

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
May 17, 2022 at 5:30 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:31 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

*Those Present:*

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode – *left at 7:30 p.m.*  
Councilmember Laurie Rosenbaum  
Councilmember Carl Moerer

*Also in Attendance:*

Karen Glynn, City Administrator  
Steve Smith, Dir. of Public Works/Bldg. Official  
Loren Smith, City Attorney  
Jennifer Namie, Assistant to the City Secretary  
Ray Schultz, MVPD, Chief of Police  
Susan Grass, Finance Director  
David Foster, VFD, Fire Chief

**II. PLEDGE OF ALLEGIANCE**

Chief Foster led the Pledge of Allegiance.

**III. OATH OF OFFICE:**

- Councilmember Position 1 – *Eric Thode*
- Councilmember Position 2 – *Susan Schwartz*
- Councilmember Position 3 – *Carl Moerer*

The City holds its election for Mayor and City Council in May of each year. The election for Positions 1, 2, and 3 are held in even numbered years and was called for May 7, 2022.

Positions 1, 2, and 3 had no opposition; therefore, the Election was cancelled by ordinance naming the following as elected:

- Councilmember Position 1 – *Eric Thode*
- Councilmember Position 2 – *Susan Schwartz*
- Councilmember Position 3 – *Carl Moerer*

The Council Members took their oath for a new term at this meeting and signed all documents.

**IV. CITIZEN COMMENTS**

**There were no citizen comments.**

**V. REVIEW AND DISCUSSION ON THE PROPOSED 2023 BUDGET AND PROCESS**

*Karen Glynn, City Administrator and Susan Grass, Finance Director*

- A. Consideration and Possible Action on the Proposed 2023 Annual Budget for the Village Fire Department – *Chief David Foster*
- B. Discussion and Possible Direction on the Proposed 2023 Annual Budget and Process for the Memorial Villages Police Department – *Chief Ray Schultz*
- C. Proposed Calendar for Budget Review and Adoption – Wednesday, June 29, 2022 at 11:30 a.m.

The Staff has begun preparing for the 2023 Budget Process. A Budget Calendar was presented. In addition, discussion continued with the Public Safety Departments presenting their respective budgets.

This item was intended to prepare and organize the Council for the months ahead as the 2023 Budget and 2022 Tax Rate must be adopted in September.

Item XIV – C, D, and E were taken out of order and presented with this item.

Village Fire Chief David Foster presented the proposed Fire Department items and Chief Ray Schultz presented the proposed Memorial Villages Police Department 2023 Budget.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to adopt the Village Fire Department 2023 Budget as presented.**

**The motion carried 5– 0.**

**The Council agreed to the calendar for the City’s 2023 Budget Process and provided direction to Chief Schultz for the Police Department’s 2023 Budget.**

**VI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ATTORNEY TO PREPARE A CERTIFICATE OF FORMATION AND BYLAWS FOR THE CREATION OF A LOCAL GOVERNMENT CORPORATION, A NON-PROFIT CORPORATION – *Loren Smith, City Attorney and Karen Glynn, City Administrator***

The Mayor was approached by residents who wanted an opportunity to thank our Public Works Staff for their help during emergencies, especially during the winter storm in 2021. A funding opportunity was discussed and would be an excellent means to allow “thanks” by way of donations.

The Mayor and City Attorney have been under discussion regarding the opportunity. Other Cities, including Spring Valley Village, have established Local Government Corporations (LGC) for this purpose. An LGC allows for the donation of private funding to be used on City Projects, such as for purchasing the furnishings for the Public Works and Disaster Operations Building.

The City Council discussed and provided direction to the City Attorney for presentation and possible action at a future meeting.

**No action was taken on this item.**

**VII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 3 – 6 TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR THE FOLLOWING ADDITIONAL WORK ON THE PROJECT AND IN THE CITY - Steve Smith, Director of Public Works/ Building Official**

- A. Change Order No. 3 – Extension of the Warranty for Chapel Belle from a One-Year Warranty Period to a Two-Year Warranty Period – *No Cost*
- B. Change Order No. 4 – Addition of (1) 48” x 48” storm manhole, resolution of conflict with sanitary sewer main, repair & replacement of sanitary sewer line - \$14,573.95 *Funded with Project Contingency*
- C. Change Order No. 5 -- Installation of Drainage Improvements on Eaton Court as Recommended by the City’s Drainage Committee – \$35,000.00 *To Be Funded from a 2022 CIP Budget Amendment*
- D. Change Order No. 6 -- Installation of the Sidewalk for 11646 Memorial Drive – \$25,000.00 *To Be Funded from a 2022 CIP Budget Amendment*

The City’s 2021 and 2022 Capital Improvements Plan includes reconstruction of the pavement and drainage infrastructure for Chapel Belle and a segment of Tamerlaine. The construction contract was approved in January 2022 and awarded to Metro City, LLC. The project is going very well and the Project Team has been very pleased with the work provided by Metro City, LLC.

Additional work has been identified on the Chapel Belle Project. In addition, there are two potential projects that have been identified in the City that could be constructed by this contractor if the Council approves.

***Chapel Belle Project:***

**Change Order No. 3** was presented for an additional one-year extension to the standard one-year warranty. This was recommended as a result of missing laboratory testing data related to the storm sewer installation. The two-year extended warranty was recommended to be sufficient time for any bedding failures to appear and be corrected if necessary. There is no cost for the proposed extension of warranty.

**Change Order No. 4** was presented as a combination of field related changes which included the addition of one storm sewer manhole to allow for a better installation of the storm sewer system in the cul-de-sac of the project. There was also a conflict with an existing sanitary sewer line which needed to be addressed with some shifting of planned storm facilities. The sanitary line in conflict was a section of line which had not been included in the previous wastewater rehabilitation project and the change order includes the replacement of the end section of this line. Total cost of the changes was \$14,573.95. Funding was noted as available through contingency for the project and the Utility Fund – wastewater line replacement CIP.

***Other Projects – Based on quotes received from Metro City, LLC:***

**Change Order No. 5** was presented for the construction of a new storm water line in the rear easement of 5 Eaton Court as recommended by the Drainage Committee. The resident at 4 Eaton Court presented a drainage concern to Staff and the Drainage Committee that resulted from the installation of back yard improvements at 5 Eaton Court. An unrecorded rear drainage easement has resulted in a conflict of pre-existing surface drainage between neighbors. This project would address the concerns and would be an underground pipe installation (bored) in an existing rear lot utility easement. The pipe is sized to provide 100-year capacity for a total of 3 lots on Eaton Court. Funding for this change order could be made available with a 2022 CIP Budget Amendment and is requested in an amount not to exceed \$35,000. Staff and the Drainage Committee have talked through these concerns and the City's development process for future review of new development projects.

**Change Order No. 6** is recommended for the construction of a new sidewalk at 11646 Memorial Drive. As part of the approval of the construction of the new home at 11646 Memorial Drive, the City agreed to construct a new eight-foot-wide sidewalk at this address. Progress on the home is ahead of schedule and construction of the sidewalk is required in 2022. A change order to the Chapel Belle project is the most cost-effective approach for this construction. Funding would require an Amendment to the 2022 CIP Budget and is requested in an amount not to exceed \$25,000.00. This project was identified in the 2023 CIP Budget.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to adopt Change Orders 3, 4, 5 and 6 to the current contract with Metro LLC for work on Chapel Belle and on additional City projects.**

**The motion carried 4– 0**

**VIII. REVIEW AND DISCUSSION REGARDING A REQUEST AND NEW CONTRACT PROPOSAL FROM TEXAS PRIDE REGARDING SOLID WASTE AND RECYCLING SERVICES - Karen Glynn, City Administrator**

*This item was taken out of order.*

In February 2018, the City Council approved the transfer for Solid Waste and Recycling Services from Republic Services to Texas Pride under the same conditions and pricing. At the time, the City was in year 4 of a 5-year contract with Republic Services for these services. The existing (transferred) contract period ended in December 2019 with the option to extend for three additional 1 - year options. The City is in the third and final 1 – year option with Texas Pride. The City Council approved a rate increase of 4% in October 2021 effective for 2022 for the final year of the contract.

The City has been pleased with the services provided by Texas Pride over the years especially considering the COVID 19 situation. There have been no interruptions to the City's service. The City has recently been experiencing some challenges with recycling. Staff is working closely with Texas Pride to address the recycling concerns.

Texas Pride recently sent a letter to all customers regarding a mid-year rate increase as a result of fuel prices. Staff met with Texas Pride to discuss the concerns with recycling, a possible new contract and the mid-year rate increase. Texas Pride provided options for the City to consider for a new contract.

The Council discussed the letter and options provided and directed staff to work with Texas Pride on the 6 ½ -year option. This option included a July 2022 start date with an increase to the current pricing and annual CPI increases to begin January 1, 2025. Staff will continue to work through the recycling concerns.

**No action was taken on this item. A new contract will be presented at the June Meeting.**

**IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CURRENT CONTRACT WITH UNDERGROUND CONSTRUCTION SOLUTIONS FOR THE TAYLORCREST WATER TRANSMISSION MAIN CONSTRUCTION FROM WATER WELL NO. 5 TO THE TAYLORCREST WATER PLANT IN AN AMOUNT NOT TO EXCEED \$42,600.00 - Steve Smith, Director of Public Works/ Building Official**

The City has been discussing the new water well at Bunker Hill Elementary over the past few years. The Consulting Team and staff developed an overall plan for the project to ensure coordination with the reconstruction of Bunker Hill Elementary School. Phase IV consists of the construction of a new transmission line along Taylorcrest to the Taylorcrest Water Plant to be constructed during the summer of 2022.

The City awarded the construction of the Taylorcrest Water Transmission Line to Underground Construction Solutions in the amount of \$570,650.00 in March of 2022. This project included construction of 4,260 liner feet of 12” water main drilled under Taylorcrest Road. Staff explained that there will be entry pits for the various sections, but the vast majority of the project will be directional drilled. The project timeframe is 75 days during the Summer 2022. There were two bids submitted for the project.

As the project team prepared for the summer and this work with Underground Construction Solutions, the contractor provided details on the number and location of the proposed entry pits that would be required in the eastbound lane of Taylorcrest. The total number based on the type of pipe submitted with the bid documents is in excess of 40 entry pits (1 pit every 160 feet). The requested change order would upgrade the pipe and reduce the number of entry pits to approximately 12 entry pits. The change would also accelerate the construction process. Langford Engineering recommended this change. The cost of the change order was \$42,600.00.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to authorize Change Order No. 1 to the current contract with Underground Construction Solutions for the Taylorcrest Water Transmission Main construction from Water Well No. 5 to the Taylorcrest Water Plant in an amount not to exceed \$42,600.00.**

**The motion carried 4– 0.**

**X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF EQUIPMENT AT THE TAYLORCREST WATER PLANT TO CONNECT THE TAYLORCREST WATER TRANSMISSION MAIN (FROM WATER WELL NO. 5) IN AN AMOUNT NOT TO EXCEED \$25,000.00 - Steve Smith, Director of Public Works/ Building Official**

The City has been discussing the new water well at Bunker Hill Elementary over the past few years. The Consulting Team and staff developed an overall plan for the project to ensure coordination with the reconstruction of Bunker Hill Elementary School. Phase V includes the connection of the transmission main to Water Plant No. 1 -Taylorcrest Plant.

Langford Engineering and Staff worked through the logistics of Phase V, the final connection phase of the Water Well 5 project. A concern with supply chain issues for chemical pumps prompted the recommendation to remove the pumps from the Phase V bid documents. The Project Team recommends authorizing this work directly and timely to allow an early order. This makes the bidding of Phase V a “pipe installation only” project and possibly reduce costs.

Staff recommended approval of two proposals provided by the City’s current contractors. Funding was shown as available as part of the Water Well 5 Project, Phase V. The not to exceed authorization included a contingency for any unforeseen needs.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to authorize the purchase and installation of equipment at the Taylorcrest Water Plant to connect the Taylorcrest Water Transmission Main (from Water Well No. 5) in an amount not to exceed \$25, 000.**

**The motion carried 4– 0.**

**XI. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 22-576 AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 2 THROUGH 5 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2022; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Manager***

City staff presented for City Council consideration and approval budget amendments for Fiscal year 2022 based on recent council actions.

Amendments 2 through 5 compared the Fiscal Year 2022 Adopted Budget passed by City Council in September 2021 to the Fiscal Year 2022 Amendments 2 through 5. This included both revenues and expenditures/expenses, for various fund line items, and a separate column to see all changes from the adopted budget.

Amendments included the following:

**Amendment 2: General Fund M&O**

- Carryover funds from 2021 for the Safety Improvements at Bunker Hill Road and Taylorcrest which were not completed until 2022 -- \$32,000
- Village Fire Department Funds OPEB reimbursement coming thru as Miscellaneous Income and offset to the Emergency Reserve -- \$223,327

**Amendment 3: Utility Fund M&O**

- Water Meter Replacements in the City have increased and expenses are proposed at \$29,000. This was offset by an increase in Water Taps purchased for new development at \$20,000 and carryover funds from the 2021 Water Meter line item \$ 9,000 (ordered but not received/paid until 2022)

**Amendment 4: General Fund CIP**

- Proposed Sidewalk Along Memorial & Briar Forest for the new house at 11646 Memorial Drive -- \$20,000. This project was scheduled in the 2023 fiscal year; however, the construction of the new house is ahead of the proposed schedule. It was recommended that the City reduce \$20,000 from the budgeted Asphalt Repair line item in the CIP.
- Local Drainage Project for Eaton Court and Sidewalk/Inlet Adjustments not to exceed \$35,000. It is recommended that the City reduce \$35,000 from the budgeted Asphalt Repair line item in the CIP.

**Amendment 5: Utility Capital Projects Fund**

- Vehicles – Excavator & All-Terrain Vehicle. In March, the Council approved purchasing the ATV and Mini Excavator as proposed in the Budget; however, it was explained at the time that a capital lease was no longer available for the Excavator. It was decided to move forward with the purchases and fund from the vehicle replacement fund, balancing the fund over the next budget year. There was an increase over budget in the All-Terrain Vehicle in the amount of \$2,610 and an increase in the Mini Excavator line item in the amount of \$34,870 to make these purchases.

Ordinance No. 22-576 was recommended for approval and amended the 2022 adopted budget and documents to fund all action items to date.

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to adopt Ordinance No. 22-576.**

**The motion carried 4– 0.**

**XII. CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION BY THE CITY’S PLANNING AND ZONING COMMISSION TO APPROVE SHORT FORM FINAL PLATS FOR THE FOLLOWING PROPERTIES – *Steve Smith, Director of Public Works/ Building Official***

- A. 11 Valley Forge
- B. 16 Valley Forge

Plans for construction of new homes were recently submitted for review. During the plan review, it was found that the Subdivision had received approval, but there were no final plats ever recorded with Harris County. As a result, the property owner’s representatives submitted final plats for the Planning and Zoning Commission and ultimately, the City Council’s approval.

These plats are considered as short form final plats under the City’s Subdivision Ordinance whereby the plat(s) can be considered without a preliminary plat since it is only one lot and does not include or alter any public right of way or have any zoning changes.

Staff, as well as the City's platting consultant, reviewed the plats and after revisions, found the plats to meet all requirements of the City's Ordinances. The Planning and Zoning Commission voted to recommend the plats be approved by the City Council at their April 26, 2022 Meeting with a minor correction. The correction has been made.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve short form final plats for 11 Valley Forge and 16 Valley Forge.**

**The motion carried 4– 0.**

**XIII. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities -- Chief Ray Schultz gave an update on activities, including personnel, calls for service, the 2021 and the 2022 Budgets.
- B. Receive Presentation on the 2021 Annual Audit and Proposed Surplus to each City which will be placed in the City's Police Department Reserve Account. Chief Schultz shared the audit results. There was no action taken on this item.

**XIV. VILLAGE FIRE DEPARTMENT REPORT**

- A. Update on Activities - Fire Commissioner, Keith Brown provided a report on activities, staffing, calls for service and response time. The next Commission Meeting is Wednesday, May 25, 2022.
- B. Consideration and Possible Action to Accept the Reimbursement of \$223,668.00 for Escrow Payments of \$74,556 made for 3 Years for Employee Post Retirement Liability in Accordance with the 2019 Interlocal Agreement and Refunding the City's Emergency Fund.

The City received the reimbursement of \$223,668.00 from the Fire Department in accordance with the amendment to the interlocal agreement approved in March 2022. Payments had been made over the past three years and were funded from the City's Emergency Reserve. It was recommended that reimbursement be made back to this reserve.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to accept the reimbursement of \$223,668.00 for Escrow Payments of \$74,556 made for 3 Years for Employee Post Retirement Liability in Accordance with the 2019 Interlocal Agreement and Refunding the City's Emergency Fund**

**The motion carried 4– 0.**

- C. Consideration and Possible Action to Approve the 2021 Annual Budget Amendments.

***This item was taken out of order.***

*Chief David Foster presented Items C, D, and E regarding the 2021 Annual Audit, 2021 and 2022 Proposed Budget Amendments and 2023 Proposed Budget during Item V.*



**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve the 2021 Annual Fire Department Budget amendments.**

**The motion carried 5– 0.**

- D. Receive Presentation on the 2021 Annual Audit

*This item was taken out of order.  
No action was taken on this item.*

- E. Consideration and Possible Action to Approve the 2022 Annual Budget Amendments.

*This item was taken out of order.*

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the 2022 Annual Fire Department Budget amendments.**

**The motion carried 5– 0.**

#### **XV. MAYOR'S REPORT**

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 22-575, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through April 2022 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to adopt Ordinance Number 22-575 extending a Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

**The motion carried 4– 0.**

- B. Report on Activities and Upcoming Events

- Villages Mayors Luncheon – The Mayors met in May; however, the new Hilshire Mayor was not in attendance. Discussion included coordination with the county more for drainage, emergency management, roadway maintenance, etc. and upcoming budget decisions for public safety and the cities as well as governance topics.
- Memorial High School Seniors Parade – May 14, 2022 – Chief Schultz shared a video of the parade which was very successful.
- Upcoming Parades – the Mayor highlighted upcoming parades:  
*Bunker Hill Elementary School – 5<sup>th</sup> Grade Parade – May 26, 2022*  
*Villages Independence Day Parade – Monday, July 4, 2022*
- Other Updates

This topic included reminders:

*Tour of Bunker Hill Elementary will be Friday, May 26, 2022 at 10:00 a.m.*

*The Statue Unveiling at MVPD has been postponed as the statue has not been completed.*

## **XVI. CITY ADMINISTRATOR'S REPORT**

### **A. Report on Activities and Upcoming Events**

- Planning and Zoning Commission Meeting: *Paratus Memorial Specific Use Permit and Next Steps*

The Planning and Zoning Commission unanimously voted to recommend that no action be taken on the Paratus Memorial SUP Amendment until the current SUP is considered in compliance. The existing signage is a concern as well as traffic on Memorial during pick up times in addition to activity in the parking lot.

- Drainage Committee Meeting

The Drainage Committee met in May and recommended the Eaton Court Project which was discussed and approved on this agenda.

- Memorial Drive and Gessner Road Grant Application

Staff has not heard the results of the recently submitted project for funding through Congressman Lizzie Fletcher's Office. The City Administrator will follow up and see if additional information is needed.

- Annual Cyber Security Training

The Annual Cyber Security Training is due June 1, 2022. Steve Smith has sent the link via email.

### **B. Public Works Director - Report on Capital Projects**

- Chapel Belle and Tamerlaine Reconstruction - Work continues on Chapel Belle. Stormsewer is completed along with the northbound lane. Restoring the northbound driveways are underway and preparation for the reconstruction of the southbound pavement.

- Water Well No. 5 Sitework and School Progress – The school and well are progressing very well. It will be a very busy summer with the demolition of the old school, construction of various utilities, and reconstruction of the parking lot. The bridge and pedestrian path will be closed for the summer. The City and School will be sharing this information with the public. A Meeting with residents along Taylorcrest Court is set for Wednesday, May 18, 2022.

- Public Works and Disaster Operations Building – JLA is accepting bids for subcontractors on May 26, 2022. Staff expects to bring the construction contract to Council in June.

- Beautification/Landscaping Improvements -- Landscaping is complete at Bunker Hill Road and Taylorcrest and the entry on Gessner Road at Frostwood Elementary. The Beautification Committee will be meeting next week on recommending more projects.

**XVII. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. April 19, 2022 Minutes
- B. April 2022 Financial Report
- C. Probstfeld & Associates, Invoice No. 65247 in the amount of \$385.00 for professional services rendered in March 2022 for engineering services for drainage site development review
- D. Probstfeld & Associates, Invoice No. 65248 in the amount of \$385.00 for professional services rendered in February and March 2022 for engineering services for drainage site development review
- E. Probstfeld & Associates, Invoice No. 65249 in the amount of \$385.00 for professional services rendered in February and March 2022 for engineering services for drainage site development review
- F. Probstfeld & Associates, Invoice No. 65251 in the amount of \$515.00 for professional services rendered in March 2022 for plat review
- G. Probstfeld & Associates, Invoice No. 65252 in the amount of \$730.00 for professional services rendered in March 2022 for plat review
- H. Probstfeld & Associates, Invoice No. 65254 in the amount of \$690.00 for professional services rendered in February and March 2022 for engineering services for drainage site development review
- I. Probstfeld & Associates, Invoice No. 65255 in the amount of \$310.00 for professional services rendered in March 2022 for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 65256 in the amount of \$610.00 for professional services rendered in March 2022 for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 65259 in the amount of \$305.00 for professional services rendered in February for engineering services for drainage site development review
- L. Probstfeld & Associates, Invoice No. 65260 in the amount of \$385.00 for professional services rendered in February and March 2022 for engineering services for drainage site development review
- M. Probstfeld & Associates, Invoice No. 65261 in the amount of \$305.00 for professional services rendered in February for engineering services for drainage site development review
- N. Probstfeld & Associates, Invoice No. 65262 in the amount of \$460.00 for professional services rendered in February for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 65263 in the amount of \$305.00 for professional services rendered in February for engineering services for drainage site development review
- P. Probstfeld & Associates, Invoice No. 65313 in the amount of \$230.00 for professional services rendered in February for engineering services for drainage site development review

- Q. Probstfeld & Associates, Invoice No. 65403 in the amount of \$410.00 for professional services rendered in April for engineering services for drainage site development review
- R. Langford Engineering, Inc., No. 25131 in the amount of \$636.73 for professional services rendered through March 31, 2022 for General Engineering Services for a Taylorcrest Well No. 1 Rework
- S. Langford Engineering, Inc., Invoice No. 25133 in the amount of \$105,381.14 for professional services rendered through March 31, 2022 for Engineering Services for the Design and Construction of the Transmission Line for Water Well No. 5
- T. Langford Engineering, Inc., Invoice No. 25132 in the amount of \$76,220.31 for professional services rendered through March 31, 2022 for Taylorcrest Water Plan On Site Improvements for Water Well No. 5
- U. RPS, Invoice No. 322019 in the amount of \$2,448.41 for professional services rendered from February 26, 2022 to April 1, 2022 under on-call services for Miscellaneous Services including Eaton Court Review and Taylorcrest Model Review
- V. RPS, Invoice No. 322020 in the amount of \$920.52 for professional services rendered from February 26, 2022 to April 1, 2022 under on-call services for Miscellaneous Services including Drainage Committee Services
- W. RPS, Invoice No. 322021 in the amount of \$764.33 for professional services rendered from February 26, 2022 to April 1, 2022 under on-call services for Site Development Review for Drainage Impact
- X. RPS, Invoice No. 322022 in the amount of \$920.52 for professional services rendered from February 26, 2022 to April 1, 2022, under on-call services for Bunker Hill Detention Services
- Y. RPS, Invoice No. 322017 in the amount of \$11,049.15 for professional services rendered from February 26, 2022 to April 1, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- Z. PGAL, Invoice No. 10055379 in the amount of \$10,000.00 for professional services rendered from January 1, 2022 to January 31, 2022 for Municipal Facilities Design Development and Reimbursables
- AA. PGAL, Invoice No. 10055616 and 10055615 in the amount of \$20,123.57 for professional services rendered from February 1, 2022 to February 28, 2022 for Municipal Facilities Design Development and Reimbursables
- BB. S&G Engineering Consultants, L.L.C., Invoice No. 3 in the amount of \$8,000 for professional services rendered through March 31, 2022, under on-call services for Bunker Hill Detention Services
- CC. The Goodman Corporation, Invoice No. 3-2022-8 in the amount of \$2,325.00 for professional services rendered through March 2022 for Memorial Drive and Gessner Road Grant Application - TIP Call for Projects
- DD. McDonald Municipal and Industrial, Monthly Pay Estimate No. 3 for work performed February 1, 2022 to February 28, 2022 in the amount of \$6,686.64 for Construction of Water Well No. 5 Site Improvements
- EE. McDonald Municipal and Industrial, Monthly Pay Estimate No. 4 for work performed March 3, 2022 to March 31, 2022 in the amount of \$159,463.08 for Construction of Water Well No. 5 Site Improvements
- FF. MetroCity, LLC, Monthly Pay Estimate No. 2 in the amount of \$179,101.26 for services rendered from March 1, 2022 through March 31, 2022 for the Reconstruction of Chapel Belle and Tamerlaine Drive

- GG. TeamWork Construction Services, Invoice No. 21-2179 dated March 14, 2022 in the amount of \$20,903.00 for the Removal and Replacement of the Guardrail Damaged on Memorial Drive at Bunker Hill Road
- HH. JN Ornamental Design, Invoice No. 1333 in the amount of \$2,217.50 dated March 25, 2022 to Install Wrought Iron Fencing at Bunker Hill Road and Taylorcrest

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the consent agenda.**

**The motion carried 4– 0.**

**XIX. ADJOURN**

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to adjourn the meeting at 8:47 p.m.**

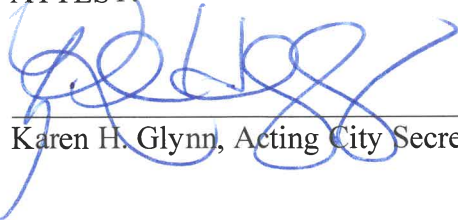
**The motion carried 4 - 0.**

Approved and accepted on June 21, 2022.



\_\_\_\_\_  
Robert P. Lord, Mayor

ATTEST:



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Karen H. Glynn, Acting City Secretary/City Administrator