

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
September 18, 2018 AT 5:00 P.M.

I. CALL TO ORDER

Mayor Williams called the meeting to order at 5:01 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

Those Present:

Mayor Jay Williams
Councilmember Robert Lord
Councilmember Susan Schwartz
Councilmember Jay Smyre
Councilmember Jay Janecek
Councilmember Laurie Rosenbaum - *absent*

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Loren Smith, City Attorney

II. PLEDGE OF ALLEGIANCE

Mayor Williams suspended with the pledge

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

Resident Donna Freedman, 11930 Surrey Lane, addressed the City Council about Agenda Item 1 XVI – J & K Payments to the Goodman Corporation. Mrs. Freedman's concern is that the citizens of Bunker Hill have not been informed about what is going on with the Goodman Corporation and the City's partnership with the TIRZ 17 Group.

Mrs. Freedman says nothing has been included in recent newsletters to the residents/taxpayers in Bunker Hill as to what is going on with this project. She feels the residents know very little about this.

Per Mrs. Freedman, TXDOT says there has to be a meeting held by January 1, 2019 because federal funds are being granted. If there is not a meeting by this time, no federal money will be granted for the project.

IV. RECOGNITIONS – *Recognizing and Congratulating the Financial Staff for the Memorial Villages Police Department, the Village Fire Department and the City of Bunker Hill Village for their Excellent Audit Results*

Karen Glynn introduced this item:

The Memorial Villages Police Department, the Village Fire Department and the City of Bunker Hill Village have all completed their annual (2017) audits and all three entities have received the highest level of assurance with no material comments.

Mayor Jay Williams expressed congratulations and appreciation on this accomplishment and presented the resolutions to Fire Chief David Foster, Police Chief Ray Schultz and to the City's Finance Director Britique Williams and asked that they extend these recognitions to their financial professionals and all of the staff.

V. PRESENTATION AND DISCUSSION ON THE PROPOSED BUDGET FOR 2019 AND THE PROPOSED 2018 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator*

Karen Glynn presented a PowerPoint presentation on the 2018 proposed property tax rate and the 2019 Budget:

The proposed 2019 Budget is based on the City's 10 - year financial model that focuses on the rehabilitation and management of our public infrastructure including water and wastewater lines as well as streets and drainage. In addition, the City Council is focusing on public safety projects for Fire, EMS and Police.

A budget workshop was held with the Mayor and City Council on June 21, 2018 to present the assumptions and the budget priorities. The budget was filed with the City Council on August 21, 2018.

On August 29, 2018, the City Council voted on a tax rate to support the budget which balances the short and long term needs of the City and takes into account the financial implications to our residents. The Council voted to proceed with a tax rate of \$0.277/\$100 to support the budget keeping the tax rate the same as in 2017.

Ms. Glynn presented the information included in the certified tax roll which includes the revaluation and new value in the City. The increase in the tax roll for this year appears to be all new value. This is consistent with the greater Houston area as existing values remained the same or were reduced following Hurricane Harvey. The proposed tax rate at \$.277 is below the effective rate but higher than the roll back rate as a result of the City's recent payoff of one of the bonds and the breakdown between the Debt Service and General Fund.

Ms. Glynn also outlined the budget by fund outlining the increases/decreases in revenues and expenditures and the City's Capital Improvements Plan through 2025.

She explained that this item includes a public hearing on the budget and the first of two public hearings on the tax rate. The second public hearing on the tax rate will be held on

Wednesday, September 26, 2018 at 8:00 a. m. The adoption of the 2018 tax rate and the 2019 Budget is set for October 2, 2018 at 8:00 a. m.

VI. PUBLIC HEARINGS

Open Public Hearing

Mayor Williams opened the public hearing at 5:33 p.m.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2019 PROPOSED BUDGET

There were no public comments.

Close the Public Hearing

Mayor Williams closed the public hearing at 5:34 p.m.

Open the Public Hearing

Mayor Williams opened the public hearing at 5:34 p.m.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2018 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2019 BUDGET

There were no public comments.

Close the Public Hearing

Mayor Williams closed the public hearing at 5:35 p.m.

VII. POLICE COMMISSIONER

A. Update on Activities

Commissioner Jay Smyre outlined items on the monthly report provided which included:

- The Department is fully staffed at the sworn officer level.
- In August, the Department responded to 13,763 calls.
- Bunker Hill Village had 5,397 of those calls.
- There were 43 fire assisted calls.
- The average response time was 3:49.
- Officers wrote 233 citations total from all three cities.
- Bunker Hill had 153 citations.
- There were 10 new V-LINC registrations in Bunker Hill.

- The Mutual Aid Inter-local MOU, has been signed by all 3 MVPD Cities.
- ALPR presentations have concluded with each Village City Council.
- Worked on developing updated messaging system that will allow for the distribution of pictures to registered V-LINC subscribers across all cell phone provider networks.

Chief Schultz presented the following:

The Police Department has been working with the Secret Service on a fraud case. A resident received an e-mail to transfer money for a down payment on a new house to reduce closing costs. The e-mail looked real but it was not. The money ended up going to three different international banks. The resident has recovered some funds; however, the fraud was not covered by the bank because the resident knowing transferred the money to another account.

The police department has been working with Ring Doorbell (a global home security company owned by Amazon) on a video network system. A lot of residents in the villages have Ring. MVPD is partnering with Ring on a neighborhood app. This allows neighbors to share information with each other such as a suspicious person in the area. The Police Department can also send a request to everyone or certain areas asking if anyone saw any suspicious activity on their RING system on a specific time and day. If so, the resident can push a button and send the information and video to the Police Department. MVPD is encouraging every one with the RING to register with them. There is no cost to get this app. This app can also be helpful with the future ALPR system. A V-LINC will be sent out to residents to inform everyone on this system.

B. Report on Plans for National Night Out - *October 2, 2018*

Chief Schultz reported that the Police Department will be out in the neighborhoods on National Night Out which is October 2, 2018 from 6:00 p.m. to 8:00 p.m. The focus is to get residents out and have a meet and greet in their own neighborhoods. The Police Department is asking residents to register their group so officers can stop by and visit. Officer Lerma is keeping track of all the events taking place in the Villages. A list of registered events will be distributed to the council and staff so they can choose an event if they wish to attend.

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 3 TO THE CONTRACT WITH FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$58,411.00 FOR ADDITIONAL DRAINAGE AND UTILITY EXPENSES - *Steve Smith, Director of Public Works/ Building Official*

Karen Glynn presented the item:

Regional Drainage Project No. 1 is currently underway in the area of Taylorcrest, Bunker Hill Road, Williamsburg and the Cobblestone. The City awarded the construction contract to Fused Industries in April.

The project is progressing very well. As with most projects, field conditions often require changes to the design. Change Order No. 3 has been presented to RPS and Staff.

This change order includes:

- Two additional water line valves to help in reducing the number of homes without water during construction and future water repairs.
- Additional temporary water lines to maintain water service during construction.
- Connection of private yard drains to the new drainage system. These lines were discovered during installation of the new drainage boxes.
- Installation of a main line water valve at the Taylorcrest and Bunker Hill intersection.

The cost of Change Order No. 3 is \$58,411.00 and will be funded from the project contingency. Total change orders to date are \$99,000 and total project costs is \$3.1 Million divided between the utility and general fund. This project is within budget and going well.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Robert Lord to approve the Change Order No. 3 in the amount of \$58,411.

The motion carried 4-0.

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH SOUTHWEST SIGNAL FOR ON-CALL SERVICES - *Steve Smith, Director of Public Works/ Building Official*

Karen Glynn presented the item:

Southwest Signal has provided traffic services for the City's signals, flashers, and controllers for many years. Southwest Signal recently installed the new flashers along Taylorcrest and Strey Lane. Southwest Signal clearly understands the City's needs and assists staff in these areas of expertise. An updated agreement has been developed and reviewed by our legal counsel.

A motion was made by Councilmember Jay Smyre and seconded by Councilmember Susan Schwartz to approve the contract with Southwest Signal for on-call services.

The motion carried 4-0.

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING \$10,000 FOR COMMUNITY EDUCATION UTILIZING RESERVE OFFICER MICHELLE OWENS - *Karen Glynn, City Administrator*

Karen Glynn reported the following:

The Public Safety Committee was established in 2016. One of the focus areas for the Committee included Community Education and Training. In March 2017, the City established a budget of \$10,000 and approved contracting with Reserve Officer Michelle

Owens to support the Program. Officer Owens worked with the Committee in working through the DARE Program with our Elementary Schools. Officer Owens also conducted a

high school training class and has since integrated this into her latest focus in organizing and providing the training for the RAD (Rape, Aggression, Defense) classes for women. To date, there has been one pilot class held, 2 full classes and one is underway training over 50 women in self-defense.

Since March 2017, expenditures including Officer Owens's bills totaled \$9,618.64.

Staff is recommending that the City continue these training efforts and to continue contracting with Officer Owens to organize and provide the RAD Classes. Each class is costing between \$1,300 and \$1,500 depending on the number of participants. There is another class planned for the remainder of 2018 and 4 classes proposed for 2019. This action establishes a new budget for this training and community engagement.

Staff is recommending the City Council approve utilizing \$10,000 for Community Education and Training. Funding is available in the City's 2018 and 2019 Budget for Public Safety - Other Projects.

A motion was made by Councilmember Susan Schwartz and seconded by Councilmember Jay Janecek to approve funding of \$10,000 for Community Education as recommended.

The motion carried 4-0.

XI. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE EXPENSES INCURRED WITH AIR-TON HEATING & A/C FOR INSTALLATION OF A NEW AIR CONDITIONING UNIT FOR CITY HALL COUNCIL CHAMBERS AND CONFERENCE ROOM IN THE AMOUNT OF \$8,960.00 - Steve Smith, Director of Public Works/ Building Official

Karen Glynn stated:

As discussed with the City Council in August, the air conditioning unit for the Council Chamber/Court Room and Conference Room was not cooling properly. Unfortunately, this occurred as the City was preparing for Court with jury trials.

In discussion with our maintenance contractor, staff found that this unit was 20 years old and could not be repaired. A price for a new unit was provided.

This information was shared with the City Council during the update on activities at the August 29, 2018 Special City Council Meeting. As agreed, staff pursued installation of a new unit within a set budget and the Council could ratify this expense at the next meeting. Funding was identified in the City's Building Reserves.

Staff proceeded with repairs and an invoice of \$8,960.00 was submitted. This cost was below the estimated cost and budget of \$12,000.

A motion was made by Councilmember Jay Smyre and seconded by Councilmember Robert Lord to ratify the repair to the Council Chambers and Conference Room completed by Air-Ton Heating and A/C in the amount of \$8,960.00.

The motion carried 4-0.

XII. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2019 - *Jay Williams, Mayor*

Mayor Williams shared the following:

It is time to appoint the City's Representatives for the Houston-Galveston Area Council. These appointments serve a one year time frame. Councilmember Susan Schwartz currently serves as the Representative for the City and Councilmember Laurie Rosenbaum serves as alternate.

Councilmember Schwartz has indicated her interest in continuing to be the City's H-GAC Representative. Councilmember Rosenbaum has agreed to continue as alternate.

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Jay Smyre to approve Susan Schwartz as the representative and Laurie Rosenbaum as an alternate to the general assembly of the Houston-Galveston Area Council for 2019.

The motion carried 4-0.

XIII. FIRE COMMISSIONER REPORT

A. Update on Activities

Derry Essary presented the following:

Councilmember Jay Smyre had attended the last Fire Commission Meeting since both Commissioner Essary and Alternate Commissioner Rosenbaum were unable to attend. Councilmember Jay Smyre reported that the meeting was very short. It was 34 minutes and the Committee was asked to report on response time and there was no report.

Chief Foster shared the following:

In August, the department was .5% under budget and is fully staffed at this time. A fire fighter was deployed with the Texas Task Force to South Carolina yesterday. There were 87 fire calls and 84 EMS calls in Bunker Hill. There was a total of 856 fire calls and 1,511 EMS calls for all of the Villages.

On August 30, 2018, there was a four-story building on the Katy Freeway that had a power surge and the air handle motor caught on fire and filled the 1st floor with smoke. The Village Fire Department responded, got the electrical shut down and put out the fire.

On August 30, 2018 there was also a garage fire on Hedwig Drive. The bed of an old army jeep caught fire. The Department responded in 3 minutes and put the fire out.

The Fire Commission has coordinated two committees to work on the McGrath Study. One Committee will be looking at dispatch protocols and the other Committee will look at the facility plans for the future.

The ceiling in the Fire Station continues to be a problem due to leaking. Work on the roof was to start on September 10, 2018 but it has been delayed as a result of the rains and now the work is scheduled to begin September 24, 2018.

B. Review and Discussion on Improving Response Times and Next Steps

Derry Essary presented the following:

Commissioner Essary reiterated his charge from the Mayor which is to implement changes that would help the citizens of Bunker Hill Village. This is driven by the results and recommendations of the McGrath Report.

Commissioner Essary has spent the past few days with a consultant and there is a very distinct possibility to be able to improve services at the same cost/assessment. This council will decide the best way to go.

Commissioner Essary shared information taking the assessment for 2018 and dividing it by the total number of calls to outline the cost per call. This analysis shows the taxpayer in Bunker Hill pays \$4,186 per call. That is the highest cost per call of the six villages. On average, the cost is \$2,834.16 for the six villages. Bunker Hill exceeds this amount by over \$1,000 per call.

Commissioner Essary reiterated that this absolutely has nothing to do with the quality of the Village Fire Department and nothing to do with the excellent fire fighters and the quality of training and dedication of the fire fighters. It has everything to do with the location of the Fire Station. There was no way to change the physics of that location. It is purely physics.

Commissioner Essary again stated, Bunker Hill does not want to leave the Village Fire Department. However, we have a responsibility to the citizens of Bunker Hill Village. The issue of the response time has been going on for 13 years. It is simply a matter that we do something about it or accept substandard response time for the citizens of Bunker Hill Village.

Commissioner Essary outlined the following recommendations:

The key is to put a station on the west side. It makes much more sense for the Village Fire Department to put a west side station in and have it be an integral part of the Fire Protection and EMS services provided in the service area. If this can't be accomplished, there is a way that Bunker Hill can provide these services. A consultant has confirmed a plan and it is possible to make this happen. There are multi-ways to staff and configure this approach and it should be less than \$ 1.176 Million dollars being spent by the City currently.

Commissioner Essary concluded that there are many details to work out and to get more answers. However, he believes it is possible to make this work for the City of Bunker Hill Village.

XIV. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

Mayor Williams convened into closed executive session at 6:26 p.m.

Mayor Williams reconvened the meeting at 7:22 p.m.

XV. CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:

- A. Re-Consideration and Possible Action to Approve the Proposed 2019 Village Fire Department Operational Budget which includes Funds 2 and 3 in the amount of \$6,191,155.25 with Bunker Hill Village's Annual Assessment being \$1,176,319.49 (19%)
- B. Re-Consideration and Possible Action to Approve the Proposed 2019 Village Fire Department Fund 4 Facilities Budget in the amount of \$3,500,000.00 and for the Cities to provide additional funding for Fund 4 Facilities with Bunker Hill's proportionate share being \$665,000.00 (19%) for the Renovation or Reconstruction of the Fire Station
- C. Consideration and Possible Action to Approve Resolution 09-18-2018 for the Village Fire Department Commission to Utilize the Surplus from the 2017 Budget in an Amount of \$62,906 to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities
- D. Consideration and Possible Action to Approve Utilizing the FEMA Reimbursement Funds to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities
- E. Consideration and Possible Action to Approve Utilizing the 3rd Quarter Ambulance Funds to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities

A motion was made by Councilmember Jay Smyre and seconded by Councilmember Jay Janecek to table Items A, B, C, D and E to a later date.

The motion carried 4-0.

XVI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. August 2018 Financials
- B. Minutes of the August 21, 2018 City Council Meeting
- C. Minutes of the August 29, 2018 Special City Council Meeting
- D. RPS, Invoice No. 618073 in the amount of \$1,285.40 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for Site Development Review
- E. RPS, Invoice No. 618074 in the amount of \$1,472.21 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for the Miscellaneous Needs for Drainage Committee Meetings
- F. RPS, Invoice No. 718102 in the amount of \$15,935.45 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road
- G. RPS, Invoice No. 718029 in the amount of \$5,361.18 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Water Rehab on Blalock Road and Wendover Lane
- H. RPS, Invoice No. 718114 in the amount of \$3,343.22 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Site Development Review
- I. RPS, Invoice No. 718113 in the amount of \$6,794.64 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for the Miscellaneous Needs for Drainage Committee Projects and Meetings and Memorial/Gessner Coordination
- J. The Goodman Corporation, Invoice No. 7-2018-48 in the amount of \$1,147.15 for professional services rendered through July 31, 2018 for the Memorial Drive and Gessner Road Grant Application
- K. The Goodman Corporation, Invoice No. 8-2018-05 in the amount of \$860.36 for professional services rendered through August 31, 2018 for the Memorial Drive and Gessner Road Grant Application
- L. Fused Industries, Payment No. 2 in the amount of \$ 444,886.48 for work completed through July 31, 2018 for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road
- M. Texas Design Interests, LLC, Invoice No. 5005 in the amount of \$2,4750.00 for the Monica Storm Sewer Extension
- N. Probstfeld & Associates, Invoice No. 57540 in the amount of \$300.00 for professional services rendered through August 2018 for site development and drainage review
- O. Probstfeld & Associates, Invoice No. 57541 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review
- P. Probstfeld & Associates, Invoice No. 57542 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review
- Q. Probstfeld & Associates, Invoice No. 57543 in the amount of \$647.50 for professional services rendered through August 2018 for site development and drainage review
- R. Probstfeld & Associates, Invoice No. 57544 in the amount of \$342.50 for professional services rendered through August 2018 for site development and drainage review
- S. Probstfeld & Associates, Invoice No. 57725 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review

- T. Probstfeld & Associates, Invoice No. 57726 in the amount of \$155.00 for professional services rendered through August 2018 for site development and drainage review
- U. Probstfeld & Associates, Invoice No. 57727 in the amount of \$80.00 for professional services rendered through August 2018 for site development and drainage review
- V. Probstfeld & Associates, Invoice No. 57728 in the amount of \$80.00 for professional services rendered through August 2018 for site development and drainage review
- W. Annual agreement between the City and Harris County Public Library to participate in funding certain library materials at the Spring Branch Memorial Library for the benefit of the residents of the City and the County at a cost of \$1,500.00

A motion was made by Councilmember Robert Lord and seconded by Councilmember Susan Schwartz to approve the consent agenda.

The motion carried 4-0.

XVII. MAYOR'S REPORT

A. Update on Meetings and Activities

Mayor Williams reported on the following:

Steve Smith and Mayor Williams attended the Annual Hillshire HOA Meeting. It was a great meeting with a lot of participation.

Topic discussed at the meeting included the following:

- Construction taking place on Bunker Hill Road and are pleased with the construction. The only issue noted included pedestrians continuing to walk down the middle of the street in the construction zone. The Police Department has put more officers patrolling this area at times.
- Mayor Williams shared information regarding the Fire Department. The residents at the meeting are in support of our position with this situation.
- Those attending also noted concerns about the backflow preventer. Steve Smith reported that work has begun to fix this issue.

Mayor Williams also informed the Council that there will be a Mayor's Meeting next week. Mayor Williams and Mayor Pro-Tem Smyre will not be able to attend. Councilmember Susan Schwartz will check her schedule to see if she can attend the meeting.

B. Update on Committees

- Beautification Committee – *Councilmember Laurie Rosenbaum*

Councilmember Rosenbaum was absent. Karen Glynn stated that there are no new reports at this time.

- Drainage Committee - *Councilmember Robert Lord*

Councilmember Lord reported that the Drainage Committee met on Tuesday, September 11, 2018. The Committee reviewed all of the projects and the Staff and Councilmember Lord shared results of the last City Council Meeting regarding the funding for Green Oaks/Blalock Lane and Blalock Woods. The Committee also discussed the need for some policy projects. The Committee is asking good questions especially regarding design standards. With some of the changes in the City of Houston and Harris County, the question continues “is there any more we should do.” Staff is working with RPS to understand changes and the impact on Bunker Hill. The Committee also discussed the Flood Control Bond Election passing. RPS and Staff will be meeting with Harris County to better understand any projects on W151 and share proposed projects in the City’s Master Plan.

- Public Safety & Tri Cities Public Safety Committee - *Councilmember Jay Janecek*

Councilmember Jay Janecek reported that the Committee will be meeting again in October following the outcome of the budget processes for the three cities. This will determine the next steps for the revised Camera Project. He is hopeful there will be favorable results.

Jay Janecek was glad to see the Council approved the \$10,000 for continuing RAD classes. He stated he was very proud of the work that is happening in Bunker Hill.

- Technology Committee – *Mayor Jay Williams*

Mayor Williams had no report. This Committee will meet after the budget process and more information is available on the revised camera project. There has not been any follow-up with AT&T. Karen Glynn will follow-up with AT&T and check on the status of AT&T’s map for proposed installations within the Village.

- Court Security Committee – *Karen Glynn, City Administrator*

Karen Glynn reported that Steve Smith is working with the Police Department on installation of the monitoring equipment.

C. CITY ADMINISTRATOR'S REPORT

A. Update on Activities & Projects

Karen Glynn reported on the following:

- The City has increased mosquito spraying to three times per week following the heavy rains.

- The budget meeting/public hearing is next Wednesday, Sept 26, 2018 at 8:00 a.m. Mayor Williams and Mayor Pro Tem Jay Smyre will not be available. All other Councilmembers are needed for this meeting. The final budget adoption is Tuesday, October 2, 2018 at 8:00 a.m.
- A listing of the National Night Out parties will be sent to all of the council members when received from the Police Department.
- The Twinkle Light Parade will be December 20, 2018. Staff is working on the route and making plans at this time.
- Mayor Williams, Susan Schwartz and Karen Glynn will be attending TML in Fort Worth the week after next.

B. Public Works Director Report on Capital Projects

Karen Glynn reported on the following:

- Staff and RPS are meeting tomorrow with the City of Piney Point on the two drainage projects: Green Oaks/Blalock Lane and Blalock Woods. Staff are planning to attend the Piney Point City Council Meeting on Monday to seek Piney Point City Council approval.
- Work continues on the water line project on Blalock and adjacent streets. All of the lines are in. The lines are being tested and will then be connected to the new lines.
- Work continues on Bunker Hill Road. The contractor is making better progress this week with the dry weather.
- Survey work should be underway soon on Kilts, Warrenton and Valley Star.

XVIII ADJOURN

A motion was made by Councilmember Robert Lord and seconded by Councilmember Jay Janecek to adjourn the meeting at 7:48 p.m.

The motion carried 4-0.

Approved and accepted on October 16, 2018.



Jay Williams, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance