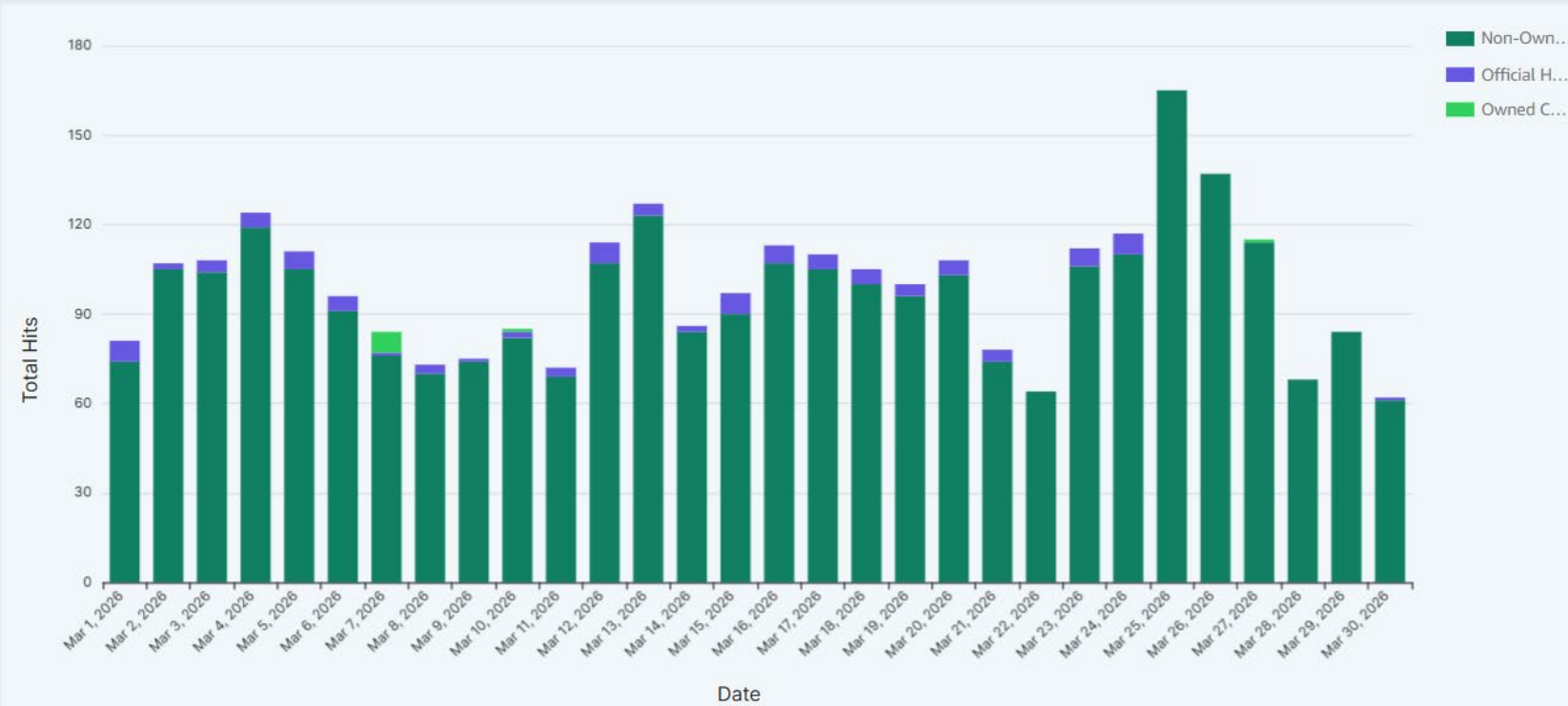
9

Other Custom Hotlist Alerts on  
Your Networks

2,867

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	2,867
Sex Offender	76
Stolen Plate	14
Custom Hotlist Alert	9
Stolen Vehicle	7
Warrants	5



# Top 6 Categories

Total Hotlist Alerts  
31

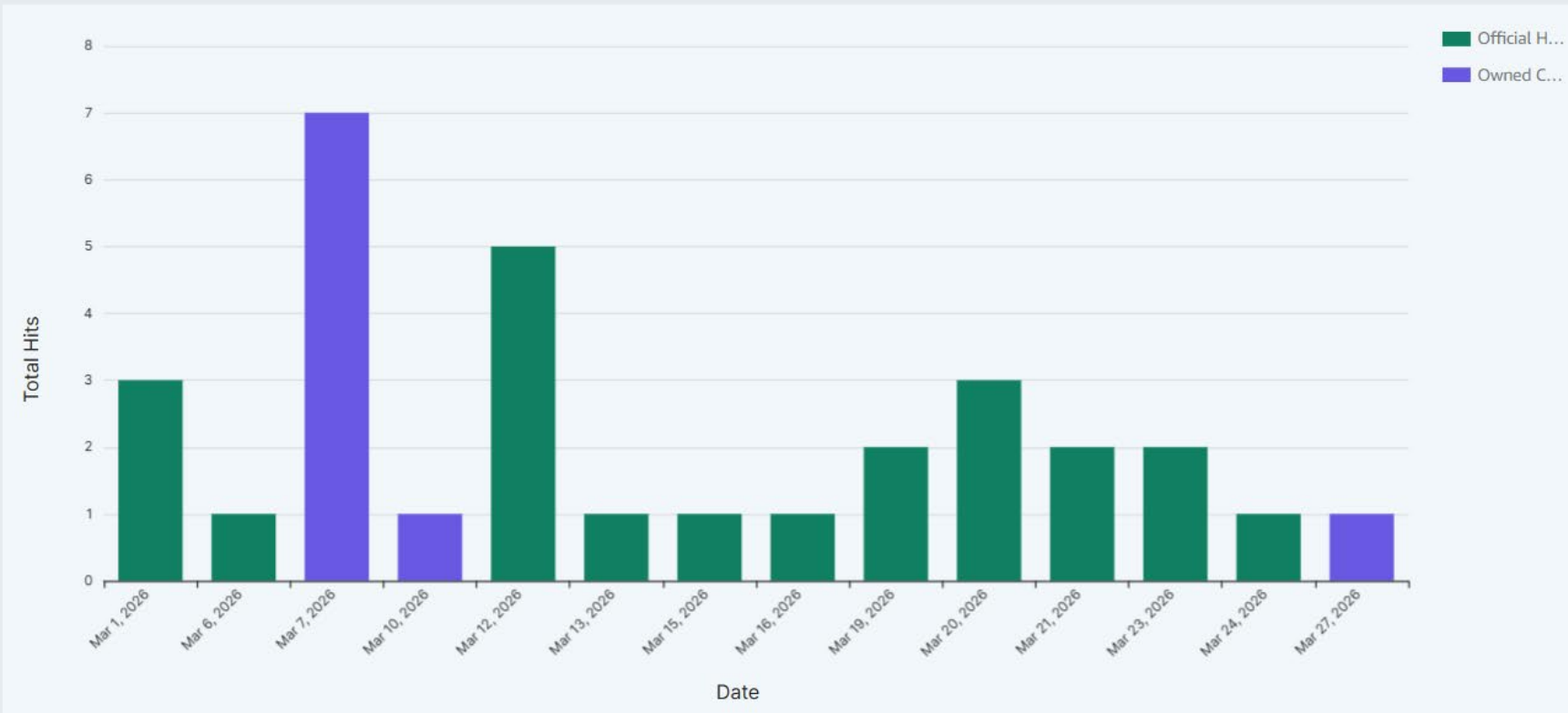
Official Hotlist Alerts  
22

Your Custom Hotlist Alerts  
9

Other Custom Hotlist Alerts on Your Networks  
No data

## Total Alerts by Topic

Topic	Alerts
Stolen Plate	14
Custom Hotlist Alert	9
Stolen Vehicle	7
Protective Interest	1



# Sex Offenders

Total Hotlist Alerts  
76

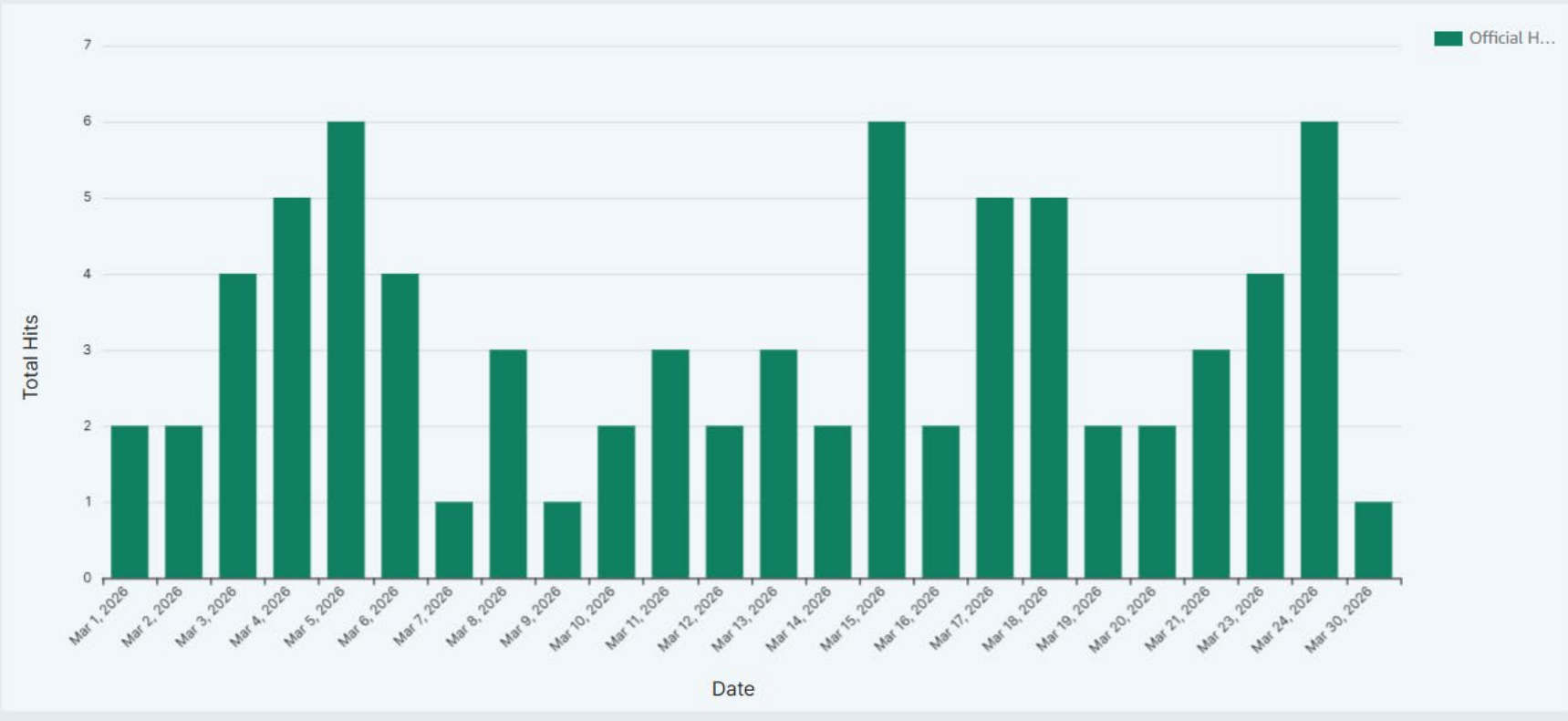
Official Hotlist Alerts  
76

Your Custom Hotlist Alerts  
No data

Other Custom Hotlist Alerts on Your Networks  
No data

### Total Alerts by Topic

Topic	Alerts
Sex Offender	76



# Summary Report

## Insights Dashboard

### Vehicle Reads

4849153

View Details

Mar 3/26/2026

- Plate Reads By Day 202,010

### Searches

686

Number of searches performed by users from your organizations

View Details

### Hotlist Hits

3323

View Details

### Device Sharing

Shared with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 481 others

Access Levels

- Search
- Hotlist Tool Access

### Device Status

59 / 59 ?

Devices Online

< Previous Device

Device Name	Battery	Latency
P#001 River Bend 360 Live View North Camera	86%	—

Next Device >

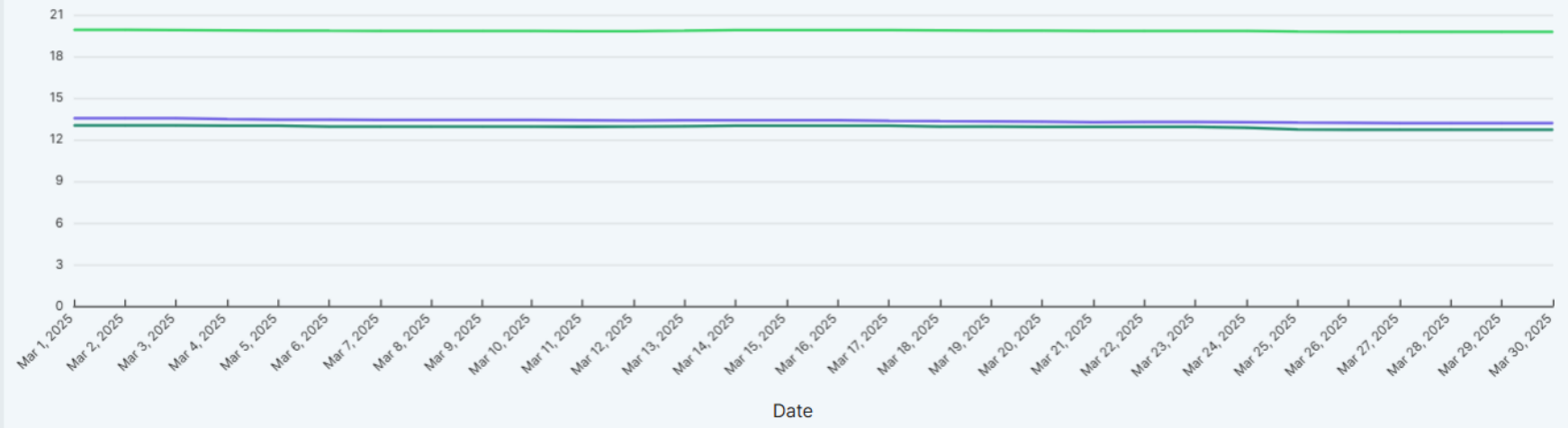
Controls

Date Range

2025/03/01 - 2025/03/31

Law Enforcement Cameras in Your State You Can Access <b>34</b>	Percentage of Law Enforcement Cameras in Your State You Can Access <b>0.3%</b>	Cameras You Own Per Sworn Officer in Your Jurisdiction <b>1.1</b>	Average Cameras Per Sworn Officer in Your State <b>0.49</b>	Average Cameras Per Sworn Officer at Similarly-Sized Agencies <b>0.36</b>	Agencies with Discoverable Networks in Your State Not Sharing with You <b>0</b>
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Percentage of In-State Flock Cameras Accessible over Time with Benchmarks



List of Agencies in Your State with Discoverable Networks Not Presently Shared with You

Empty table area for agencies with discoverable networks not shared.

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Cameras  Networks  Show Volume By

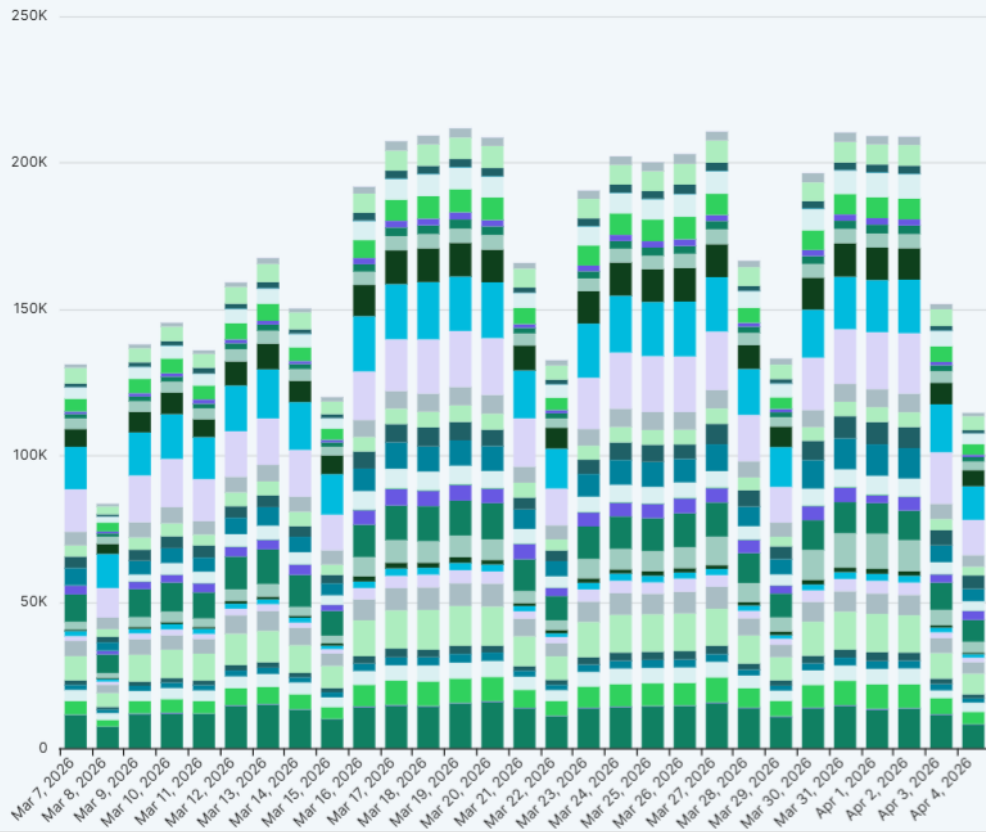
Total Vehicle Volume

4,957,896

Year to Date Volume

20,736,424

Total Vehicle Volume



Camera

- #01 Gessner SB at Frostwood Ele...
- #01 Inbound, Riverview Way, EB
- #02 Memorial Dr EB at Gessner
- #04 Memorial Dr NB at Briar Fore...
- #05 Bunkerhill Rd SB at Taylorcrest
- #06 Taylorcrest Rd WB at Flintdale
- #07 Memorial Dr EB at Briar Fore...
- #08 2200 S Piney Point Rd NB at ...
- #09 N Piney Point Rd at Memoria...
- #10 On Memorial Dr EB from San...
- #11 Greenbay St EB at Piney Poin...
- #12 Piney Point Dr SB at Gaylord
- #13 NB Gessner Rd
- #14 Beinhorn Rd WB at Pipher
- #15 Hunters Creek Dr SB at I-10 🚧
- #16 Memorial Dr WB at E Creeki...
- #17 Memorial Dr WB at Voss 🚧
- #18 Memorial Dr EB at Voss 🚧
- #19 - SB Voss x Old Voss (Lane 1)
- #20 - SB Voss x Old Voss (Lane 2)
- #21 - SB Voss @ Katy Fwy

Total Vehicle Volume

Date	Camera	Volume
Mar 13, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,967
Mar 14, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,228
Mar 15, 2026	#01 Gessner SB at Frostwood Elementary 🚧	9,984
Mar 16, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,148
Mar 17, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,646
Mar 18, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,315
Mar 19, 2026	#01 Gessner SB at Frostwood Elementary 🚧	15,292
Mar 20, 2026	#01 Gessner SB at Frostwood Elementary 🚧	15,928
Mar 21, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,800
Mar 22, 2026	#01 Gessner SB at Frostwood Elementary 🚧	11,002
Mar 23, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,791
Mar 24, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,149
Mar 25, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,367
Mar 26, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,500
Mar 27, 2026	#01 Gessner SB at Frostwood Elementary 🚧	15,542
Mar 28, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,833
Mar 29, 2026	#01 Gessner SB at Frostwood Elementary 🚧	10,804
Mar 30, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,794
Mar 31, 2026	#01 Gessner SB at Frostwood Elementary 🚧	14,612
Apr 1, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,250
Apr 2, 2026	#01 Gessner SB at Frostwood Elementary 🚧	13,576
Apr 3, 2026	#01 Gessner SB at Frostwood Elementary 🚧	11,558

Total 'Volume' by 'Camera'

Camera	Sum of Volume
#21 - SB Voss @ Katy Fwy	480560
#22 - NB Voss x Magnolia Bend (Lane 2)	478881
#01 Gessner SB at Frostwood Elementary	378072
#07 Memorial Dr EB at Briar Forest	310889
#13 NB Gessner Rd	297722
#23 - WB San Felipe x Buffalo Bayou	261069
#17 Memorial Dr WB at Voss	204414
#02 Memorial Dr EB at Gessner	184991
#08 2200 S Piney Point Rd NB at City Limit	177865
#31 EB Memorial Dr near Tealwood	175686
#12 Piney Point Dr SB at Gaylord	173978
#27 Unit 181 Blalock S/B at Taylorcrest	170762
#28 MVPD Station S/B Memorial Drive	167218
#20 - SB Voss x Old Voss (Lane 2)	160069
#18 Memorial Dr EB at Voss	147324
#16 Memorial Dr WB at E Creekside Dr	132569
#19 - SB Voss x Old Voss (Lane 1)	131908
#04 Memorial Dr NB at Briar Forest	127931
#24 - NB Blalock x Memorial	121055
#14 Beinhorn Rd WB at Pipher	112993
#09 N Piney Point Rd at Memorial Dr	87733
#25 - NB Bunker Hill x Memorial	65677
#05 Bunkerhill Rd SB at Taylorcrest	65198
#32 WB Greenbay @ Memorial Dr	64929
#06 Taylorcrest Rd WB at Flintdale	61454
#30 EB Beinhorn Rd @ Voss Rd	57805
#10 On Memorial Dr EB from San Felipe	55240
#26 - SB Hedwig x Beinhorn	46529
#11 Greenbay St EB at Piney Point Rd	34108
#29 - Riverbend Main Entrance	7593
#15 Hunters Creek Dr SB at I-10	6320
#01 Inbound, Riverview Way, EB	6051
S#01 Hickory Hollow from Interstate 10	3303
<b>Grand Total</b>	<b>4957896</b>

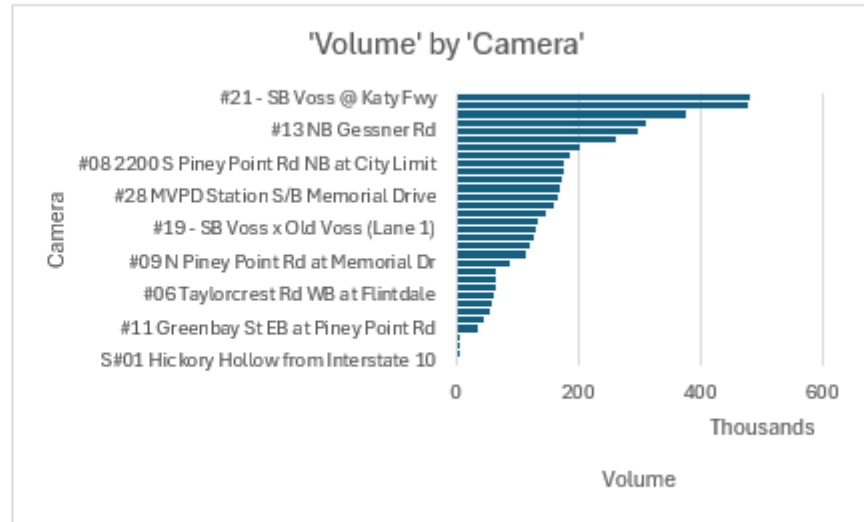


Plate Reads  
By Location

Date Range

2025/03/01 - 2025/03/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

Custom Hotlist Alert, Extreme Risk Pro...

Show Hits By

Camera Name

Visual Type

Bar Chart

Total Hotlist Alerts

107

Official Hotlist Alerts

100

Your Custom Hotlist Alerts

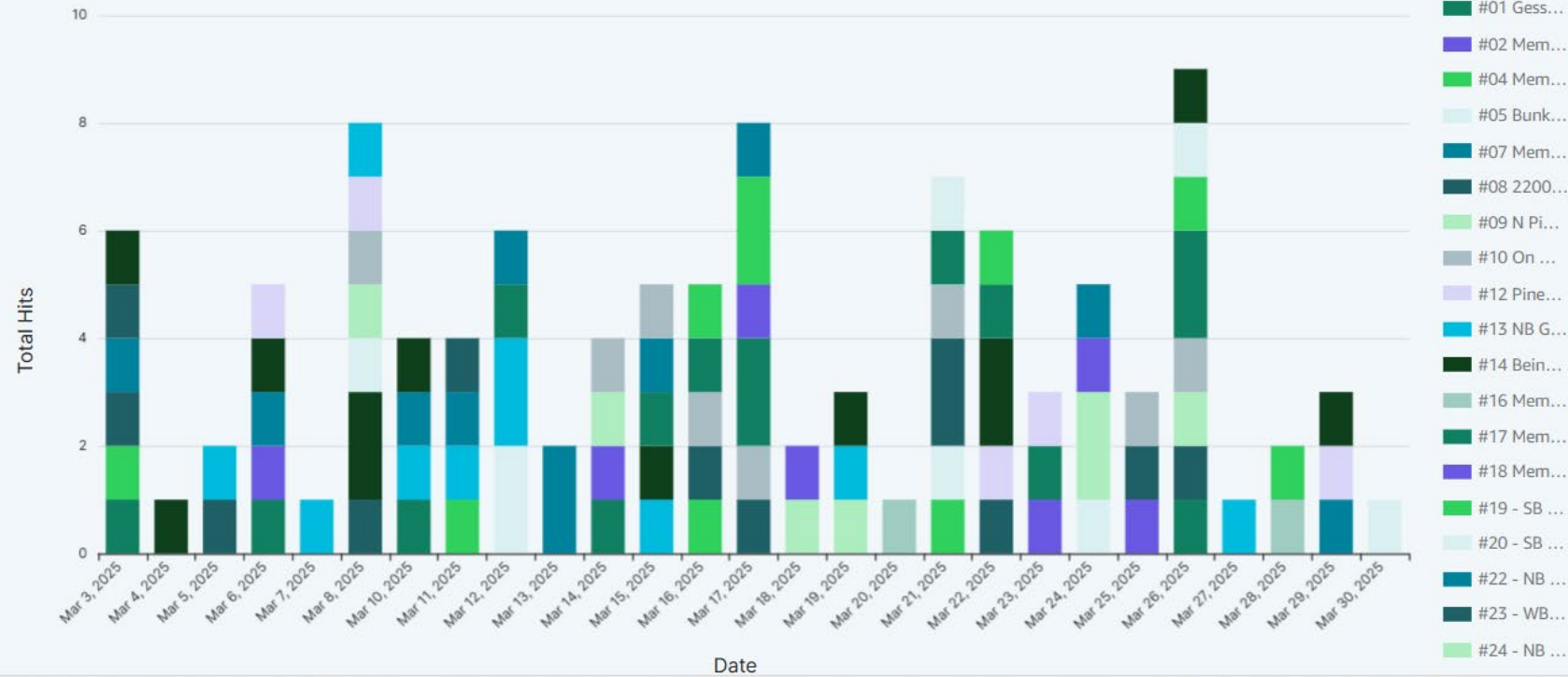
7

Other Custom Hotlist Alerts on Your Networks

No data

Total Alerts by Topic

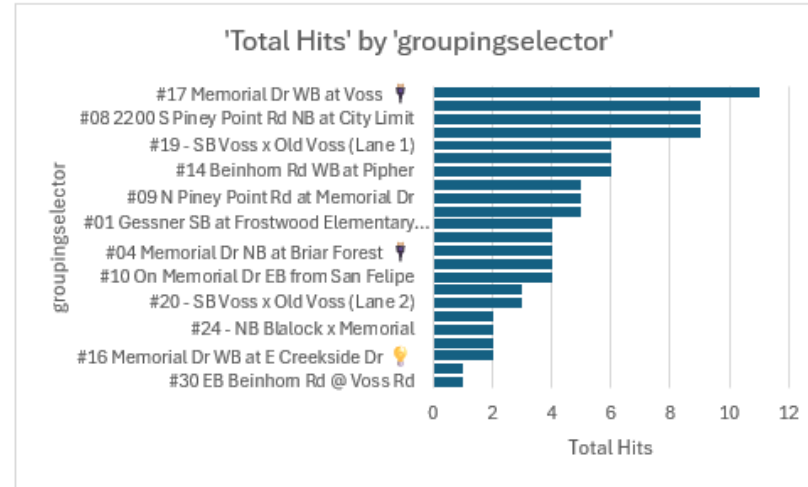
Topic	Alerts
Stolen Vehicle	48
Stolen Plate	31
Gang or Suspected Terrorist	16
Custom Hotlist Alert	7
Missing Person	5



# Hits By Camera

Total 'Total Hits' by 'groupingselector'

groupingselector	Sum of Total Hits
#17 Memorial Dr WB at Voss	11
#22 - NB Voss x Magnolia Bend (Lane 2)	9
#08 2200 S Piney Point Rd NB at City Limit	9
#13 NB Gessner Rd	9
#19 - SB Voss x Old Voss (Lane 1)	6
#31 EB Memorial Dr near Tealwood	6
#14 Beinhorn Rd WB at Pipher	6
#05 Bunkerhill Rd SB at Taylorcrest	5
#09 N Piney Point Rd at Memorial Dr	5
#18 Memorial Dr EB at Voss	5
#01 Gessner SB at Frostwood Elementary	4
#27 Unit 181 Blalock S/B at Taylorcrest	4
#04 Memorial Dr NB at Briar Forest	4
#28 MVPD Station S/B Memorial Drive	4
#10 On Memorial Dr EB from San Felipe	4
#23 - WB San Felipe x Buffalo Bayou	3
#20 - SB Voss x Old Voss (Lane 2)	3
#07 Memorial Dr EB at Briar Forest	2
#24 - NB Blalock x Memorial	2
#02 Memorial Dr EB at Gessner	2
#16 Memorial Dr WB at E Creekside Dr	2
#12 Piney Point Dr SB at Gaylord	1
#30 EB Beinhorn Rd @ Voss Rd	1
<b>Grand Total</b>	<b>107</b>



Total Reads – 4,805,840

Unique – 962,162

Hits-111

6 Top Hits – 107

Hotlist – 9

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Hot List
- Priority Restraining Order

## 2026 Total Incidents

2026	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	8	64	73	16	6109	3105	1960	784	1624	896	2292	1424
February	0	59	61	120	16	4825	1960	1648	573	1226	508	1730	879
March	3	12	69	84	23	6337	3351	2460	1328	1368	690	2139	1325
April													
May													
June													
July													
August													
September													
October													
November													
December													
<b>Total</b>	<b>4</b>	<b>79</b>	<b>194</b>	<b>277</b>	<b>55</b>	<b>17271</b>	<b>8416</b>	<b>6068</b>	<b>2685</b>	<b>4218</b>	<b>2094</b>	<b>6161</b>	<b>3628</b>

2024 Totals	16	115	885	1016	286
Difference					
% Change					

80751	51864	27597	17507	21036	14006	29005	20319

## 2026 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	29:59:28	17:43:36	17:17:59										8	66
BAKER, BRIAN C	* 0:00:00	2:07:02	0:56:47										1	
BALDWIN, BRIAN	* 5:24:20	0:00:00	0:00:00											
BIEHUNKO, JOHN	16:20:41	16:32:10	18:51:07										2	58
BOGGUS, LARRY	* 0:00:00	0:03:01	0:00:00											
BURLESON, Jason	18:54:09	10:23:42	9:47:45										1	45
BYRD, Rachied	19:29:59	26:30:57	7:41:15										3	67
CANALES, RALPH EDWARD	19:38:24	20:00:13	14:48:57										4	52
CERNY, BLAIR C.	* 0:00:00	1:41:03	1:56:26										1	
GARCIA, CHRIS													8	39
GONZALEZ, Jose	29:48:21	12:27:13	8:03:55											13
HARWOOD, NICHOLAS	12:57:06	16:50:56	8:17:39										5	24
JARVIS, RICHARD	17:59:41	13:37:50	15:29:35										3	51
JOHNSON, JOHN	16:52:47	9:58:11	8:39:44										3	42
JONES, ERIC	* 0:02:59	0:00:00	0:00:00										1	
KING, JEREMY	3:46:54	0:04:30	0:55:40											
KUKOWSKI, Andy	19:01:24	12:06:04	14:29:30										3	57
MCELVANY, ROBERT	7:34:39	6:14:04	15:26:42										2	25
MILLARD, Shaneca	18:11:21	23:05:30	12:39:07										3	34
ORTEGA, Yesenia	26:42:03	14:47:34	14:06:26										5	46
OWENS, LANE	* 0:00:00	0:04:25	0:00:00											
PALOMINO, Michelle	22:07:16	17:38:36	24:19:22										7	45
PAVLOCK, JAMES ADAM	17:28:44	11:29:51	12:53:30										5	23
RODRIGUEZ, CHRISTOPHER	* 2:19:56	0:00:00	3:10:11											
RODRIGUEZ, JOSE	19:09:35	14:55:02	7:38:57										2	46
RODRIGUEZ, REGGIE	14:43:28	7:48:55	31:24:20										2	73
SCHULTZ, RAYMOND	* 0:11:12	0:02:27	0:00:00											
SILLIMAN, ERIC	11:30:43	10:30:37	12:46:25										3	76
SPRINKLE, MICHAEL	20:54:49	24:42:01	17:02:31										3	33
TAYLOR, CRAIG	25:59:44	21:11:07	20:38:13											51
VALDEZ, JUAN	17:05:04	17:02:22	17:16:04										2	51
WHITE, TERRY	27:08:04	17:35:04	23:46:20										7	59
* = Admin												Total	84	1076

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr Total
911 Phone Calls	310	226	268										804
3700 Phone Calls	3986	2415	2412										8813
DP General Phone Calls*	91:48:32	73:28:26	56:15:37										
Radio Transmissions	17926	11013	11958										

\* This is the minimal time as all internal calls route through the 3700 number.

**RESOLUTION NO. 04-21-2026**

**MOTOR VEHICLE CRIME PREVENTION AUTHORITY**

**SB 224 CATALYTIC CONVERTER GRANT PROGRAM**

\* \* \* \*

**WHEREAS**, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement taskforces and agencies for economic motor vehicle theft, including catalytic converter theft; and

**WHEREAS**, this grant program will assist this jurisdiction to combat catalytic converter theft; and

**WHEREAS**, the City of Bunker Hill Village has agreed that in the event of loss or misuse of the grant funds, the City of Bunker Hill Village agrees and assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

**NOW THEREFORE, BE IT RESOLVED** and ordered that the Mayor of Bunker Hill Village, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

**BE IT FURTHER RESOLVED** that the Chief of the Memorial Villages Police Department is designated as the Program Director and City of Bunker Hill Village Finance Director is designated as the Financial Officer for this grant.

**PASSED, APPROVED, AND ADOPTED** this 21<sup>st</sup> day of April, 2026

\_\_\_\_\_  
Keith Brown  
Mayor

ATTEST:

\_\_\_\_\_  
Gerardo Barrera  
City Administrator/ Acting City Secretary



**AMENDMENT NO.2026-01**

**To  
The Amended Budget of the Memorial Villages Police Department  
For Fiscal Year 2026**

**DESCRIPTION/PURPOSE:**

To amend the adopted FY 2026 budget to reflect increased revenues and corresponding expenditures associated with grant funding; adjustments to healthcare premium costs; upgrades to equipment and software maintenance contracts; and implementation of Phase I of the eight-step officer compensation schedule.

	FY26 Adopted		FY26 Amendment Request
\$	8,680,494.00	\$	9,058,802.00
Amount requested from Villages		\$	330,900.00
Funding from other sources		\$	115,904.00

**GENERAL FUND**

**Increase in Revenue:**

Grant Funding		\$	68,496.00
<b>Requested additional appropriation</b>			
City of Bunker Hill Village		\$	110,300.00
City of Piney Point Village		\$	110,300.00
City of Hunters Creek Village		\$	110,300.00
<b>Proposed Increase in Revenue</b>		<b>\$</b>	<b>330,900.00</b>

**ACCOUNT-INCREASE/DECREASE IN APPROPRIATIONS**

	<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
Salaries		\$	11,434.00
Retirement		\$	14,540.00
457b Contribution		\$	333.00
Healthcare		\$	165,909.00
Medicare		\$	200.00
Telephone		\$	6,800.00
Equipment Maintenance Contracts		\$	56,000.00
Legal/Professional		\$	(4,500.00)
IT Services		\$	24,000.00
Software Maintenance Contracts		\$	108,680.00
Criminal Investigations		\$	3,000.00
Small Equipment		\$	13,000.00
<b>Proposed Increase in Operating Expenditures</b>		<b>\$</b>	<b>399,396.00</b>

**AUTO REPLACEMENT FUND**

**Increase in Revenue:**

Proceeds from Sale		\$	9,340.00
TMLIRP Claim		\$	38,068.00
<b>Proposed Increase in Revenue</b>		<b>\$</b>	<b>47,408.00</b>

**ACCOUNT-INCREASE/DECREASE IN APPROPRIATIONS**

	<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
Auto Replacement	700	\$	47,408.00
<b>Proposed Increase in Auto Replacement Expenditures</b>		<b>\$</b>	<b>47,408.00</b>

**NET EFFECT TO BUDGET IS: \$ 378,308.00**

# MEMORIAL VILLAGES POLICE DEPARTMENT STRATEGIC PAY INITIATIVE 2026-2027



THE ISSUE: In July of 2025, the City of Houston ratified a 5 year Meet and Confer Agreement with the Houston Police Officers' Union. Valid July 2025 – July 2029.

This agreement raises officer salaries 36.5% over the next 5 years. In addition to base salary increases additional benefits were agreed to that include,

Annual Patrol Pay increases ranging from \$500 - \$1000 per officer per year. (\$600- \$3000 annually)

Shift Differential increases of \$780 annually. (\$2600 annually)

Weekend Pay (per day) increases of \$780 annually. (\$2600 annually)

Effective July 1, 2025, a first-year HPD officer receiving shift and weekend differential now makes \$81,600+.

Remaining Scheduled Base Salary increases for HPD personnel are as follows.

July 2026 10%

July 2027 8%

July 2028 6%

July 2029 6.5%

Additionally, court time minimums were increased from 2-hours to 4-hours per appearance, along with other increased specialty pays (assignment/specialty pays, probationary officer shift variance pay).

Soon after the HPD contract was announced, Harris County (9/25), Fort Bend County and Montgomery County announced pay parity with HPD. Several other agencies also announced pay parity and/or significant salary and benefit adjustments. Shenandoah PD increased their personnel budget 43.1%. (includes added a position, pay parity and insurance changes). Other areas of recruitment challenges included the US Department of Homeland Security and Immigration (HSI) offering hiring bonuses of up to \$50,000 (payable over 3 years with a 3-year contract) with unlimited overtime.

Immediately after the above announced changes, the 2 recent MVPD hires left the organization. 1 returned to Shenandoah PD and the other went to HSI. (A second employee had been hired by HSI but withdrew).

The changes in salary and benefits for sworn law enforcement has continued over the past 8 months across the Houston Metropolitan Area.

City	Entry*	5-Year*	10-Year*	Bonus
Baytown	80,622.00	95,765.00	107,727.00	10,000.00
DPS 50-Hour	70,475.00	110,376.75	118,234.88	
Houston	87,000.00	99,000.00	104,000.00	
Pasadena	76,379.85	89,945.10	97,077.00	10,000.00
Pearland	75,600.00	87,641.12	101,600.00	15,000.00
Rosenberg	74,068.00	83,803.20	94,806.40	
Stafford 84-Hour	82,031.00	92,238.00	102,445.00	
Texas City	62,779.25	80,432.56	96,276.00	
Sugarland	78,250.00	88,795.00	105,685.00	

\* Base Salary Only – Does not include certification level, shift incentives, degree, specialty pays.

# MVPD Compensation Strategy

2026 – Initiate mid-year salary adjustments effective 7/1/26

- Change TCOLE Certification pay from percentage to set amounts
- Change/ Adjust Seniority/Longevity pay to competitive rates
- Change Education Pay to competitive rates
- Change Bi-lingual pay from percentage to set amount

TCOLE Cert Pay	Officer		Det/Corp		Sergeant	
Intermediate	\$300.00		\$350.00		\$500.00	
Advanced	\$400.00		\$450.00		\$600.00	
Master	\$600.00		\$650.00		\$800.00	
Longevity Pay	5	6	7	8	9	10
	\$125	\$150	\$175	\$200	\$225	\$250
	11	12	13	14	15	16
	\$275	\$300	\$325	\$350	\$375	\$400
	17	18	19	20	21	22
	\$425	\$450	\$475	\$500	\$525	\$550
	23	24	25	26	27	28
	\$575	\$600	\$625	\$650	\$675	\$700
Bi-lingual	\$200				Monthly	
Mgt Developent	\$150				Monthly	
Education	AA	BA/BS	MA/MS		Monthly	
	\$100	\$300	\$500			
Shift Diff	Nights		Split		Monthly	
	\$1,000		\$500			

# MVPD Compensation Strategy

2027 – Move all hourly sworn personnel into an 8-step pay plan  
(one step every other year) top out in 16 years (time in rank).

	1	2	3	4	5	6	7	8
Officer	\$41.50	\$43.99	\$46.63	\$49.43	\$52.39	\$55.54	\$58.87	\$62.40
# in rank	3	4	3	4	1			2
Detective	\$42.75	\$45.32	\$48.03	\$50.92	\$53.97	\$57.21	\$60.64	\$64.28
# in rank		3		1				
Corporal	\$42.75	\$45.32	\$48.03	\$50.92	\$53.97	\$57.21	\$60.64	\$64.28
# in rank			1	2				
Sergeant	\$58.87	\$62.40	\$66.15	\$70.12	\$74.32	\$78.78	\$83.51	\$88.52
# in rank	1	1	2		1	1		
Commander						\$92.00	\$97.52	\$103.37

# 2026 Budget Amendments and Adjustments

Healthcare Insurance Adjustment - \$165,909\*

Salaries and Wages - \$11,358

TRMS - \$14,540\*

457b - \$2,964\*

HSA - \$333\*

Comcast - \$6,736\*

Flock OS System - \$72,650

Flock Condors - \$34,150\*\*

IOSO - \$24,000\*

QuickBooks - \$5,786

Tyler Technology Acct - \$12,955

Tyler Implementation - \$29,020

Peregrin - \$50,000\*\*

Ticket-writers - \$12,834

Netsential - \$1,500\*\*

Nexus Lexus - \$2,352\*

Officer Owens (PT) 9/1 – 12/31

\* Items with unanticipated increases

\*\* Grant submission 80%



# 2027 Budget Items

## Personnel and Benefits Adjustments

Initiate 8-STEP Pay Plan - \$TBD

Fund P.T. D.A.R.E./SRO Officer (full-year) - \$TBD

## Operating Costs Adjustments

Dispatch Quality Assurance Software - \$6500

Firearms and Ammo - \$1800

## Capital

3 vehicles - \$255,000

Total 2027 Budget Request - \$TBD

Increase over 2026 Amended Budget - \$TBD

2027 MVPD cost to each Village - \$TBD

Increase over 2026 Final Budget - \$TBD





**City of Bunker Hill Village  
City Council  
Agenda Request**

**Agenda Date:** April 21, 2026  
**Agenda Item:** V  
**Subject:** Village Fire Department Report  
**Exhibits:** Monthly Report – March 2026  
**Funding:** N/A  
**Presenter(s):** Chief Croft

**Executive Summary**

The Village Fire Department Report will include the following items:

- A. Update on Activities

**Recommended Action**

Staff recommends City Council receive the Monthly Report for March 2026.

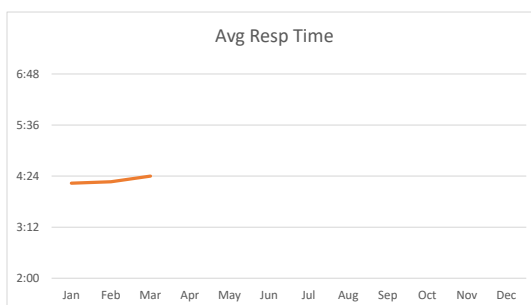
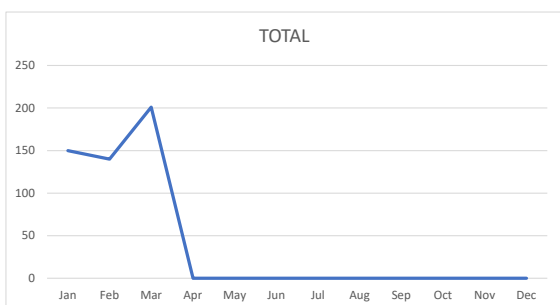


2026 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>150</b>	<b>140</b>	<b>201</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>491</b>
Abdominal Pain	1	1	0										2
Allergic Reaction	0	0	2										2
Animal Bite	0	0	1										1
Assault	1	0	2										3
Automatic Aid	0	0	1										1
Automatic Aid- Apartment Fire	0	0	4										4
Automatic Aid- Building Fire	0	0	3										3
Automatic Aid- Elevator Rescue	0	0	7										7
Automatic Aid- Entrapment MVC	0	0	3										3
Automatic Aid- Gas Leak	0	0	5										5
Automatic Aid- High Rise Fire	0	0	1										1
Automatic Aid- House Fire	0	0	5										5
Back Pain	0	1	0										1
Business Fire	1	0	0										1
Carbon Monoxide Alarm with Symptoms	3	1	1										5
Carbon Monoxide Detector No Symptoms	6	4	6										16
Cardiac/Respiratory Arrest	0	1	1										2
Check a Noxious Odor	0	1	0										1
Check for Fire	2	1	1										4
Check for the Smell of Natural Gas	5	2	1										8
Check for the Smell of Smoke	3	2	0										5
Chest Pain	4	8	3										15
Child Locked in a Vehicle Engine and AC running	0	0	1										1
Child Locked in a Vehicle Engine not running	0	0	1										1
Choking	0	1	1										2
Diabetic Emergency	1	2	1										4
Difficulty Breathing	9	8	7										24
Dumpster Fire Not near Structure	0	0	0										0
Elevator Rescue	1	2	1										4
Electrical Fire	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Explosion	0	0	0										0
Fall Victim	11	9	10										30
Fire Alarm Business	3	5	4										12
Fire Alarm Church or School	0	4	2										6
Fire Alarm Residence	22	23	24										69
Gas Leak	2	2	1										5
Grass Fire	0	1	0										1
HAZMAT Emergency	0	0	0										0
Headache- Stroke symptoms not present	2	1	1										4
Heart Problems	2	4	10										16
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	1	1	1										3
House Fire	3	0	1										4
Illegal Burning	0	1	0										1
Injured Party	1	3	1										5
Medical Alarm	3	1	4										8
Motor Vehicle Collision	13	16	21										50
Motor Vehicle Collision with Entrapment	0	1	1										2
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	1										1
Object Down in Roadway	0	0	2										2
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	1	1										2
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	1	3	3										7
Pregnancy/ Childbirth	0	0	0										0
Psychiatric Emergency	3	3	2										8
Seizures	4	1	5										10
Service Call Non-emergency	18	9	11										38
Shooting/Stabbing	0	0	0										0
Sick Call	8	7	13										28
Smoke in Business	0	1	0										1
Smoke in Residence	0	1	0										1
Stroke	1	1	4										6
Transformer Fire	0	0	4										4
Trash Fire	1	0	0										1
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	8	4	12										24
Unknown Medical Emergency	3	1	0										4
Vehicle Fire	2	1	2										5

Month	# of Incidents*	Avg Resp Time
Jan	117	4:14
Feb	119	4:16
Mar	142	4:24
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	378	4:18

\*Does not include HFD, Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\*  
 Note: Nat'l Std Fire Response Time: 6:50  
 Note: Nat'l Std Fire EMS Time: 6:30





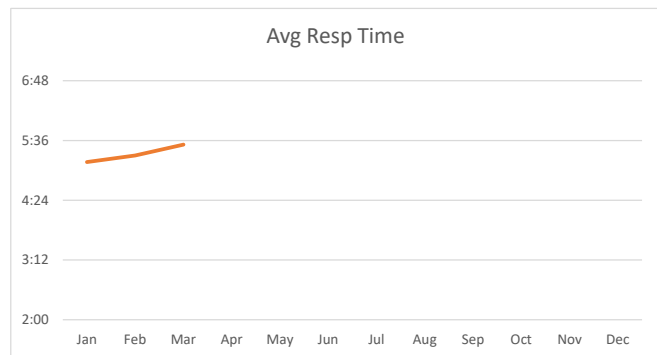
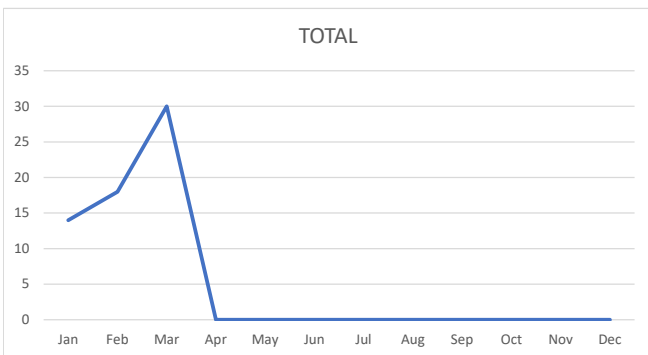
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>14</b>	<b>18</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>
Abdominal Pain	0	1	0										1
Allergic Reaction	0	0	0										0
Animal Bite	0	0	0										0
Carbon Monoxide Detector with Symptoms	0	0	1										1
Carbon Monoxide Detector No Symptoms	1	1	1										3
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	1	0										1
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	0	0	0										0
Check for the Smell of Smoke	0	1	0										1
Chest Pain	0	0	0										0
Child Locked in a Vehicle Engine and AC running	0	0	0										0
Choking	0	0	1										1
Difficulty Breathing	1	0	1										2
Fall Victim	2	3	2										7
Fire Alarm Church or School	0	1	0										1
Fire Alarm Residence	3	3	7										13
Gas Leak	0	0	0										0
Grass Fire	0	1	0										1
Headache- Stroke symptoms not present	1	0	1										2
Heart Problems	0	0	1										1
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	0	0	0										0
Injured Party	0	0	0										0
Medical Alarm	0	0	0										0
Motor Vehicle Collision	0	1	3										4
Motor Vehicle vs Pedestrian	0	0	1										1
Motor Vehicle Collision with Entrapment	0	1	0										1
Object Down in Roadway	0	0	0										0
Oven/Appliance Fire	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S.	0	0	0										0
Powerlines Down Arcing/Burning	0	0	1										1
Psychiatric Emergency	1	0	0										1
Seizures	1	0	1										2
Service Call Non-emergency	2	2	3										7
Sick Call	2	1	1										4
Smoke in Residence	0	1	0										1
Stroke	0	0	1										1
Transformer Fire	0	0	1										1
Unconscious Party/Syncope	0	0	2										2
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	0	0	1										1

Month	# of Incidents*	Avg Resp Time
Jan	9	5:10
Feb	14	5:18
Mar	23	5:31
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	46	5:19

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





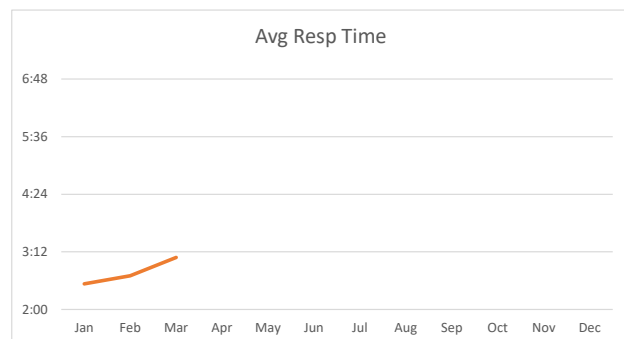
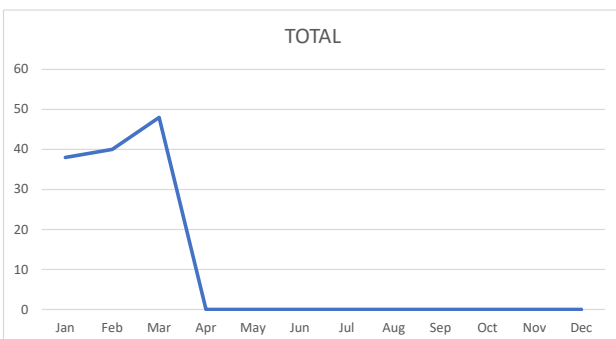
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>38</b>	<b>40</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124</b>
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	2										2
Assault	1	0	1										2
Automatic Aid	0	0	1										1
Automatic Aid- Entrapment MVC	0	0	1										1
Back Pain	0	1	0										1
Carbon Monoxide Detector No Symptoms	0	0	1										1
Cardiac/Respiratory Arrest	0	0	1										1
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	1										1
Check for the Smell of Natural Gas	0	2	1										3
Check for the Smell of Smoke	0	0	0										0
Chest Pain	2	1	2										5
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	1	0										1
Diabetic Emergency	0	1	1										2
Difficulty Breathing	1	3	1										5
Dumpster Fire Not near Structure	0	0	0										0
Electrical Fire	0	0	0										0
Elevator Rescue	1	2	1										4
Fall Victim	1	2	5										8
Fire Alarm Business	3	4	4										11
Fire Alarm Church or School	0	0	1										1
Fire Alarm Residence	4	5	1										10
Gas Leak	0	0	0										0
Grass Fire	0	0	0										0
HAZMAT Emergency	0	0	0										0
Heart Problems	1	3	4										8
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	1	1	1										3
House Fire	1	0	1										2
Injured Party	1	3	1										5
Medical Alarm	0	0	1										1
Motor Vehicle Collision	6	3	3										12
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S	0	0	0										0
Powerlines Down Arcing/Burning	0	0	0										0
Psychiatric Emergency	0	0	1										1
Seizures	3	1	1										5
Service Call Non-emergency	5	2	1										8
Shooting/ Stabbing	0	0	0										0
Sick Call	2	2	3										7
Smoke in Residence	0	0	0										0
Stroke	0	0	2										2
Transformer Fire	0	0	1										1
Trash Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	3	2	3										8
Unknown Medical Emergency	2	1	0										3
Vehicle Fire	0	0	0										0

Month	# of Incidents*	Avg Resp Time
Jan	31	2:32
Feb	35	2:42
Mar	42	3:05
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
108		2:46

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





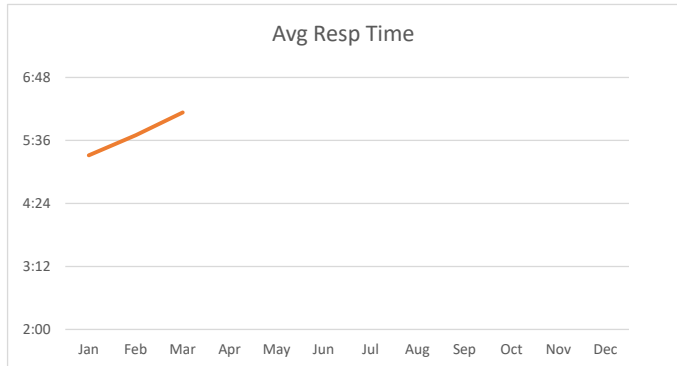
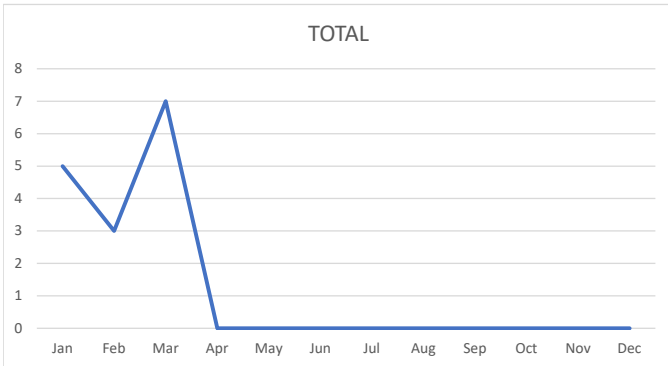
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>5</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>
Abdominal Pain	1	0	0										1
Carbon Monoxide Alarm with Symptoms	0	1	0										1
Cardiac/Respiratory Arrest	0	0	0										0
Chest Pain	0	1	0										1
Check for the Smell of Natural Gas	0	0	0										0
Diabetic Emergency	1	0	0										1
Difficulty Breathing	0	0	0										0
Dumpster Fire Not near Structure	0	0	0										0
Fall Victim	0	0	0										0
Fire Alarm Church or School	0	0	1										1
Fire Alarm Residence	2	0	1										3
Heart Problems	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	0	0	0										0
Medical Alarm	0	0	0										0
Motor Vehicle Collision	0	1	1										2
Overdose/Poisoning	0	0	0										0
Psychiatric Emergency	1	0	1										2
Service Call Non-emergency	0	0	0										0
Sick Call	0	0	1										1
Trash Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	0	0	1										1
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	0	0	1										1

Month	# of Incidents*	Avg Resp Time
Jan	4	5:19
Feb	3	5:42
Mar	6	6:08
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<b>Total</b>	<b>13</b>	<b>5:43</b>

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





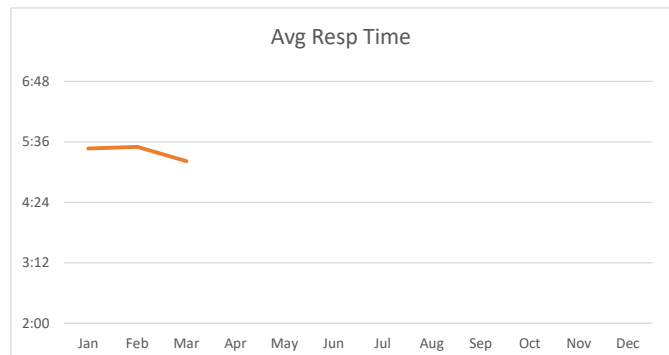
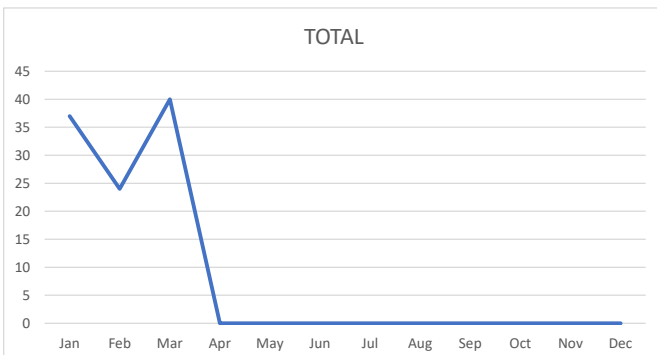
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>37</b>	<b>24</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>99</b>
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	0										0
Animal Bite	0	0	1										1
Back Pain	0	0	0										0
Carbon Monoxide Alarm with Symptoms	3	0	0										3
Carbon Monoxide Detector No Symptoms	1	1	2										4
Cardiac/Respiratory Arrest	0	1	0										1
Check a Noxious Odor	0	0	0										0
Check for Fire	2	1	0										3
Check for the Smell of Natural Gas	2	0	0										2
Check for the Smell of Smoke	1	0	0										1
Chest Pain	0	2	1										3
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	0	0										0
Diabetic Emergency	0	0	0										0
Difficulty Breathing	1	1	2										4
Elevator Rescue	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Fall Victim	6	0	1										7
Fire Alarm Business	0	1	0										1
Fire Alarm Church or School	0	0	0										0
Fire Alarm Residence	8	6	7										21
Gas Leak	1	0	1										2
Heart Problems	0	1	2										3
Hemorrhage/Laceration	0	0	0										0
House Fire	1	0	0										1
Illegal Burning	0	1	0										1
Injured Party	0	0	0										0
Medical Alarm	1	1	0										2
Motor Vehicle Collision	3	1	7										11
Motor Vehicle Collision with Entrapment	0	0	0										0
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	2										2
Oven/Appliance Fire	0	0	1										1
Overdose/Poisoning	0	0	1										1
Possible D.O.S	0	0	0										0
Powerlines Down Arcing/Burning	1	0	1										2
Psychiatric Emergency	0	2	0										2
Seizures	0	0	2										2
Service Call Non-emergency	4	1	4										9
Sick Call	0	3	1										4
Stroke	0	0	1										1
Transformer Fire	0	0	0										0
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	1	1	3										5
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	1	0	0										1

Month	# of Incidents*	Avg Resp Time
Jan	27	5:28
Feb	19	5:30
Mar	31	5:13
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	77	5:23

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





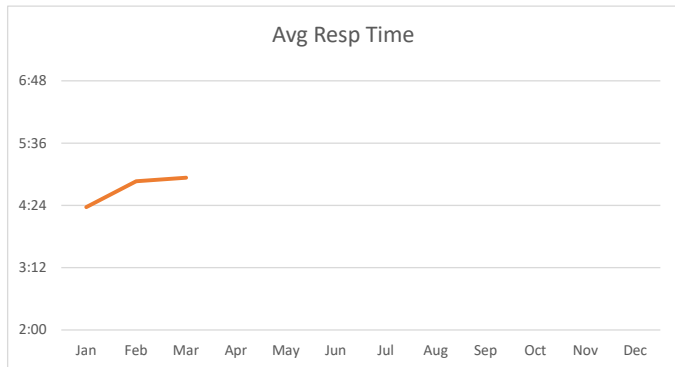
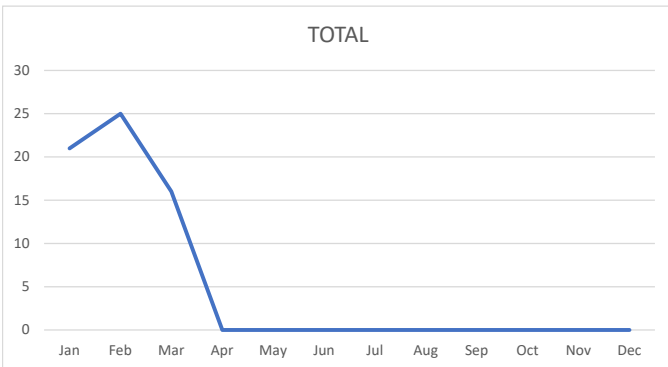
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>21</b>	<b>25</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>
Abdominal Pain	0	0	0										0
Carbon Monoxide Detector with Symptoms	0	0	0										0
Carbon Monoxide Detector No Symptoms	0	1	0										1
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	2	0	0										2
Check for the Smell of Smoke	0	1	0										1
Chest Pain	0	0	0										0
Child lock in Vehicle Engine not running	0	0	1										1
Choking	0	0	0										0
Elevator Rescue	0	0	0										0
Difficulty Breathing	1	2	1										4
Fall Victim	1	1	1										3
Fire Alarm Business	0	0	0										0
Fire Alarm Church or School	0	3	0										3
Fire Alarm Residence	3	7	6										16
Gas Leak	1	0	0										1
Headache- Stroke symptoms not present	0	0	0										0
Heart Problems	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
House Fire	1	0	0										1
Injured Party	0	0	0										0
Medical Alarm	1	0	1										2
Motor Vehicle Collision	1	3	1										5
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	1	0										1
Possible D.O.S.	1	0	0										1
Powerlines Down Arcing/Burning	0	2	1										3
Psychiatric Emergency	0	0	0										0
Seizures	0	0	0										0
Service Call Non-emergency	3	3	0										6
Sick Call	3	0	3										6
Smoke in Business	0	1	0										1
Smoke in Residence	0	0	0										0
Stroke	0	0	0										0
Transformer Fire	0	0	1										1
Traumatic Injury	0	0	0										0
Unconscious Party/Syncope	2	0	0										2
Unknown Medical Emergency	1	0	0										1

Month	# of Incidents*	Avg Resp Time
Jan	16	4:22
Feb	20	4:52
Mar	14	4:56
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<b>Total</b>	<b>50</b>	<b>4:43</b>

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**





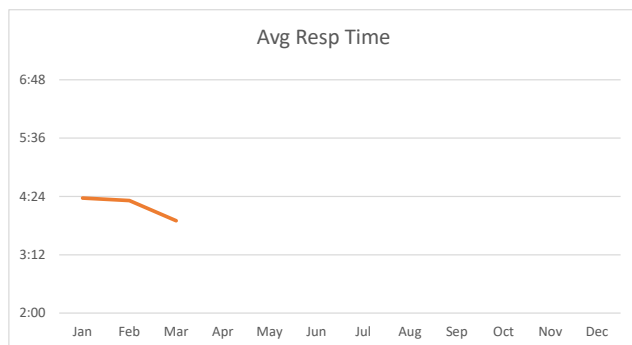
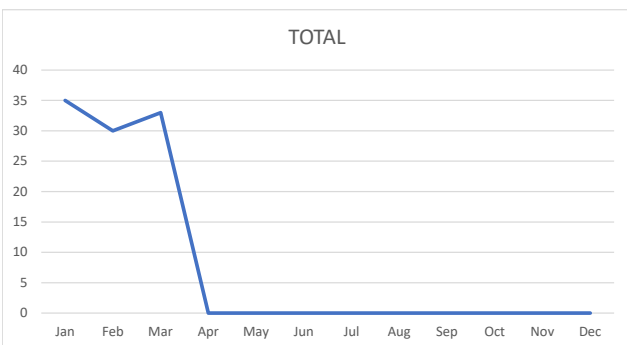
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>35</b>	<b>30</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98</b>
Abdominal Pain	0	0	0										0
Allergic Reaction	0	0	0										0
Assault	0	0	1										1
Back Pain	0	0	0										0
Business Fire	1	0	0										1
Carbon Monoxide Detector No Symptoms	4	1	2										7
Cardiac/Respiratory Arrest	0	0	0										0
Check a Noxious Odor	0	0	0										0
Check for Fire	0	0	0										0
Check for the Smell of Natural Gas	1	0	0										1
Check for the Smell of Smoke	2	0	0										2
Chest Pain	2	4	0										6
Child Locked in Vehicle Engine and AC running	0	0	1										1
Child Locked in a Vehicle Engine not running	0	0	0										0
Choking	0	0	0										0
Diabetic Emergency	0	1	0										1
Difficulty Breathing	5	2	2										9
Elevator Rescue	0	0	0										0
Entrapment- Non MVC	0	0	0										0
Explosion	0	0	0										0
Fall Victim	1	3	1										5
Fire Alarm Business	0	0	0										0
Fire Alarm Church or School	0	0	0										0
Fire Alarm Residence	2	2	2										6
Gas Leak	0	2	0										2
Grass Fire	0	0	0										0
Headache- Stroke symptoms not present	1	1	0										2
Heart Problems	1	0	3										4
Heat/Cold Exposure	0	0	0										0
Hemorrhage/Laceration	0	0	0										0
Injured Party	0	0	0										0
Medical Alarm	1	0	2										3
Motor Vehicle Collision	3	7	6										16
Motor Vehicle Collision with Entrapment	0	0	1										1
Motor Vehicle vs Motorcycle	0	0	0										0
Motor Vehicle vs Pedestrian	0	0	0										0
Object Down in Roadway	0	0	0										0
Overdose/Poisoning	0	0	0										0
Possible D.O.S.	0	0	0										0
Powerlines Down Arcing/Burning	0	1	0										1
Pregnancy/ Childbirth	0	0	0										0
Psychiatric Emergency	1	1	0										2
Seizures	0	0	1										1
Service Call Non-emergency	4	1	3										8
Shooting/Stabbing	0	0	0										0
Sick Call	1	1	4										6
Smoke in Business	0	0	0										0
Stroke	1	1	0										2
Transformer Fire	0	0	1										1
Trash Fire	1	0	0										1
Unconscious Party/Syncope	2	1	3										6
Unknown Medical Emergency	0	0	0										0
Vehicle Fire	1	1	0										2

Month	# of Incidents*	Avg Resp Time
Jan	30	4:22
Feb	28	4:19
Mar	26	3:54
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
<hr/>		
	84	4:11

*\*Does not include Cancelled, Disregard Enroute, Objects Down, and Nonemergency Service Calls\**



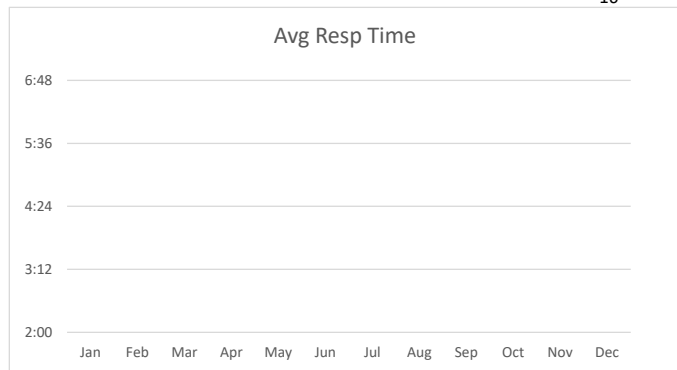
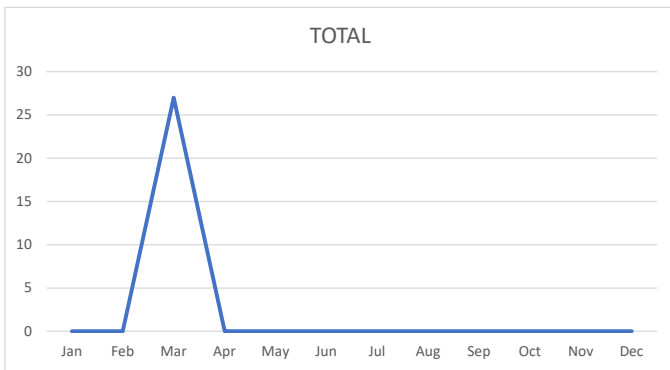


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### 2026 Summary - Houston Fire Department Automatic Aid

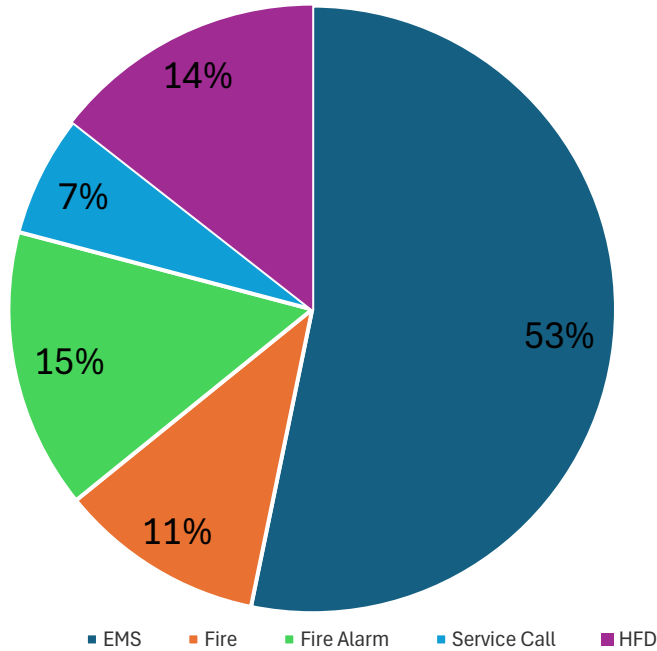
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>
Automatic Aid	0	0	0										0
Automatic Aid- Apartment Fire	0	0	4										4
Automatic Aid- Building Fire	0	0	3										3
Automatic Aid- Elevator Rescue	0	0	7										7
Automatic Aid- Entrapment MVC	0	0	2										2
Automatic Aid- Gas Leak	0	0	5										5
Automatic Aid- High Rise Fire	0	0	1										1
Automatic Aid- House Fire	0	0	5										5

Month	# of Incidents*	Avg Resp Time
Jan	0	
Feb	0	
Mar	16	7:57
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
16		7:57

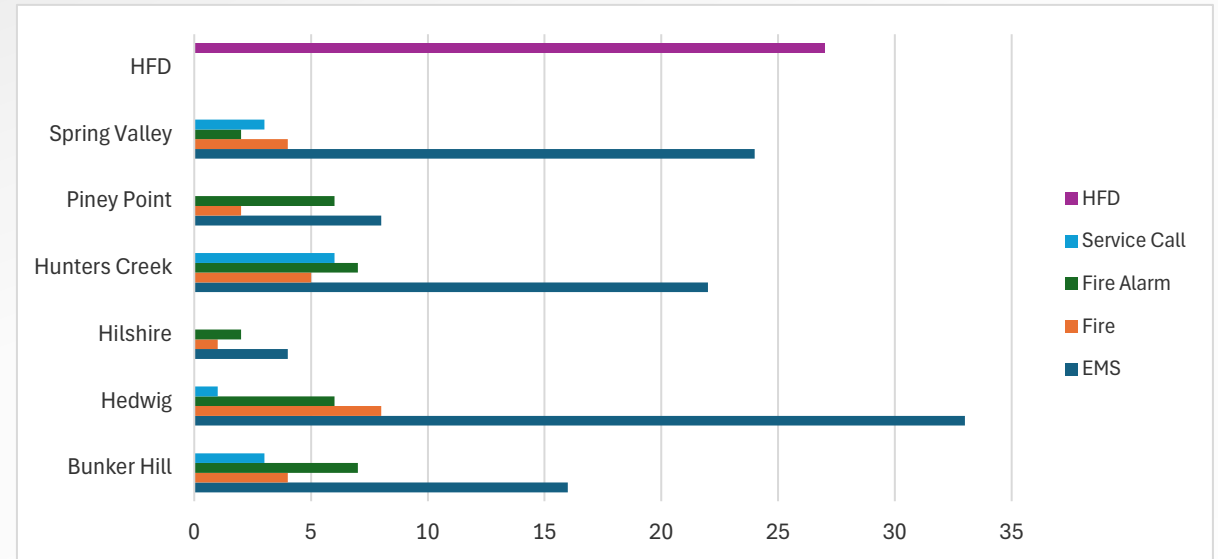


# Incident Response

March 2026 ACTIVITY REPORT



Category	Total
EMS	107
Fire	22
Fire Alarm	30
Service Call	13
HFD	29
Monthly Total	201



**36**

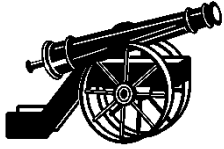
Overlapping Calls (Mar '26)

**4:24**

Average Emergency Response Time (Mar '26)

**491**

YTD Total Incidents



**City of Bunker Hill Village  
City Council  
Agenda Request**

**Agenda Date:** April 21, 2026  
**Agenda Item:** VI  
**Subject:** Mayor’s Report  
**Exhibits:** Proclamations  
**Funding:** N/A  
**Presenter(s):** Mayor Brown

**Executive Summary**

The Mayor’s Report will include the following:

- A. Proclamations
  - Administrative Professionals Day – *April 22, 2026*
  - Arbor Day – *April 24, 2026*
  - National Police Week – *May 10-16, 2026*
  - National Public Works Week – *May 17-23, 2026*
- B. Report on Activities and Upcoming Events
  - Mayors’ Meetings

**Recommended Action**

Staff recommends City Council receive the Mayor’s Report.

# *Proclamation*



**WHEREAS**, Administrative Professionals Day is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and

**WHEREAS**, administrative professionals serve as key front-line customer service ambassadors and are often the first representatives of the City of Bunker Hill Village encountered by residents, thereby establishing and fostering an essential relationship between the City and the community; and

**WHEREAS**, these dedicated individuals perform a wide range of responsibilities and functions necessary to the effective operation of municipal government, including office management, organization, communications, and the delivery of exceptional customer service to residents and members of the public; and

**WHEREAS**, Administrative Professionals Day is an opportunity to recognize and celebrate the professionalism, dedication, and indispensable contributions of administrative staff in advancing the mission and vision of the City; and

**WHEREAS**, the City of Bunker Hill Village is proud to recognize its outstanding administrative professionals for their hard work, commitment, and positive impact they have on the organization and the community;

**NOW, THEREFORE**, I, Keith Brown, Mayor of the City of Bunker Hill Village, Texas, do hereby proclaim April 22, 2026, as

## *Administrative Professionals Day*

in the City of Bunker Hill Village, Texas, in honor and recognition of Jamee Gonzalez, Utility Billing/ Permit Clerk, and Valerie Guerra, Municipal Court Administrator/ Office Manager, for their exemplary service to the City.

**In Witness Whereof**, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 21<sup>st</sup> day of April, 2026.

---

Keith Brown  
Mayor

# Proclamation



**WHEREAS**, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and world to celebrate the important contributions trees provide to our society; and

**WHEREAS**, trees can enhance our environment and can be a solution to combat climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

**WHEREAS**, the City of Bunker Hill Village recognizes the importance of trees in contributing to the overall beauty and well-being of our community; and,

**WHEREAS**, the City of Bunker Hill Village is committed to preserving, planting, and maintaining trees for current and future generations; and,

**NOW, THEREFORE**, I, Keith Brown, Mayor of the City of Bunker Hill Village, Texas,  
do hereby proclaim April 24, 2026, as

## *Arbor Day*

in the City of Bunker Hill Village, Texas, and I encourage all citizens to support efforts to care for the trees and beauty of our community.

**In Witness Whereof**, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 21<sup>st</sup> of April, 2026.

---

Keith Brown  
Mayor

# *Proclamation*



**WHEREAS**, in 1962 President Kennedy proclaimed May 15 as National Police Officers Memorial Day and the calendar week in which May 15 falls as National Police Week. National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

**WHEREAS**, the officers of the Memorial Villages Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Bunker Hill Village; and

**WHEREAS**, it is important that all citizens know and understand the challenges, duties, and responsibilities of the Memorial Villages Police Department, and that members of the department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression; and

**WHEREAS**, the officers of the Memorial Villages Police Department stand watch over citizens, selflessly risking their lives to protect individuals, families, neighborhoods, and property against crimes; and

**WHEREAS**, the City of Bunker Hill Village desires to honor the valor, service, and dedication of the officers of the Memorial Villages Police Department; and

**NOW, THEREFORE**, I, Keith Brown, Mayor of the City of Bunker Hill Village, Texas, do hereby proclaim the week of May 10-16, 2026, as

## *National Police Week*

in the City of Bunker Hill Village, Texas, and publicly salute and express sincere gratitude to the Memorial Villages Police Department officers, past and present, who, by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and preserved the rights and security of all citizens.

**In Witness Whereof**, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 21<sup>st</sup> day of April, 2026.

---

Keith Brown  
Mayor

# Proclamation



**WHEREAS**, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, quality of life, and well-being of the people of the City of Bunker Hill Village; and

**WHEREAS**, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

**WHEREAS**, it is in the public interest for the citizens, civic leaders, and children in Bunker Hill Village to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

**WHEREAS**, the year 2026 marks the 66<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association; and

**WHEREAS**, the year 2026 National Public Works Week theme is "Rooted in Service, Powered by Community," and this acknowledges that the roots of service run deep in public works. Some work – like building roads and bridges – is highly visible, while other public works contributions – like maintaining water and sewer systems – are sometimes hidden from view. Together, these efforts form the foundation of thriving communities, reminding us that every project, seen or unseen, powers the connection between service and the people it supports; and

**NOW, THEREFORE**, I, Keith Brown, as Mayor of the City of Bunker Hill Village, Texas, do hereby proclaim the week of May 17-23 2026, as

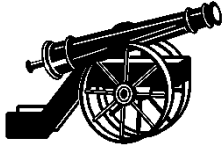
## ***National Public Works Week***

in the City of Bunker Hill Village, Texas, in honor and recognition of Elvin Hernandez, Gama Escamilla, and Oziel Reyna for their service to the City's Public Works Department.

**In Witness Whereof**, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 21<sup>st</sup> day of April, 2026.

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Keith Brown  
Mayor



**City of Bunker Hill Village  
City Council  
Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	VII
<b>Subject:</b>	City Administrator’s Report
<b>Exhibits:</b>	Development Report Proposed 2027 Budget Calendar
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator Elvin Hernandez, Public Works Director Susan Grass, Finance Director

**Executive Summary**

The City Administrator’s Report will include the following:

- A. Report on Activities and Upcoming Events
  - Planning and Zoning Commission Meeting – *March 24, 2026*
- B. Public Works Director Report
  - Development Report
  - CIP Update
  - Sidewalk Discussion
- C. Finance Director Report
  - Investments and Opportunities
  - Annual Audit
  - Proposed 2027 Budget Calendar

**Recommended Action**

Staff recommends City Council receive the City Administrator’s Report.

City of Bunker Hill Village  
Development Report

Month	2025 Permits Issued (excludes new construction, additions, remodels)	2026 Permits Issued (excludes new construction, additions, remodels)	Variance	2025 New Residential	2026 New Residential	Variance	2025 Residential Addition	2026 Residential Addition	Variance	2025 Residential Remodel	2026 Residential Remodel	Variance	2025 Total Permits Issued (Month)	2026 Total Permits Issued	Variance
January	111	63	(48)	2	1	(1)	0	0	0	1	1	0	114	65	(49)
February	166	108	(58)	3	3	0	1	1	0	0	1	1	170	113	(57)
March	157	86	(71)	3	2	(1)	1	0	(1)	1	5	4	162	93	(69)
April	128			4			0			2			134		
May	86			1			1			0			88		
June	99			1			2			2			104		
July	99			1			0			4			104		
August	67			0			2			1			70		
September	129			2			0			4			135		
October	74			1			1			3			79		
November	53			0			1			2			56		
December	84			1			0			6			91		
<b>YTD Total</b>	<b>1253</b>	<b>257</b>		<b>19</b>	<b>6</b>		<b>9</b>	<b>1</b>		<b>26</b>	<b>7</b>		<b>1307</b>	<b>271</b>	

Month	2025 Pre-Development/ Consultation Meetings	2026 Pre-Development/ Consultation Meetings	Variance	2025 Inspections/ Reinspections	2026 Inspections/ Reinspections	Variance	2025 VFD Inspections	2026 VFD Inspections	Variance	2025 Certificate of Occupancy Issued	2026 Certificate of Occupancy Issued	Variance
January	15	10	(5)	204	177	(27)	6	4	(2)	0	3	3
February	14	11	(3)	314	155	(159)	4	3	(1)	0	2	2
March	8	15	7	298	191	107	6	6	0	2	1	(1)
April	11			323			3			0		
May	10			388			5			2		
June	8			282			3			1		
July	13			361			11			1		
August	9			343			3			4		
September	8			298			4			1		
October	14			320			9			3		
November	10			303			6			3		
December	7			180			10			0		
<b>YTD Total</b>	<b>127</b>	<b>36</b>		<b>3614</b>	<b>523</b>		<b>70</b>	<b>13</b>		<b>17</b>	<b>6</b>	

## City of Bunker Hill Village 2027 Budget Calendar

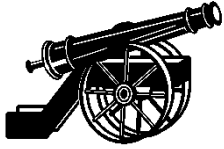
Date	Topic	Notes
<b>Tuesday, April 21, 2026</b>	Present Proposed Preliminary Budget Calendar	Regular City Council Meeting
<b>Tuesday, May 19, 2026</b>	Present Public Safety Department Budgets to City Council	City Council Meeting, Presented by Police Chief & Fire Chief
<b>Tuesday, June 16, 2026</b>	Assumptions shared with City Council on Tax Rate Calculation for No New Revenue, Voter Approved and De Minimis Tax Rate. Vote on Public Safety Department Budgets.	Regular City Council Meeting 5:00 pm Workshop
<b>Monday, July 13, 2026</b>	Meeting with the Mayor to discuss Budget and Tax Rate Calculations	Morning Meeting 9:00 am
<b>Wednesday, July 15, 2026</b>	Budget Workshop Discuss details of the 2027 Budget. <b><i>The following items are discussed:</i></b> <ul style="list-style-type: none"> <li>• Revenues &amp; Expenditures for all Funds</li> <li>• Capital Projects for 2027 &amp; 5-Year CIP</li> <li>• Other relevant items.</li> </ul> <i>Possible Record Vote on Proposed Tax Rate</i>	Lunch Meeting 10:00 am – 2:30 pm
<b>Friday, July 24, 2026</b>	Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units Tax Assessor to Provide Tax Rate Calculations.	Appraisal District to Provide
<b>Friday, July 31, 2026</b>	Receive Certified Tax Roll and Calculations	SBISD to Provide

## City of Bunker Hill Village 2027 Budget Calendar

Date	Topic	Notes
<b>Week of August 3rd</b>	<b>Special City Council Meeting</b> Notice three business days to File Proposed Budget & take Record Vote on Proposed Tax Rate. Set Public Hearings on Adoption Date for Proposed Budget and Tax Rate.	Special City Council Meeting Will include Record Vote on Tax Rate.
<b>Friday, August 7, 2026</b>	Post to City Website (Local Govt. Code 102.005 (before 30 <sup>th</sup> day before tax rate adopted))	
<b>Monday, August 10, 2026</b>	City Secretary Sends Property Tax Rate Public Hearing(s) and Tax Rate Statement and Schedules to Newspaper	
<b>Wednesday, August 19, 2026</b>	Publish Notice of Public Hearing(s) on Tax Rate (only applies if tax rate will exceed various tax rate calculations) (Property Tax Code §26.05(d)) (Property Tax Code §26.06(a) and Local Govt. Code §140.010, no less than 7 days' notice before hearing on tax rate increase – Not be smaller than one-quarter page notice in newspaper and on City website) Also publish Notice of Public Hearing on Proposed Budget (Local Govt. Code §102.0065, Section (c) not earlier than the 30th or later than the 10th day before the date of the hearing)	
<b>Wednesday, September 9, 2026</b>	Notice three business days for Council Agenda and Public Hearing (Open Meetings Notice)	
<b>Tuesday, September 15, 2026</b>	Regular City Council Meeting Public Hearing on the Budget and Tax Rate <i>Possible Budget Adoption</i>	Required Public Hearing for Budget Process. Could adopt if tax rate is not over the tax rate calculations

# City of Bunker Hill Village 2027 Budget Calendar

Date	Topic	Notes
<b>Wednesday, September 23, 2026</b>	Notice three business days for Council Agenda and public hearing (Open Meetings Notice) <i>If needed.</i>	
<b>Tuesday, September 29, 2026 8:00 am</b>	Public Hearing on the Budget and Adoption of the Budget and Tax Rate <i>If needed.</i>	Only needed if proposed tax rate is over calculated rates.



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	VIII
<b>Subject:</b>	Water Modeling Study Results
<b>Exhibits:</b>	Presentation
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

### **Executive Summary**

At the July 15, 2025, meeting, Council approved a services agreement with IDS Engineering, the City's Engineer, to complete a water modeling study to evaluate the condition, adequacy, and performance of the City's water distribution system.

A final engineering report was prepared and submitted to staff in April 2026. The results of the study outline the continued reliability and efficiency of the City's water infrastructure through a structured inspection and maintenance program that will proactively address potential issues, extend the operational service life of system components, and ensure the continued delivery of safe and reliable water services to the City. Findings of the report include:

- Confirmed TCEQ compliance
- Highlight demand conditions
- General resiliency
- Areas of vulnerabilities

Next steps will focus on proactive infrastructure planning, including water line replacements, improved power reliability & emergency power upgrades, and enhanced system redundancy. Recommendations made within this report will be added to the City's Capital Improvement Program (CIP).

Representatives from IDS Engineering will be in attendance to address any of Council's comments or questions. A copy of the full report will be made available on the City's website.

### **Recommended Action**

Staff recommends that City Council receive the results of the water modeling study.

# Water System Evaluation and Planning

Council Presentation

April 21, 2026



# Agenda

- Purpose
- Overview of Existing Water System
- Water System Modeling Process
- Water System Modeling Results
- Recommendations
  - Distribution Line Replacement
  - Water Plant Improvements
    - Ground Storage Tank
    - Electrical Improvements
    - Emergency Power Upgrades
  - Water Well Addition
- Capital Improvements Timeline
- Estimated Project Costs
- Questions



City Hall WP

# Purpose – Water System Evaluation



Fire Hydrant Field Testing

- Evaluate the City's Water System for TCEQ Compliance.
- Anticipate potential failure points in the City's Water System.
- Provide recommendations that will help provide resiliency to the City's Water System.

# Existing Water System Overview

# CoBHV Water System – Existing Facilities

## Taylorcrest Water Plant

- WW 1 - 610 GPM
- Surface water connection (14.75 MG/Month)
- 4 - Booster pumps (2,600 GPM total rated capacity)
- 0.25 MG GST
- 0.3 MG GST
- 2 – 15,000-gallon pressure tanks

## City Hall Water Plant

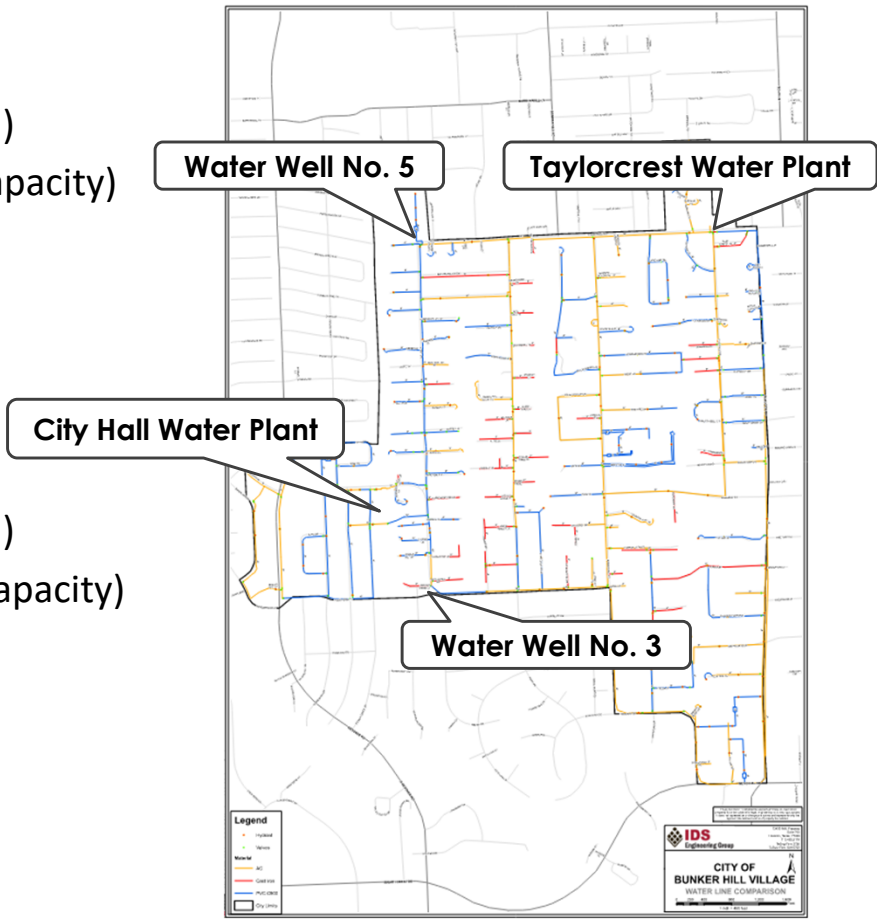
- WW 4 - 1,000 GPM
- Surface water connection (14.75 MG/Month)
- 4 – Booster pumps (3,000 GPM total rated capacity)
- 0.5 MG GST

## Remote Water Wells

- WW 3 – 780 GPM
- WW 5 – 2,000 GPM groundwater well

## Water Distribution Lines

- Approx. 28 miles of 2”-12” Water Lines
  - PVC, AC, Cast Iron



# TCEQ Minimum Standards - Compliant



## Water Supply

- Connection with other water system with capacity of at least 0.35 gpm/connection (City of Houston Surface Water Supply)
- Combined system capacity of at least 0.6 gpm/connection (Well Production and COH Surface Water)



## Storage Capacity

- 200 gallons per connection total
- 2,500 Connections Maximum with 30,000 gallons of Pressure Tank Capacity



## Service Pumping Capacity

- Ability to meet peak hourly demands with largest pump out of service (firm capacity) and maintain minimum pressure of 35 psi

Facility	City Water Network Capacity	TCEQ Criteria	City Water Network ESFC Capacity
Surface Water	485,000 gpd <sup>(1)</sup>		
Wells	4,450 gpm	0.6 gpm/ESFC	7,417 ESFCs
Pressure Tank	30,000 gal	2,500 ESFCs (Max)	2,500 ESFCs
Elevated Storage	0 gal	100 gal/ESFC	N/A ESFCs
Ground Storage	1,050,000 gal		
Total Storage	1,080,000 gal	200 gal/ESFC	5,400 ESFCs
Booster Pump	5,600 gpm	2 gpm/ESFC	2,800 ESFCs

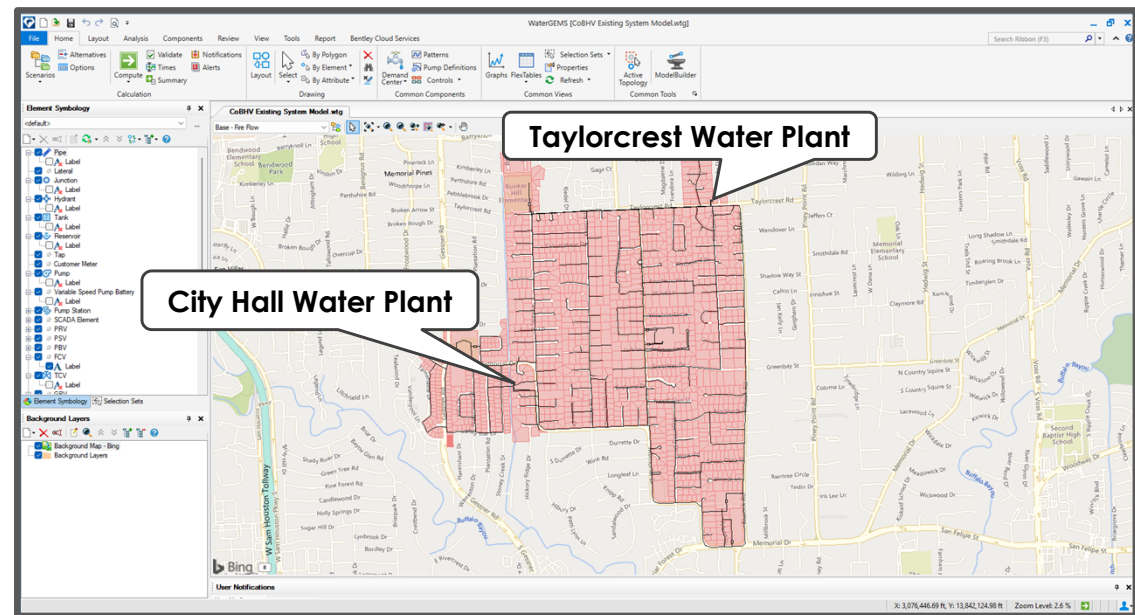
\*City has Approx. 1,350 connections.



# Water System Modeling Process

# Water System Modeling Process - Overview

- Input known elements of the water system into WaterGEMS.
- Calibrate model based on field testing.
- Modeled existing system baseline.
- Modeled multiple scenarios to study system capacity and resiliency at existing demands.
  - GST's removed from service
  - Loss of Water Supply from City of Houston
  - Emergency Loss of Power
- Provided water system improvement recommendations based on model results.



WaterGEMS Water Modeling Software

# Water System Modeling Process - Inputs

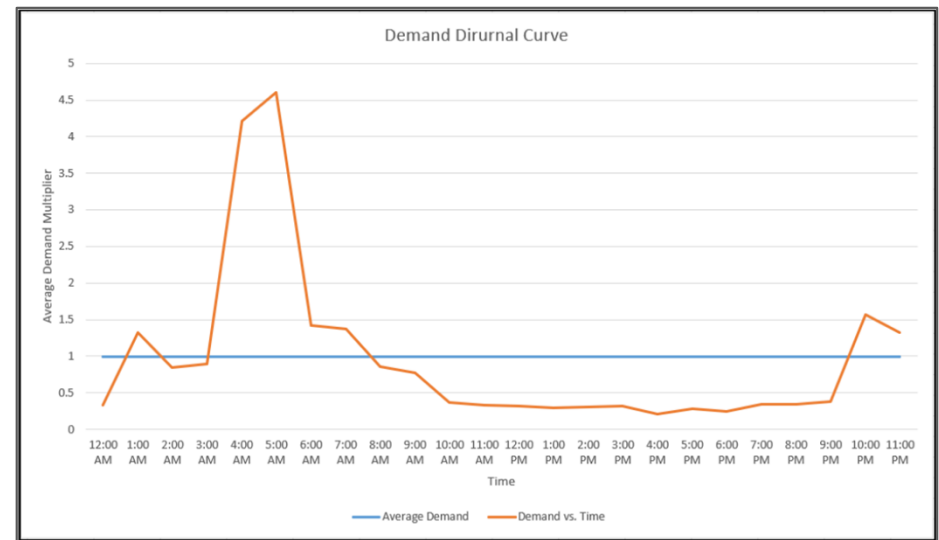
- Verified water system components.
- Updated City GIS Water Distribution Network.
- Gathered water use data from smart meters.

### Water Use Varies Depending on the Time of the Year

Average Summer Day Demand (MGD)	Average Winter Day Demand (MGD)	Maximum Day Demand (MGD)
1.58	0.51	1.82

### Water Use Peaks At Around 5:00 AM for the City

Peak Summer Demand (GPM)	Peak Winter Demand (GPM)	Peak Demand (GPM)
5,055	1,640	5,800

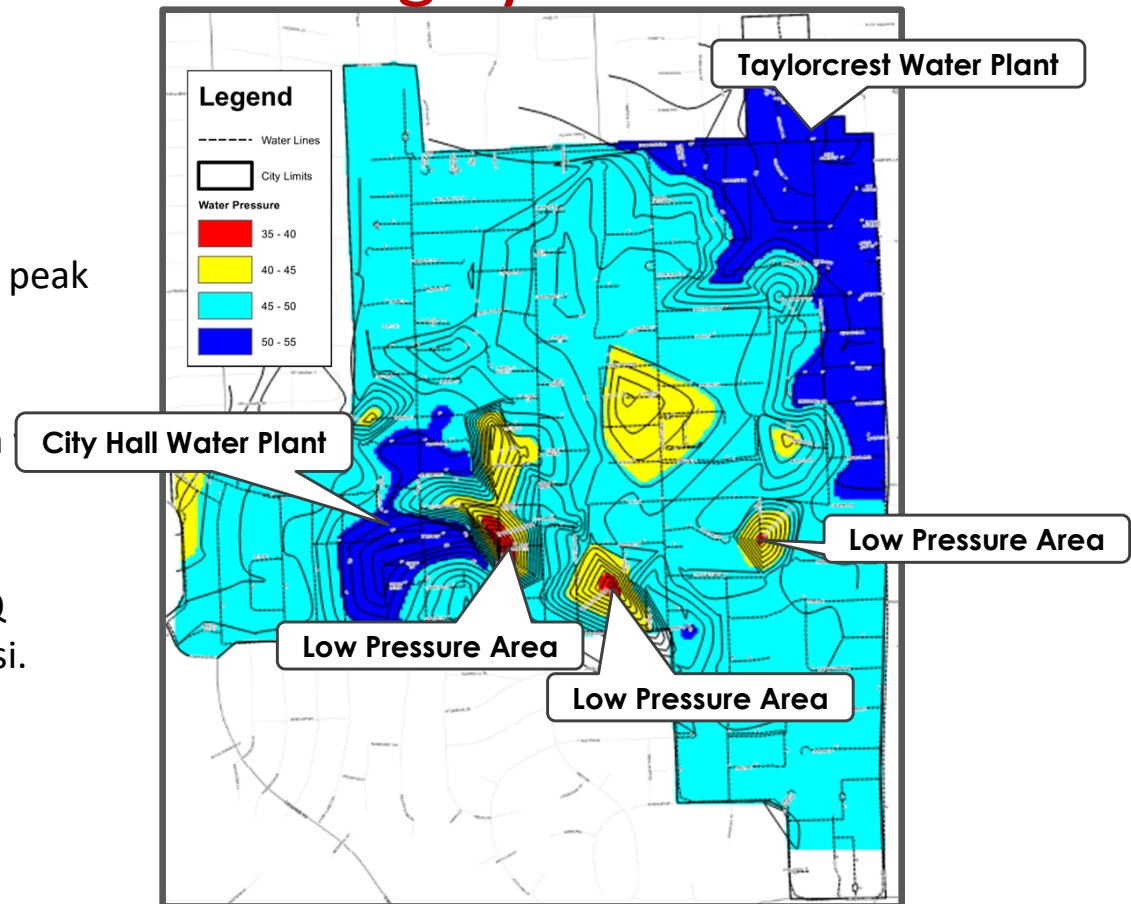


Water Use Peaks at >4.5 Times Average Daily Use

# Water System Modeling Results Steady State

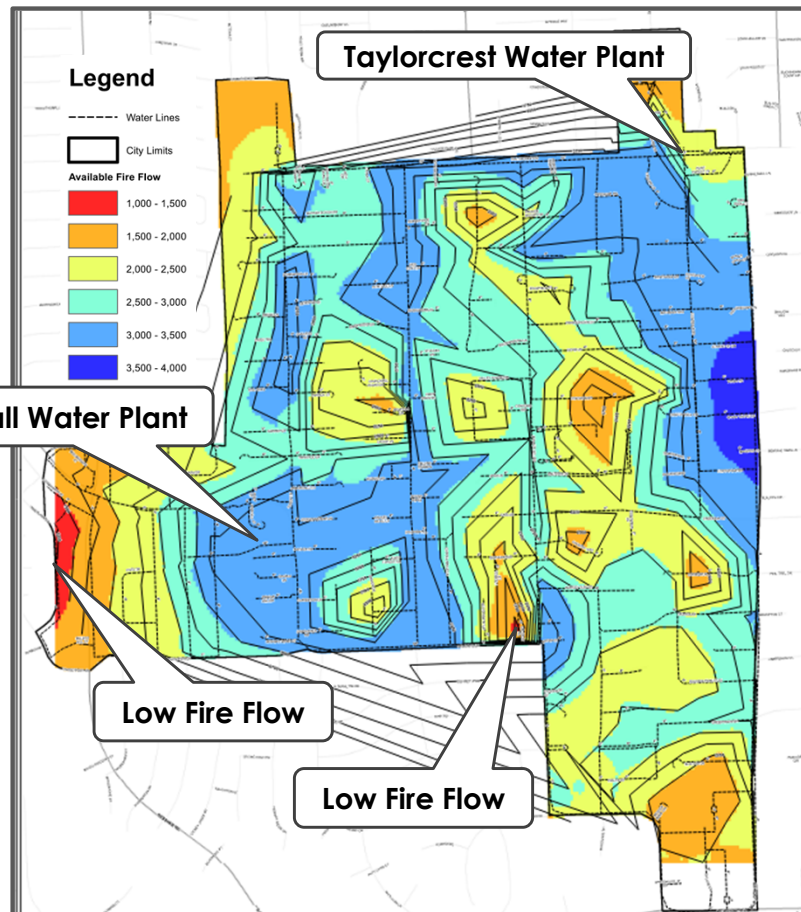
# Steady State Analysis of Existing System Pressure

- The existing system was modeled at peak hourly demand.
- Pressure at each point in the system measured.
- Existing system remains above TCEQ minimum required pressure of 35 psi.



Water System Pressure Map

# Steady State Analysis of Existing System Fire Flow



**Water System Available  
Fire Flow Map**

- The existing system was modeled at peak hourly demand.
- Available fire flow was measured at each hydrant.
- Three (3) locations indicated an available flow of less than 1,500 gpm.

Available Fire Flow (gpm)	Hydrant Location
1,217	Tamerlaine Drive
1,268	Tamerlaine Drive
1,367	Gentilly Place

# Extended Period Simulation Scenarios

Scenario Number	Scenario Name	Description
1	Removal of One (1) Taylorcrest GST from Service	<ul style="list-style-type: none"> <li>- Simulates one of the existing GST's being removed from service for maintenance or replacement.</li> <li>- Does not include the removal of both GST's simultaneously.</li> </ul>
2	Removal of City Hall GST from Service	<ul style="list-style-type: none"> <li>- Simulates the existing GST being removed from service for maintenance or replacement.</li> <li>- Effectively shuts down the Water Plant due to only having one GST at the site.</li> </ul>
3	Loss of Surface Water	<ul style="list-style-type: none"> <li>- Simulates no Surface Water Delivery from City of Houston.</li> </ul>
4	Power Loss to Water Facilities	<ul style="list-style-type: none"> <li>- Simulates complete power loss to the City's system</li> <li>- Various infrastructure was turned off that is not linked to back-up power.</li> </ul>

# Scenario 1: Removal of a Taylorcrest GST From Service<sup>14</sup>

- Evaluates removal of a single tank at the Taylorcrest WP.
- Water pressure is adequate and is maintained above 35 psi.
- System is able to meet peak hourly demand in the distribution system.
- Increases water well runtime.



Taylorcrest GST No. 1

## Scenario 2: Removal of City Hall GST From Service



City Hall GST

- Effectively takes the entire water plant offline.
- Water pressure in the distribution system is maintained only in low demand months (Winter)
  - Water system falls below the TCEQ mandated 20 psi during High Demand times.
- Limiting Factor in this Scenario is the reduction of Booster Pump Capacity (4 Pumps at City Hall are Inactive in this scenario).
- GST should only be taken offline sparingly only in the Winter or administrative controls should be implemented (Restricting water usage).

## Scenario 3: Loss of Surface Water

A scenario was run removing the Surface Water at both Water Plants.

- Water pressure is adequate and is maintained above 35 psi.
- System is able to meet peak hourly demand in the distribution system with current groundwater supply.



Surface Water Meter Station at WP No. 2

## Scenario 4: Power Loss to Water Facilities

- IDS simulated a loss of power to the water system. Systems that were shut down:
  - Taylorcrest WP On-Site Well
  - Taylorcrest GST No. 1
  - Remote Water Well No. 3
  - Surface Water Connection
- During high water use time periods accompanied by complete power loss, the minimum pressure in the system falls below TCEQ mandated 20 psi.
- Water Supply struggles to keep up with demand (Some Wells Lose Power).
- Full capacity back-up power should be considered for all water facilities.
- Administrative controls should be implemented (Restricting water usage) if the City finds themselves in this scenario.



**WP No. 1 On-Site Well (Water Well No. 1) and  
Electrical Equipment**

# Modeling Study Project Recommendations

Project	Driving Factors
Current Water Line Replacement (Package 1)*	- Addresses low fire flow areas and reduces risk of water line breaks.
Emergency Power Upgrades	- Allows system to operate during natural disasters or other emergencies without loss of pressure or supply.
Electrical Improvements	- Electrical systems at water facilities are aging and are at risk of failure. - Replacement Components are not easily sourceable.
Water Line Replacement (Packages 2-5)*	- Improves pressure and flow throughout the system. - Small diameter water lines are aging with risk of breaks.
New Water Well	- Water Well No. 3 is Aging and at risk of failure. - Higher Flow will give resiliency to the system.

\*Scope of each water line replacement package is defined in the water system evaluation report

# Estimated Project Costs

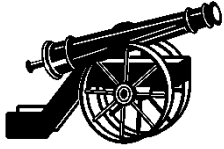
Project	Project Phases	Prelim Estimated Cost*
Water Line Replacement	Package 1	\$2,280,000
Emergency Power Upgrades	Water Well 3 Portable Generator Connection	\$50,000
	Water Plant Generator Swap	\$140,000
Electrical Improvements	City Hall Complete Rehab	\$1,550,000
	Taylorcrest Complete Rehab	\$1,800,000
Water Line Replacement	Package 2	\$1,510,000
	Package 3	\$1,260,000
	Package 4	\$830,000
Water Well No. 3 Replacement	N/A	\$5,830,000
Water Line Replacement	Package 5	\$1,310,000

- \*Costs include contingency and would be phased over the course of several years

# Estimated Timeline for Projects

Project	Project Phases	Estimated Year of Completion
Water Line Replacement	Package 1	FY 2027
Emergency Power Upgrades	Water Well 3 Portable Generator Connection	FY 2026
	Water Plant Generator Swap	FY 2027
Electrical Improvements	City Hall Complete Rehab	FY 2028
	Taylorcrest Complete Rehab	FY 2029
Water Line Replacement	Package 2	FY 2029
	Package 3	FY 2030
	Package 4	FY 2031
Water Well No. 3 Replacement	N/A	FY 2033
Water Line Replacement	Package 5	FY 2033

# Questions



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	IX
<b>Subject:</b>	FEMA Flood Maps
<b>Exhibits:</b>	Existing FEMA Effective Floodplain Map (2007 FIRM) FEMA MAAPNext Draft Floodplain Map (February 2026) FEMA MAAPNext Draft Floodplain – Impacted Structures Overview
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

**Executive Summary**

In February 2026, the City received the City received newly released draft FEMA floodplain mapping (MAAPNext) for review. These updated maps provide a more accurate representation of current flood risk based on improved data and modeling.

The updated mapping is an important tool for residents, businesses, and the City, to better understand risk and make more informed decisions, as well as:

- Identifies potential changes to floodplain boundaries within the city
- May affect flood insurance requirements for certain properties
- Influences potential evolving building and development standards, including elevation requirements
- Helps guide future drainage and flood mitigation planning efforts

As shown in the comparison exhibits, the updated floodplain expands into areas that were not previously mapped within the effective FEMA floodplain, potentially impacting additional properties.

Representatives from IDS Engineering will attend the meeting to address any of Council’s comments or questions regarding the updated flood maps.

**Recommended Action**

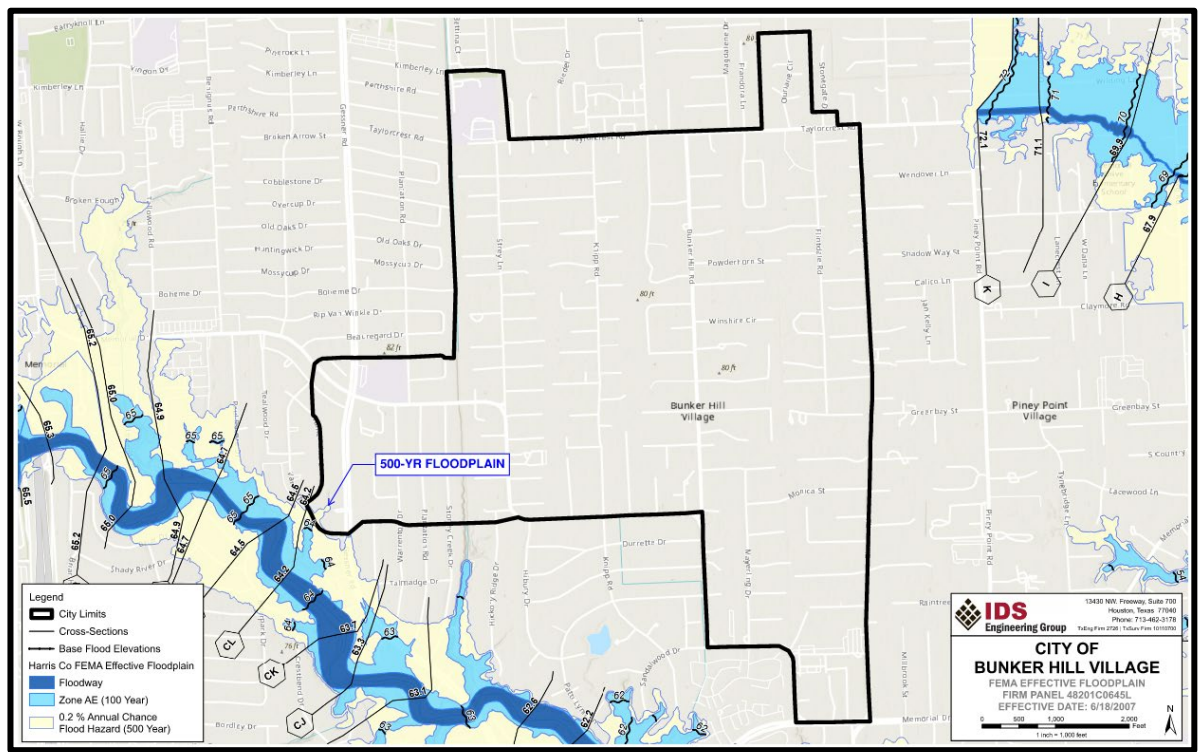
Staff recommends City Council receive updates to the FEMA flood maps.



# City of Bunker Hill Village Existing Floodplain and Floodplain Adjustments

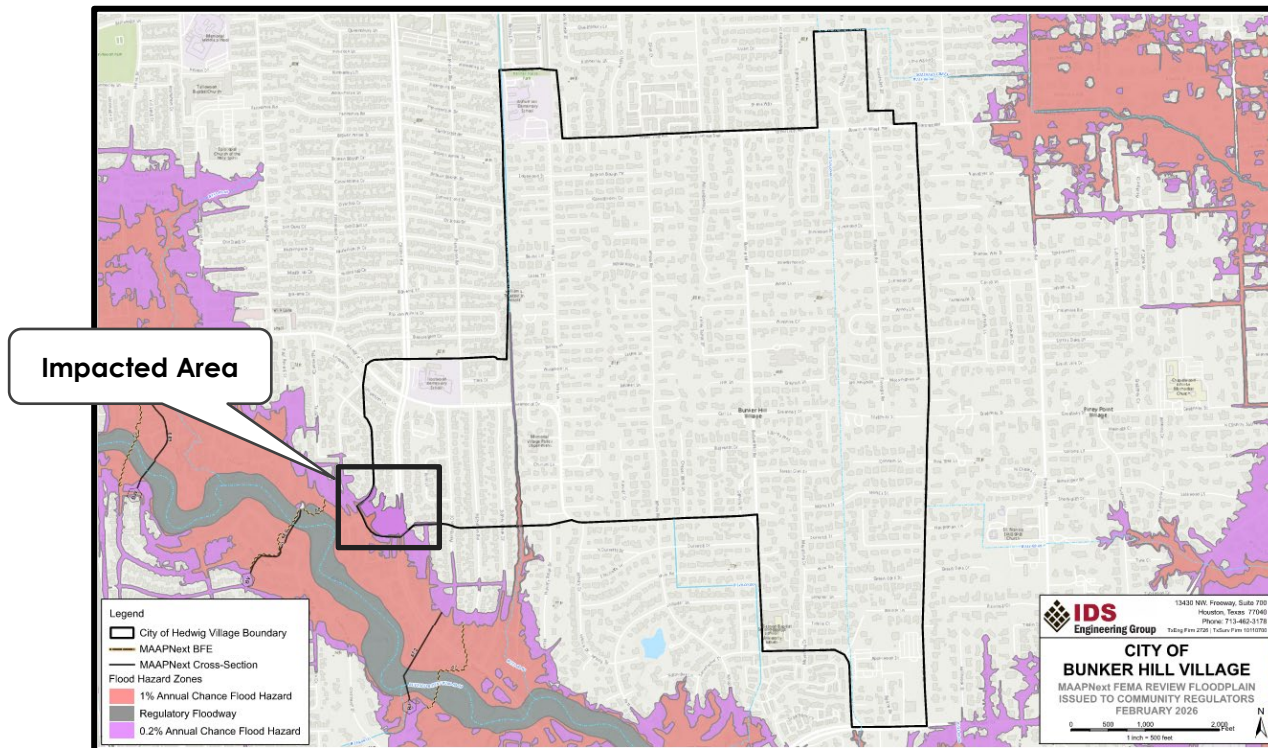
# Existing Floodplain

- The City currently has a small area within the 500-year floodplain (West of Gessner Rd)



# Updated Floodplain

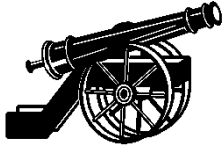
- Potential Adjustments to Existing Floodplain



# Structure Impact



# Questions



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	X
<b>Subject:</b>	Street Assessment Results for Strey Ln. & Knipp Rd.
<b>Exhibits:</b>	LSA Paving Assessment Summary for Strey Ln. & Knipp Rd.
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

**Executive Summary**

At the March 17, 2025, meeting, staff presented a services agreement for the mill and overlay of Strey Ln. and Knipp Rd. Council discussed whether the improvements were necessary based on roadway conditions or simply proposed because they are included in the City’s FY 2026 Capital Improvement Plan (CIP) schedule. No action was taken. After discussion, Council directed staff to conduct a street assessment of Strey Ln. and Knipp Rd. to evaluate their remaining service life and to present the findings at the April City Council meeting before proceeding with the proposed work.

Following Council direction, staff engaged Lloyd, Smitha & Associates to perform a detailed pavement condition assessment of both roadways. The additional assessment was completed in March 2026 (Knipp Rd. and Strey Ln. were not included in the previous assessment as both were planned for replacement). Findings of the report indicate that both Strey Ln. (rated 8/10) and Knipp Rd. (rated 6/10) exhibit signs of surface wear and localized deterioration, with varying pavement conditions along each corridor. While portions of the roadways remain serviceable in the near term, the overall condition reflects aging infrastructure with declining pavement integrity, suggesting that maintenance or rehabilitation will be necessary to preserve functionality and prevent more costly reconstruction in the future.

Based on the findings of the pavement assessment and the recommendations provided by the City’s engineer, staff recommends proceeding with the planned CIP improvements for Knipp Rd. Strey Ln. will be deferred to future years.

Ed Lloyd of Lloyd, Smitha & Associates will be in attendance to address any of Council’s comments or questions. A copy of the full report will be made available on the City’s website.

**Recommended Action**

Staff recommends that City Council receive the results of the street assessment completed for Strey Ln. and Knipp Rd.

# Strey Ln



Surface Type	Asphalt
Roadway Width	21 feet
Roadway Rating - 2015	9
<b>Roadway Rating - 2024</b>	<b>8</b>
Drainage Type	Roadside Ditch

## Comments

- Strey Ln, Surface scaling, spot utility patches
- Seal open joints and minor maintenance

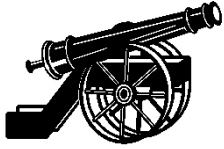
# Knipp Road



Surface Type	Asphalt
Roadway Width	22 feet
Roadway Rating - 2015	8
<b>Roadway Rating - 2024</b>	<b>6</b>
Drainage Type	Roadside Ditch

## Comments

- Knipp Road, Surface shows traffic wear
- Minor alligator cracks, isolated rutting areas
- Could extend life with excavating localized areas and replacing base and surface



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	XI
<b>Subject:</b>	Mill and Overlay of Knipp Rd.
<b>Exhibits:</b>	Services Agreement
<b>Funding:</b>	Knipp Rd. Overlay (Acct. #06-9184.14) \$474,728.08
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

**Executive Summary**

**Background**

On September 20, 2022, City Council approved the FY 2023 Budget that included the Five-Year Capital Improvement Plan (CIP) calling for the mill and overlay of Knipp Rd., Strey Ln, Taylorcrest Rd., and Bunker Hill Rd.

The following is a detailed timeline for this project:

- 10/17/2023 – Council approves contract for geotechnical study of Knipp, Strey, Taylorcrest, and Bunker Hill Rd.
- 03/19/2024 – After review of geotechnical study, Council approves the construction design contract for all four (4) roads identified.
- 06/18/2024 – Staff presents construction contract for mill and overlay of Strey and Taylorcrest. Council takes no action and directs staff to prioritize Bunker Hill Rd.
  - Staff advises Council that review of underground utilities are necessary prior to any roadwork. Roadwork construction is put on hold until 2025.
- 07/24/2024 – Council approves contract for cleaning and televising both sanitary and storm sewer lines.
  - After review, the sanitary sewer line was found to be deteriorated and in need of replacement. Storm sewer lines were in good condition and not in need of replacement.
- 10/02/2024 – Council approves contract to replace sanitary sewer line under Bunker Hill Rd.
  - Replacement of sanitary sewer lines completed in April 2025.
- 03/18/2025 – Council approves contract for reconstruction of Bunker Hill Rd. and the mill and overlay of Taylorcrest Rd. Work to begin in June 2025 after school is dismissed.
  - All road work was completed in September 2025. The project was accepted in November 2025.
- 03/17/2026 – The cleaning and televising of sanitary sewer lines along Strey Ln. finds that a substantial portion of the sanitary sewer main is severely deteriorated and at or beyond its

service life and in need of replacement. Council approves contract for sanitary sewer line rehabilitation on Strey Ln. prior to any planned roadwork. Subsequently, staff presented the construction contract for mill and overlay of Strey Ln. and Knipp Rd. Council takes no action and directs staff to complete a street assessment of Strey Ln. and Knipp Rd. before the April meeting to evaluate the remaining service life of the roadways to determine if road improvements are necessary.

Upon review of the street assessment conducted by Lloyd, Smitha & Associates, it was determined that Knipp Rd. exhibits surface wear, including cracking and localized deterioration. While the roadway remains serviceable, the pavement is showing signs of aging, and timely rehabilitation is recommended to prevent further degradation and more costly repairs. A mill and overlay is recommended as the appropriate treatment to extend the roadway's service life.

To leverage economies of scale and attain competitive pricing, staff utilize an interlocal cooperative purchasing program that ensures compliance with City and State procurement requirements while securing best value. After reviewing proposals, contractor qualifications, and confirming competitive pricing, both staff and the City's engineer recommend awarding a contract to Pavecon in an amount not to exceed \$474,728.08 for the mill and overlay of Knipp Rd.

Prior to mobilization, staff will provide advanced notification to residents, emergency services (MVPD and VFD), neighboring municipalities, and the general public. To minimize disruption to Bunker Hill Elementary and the public, all work is scheduled to begin in June after school has been dismissed.

The contract has been reviewed by the City Attorney.

### **Recommended Action**

Staff recommends City Council approve a services agreement with Pavecon in an amount not to exceed \$474,728.08 for the mill and overlay of Knipp Rd.



## CITY OF BUNKER HILL VILLAGE, TEXAS SERVICES AGREEMENT

THE STATE OF TEXAS   §  
  §  
COUNTY OF HARRIS   §

### Description of Services: Knipp Rd. Mill and Overlay

This Agreement is made and entered into by the **City of Bunker Hill Village, Texas** (referred to as the “City”), with an office at 11977 Memorial Drive, Houston, Texas, 77024 and, **Pavecon Ltd. Co.** (the “Company”), with an office at 9900 Windfern Road, Houston, Texas, 77064. The City hereby engages the services of the Company as an independent contractor for services described, upon the following terms and conditions.

#### 1. SCOPE OF AGREEMENT

- 1.1. The City hereby agrees to employ the Company and the Company agrees to perform the necessary services as set forth in Exhibit A attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and Exhibit A, the terms set forth in this Agreement shall control.
- 1.3. The parties shall comply with Applicable Laws in performing their respective obligations hereunder.
- 1.4. The Company shall perform the services set forth herein in accordance with the provisions of this Agreement, exercising the degree of skill and care ordinarily exercised by members of the Company’s profession in the geographic region.

#### 2. TERM OF AGREEMENT; TERMINATION

- 2.1. This Agreement shall be effective upon proper execution by the City. The term of this Agreement shall be until the work described herein has been completed or the Agreement has been terminated by either party. ***Either party may terminate this Agreement for any reason with thirty days (30) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the Constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require the City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.

#### 3. ENTIRE AGREEMENT

This Agreement represents the entire Agreement between the Company and the City and no prior or contemporaneous oral or written agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement

without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$474,728.08.**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
  - i. injury or damage to any property or right
  - ii. injury, damage, or death to any person or entity
  - iii. attorneys' fees, witness fees, expert witness fees and expenses,
  - iv. any settlement amounts; and
  - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

**COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.**

**COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.**

**COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.**

**THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.**

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation Employer's Liability	(where required – Statutory by State Law) \$100,000 per occurrence
(b) Commercial (Public)	Liability, including but not limited to:
a. Premises/ Operations	Combined Single Limit
b. Independent Contractors	
c. Personal Injury	

- d. Products/Completed Operations
- e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
  - a. Owned/Leased Automobiles
  - b. Non-owned Automobiles
  - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

## 7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas  
11977 Memorial Drive  
Houston, Texas 77024  
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

Pavecon  
9900 Windfern Road  
Houston, Texas 77064

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 21<sup>st</sup> day of April, 2026.

City of Bunker Hill Village, Texas

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Keith Brown  
Mayor

ATTEST:

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Gerardo Barrera  
City Administrator/ Acting City Secretary

Vendor: PAVECON LTD CO



Signature

RON VERNON

Print Name

VICE PRESIDENT

Title

# EXHIBIT A



**BHV Design of Asphalt Mill & Overlay Improvements**  
**Strey Lane and Knipp Road**  
**Bid Tab**  
**RPS Project No.: 200-646973-24004**

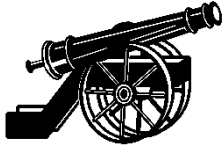
BASE BID					PAVECON PROPOSAL	
ITEM	SECTION	DESCRIPTION	UNITS	QTY	UNIT COST	AMOUNT
<b>GENERAL</b>						
1	01502	Mobilization (5% of total)	LS	1	\$ 20,000.00	\$ 20,000.00
2	01554	Traffic Control	MO	1	\$ 3,050.00	\$ 3,050.00
3	01570	SWPPP	LS	1	\$ 4,000.00	\$ 4,000.00
<b>GENERAL REQUIREMENTS SUBTOTAL</b>						<b>\$ 27,050.00</b>

**BHV Design of Asphalt Mill & Overlay Improvements  
Strey Lane and Knipp Road  
Bid Tab  
RPS Project No.: 200-646973-24004**

BASE BID					PAVECON PROPOSAL	
ITEM	SECTION	DESCRIPTION	UNITS	QTY	UNIT COST	AMOUNT
<b>PAVING- KNIPP ROAD</b>						
4	02741	2" Type D Hot Mix Asphaltic Surface	TON	1,473.2	\$ 153.35	\$ 225,915.22
5	02960	2" Milling of Existing Asphalt Pavement, All Thicknesses	SY	12902	\$ 4.42	\$ 57,026.84
6	02221	Removal of Existing Asphalt Pavement & Base (9")	CY	52.5	\$ 121.67	\$ 6,387.68
7	02337	2% Hydrated Lime	TON	0.5	\$ -	\$ -
8	02337	8% Fly-Ash	TON	5.0	\$ -	\$ -
9	02711	6" Hot Mix Asphaltic Base Course	TON	68.5	\$ 224.95	\$ 15,409.08
10	02337	Lime/Fly Ash Stabilized Subgrade (8")	CY	46.7	\$ 350.00	\$ 16,345.00
6	02920	Sodding	SY	2,280	\$ 18.50	\$ 42,180.00
7	02767	Thermoplastic Pavement Marking, 24-inch wide, white (SLD)	LF	94	\$ 11.02	\$ 1,035.88
8	02767	Thermoplastic Pavement Marking, 4-inch wide, white (SLD)	LF	10603	\$ 0.90	\$ 9,542.70
9	02767	Stop Bar Thermoplastic Pavement Marking, 24-inch wide, white (SLD)	LF	231	\$ 7.86	\$ 1,815.66
10	02767	Stop Bar Thermoplastic Pavement Marking, 24-inch wide, white (SLD) with Red TY II-A-A Markers	LF	67	\$ 32.74	\$ 2,193.58
11	02767	Thermoplastic Pavement Marking, 4-inch wide, double yellow (SLD) with Yellow TY II-A-A Markers	LF	3847	\$ 2.35	\$ 9,040.45
12	02767	Thermoplastic Pavement Marking, 12-inch wide, white (SLD)	LF	109	\$ 6.95	\$ 757.55
13	02520	Blue TY II-A-A Markers	EA	10	\$ 10.86	\$ 108.60
14	02086	Adjust Existing Manhole	EA	40	\$ 212.00	\$ 8,480.00
15	02086	Adjust Existing Water Valve	EA	3	\$ 175.00	\$ 525.00
<b>KNIPP ROAD PAVING SUBTOTAL</b>						\$ 396,763.23

**BHV Design of Asphalt Mill & Overlay Improvements  
Strey Lane and Knipp Road  
Bid Tab  
RPS Project No.: 200-646973-24004**

BASE BID					PAVECON PROPOSAL	
ITEM	SECTION	DESCRIPTION	UNITS	QTY	UNIT COST	AMOUNT
<b>EXTRA BID UNIT ITEMS FOR 1 CY OF FULL PAVEMENT REMOVAL AND REPLACEMENT</b>						
16	02221	Removal of Existing Asphalt Pavement & Base (9")	CY	1.0	\$ 150.00	\$ 150.00
17	02741	2" Type D Hot Mix Asphaltic Surface	TON	1.0	\$ 152.33	\$ 152.33
18	02337	2% Hydrated Lime	TON	0.01	\$ -	\$ -
19	02337	8% Fly-Ash	TON	0.10	\$ -	\$ -
20	02711	6" Hot Mix Asphaltic Base Course	TON	1.0	\$ 230.00	\$ 230.00
21	02337	Lime/Fly Ash Stabilized Subgrade (8")	CY	1.0	\$ 350.00	\$ 350.00
22	02338	4% Portland Cement (dry weight)	TON	0.05	\$ 417.00	\$ 20.85
23	02338	8" Cement Stabilized Subgrade	CY	1.0	\$ 202.00	\$ 202.00
<b>EXTRA UNIT BID ITEM TOTAL</b>						<b>\$ 1,105.18</b>
<b>ADDITIONAL ALTERNATE FOR CEMENT STABILIZED SUBGRADE FOR KNIPP</b>						
24	02338	4% Portland Cement (dry weight)	TON	2.5	\$ 417.00	\$ 1,042.50
25	02339	8" Cement Stabilized Subgrade	CY	46.7	\$ 120.13	\$ 5,610.07
<b>ADDITIONAL ALTERNATE #2 TOTAL</b>						<b>\$ 6,652.57</b>
<b>BASE BID CONSTRUCTION TOTAL</b>						<b>\$ 423,813.23</b>
<b>EXTRA BID UNIT TOTAL</b>						<b>\$ 1,105.18</b>
<b>ADDITIONAL ALTERNATE TOTAL</b>						<b>\$ 6,652.57</b>
<b>10% CONTINGENCY</b>						<b>\$ 43,157.10</b>
<b>TOTAL BID CONSTRUCTION TOTAL</b>						<b>\$ 474,728.08</b>



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	XII
<b>Subject:</b>	Mill and Overlay Construction Management Services
<b>Exhibits:</b>	Services Agreement
<b>Funding:</b>	Knipp Rd. Overlay (Acct. #06-9184.14) \$18,108.45
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

**Executive Summary**

Staff requested and received a proposal from Lloyd, Smitha & Associates, LLC to provide construction management services for the asphalt mill and overlay of Knipp Rd.

The City has contracted with Lloyd, Smitha & Associates, LLC on several projects, most recently in 2025 for construction management of road improvements on Bunker Hill Rd. and Taylorcrest Rd. Given the contractor's proven expertise, extensive experience in construction management and project coordination with other City projects, staff recommends approving a services agreement with Lloyd, Smitha & Associates, LLC in an amount not to exceed \$18,108.45 for construction management services for the mill and overlay of Knipp Rd. The scope of work includes on-site inspections, quality control measures, review of monthly pay estimates, communication with residents, complaint investigations, and the main point of contact to address resident concerns.

Prior to mobilization, staff will provide advanced notification to residents, emergency services (MVPD and VFD), neighboring municipalities, and the general public.

Per Local Government Code Sec. 252.022, professional services are exempt from formal bidding requirements. The agreement has been reviewed by the City Attorney.

**Recommended Action**

Staff recommends City Council approve a services agreement with Lloyd, Smitha & Associates, LLC in an amount not to exceed \$18,108.45 for construction management of the mill and overlay of Knipp Rd.



without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

4. ASSIGNMENT

The Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld; however, such prior consent shall not be required for an assignment by the Company to a parent, subsidiary, affiliate, or successor.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Exhibit "A" up to an amount not to exceed **\$18,108.45.**

6. INDEMNITY AND LIABILITY

6.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents, and employees of the City of Bunker Hill Village.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees, and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure, or loss of any and every nature, including but not limited to:
  - i. injury or damage to any property or right
  - ii. injury, damage, or death to any person or entity
  - iii. attorneys' fees, witness fees, expert witness fees and expenses,
  - iv. any settlement amounts; and
  - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

6.2. INDEMNITY

**COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY THIRD-PARTY CLAIMS FOR BODILY INJURY, WRONGFUL DEATH, OR PROPERTY DAMAGES TO THE EXTENT ARISING OUT OF THE COMPANY'S NEGLIGENT WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.**

**COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.**

**COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.**

**THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.**

6.3. LIMIT OF LIABILITY

In the event that claims(s) raised by the City against the Company on account of this Agreement, or on account of the Services performed hereunder is/are covered under the Company's insurance policies required of hereunder, the Company shall not be responsible to the City for any loss, damage or liability beyond the amounts contractually required hereunder and actually paid pursuant to the limits and conditions of such insurance policies. With respect to any causes of action and/or claims raised against the Company by the City that are not covered by the insurance policies required hereunder, the Company's liability to the City shall not exceed an aggregate amount equal to twice the compensation paid to the Company by the City under this Agreement in the year in which such cause of action and/or claim is raised.

6.4. WAIVER OF DAMAGES

Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable, either directly or indirectly, for any special, punitive, indirect and/or consequential damages, including damages attributable to loss of use, loss of income or loss of profit even if such party has been advised of the possibility of such damages.

7. INSURANCE

7.1. AMOUNTS OF INSURANCE

The Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation Employer's Liability	(where required – Statutory by State Law) \$100,000 per occurrence
(b) Commercial (Public)	Liability, including but not limited to:
a. Premises/ Operations	Combined Single Limit
b. Independent Contractors	

- c. Personal Injury
- d. Products/Completed Operations
- e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
  - a. Owned/Leased Automobiles
  - b. Non-owned Automobiles
  - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

## 7.2. OTHER INSURANCE REQUIREMENTS

The Company understands that it is its sole responsibility to provide the required Certificates.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to the City, under any third party liability policy.

The Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Br provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of the Company under this Agreement and apply whether or not required by any other provision of this Agreement.

8. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

9. COMPANY CERTIFICATIONS

The Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

The Company certifies, pursuant to Texas Government Code Chapter 2271, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. The Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

In accordance with Chapter 2274 of the Texas Government Code, Engineer covenants that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this contract against a firearm entity or firearm trade associations.

10. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

11. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to the City may be sent to the following addresses:

City of Bunker Hill Village, Texas  
11977 Memorial Drive  
Houston, TX 77024  
Attn: City Administrator

Notice to the Company may be sent to the following addresses:

Lloyd, Smitha & Associates, LLC  
650 N. Sam Houston Pkwy, Suite #218  
Houston, TX 77060

12. INDEPENDENT CONTRACTOR

The relationship of the Company to the City is that of independent contractor for all purposes under this Agreement. This Agreement is not intended to create, and shall not be construed as creating, between the Company and the City, the relationship of principal and agent, joint venturers, co-partners or any other similar relationship, the existence of which is hereby expressly denied.

13. FORCE MAJEURE

Any event of Force Majeure that directly or indirectly causes a party to be unable to perform its obligations under this Agreement shall not be deemed a breach of this Agreement. The occurrence of such event shall suspend the obligations of the affected party for only so long as the impact of such event continues. The obligation to pay amounts due and owing shall not be suspended by such event. The party affected will use commercially reasonable efforts to mitigate the effect of the event. "*Force Majeure*" means any act, event or condition to the extent that it adversely affects the cost or the ability of a party to perform its obligations in accordance with the terms of this Agreement if such act, event or condition, in light of any circumstances that should have been known or reasonably believed to have existed at the time, is beyond the reasonable control and is not a result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party so affected. Force Majeure includes but is not limited to: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Contract; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

14. WAIVER

The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

AGREED to and ACCEPTED this 21st day of April, 2026.

City of Bunker Hill Village, Texas

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Keith Brown  
Mayor

ATTEST:

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Gerardo Barrera  
City Administrator/ Acting City Secretary

Vendor: Lloyd Smitha & Associates, LLC



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Signature

Edwin Lloyd

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Print Name

President

---

Title

4/8/26

---

Date

# EXHIBIT A



# LLOYD, SMITHA & ASSOCIATES, LLC

Construction Management • Engineering • Solutions

650 N. Sam Houston Pkwy, Suite #218, Houston, TX 77060

April 13, 2026

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Attn: Gerardo Barrera, MBA, CPM  
City Administrator

**RE: Proposal for Client Representative and Construction Management Services  
Asphalt Mill and Overlay Improvements - Knipp Road**

Dear Mr. Barrera:

Lloyd, Smitha and Associates, LLC (LSA) is pleased to submit this proposal for Client Representative and Construction Management Services, for asphalt mill and overlay improvements, Knipp Road.

It is my understanding that the City has advertised and accepted bids for construction on the subject projects and the construction duration is as shown below.

We propose to provide the following general Client Representative and Construction Management services:

- a. Client Representative services, point of contact, address community concerns
- b. Coordinate with City of Bunker Hill Village representatives regarding construction matters affecting projects
- c. Quality Control, Quality Assurance
- d. Construction project schedule review and monitoring
- e. Submittal review and coordination
- f. Progress meetings
- g. Perform periodic inspection of construction-in-progress
- i. Review monthly pay estimates/schedule of values
- j. Review change orders and requests for information
- k. Anticipate and avoid construction problems
- l. Claim analysis, negotiation and resolution
- m. Participate in preliminary and final inspections before acceptance of contractors' work
- n. Review as-built drawings



# LLOYD, SMITHA & ASSOCIATES, LLC

Construction Management • Engineering • Solutions

650 N. Sam Houston Pkwy, Suite #218, Houston, TX 77060

We propose to provide the scope of services described above on a reimbursable basis at the rate of One Hundred and Sixty-Five Dollars and Zero cents (**\$165.00**) a billable hour, or part thereof, for work performed in any day by Construction Project Manager. A Senior Inspector will be utilized on a reimbursable basis at the rate of One-Hundred Two Dollars and Sixty-Cents (**\$102.60**) a billable hour, or part thereof, for work performed in any day. These rates shall include local travel expenses, parking, tolls, phone and internet charges, computer usage, normal office supplies, taxes and liability insurance.

**Knipp Road**, (1.5 months), we estimate the proposed service can be provided for an approximate total of Eighteen Thousand One Hundred Eight Dollars and Forty-Five cents, (**\$18,108.45**).

The scope of work will begin upon written notice to proceed from the City of Bunker Hill Village. The proposed scope of work can be modified with mutual written agreement between LSA and City of Bunker Hill Village at anytime during the project duration.

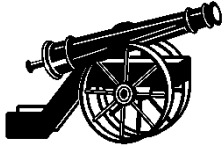
Edwin A. Lloyd, P.E., CCM or Carl W. Smitha, P.E., CCM will serve as Construction Project Manager and Principal in Charge. We have extensive construction management and project coordination experience with similar project work and has successfully completed the hundreds of projects in the Houston area.

We appreciate this opportunity to be of service to the City of Bunker Hill Village and be a team member making improvements in the community. We look forward to reviewing this proposal with you and proceeding to the next step forward to award authorization of the proposed services. If you have any questions, please contact me at (281) 660-8737, or [elloyd@lsa-engineers.com](mailto:elloyd@lsa-engineers.com).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Edwin A. Lloyd'.

Edwin A. Lloyd, P.E., CCM  
President  
LLOYD, SMITHA & ASSOCIATES, LLC



**City of Bunker Hill Village**  
**City Council**  
**Agenda Request**

<b>Agenda Date:</b>	April 21, 2026
<b>Agenda Item:</b>	XIII
<b>Subject:</b>	Construction Notification Requirement
<b>Exhibits:</b>	Ordinance No. 26-669
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Public Works Director

**Executive Summary**

At the October 28, 2025, Planning and Zoning Commission meeting, a public comment was received regarding how residents are notified when new home construction is planned on their street. In response, the Commission recommended reviewing the process and requirements for issuing notices to adjacent property owners when construction of a new home or addition is proposed.

Chapter 4, Sec. 4-10 of the City’s Code of Ordinances outlines the notification process:

**Sec. 4-10. Notification of permit applications; process.**

(a) *Definitions.* For the purposes of this section, the following words or terms shall have the meanings ascribed thereto, unless the context clearly indicates otherwise:

*Recorded restriction* shall mean a restriction that is contained or incorporated by reference in any properly recorded plan, plat, replat or other instrument affecting a subdivision.

*Restriction* shall mean a limitation that:

- (1) Affects the use to which real property may be put;
- (2) Fixes the distance that a building must be set back from property lines, street lines, or lot lines; or
- (3) Affects the size of a lot or the size, type or number of buildings that may be built on a lot.

(b) *Affidavit required.* No building permit shall be issued for the construction of a new building, or for any addition to an existing building that would extend such building beyond the footprint of the building prior to the proposed addition, on a lot subject to a recorded restriction, unless the permit applicant has submitted an affidavit certifying that notice of the permit application has been delivered to the owner, as shown on the current tax roll, of each lot within the subdivision that is subject to the recorded restriction. Provided however, if the

instrument(s) establishing the recorded restriction provides for creation of a committee or association with authority to enforce the recorded restriction, and there is a committee or association duly organized and operational in accordance with such instrument, certification that notice has been served on an authorized agent or officer of the committee or association may be given in lieu of notice to all individual property owners within the subdivision other than owners of property adjacent to the lot subject to the permit. If the permit application is for construction on a lot that is not subject to a recorded restriction, the applicant shall certify such fact by affidavit. The city administrator is authorized to promulgate affidavit forms for use in the implementation of this section.

- (c) *Form of notice; method of delivery.* Any notice required in paragraph (b) above shall include a general description of the proposed construction, the name of the subdivision, and the lot and block number and street address of the lot subject to the permit. Such notice, as outlined below, shall be delivered by depositing the same, properly addressed and postage prepaid, in the United States mail, registered or certified, return receipt requested.
- (d) *Waiting period; stop work orders.* The building official shall not issue a building permit for construction on a lot subject to a recorded restriction until the expiration of five (5) business days following the receipt of an executed affidavit that fully complies with paragraph (b) above.

At the December 2, 2025, Commission meeting, Director Hernandez explained the current notification process of how residents are made aware of new construction occurring near them. However, notification is limited to new construction and additions to existing buildings that extend beyond the footprint of the building prior to the proposed construction. Smaller remodels and drainage projects are not subject to the notification requirement. Notification requirements are discussed during the mandatory pre-development meetings and are intended to inform adjacent and nearby property owners of upcoming development on a lot near them. The notices provide the contractor's name and contact information should surrounding property owners have questions regarding the project. Area property owners may also contact the City to review new development plans.

Following discussion, the Commission was in favor of amending the ordinance to require contractors to notify surrounding properties within 200 feet of a proposed development site for both new construction and remodel projects.

At the February 24, 2026, meeting, the Commission further discussed which construction projects are considered "major development," as presented by staff in the redline revisions. Director Hernandez explained that major development includes new construction and construction that adds additional square footage to an existing building (i.e., additions). The Commission recommended that "major development" be clearly specified in the final ordinance to include new construction and construction that adds additional square footage.

Additionally, staff recommended that when construction occurs within a deed restricted subdivision governed by a Homeowners Association (HOA), notice of construction should be provided to both the HOA and individual property owners to ensure consistent notification to all adjacent properties within 200 feet. The Commission was in favor of the proposed revision and had no additional feedback.

The final proposed ordinance was presented at the March 24, 2026, Commission meeting. The Commission voted unanimously to approve the ordinance and forward it to City Council for final approval.

### **Recommended Action**

Staff recommends City Council approve Ordinance No. 26-669 to amend the notification requirements for the construction of a new building or addition.

**ORDINANCE NO. 26-669**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 4-10, NOTIFICATION OF PERMIT APPLICATIONS; PROCESS, OF ARTICLE I, IN GENERAL, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION TO AMEND ITEM B; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION.**

\* \* \* \* \*

**WHEREAS**, Chapter 4 of the City of Bunker Hill Village Code of Ordinances contains certain requirements related to the location of generators in respect to other housing structures; and

**WHEREAS**, the City Council of the City of Bunker Hill Village finds it to be in the best interest of the health, safety and welfare of the citizens to amend these requirements; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters contained in the preamble are hereby found to be true and correct.

**Section 2.** Section 4-10, Notification of permit applications; process, of Article I, In General, of Chapter 4, Development, Building and Construction, of the Code of Ordinance of the City of Bunker Hill Village, Texas, is hereby amended by deleting therefrom the language struck through below and adding thereto the language underscored below:

**“Sec. 4-10. - Notification of permit applications; process.**

(a) *Definitions.* For the purposes of this section, the following words or terms shall have the meanings ascribed thereto, unless the context clearly indicates otherwise:

*Recorded restriction* shall mean a restriction that is contained or incorporated by reference in any properly recorded plan, plat, replat or other instrument affecting a subdivision.

*Restriction* shall mean a limitation that:

- (1) Affects the use to which real property may be put;
- (2) Fixes the distance that a building must be set back from property lines, street lines, or lot lines; or
- (3) Affects the size of a lot or the size, type or number of buildings that may be built on a lot.

~~(b) — Affidavit *required*. No building permit shall be issued for the construction of a new building, or for any addition to an existing building that would extend such building beyond the footprint of the building prior to the proposed addition, on a lot subject to a recorded restriction, unless the permit applicant has submitted an affidavit certifying that notice of the permit application has been delivered to the owner, as shown on the current tax roll, of each lot within the subdivision that is subject to the recorded restriction. Provided however, if the instrument(s) establishing the recorded restriction provides for creation of a committee or association with authority to enforce the recorded restriction, and there is a committee or association duly organized and operational in accordance with such instrument, certification that notice has been served on an authorized agent or officer of the committee or association may be given in lieu of notice to all individual property owners within the subdivision other than owners of property adjacent to the lot subject to the permit. If the permit application is for construction on a lot that is not subject to a recorded restriction, the applicant shall certify such fact by affidavit. The city administrator is authorized to promulgate affidavit forms for use in the implementation of this section.~~

(b) Affidavit Required; Notice of Major Development

No building permit shall be issued for the construction of a new building or any addition to an existing building that expands the square footage and/ or building footprint, unless the permit applicant submits an affidavit certifying that notice of the permit application has been delivered to the owners, as shown on the current tax roll, of all properties located within two hundred (200) ft of the subject property, regardless of whether such properties are subject to recorded deed restrictions.

If the subject property is located within a subdivision governed by a duly organized and operational committee or association, notice shall also be provided to an authorized agent or officer of such committee or association and its members; however, such notice shall not substitute for notice to adjacent or surrounding property owners within the required radius.

If the permit application does not constitute a new building or any addition to an existing building that expands the square footage and/ or building footprint, the applicant shall certify such fact by affidavit.

The city administrator is authorized to promulgate affidavit forms for use in the implementation of this section.

(c) *Form of notice; method of delivery.* Any notice required in paragraph (b) above shall include a general description of the proposed construction, the name of the subdivision, and the lot and block number and street address of the lot subject to the permit. Such notice, as outlined below, shall be delivered by depositing the same, properly addressed and postage prepaid, in the United States mail, registered or certified, return receipt requested.

(d) *Waiting period; stop work orders.* The building official shall not issue a building permit for construction on a lot subject to a recorded restriction until the expiration of five (5) business days following the receipt of an executed affidavit that fully complies with paragraph (b) above.”

**Section 4.** Penalty. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

**Section 5.** Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 21<sup>st</sup> day of April, 2026.

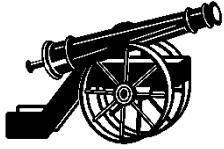
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Keith Brown  
Mayor

ATTEST:

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Gerardo Barrera  
City Administrator/ Acting City Secretary



**City of Bunker Hill Village  
City Council  
Agenda Request**

**Agenda Date:** April 21, 2026  
**Agenda Item:** XIV  
**Subject:** Ratify Payment(s) Above \$50,000  
**Exhibits:** Invoices  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

At the November 21, 2023, meeting, Council directed staff to remove expenditures exceeding \$50,000.00 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received two (2) invoices this month that meets this consideration:

- A. Baird Gilroy & Dixon LLC, invoice no. 6163 in the amount of \$70,000.00 for SCADA system equipment upgrades completed through January 2026.
- B. City of Houston water bill dated March 23, 2026, in the amount of \$77,471.10 for February 2026 water purchase.

**Recommended Action**

Staff recommends City Council ratify payments exceeding \$50,000.00.



# Baird Gilroy & Dixon, LLC

9711 S. Mason Rd. Ste. 125 PMB 326  
Richmond, TX 77407, United States  
Tel: 281-529-5005  
general@bgdeng.com  
www.bgdeng.com

## INVOICE

INVOICE DATE: 12/31/2025  
BILLING THROUGH: 1/9/2026

INVOICE NO:6163

Elvin Hernandez  
City of Bunker Hill  
11977 Memorial Drive  
Houston, TX 77024

### 281-0001 - City of Bunker Hill Village SCADA Equipment Upgrade

Managed By: Jonathan Rouse

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Programming Phase	\$70,000.00	100.00	\$70,000.00	\$0.00	\$70,000.00
<b>TOTAL</b>	<b>\$70,000.00</b>		<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>

**SUBTOTAL \$70,000.00**

**AMOUNT DUE THIS INVOICE \$70,000.00**

This invoice is due on 1/30/2026

### ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$70,000.00	\$0.00	\$70,000.00



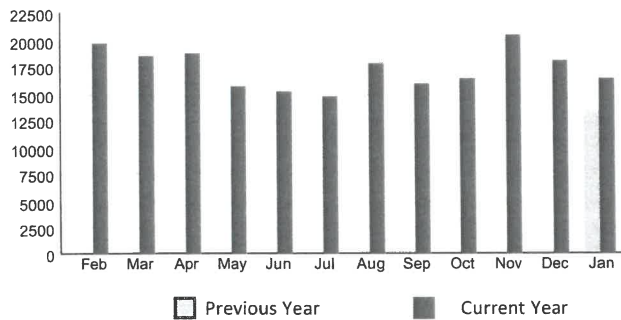
# City of Houston Utility Bill

713.371.1400  
www.houstonwater.org

Manage your account online at [www.houstonwater.org](http://www.houstonwater.org). Register for eBills, make a payment, and get water saving tips.  
Manage your account online at [www.houstonwater.org](http://www.houstonwater.org). Register for eBills, make a payment, and get water saving tips.

Customer Name: City of Bunker Hill Village -Treated  
Account Number: 7099-3004-6012  
Service Address: 0 ALL-BLANKS TEMP-162  
Bill Date: 3/23/2026  
Total Amount Due: \$77,471.10

**Billed Usage History** (per 1,000 gal.)  
(24-month graph)



### Summary of Charges

Previous Balance	\$0.00
Payment - Thank You	\$85,824.65
Adjustments	\$0.00
Current Charges	\$77,471.10
<b>Total Amount Due</b>	<b>\$77,471.10</b>

\* If you have a question about your Contract Water bill, please send email to: [Contract.Water@houstontx.gov](mailto:Contract.Water@houstontx.gov)  
\* If you want to make a payment on your Contract Water bill: 713-371-1400

**Account Number: 7099-3004-6012**

Return this portion with payment. Write account number on all checks.  
Payable to: CITY OF HOUSTON

**TOTAL AMOUNT DUE: \$77,471.10**  
**Amount Paid:**

83000148



City of Bunker Hill Village -Treated  
ATTN: ACCOUNTS PAYABLE  
11977 MEMORIAL DR  
HOUSTON TEXAS 77024-6231



CITY OF HOUSTON  
PO BOX 1560  
HOUSTON TX 77251-1560

1560709930046012000774711000085218210



# City of Houston

## Utility Bill

713.371.1400  
[www.houstonwater.org](http://www.houstonwater.org)

### Detailed Meter Usage

Meter Type	Meter Number	Meter Size (Inches)	Previous Reading	Current Reading	Gallons in Thousands	Read Date
CNTRCT-AIRGAP	03049890-BA-10.000	10	490356	493313	2957	3/1/2026
CNTRCT-AIRGAP	07254565-SM-8.000	8	217952	231289	13337	3/1/2026

Payments Received	Adjustments	Current Charges
3/3/2026    \$85,824.65		Airgap Overage Surcharge                    \$3,007.52 AIRGAP Service Charge                         \$74,463.58

Payment is due and payable on or before the 35th day after receipt of the invoice. Should buyer fail to tender payment of any amount when due, interest thereon shall accrue at the rate of ten percent per annum from the date when due until paid.