



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A SPECIAL MEETING OF THE BUNKER HILL VILLAGE, TEXAS, CITY COUNCIL TO BE HELD ON WEDNESDAY, JULY 15, 2026, AT 10:00 A.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

This meeting agenda and the agenda packet are posted online at www.bunkerhilltx.gov

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/81154337667?pwd=f6xWIE8IUFCIG4ggBbEAG12kZpCWEY.1>

Meeting ID: 811 5433 7667

Passcode: 263383

Dial by your location: +1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

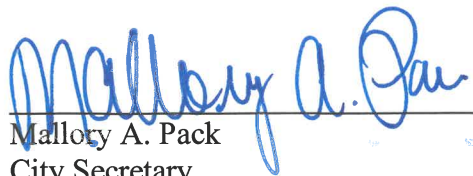
IV. DISCUSSION, FEEDBACK, AND DIRECTION ON THE PROPOSED FISCAL YEAR 2027 BUDGET AND 2026 TAX RATE – *Susan Grass, Finance Director*

V. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH – *Elvin Hernandez, Public Works Director*

VI. ADJOURN

I, Mallory Pack, City Secretary of the City of Bunker Hill Village, certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on July 9, 2026, by 10:00 a.m.

(SEAL)



Mallory A. Pack
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	July 15, 2026
Agenda Item:	V
Subject:	Grant Application – Texas Water Development Board
Exhibits:	Resolution No. 07-15-2026
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

Established under H.B. 500 during the 89th Texas Legislative Session, the Texas Water Development Board (TWDB) Water Supply and Infrastructure Grant Program provides a one-time opportunity for a limited number of Texas communities to receive funding to implement water supply and infrastructure improvement projects.

City staff are working with the City Engineer, IDS Engineering Group, to apply for eligible projects identified in the City's Five (5) Year Capital Improvement Plan (CIP). The request is for up to \$7,500,000 that will include replacement of approximately 26,500 linear feet of cast iron and asbestos cement pipe, including appurtenances (i.e. valves, hydrants, etc.).

TWDB commitments to projects will start in Fall 2026. The submittal deadline is July 31, 2026. If awarded, the funds must be utilized and projects closed out by 2031.

The City Engineer has reviewed and will certify the application upon approval of the resolution required to be included in the application. Staff will provide updates accordingly.

Recommended Action

Staff recommends City Council approve Resolution No. 07-15-2026, authorizing the filing of an application for the Texas Water Development Board Water Supply and Infrastructure Grant.

RESOLUTION NO. 07-15-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$7,500,000 to provide for the costs of planning, design, and construction of a waterline replacement project for water loss mitigation.

Section 2. That Gerardo Barrera be and is hereby designated the authorized representative of the City of Bunker Hill Village for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

Section 3. That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Bunker Hill Village before any hearing held by the Texas Water Development Board on such application, to wit:

- Financial Advisor:** N/A
- Engineer:** IDS Engineering Group
- Bond Counsel:** Olson & Olson LLP

PASSED, APPROVED, AND ADOPTED this 15th day of July, 2026.

Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary

APPLICATION RESOLUTION – CERTIFICATE OF SECRETARY

THE STATE OF TEXAS §
COUNTY OF HARRIS §
CITY OF BUNKER HILL VILLAGE §

I, the undersigned City Secretary of the City of Bunker Hill Village, Texas (the “City”), hereby certify as follows:

- 1. That on the 15th day of July, 2026, a Special Meeting of the City Council of the City of Bunker Hill Village was held; the duly constituted members of the City Council being as follows:

Keith Brown	Mayor
Susan Schwartz	Mayor Pro Tem
Eric Thode	Councilmember
Carl Moerer	Councilmember
Hunter Cameron	Councilmember
Andrew Poor	Councilmember

all of whom were present at the meeting, except the following: _____.
Among other business considered at the meeting, the attached resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

was introduced and submitted to the City Council for passage and adoption. After presentation and consideration of the resolution, and upon a motion made by _____ and seconded by _____, the resolution was passed and adopted by the City Council by the following vote:

_____ VOTED “FOR” _____ VOTED “AGAINST” _____ ABSTAINED

- 2. That the attached resolution is a true and correct copy of the original on file in the official records of the City of Bunker Hill Village; the qualified and acting members of the City Council on the date of this meeting are those persons shown above and, according to the records of my office, advance notice of the time, place, and purpose of meeting was given to each member of the City Council; and that the meeting, and the deliberations of the public business described above, was open to the public and written notice of the meeting, including the subject of the resolution described above, was posted and given in advance of the meeting in compliance with the provisions of Chapter 551 of the Texas Government Code.

SIGNED AND SEALED this 15th day of July, 2026.

Mallory A. Pack
City Secretary

APPLICATION AFFIDAVIT

THE STATE OF TEXAS §
COUNTY OF HARRIS §
CITY OF BUNKER HILL VILLAGE §

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Gerardo Barrera, City Administrator of the City of Bunker Hill Village, Texas, as the Authorized Representative of the City of Bunker Hill Village, Texas, who being by me duly sworn, upon oath says that:

1. The decision by the City Council of the City of Bunker Hill Village, Texas (“City”) to request financial assistance from the Texas Water Development Board (“TWDB”) was made in a public meeting held in accordance with the Open Meetings Act (Government Code, §551.001, et seq.) and after providing such notice as required by such Act as is applicable to the City Council of the City of Bunker Hill Village, Texas.
2. The information submitted in the application is true and correct according to my best knowledge and belief.
3. The City has no litigation or other proceedings pending or threatened against it that would materially adversely affect its financial condition or ability to issue debt.
4. The City has no pending, threatened, or outstanding judgments, orders, fines, penalties, taxes, assessment or other enforcement or compliance issue of any kind or nature by the Environmental Protection Agency, Texas Commission on Environmental Quality, Texas Comptroller, Texas Secretary of State, or any other federal, state or local government.
5. The City warrants compliance with the representations made in the application in the event that the TWDB provides the financial assistance.
6. The City is or will become in compliance with all of its material contracts.
7. The City will comply with all applicable federal laws, rules, and regulations as well as the laws of this state and the rules and regulations of the TWDB.

Gerardo Barrera
City Administrator
City of Bunker Hill Village, Texas

SWORN AND SUBSCRIBED BEFORE ME by Gerardo Barrera, City Administrator of the City of Bunker Hill Village, Texas, on this 15th day of July, 2026.

(NOTARY’S SEAL)

Notary Public, State of Texas

STATE OF TEXAS

§

COUNTY OF _____

§

§

**SITE
CERTIFICATE**

Before me, the undersigned notary, on this day personally appeared

_____, a person whose identity is known to me or who has presented to me a satisfactory proof of identity. After I administered an oath, this person swore to the following:

(1) My name is _____. I am over 18 years of age and I am of sound mind, and capable of swearing to the facts contained in this Site Certificate. The facts stated in this certificate are within my personal knowledge and are true and correct.

(2) I am an authorized representative of _____, an entity that has filed an application for financial assistance with the Texas Water Development Board for a (water) (wastewater) project.

Please complete only those sections that apply to your project:

LEGAL CERTIFICATION – LEASE/CONTRACT

I certify that: _____
(Legal Name of Applicant, i.e., City, District, etc.)

has executed a written lease or other contractual agreement to use the property needed for this (water)(wastewater) project that extends through _____(date), the life of the Texas Water Development Board loan or grant that will be used to finance this project, either in whole or in part. A copy of this lease or agreement is attached hereto.

LEGAL CERTIFICATION – PROPERTY EASEMENT

I certify that: _____
(Legal Name of Applicant, i.e., City, District, etc.)

has executed an express easement to use the property needed for this (water) (wastewater) project that extends through the life of the Texas Water Development Board loan or grant that will be used to finance this project, either in whole or in part. The express easement to use the property needed for this (water) (wastewater) project extends through _____(date). A copy of the express easement agreement is attached hereto.

LEGAL CERTIFICATION – OWNERSHIP INTEREST

I certify that _____
(Legal Name of Applicant, e.g. City, District, etc.)

Option A: has acquired the necessary real property interest, as evidenced by fee simple purchase, deed, fully executed earnest money contracts, or completion of eminent domain proceedings; that such acquisition will guarantee access and egress; and such interest will contain the necessary easements, rights of way, or unrestricted use as is required for the project being financed by the Texas Water Development Board. The legal description is referenced below.

The property has been acquired with the use of eminent domain: True False

OR

Option B: is in the process of acquiring the necessary real property interest, as evidenced by earnest money contracts, contracts for sale, firm option agreements to purchase the subject property, or the initiation of eminent domain procedures; that such acquisition will guarantee access and egress; and such interest will contain the necessary easements, rights of way, or unrestricted use as is required for the project being financed by the Texas Water Development Board. The legal description is referenced below. The anticipated date of acquisition is:

_____.

The property will be acquired with the use of eminent domain: True False

If True, then reasonable considerations should be investigated with relevant stakeholders to reduce the necessity of exercising the power of eminent domain to obtain interests in real property by identifying opportunities to utilize existing transportation and utility easements.

Location and Description of Property Interests acquired for Project:

Any deeds or other instruments required to be recorded to protect the title(s) held by _____ (Legal Name of Applicant) have been recorded or filed for the record in the County deed records or other required location. The following documents are attached hereto:

Description of documents that were used or will be used to acquire the property:

EXECUTED this _____ day of _____, 20_____.

_____(Signature)

_____(Print Name)

_____(Title)

Sworn to and subscribed before me by _____ on this _____ day
of _____, 20_____.

_____(Notary Public in and for the State of Texas)

[SEAL]

