

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
November 19, 2019 AT 5:30 P.M.

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord
Councilmember Eric Thode - *absent*
Councilmember Susan Schwartz
Councilmember Jay Smyre
Councilmember Keith Brown
Councilmember Laurie Rosenbaum

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Steve Smith, Dir of Public Works/Bldg Official
Justin Pruitte, City Attorney

II. PLEDGE OF ALLEGIANCE

Mayor Lord asked Police Commissioner Billy Murphy to lead the Pledge of Allegiance.

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

There were no public comments.

IV. POLICE COMMISSIONER REPORT

A. Update on Activities

Commissioner Billy Murphy presented this item. Commissioner Murphy outlined items on the monthly report which included:

- The Department responded to 7147 total calls; Bunker Hill Village had 2,349 of the calls.
- The average response time was under 3 minutes for priority calls; there were two priority EMS events.
- Officers wrote 251 citations in Bunker Hill.
- The Police Department is managing at 79% of the annual budget at 96% of the 2019 fiscal/calendar year.
- One new officer started on November 4, 2019.
There is only one opening at this time.

There were several projects noted including the in-car video systems for new cars and the annual audit process. Commissioner Murphy and Chief Ray Schultz shared more information on the Automated License Plate Readers which are providing excellent results. There are now fourteen cameras are installed; five are in Bunker Hill.

- B. Consideration and Possible Action to Approve Resolution No. 11-19-19 A of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Alternate Commissioner on the Board of Commissioners of the Memorial Villages Police Department

Mayor Lord presented this item. Mayor Lord is currently serving as the City's Alternate Commissioner on the Police Commission. Mayor Lord is recommending that he be replaced by Bert Rosenbaum.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre.

The motion carried 4 – 0.

V. FIRE COMMISSIONER REPORT

- A. Update on Activities and Planned Fire Station Renovation

Commissioner/Liaison Keith Brown presented a summary of the meeting held on October 24, 2019. The report included the monthly report provided. In addition notes included:

- Ambulance Fees are down.
- The Department is fully staffed.
- The Rescue Truck is currently out of service.
- The Department is on track for a new pumper truck that is funded in the Vehicle Replacement Fund.

Gerald Teel, Representative on the Building Construction Committee shared information on the Fire Station Rehab Project. The latest date for completion is the Second Quarter of 2022. There will be 2 – 3 Phases for the Project:

- Dispatch
- Building for Vehicles
- Main Building

In addition, the Fire Department has shared that the Communications Equipment will need to be replaced. This could be up to \$500,000. Also noted was the construction timing which will coincide with Spring Branch ISD Administration and Memorial High School Reconstruction.

B. Update on the Village Fire Department Agreements

Mayor Lord presented this item. Mayor Lord recognized Olson and Olson for their work in getting the Agreement supported by all Cities. The Mayors attended a “signing lunch” organized by Mayor Mark Kobelan of the City of Piney Point. City Secretaries/City Administrators also attended to attest to the signatures. The lunch was attended by all and all were in agreement to move forward in working together.

C. Consideration and Action on Implementation of Agreements

- Payment of \$90,000 for Legal and Other Fees
- Escrow Payment of \$74,556 for Employee Post Retirement Liability

Mayor Lord presented this item. In accordance with execution of the Fire Agreements, Bunker Hill will be responsible for two payments this year as noted. City Administrator Karen Glynn shared that funding of \$620,000 is available in the City’s Emergency Reserve Fund. Mayor Lord and Ms. Glynn recommended that the City utilize these funds for the payments and reimburse these funds through the 2019 end of the year fund balance and / or the 2021 Budget process.

Mayor Lord will be sending a letter to the Fire Commission outlining some questions and expectations for implementation including the receipt of invoices.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve the payments to the Village Fire Department in accordance with the contract requirements by amending the 2019 Budget and funding the payment by a “loan” from the City’s Emergency Fund to be paid back over time and possibly through the budget process.

The motion carried 4 – 0.

D. Consideration and Possible Action to Approve Resolution No. 11-19-19 B of the City Council of the City of Bunker Hill Village, Texas, Naming Said City’s Liaison to the Board of Commissioners of the Village Fire Department

Mayor Lord presented this item. Mayor Lord explained that the City will not have a Commissioner position on the Fire Commission as the City will be considered a “Contracting City.” Mayor Lord is recommending the City appoint a liaison to the Board as the City has with the Planning and Zoning Commission. Mayor Lord is recommending that Councilmember Keith Brown serve as liaison.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve the resolution appointing a City Liaison to the Board of Commissioners of the Village Fire Department and appointing Councilmember Keith Brown to serve in this role.

The motion carried 4 – 0.

VI. MAYOR'S REPORT

A. Report on Activities

Mayor Lord noted the Mayors attended a "signing lunch" organized by Mayor Mark Kobelan of the City of Piney Point to sign the Fire Agreements. The time together with the Mayors was very cordial. He also reported that the next Mayors' Luncheon is Thursday, December 12, 2019.

Mayor Lord shared that the Metro Bond Election was approved by the voters. Metro contacted the Mayor and appreciated the City's support.

B. Committee Reports/Updates

- Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*

Councilmember Laurie Rosenbaum reported that the Beautification Committee met on Wednesday, October 30, 2019. The Committee has outlined projects for 2020 including:

- Improvements at the Water Plant on Memorial
- New Locations for the Arbor Walk
- Continued Work on the Esplanades
- Street Lighting

She also noted that she recommended some improvements for City Hall including repairing the dais. It was noted that building improvements should be proposed through the regular building maintenance versus Beautification. Ms. Glynn will develop a list of needed improvements and funding.

- Drainage Committee – *Mayor Robert Lord, Chair*

Mayor Lord gave a brief update on the Drainage Committee held on November 12, 2019. The main topic was the Regional Drainage Project and the results of Tropical Storm Imelda.

In addition, the Committee discussed the Green Oaks/Blalock Lane Project. A re-design has been submitted and is recommended for approval and will be further discussed during the action item.

Mayor Lord also discussed assigning new Committee Co-Chairs to replace him as Chair.

- Technology Committee – *Councilmember Eric Thode*

Karen Glynn, City Administrator shared that the Committee will be meeting on Thursday, December 12, 2019.

- Public Safety Committee – *Councilmember Keith Brown*

Councilmember Brown shared that he hopes to reconvene the Public Safety Committee in January.

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

Karen Glynn, City Administrator reported the following events:

- The City's Holiday Party to honor volunteers will be December 17, 2019. The event will be held at Churrascos at Gateway at 5:30.
- The 3rd Annual Twinkle Light Parade will be December 19, 2019 at 6:00 p.m. The route will be a little different this year. The parade will be starting at Frostwood Elementary and ending at Memorial Drive Presbyterian Church. The Church is very excited to be hosting this event! The City appreciates the City of Piney Point joining in the event and allowing Blalock Road to be a part of the parade route this year.
- Vacant House Ordinance - The Staff evaluated our records from a windshield survey and our utility records and mailed 17 letters to vacant properties that met the criteria. All properties were compared with HCAD records and addresses were confirmed as different from the physical address. The City has received three calls from the letters and all were understanding and positive about the Ordinance.
- The Planning and Zoning Commission will be meeting on December 4, 2019. Items to be discussed include:
 - Amendments to the Tree Ordinance to include an "off-site planting program" to meet minimum tree requirements
 - Conditional Zoning Permit Idea to address redevelopment on certain lots such as 11626 Memorial
 - Good Neighbor Ordinance – Review of this Ordinance for residential adjacent to non-residential

B. Public Works Director - Report on Projects

Steve Smith, Director of Public Works/Building Official, provided an update on the following projects, answered questions and took comments:

- Warrenton, Kilts and Valley Star – Pavement is underway on Warrenton. This is the most difficult part of the project. The Contractor is on schedule to complete the east side by Thanksgiving.

- Forest Club Lighting - Light readings were taken to serve as a baseline. Additional readings are planned to gauge modifications that have been made.
- Water Well Replacement – Work continues to identify the best site and plan for the replacement of Water Well #3. Discussion continues with Spring Branch School District and the process has been outlined for further discussion.
- Water Well #3 Evaluation – This work should begin in December. This will include pulling the well for inspection and outlining recommendations if needed.

VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 19-511 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY

Karen Glynn, City Administrator, presented this item, answered questions and took comments.

Each November, following adoption of the Fiscal Year Budget, the City Council sets the annual utility rates for Water and Wastewater Services. With approval of the 2020 Budget, a fee increase for water and wastewater was recommended and approved. The increase is 7% across all levels.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to approve the Ordinance and set the Utility Rates for Fiscal Year 2020.

The motion carried 4 – 0.

IX. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 19-512 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY

Karen Glynn, City Administrator, presented this item, answered questions and took comments.

The City Council discussed Solid Waste and Recycling Rates during the budget process and at the October 2019 City Council Meeting. Texas Pride has agreed to continue services in 2020 at the same price. This would be the first of two additional 1 year options. The

current and proposed two month rate is \$67.46. The rate will also include required taxes and administration costs. The 2020 Budget anticipated a 3% increase. This reduction will be realized in both revenues and expenditures.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve the Ordinance setting the Solid Waste and Recycling Rates for Fiscal Year 2020.

The motion carried 4 – 0.

X. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 11-19-19 C OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

On an annual basis, the City adopts, by resolution, a schedule for various fees. During the budget process for 2020, there were no recommended changes in fee amounts. However, there are several fees that have been added to the Fee Schedule to ensure all fees are located in a common place. Fees/donation amounts for dedicated trees and benches have been added to the schedule as well as the City's new vacant property registration fee that becomes effective in January 2020.

A motion was made by Councilmember Smyre and seconded by Councilmember Rosenbaum to approve the Resolution setting the Fees for Fiscal Year 2020.

The motion carried 4 – 0.

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-19-19 D OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY

Britique Williams, Director of Finance/City Secretary, presented this item, answered questions and took comments.

The City's Investment Committee includes Mayor Robert Lord, Councilmember Susan Schwartz, and City Administrator Karen Glynn. Britique Williams, City Secretary/Finance Director serves as the City's Investment Officer. The Committee met on Friday, November 8, 2019 to review the City's Investment Policy. This is required on an annual basis. There were no recommended changes to the policy for 2019.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve the Resolution to adopt the City's Public Funds Management and Investment Policy.

The motion carried 4 – 0.

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE MAYOR ROBERT LORD TO APPROVE A CONTRACT FOR THE 2019 AUDIT AND POSSIBLE MULTI-YEARS IN AN AMOUNT NOT TO EXCEED \$25,000 PER YEAR

Britique Williams, Director of Finance/City Secretary, presented this item, answered questions and took comments.

At the Finance/Audit Committee Meeting on Friday, November 8, 2019, the Committee also discussed the contract for the 2019 audit. In 2013, the Council awarded a 3 year contract (for fiscal years 2013, 2014, and 2015) with Belt Harris Pechacek, LLLP after an evaluation of proposals received through a "request for proposal" process. The City approved additional one year contracts for the 2016, 2017 and 2018 Audits.

The Committee and Staff are recommending that the City seek Requests for Qualifications (RFQs) from firms, including Belt Harris Pechacek, LLLP, and conduct interviews. The Committee is asking the City Council's approval to allow the Mayor to enter into a contract for the 2019 Audit following this process which should conclude in December. The Mayor would like to also consider a multi-year contract if deemed best for the City. A fee not to exceed \$25,000 per year is recommended for Council consideration.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve authorize Mayor Robert Lord to approve a contract for the 2019 Audit and possible multi-years in an amount not to exceed \$25,000 per year.

The motion carried 4 – 0.

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO 19-513 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING ARTICLE IV, CONSTRUCTION CODES, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, TO ADOPT THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL ELECTRICAL CODE, INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, INTERNATIONAL ENERGY CONSERVATION CODE, INTERNATIONAL SWIMMING POOL AND SPA CODE, INTERNATIONAL EXISTING BUILDING CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE INTERNATIONAL FUEL GAS CODE ALL AS PUBLISHED BY THE INTERNATIONAL CODE CORPORATION, AND TO ADOPT THE 2020 EDITION OF THE NATIONAL ELECTRICAL CODE AS PUBLISHED BY THE NATIONAL FIRE PROTECTION ASSOCIATION, INC., ALL WITH LOCAL AMENDMENTS; AMENDING ARTICLE IV, FIRE CODE, OF CHAPTER 6, FIRE PROTECTION

AND PREVENTION, TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE AS PUBLISHED BY THE INTERNATIONAL CODE CORPORATION WITH LOCAL AMENDMENTS; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF ANY PROVISION HEREOF WITH EACH DAY CONSTITUTING A NEW VIOLATION; AND PROVIDING FOR SEVERABILITY

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City's currently adopted building codes include the 2015 International Residential Code (IRC) and the 2014 National Electrical Code (NEC). This ordinance will update the code to the most recently published codes which are the 2018 International Residential Code and the 2020 National Electrical Code. The Residential Code includes all standards for plumbing, mechanical, pools, fire, etc.

The City's goal is to stay current with updates to these codes. Staff met with the Fire Marshall and the City's Building Inspectors to review the updated Codes to ensure it was in the City's best interest to adopt the updates. The exceptions and additions to the codes are also a result of the meetings held with the Fire Marshall and Building Inspectors. In addition, when the ISO rating (Current rating of 1) is reviewed again, the adoption of codes of 5 years old or less is recommended and taken into account. Staff has been working with the City Attorney to prepare the Ordinance.

A recommendation regarding the City's Board of Appeals has been included in the update. This includes having the City Council serve in this role. This previously stated that the City Council would appoint a board; however, this was not a standing appointment and has not been utilized over the years. This change is recommended for smaller cities and allows for a better process to meet citizen needs.

In addition, this update includes the International Property Maintenance Code which can assist the City with issues related to substandard properties which can help with the recently approved Vacant Property Ordinance.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the ordinance adopting the updated building codes.

The motion carried 4 – 0.

XIV. CONSIDERATION AND POSSIBLE ACTION TO CONSTRUCT A REVISED PLAN TO ADDRESS DRAINAGE IMPROVEMENTS FOR BLALOCK LANE IN AN AMOUNT NOT TO EXCEED THE REMAINING FUNDS FROM THE ORIGINAL BUDGET OF \$130,000 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The Drainage Committee and Staff are recommending the City Council's re-consideration to construct back lot drainage improvements on Blalock Lane. This project is considered a priority local project and has been under discussion with the Drainage Committee over the past years. The Council approved the project in August 2018; however, the project was put on hold pending resolution with the City of Piney Point since the project proposed included a pipe to the Blalock Ditch located in the City of Piney Point.

Staff has since worked on several alternative designs as has been shared with the City Council. This item includes the final proposal and is recommended by the Drainage Committee.

The recommended plan reroutes the drainage path between two lots to an existing Bunker Hill drainage system. RPS has evaluated the impact of the reroute and recommends this plan. Staff has been working with the affected residents and has received verbal approval to move forward with construction. The required easements are being drafted and construction rights of entry agreements will be secured prior to the filing of the easement to allow construction to proceed.

The following budget was approved in August 2018:

T Construction – Labor Cost	\$ 100,000
Purchase Materials	\$ 25,000
Lloyd Smitha & Associates	<u>\$ 5,000</u>
TOTAL COST:	\$ 130,000
COST TO DATE	\$ 27,827
REMAINING BUDGET	\$ 102,173

A budget for the alternative plan is \$85,000 which includes:

Construction (T-Construction)	\$ 60,000
Construction Inspection	\$ 5,000
Survey/Easements	\$ 10,000
Contingencies	<u>\$ 10,000</u>
	\$ 85,000

The materials previously purchased for the project will be used for this alternative alignment.

Funding is available in the Capital Improvement Program under Drainage – Local Projects. A construction timeframe is estimated to be 30 - 60 days from the date of notice to proceed. Easement documents will begin should Council approve the plan.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve the Blalock Lane Drainage Project.

The motion carried 4 – 0.

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-514 AMENDING SECTION 2-29 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, PROVIDING THAT THE CITY COUNCIL SHALL MEET IN REGULAR SESSION AT SPECIFIED DAYS AND TIMES

Karen Glynn, City Administrator, presented this item, answered questions and took comments.

In June 2019, the City Council changed the meeting times for City Council Meetings from 5:00 p.m. to 5:30 p.m. This change was made in response to comments received during the May 2019 Election Season to provide the opportunity for residents to participate and attend the monthly City Council Meetings.

As shared at the October City Council meeting, the time for City Council Meetings is defined by Ordinance. If the Council desires to continue the meetings at 5:30 p.m., it is recommended that the Ordinance be amended to reflect this change.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve the ordinance to adjust the City Council Meeting time to 5:30 p.m.

The motion carried 4 – 0.

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

Karen Glynn, City Administrator, presented this item, answered questions and took comments.

It is time for Bunker Hill to cast its ballot for the election of the Harris County Appraisal District's Board of Directors. Mr. Mike Sullivan is seeking re-election. In September, the Council approved a resolution nominating Mr. Sullivan.

This action casts the City's ballot for Mr. Sullivan. The elected position serves a two year term.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the resolution.

The motion carried 3 – 0.

Councilmember Laurie Rosenbaum stepped out of the meeting during this item.

XVII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the October 15, 2019 Regular Council Meeting
- B. September 2019 Financials
- C. October 2019 Financials
- D. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-03 for professional services rendered from October 1, 2019 to October 31, 2019 in the amount of \$18,012.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- E. RPS, Invoice No. 919087 in the amount of \$9,452.50 for professional services rendered from August 31, 2019 to September 30, 2019 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
- F. RPS, Invoice No. 1019046 in the amount of \$875.00 for professional services rendered from October 1, 2019 to November 01, 2019 under on-call services for Site Development Review
- G. RPS, Invoice No. 1019048 in the amount of \$10,026.61 for professional services rendered from October 1, 2019 to November 1, 2019 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments
- H. AAA Asphalt Paving, Inc., Pay Request No. 5 in the amount of \$163,043.19 through October 31, 2019 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- I. Probstfeld & Associates, Invoice No. 60141 in the amounts of \$305.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 60142 in the amounts of \$150.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 60133 in the amounts of \$150.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- L. Probstfeld & Associates, Invoice No. 60135 in the amounts of \$150.00 for professional services rendered in August 2019, for engineering services for drainage site development review
- M. Probstfeld & Associates, Invoice No. 60137 in the amounts of \$225.00 for professional services rendered in September 2019, for engineering services for drainage site development review
- N. Probstfeld & Associates, Invoice No. 60203 in the amounts of \$230.00 for professional services rendered in October 2019, for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 60204 in the amounts of \$455.00 for professional services rendered in October 2019, for engineering services for drainage site development review

P. Probstfeld & Associates, Invoice No. 60336 in the amounts of \$230.00 for professional services rendered in November 2019, for engineering services for drainage site development review

A motion was made by Councilmember Smyre and seconded by Councilmember Rosenbaum to approve the consent agenda.

The motion carried 4 – 0.

XVIII. ADJOURN

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to adjourn the meeting at 8:03 p.m.

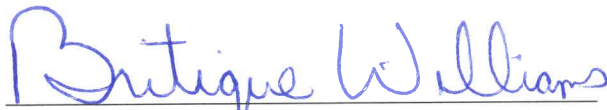
The motion carried 4 - 0.

Approved and accepted on January 21, 2020.



Robert P. Lord, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance