

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
September 15, 2020 at 5:30 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:31 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord at City Council Chambers
Councilmember Eric Thode via Zoom
Councilmember Susan Schwartz at City Council Chambers
Councilmember Jay Smyre via Zoom
Councilmember Keith Brown via Zoom
Councilmember Laurie Rosenbaum via Zoom

Also in Attendance:

Karen Glynn, City Administrator at City Council Chambers
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers
Loren Smith, City Attorney at City Council Chambers
Jennifer Namie, Assistant to the City Secretary via Zoom
Ray Schultz, MVPD, Chief of Police at City Council Chambers
Claire Bogard, Interim Finance Director at City Council Chambers
Susan Grass, Finance Manager at City Council Chambers

II. PLEDGE OF ALLEGIANCE

Eagle Scout, Sam Puhala, led the Pledge of Allegiance.

III. PROCLAMATION AND RECOGNITIONS

*National Fire Prevention Week
Eagle Scout and Dedication Project*

Mayor Lord recognized the Village Fire Department for their continued efforts in our Community and proclaimed the Week of October 4 – 10, 2020 as National Fire Prevention Week in the City of Bunker Hill Village.

In addition, Mayor Lord recognized and thanked resident Sam Puhala on the accomplishment of his Eagle Scout Project at the Greenbay Bridge as well as resident, Mike Silva and his family for the dedication of benches to the project in memory of his wife, Patty Silva. Mayor Lord thanked both for the partnership with the City to enhance this area.

IV. CITIZEN COMMENTS

There were no citizen comments.

V. PRESENTATION AND PUBLIC HEARINGS

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

A. PRESENTATION AND PUBLIC HEARING ON A REQUEST FOR A SPECIFIC USE PERMIT FOR THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES - Karen Glynn, City Administrator

Karen Glynn introduced the Specific Use Permit Application and outlined the process. Bunker Hill Elementary School is located at 11950 Taylorcrest. The School was annexed into the City at the request of Spring Branch Independent School District (SBISD) in December 1956 and has continued to operate at this location since that time. The school is currently scheduled for reconstruction per the District's approved 2017 Bond Referendum. There is no Specific Use Permit for the site. The Specific Use Process has evolved over the years. Educational Facilities were added to the list of uses in 2011.

The reconstruction triggers the Specific Use Permit (SUP) Process which requires a recommendation by the Planning and Zoning Commission and approval by City Council. The SUP Process provides for conditions to be included to ensure specific concerns are addressed for the various factors as outlined in the ordinance.

The Planning and Zoning Commission held a public hearing in August and has recommended the SUP for approval by the City Council.

Ms. Glynn introduced Travis Stanford with Spring Branch ISD who introduced his team and to made the presentation for the proposed permit and reconstruction project.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING A REQUEST FOR A SPECIFIC USE PERMIT FOR THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES

Open Public Hearing - Mayor Lord opened the public hearing at 6:15 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 6:21 p.m.

The following members of the public spoke at the hearing:

Steve and Elaine Roach, who reside at 1 Huntington Park Court, submitted the following questions/comments via e-mail prior to the meeting. Mr. Roach expressed that they are in support of the school district and appreciate City Staff's help with answering questions during this process. During the meeting, Mr. Roach expounded on items 3, 4 and 5 from the e-mail.

1. Thank you for the opportunity to comment. We live at 1 Huntington Park Court, directly across the Taylorcrest and Strey intersection from the school. Overall, we appreciate the school district's efforts to work with the constraints of their space and fit into the neighborhood.
2. It is not clear from the drawing exactly what changes are contemplated to sidewalks and roadways, but we want to remind decision-makers that a portion of our property is outside of the diagonal brick fence toward the intersection, and our property rights must be maintained.
3. Construction and proposed changes to the intersection and sidewalks could potentially cause drainage issues on our property as they did when the sidewalks were widened. Therefore, ensuring drainage away from our property must be factored into any changes, and we would look to the city to resolve any problems created.
4. We think it would be in the best interest of walkers and bikers, as well as through traffic, and Bunker Hill Village, for the city to reconsider the issue of crosswalk placement at the south campus entry at the Taylorcrest and Strey intersection. SBISD said in the Planning and Zoning Committee meeting that they would reconsider their plan, but the permit shows no changes or rationale for maintaining their recommendation to add a crosswalk across Taylorcrest. Children walking to school on Strey Lane currently cross NO busy streets (they cross Taylorcrest Court, with virtually no traffic, and a campus driveway). The recommended plan would cause them to cross both Strey and Taylorcrest, two busy streets, actually increasing the risk to the children. It would also be a greater disruption to the "through" traffic turning left from Taylorcrest and right from Strey as motorists will encounter increased delays while waiting for all of the children to cross the only through streets at the intersection (and some crossing both), whereas in the past only the Taylorcrest children crossed a busy street, and that was just one street. This will all be happening during rush hour. For these reasons, the safety of the children and minimizing traffic disruptions in the neighborhood, we think it makes sense to maintain the current crosswalks.
5. The Planning and Zoning Committee and City officials acknowledged and supported the residents on streets adjacent to the school regarding the issue of residential street drop-off and parking. The safety issues for the children (which we've witnessed, as voiced in the committee meeting), are quite real. SBISD has transferred a risk to the City, and increased it. This is also inconvenient to the residents of those streets, with driveways at times being blocked, etc. Once school resumes in a more normal fashion, this issue would need to be discussed with SBISD and the principal, by the City, invoking mutual cooperation. In any case, enforcement of existing parking ordinances by the City is crucial, at least for the first few weeks while new school year habits are forming. Periodic follow up enforcement "reminders" are also crucial for success.
6. Thank you for considering our input.

CONSIDERATION AND POSSIBLE ACTION REGARDING A WRITTEN RECOMMENDATION TO THE CITY COUNCIL FROM THE PLANNING AND ZONING COMMISSION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING A SPECIFIC USE PERMIT TO THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, AUTHORIZING THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL CAMPUS AT 11950 TAYLORCREST FOR EDUCATIONAL PURPOSES; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

Karen Glynn, City Administrator, outlined the recommended ordinance. The Council discussed the details of the ordinance and the exhibits. Ms. Glynn discussed the need for the traffic plan to have the ability to be monitored and adjusted as needed by the Traffic Engineer and Public Works Director. It was recommended that the traffic plan exhibit include this notation.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Ordinance 20-533, granting a Specific Use Permit to Spring Branch Independent School District, authorizing the construction of Bunker Hill Elementary School campus at 11950 Taylorcrest Drive for educational purposes and to include the notation regarding the traffic plans.

The motion carried 5 – 0.

B. PRESENTATION AND PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2021 AND THE PROPOSED 2020 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator and Claire Bogard, Interim Finance Director*

Karen Glynn, City Administrator, and Claire Bogard, Interim Finance Director, presented this item.

In accordance with the Local Government Code, Chapter 102, Texas cities are required to file and adopt an annual budget. The 2021 Budget was filed on August 18, 2020 based on the City Council action on August 7, 2020 to approve a proposed tax rate of \$0.27700/\$100 of assessed value pursuant to Senate Bill 2.

Ms. Glynn and Ms. Bogard presented the details of the proposed 2021 Budget based on the proposed 2020 Tax Rate which impacts the General and Debt Service Funds. In addition, the Utility and other Funds were also presented.

The Capital Budget of \$7.7 million, includes the construction of a new water well to replace a 60-year old water well that has failed. The Capital Budget is funded with cash of \$2.4 million and the issuance of debt for the water well in the amount of \$5.3 million.

The budget balances the needs of the community, prepares for the future, and sustains operating costs as low as possible.

The City is required to hold public hearings on the budget and the tax rate.

The notices of the public hearings were in the City's newspaper of record, on the City's website and bulletin board. The City has received no public comments to date.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2021 PROPOSED BUDGET

Open Public Hearing - Mayor Lord opened the public hearing at 7:41 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 7:43 p.m.

There were no comments from the public on this item.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2020 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2021 BUDGET

Open the Public Hearing - Mayor Lord opened the public hearing at 7:43 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 7:44 p.m.

The following spoke at the hearing: Resident, Tom Rigamonti,, who resides at 11711 Flintwood, commented via Zoom that the proposed property tax rate looks good.

CONSIDERATION AND APPROVAL OF ORDINANCE 20-530 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2021, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

Ms. Glynn explained that Ordinance 20-530 adopts the 2021 Budget which must be adopted first.

The City Council can choose to adopt a budget based on a lower tax rate other than the proposed \$0.27700/100. Two alternative tax rates have been discussed with the Council over the budget development process and are included in the Appendix of the Budget Packet.

The alternative options will impact the O&M Tax Rate:

- *Option 1 -- \$0.2700*
 - *Reduce Transfer from General Fund to Capital Projects by \$100,000*
 - *Capital Projects fund balance reduced to \$602,000*
- *Option 2 -- \$0.2750*
 - *No changes to Capital Projects fund or transfer from Proposed Tax Rate*

| Tax Rate Allocation | Current Tax Rate | Tax Rate Option 1 | Tax Rate Option 2 | Tax Rate Option 3 |
|----------------------------|-------------------------|--------------------------|--------------------------|--------------------------|
| DS Tax Rate | 0.046593 | 0.045747 | 0.045747 | 0.045747 |
| O&M Tax Rate | 0.230407 | 0.224253 | 0.229253 | 0.231253 |
| Total Tax Rate | 0.277000 | 0.270000 | 0.275000 | 0.277000 |

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the budget as presented.

The motion carried 5 – 0.

Specific record votes were then taken on the tax rate:

CONSIDERATION AND APPROVAL OF THE 2020 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF \$0.231253/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2021 BUDGET.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve a Maintenance & Operating Tax Rate of \$0.231253.

Record Vote:

- Rosenbaum - yes
- Schwartz - yes
- Thode - no
- Brown - no
- Smyre – no

The motion did not carry.

A second motion was made by Councilmember Thode and seconded by Councilmember Smyre to approve a Maintenance & Operating Tax Rate of \$0.229253.

Record Vote:

Rosenbaum - yes
Schwartz - yes
Thode - yes
Brown - yes
Smyre - yes

The motion carried 5 - 0.

CONSIDERATION AND APPROVAL OF THE 2020 PROPOSED DEBT SERVICE TAX RATE OF \$0.045747/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2021 DEBT OBLIGATION.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to approve the 2020 proposed Debt Service Tax Rate of \$0.045747.

Record Vote:

Rosenbaum- yes
Schwartz - yes
Thode - yes
Brown - yes
Smyre -yes

The motion carried 5 – 0.

CONSIDERATION AND APPROVAL OF ORDINANCE 20-531 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2020 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

A motion was made by Councilmember Smyre and seconded by Councilmember Thode to approve Ordinance 20-531 for the assessment, levy and collection of ad valorem taxes of the City of Bunker Hill Village, Texas, for the year 2020 in the amount of \$0.275/\$100 of assessed valuation and for each year thereafter until otherwise provided.

Record Vote:

Rosenbaum - yes

Schwartz - yes

Thode -yes

Brown - yes

Smyre - yes

The motion carried 5-0.

VI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ENGAGEMENT ADDENDUM #1, YEAR TWO OF A THREE YEAR ENGAGEMENT OPTION, WITH BELT HARRIS PECHACEK LLLP FOR FISCAL YEAR 2020 AUDIT SERVICES NOT TO EXCEED \$19,517.00 - *Claire Bogard, Interim Finance Director*

Interim Finance Director, Claire Bogard presented this item:

In November 2019, the City sought Requests for Qualifications (RFQ's) for the City's Annual Audit. The City Council authorized the Mayor to approve a contract for the 2019 audit with an option to award for two additional years. The Audit-Finance Committee reviewed proposals and conducted interviews. Belt Harris Pechacek, LLLP was recommended and awarded the 2019 Annual Audit with the option to be awarded for two additional years.

It is staff's recommendation to award the second-year option for the fiscal year 2020 audit services to Belt Harris Pechacek LLP. In addition to auditing the City's financial statements and expressing an opinion on the financials based on the audit, the firm will also prepare the Comprehensive Annual Financial Report for the 2020 fiscal year.

The 2020 audit will cost \$19,517 per the engagement letter provided by Belt Harris Pechacek LLP. The City budgeted \$20,000 in fiscal year 2021 for this service. Per State Law, the audit must be filed 180 days after the end of the fiscal year. Interim field work is tentatively scheduled for the first week in November and final year-end field work in 2021 pending approval of a contract. This schedule achieves the goal to have a final draft annual financial report in April 2021 for review and to present and file the audit with the City Council in May 2021.

A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to approve Engagement Addendum #1, year two of a three year engagement option, with Belt Harris Pechacek, LLLP, for Fiscal Year 2020 Audit Services.

The motion carried 5 – 0.

VII. POLICE COMMISSIONER REPORT

- A. Update on Activities - Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, and the 2020 Budget to date.

VIII. FIRE COMMISSION LIAISON REPORT

- A. Update on Activities - Fire Commission Liaison, Keith Brown provided a report from the Fire Chief.

The next Commission Meeting is September 23, 2020.

IX. MAYOR'S REPORT

- A. Report on Activities
- Mayor Lord is setting up a breakfast with the new Mayor of Spring Valley Village.
 - Mayor Lord has been in communication with METRO regarding funds for Gessner project.

- B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20-534, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

The Mayor, Public Safety Officials and the City Administrator continue working with various agencies in monitoring the impact of the COVID-19 Virus and the impact to the City of Bunker Hill Village. An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension and ensures that any support needed from other agencies would be available to the City.

A motion was made by Councilmember Schwartz and seconded by Councilmember Rosenbaum to adopt Ordinance Number 20-534 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.

The motion carried 5– 0.

- C. Committee Reports/Updates
- Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - When the weather cools off, new trees will be planted.
 - There are twelve (12) new street lights on Memorial Drive.
 - The Committee is working with Steve Smith to get quotes for pouring a concrete driveway at the Water Well No. 3 site.
 - Drainage Committee – *Chairman Jack Christiansen & City Admin Karen Glynn*
The Committee met on September 8, 2020. Karen Glynn gave a brief update.
 - Technology Committee – *Councilmember Eric Thode*
No report.
 - Public Safety Committee – *Councilmember Keith Brown*
No report. Next meeting is being planned for October.

X. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

The City is working to reopen Court in October. Staff is looking at ways to do this safely and effectively. Some backlog exists from March and April; however, this is not a concern with the number of citations recently being issued by the Police Department.

Karen Glynn introduced Susan Grass who has accepted the position of Finance Manager. Ms. Grass made a brief introduction to the Council.

Ms. Glynn noted her appreciation for the Police Chief and MVPD along with the Fire Chief and Village Fire Department for all of the planning efforts for Hurricane Laura. The City was very pleased to have VFD Staff at Bunker Hill City Hall.

Ms. Glynn gave an update on Annual TML Conference. The conference will be virtual this year. Dates of the conference are October 14 - 16, 2020.

The City's Annual Twinkle Light Parade is set for December 17, 2020. The City is planning for the parade but will hold on the event at the Church. Mayor Lord asked Ms. Glynn to contact the other Cities and share the information.

B. Update and Direction on COVID Related Expenditures

Karen Glynn and Steve Smith discussed some of the related expenses with the pandemic and shared other expenses planned for the last quarter based on the Harris County Small Cities reimbursement program. Mayor Lord and Ms. Glynn recommended proceeding with the website update. Mr. Smith shared information he had gathered regarding a "smart board" to improve online opportunities for Committees and Resident Pre-Development Meetings.

Steve Smith noted that the camera project should be completed this week.

C. Public Works Director - Report on Projects

Steve Smith shared the following reports:

- Water Well No 5 – Staff is working to streamline the application process with TCEQ to ensure the construction of the well coincides with the construction plans for Bunker Hill Elementary. In addition, there is a water line needed along Taylorcrest Court.
- The City continues discussions with the City Administrator of Hedwig Village regarding the Magdelane and Taylorcrest Crossing.
- The Water Tank at City Hall will be going out for bid and should be back to the City Council in November.

- Concerns with Code Enforcement continues. Staff is setting up a meeting with residents on Chartwell Court.

XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, SETTING FORTH THE TERMS AND CONDITIONS OF THE CONSTRUCTION OF A WATER WELL BY THE CITY OF BUNKER HILL VILLAGE, TEXAS ON PROPERTY CURRENTLY OWNED BY SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, PROVIDING FOR ACCESS, AND OTHER MATTERS - Karen Glynn, City Administrator

This item was taken out of order.

Karen Glynn and Loren Smith presented this item:

Since March 2018, staff has shared information with the Mayor and City Council regarding Water Well No. 2 located at City Hall. The well had failed and was not recommended to be repaired. The Consulting Team and staff developed an overall rehab and replacement plan for the City's Water Production System. The Preliminary Engineering Report includes drilling a new well (Water Well No. 5) and constructing a transmission main to the Taylorcrest Water Plant. The recommended location for the new water well is Bunker Hill Elementary School. The school is currently scheduled for reconstruction per the District's approved 2017 Bond Referendum. Staff has been working with the school district as the site is reconstructed.

A site and overall plan has been developed with the School Representatives. The Mayor and Staff presented the project to the School Board for the Spring Branch Independent School District (SBISD) in July 2020. The Board was supportive of the plan. As a result, the City Attorney has been working with legal staff from SBISD to draft an interlocal agreement for conveyance of the site and approval of easements.

There were several public comments provided on this item:

Mark Thiessen, who resides at 7 Rain Hollow Place, spoke to the Council. Mr. Thiessen has no complaints about the design of the school but he is worried that the water well will create a huge eyesore. He asked if there could be a better place to locate the well.

Tom Rigamonti, who resides at 11711 Flintwood Drive, spoke via Zoom.

- Is there any consideration for flood, natural disaster or vehicle impact to this location? Is the electrical above flood level?
- Is there any barrier in case a vehicle were to impact the location to protect it?

Mary Simmons, 5 Rain Hollow Place, asked the following questions:

- Is there possible subsidence in the area of the well?
- How noisy will the generator will be?

Steve Roach, 1 Huntington Park Court, asked the following questions:

- What part of the generator will be over 8 feet?
- What is the fuel source?
- How far is it from the South and the East lot lines?

Linda and Stan Kuper, 8 Rain Hollow Place asked the following question:

- How noisy will the well pump be?

Mayor Lord asked Steve Smith to address the concerns. Mr. Smith discussed the details of the project and the City's goal to ensure the location of the water well would not have any negative implications to adjacent residents.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to authorize the Mayor to approve an Interlocal Agreement by and between the City of Bunker Hill Village, Texas, with Spring Branch Independent School District, setting forth the terms and conditions of the construction of a water well by the City of Bunker Hill Village, Texas on property owned by Spring Branch Independent School District, providing for access and other matters.

The motion carried 5 – 0.

XII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. July 2020 Financials
- B. Minutes of the August 18, 2020 City Council Meeting
- C. Probstfeld & Associates, Invoice No. 61830 in the amounts of \$155.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- D. Probstfeld & Associates, Invoice No. 61856 in the amounts of \$470.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- E. Probstfeld & Associates, Invoice No. 61857 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- F. Probstfeld & Associates, Invoice No. 61858 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- G. Probstfeld & Associates, Invoice No. 61890 in the amounts of \$380.00 for professional services rendered in August 2020 for engineering services for drainage site development review

- H. Probstfeld & Associates, Invoice No. 61891 in the amounts of \$305.00 for professional services rendered in August 2020 for engineering services for drainage site development review
- I. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0520 in the amount of \$2,977.50 for professional services through May 31, 2020 for the Rainier Sight Distance, Striping Plans, and Memorial Drive Guard Rail

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the consent agenda.

The motion carried 5 – 0.

XIII. ADJOURN

A motion was made by Councilmember Smyre and seconded by Councilmember Brown to adjourn the meeting 9:30 p.m.

The motion carried 5 – 0.

Approved and accepted on October 20, 2020.



Robert P. Lord, Mayor

ATTEST:



Karen H. Glynn, Acting City Secretary/City Administrator