

MINUTES OF THE SPECIAL MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
March 27, 2019 AT 8:00 A.M.

**I. CALL TO ORDER**

Mayor Williams called the meeting to order at 8:00 a.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

*Those Present:*

Mayor Jay Williams  
Councilmember Robert Lord  
Councilmember Jay Smyre  
Councilmember Jay Janecek  
Councilmember Susan Schwartz  
Councilmember Laurie Rosenbaum

*Also in Attendance:*

Karen Glynn, City Administrator  
Britique Williams, City Secretary/Dir of Finance  
Steve Smith, Dir of Public Works/Bldg Official  
Loren Smith, City Attorney

**II. REVIEW AND DISCUSSION ON EFFORTS REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE**

Mayor Williams recessed the meeting to executive session.

**III. EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE**

Mayor Williams convened into closed executive session at 8:01 a.m.

Mayor Williams reconvened the meeting at 8:40 a.m.

**IV. CONSIDERATION AND POSSIBLE ACTION ON LETTER OF INTENT OFFER/AGREEMENT WITH THE VILLAGE FIRE DEPARTMENT REGARDING BUNKER HILL FIRE AND EMS SERVICES**

A motion was made by Councilmember Susan Schwartz and seconded by Councilmember Laurie Rosenbaum to approve the letter of intent for the Village Fire Department to continue services to Bunker Hill Village through December 2023.

The motion carried 5 – 0.

Mayor Williams thanked Mayor Mark Kobelan from the City of Piney Point for his efforts on coordinating this process with the other cities and the Fire Commission.

**V. MAYOR / CITY ADMINISTRATOR REPORTS AND UPDATE ON ACTIVITIES**

Karen Glynn reported that there was a water issue at the City Hall Water Plant on Monday evening, March 25, 2019. The staff responded, found the problem and isolated the situation, using the other wells. Communications went out to residents that the water was safe and the problem isolated. Staff is working with our consultants to analyze the problem and outline needed repairs.

Karen Glynn shared with the City Council that the Ways and Means Committee of the State Legislature will be voting on H. B. 2 which would cap the tax rate for cities at 2.5%. There is a provision for smaller cities but not sure how this will affect Bunker Hill in particular. The cities are disappointed to see this come up so quickly with no ability to offer comments.

Ms. Glynn also noted that she would be out on vacation until Tuesday, April 2, 2019. Steve Smith and Britique Williams are available for any needs and emergencies.


**VI. ADJOURN**

A motion was made by Councilmember Robert Lord and seconded by Councilmember Susan Schwartz to adjourn the meeting at 8:47 a.m. The motion carried 5 – 0.

Approved and accepted on April 16, 2019.

  
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Jay Williams, Mayor

ATTEST:

  
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Britique Williams, City Secretary/Dir. of Finance