



# City of BUNKER HILL VILLAGE

## NEWSLETTER

 **December 2019**

### ELECTED CITY OFFICIALS

Mayor Robert Lord  
Mayor Pro Tem Jay Smyre  
Councilmember Susan B. Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum

### CITY STAFF

Karen Glynn City Administrator  
Steve Smith Dir Public Works/Bldg Official  
Valerie Cantu Court Admin/Office Mgmt.  
Britique Williams City Sec/Dir of Finance  
Laurie Gantt Utility Billing/Permit Clerk  
Gama Escamilla Public Works Team Leader  
Oziel Reyna Public Works/Animal Control  
Edson Ramos Public Works  
Cindy Arevalo Part Time Admin Assistant

### OFFICE HOURS

7:00 a.m. to 4:30 p.m.  
Monday through Thursday  
7:00 a.m. to 12:00 Noon on Fridays  
We may be reached at

**713 - 467 - 9762**

**Press "9" for After Hours Emergencies**  
Or Call Memorial Villages Police Dept.

**713 - 365 - 3700**

**Municipal Court: 713-827-1772**  
**Fax: 713-827-8752**

### VISIT OUR WEBSITE

<http://www.bunkerhilltx.gov>

### 2019 HOLIDAY HOURS

*City Hall will be open on Monday, December 23, 2019 and Monday, December 30, 2019. We will reopen on January 2, 2020 at 7:00 a.m. for regular business hours. Staff will be taking holiday and vacation time.*

**On behalf of the City Council and Staff, we wish all of you Happy Holidays!**

*From the Mayor*

**Dear Residents,**

Happy Holidays from the City!

In December, we had a great week celebrating with all of you. We were able to celebrate our accomplishments, enjoy fellowship with volunteers, consultants, City Council, and City Staff at our annual holiday reception. I was also honored to select this year's award recipients:

**1. Mayor Jay Williams – Public Servant of the Year**

Mayor Williams served as Mayor from 2013-2019 and on City Council for two years prior to that.

**2. Clara Towsley – Resident of the Year**

Ms. Towsley served as the City's Election Judge for the 2019 Election. She has also served and been on-call for previous elections

**3. Susan Jackson – Volunteer of the Year**

Ms. Jackson manages our City Hall Art Program and keeps the walls filled.

It is great to have such an engaged and well-intentioned community.

We also enjoyed the 3<sup>rd</sup> Annual Twinkle Light Parade. Many thanks to Memorial Drive Presbyterian Church for hosting the parade celebration.

It has been a busy and productive year. I am very thankful to the City Council, City Staff, and all of you for your support. We have had many accomplishments to note. One of the highlights includes our work with the other Villages and maintaining our Fire and EMS Services with the Village Fire Department (VFD) while also assisting response times by involving Memorial Villages Police Department (MVPD). Other highlights include the implementation of the ALPR Cameras with MVPD to create a virtual gate, our ongoing rehabilitation projects, and additional communication efforts including town hall meetings.

We have a busy City and lots of exciting activities planned for 2020. Here's to a safe, healthy, happy, and prosperous New Year for all of our great Bunker Hill residents!

Humbly yours, *Mayor Robert Lord*



*Pictured left to right -- Clara Towsley, Mayor Robert Lord, Susan Jackson, and former Mayor Jay Williams*

## Your 2020 Check List:

### [Set Up Auto Pay by Credit Card or Bank Draft](#)



The City has seen an increase in the number of late payments and “no payments” for Utility Bills. With billing every other month, this bill may be overlooked. This can result in late fees and cut off fees as well.

Take advantage of automatic payments from your bank account or your credit card. Visit the website [www.bunkerhilltx.gov](http://www.bunkerhilltx.gov) and look for the green icon above. It will take you to “Utility Billing” to set up your payment by credit card. If you prefer to use your bank account, go to “Citizen Services” – Utility Billing Auto Draft Request.

### [Sign Up or Update Your V-line and Register Your Alarm](#)



V-line is the City’s most effective means of communications with our residents and also serves as the way to register your alarm and share any special needs. Please take a few minutes and review your information so it will be up to date for the new year! The Police Chief sends a weekly email and the City uses v-line “as needed.” In an effort to better communicate, we have been sending you our newsletter via v-line and also the City Council Meeting Agendas (*The newsletter is also included with utility bills*).

### [New Vacant Property Ordinance Effective January 2020](#)

Vacant properties have been the focus of code enforcement efforts in the City. This includes high grass, vandalism, and concerns/complaints from surrounding property owners. In an effort to better address these situations, the City has passed a Vacant Property Ordinance as recommended by the Planning and Zoning Commission. Effective January 2020, an annual registration and fee is required. [See the City’s website under Latest News](#) or contact City Hall to register your vacant property.



## Holiday Info

**So Many Thanks!!**

*Thank you all for the great Twinkle Light Parade!!*

[Check out the pictures on the website.](#)

There will be **no recycling services on Christmas Day or New Year’s Day**. However, a special recycling day will be held on December 31, 2019 (New Year’s Eve). Recycling must be placed at the curb for this special pick up. Normal recycling will resume on **Wednesday, January 8**.

Texas Pride has informed us that Christmas **Trees can be placed curbside on any service day**; however, there will be a **special pick up for tree recycling on Tuesday, January 7**. Trees must be placed at the curb/street and need to be clean of all stands, ornaments, and lights. Flocked trees cannot be recycled.

**No Construction is allowed on Christmas Eve, Christmas Day and New Years Day**. Construction Activity is allowed; however, no inspections will be made on Thursday, December 26, Friday, December 27 and New Year’s Eve, December 31.

## Summer Intern

*Join us for your summer*

The City will once again be seeking a Bunker Hill College Student to join the City as our **Summer Intern**. Students working toward a degree in Business, Engineering, Government, Public Relations and /or Public Administration are preferred. As a small City, the projects and experience will be very broad and tailored to the selected applicant. This is a paid position. [Go to the website for an application](#). Applications are due by March 1, 2020.

United States<sup>®</sup>  
**Census  
2020**

Census Day is April 1, 2020. Once a decade, America comes together to count every resident in all 50 States, the District of Columbia and the five U.S. Territories. The decennial census was first taken in 1790 and is required by our Constitution.

By April 1, 2020, every home will receive an invitation to participate in the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail.

*Thank you in advance for participating!*