

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
January 19, 2021 at 5:30 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:02 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

*Those Present:*

Mayor Robert Lord at City Council Chambers  
Councilmember Eric Thode at City Council Chambers  
Councilmember Susan Schwartz via Zoom  
Councilmember Jay Smyre at City Council Chambers  
Councilmember Keith Brown via Zoom  
Councilmember Laurie Rosenbaum via Zoom

*Also in Attendance:*

Karen Glynn, City Administrator at City Council Chambers  
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers  
Loren Smith, City Attorney at City Council Chambers  
Jennifer Namie, Assistant to the City Secretary via Zoom  
Ray Schultz, MVPD, Chief of Police at City Council Chambers  
Susan Grass, Finance Manager at City Council Chambers

**EXECUTIVE SESSION**

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

*Mayor Lord convened into closed executive session at 5:02 p.m.*

*Mayor Lord reconvened the meeting at 6:00 p.m.*

**II. PLEDGE OF ALLEGIANCE**

Mayor Lord led the Pledge of Allegiance.

**III. CITIZEN COMMENTS**

There were no citizen comments.

**IV. POLICE COMMISSIONER REPORT**

- A. Update on Activities – Chief Ray Schultz and Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, the 2020 and the 2021 Budgets.

- B. Consideration and Possible Action to Approve a Budget Amendment as Recommended by the Police Commission for the 2020 Year End Budget

Chief Schultz and Commissioner Smyre presented a Budget Amendment requested for the 2020 Year End Budget which outlines line items that were over and balanced with the budget as a whole.

**A motion was made by Councilmember Thode to approve the budget amendment. Councilmember Schwartz seconded the motion.**

**The motion carried 5 to 0.**

- C. Update on Development of an Ordinance to allow for Additional ALPR Cameras Privately Funded to be Installed in the City of Bunker Hill Village

The Development of an Ordinance to allow for additional ALPR Cameras, privately funded, to be installed in the City was previously discussed with the City Council in November. The City Administrator and City Attorney are continuing to work with the Police Chief to develop the Ordinance for Council's consideration.

**V. FIRE COMMISSION LIAISON REPORT**

- A. Update on Fire Station Construction – *David Foster, Fire Chief*

Fire Chief David Foster attended the meeting via Zoom and provided an update on the 2020 Annual Report and the Fire Station Reconstruction Project.

- B. Update on Activities - Fire Commission Liaison, Keith Brown and Chief Foster provided a report on activities, staffing, calls for service and response times, and the 2020 Budget to date.

The next Commission Meeting is Wednesday, January 27, 2021.

**VI. REVIEW AND DISCUSS PROPOSED DETENTION AT BUNKER HILL ELEMENTARY SCHOOL AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official and Mike McClung, RPS Infrastructure***

Steve Smith, Director of Public Works/ Building Official and Mike McClung, RPS, presented this item, answered questions and took comments.

The Drainage Committee continues to evaluate the City's Drainage Master Plan and Priority Projects identified along with the results/impact of various rain events, development ordinances and redevelopment plans to make recommendations to the City Council for projects. Detention at Bunker Hill Elementary has been identified over the years to be a top priority for the City.

Preliminary Engineering found that there may be up to two acre-feet of detention available at Bunker Hill Elementary School under the proposed ball field on the site. The preliminary cost estimate is within the City’s benchmark of \$1.0M per Acre-Foot. As a result, staff requested that RPS review and run the City’s model to see the impact of the detention. It was noted that the City’s model is updated to reflect the new NOAA Atlas 14 Rain Data in accordance with Harris County minimum standards.

The results of the model exercise were presented to the Drainage Committee. The Committee found significant results in the model with the added detention. In addition, the priority of addressing street flooding exceeding 18 inches was significantly reduced in the area. As a result, the Committee recommended the Bunker Hill Elementary Detention to be the highest priority project at this time noting this opportune timing. Once construction of the school is complete, the City may not have another opportunity to obtain detention in this area.

Staff and RPS presented the model results to the Council.

**No action was taken on this item.**

**VII. CONSIDERATION AND POSSIBLE ACTION TO ISSUE CITY OF BUNKER HILL VILLAGE, TEXAS, CERTIFICATES OF OBLIGATION, FOR WATER WELL NO. 5 AND DRAINAGE DETENTION IN AN AMOUNT NOT TO EXCEED \$7,500,000 - Karen Glynn, City Administrator, Susan Grass, Finance Manager and Chase Eastland, Masterson Advisors**

- A. Review and Discuss Plan of Finance for Debt Issue
- B. Consideration and Possible Action to Adopt Resolution No. 01-19-2021A Authorizing Publication of Notice of Intention to Issue Certificates of Obligation
- C. Consideration and Possible Action to Adopt Resolution No. 01-19-2021B Expressing Intent to Reimburse Expenditures with Proceeds of a Borrowing in an Amount Not to Exceed \$7,500,000 for the Construction of Water and Drainage Infrastructure

Karen Glynn, City Administrator/Acting City Secretary and Representatives from Masterson Advisors, presented this item, answered questions and took comments.

The City has been working with the City’s Financial Advisor, Masterson Advisors, to identify the best means to fund Water Well No. 5 and possible detention at Bunker Hill Elementary School. This has been discussed with the Finance Committee and the Council over the past months. As discussed, Masterson has recommended the issuance of Certificates of Obligation. Interest rates are at a record low and the Certificate of Obligation process is still available and an excellent means for Cities to access funding for infrastructure projects.

Representatives with Masterson presented the steps and timeline to issue the debt and outlined the Plan of Finance. In addition, there were two Resolutions presented for action.

As noted in the Plan of Finance, the total debt issue is an amount not to exceed \$7.5 Million. It is estimated that \$5.5 Million will be needed for the well and \$2.0 Million for Detention; however, the actual amounts to cover each project can be balanced as the projects unfold. The Plan also showed a 20-year payoff for the well supported by a transfer to the Debt Service Fund from the Utility Fund and a 10 year payoff for the detention project. The 10-year payoff coincides with the debt schedule remaining in the Debt Service Fund supported by Tax Revenues and provides a plan to meet Senate Bill 2 and the long-range plan for the City's General Fund, implementing the Infrastructure Management Plan.

Bond Counsel is provided by Hunton Andrews Kurth LLP.

The Finance Committee reviewed the plan and recommended that the City proceed with the Certificate of Obligation Process for the two projects.

**A combined motion was made by Councilmember Brown and seconded by Councilmember Schwartz to adopt Resolution No. 01-19-2021A and Resolution No. 01-19-2021B.**

**The motion carried 5-0.**

## **VIII. MAYOR'S REPORT**

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 21-540, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through February 19, 2021 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Smyre and seconded by Councilmember Schwartz to adopt Ordinance Number 21-540 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

**The motion carried 5- 0.**

- B. Report on Activities

- The Mayor spoke with other community leaders regarding the availability of the COVID-19 vaccine due to distribution and logistics. He will continue to monitor for essential personnel and governing bodies.
- The Mayor thanked everyone who participated in the Volunteer Reception in December and the Twinkle Light Parade.

C. Committee Reports/Updates

- Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*  
Noted the report will be given on the agenda item for Beautification Projects to follow.
- Technology Committee – *Councilmember Eric Thode, Chair*  
Committee wants to look into updating the City website. Karen Glynn reported that an update is underway and will be coordinated with the Committee to review.
- Public Safety Committee – *Councilmember Keith Brown, Chair*  
No report.
- Drainage Committee – *Karen Glynn, City Administrator*  
On behalf of Jack Christianson, Karen Glynn noted that the Committee is still meeting monthly via Zoom. The Committee kicked off the new year and are working to keep up with key issues in Harris County and the Core of Engineers as well as the new mapping project. Additionally, the County reviewed the City’s Drainage Ordinance and the committee will discuss these proposed revisions.

**IX. CITY ADMINISTRATOR’S REPORT**

A. Karen Glynn gave a report on the following activities and upcoming events:

- The call for the Annual May Election is on the agenda. The process for applications has opened and will continue through 5:00 p.m. on Friday, February 12, 2021. These seats include the Mayor, Position 4 and 5.
- The City continues to hold Court via Zoom. Ticket Counts have been low. Ms. Glynn will work with the Court Administrator as tickets increase.
- Staff is working on vacant property ordinance and will be mailing letters for the new year.
- The changes to Bunker Hill Elementary School Traffic has gone exceptionally well. Ms. Glynn extended thanks to Chief Schultz and his staff as well as the Mayor and Staff for all of the planning and communications efforts.
- The City had a great month of December Activities:
  - The City’s Volunteer Reception was very nice and fun.
  - The City’s Annual Twinkle Light Parade was cold but well attended. Karen received a complimentary email from a family who purchased the “ride” at the school auction.

B. Update and Direction on COVID 19 Related Expenditures

Karen Glynn shared that the City submitted the second round of COVID-19 expenses to the Harris County Small Cities reimbursement program. In addition, the Finance Manager assisted Hunters Creek with submittals on behalf of Memorial Villages Police Department and the Village Fire Department.

- C. Consideration and Possible Action Consenting to the Payment of Reimbursable COVID 19 Expenses to the following as submitted on behalf of the Public Safety Departments by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, Administered by Harris County:
- Village Fire Department - \$15,020.81
  - Memorial Villages Police Department - \$52,876.98

The City's Finance Manager worked with Memorial Villages Police Department and the Village Fire Department in applying for reimbursement of COVID 19 Expenses to the Cares Act, Small Cities Assistance Program, and Administered by Harris County on their behalf. Bunker Hill received reimbursements for the public safety departments as noted above.

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve the Payment of Reimbursable COVID 19 Expenses to the Village Fire Department in an amount of \$15,020.81 and the Memorial Villages Police Department in an amount of \$52,876.98 as submitted on behalf of the Public Safety Departments by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, administered by Harris County.**

**The motion carried 5 – 0.**

- D. Update on the City's Banking Contract  
Compass BBVA has submitted an offer to the City for a one-year extension. The staff is reviewing this offer and comparing to our other banking alternative. Staff will bring a recommendation to the Council in February. The City has one last "one year extension" with Compass BBVA.
- E. Public Works Director - Report on Projects - Steve Smith shared the following reports:
- Water Well No 5 – Per the recommendation of the City's Consultant, the City has extended the timeframe to open bids on the Drilling of Water Well No. 5 to Thursday, January 28, 2021; there were 2 Bidders at the PreBid that intend to submit bids; other contracts will follow including the site work and transmission line.
  - The water line on Taylorcrest Court was successfully completed – this was on the agenda for completion and final payment.
  - Painting the City Hall Water Tank was also on this agenda for a change order. It was reported that this project is also going very well.
  - The turn lane reconstruction on Memorial at Frostwood Elementary began the week of January 18, 2021.
- F. Consideration and Possible Action to Hire Oziel Ramos, Jr. as a Permanent Employee with the City of Bunker Hill Village's Public Works Department in accordance with the City's Personnel Policy and Practice

The City’s personnel policy allows for family members to be hired by the City for full time employment with the approval of the City Council. In addition, the policy stipulates that a relative can not supervise or manage another relative.

Staff recommended the City Council approve the full time hire of Oz Reyna Jr. as a Public Works General Maintenance Worker. Oz Reyna Sr. is employed by the City. Oz Reyna Jr. will be supervised and managed by Gama Escamilla.

**A motion was made by Councilmember Thode and seconded by Councilmember Smyre to approve the recommendation to hire Oziel Ramos, Jr. as a Permanent Employee with the City of Bunker Hill Village’s Public Works Department in accordance with the City’s Personnel Policy and Practice**

**The motion carried 5 – 0.**

**X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$17,750.00 - Steve Smith, Director of Public Works/ Building Official**

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

In November 2020, the City Council approved a contract with Viking Industrial Painting for recoating the City Hall Water Storage Tank for implementation in early 2021. Construction funding was approved with the 2021 Budget in the amount of \$250,000 including contingency. The contract was awarded at the highest cost to cover the potential needs of a new roof.

After the initial blasting and removal of the interior coating of the tank, the roof of the tank will require replacement. The amount authorized in the November 2020 meeting through the various alternatives was \$236,000 which was sufficient to include the cost of replacement of the roof panels. With some funding still available, Staff and Langford Engineering made a request to Viking Industrial Painting to provide costs for additional painting/maintenance improvements for the site. The proposed work included:

- Painting of piping and the control panel for Water Well No. 4 in front of City Hall
- Painting of the generator housing and reinsulate piping after the painting is complete

The costs are provided in Change Order No. 1 at a cost of \$17,750.00. Approval of this additional work would result in a total contract amount of \$253,750.00 which is \$3,750.00 above the budgeted amount. The overage could be funded out of the Utility Fund CIP for Booster Pumps as noted below.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to authorize Change Order No. 1 to the contract between the City and Viking**

**Industrial Painting for the recoating of the City Hall water storage tank in an amount not to exceed \$17,750.00.**

**The motion carried 5-0.**

**XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A WORK ORDER UNDER THE CITY'S ON CALL CONTRACT WITH NEIL TECHNICAL SERVICES FOR ELECTRICAL SERVICES AT THE CITY HALL WATER PLANT AN AMOUNT NOT TO EXCEED \$75,800.00 - Steve Smith, Director of Public Works/ Building Official**

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City's Engineer has been working with Staff on the continuation of conversion from a hydro-pneumatic tank to variable speed booster pumps for this plant. With the removal of the tank and the plant being removed from service for January and February of 2021, this would be the best time to move forward with full conversion to the variable speed drive equipment which will involve the City's on-call electrical contractor, NTS.

Staff and Langford worked with NTS to determine the total cost for the installation of the Variable Frequency Drive units and additional equipment to incorporate the units with the computer control. The total cost is \$56,700.00.

Funding for this work is available in the Utility Fund CIP Well and Booster Pumps which includes an approved budget of \$100,000.

In addition, there are electrical and mechanical maintenance expenses needed for water production facilities at City Hall totaling \$19,100.00. Funding for this maintenance work is also available out of the Utility Fund CIP Well and Booster Pumps Budget.

**A motion was made by Councilmember Thode and seconded by Councilmember Smyre to authorize a work order under the City's on call contract with Neil Technical Services for electrical services at the City Hall water plant in amount not to exceed \$75,800.00**

**The motion carried 5-0.**

**XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 AND PAY REQUEST TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND UNDERGROUND CONSTRUCTION SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED \$62,140.00 RESULTING IN A NET DEDUCTION OF \$7,605.00 - Steve Smith, Director of Public Works/ Building Official**

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.



The City has been working with Spring Branch ISD regarding the reconstruction of Bunker Hill Elementary School and water service to the site. It was determined that a new water line along Taylorcrest Crest Court was needed to replace the existing line both to provide the school services and to replace an aging line. City Council awarded a construction contract with Underground Construction Solutions, L.C. at the November 15, 2020 City Council Meeting and the work was completed in December 2020.

A final inspection and reconciliation of quantities was performed and there were several items which quantities are less than the contract amounts. These adjustments in quantities resulted in a net deduction of \$7,605.00 and they were documented in Change Order No. 1 to the contract.

Staff recommends completion of the project and approval of the Change Order.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Change Order No. 1 and pay request to the contract between the City and Underground Construction Solutions L.C. for the Taylorcrest Court water line in an amount not to exceed \$62, 140.00, resulting in a net deduction of \$7,605.00.**

**The motion carried 5-0.**

**XIII. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY'S BEAUTIFICATION COMMITTEE FOR YEAR 2021 - *Laurie Rosenbaum, Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official***

Steve Smith, Director of Public Works/ Building Official along with Councilmember Laurie Rosenbaum presented this item, answered questions and took comments.

The Beautification Committee met and developed a list of priority projects to accomplish in 2021. This was based on \$18,000 remaining in the 2020 Budget with carryovers and \$40,000 budgeted in the 2021 Budget. The Committee also took on the responsibility of planning for the planting of trees along the City ROWs as part of the Offsite Tree Program.

Proposed projects included: Landscape Lighting at the corner of Memorial at the Water Plant; Landscaping and Trees on Gessner and the continuation of trees on Memorial and Bunker Hill Road. Staff has also requested a proposal from CenterPoint for the next installation of street lights for 2021. This information will be presented to Council when received.

The City Council also discussed the idea of “wrapping” or painting the City’s Utility/Traffic Boxes like has been done in other areas. The Committee has and will continue to evaluate this concept.

**No action was needed on this item.**

- XIV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-541 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCIL MEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Karen Glynn, Acting City Secretary/City Administrator**

Karen Glynn, City Administrator/Acting City Secretary, presented this item, answered questions and took comments.

The City of Bunker Hill Village holds its election for the Mayor and City Council on the May General Election Date for each year. The election for Positions 1, 2, and 3 are held in even numbered years, while the election for Mayor and Positions 4 and 5 are held in odd numbered years. The next scheduled City Election is Saturday, May 1, 2021 and accordingly, will be for the Mayor and Positions 4 and 5. Filing for a position on the ballot began January 13, 2021 and will conclude February 12, 2021.

The Ordinance also names Election Judges. Officers to be named include Clara Towsley as the Presiding Judge and Tom Rigamonti as the Alternate Presiding Judge. Both were named last year; however, no election was held. Both have agreed to serve again this year if needed.

**A motion was made by Councilmember Thode and seconded by Councilmember Smyre to adopt Ordinance No. 21-541.**

**The motion carried 5-0.**

- XV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-542 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT - Karen Glynn, Acting City Secretary/City Administrator**

Karen Glynn, City Administrator/Acting City Secretary, presented this item, answered questions and took comments.

State Law requires that Cities shall designate an official newspaper for all official publications for the year. The City of Bunker Hill Village has utilized the Houston

Community Newspaper as the official newspaper of the City in years past and staff recommended continuing with this publication.

Staff recommended approval of the Ordinance amending the City's current ordinance and designating the Houston Community Newspaper as the City's official newspaper.

The contract with the Houston Community Newspaper was included on the consent agenda. The contract provides for set costs for the year. Costs remain the same 2021.

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to adopt Ordinance No 21-542.**

**The motion carried 5-0.**

**XVI.**

**CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the November 17, 2020 Regular Council Meeting
- B. November 2020 Financials
- C. RPS, Invoice No. 1120037 in the amount of \$8,328.08 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting, MS4 and Associated Assignments
- D. RPS, Invoice No. 1120038 in the amount of \$252.12 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for Site Development Review
- E. Langford Engineering, Inc., Invoice No. 23768 in the amount of \$32,008.51 for professional services rendered through November 27, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5)
- F. Langford Engineering, Inc., Invoice No. 23767 in the amount of \$6,768.30 for professional services rendered through November 27, 2020 for Water Well and Transfer Line Site Improvements for the replacement of Water Well No. 2 (New Water Well No. 5)
- G. Langford Engineering, Inc., Invoice No. 23764 in the amount of \$585.00 for professional services rendered through November 27, 2020 for Emergency Repair for Water Well No. 1 Taylorcrest Water Plant
- H. Langford Engineering, Inc., Invoice No. 23766 in the amount of \$3,500.00 for professional services rendered through November 27, 2020 for Water Plant No. 2 Ground Storage Tank Recoating

- I. Underground Construction Solutions, LLC, Invoice/Pay App No. 1 dated December 15, 2020 in the amount of \$50,301.00 for Construction of the Taylorcrest Court Waterline Extension
- J. Underground Construction Solutions, LLC, Invoice/Pay App No. 2 and Final dated December 23, 2020 in the amount of \$11839.00 for Construction of the Taylorcrest Court Waterline Extension
- K. Kimley-Horn and Associates, Inc., Invoice No. 067787100-1020 in the amount of \$4,190.00 for professional services through October 31, 2020 for School Safety Investigations at Memorial Drive at Gessner Road and Memorial Drive at Plantation for Frostwood Elementary School
- L. Jones Carter, Invoice No. 00313453 in the amount of \$1,500.00 for Miscellaneous Surveying Services for the Proposed Water Well at Spring Branch ISD Bunker Hill Elementary School
- M. Houston Community Newspapers & Media Group Contract for publishing notices or other matters required by law for the period of January 1, 2021 through December 31, 2021 at set amounts

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve the consent agenda.**

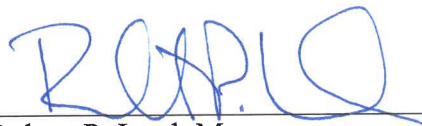
**The motion carried 5-0.**

## **XVII. ADJOURN**

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to adjourn the meeting at 8:38 p.m.**

**The motion carried 5-0.**

Approved and accepted on February 22, 2021.



Robert P. Lord, Mayor

ATTEST:

  
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Karen H. Glynn, Acting City Secretary/City Administrator