

CITY OF BUNKER HILL VILLAGE

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS JANUARY 18, 2011 – 5:00 P.M.

I. PLEDGE OF ALLEGIANCE

The mayor suspended with the pledge.

II. CALL TO ORDER

Mayor Essary called the meeting to order at 5:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present:

City Staff:

Mayor Derry D. Essary

Ruthie Sager, City Administrator

Councilman Keith Brown

Steve Smith, Dir of Public Works/Blding Official

Councilman Dave Ellis

Kelly Johnson, City Secretary/Director of Finance

Councilwoman Cooky Mays

Councilwoman Susan Schwartz

Tom Ramsey, City Engineer

Absent: Councilman Jay Smyre

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

No citizen comments

IV. MAYOR'S REPORT

A. Proclamation for Wayne Klotz, P.E.

Ms. Kelly Johnson, City Secretary Director of Finance, read the proclamation.

B. December 2010 meeting with Harris County Flood Control regarding regional drainage improvements

Mayor Essary stated that he and Ms. Sager, City Administrator, met with representatives from Harris County Flood Control, City of Houston, City of Hedwig

Village, and TIRZ 17. Mayor Essary said the purpose of the meeting was to put forward a regional solution.

C. January 2011 meeting schedule with Harris County Flood Control

Mayor said the meeting is scheduled for January 20th.

D. Meeting with officers of the Memorial Villages Police Officers Association

The mayor said he met with three senior officers of the Memorial Villages Police Officers Association. He felt they have established an open line of communications.

E. Village Fire Department Compensation Committee

Mayor Essary said the Compensation Committee is meeting bi-monthly. He said two goals for the committee are to simplify the pay scale and make benefits comparable with other departments.

F. Annual meeting with Tealwood Homeowners Association

Mayor Essary said he has been asked to speak to the Tealwood Homeowners Association in late February. He said he will keep council advised on the date.

G. Meeting with Whispering Oaks Homeowners Association

Mayor Essary said he has been asked to meet with the Whispering Oaks Homeowners Association to discuss W151. The mayor said he will keep council advised on the date.

H. Texas Municipal League Legislative Update

Mayor Essary said he will be attending the Texas Municipal League Legislative Update in mid February. He said three topics that were of interest were redistricting, budget shortfalls, and school financing.

I. Meeting with Superintendent of Spring Branch ISD regarding Frostwood Elementary

Mayor Essary said he attended a meeting with the superintendent of Spring Branch ISD to discuss Frostwood Elementary. He said Frostwood is going to be rebuilt sometime within the next four years. He said the school was originally built to accommodate 440 students and current enrollment is 750 students. Mayor Essary said it will take between 12 and 18 months to rebuild the school.

The mayor said they also discussed drainage relief along Tara. He said with the rebuilding of Frostwood Elementary there has to be zero impact on W151.

Other things that were discussed were the traffic issues along Plantation and Memorial and also along Gessner.

J. Set date for State of the City meeting

The mayor said that Ms. Sager, City Administrator, will be polling everyone next week to schedule a State of the City Meeting sometime early in February. Mayor Essary said he wanted to include the boards and commissions.

V. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 14,

2011, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO COUNCILMEMBERS (POSITION NOS. 4, AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

Mayor Essary said that himself, Councilwoman Mays and Councilman Smyre were up for re-election.

Motion was made by Councilman Ellis and seconded by Councilman Brown to approve the ordinance as shown under tab V. Motion carried 4-0.

VI. DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS

Ms. Sager, City Administrator, said there were only two changes in the proposed Fee Schedule from the current schedule. First was the minimum valuation increased from \$160 to \$180 per square foot of climate controlled space. The other change was the mechanical inspection costs were based on per system and the new change will be based on per inspections.

Motion was made by Councilman Brown and seconded by Councilwoman Mays to adopt a resolution of the City Council of the City of Bunker Hill Village, Texas, adopting a schedule of fees, rates, deposits, and other charges for public services, including those relating to development, building and construction, electrical, plumbing, licensing and registrations, regulatory inspections, permitting, applications, hearings and other matters. Motion carried 4-0.

VII. BEAUTIFICATION

A. Status report by Councilwoman Cooky Mays on new signs at the entrance of the city limits

Councilwoman Mays presented a drawing of what the proposed city limit entrance signs would look like. She said one sign would be placed at Taylorcrest and Bunker Hill, another on Gessner that would display on both sides of the sign, and another sign at the corner by the Memorial Drive Presbyterian Church.

Council likes the look of the signs and wants Councilwoman Mays to move forward.

VIII. DRAINAGE ISSUES

A Discussion and possible action to authorize eastside engineering concept study

Mr. Struzick, with Klotz Engineering, said W146 is a closed system and doing anything with W146 would be cost prohibited. He said W146 runs along residential backyards between Bunker Hill Road and Flintdale. Mr. Struzick said it has a 2 – 5 year rain event capacity.

Mr. Ramsey, with Klotz Engineering, said that Mr. Struzick looked at what could be done to provide relief to W146. Mr. Struzick said he came up with three concepts. The first is taking the new system at Greyton Place and redirecting it down Blalock Road. The second concept is redirecting the outfall along Carolane Trail. And the last concept is taking the pressure off the lower end.

Councilman Ellis thought the Blalock Road solution with possible detention at the Catholic Church was a great idea. The problem is Bunker Hill Village does not own Blalock Road.

Councilman Ellis said we need to design all of our systems with at least a 25 year rain event capacity. Mr. Ramsey said an estimated guess to the cost to redirect the drainage down Blalock Road would probably be somewhere in the neighborhood of \$2.5 to \$3 million dollars.

Mayor Essary said before we can go forward with an eastside engineering study he wanted to visit with the City of Piney Point regarding a drainage solution to run down Blalock Road.

Item was tabled, no action.

- B. Meet with Drew Masterson of First Southwest Company to discuss possible bond issue

Mayor Essary said by the next council meeting he would have a proposal on what it would cost for a bond issuance and the impact on Bunker Hill Village's tax rate.

- C. Update on Strey Lane Drainage Project, including cost estimate

Mr. Ramsey, with Klotz Engineering, said they have received the approval from Harris County Flood Control on the Strey Lane Drainage Project. He said it will have zero impact on W151. Mr. Ramsey said the estimated cost of the project was \$5,900,000. This would include the installation of new pipe down Strey Lane starting off with a 5 x 4 box culvert at Taylorcrest to a 6 x 4 box culvert at the turn at Pebble Hill and then a drop in elevation at Buffalo Bayou. Mr. Ramsey said they are ready to move forward to finalize the project.

The mayor asked what happens if the water level in Buffalo Bayou rises. Mr. Ramsey said that if Buffalo Bayou water rises high enough, Bunker Hill Village would not be able to design anything to help the drainage.

Mr. Struzick, with Klotz Engineering, said they can't guarantee against a 100 year event but the Strey Lane Drainage Project is being designed for a 100 year event.

IX. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the November 16, 2010 regular city council meeting
- B. Minutes of the December 23, 2010 special city council meeting

- C. Klotz Associates, Invoice No. 110088, dated November 30, 2010 in the amount of \$33,750 for services rendered from October 16, 2010 to November 15, 2010 in connection with Strey Lane Drainage Project
- D. Klotz Associates, Invoice No. 120021, dated December 21, 2010 in the amount of \$11,025.20 for professional services rendered from November 16, to December 15, 2010 in connection with Strey Lane Drainage
- E. Interlocal Contract between the City of Bunker Hill Village and Harris County for city prisoner detention and housing. The term of this contract shall start January 1, 2011 and end December 31, 2011 unless either party extends or terminates the contract. The city agrees to pay the County \$74.00 per city prisoner per day, or any portion of a day.
- F. Prejean & Company, Inc, Invoice 264-17 dated December 14, 2010 in the amount of \$19,717.58 for topographic surveys – Strey Lane Drainage Project
- G. Calco Contracting, Inc., pay estimate #1 and final in the amount of \$39,130. for replacement of water line on Leisure Lane
- H. November 2010 Financials

Motion was made by Councilman Brown and seconded by Councilwoman Mays to accept the consent agenda. Motion carried 4-0.

X. CITY ADMINISTRATOR’S REPORT

- A. Request from the City of Piney Point to consolidate municipal courts

Ms. Sager, City Administrator, reported that the City of Piney Point does not want to combine courts. She stated they only want to possibly use our courtroom. Ms. Sager said Piney Point has to check and see if they can get out of their contract with the church.

- B. 2010 financial summary of water department operations

Ms. Sager, City Administrator, reported the Utility Fund cash balance for 12/31/10 was \$834,625 with a formal reserve balance of \$419,725. She stated that the formal reserve amount can be used if something major happens in the Utility Department. The estimated cash balance for 12/31/11 would be \$582,925 with a reserve balance of \$652,000.

Ms. Sager said in May of every year we have to tell Harris County Subsidence District how much water we are going to use for the coming year. She said we are thinking we are going to need 384,000,000 gallons total. She said we are going to pump 20% of that as well water, use 30% in ground water credits, and purchase from the City of Houston 46%. She said this is going to be a big factor in the cost of our water because we are limited to how much ground water class “B” credits we can use. Ms. Sager said in the future we will be receiving about half of our water from the City of Houston.

- C. Water meter replacement

Ms. Sager reported that we have approximately 209 radio read meters in the ground today. She said we have 1,337 water accounts. Ms. Sager said we have budgeted in 2011 \$150,000 for the replacement of water meters.

D. Completion of sidewalk and pedestrian crossing at the intersection of Memorial Drive and Bunker Hill Road

Ms. Sager said this project is complete. She stated council approved \$27,000 but we actually spent \$30,089.71. Ms. Sager said we had a few positive calls but more negative calls. One of the residents said she did not know why the city did the project because it's not working; people are still crossing in the median.

The mayor said our purpose as a city is to provide a safe pedestrian crossing at that particular walk and that is what we did. He said we have enhanced the safety at the crossing if used properly.

E. Completion of Leisure Lane water line replacement

Ms. Sager said this project is almost complete. She said the guys still need to hook up the meters to the new line. She said the residents want Bunker Hill Village to put back the iron ore on the private street. Ms. Sager said when we did the project one of the residents that takes care of the maintenance on the private street said we are not going to do anything, we know it needs to be upgraded but we are not going to do anything until the project is complete. Ms. Sager said they are working on the problem.

Ms. Sager said council approved \$40,370 and we have spent to date \$42,495. She stated that included water meters that we have installed.

Councilman Ellis asked Ms. Sager if she has forwarded the information on converting a private street to a public street. Ms. Sager stated she has forwarded the information.

XI. POLICE COMMISSIONER'S REPORT

A. Discussion and possible action on the Memorial Villages Police Department (MVPD) 2010 & 2011 fiscal year inter-budget transfers to purchase an emergency generator for the police facility

Councilman Ellis said that Commissioner Soanes was unable to attend tonight's meeting but did submit a summary of the Commissioners Meeting. Councilman Ellis said they challenged the police department to find the money in their 2011 budget. He said he was proud of the police department, they did not find all the money but they did find \$21,000.

Chief Brye said the police department is requesting for an interfund transfer utilizing excess funds from 2010 budget and funds that can be reallocated from the 2011 budget to purchase the generator at a cost of \$51,000.

Motion was made by Councilman Ellis and seconded by Councilwoman Schwartz to approve the recommendation of the Police Commission for the interbudget transfers as noted in your packet under tab XI for the acquisition of a new generator for up to \$51,000. Motion carried 4-0.

B. Discussion and possible action on the Texas Municipal Retirement System (TMRS) unfunded liability issues including amending the fiscal year 2010 budget to include any excess funds be deposited to a separate account and dedicating such account to reduce the MVPD unfunded liability with TMRS

Councilman Ellis said Bunker Hill Village was against this. He said the other two cities were for it. Councilman Ellis said unless all three cities approve the request it does not pass. Councilman Ellis said the surplus of an estimated \$200,000 is not the police department's money; the money belongs to the cities. Councilman Ellis said he would strongly recommend a motion to reject the request that passed 2 to 1 to redirect any excess funds in the 2010 budget to TMRS.

Motion was made by Councilman Brown and seconded by Councilwoman Mays to adopt the commission's recommendation of the retention and separation of excess funds to pay down the TMRS unfunded liability. Motion denied 4-0. (all voted nay)

- C. Discussion and possible action on creating a body of individuals whose purpose is to develop and identify a long-term comprehensive solution to address the unfunded liability at TMRS for the Memorial Village Police Department

Chief Brye stated that Commissioner Soanes did make a motion and was approved unanimously to set up a committee to look at a long term solution.

Motion was made by Councilman Ellis and seconded by Councilwoman Mays to move that Bunker Hill Village endorse creating a body of individuals whose purpose is to develop and identify a long-term comprehensive solution to address the unfunded liability of TMRS for the Memorial Village Police Department. Motion carried 4-0.


XII. FIRE COMMISSIONER'S REPORT

Mayor Essary said there was not a Fire Commissioners Meeting in January.

XIII. ADJOURN

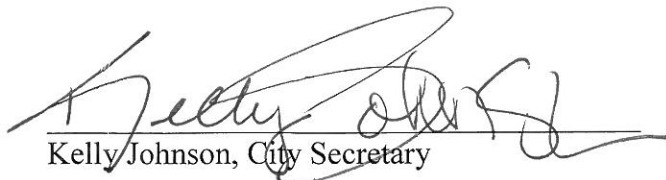
Motion was made by Mr. Loren Smith and seconded by Councilwoman Mays to adjourn the meeting at 6:30 p.m. Motion carried 4-0.

Approved and accepted on February 15, 2011.



DERRY D. ESSARY, Mayor

ATTEST:



Kelly Johnson, City Secretary