



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	September 15, 2026
Agenda Item:	IV
Subject:	2027 Budget
Exhibits:	Ordinance No. 26-673 FY 2027 Proposed Budget
Funding:	N/A
Presenter(s):	Susan Grass, Finance Director

Executive Summary

The annual budget process is the single most important financial responsibility of a local government. City staff presented assumptions, capital projects, and priorities for the FY 2027 Proposed Budget for City Council feedback and direction at the July 15, 2026, Budget Workshop.

The FY 2027 Proposed Budget totals \$27.75 million, consisting of \$13.3 million (47.92%) for capital improvements, \$13.35 million (48.13%) for operating expenses – including police, fire, water and wastewater, and solid waste services – and \$1.095 million (3.95%) for the City’s debt obligation. Public safety accounts for 39% of the total operating budget and 74% of General Fund operating costs. The budget is designed to support the City’s long-term financial and operational stability while preparing for future needs and continued success.

The FY 2027 Proposed Budget was filed with the City Secretary on August 4, 2026, and the Notice of Public Hearing was published in the Memorial Examiner on August 19, 2026. In accordance with Chapter 102.006 of the Texas Local Government Code, City Council will hold a public hearing at the September 15, 2026, meeting to receive public input on the FY 2027 Proposed Budget.

State law requires the budget to be adopted by record vote following the public hearing and before the tax rate is adopted.

Recommended Action

Staff recommends that the City Council hold a public hearing on the FY 2027 Proposed Budget and take the following action:

- Approve, by record vote, Ordinance No. 26-673 adopting the FY 2027 Budget by stating the following: **“I move that Ordinance No. 26-673 be approved by record vote to adopt the FY 2027 Budget.”**

ORDINANCE NO. 26-673

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS, ANNUAL BUDGET FOR THE YEAR 2027; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, within the time and in the manner required by law, the Mayor presented to the City Council a proposed annual budget of expenditures of the City of Bunker Hill Village for the calendar year 2027, the same being the fiscal year of the City; and

WHEREAS, pursuant to a motion of the City Council and after notice required by law, a public hearing on such annual budget was held online via Zoom and in the regular meeting place of the City Council at the City Hall of the City of Bunker Hill Village, 11977 Memorial Drive, on the 15th day of September, 2026, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed annual budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of such annual budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the annual budget described in the preamble of this Ordinance, a copy of which is attached hereto and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, including any and all changes adopted thereto, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. The City Council takes cognizance of the fact that in order to facilitate operations of the City and its various departments and activities and to make adjustments occasioned by events transpiring during the year, some transfer may be necessary to and from some accounts contained within the budget as originally adopted. Accordingly, should the Mayor or City Administrator, from time to time, determine that transfers are necessary from unexpended funds in one or more budget accounts to another budget account, and the same may be accomplished without creating a deficit in the requirements of any City Department or activity, he shall recommend such transfers to the City Council. Upon approval thereof by the City Council, an amendment sheet reflecting such transfer or transfers shall be attached to the budget as specifically adopted, whereupon the City Council shall treat such funds as if they had been thus budgeted in the first instance.

PASSED, APPROVED, AND ADOPTED this 15th day of September, 2026, and recorded as follows:

Officer		Vote
Keith Brown	Mayor	Does Not Vote
Susan Schwartz	Mayor Pro-Tem	
Eric Thode	Councilmember	
Carl Moerer	Councilmember	
Hunter Cameron	Councilmember	
Andrew Poor	Councilmember	

Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	September 15, 2026
Agenda Item:	V
Subject:	2026 Tax Rate
Exhibits:	Ordinance No. 26-674 Worksheet for Determination of Steps Required for Adoption of Tax Rate
Funding:	N/A
Presenter(s):	Susan Grass, Finance Director

Executive Summary

One of the most important steps in the annual budget process is setting the property tax rate. Section 26.05 of the Texas Tax Code requires municipalities that levy a property tax to approve the tax rate by September 30th or by the 60th day after the taxing unit receives the certified roll, whichever date is later, regardless of the date their fiscal year starts.

At the August 4, 2026, Special Meeting, City Council approved filing a proposed tax rate of \$0.271000 to fund the FY 2027 Budget. The tax rate is allocated as follows to support the City's debt service, operations, and the capital improvement program:

Maintenance and Operations (M&O)	\$0.236751
<u>Debt Service</u>	<u>\$0.034249</u>
Total Proposed Tax Rate	\$0.271000

The proposed tax rate of \$0.271000 to support the 2027 budget is the same as the City's current adopted tax rate of \$0.271000.

The proposed Truth-in-Taxation tax rate calculations are as follows:

Proposed Tax Rate	\$0.271000
No New Revenue Tax Rate	\$0.263243
Voter Approved Tax Rate	\$0.290302
De Minimis Tax Rate	\$0.282827

Because the proposed tax rate of \$0.271000 exceeds the No-New-Revenue rate, Truth-in-Taxation provisions and Section 26.05 of the Texas Tax Code require a public hearing before adopting the tax rate. Accordingly, City Council will hold a public hearing at the September 15, 2026, meeting to

receive public input on the proposed tax rate. Notice of Public Hearing was published in the Memorial Examiner on August 19, 2026.

Pursuant to Section 26.05(a) of the Texas Tax Code, City Council must take separate action by record vote to adopt the tax rate as well as the maintenance and operations component and the debt service component of the tax rate.

Recommended Action

Staff recommends that the City Council hold a public hearing on the 2026 Proposed Tax Rate and take the following actions:

- A. Ratify, by record vote, the Proposed Tax Rate of \$0.271000 per \$100 valuation that will generate more revenue than the FY 2026 Budget by stating the following: **“I move to ratify by record vote the proposed tax rate of \$0.271000 per \$100 valuation that will generate more revenue than the FY 2026 Budget.”**
- B. Approve, by record vote, the Maintenance and Operations Tax Rate of \$0.236751 per \$100 valuation by stating the following: **“I move that the maintenance and operations property tax rate of \$0.236751 per \$100 valuation be approved by record vote for the purposes of maintenance and operations. The tax rate will effectively be raised by 1.52 percent and will raise taxes for maintenance and operations on a \$100,000 taxable value by approximately (\$3.26).”**
- C. Approve, by record vote, the Debt Service Tax Rate of \$0.034249 per \$100 valuation by stating the following: **“I move that the debt service property tax rate of \$0.034249 per \$100 valuation be approved by record vote for the purposes of debt service.”**
- D. Approve, by record vote, Ordinance No. 26-674 adopting the 2026 Tax Rate by stating the following: **“I move that the property tax rate be increased by the adoption of the tax of \$0.271000, which is effectively a 2.95 percent increase in the tax rate.”**

ORDINANCE NO. 26-674

AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2026 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

* * * * *

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that by September 30, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the City's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the next year), each of such two components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Bunker Hill Village, Texas, consists of two such components, a tax rate of Three and 4249/10,000ths Cents (\$0.034249) for debt service and a tax rate of Twenty Three and 6751/10,000ths Cents (\$0.236751) to fund maintenance and operation expenditures; and

WHEREAS, by separate motions heretofore adopted by the City Council of the City of Bunker Hill Village, Texas, at a meeting of said City Council held on this 15th day of September 2026, said City Council has approved separately the tax rate heretofore specified for each of said components; and

WHEREAS, having thus separately approved the tax rate for each of such components, it is necessary and appropriate for the City Council to now formally pass, approve, and adopt a 2026 tax rate ordinance for the City of Bunker Hill Village, Texas; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of said tax rate ordinance have been timely and properly given and held; now, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. All property subject to ad valorem taxation by the City of Bunker Hill Village, Texas, shall be equally and uniformly assessed for such purposes at One Hundred Percent (100%) of the fair market value of such property.

Section 3. There is hereby levied for general purposes and use by the City of Bunker Hill Village, Texas, for the year 2026, and for each year thereafter until otherwise provided, an ad

valorem tax rate at the rate of Twenty Three and 6751/10,000ths Cents (\$0.236751) on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits upon which an ad valorem tax is authorized by law to be levied by the City of Bunker Hill Village, Texas. The proceeds from such tax shall be applied to the payment of the general and current expenses of the government of the City. All such taxes shall be assessed and collected in current money of the United States of America.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.52 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY (\$3.26).

Section 4. For the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Bunker Hill Village, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, and for the purpose of repaying any sums borrowed in anticipation of current revenues for use in the payment of bonds and certificates of obligation and interest thereon maturing in the fiscal year 2027, and for the purpose of paying interest and making provisions for the sinking fund on such other bond issues, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness as may be authorized, there is hereby levied for the year 2026 and for each year thereafter until otherwise provided, to be assessed and collected upon all property described in Section 3 of this Ordinance, an annual ad valorem tax at the rate of Three and 4249/10,000ths Cents (\$0.034249) on each One Hundred Dollars (\$100) of assessed valuation.

Section 5. All ad valorem taxes levied hereby, in the total amount of Twenty Seven and 1000/10,000ths Cents (\$0.271000) on each One Hundred Dollars (\$100) of assessed valuation, as reflected by Sections 3 and 4 hereof, shall be due and payable on or before January 31, 2027. All ad valorem taxes due to the City of Bunker Hill Village, Texas, and not paid on or before January 31 following the year for which they were levied shall bear penalty and interest as prescribed in the Property Tax Code of the State of Texas.

Section 6. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED this 15th day of September, 2026, and recorded as follows:

Officer		Vote
Keith Brown	Mayor	Does Not Vote
Susan Schwartz	Mayor Pro-Tem	
Eric Thode	Councilmember	
Carl Moerer	Councilmember	
Hunter Cameron	Councilmember	
Andrew Poor	Councilmember	

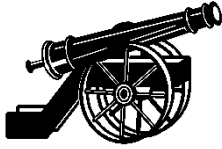
Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary

Section 26.05(b) of Property Tax Code
Worksheet for Determination of Steps Required for Adoption of Tax Rate
City of Bunker Hill Village

M&O Tax Increase in Current Year	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$3,087,707,588
2. Last year's M&O tax rate. Enter Line 29 of the Voter-Approval Tax Rate Worksheet.	\$0.240008/\$100
3. M&O taxes refunded for years preceding tax year 2025.	\$43,626
4. TIF Adjustment. Enter Line 32B of the Voter-Approval Tax Rate Worksheet.	\$0
5. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3 and subtract line 4.	\$7,454,371
6. This year's total taxable value. Enter line 22 of the No-New-Revenue Tax Rate Worksheet.	\$3,254,951,697
7. This year's proposed M&O tax rate. Enter the proposed M&O tax rate approved by the Governing Body.	\$0.236751/\$100
8. This year's M&O tax levy. Multiply line 6 times line 7 and divide by 100.	\$7,706,131
9. M&O Tax Increase (Decrease). Subtract line 5 from line 8.	\$251,760
Comparison of Total Tax Rates	
10. No-New-Revenue Total Tax Rate.	\$0.263243/\$100
11. This year's proposed total tax rate.	\$0.271000/\$100
12. This year's rate minus No-New-Revenue rate. Subtract line 10 from line 11.	\$0.007757
13. Percentage change in total tax rate. Divide Line 12 by line 10.	2.95%
Comparison of M&O Tax Rates	
14. No-New-Revenue M&O Tax Rate. Enter line 40 of the Voter-Approval Tax Rate Worksheet.	\$0.233217/\$100
15. This year's proposed M&O tax rate.	\$0.236751/\$100
16. This year's rate minus No-New-Revenue rate. Subtract line 14 from line 15.	\$0.003534
17. Percentage change in M&O tax rate. Divide line 16 by line 14.	1.52%
Raised M&O Taxes on a \$100,000 Home	
18. This year's taxable value on a \$100,000 home.	\$100000
19. Last year's M&O tax rate.	\$0.240008/\$100
20. This year's proposed M&O tax rate.	\$0.236751/\$100
21. This year's raised M&O taxes. Subtract line 19 from line 20 and multiply result by line 18.	\$-3.26
22. Percentage change in M&O taxes.	-1.36%



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	September 15, 2026
Agenda Item:	VI
Subject:	FY 2027 Water & Wastewater Rates
Exhibits:	Ordinance No. 26-675
Funding:	As budgeted with the FY 2027 Adopted Budget
Presenter(s):	Susan Grass, Finance Director

Executive Summary

During the annual budget process, staff reviews utility rates to determine whether charges will generate adequate revenue to operate and maintain city utilities and associated infrastructure. Following the adoption of the Fiscal Year (FY) Budget, City Council must establish the annual utility rates for water and wastewater services for the upcoming year.

The Adopted FY 2027 Budget includes a 6% increase to the base rate for residential water, non-residential water, and irrigation rates. There are no recommended changes to the rate structure.

Staff recommends an effective date of December 16, 2026, for the new utility rates.

Staff will communicate the rate adjustments to residents through V-Linc, the newsletter, and the City's website.

Recommended Action

Staff recommends that the City Council approve Ordinance No. 26-675, establishing the FY 2027 water, wastewater, and irrigation rates.

ORDINANCE NO. 26-675

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1)-(5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1)-(5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26, (1)-(5) and substituting therefore a new Section 16-26, (1)-(5) to provide as follows:

Sec. 16-26. Bi-monthly charges.

From and after December 16, 2026, for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

(1) Residential Water Charges:

- a. Minimum charge for water usage from
0 to 4,000 gallons..... ~~\$148.00~~ \$177.60
- b. For each 1,000 gallons of water usage from
4,001 to 10,000 gallons..... ~~\$3.57~~ \$3.75
- c. For each 1,000 gallons of water usage from
10,001 to 20,000 gallons..... ~~\$3.89~~ \$4.08
- d. For each 1,000 gallons of water usage from
20,001 to 30,000 gallons..... ~~\$6.69~~ \$7.02
- e. For each 1,000 gallons of water usage from
30,001 to 40,000 gallons..... ~~\$7.60~~ \$7.98
- f. For each 1,000 gallons of water usage from
40,001 to 60,000 gallons..... ~~\$8.90~~ \$9.35
- g. For each 1,000 gallons of water usage from

60,001 to 70,000 gallons..... ~~\$10.91~~ \$11.46

h. For each 1,000 gallons of water usage over 70,001 ~~\$13.63~~ \$14.31

(2) Residential Sanitary Sewer Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons..... ~~\$88.00~~ \$105.60

b. For each 1,000 gallons of water usage from

1,001 to 10,000 gallons..... ~~\$2.78~~ \$2.92

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons..... ~~\$3.12~~ \$3.28

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons..... ~~\$6.15~~ \$6.46

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons..... ~~\$7.13~~ \$7.49

(3) Non-Residential Water Charges:

a. Minimum charge for water usage from

0 to 4,000 gallons..... ~~\$199.10~~ \$238.92

b. For each 1,000 gallons of water usage from

4,001 to 10,000 gallons..... ~~\$4.99~~ \$5.24

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons..... ~~\$5.53~~ \$5.81

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons..... ~~\$6.88~~ \$7.22

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons..... ~~\$9.30~~ \$9.77

f. For each 1,000 gallons of water usage from

40,001 to 60,000 gallons..... ~~\$10.52~~ \$11.05

g. For each 1,000 gallons of water usage from

60,001 to 70,000 gallons..... ~~\$12.73~~ \$13.37

h. For each 1,000 gallons of water usage over 70,001 ~~\$14.83~~ \$15.57

(4) Non-Residential Sanitary Sewer Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons of water..... ~~\$110.13~~ \$132.16

b. For each 1,000 gallons of water usage from

1,001 to 10,000 gallons of water usage ~~\$5.32~~ \$5.59

c. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons of water usage ~~\$6.37~~ \$6.69

d. For each 1,000 gallons of water usage from

20,001 to 30,000 gallons of water usage ~~\$7.65~~ \$8.03

e. For each 1,000 gallons of water usage from

30,001 to 40,000 gallons of water usage ~~\$9.18~~ \$9.64

f. For each 1,000 gallons of water usage from

40,001 to 60,000 gallons of water usage ~~\$9.94~~ \$10.43

g. For each 1,000 gallons of water usage from

60,001 to 148,000 gallons of water usage ~~\$11.57~~ \$12.15

(5) Non-Residential Irrigation Water Charges:

a. Minimum charge for water usage from

0 to 1,000 gallons of water ~~\$38.75~~ \$41.08

b. For each 1,000 gallons of water usage from

1,001 to 4,000 gallons..... ~~\$38.75~~ \$41.08

c. For each 1,000 gallons of water usage from

4,001 to 10,000 gallons..... ~~\$4.99~~ \$5.29

d. For each 1,000 gallons of water usage from

10,001 to 20,000 gallons..... ~~\$5.53~~ \$5.86

e. For each 1,000 gallons of water usage from

	20,001 to 30,000 gallons.....	\$6.88	<u>\$7.29</u>
f.	For each 1,000 gallons of water usage from		
	30,001 to 40,000 gallons.....	\$9.30	<u>\$9.86</u>
g.	For each 1,000 gallons of water usage from		
	40,001 to 60,000 gallons.....	\$10.52	<u>\$11.15</u>
h.	For each 1,000 gallons of water usage from		
	60,001 to 70,000 gallons.....	\$12.73	<u>\$13.49</u>
i.	For each 1,000 gallons of water usage over 70,001	\$14.83	<u>\$15.72</u>

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

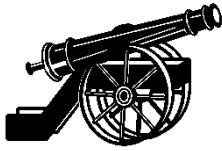
Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 15th day of September, 2026.

Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	September 15, 2026
Agenda Item:	VII
Subject:	FY 2027 Solid Waste & Recycling Rates
Exhibits:	Ordinance No. 26-676
Funding:	As budgeted with the FY 2027 Adopted Budget
Presenter(s):	Susan Grass, Finance Director

Executive Summary

Following the adoption of the Fiscal Year (FY) Budget, City Council must establish the annual rate for solid waste and recycling collection services for the upcoming year. The current rate is based on a 6 ½ year contract with Texas Pride approved in June 2022.

The FY 2027 Adopted Budget includes a 4% increase for solid waste and recycling services. The proposed rate for FY 2027 is \$83.24, accounting for two (2) months of services and includes required taxes, administrative costs, and CPI increase.

Staff recommends an effective date of December 16, 2026, for the new solid waste and recycling services rate.

Staff will communicate the rate adjustments to residents through V-Linc, the newsletter, and the City's website.

Recommended Action

Staff recommends that the City Council approve Ordinance No. 26-676, establishing the solid waste and recycling collection rates for FY 2027.

ORDINANCE NO. 26-676

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (6) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26 (6); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26 (6) and substituting therefore a new Section 16-26 (6) to provide as follows:

Sec. 16-26. Bi-monthly charges.

From and after December 16, 2026, for solid waste collection and recycling charges the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its solid waste collection and recycling system:

(5) Solid waste collection and recycling charges:

Per residential unit, public building, or similar use, including sales tax... ~~\$80.04~~ \$83.24

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

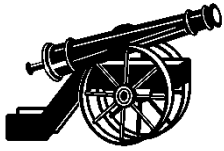
Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this the 15th day of September 2026.

Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary



City of Bunker Hill Village
City Council
Agenda Request

Agenda Date:	September 15, 2026
Agenda Item:	VIII
Subject:	Fee Schedule
Exhibits:	Resolution No. 09-15-2026
Funding:	N/A
Presenter(s):	Elvin Hernandez, Public Works Director

Executive Summary

As part of the annual budget process, staff reviews the building and development fee schedule to ensure that the rates are sufficient to cover the actual administrative cost of providing these services. The current fee schedule was approved at the January 20, 2026, City Council meeting. At that time, revisions included consolidating residential and commercial utility reconnect fees into a single, uniform utility reconnection fee. No other fee adjustments were recommended.

During the FY 2027 budget process, a thorough review of the fee schedule was completed, including benchmarking fees with comparable cities and evaluating costs associated with third-party engineering consultants and professional services.

Proposed fee changes include the following:

- **Synthetic Turf Engineering Review** – Recommended fee increase to cover engineering costs associated with reviewing synthetic turf permit applications.
- **Board of Adjustment Application** – Recommended fee increase for processing variance requests, including legal review and providing required public notices.
- **Credit Card Service Fee** – The City currently absorbs all processing fees associated with credit card payments for services such as utilities, building permits, and Municipal Court. At the August 18, 2026, meeting, Council discussed implementing a credit card processing fee to reduce the costs incurred by the City and directed staff to report the 12-month average at the September Council meeting.

Following review of credit card sales and associated merchant service fees between July 2025 and July 2026, staff recommends a 4% processing fee per credit card transaction:

Month	Acct 1		Acct 2		Combined		Combined		Average % Billed to City
	Total Sales	Fees	Total Sales	Fees	Total Sales	Fees	Total Sales	Fees	
Jul-25	\$ 68,531.32	\$ 2,805.62	\$ 16,030.97	\$ 680.25	\$ 84,562.29	\$ 3,485.87			4.12%
Aug-25	\$ 519,152.45	\$ 18,351.66	\$ 15,475.84	\$ 661.32	\$ 534,628.29	\$ 19,012.98			3.56%
Sep-25	\$ 70,788.15	\$ 3,078.61	\$ 15,017.15	\$ 738.87	\$ 85,805.30	\$ 3,817.48			4.45%
Oct-25	\$ 488,638.79	\$ 17,465.81	\$ 11,373.96	\$ 549.01	\$ 500,012.75	\$ 18,014.82			3.60%
Nov-25	\$ 118,112.82	\$ 5,046.70	\$ 13,335.62	\$ 549.07	\$ 131,448.44	\$ 5,595.77			4.26%
Jan-26	\$ 118,349.19	\$ 4,536.92	\$ 2,957.26	\$ 251.32	\$ 121,306.45	\$ 4,788.24			3.95%
Feb-26	\$ 466,626.12	\$ 16,580.18	\$ 10,630.38	\$ 508.01	\$ 477,256.50	\$ 17,088.19			3.58%
Mar-26	\$ 88,824.05	\$ 3,726.26	\$ 15,024.07	\$ 769.57	\$ 103,848.12	\$ 4,495.83			4.33%
Apr-26	\$ 384,454.15	\$ 14,021.29	\$ 16,932.60	\$ 748.99	\$ 401,386.75	\$ 14,770.28			3.68%
May-26	\$ 92,156.36	\$ 3,681.45	\$ 12,731.90	\$ 600.97	\$ 104,888.26	\$ 4,282.42			4.08%
Jun-26	\$ 515,583.62	\$ 18,384.71	\$ 13,109.50	\$ 524.37	\$ 90,447.00	\$ 3,581.00			3.96%
Jul-26	\$ 90,447.06	\$ 3,581.57	\$ 34,358.00	\$ 1,246.14	\$ 475,557.00	\$ 17,026.00			3.58%
Total 12 Months	\$ 3,021,664.08	\$ 111,260.78	\$ 176,977.25	\$ 7,827.89	\$ 3,111,147.15	\$ 115,958.88			3.93%

**Note: 12 months of data shown. Sales are higher in odd months when utility billing is collected.
Staff recommends 4% processing fee.**

Staff recommends an effective date of January 1, 2027, to allow adequate time to communicate the fee schedule to contractors and residents.

Recommended Action

Staff recommends that the City Council approve Resolution No. 09-15-2026 adopting the City's building and development fee schedule.

RESOLUTION NO. 09-15-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That certain "Schedule of Fees and Charges," a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall become effective on January 1, 2027.

Section 2. All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED this 15th day of September, 2026.

Keith Brown
Mayor

ATTEST:

Mallory A. Pack
City Secretary



CITY OF BUNKER HILL VILLAGE

FEE SCHEDULE

Proposed Effective Date: January 1, 2027

NOTE: Permit fee will be doubled, with a minimum fee of \$300, if work begins before a permit is obtained or an inspection is scheduled.

BUILDING & SWIMMING POOL PERMITS		
DESCRIPTION	FEE	NOTES
New Construction	\$1.46 per square foot (\$500.00 minimum)	\$600.00 plan review fee required
Remodel – Air Conditioned Space	\$1.46 per square foot of total space remodel (\$500.00 minimum)	\$200.00 plan review fee required
Remodel/ Construction/ Accessory Structure – Non-Air Conditioned Space	\$0.76 per square foot	\$200.00 plan review fee required
Accessory Structure	\$1.46 per square foot	\$200.00 plan review fee required
Swimming Pool (total sq. ft. of pool water surface area)	\$1.40 per square foot (\$500.00 minimum)	\$200.00 plan review fee required
Residential Miscellaneous	\$100.00	

ELECTRICAL PERMITS		
DESCRIPTION	FEE	NOTES
New Construction/ Remodel/ Addition	\$400.00	
Remodel Existing	\$300.00	
Swimming Pool	\$300.00	
T-Pole	\$300.00	
Meter Loop, Rebuild, Relocate	\$100.00	
Outside Lighting	\$100.00	
Solar Panels	\$300.00	
Electric Fence Gate	\$100.00	
Generator Foundation	\$200.00	
Generator	\$400.00	
Reinspection	\$100.00	
Electrical Miscellaneous	\$100.00	

MECHANICAL – A/C & HEATING PERMITS

DESCRIPTION	FEE	NOTES
New Construction/ Remodel/ Addition	\$400.00	
Remodel Existing	\$300.00	
Replace A/C or Heat (same size and location)	\$100.00	
Reinspection	\$100.00	
Mechanical Miscellaneous	\$100.00	

PLUMBING PERMITS

DESCRIPTION	FEE	NOTES
New Construction/ Remodel/ Addition	\$500.00	
Remodel Existing	\$300.00	
Swimming Pool/ Gas Line	\$400.00	
New Water Meter Inspection	\$100.00	
Sewer Tap Inspection	\$100.00	
Sewer Disconnect	\$100.00	
Sewer Reroute	\$100.00	
Sewer Service Availability	\$450.00	Sewer connection fee; additional charges may apply after review by Public Works Department
Gas Turn On	\$100.00	
Annual Gas Test	\$100.00	
Generator	\$300.00	
Water Heater	\$100.00	
Area Drains	\$100.00	
Irrigation/ Sprinklers 1. Backflow prevention device must be certified 2. Only final inspection is required 3. Leave open where device ties into water system for inspection	\$100.00	
1 inch water meter	\$1,680.00	Must be installed by a registered plumber at builder's cost
1 ½ inch water meter	\$2,600.00	
2 inch water meter	\$2,7100.00	
Reinspection	\$100.00	
Plumbing Miscellaneous	\$100.00	

MISCELLANEOUS PERMITS		
DESCRIPTION	FEE	NOTES
Initial Plan Submittal - New Homes and over 50% Remodel	\$600.00	
Initial Plan Submittal - Remodels, Pools (new & remodel), and Accessory Structures (new & remodel)	\$200.00	
Plan Resubmittal (3 rd and over)	\$500.00	
Drainage Review	\$1,000.00	Actual costs for use of outside consultants
Drainage Resubmittal	\$500.00	Actual costs for use of outside consultants
<u>Synthetic Turf Review</u>	\$500.00 <u>\$700.00</u>	Plan review & fee required. Includes actual costs for use of outside consultants
Demolition	\$300.00	Sewer disconnect must be completed before demolition
Flatwork – Sidewalk, driveway, patio	\$200.00	
Culverts	\$300.00	
Reroof	\$100.00	
Fence	\$100.00	
House Moving	\$100.00 + Bond (\$1,000.00/ mile)	
Foundation Repair	\$200.00	
Fire Sprinkler	\$200.00	
Sign Construction	\$100.00	
Generator Screening	\$100.00	
Reinspection	\$100.00	
Emergency/ Same Day Inspection	\$500.00	
Reissuance of Revoked/ Suspended Permit	\$300.00	

VACANT PROPERTY PERMIT		
DESCRIPTION	FEE	NOTES
Year 1 Registration	\$500.00	
Year 2 Registration	\$1,000.00	
Year 3 Registration (and each year thereafter)	\$1,500.00	

ADMINISTRATION/ GENERAL PERMITS		
DESCRIPTION	FEE	NOTES
Drilling & Operation of Water Wells Application	\$5,000.00	
Application for Excavation	\$65.00	\$5,000.00 Bond required
Excavation Inspection	\$100.00	
Event Permit	\$50.00	Liability insurance required
Utility Reconnection	\$100.00	
Utility Deposit for Non-Property Owners (Renters & Contractors)	\$600.00	
Return Check/ Bank Draft	\$50.00 \$75.00	
Recycle Cart Replacement	\$25.00	
Board of Adjustment Application	\$300.00 \$700.00 per application	
Specific Use Application	\$1,000.00 per application	
Planning & Zoning Application	\$1,000.00 per lot	
Offsite Tree Replacement	\$1,000.00 per tree	
Credit Card Processing	4% per transaction	

ANIMAL CONTROL		
DESCRIPTION	FEE	NOTES
First Offense - Impoundment of Dog or Cat	\$100.00	
Daily Kennel Fees	\$20.00 \$50.00 per day	

ALARMS		
DESCRIPTION	FEE	NOTES
False Alarm – Police Department	\$50.00/ response after 5 during a 12-month period	
False Alarm – Fire Department	\$200.00/ response after 5 during a 12-month period	

SOLICITORS		
DESCRIPTION	FEE	NOTES
Solicitor Registration	\$100.00 per registration	MVPD approval required
Solicitor ID Card	\$20.00 per card	

TREE & BENCH DEDICATION		
DESCRIPTION	FEE	NOTES
30-gallon Tree	\$700.00 \$900.00	
45-gallon Tree	\$900.00 \$1,100.00	
Bench	\$1,200.00 \$1,400.00	

TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS

PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES

Rights-of-way fee. The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	-	\$28 per month per node ¹⁴
Network Nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node ²³
Node Support Poles	\$1000 per pole	\$250 per year per pole ²

¹ Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

² As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index . The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

³ Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than \$20 per year per service pole.

⁴ A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

Annexation and disannexation. For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

Timing of line fee payment. Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise prescribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31st of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the City.