

CITY OF BUNKER HILL VILLAGE

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS JULY 20, 2012 AT 1:00 P.M.

I. ROLL CALL

Mayor Essary called the meeting to order at 1:03 p.m. at 11977 Memorial Drive, Houston, Texas.

Present:

Also in Attendance:

Mayor Derry D. Essary

Ruthie Sager, City Administrator

Councilman Keith Brown

Kelly Johnson, City Secretary/Dir of Finance

Councilman John Glover

Steve Smith, Dir of Pblc Wrks/Blding Official

Councilwoman Susan Schwartz

Ed Conger, City Engineer

Councilman Jay Williams

Absent: Councilman Jay Smyre

II. DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL FROM KLOTZ ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES REQUIRED FOR THE PREPARATION OF CONSTRUCTION PLANS FOR MAINTENANCE OF THE WEST SIDE DITCH OF BLALOCK ROAD FROM TAYLORCREST TO MEMORIAL DRIVE TO PROVIDE IMPROVED DRAINAGE

Mr. Conger, with Klotz Engineering, said the proposal is for the ditch maintenance work along Blalock. The City of Piney Point has requested to review the plans for informational purposes prior to work being done. The mayor said we are asking for two things today, the approval of the agreement to put the final engineering together and a survey to be done.

Motion was made by Councilman Williams and seconded by Councilman Glover to approve the proposal from Klotz Associates for the preparation and construction plans for the maintenance of the west side ditch and to approve the proposal from Prejean and Company for the surveying work along Blalock Road. Motion carried 4-0.

III. DISCUSSION AND POSSIBLE ACTION REGARDING CONSTRUCTION MANAGEMENT SUPERVISION WITH CONSULTANT JOHN D. GRUBBS, P.E., FOR THE STREY LANE DRAINAGE PROJECT IN AN AMOUNT NOT TO EXCEED \$20,000.

Mayor Essary said there is a level of frustration on the lower east side regarding the progress with the Strey Lane Drainage Project. The mayor said he is very concerned with the city not seeing the level of detail, construction management, as we have in the past.

The mayor said he is proposing John D. Grubbs, P.E., a construction management supervisor, for the Strey Lane Drainage Project at a cost not to exceed \$20,000.

There was discussion regarding issuing a stop work order. Mayor and council don't want to see the project delayed but understand if things get to the point a stop work order needs to be issued. The mayor assured Mr. Grubbs that he had mayor and councils support. Mr. Conger, with Klotz Engineering, said they can issue a work directive. He said a work directive is where you tell the contractor specifically what they are to do that day. Mr. Conger said we have to be very careful with issuing that.

Councilman Williams had concerns about a stop work order and the possible legal ramifications. The mayor said before a stop work order would be issued, council, mayor and the city attorney would be advised.

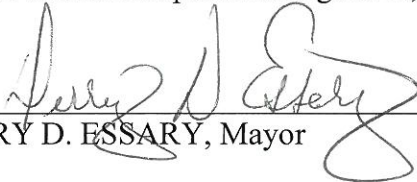
Mr. Conger said he thought it was a good idea to bring Mr. Grubbs in as the construction management supervisor. He said AAA Asphalt is simply not paying attention to us and he thought with Mr. Grubbs they would.

Motion was made by Councilman Brown and seconded by Councilwoman Schwartz to retain Mr. Grubbs, consultant engineer, to consult and advise on the Strey Lane Drainage Project. Motion carried 4-0.

IV. **ADJOURN**

Motion was made by Councilman Brown and seconded by Councilman Williams to adjourn the meeting at 1:26 p.m. Motion carried 4-0.

Approved and accepted on August 21, 2012.



DERRY D. ESSARY, Mayor

ATTEST:



Kelly Johnson, City Secretary