

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
September 21, 2021, at 5:30 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:31 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord
Councilmember Eric Thode
Councilmember Susan Schwartz
Councilmember Keith Brown
Councilmember Laurie Rosenbaum
Councilmember Jay Smyre

Also in Attendance:

Karen Glynn, City Administrator
Steve Smith, Dir. of Public Works/Bldg. Official
Loren Smith, City Attorney
Ray Schultz, MVPD, Chief of Police
Jennifer Namie, Assistant to the City Secretary

II. PLEDGE OF ALLEGIANCE

Commander, Brian Baker, led the Pledge of Allegiance.

III. CITIZEN COMMENTS

There were no citizen comments.

At this time, Karen Glynn introduced Kimberly Aguirre, the City's new Permit and Utility Billing Clerk. Chief Schultz introduced Commander Brian Baker who is now leading the Uniform Division.

IV. PRESENTATION AND PUBLIC HEARINGS

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

A. PRESENTATION AND PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2022 AND THE PROPOSED 2021 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator*

Karen Glynn, City Administrator, presented this item.

In accordance with the Local Government Code, Chapter 102, Texas cities are required to file and adopt an annual budget. The 2022 Budget was filed on August

5, 2021, and the City Council took action to approve a proposed tax rate of \$0.27500/\$100 of assessed value pursuant to Senate Bill 2.

Ms. Glynn presented the details of the proposed 2022 Budget based on the proposed 2021 Tax Rate which impacts the General and Debt Service Funds. In addition, the Utility and other Funds were also presented.

The Capital Budget includes the completion of the new water well to replace a 60-year-old water well that has failed. The Capital Budget is funded with cash and the issuance of debt for the water well and proposed detention project. The budget balances the needs of the community, prepares for the future, and sustains operating costs as low as possible.

The City is required to hold public hearings on the budget and the tax rate.

The notices of the public hearings were in the City's newspaper of record, on the City's website and bulletin board. The City has received no public comments to date.

B. ADOPTION OF BUDGET

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2022 PROPOSED BUDGET

Open Public Hearing - Mayor Lord opened the public hearing at 6:30 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 6:31 p.m.

There were no comments from the public on this item.

CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 21-556 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2022, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

Ms. Glynn explained that Ordinance 20-556 adopts the 2022 Budget which must be adopted first.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve Ordinance 21-556.

Roll Call Vote:

Rosenbaum – Yes

Schwartz – Yes

Thode – Yes
Brown – Yes
Smyre -Yes

The motion carried 5 to 0.

C ADOPTION TAX RATE

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2021 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2022 BUDGET

Open the Public Hearing - Mayor Lord opened the public hearing at 6:32 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 6:32 p.m.

There were no comments from the public on this item.

Specific record votes were then taken on the tax rate:

CONSIDERATION AND POSSIBLE ACTION OF THE 2021 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF \$0.227338/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2022 BUDGET

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve a Maintenance & Operating Tax Rate of \$0.227338/\$100.

Record Vote:
Rosenbaum - Yes
Schwartz - Yes
Thode - Yes
Brown - Yes
Smyre – Yes

The motion carried 5 - 0.

CONSIDERATION AND POSSIBLE ACTION OF THE 2021 PROPOSED DEBT SERVICE TAX RATE OF \$0.047662/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2022 DEBT OBLIGATION

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve a Debt Service Tax Rate of \$0.047662/\$100.

Record Vote:

Rosenbaum - Yes

Schwartz - Yes

Thode - Yes

Brown - Yes

Smyre – Yes

The motion carried 5 - 0.

CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 21-557 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2021 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith

Ordinance 21-557 includes the assessment, levy and collection of ad valorem taxes of the City of Bunker Hill Village, Texas, for the year 2021 and for each year thereafter until otherwise provided. This year's proposed tax rate exceeds the no-new-revenue tax rate.

A motion was made by Councilmember Smyre to approve Ordinance No. 21-557, that the property tax rate be increased by the adoption of a tax rate of 0.275000, which is effectively a 4.14 percent increase in the tax rate. The motion was seconded by Councilmember Rosenbaum.

Record Vote:

Rosenbaum - Yes

Schwartz - Yes

Thode -Yes

Brown - Yes

Smyre - Yes

The motion carried 5-0.

D. ZONING AMENDMENT

PRESENTATION AND PUBLIC HEARING ON A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO AMEND APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING

ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS – Steve Smith, Building Official/Director of Public Works

The Zoning Board of Adjustment (ZBOA) recently met regarding a resident requesting an interpretation of the zoning laws pertaining to the location of an air condition condenser in addition to the height and use of an accessory building for a new home under construction. The ZBOA voted to support the Building Official’s interpretation of the zoning law; however, the ZBOA asked Staff to consider clarifying these items in the Zoning Ordinance. As a result, the attached amendment was discussed with the Planning and Zoning Commission at the August 24, 2021, Meeting and was recommended to the City Council for Adoption. A public hearing is required as this is an amendment to the Zoning Ordinance.

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO AMEND APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS

Open the Public Hearing - Mayor Lord opened the public hearing at 6:52 p.m.

Close the Public Hearing - Mayor Lord closed the public hearing at 6:53 p.m.

There were no comments from the public on this item.

CONSIDERATION AND POSSIBLE ACTION, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION, TO APPROVE ORDINANCE NO. 21-558 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING APPENDIX “A” OF ITS CODE OF ORDINANCES, THE SAME BEING THE COMPREHENSIVE ZONING ORDINANCE FOR THE CITY OF BUNKER HILL VILLAGE BY AMENDING SECTION 2.01, GENERAL - ACCESSORY BUILDING AND ACCESSORY USE; AMENDING ARTICLE V. DISTRICT A REGULATIONS, SECTION 5.03 - HEIGHT REGULATIONS AND ARTICLE VI. – DISTRICT B REGULATIONS, SECTION 6.03, HEIGHT REGULATIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH VIOLATION OF ANY PROVISION HEREOF WITH EACH DAY BEING A NEW VIOLATION; AND PROVIDING FOR SEVERABILITY.

The Councilmembers discussed the amendment. In addition, there was discussion on continued review of accessory structures and uses as a result of the pandemic and the need for working, schooling, etc. from home. Staff will further discuss with the Planning and Zoning Commission.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Ordinance No. 21-558, an ordinance modifying the Planning and Zoning Code as proposed.

The motion carried 5 to 0.

V. POLICE COMMISSIONER REPORT

Commissioner. Jay Smyre, gave an update on August activities, including personnel and calls for service.

Commander Jones is now leading the Administrative Services Division. The Police Department anticipates that there will be a variety of personnel openings in the coming months which will require ongoing recruitment efforts.

Maureen Loud will be leaving the department at the end of October. She is moving out of state.

Several of the serial mail thieves have been arrested. One is charged in Federal Court. There was a total loss of \$500,000.00 in this crime spree. The Police Department worked closely with the US Postal Inspector to apprehend these thieves.

VI. FIRE COMMISSION LIAISON REPORT

Liaison, Keith Brown, gave an update on the Commission and Department activities, staffing, calls for service and response times, and the 2021 Budget to date.

The update also included the progress on the renovation of the Fire Station and expected completion date. Construction of the new fire station is set to be substantially complete on October 20th.

The next Commission Meeting is Wednesday, September 29, 2021.

The Department was very busy during the Hurricane Nicholas. Response times varied. There were 5 power lines down and 1 fire in Bunker Hill. There was no loss of trees in Bunker Hill.

Because of COVID, the Department has authorized the full-time staffing of their second ambulance with overtime. The length of calls for COVID emergencies is much longer than usual as the ambulance cannot leave the patient until there is a bed available for them. These calls sometimes take hours to complete for this reason. The Department is looking at permanently staffing the second ambulance. In 2022, the Department will replace one of their older ambulances.

VII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 21-559, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – *Mayor Robert P. Lord*

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020, and later extended. The proposed ordinance includes an additional extension through September 2021 and ensures that any support needed from other agencies would be available to the City. The open meetings provision is no longer included; therefore, all open meetings must include members in person.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Ordinance 21-559.

The motion carried 5 to 0.

- B. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2021 – 2022

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to designate Councilmember Schwartz as representative and Councilmember Thode as alternate to the General Assembly of the Houston-Galveston Area Council for 2021-2022.

The motion carried 5 to 0.

- C. Report on Activities and Upcoming Events
- Mayors Meeting – The Mayor is working to set this monthly luncheon
 - Deadline for Decision Regarding the Village Fire Department:
The City must provide a response by May 1, 2022. The Public Safety Sub-Committee continues to review the response time data.
 - Vaccine Availability:
Mayor Lord has been on the various calls with the County and State. The message continues to be to promote vaccinations. The City's newsletter included information to point citizens to reputable, fact-based sources of information. The Mayor thanked Councilmember Thode for sharing information on the vaccine that we were able to put in the newsletter.
 - The Mayor thanked City Staff for their hard work dealing with calls from residents during the power outage from Hurricane Nicholas. He noted that most of the outages were due to trees.

VIII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meetings August 24, 2021, and September 30, 2021, and Progress of Specific Use Permits

The Planning and Zoning Commission met on August 24, 2021 and began the process for the Specific Use Permit Application for the Memorial Forest Club. This was a workshop with the Commission. The next step will be Public Hearing on September 30, 2021.

The agenda on September 30, 2021, will also include a workshop on the Specific Use Permit Amendment for Paratus Memorial to add a perimeter fence around the property.

An amendment to the Zoning Ordinance for clarification of definitions and height restrictions for accessory structures is included on this Council Agenda as recommended by the Commission.

- Update on Annual TML Conference – *October 6 – 8, 2021*
The conference will be held in Houston from October 6-8 at the George R. Brown Convention Center. The Mayor and three Councilmembers will be attending along with Staff.
- Upcoming City Hall “Open House” – *October 13, 2021* – the Council decided to postpone the October “Open House” and see if this can work better during the month of November.
- Annual Villages Recycling Event – *October 23, 2021* – this will be held with the other Villages at Hedwig Village City Hall.
- Holiday Event – *December 14, 2021* - Staff is working with the Mayor to plan the annual holiday event and welcome volunteers back together.
- Twinkle Light Parade – *December 16, 2021* – Staff will meet on Wednesday, September 22 to begin planning. The event at the end is still questionable.
- Bank Depository Bid Opening Results - The City received 6 proposals for the depository bank RFA process. The City is meeting with Valley View next week to discuss.
- Bunker Hill Elementary School and Detention Progress
The meeting with the school board was cancelled because of Hurricane Nicholas. It has been rescheduled for October.
- Status and Use of Coronavirus Local Fiscal Recovery Funds
The City has received the Federal COVID Funds. This included a deposit of 50% or \$487,518.86. Staff has been in discussion with the Mayor on proposed use for the funds. A plan must be in place by 2024 and the funds used by 2026. The City is working with the City’s consultants to gain more information on the City’s current projects and the impact to the schedule and costs. The City’s Water Well and Transmission Line as well as the Public Works Building are a high priority and the Staff does not want to delay these projects. There is a good amount of water and wastewater rehab planned for 2023. This may be the prime project.

B. Public Works Director - Report on Capital Projects

- Water Well No. 5, Site Work, and Transmission Line

The Site Work Project has been advertised for bids and is planned to be awarded in October. The site work will take place in six months. The Well 36-hour test was initiated on Monday, September 20 and will conclude on Tuesday, September 21.

- Status of Reimbursement for Repair/Replacement of Water Well No. 1
Loren Smith, City Attorney, discussed this item. He is in talks with Granite Construction's legal counsel to find a resolution before going to litigation. He hopes to have a report and possible item for the October or November meeting.
- Northbound Bunker Hill Road Repairs
Mike McClung joined the meeting via Zoom to discuss the repairs. Eight repairs have been completed. Staff has added 1 additional repair. To date, 154 square yards have been repaired at a cost of \$35,000.00. Since the City budgeted the repairs at \$60,000.00, the engineers will scour the road and look for any other places that need repairs.
- Update on Clean-up of Damaged Landscaping on Common Areas and City Right of Way Side (Major Roadways) of Private Property as a Result of the Winter Storm
City Staff is working with another contractor to get this completed. Unfortunately, due to the winter storm and the subsequent hurricane, the company is very behind. Staff has looked for another contractor and has not had any luck so far.

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE INSTALLATION OF IMPROVEMENTS AT THE INTERSECTION OF BUNKER HILL ROAD AND TAYLORCREST - Steve Smith, Director of Public Works/Building Official

Steve Smith and Manu Isaac presented this item:

There was another reported accident at the intersection of Bunker Hill Road and Taylorcrest in the early morning, of Saturday, August 7, 2021. The single vehicle involved went through the City's existing bollards, two fences and stopped on the resident's property on Williamsburg. The City's traffic engineer, Manu Isaac has reviewed and analyzed the accident data. Staff has met with the residents as well. Mr. Isaac developed options and costs estimates for possible improvements.

The Public Works Staff is repairing the City's existing bollards. Staff is continuing to pursue a claim with the insurance company.

The engineer's options included the following:

Options 1 & 3 (The difference is the location of the proposed high impact bollards)

- Additional flashing signal head - \$6K
- Addition of 6 high-impact bollards (furnish and install) - \$30K
- Advance warning sign with flashing beacon - \$2K *approaching the intersection in the City of Houston*

- Lighting upgrades - \$4K (2 new streetlights)

Estimated Total - \$42K

Option 2:

- Additional flashing signal head- \$6K
- High-impact wall (furnish and install) - \$15K *located between the fences*
- Advance warning sign with flashing beacon - \$2K *approaching the intersection in the City of Houston*
- Lighting upgrades - \$4K (2 new streetlights)

Estimated Total - \$27K

Option 4:

- Roadway flashing beacon signal w/ mast arms - \$50K
- Remove existing signal - \$6K
- High-impact wall (furnish and install) - \$15K *located between the fences*
- Advance warning sign with flashing beacon - \$2K *approaching the intersection in the City of Houston*
- Lighting upgrades - \$4K (2 new streetlights)

Estimated Total - \$77K

Staff and the City's Traffic Engineer recommend Option 2 as it creates a high impact wall on the City ROW between the City's fence/trellis and the homeowners' fence. This option also allows the City landscaping to continue in the same locations while allowing a two-step approach to safety. Option 2 has an engineer's estimate of \$27,000. Staff recommends including a \$5,000 contingency for a total not to exceed cost of \$32,000.

Funding for this work is available through the current street maintenance and operations budget item (01-8830)

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Option 2, without the flashing lights on the advance warning sign in the City of Houston.

The motion carried 5 to 0.

X. CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO APPROVE A FINAL PLAT FOR BUNKER HILL ELEMENTARY SCHOOL LOCATED AT 11950 TAYLORCREST ROAD - Steve Smith, Director of Public Works/Building Official

Steve Smith presented these items:

The reconstruction of Bunker Hill Elementary School is currently underway. The site for Bunker Hill Elementary School was never platted. The process for platting includes a

Preliminary Plat approved by the Planning and Zoning Commission followed by a Final Plat which is then recommended to City Council.

The District began this process in April 2021 with the submittal of the preliminary plat. The preliminary plat was approved by the Planning and Zoning Commission on April 7, 2021.

Jones and Carter, the property owner's representative, submitted the final plat to the Planning and Zoning Commission for recommendation to the City Council. The Commission recommended approval at the August 24, 2021, Meeting.

The City's Consultant has reviewed the plat on behalf of the City. The plat is recommended by the Planning and Zoning Commission and Staff for approval by the City Council.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve a final plat for Bunker Hill Elementary School, located at 11950 Taylorcrest Road.

The motion carried 5 to 0.

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ENGAGEMENT ADDENDUM #2, YEAR THREE OF A THREE YEAR ENGAGEMENT OPTION, WITH BELT HARRIS PECHACEK LLLP FOR FISCAL YEAR 2021 AUDIT SERVICES NOT TO EXCEED \$19,995.00 – Karen Glynn, City Administrator

Karen Glynn presented this item.

In November 2019, the City sought Requests for Qualifications (RFQ's) for the City's Annual Audit. The City Council authorized the Mayor to approve a contract for the 2019 audit with an option to award for two additional years. The Audit-Finance Committee reviewed proposals and conducted interviews. Belt Harris Pechacek, LLLP was recommended and awarded the 2019 Annual Audit with the option to be awarded for two additional years.

It is staff's recommendation to award the third-year option for the fiscal year 2021 audit services to Belt Harris Pechacek LLP. In addition to auditing the City's financial statements and expressing an opinion on the financials based on the audit, the firm will also prepare the Annual Financial Report for the 2021 fiscal year.

The 2021 audit will cost \$ 19,995.00 per the engagement letter provided by Belt Harris Pechacek LLP. The City budgeted \$20,000 for this service. Per State Law, the audit must be filed 180 days after the end of the fiscal year. Interim field work is tentatively scheduled for the first week in November and final year-end field work in 2022 pending approval of a contract. This schedule achieves the goal to have a final draft annual financial report in April 2022 for review and to present and file the audit with the City Council in May 2022.

A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Engagement Addendum #2, year three of a three-year

engagement option, with Belt Harris Pechacek, LLLP, for Fiscal Year 2021 Audit Services.

The motion carried 5 – 0.

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH PGAL FOR FINAL DESIGN OF THE CITY'S PUBLIC WORKS AND DISASTER OPERATIONS BUILDING IN AN AMOUNT NOT TO EXCEED \$100,000.00 – Steve Smith, Director of Public Works/Building Official

Steve Smith presented these items:

The City's Public Works and Disaster Operations Building has been an item of discussion since March. As approved by the Council, the Mayor approved a contract with PGAL Architects to assist the City with planning efforts including an assessment of City Hall, space needs, a preliminary layout and site plan, and a cost estimate for the project.

The project was also discussed during the budget process. Design dollars are projected for 2021 with construction dollars allocated in 2022.

The City has experienced two significant emergencies this year including the Winter Storm in February and Hurricane Nicholas this past week confirming the need for this priority.

PGAL has submitted a proposal to proceed with the design of the building in an amount not to exceed \$100,000.00. The preliminary building layout was presented to the Council. The plan has been discussed with the Public Works Team.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a contract with PGAL for final design of the City's Public Works and Disaster Operations Building, in an amount not to exceed \$100,000.00.

The motion carried 5 to 0.

XIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. August 2021 Financials.
- B. Minutes of the August 17, 2021, City Council Meeting.
- C. Neil Technical Services, Corp., Invoice No. 103803 in the amount of \$830.00 for services rendered in through dated August 26, 2021, to repair valves at the City Hall Water Plant.
- D. Neil Technical Services, Corp., Invoice No. 103804 in the amount of \$830.00 for services rendered in through dated August 26, 2021, to repair valves at the Taylorcrest Water Plant.

- E. Neil Technical Services, Corp., Invoice No. 103031-3 in the amount of \$3,766.92 dated August 13, 2021, for the monthly rental fee (7/17/21-8/17/21) for a temporary generator at the Taylorcrest Water Plant.
- F. Hierholzer Engineering, Inc., Invoice No. 7448 in the amounts of \$815.32 for the City's Annual SCADA Care and License.

A motion was made by Councilmember Brown to approve the consent agenda. Councilmember Smyre seconded the motion.

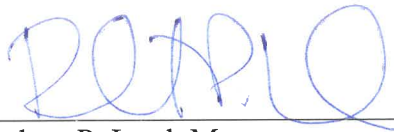
The motion carried 5-0.

XIV. ADJOURN

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to adjourn the meeting at 8:42 p.m.

The motion carried 5 to 0.

Approved and accepted on October 19, 2021.



Robert P. Lord, Mayor

ATTEST:



Karen H. Glynn, Acting City Secretary/City Administrator