

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
JANUARY 20, 2026**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 5:00 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Keith Brown
Mayor Pro-Tem Susan Schwartz
Councilmember Eric Thode
Councilmember Carl Moerer
Councilmember Josh Pratt (*via Zoom*)
Councilmember Andrew Poor

Staff in Attendance

Gerardo Barrera, City Administrator
Susan Grass, Finance Director
Elvin Hernandez, Public Works Director
Loren Smith, City Attorney, Olson & Olson
Mallory Pack, Management Analyst

II. PLEDGE OF ALLEGIANCE

Mayor Brown led the Pledge of Allegiance.

III. CITIZENS' COMMENTS

There were no public comments.

IV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND IDS ENGINEERING GROUP IN THE AMOUNT OF \$207,624.00 FOR THE CONSTRUCTION DESIGN TO REPLACE GROUND STORAGE TANK NO. 1 AT TAYLORCREST WATER PLANT (WATER PLANT NO. 1) – *Elvin Hernandez, Public Works Director*

At the March 18, 2025, City Council meeting, Council approved a services agreement with the City Engineer, IDS Engineering Group, to perform inspections of the City's water tanks and wells to assess the reliability and efficiency of the City's water infrastructure.

The inspections evaluated the conditions of the water storage infrastructure at Water Plant No. 1 (Taylorcrest). The inspection report identified the need to replace existing ground storage tank no. 1 due to age and condition.

Based on these findings, staff requested and received a proposal from IDS Engineering Group for water tank design and construction phase services for the replacement of the ground storage tank. The scope of services for this work includes; site surveying, geotechnical investigation,

final design, bid support, and limited construction phase services. The new tank will be approximately a 242,000-gallon tank with similar dimensions to the existing tank.

Staff recommended awarding a contract to IDS Engineering Group in the amount not to exceed \$207,624.00 for the above mentioned services.

Funding for this work is included and was approved in the FY 2026 Capital Improvement Program (CIP).

The contract has been reviewed by the City Attorney.

John Hale, the City Engineer, attended the meeting to address any of Council's comments and questions. He noted that design is expected to be completed within six (6) months of approval.

A motion was made by Councilmember Thode and seconded by Councilmember Poor to approve a services agreement with IDS Engineering in the amount of \$207,624.00 for the construction design to replace ground storage tank No. 1 at Taylorcrest Water Plant (Water Plant No. 1).

The motion carried 5-0

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Chief Schultz provided an update on activities, including personnel, calls for service, and the 2025 Budget.

- The Department is expected to finish FY 2025 underbudget, and unspent funds will be returned to the three (3) cities. The unspent funds are due to personnel vacancies throughout the year.
- Officer Taylor – who was seriously injured in a motorcycle accident while working outside employment in January 2025 – has returned to full duty.
- The Finance Committee of the Police Commission is preparing budget amendments for FY 2026 that will be presented at a future meeting.
- Eight (8) grant-funded ALPR cameras have been installed, with one (1) camera pending installation. Upon completion, there will be nine (9) total cameras. The cities will have access to the cameras if needed. A live demonstration of the camera system will be provided at a later meeting date.
- MVPD responded to 2,272 calls for service in Bunker Hill Village during December.
- Due to proactive policing efforts, there were 154 more quality-of-life events addressed in 2025 compared to 2024. Overall crime decreased in 2025.
- Chief Schultz presented an overview of the current technologies used by officers to enhance patrol operations, response times, and investigations.
- Chief Schultz reported on recent thefts believed to be associated with an organized crime ring.

VI. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities – Chief Croft and Fire Commissioner Pratt reported on activities, staffing, calls for service, and response times.

- The Deputy Fire Marshal position has been filled and will start on February 2, 2026.
- 97% of the FY 2025 budget has been expended.

- EMS revenue is expected to exceed original projections due to improved tracking software that has been implemented.
- The Finance Director will work part-time until a replacement is hired and onboarded.
- The average response time was 5:59 in November 2025 and 5:35 in December 2025 for Bunker Hill Village.
- The generator has been installed, and the unit is fully operational.
- The average response time across all Villages in 2025 was 4:16, which is 2.5 minutes below the national average response time.

VII. MAYOR'S REPORT

A. Report on Activities and Upcoming Events

- Mayors' Meetings – Mayor Brown reported on a recent public meeting held by the City of Houston (TIRZ 17) regarding a proposed 95 acre ft. detention project to be located near the Memorial Middle School campus. Although the project is outside the city limits, it will divert conveyance from W151 drainage ditch, resulting in a reduction of ponding in certain areas located within Bunker Hill Village. This will be a 3-year project with construction expected to begin in 2027.

Mayor Brown also reported that he spoke with Congressman Hunt's office regarding potential funding assistance for projects. A list of projects was provided to Congressman Hunt's office for consideration, including the Memorial/ Gessner project and water system improvements.

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Drainage Committee Feedback and Discussion – The Committee is waiting for FEMA to release the new flood maps before beginning updates to the City's Drainage Master Plan. In the interim, the Committee will meet in February to discuss localized drainage improvement projects. City Administrator Barrera requested Council recommend any drainage projects to be brought to the Drainage Committee.

Councilmember Thode discussed the maintenance of open ditches. He noted concerns that inadequate maintenance by one property owner should not negatively impact neighboring properties. He inquired about a bill-back system for property owners to ensure proper maintenance of open ditches.

- City Hall Office Closure for End-of-Year Administration and Records Filing – *Thursday, January 29, 2026, to Friday, January 30, 2026*

B. Public Works Director Report

- Development Report – Public Works Director Hernandez presented the permits issued in November and December 2025 and reported on the average changes for each permit type/ category between 2024 and 2025.
- CIP Project Update – Director Hernandez reported on the status of various CIP Projects:

- The water modeling study is substantially complete.

- SCADA system upgrades have been completed, and all identified hardware has been replaced.
- Crews have started a pilot program to alleviate ponding and drainage issues at specified locations throughout the City.
- Crews are completing routine maintenance on open ditches and storm drains.

C. Finance Director Report

- Investments and Opportunities – The City continues to take advantage of favorable interest rates.
- 2025 VFD Ambulance Revenue Update – Revenue is anticipated to be \$90,000.00. Funds will be kept in the Fire Capital budget but will be booked as revenue for the City for record purposes.

Finance Director Grass reported that the FY 2026 Budget books have been printed and provided to City Council.

IX. PRESENTATION, PUBLIC HEARING, CONSIDERATION, AND POSSIBLE ACTION REGARDING AMENDING THE CITY’S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING ARTICLE II, DEFINITIONS, OF APPENDIX A, ZONING, OF THE CITY’S CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, BY AMENDING THE DEFINITION OF CORNER LOT; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

In response to feedback received from residents and recent events within the City, staff reviewed the definition of a “corner lot” as defined in Appendix A, Article II Definitions (Corner Lot) of the City’s Code of Ordinances.

At the June 17, 2025, City Council meeting, Mayor Brown reported meeting with residents regarding a new home build on the corner lot at the intersection of Blalock Rd. and Blalock Ln. The previous home on the lot faced Blalock Ln., while the new home has been constructed to face Blalock Rd. to maximize square footage. Additionally, the garage is now accessed from Blalock Ln.

Council recommended reviewing the ordinance and its application to new residential construction on corner lots. It was also recommended to review current regulations regarding the allowable proximity of garages to the roadway.

Council directed this item to the Planning and Zoning (P&Z) Commission for further review and discussion of potential amendments to Appendix A, Article II Definitions (Corner Lot), of the City’s Code of Ordinances.

At the August 26, 2025, P&Z meeting, staff presented proposed revisions to facilitate discussion. The Commission inquired about the purpose and significance of this matter. Staff explained that City Council directed this item to P&Z for review and potential amendments. Additionally, this item also involves considerations of property safety, aesthetics, and lot setbacks. The Commission also discussed the importance of establishing clear language to ensure ordinances are interpreted consistently by both current and future city administrations. The Commission was in favor of amending the ordinance and directed staff to combine the original ordinance with elements of the proposed revisions to promote consistency in how new homes are oriented relative to existing surrounding development.

At the October 28, 2025, meeting, staff presented proposed revisions that reflect Commission feedback from the August 26, 2025, meeting. The Commission discussed the importance of allowing staff to exercise a reasonable level of discretion to ensure the orientation of new development remains consistent with surrounding homes. Staff noted the proposed revisions default to the least dimension, unless that orientation is not consistent with surrounding community development. Additionally, it also provides staff with the flexibility necessary to determine appropriate orientation for new development if needed.

The proposed ordinance was presented for a formal public hearing at the December 2, 2025, P&Z meeting. No public comments were received for or against the measure. The Commission voted unanimously to approve the ordinance and forward it to City Council for final approval.

A public hearing is required to be held before City Council, as the proposed ordinance amends the City's Zoning Ordinance.

Mayor Brown opened the public hearing at 6:25 p.m.

There were no public comments

Mayor Brown closed the public hearing at 6:26 p.m.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Ordinance No. 26-660 to amend the City's Zoning Ordinance.

The motion carried 5-0

- X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A SERVICES AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND RED OAK CONSTRUCTION IN THE AMOUNT OF \$99,980.49 FOR CHLORAMINE SYSTEM REPLACEMENT AT WATER PLANTS NO. 1 AND NO. 2 – Elvin Hernandez, Public Works Director**

This item was taken out of order and presented after item IV

An assessment of the City's chloramine treatment systems at Water Treatment Plants No. 1 and No. 2, completed in November 2025, determined that the systems are outdated and have reached the end of their useful service life. The assessment identified that existing critical chlorination equipment have been in service since 2004. Continued operation under

these conditions is not sustainable and increases the risk of equipment failure, potential negative regulatory or environmental impacts, and water service disruptions. Proactive replacement is necessary to ensure safe, reliable, and compliant drinking water treatment.

This project will replace the current chloramine systems at Water Treatment Plants No. 1 and No. 2. Work includes replacement of chlorinators, gas cylinder scale, flow meter, liquid ammonia sulfate (LAS) pump, monitors, and tanks. This work is expected to take approximately two weeks following equipment delivery. Any required shutdowns will be coordinated in advance to maintain uninterrupted water service.

In an effort to attain the best value and meet purchasing requirements, the use of interlocal cooperative purchasing programs allows the City to leverage the purchasing potential and benefit from economies of scale. All contracts are competitively bid and awarded in compliance with State procurement requirements. After vetting multiple competitive contracts through various interlocal cooperative purchasing programs, conducting background checks on similar projects, and evaluating overall competitive pricing, staff recommended awarding this project to Red Oak Construction, LLC, in the amount of \$99,980.49.

Funding for this work is available from remaining allocated water system ARPA funds, as well as cost savings realized from the Waterline Replacement Project.

The contract has been reviewed by the City Attorney.

Allyn Cheves with Red Oak Construction attended the meeting to address any of Council's comments and questions. He explained that the existing equipment will be replaced on a like-for-like basis and no service disruptions are expected as this work is completed.

A motion was made by Councilmember Poor and seconded by Councilmember Moerer to approve a services agreement with Red Oak Construction in the amount of \$99,980.49 for chloramine system replacement at Water Plants No. 1 and No. 2.

The motion carried 5-0

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – Susan Grass, Finance Director

At the recommendation of the City Attorney, this item was taken out of order and presented after item XII

As part of the annual budget process, staff reviews the building and development fee schedule to ensure that the rates are sufficient to cover the cost of services. The current fee schedule was approved at the October 21, 2025, City Council meeting. At that time, changes to the fee schedule included revised generator permit fees in response to state legislation passed in 2025 (S.B. 1202 and S.B. 1252), as well as new or adjusted fees related

to utility reconnections, utility deposits for renters and contractors, animal control, solicitor registration, and other miscellaneous permits to align the fees with the actual administrative cost of providing these services.

Following additional review, staff presented a revised fee schedule and recommended consolidating the separate residential and commercial utility reconnect fees into a single, uniform utility reconnect fee. This approach is consistent with the utility reconnect fee structure previously approved by City Council through Resolution No. 11-19-2024A.

Councilmember Thode inquired how the \$75.00 reconnection fee was determined. Finance Director Grass explained the fee reflects the cost of service, including staff time and resources required to complete the reconnection process. He recommended increasing the utility fee to \$100.00.

A motion was made by Councilmember Thode and seconded by Councilmember Moerer to approve Resolution No. 01-20-2026 to adopt the City’s building and development fee schedule and to amend the utility reconnection fee from the amount of \$75.00 to \$100.00.

The motion carried 5-0

XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY AMENDING SECTION 16-31, RECONNECTION FOLLOWING DISCONNECTION; FEE, OF CHAPTER 16, UTILITIES, TO UPDATE THE AMOUNT CHARGED FOR RECONNECTION OF UTILITIES; AND PROVIDING FOR SEVERABILITY – Susan Grass, Finance Director

At the recommendation of the City Attorney, this item was taken out of order and presented after item IX

The City’s utility reconnection fee is established through two (2) separate but related mechanisms: the City’s building and development fee schedule, which is adopted by resolution, and Chapter 16, Sec. 16-31 of the City’s Code of Ordinances, which must be amended by ordinance. Both approvals are required for the utility reconnection fee to be valid and enforceable.

At the January 20, 2026, City Council meeting, staff presented an updated fee schedule through Resolution No. 01-20-2026, to consolidate the separate residential and commercial utility reconnect fees into a single, uniform utility reconnect fee.

Because the utility reconnection fee is also established in the City’s Code of Ordinances, a corresponding ordinance amendment is required to implement the fee. Accordingly, the ordinance was presented as a separate item from the resolution to amend Chapter 16, Sec. 16-31 of the Code of Ordinances to align it with the fee adopted by resolution.

Staff noted that the ordinance is written to reference the building and development fee schedule adopted by resolution for the amount of the utility reconnection fee, ensuring the ordinance and fee schedule remain consistent.

A motion was made by Councilmember Thode and seconded by Councilmember Poor to approve Ordinance No. 26-661 to amend the City’s Code of Ordinances regarding the utility reconnection fee.

The motion carried 5-0

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 2, 2026, FOR THE PURPOSE OF ELECTING COUNCIL POSITIONS 1, 2, AND 3, PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – Gerardo Barrera, City Administrator

The City holds its election on the first Saturday in May of each year. The election for Council Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Council Positions 4 and 5 are held in odd-numbered years.

At the November 18, 2025, meeting, City Council approved an interlocal agreement with Spring Branch Independent School District (SBISD) to provide municipal election services. The City will hold a Joint Election with SBISD to conduct the City’s General Election on Saturday, May 2, 2026, to elect Councilmember Positions 1, 2, and 3.

Filing for a place on the ballot began on January 14, 2026, and will end on February 13, 2026, at 5:00 p.m. All candidate applications must be filed at City Hall.

A motion was made by Councilmember Poor and seconded by Councilmember Schwartz to approve Ordinance No. 26-662 to call for the May 2, 2026, General Election.

The motion carried 5-0

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY ADDING A NEW SECTION 2-8, CONCERNING CITY HOLIDAYS, TO CHAPTER 2, ARTICLE I; AMENDING SECTIONS 4-5, 10-71, AND 12-5; AND PROVIDING SEVERABILITY – Gerardo Barrera, City Administrator

At the November 18, 2025, meeting, City Council approved the 2026 Holiday and Meeting Schedule. The following ten holidays are designated as observed holidays for City staff:

January 1, 2026	New Year’s Day
February 16, 2026	Presidents’ Day
April 3, 2026	Good Friday
May 25, 2026	Memorial Day
July 3, 2026	Independence Day
September 7, 2026	Labor Day
November 26, 2026	Thanksgiving Day
November 27, 2026	Friday after Thanksgiving
December 24, 2026	Christmas Eve
December 25, 2026	Christmas Day

On these observed holidays, City Hall is closed, and no building inspections are performed. Pursuant to Sec. 4-5 of the City's Code of Ordinances, construction and contract services (i.e., lawn maintenance) are prohibited on recognized holidays.

Currently, only seven (7) of the ten approved holidays – New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day – are formally recognized in the City's Code of Ordinances. Because the remaining holidays are not designated as recognized holidays in the Code, construction and contract services are technically permitted on those days, even though City Hall is closed and staff are unavailable. This inconsistency has resulted in confusion among residents and building contractors regarding when work is permitted.

Ordinance No. 26-663 codifies the holiday schedule as previously approved by City Council to provide clarity, improve consistency, and eliminate confusion regarding permitted workdays for construction and contract services.

Councilmember Thode inquired about the necessity of this item, and that prohibiting contractors from working on certain days, such as the Friday after Thanksgiving, would require contractors to adjust their schedules significantly.

Councilmember Moerer noted that MVPD receives several calls on holidays regarding contractors working and expressed support for recognizing the designated holidays.

Council made no changes to the dates as presented.

A motion was made by Councilmember Moerer and seconded by Councilmember Schwartz to approve Ordinance No. 26-663 to amend the City's Code of Ordinances regarding City-recognized holidays.

The motion carried 4-1

Councilmember Thode opposed.

XV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY PAYMENTS THAT EXCEED \$50,000.00

- A. City of Houston water bill dated December 19, 2025, in the amount of \$151,348.63 for October 2025 and November 2025 water purchase.
- B. Doggett Heavy Machinery Services, invoice no. V91040 in the amount of \$140,868.60 for the purchase of a backhoe construction vehicle.
- C. Hayden Paving, Inc. invoice no. 51225RET in the amount of \$189,189.53 for the rehabilitation of Bunker Hill Rd. and Taylorcrest Rd. completed from May 1, 2025, to July 31, 2025.
- D. National Business Furniture, invoice no. CW122093 in the amount of \$63,869.65 for the Front Office Remodel Project completed in December 2025.
- E. Underground Construction Solutions, monthly pay application no. 4 in the amount of \$82,044.00 for waterline replacement work completed from April 29, 2025, to May 20, 2025, as part of the Waterline Replacement Project.
- F. Underground Construction Solutions, monthly pay application no. 8 and final in the amount of \$114,911.80 for waterline replacement work completed from August 30, 2025, to September 26, 2025, as part of the Waterline Replacement Project.

A motion was made by Councilmember Poor and seconded by Councilmember Thode to ratify payments exceeding \$50,000.00.

The motion carried 5-0

XVI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the November 18, 2025, Regular City Council Meeting.
- B. November 2025 Financials.
- C. Check Register dated November 7, 2025, to January 13, 2026.
- D. Ordinance No. 26-664, designating the Memorial Examiner (Houston Community Newspaper) as the official newspaper of the City.
- E. Core & Main, invoice no. X834047 in the amount of \$9,450.00 for the purchase of gateway hardware as part of the Water Meter Replacement Project.
- F. GrantWorks, invoice no. 05 in the amount of \$7,760.00 for the administration of ARPA funds related to the Waterline Replacement Project rendered through November 4, 2025.
- G. IDS Engineering Group, invoice no. 0180459 in the amount of \$28,280.40 for engineering services completed from October 26, 2025, to November 25, 2025, for the Water Modeling Study.
- H. IDS Engineering Group, invoice no. 0180476 in the amount of \$2,924.44 for general engineering services rendered from October 26, 2025, to November 25, 2025.
- I. IDS Engineering Group, invoice no. 0180504 in the amount of \$210.88 for general engineering services rendered from November 26, 2025, to December 31, 2025.
- J. IDS Engineering Group, invoice no. 0180505 in the amount of \$9,426.60 for engineering services completed from November 26, 2025, to December 31, 2025, for the Water Modeling Study.
- K. Langford Engineering, invoice no. 29471 in the amount of \$668.54 for general engineering services performed through October 31, 2025.
- L. Langford Engineering, invoice no. 29472 in the amount of \$3,500.00 for engineering services completed through October 31, 2025, as part of the Waterline Replacement Project.
- M. Langford Engineering, invoice no. 29533 in the amount of \$920.54 for general engineering services rendered through November 28, 2025.
- N. Langford Engineering, invoice no. 29651 in the amount of \$4,369.05 for general engineering services completed through December 31, 2025.
- O. Memorial Villages Water Authority, invoice no. 006-25-26 in the amount of \$43,836.89 for October 2025 wastewater treatment.
- P. Memorial Villages Water Authority, invoice no. 007-25-26 in the amount of \$31,279.98 for November 2025 wastewater treatment.
- Q. Memorial Villages Water Authority, invoice no. 008-25-26 in the amount of \$41,743.67 for December 2025 wastewater treatment.
- R. Probstfeld & Associates, invoice no. 72454 in the amount of \$355.00 for drainage plan review services completed in October 2025.
- S. Probstfeld & Associates, invoice no. 72455 in the amount of \$355.00 for drainage plan review services performed in October 2025.

- T. Probstfeld & Associates, invoice no. 72516 in the amount of \$355.00 for drainage plan review services completed in November 2025.
- U. Ram Rod Utilities, invoice no. 296 in the amount of \$20,808.52 for sanitary sewer televising completed on Strey Ln. in October 2025.
- V. Red Oak Construction, invoice no. 1028 in the amount of \$39,983.80 for drainage maintenance work completed on Blalock Rd. through October 2025.
- W. Tetra Tech, invoice no. 52494312 in the amount of \$729.46 for site development engineering services rendered from August 25, 2025, to September 30, 2025.
- X. Tetra Tech, invoice no. 52494313 in the amount of \$6,353.87 for general on-call engineering services completed from August 25, 2025, to September 30, 2025.
- Y. Tetra Tech, invoice no. 52494314 in the amount of \$1,094.20 for Drainage Committee activities completed from August 25, 2025, to September 30, 2025.
- Z. Tetra Tech, invoice no. 52496945 in the amount of \$6,036.78 for engineering services completed through September 26, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- AA. Tetra Tech, invoice no. 52507171 in the amount of \$995.15 for general on-call engineering services completed from September 29, 2025, to October 24, 2025.
- BB. Tetra Tech, invoice no. 52507172 in the amount of \$2,089.34 for site development engineering services completed from September 29, 2025, to October 24, 2025.
- CC. Tetra Tech, invoice no. 52507173 in the amount of \$729.46 for Drainage Committee activities completed from September 29, 2025, to October 24, 2025.
- DD. Tetra Tech, invoice no. 52507207 in the amount of \$560.00 for engineering services completed through October 24, 2025, as part of the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- EE. Tetra Tech, invoice no. 52517977 in the amount of \$1,525.58 for site development engineering services performed from October 27, 2025, to November 21, 2025.
- FF. Tetra Tech, invoice no. 52521746 in the amount of \$840.00 for engineering services completed through November 21, 2025, for the Bunker Hill Rd. and Taylorcrest Rd. Improvement Project.
- GG. TX BBG Consulting, Inc., invoice no. 2842120 in the amount of \$1,100.00 for building plan review services completed in October 2025.
- HH. TX BBG Consulting, Inc., invoice no. 2968520 in the amount of \$90.00 for inspections completed in November 2025.
- II. TX BBG Consulting, Inc., invoice no. 3083809 in the amount of \$1,200.00 for building plan review services completed in December 2025.

A motion was made by Councilmember Schwartz and seconded by Councilmember Poor to approve the Consent Agenda.

The motion carried 5-0

XVII. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR

Mayor Brown convened into Executive Session at 6:53 p.m.

Mayor Brown reconvened the Regular City Council Meeting at 7:41 p.m.

XVIII. ADJOURN

Mayor Brown adjourned the meeting at 7:41 p.m.

Approved and accepted on February 17, 2026.



Keith Brown
Mayor

ATTEST:



Gerardo Barrera
City Administrator/ Acting City Secretary