

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
May 15, 2018 AT 5:00 P.M.

I. CALL TO ORDER

Mayor Williams called the meeting to order at 5:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Jay Williams
Councilmember Robert Lord
Councilmember Jay Smyre - *absent*
Councilmember Jay Janecek
Councilmember Susan Schwartz
Councilmember Laurie Rosenbaum

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Steve Smith, Dir of Public Works/Bldg Official
Loren Smith, City Attorney

II. PLEDGE OF ALLEGIANCE

Mayor Williams suspended with the pledge.

III. OATH OF OFFICE:

Loren Smith, City Attorney, administered the Oath of Office to the following:

- Councilmember Position 1 – *Robert P. Lord*
- Councilmember Position 2 – *Susan Schwartz*

Councilmember Smyre was not present at the Meeting; the Councilmember will take his oath at a later time.

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

There was no public comment.

V. POLICE COMMISSIONER REPORT

Commissioner Keith Brown presented these items:

A. Financial Report/ Proposed 2019 Budget Process

Commissioner Keith Brown outlined items on the monthly report which included:

- In April, the Department responded to 6,152 calls.
- Bunker Hill Village had 2210 of those calls.
- The average response time was 4:15.
- Officers wrote 460 citations total from all three cities.
- Bunker Hill had 134 citations.
- The department is 5% to 6% underbudget at this time.

The Police Department is currently working on a draft 2019 Budget. The focus is on recruiting new hires and retention of new and existing staff. There will be an increase to achieve this reflected in the budget. A budget workshop is being planned for early June. The 2019 MVPD Budget should be presented at the City Council Meeting in June.

B. Update on Activities

- Fire extinguisher inspection and initial sprinkler system inspections were completed. (A comprehensive inspection and testing of sprinklers and fire suppression valves are to be completed on a regular basis.) Estimated costs are \$5,652.
- Conducted site security surveys of all three (3) MVPD Courtrooms due to state statues requiring a security plan be in place for all courts along with the implementation of a structured bailiff program by December. Five recommendations were made and presented to the Court Security Committee which includes the City Administrators for further consideration.

VI. FIRE COMMISSIONER REPORT

Commissioner Derry Essary presented the following:

A. Financial Report/Proposed 2019 Budget Process

- Two budget workshops have been completed. Several significant issues have been proposed through the process:
- A renovated fire station - estimated cost \$3,250,000
- A new roof for existing station - estimated cost \$250,000 Acquisition of a squad/attack truck – cost \$160,000
- Acquisition of a light type boat– cost \$20,000
- Salary increases to attract qualified paramedics/firefighters

Two Battalion Chiefs have resigned to accept Chief Positions. The plan is to promote from within the department. This will result in three (3) vacancies in the department in June.

The department is 1.6% under budget at this time. The pumper truck is out of service at this time.

B. Update on the McGrath Study “Analysis of Emergency Medical Services Response Time” for the Village Fire Department Fire Commission

The McGrath Study found that response times for five of the six Villages do not meet national standards for Emergency Response Time. Hedwig Village does meet the national standard. The standard time is 6 minutes from the time the call is received from the original dispatch to the time the responder reaches the subject. There are three main recommendations that were outlined:

1. Strengthen police ability to act as First on scene
 - Put AEDS and basic medic kits in all police units
 - Train all officers in CPR & Operation of AEDS
 - Train all officers in basic first aid
2. Eliminate secondary Public Safety Answering Point (PSAP)
 - Consolidate dispatch operations into one PSAP for police, fire, rescue, and emergency medical.
 - With this consolidation, three more Villages would meet National Standards. However, Bunker Hill and Hilshire Village will still not need this standard.
3. Place a substation in the Western Service Area
 - Recommended Location is behind Bunker Hill Village City Hall
 - Substation Requirements:
 - Renovate Utility Building behind BHV
 - Provide quarters for 2-4 personnel
 - Provide bays for Ambulance, Attack Vehicle Squad
 - Staffing for two paramedics at this time

These recommendations will be further discussed with the Commission and Mayors during the budget process.

VII. CONSIDERATION AND POSSIBLE ACTION ON AWARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND G & A BORING DIRECTIONAL FOR CONSTRUCTION OF THE CITY'S REGIONAL WATER LINE PROJECT ON BLALOCK AND WENDOVER IN AN AMOUNT NOT TO EXCEED \$406,381.00 INCLUDING THE BASE BID AND ADD ALTERNATES 1 AND 2 - Steve Smith, Director of Public Works/ Building Official

Steve Smith presented Items VII and VIII together:

The City of Bunker Hill Village's 2018 Capital Improvements Plan includes funding for the construction of the City's first Water Rehabilitation Project. This project includes approximately 2,800 linear feet of 6" and 8" diameter water line on Blalock Road and Wendover Lane in accordance with the City's "Top 10 Priority Areas". The project along Blalock Road will involve directional drilling and has received approval by the City of Piney Point and Memorial Villages Water Authority. Flint Forest was originally included in the design but has been removed from the original scope of work. The City was unable to get an easement across a section of land to put in the new water line.

The City received five bids. The apparent low bidder is G & A Boring Directional in an amount not to exceed \$378,381.00 for the base bid. There were also two add alternate bids requested. This included the island replacement at Blalock Woods and an item for dewatering.

RPS Infrastructure has reviewed the bid information and has checked references for G & A Boring Directional. RPS and the staff recommended the award of the project to G & A Boring Directional in addition to both add alternate bids.

A motion was made by Councilmember Laurie Rosenbaum and seconded by Councilmember Jay Janecek to approve the contract with G & A Boring Directional for the Regional Water Line project on Blalock and Wendover in an amount not to exceed \$406,381.00 including the base bid and alternates 1 and alternates 2.
The motion carried 4-0.

VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$44,150.00 TO DEVELOP THE RE-VISED BID PACKAGE AND CONSTRUCTION MANAGEMENT SERVICES FOR CONSTRUCTION OF THE CITY'S REGIONAL WATER LINE PROJECT ON BLALOCK AND WENDOVER - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented the following:

RPS Infrastructure has submitted a proposal to provide the Construction Management Services and Materials Testing for the waterline project as shared in the previous agenda item. In addition, there are additional fees included for rebidding the project. This item includes authorization to proceed with these services.

In addition, Item XII on this agenda also includes the services of Ed Lloyd, Lloyd Smitha and Associates to provide construction management, on-site inspection and resident coordination for the project on behalf of the City.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Robert Lord to approve the contract with RPS Infrastructure to develop the revised bid package and provide construction management services for the Regional Waterline project on Blalock and Wendover in an amount not to exceed \$44,150.00.
The motion carried 4-0.

IX. CONSIDERATION AND POSSIBLE ACTION ON AWARDING AD ALTERNATES TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$212,351.25 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented Items IX, X, and XI together:

The City of Bunker Hill Village's 2018 and 2019 Capital Improvements Plan includes construction of Regional Drainage Project 1 which includes linear detention and storm water conveyance along Taylorcrest, Bunker Hill Road, Williamsburg and the Cobblestone area. The project will result in an addition 1.7 acre feet of detention in this area in addition to the additional conveyance.

At the April City Council Meeting, the Council accepted the bid of Fused Industries LLC and authorized the Mayor to execute the agreement. This item was included on the April agenda in an effort to expedite the project and to take advantage of the summer "non-school traffic" months. The project is proceeding and will be ready for construction of the Taylorcrest segment in June. The next few items include additional scope and support for the project.

There were three add alternate bid items that could be added to the project . This would include adding drainage on Cobblestone east of Bunker Hill Road and replacement of pavement on Williamsburg as the drainage work is being done. The Drainage Committee is not recommending that the City proceed with the drainage on Cobblestone at this time. However, it is recommended that the City continue to evaluate needs on Cobblestone.

The Committee is recommending approval of the pavement work on Williamsburg at this time. By doing the pavement work along with the drainage and water line work, it could possibly save the city \$50,000 to \$70,000 instead of doing it as a standalone project in the future. The City Administrator is proposing funding the reconstruction in the 2019 Budget as this work will be completed at the end of the project in 2019.

Mayor Williams discussed holding the 2019 Budget Workshop in June to be able to outline priorities such as this project as well as Police and Fire.

A motion was made by Councilmember Laurie Rosenbaum and seconded by Councilmember Jay Janecek to approve the Ad Alternates for the reconstruction of Williamsburg to the contract with Fused Industries, LLC in an amount not to exceed \$212,351.25.

The motion carried 4-0.

X. CONSIDERATION AND POSSIBLE ACTION ON CHANGE ORDER NO. 1 TO THE CONTRACT WITH FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$8,200.00 FOR ADDITIONAL UTILITY EXPENSES - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented the following:

Change Order No. 1 is recommended to the contract with Fused Industries LLC. In review of the bid items, RPS has recognized a need for additional utility expenses (bends and fittings, etc.) that were not included in the base bid. This cost will be funded in the Utility Fund Water Line Project in the amount of \$8,200.00.

A motion was made by Councilmember Robert Lord and seconded by Councilmember Susan Schwartz to approve Change Order Number 1 with Fused Industries, LLC for additional utility expenses for the Regional Drainage Project on Taylorcrest, Williamsburg, Bunker Hill and Cobblestone in an amount not to exceed \$8,200.00. The motion carried 4-0.

- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$124,340.00 TO DEVELOP THE REVISED BID PACKAGE AND PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE - Steve Smith, Director of Public Works/ Building Official**

Steve Smith presented the following:

RPS Infrastructure has submitted a proposal to provide the Construction Management Services and Materials Testing for the project. This includes \$60,685.00 for re-bidding, public involvement and easements, and construction phase services. This contract also includes materials testing for \$51,040 for a total of \$124,340.00.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Robert Lord to approve the contract with RPS Infrastructure to develop the revised bid package and provide construction management services for the Regional Drainage Project on Taylorcrest, Williamsburg, Bunker Hill and Cobblestone in an amount not to exceed \$124,340.00. The motion carried 4-0.

- XII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LLOYD SMITHA & ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$172,000.00 TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE AND THE CITY'S WATERLINE PROJECT ON BLALOCK AND WENDOVER - Steve Smith, Director of Public Works/ Building Official**

Steve Smith presented these items:

As previously discussed, the City will have two projects under construction, the City's first Water Rehabilitation Project and Regional Drainage Project No 1.

This item recommends utilizing the services of Ed Lloyd, Lloyd Smitha and Associates to provide construction management, on-site inspection and resident coordination for the projects on behalf of the City. Mr. Lloyd has successfully provided the construction and field services for several utility projects over the past few years. Mr. Lloyd certainly understands the City's expectations and those of our residents..

The city asked Mr. Lloyd to look at combining the construction management, inspection services and resident coordination for the regional drainage project and the waterline project as one contract to see if there would be additional savings. While out in the field, time could be spent looking at both projects instead of going out on the individual projects. After reviewing the scope, it was determined there would be a cost savings by combining the projects under one contract.

Mr. Lloyd will be going to meet residents during the neighborhood meetings and providing resident coordination. Mayor Williams asked Mr. Lloyd to also inspect the staging area to make sure these areas are well maintained during the project. Mr. Lloyd acknowledged this request.

A motion was made by Councilmember Laurie Rosenbaum and seconded by Councilmember Robert Lord to approve the contract with Lloyd Smitha & Associates to provide construction management and inspection services for the Regional Drainage Project on Taylorcrest, Williamsburg, Bunker Hill and Cobblestone along with the Waterline Project on Blalock and Wendover in an amount not to exceed \$172,000.00. The motion carried 4-0.

XIII. CONSIDERATION AND POSSIBLE ACTION ON AWARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LAYNE CHRISTIANSEN FOR REPAIR OF WATER WELL NUMBER 4 LOCATED AT CITY HALL IN AN AMOUNT NOT TO EXCEED \$150,000.00 - Steve Smith, Director of Public Works/ Building Official

Steve Smith presented this item:

Mr. Smith explained that water well # 4 located at City Hall has failed. Staff had on-call contractor, Layne Christiansen inspect the well. Layne Christiansen recommended the well be pulled for inspection. The well was pulled in April and our consultant, John Davis with Langford Engineering has been working with Layne Christiansen to provide a recommendation to fix the problem. The rotating assembly was inspected and the pump and line shaft have substantial wear requiring replacement. The return of this well to service is critical for the summer water production.

Two options for the repair of the well have been identified:

- Replace the rotating assembly with the exact replacement equipment. The total to replace the equipment including the expenses to date is approximately \$90,000.
- Convert the well to a submersible configuration at a cost of \$150,00 including all expenses to date.

John Davis and the Public Works Team have evaluated the options and are recommending the submersible configuration for long term ongoing maintenance and operating needs. The number of mechanical rotating components is reduced and there will no longer be a daily lubrication need. In addition, the electrical components have a longer life span as they are cooled by the water. Lastly, the placement of the components underground results in eliminating operating noise concerns which has been a factor in the past for adjacent residents.

Mr. Smith shared an exhibit which outlined and explained the different options. He also shared that the City converted Well No. 2 to a submersible configuration last year and operational personnel are very pleased with the conversion.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Laurie Rosenbaum to award a contract to Layne Christiansen for repair of Water Well #4 in an amount not to exceed \$150,000.00.
The motion carried 4-0.

XIV. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND THE MEMORIAL CITY REDEVELOPMENT AUTHORITY FOR THE JOINT PROJECT DEVELOPMENT, GRANT APPLICATION, DESIGN AND RECONSTRUCTION OF MEMORIAL DRIVE AND GESSNER ROAD – Karen Glynn, City Administrator

Mr. Jim Webb, Goodman Corporation attended the meeting. Mr. Webb shared that the agreement was amended based on the last City Council Meeting and the desire of the City to “cap” the City’s contribution. In addition, the Memorial City Redevelopment Authority also capped their contribution. The Council discussed concerns regarding both parties capping the project should expenses be more than expected.

It was suggested that a meeting be scheduled with Mayor Williams and the Authority’s CIP Committee to discuss the details of this project.
No action was taken on this item.

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL, A “TYPE A” GENERAL-LAW MUNICIPALITY CREATED PURSUANT TO THE LAWS OF THE STATE OF TEXAS, FOR THE SUPPORT AND FUNDING COMMITMENT FOR MEMORIAL DRIVE RECONSTRUCTION PROJECT FROM TALLOWOOD TO GESSNER WITH THE MEMORIAL CITY REDEVELOPMENT AUTHORITY (MCRA), A LOCAL GOVERNMENT CORPORATION CREATED BY THE CITY OF HOUSTON - Karen Glynn, City Administrator

Based on the discussion on Item XIV, no action was taken on this item.

XVI. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO IMPLEMENT TRAFFIC IMPROVEMENTS FOR THE FOLLOWING LOCATIONS - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented this item.

Staff and the City's Consultant, Kimley Horn have continued to analyze the concerns at Memorial Drive and Bunker Hill Road and Memorial Drive and Branch Bend Circle. Additional work has been reviewed for street lighting and the installation of trees.

Mr. Smith shared exhibits with recommended placement of street lighting around the curves in addition to planting trees in strategic locations. Mayor Williams noted that we need to look at the lighting of the sidewalks in this area as well. After discussion, it was recommended that additional lighting be added to Bunker Hill Road at Branch Bend first. In addition, trees would be installed at both locations. The cost for these improvements is estimated at \$27,000.

A motion was made by Councilmember Susan Schwartz and seconded by Councilmember Laurie Rosenbaum to authorize the City Administrator to implement traffic improvements at Memorial Branch Bend Circle (lighting and trees) and to plant two trees at Bunker Hill Road in an amount not to exceed a total of \$27,000 for all improvements.

The motion carried 4-0.

XVII. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO AWARD A CONTRACT FOR ASPHALT REPAIR ON BUNKERHILL ROAD AND POSSIBLY OTHER AREAS IN AN AMOUNT NOT TO EXCEED \$40,000- *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented this item:

Mr. Smith stated that the City is experiencing some roadway failures on Bunker Hill Road. Bunker Hill Road is currently the highest priority area for repairs in the City. Staff has been working through the Harris County Contract opportunities that were approved previously as well as other current city vendors to provide quotes for these repairs.

This item authorizes the City Administrator to award a contract for asphalt repair on Bunker Hill Road and possibly other areas in an amount not to exceed \$40,000 to move forward with getting these repairs made over the next few months.

The City's Capital Improvements Plan includes funding of \$200,000 for point repairs available to fund this work.

A motion was made by Councilmember Laurie Rosenbaum and seconded by Councilmember Robert Lord to authorize the City Administrator to award a contract for

asphalt repair on Bunker hill Road and other areas in an amount not to exceed \$40,000.
The motion carried 4-0.

XVIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the April 17, 2018 City Council Meeting
- B. April 2018 Financials
- C. RPS Infrastructure, Invoice No. 318052 in the amount of \$935.73 for professional services rendered from March 3, 2018 to March 31, 2018 under on-call services for Site Development Review and HGL Calculations for Plan Reviews
- D. RPS Infrastructure, Invoice No. 318054 in the amount of \$8,088.69 for professional services rendered from March 3, 2018 to March 31, 2018 under on-call services for miscellaneous projects including the Drainage Committee support, rebidding the water and drainage projects
- E. The Goodman Corporation, Invoice No. 3-2018-2 in the amount of \$1,356.06 for professional services rendered through March 31, 2018 for the Memorial Drive and Gessner Road Grant Application
- F. T Construction, LLC Pay Estimate No. 11 in the amount \$9,788.22 for construction services rendered from January 17, 2018 to January 31, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs
- G. T Construction, LLC Pay Estimate No. 12 in the amount \$87,788.43 for construction services rendered from March 1, 2018 to March 31, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs
- H. T Construction, LLC Pay Estimate No. 13 in the amount \$44,325.15 for construction services rendered from April 1, 2018 to April 30, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs and the reduction of the retainage to 5%
- I. T Construction, LLC Invoice 2018-005-01 in the amount \$7,350.00 for construction services rendered from April 1, 2018 to April 30, 2018 for a leak repair at Pebble Hill and Memorial Drive
- J. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-08 in the amount of \$13,635.00 for professional services rendered from February 1, 2018 through March 31, 2018 for the 2017 Sanitary Sewer Rehab Project
- K. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-09 in the amount of \$2,080.00 for professional services rendered from January 1, 2018 through January 31, 2018 for the 2017 Sanitary Sewer Rehab Project.
- L. Langford Engineering, Inc., Invoice No. 21204 in the amount of \$4,500.77 for professional services rendered through March 30, 2018 for the Taylorcrest Water Plant Improvements Project
- M. Langford Engineering, Inc., Invoice No. 21203 in the amount of \$266.18 for professional services rendered through March 30, 2018 for General Services including meeting with Beautification Committee
- N. W.W. Payton Corp. Pay Estimate No. 9 in the amount of \$11,151.00 for construction services rendered from March 3, 2018 to March 29, 2018 for the Taylorcrest Water Plant No. 1 Improvements

- O. Shane's Fence Invoice No. 3036 dated April 9, 2018 in the amount of \$13,150 for the Taylorcrest Water Treatment Plant Fencing
- P. Spring Branch ISD in the amount of \$8,000 annually for Tax Collection Services for the 2017 tax year

A motion was made by Councilmember Robert Lord and seconded by Councilmember Jay Janecek to approve the consent agenda.

The motion carried 4-0.

XIX. MAYOR'S REPORT

A. Report on Activities

Mayors Williams, Pappas and Ramsey attended the Awards Banquet and presented the Memorial High School Soccer Team a Proclamation for winning State. The proclamation was signed by all six of the Memorial Village's Mayors. State Representative, Jim Murphy presented the team with a flag. The event was enjoyed by all.

Mayor Williams also reported that he was with Mayor Pappas and Mayor Ramsey recently and discussed the Fire Department concerns. Everyone thought the idea of pulling dispatch to each of the Police Departments could be a viable idea.

Mayor Pro-Tem, Jay Janecek, will be going to the Mayor's luncheon on Thursday, May 17 when Mayor Williams is out of town.

B. Appointment of Additional Associate Judge- Judge Kelly Benavides

The City currently has one judge and one associate judge. There have been a few instances where both judges have been busy and another judge was needed. The City has worked with Judge Kelly Benavides when these conflicts have occurred. Having another associate judge will be beneficial to the City and Judge Benavides has agreed to serve.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Laurie Rosenbaum to approve the appointment of Judge Kelly Benavides as an Associate Judge.

The motion carried 4-0.

C. Consideration and Action consenting to the appointment of Bob Fry to the Gulf Coast Authority Board representing the Municipalities Waste Disposal Council

Karen Glynn explained that Mayor Tom Ramsey sent a letter asking that the City reconsider the previous person appointed to this position because of

residency requirements. Mayor Ramsey recommended the City appoint Bob Fry as the new member.

A motion was made by Councilmember Susan Schwartz and seconded by Councilmember Robert Lord to approve the appointment of Bob Fry to the Gulf Coast Authority Board representing the Municipalities Waste Disposal Council.

The motion carried 4-0.

D. Update on Committees:

- Beautification Committee - *Laurie Rosenbaum*

Councilwoman Rosenbaum reported that the Beautification Committee has been working with CenterPoint to connect the new lighting for the Strey Lane esplanade. CenterPoint is about three to four weeks out before they can complete the project. The lights in all three esplanades may also make it easier to see the turn. This comment was a follow up to the earlier discussion on traffic improvements.

Mr. Smith has been given a landscape design for the water plant and will get pricing for the landscaping. The City also received the donation of some large rocks that can be used for landscaping improvements.

- Drainage Committee - *Robert Lord*

Councilman Robert Lord presented this item and outlined the following:

- The committee met last week to go through the plans for the Open House and the Drainage Project. In addition, there was discussion on the Cobblestone East Ad Alternate and the timing of other projects.
- The Drainage Construction Project Open House was held on May 10, 2018 and was very successful.
- The City has been in communication with Hedwig to discuss the plans and traffic conditions due to the construction.
- The Committee also discussed some of the public policy that will be next on their agenda.

Mayor Williams offered to have a thank you reception for the Drainage Committee for all of their excellent work over the past years.

- Public Safety Committee – Jay Janecek

Chairman Janecek presented this item.

The Public Safety Committee as a whole has not meet in the last quarter; however, the other various groups have been busy:

- The Tri-Cities group will be meeting on Monday, May 21st at Bunker Hill. The main goal is to review the scaled back version of the proposed Smart Cities Project. The project includes license plate readers but no video or CCTV at this point. It will be a phase-able approach. This cost is proposed at \$1,000,000 for the entire project instead of the \$3,000,000 for the previous project.
- The Staff attended a meeting at Hunters Creek with AT&T to discuss First Net and the 5G system and nodes. It is recommended that the Cities use an interlocal agreement instead of the permitting process.

Technology Committee – Mayor Jay Williams

This Committee has not met this month. We hope to meet again this summer once more information is available on the Smart Cities Project and the AT&T plan.

Court Security Committee – Karen Glynn

Bunker Hill has been working with the other two MVPD Villages on pulling together recommendations for security in the Court Room. Staff is also working with the Chief on bailiffs and court procedures. Security recommendations include the addition of cameras in the court rooms, panic buttons and signage. This would all tie into the police department. Once the recommendations have been finalized, the result will be brought to the next city council meeting to review.

XX. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Projects

Karen Glynn introduced Summer Intern, Morgan Gaille to the Council. Ms. Gaille attends Texas A&M and is majoring in Political Science. She attended Memorial High School and lives on Greyton Lane. She is interested in learning about the court system and working on various items here at the City including our 4th of July float.

The Drainage Open House went very well. Staff is making sure we get the communication out to all the residents about the upcoming project and road closures.

The City received the H-CAD value for 2018 and the increase is 1.8%. Approximately 1% has typically been new value. A flat value was expected following Hurricane Harvey.

The RAD Class in June has 26 women signed up and we have closed that class. Bunker Hill is holding another class in July and we are hoping to do an evening class in the fall.

In June, we will be meeting with Texas Pride regarding the solid waste and recycle program. The cost to residents might be able to go down. The City has asked for an 18 month rate. Texas Pride has been very responsive during the transition from Republic Services to Texas Pride.

Mayor Williams again suggested that we hold a budget meeting in June. He asked if the week of the next city council meeting would be a good time for this workshop. Councilmembers replied that they would be available that week. Mrs. Glynn will be working to get this on the calendar.

B. Public Works Director Report on Capital Projects
Steve Smith presented this report:

- The wastewater rehab project has minimal clean-up and we expect it will be completed shortly. The staging area has been cleaned and restored.
- The water plant is complete with just a few clean-up items left.
- The permit department has been busy issuing permits. Six new home plans have been submitted for review and are expected to be permitted in June.

XXI. ADJOURN

A motion was made by Councilmember Laurie Rosenbaum and seconded by Councilmember Robert Lord to adjourn the meeting at 7:31 p.m.

The motion carried 4-0.

Approved and accepted on June 19, 2018.



Jay Williams, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance