



City of

BUNKER HILL VILLAGE

NEWSLETTER

December 2022



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CITY COUNCIL MEMBERS

Mayor Robert Lord
 Mayor Pro Tem Susan Schwartz
 Eric Thode
 Carl Moerer
 Keith Brown
 Laurie Rosenbaum

CITY STAFF

Karen Glynn City Administrator
 Valerie Cantu Court Admin./Office Mgr.
 Susan Grass Finance Director
 Elson Cornelius Customer Service Clerk
 Gama Escamilla Public Works Team Lead
 Oziel Reyna Public Works/ Animal Control
 Oziel Reyna Jr. Public Works Team
 Mallory Pack Assistant to the City Administrator

CITY HALL HOURS

7:00 a.m. – 4:30 p.m.
 Monday through Thursday
 7:00 a.m. – Noon on Fridays

CONTACT US

713-467-9762

Press “9” for After Hours Emergencies
 Or Call Memorial Villages Police Department
713-365-3700

Municipal Court: 713-827-1772

Fax: 713-827-8752

www.bunkerhilltx.gov

CITY HALL HOLIDAY HOURS

Monday, December 26 – Friday, December 30
Closed

City Hall will resume regular hours on Monday,
 January 2, 2023 at 7:00 a.m.

**On behalf of Bunker Hill City Council and
 Staff, we wish all of you
 Happy Holidays!**



From the Mayor

Dear Residents - Happy Holidays from the City

I feel like I always start the December newsletter with, “What a Fabulous Year!” I continue to be truly thankful to the City Council, fabulous City Staff, and all of you for your continued support as we again endured a year of tremendous accomplishments and a few challenges along the way. First and foremost, thank you to all those who attended the 6th annual, Twinkle Light Parade – what a great way to start the holiday season (*see page 3 for pictures*)! The cities of Hedwig Village, Hunter’s Creek Village, and Piney Point Village along with our “extra participants” joined us this year to make the event bigger, better and longer than ever! I am especially grateful for the coordinated efforts of the Memorial Villages Police Department who ensured the Parade was safe and successful. I would also like to thank Memorial Drive Presbyterian Church for the use of their facilities and the Police Foundation for the snow! I feel fortunate to live in a community with such great partnerships and comradery.

Keeping with the celebration theme, we celebrated the commitment and the extensive work accomplished by our City volunteers, staff, consultants, and councilmembers at our annual holiday reception. At the reception, I had the honor to recognize this year’s award recipients for their exemplary public service to the City:

Jay Smyre – Public Servant of the Year
Keith Brown – Volunteer of the Year

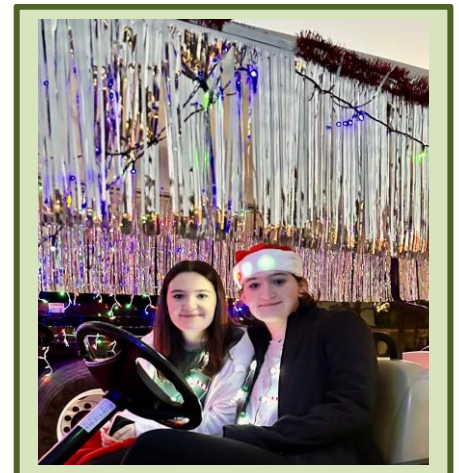
(see page 2 for more on these amazing, servant-minded individuals)

As I reflect on 2022, our accomplishments are many – the reconstruction of Chapel Belle and Tamerlaine and the opening of Bunker Hill Elementary School, to name just a few. We also started construction on the new addition to City Hall known as our Public Works and Disaster Operations Building. Finally, we will pump water from our new, deeper water well in January. These projects required extensive collaboration with our public safety departments and the patience and understanding of our residents. Infrastructure improvements of this type benefit everyone and uphold our commitment to the future generations.

As we welcome 2023, we will build upon our previous work and keep public safety at the forefront as the City Council and I continue to work with the Villages Mayors, Police, and Fire Departments. Here’s to a safe, healthy, happy, and prosperous New Year for all of our wonderful Bunker Hill Residents!

Humbly yours,

Mayor Robert Lord (and family)



Honoring Our Team

The City hosted a holiday reception to thank the 80+ individuals that keep the city running, including the current Mayor and past Mayors, Councilmembers, Commissioners, Board and Committee Members, Volunteers, Staff and Consultants. Mayor Lord recognized the City's Honorees of the Year. The 2022 Honorees have dedicated a significant amount of time to the City and add to the spirit of community that lies at the heart of Bunker Hill Village:

Keith Brown

Volunteer of the Year



Thank you to Councilmember Keith Brown who has been a steward of service for over 20 years. Councilmember Brown has provided dynamic leadership in various roles over the years. This year, he played a significant role as the liaison and Commissioner for the Village Fire Department. He also served as Liaison to the Planning and Zoning Commission and was chair of the Public Safety Committee. Many thanks for your unparalleled leadership, Councilmember Brown!

Jay Smyre

Public Servant of the Year



Jay Smyre has been an invaluable leader since he moved to Bunker Hill in 1991, beginning his volunteer work as an Election Clerk. Mr. Smyre served on City Council for 12 years. During his tenure, he represented the City on both the Fire and Police Commissions and as Liaison to the Planning and Zoning Commission. The City was saddened to see Councilmember Smyre move from the Village. Thank you for your dedicated service, former Councilmember Smyre!



The City Staff put their best "twinkle" on for the 6th Annual Parade! Your Staff, Frosty, Santa and Mrs. Claus all wish you a wonderful holiday! (l-r): Elson Cornelius, Customer Service Clerk; Oziel Reyna Jr., Public Works; Mallory Pack, Assistant to the City Administrator; Gama Escamilla, Public Works Team Leader; Mrs. and Mr. Claus ("seasonal"); Karen Glynn, City Administrator; Valerie Cantu, Court Admin./Office Manager/Event Planner Extraordinaire; Kimberly Aguirre, Customer Service Clerk; Susan Grass, Finance Director; Oziel Reyna, Public Works. Many thanks to Valerie Cantu who celebrated 15 years and Oziel Reyna who marked 25 years with the City in 2022. The City is grateful for the commitment and tenure of these and all staff members.

Celebrating the Season



Our Village is on the "Extra Nice List!"

Bunker Hill celebrated our 6th Annual Twinkle Light Parade on Thursday, December 15th. We hope everyone had a great time! A special thank you to Memorial Villages Police Department, Memorial Drive Presbyterian Church, Santa and Mrs. Claus, the Mayor's escort Mr. Rich, Frostwood Elementary School, Village Fire Department, and so many more that helped make the parade a fun event and wonderful tradition for the Villages!



Resident Resources

Courtesy Tips *as submitted by Residents and requested to be shared again*

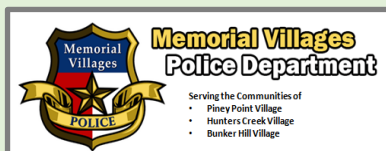
- Be mindful of the [City's Good Neighbor, Noise](#) and [Construction Ordinances](#)
- Enjoy ["Back Door" Trash and Recycling Services](#) during the Winter Months (*Must be visible from the street and please do not place trash out too early if you put it at the curb*)
- Do not blow grass into streets and *especially no blowing or dumping* into storm drains
- Please keep dogs on leashes, pick-up pet waste and dispose properly (*Make use of the many Pet Waste stations!*)
- Please shut off flood lights or lighting for tennis courts when not in use that overflow into your neighbor's yard/houses.
- Please share the path with walkers and bikers
- Please watch your vehicle speeds

2023 Checklist

Set Up Auto Pay by Credit Card or Bank Draft – We encourage residents to take advantage of automatic payments from your bank account or credit card. Visit www.bunkerhilltx.gov and look for the green "Resident Services" tab. Select ["Online Payments"](#) to set up your payment or to access the ["Auto Draft Request."](#) "Auto Draft" is secure, debits your account on payment due date and ensures no late fees or cut offs. *There are no extra charges to you or the City for bank drafts.* Automatic payments can be very helpful as utilities are billed every other month. Make sure to have a prior utility bill for your address handy with your account information during sign-up. And if you set up by Credit Card, always ensure new cards are updated with new expiration dates.

[Update or Sign Up for V-linc and Register Your Alarm](#) – V-linc is the City and Police Department's most effective means of timely communications with our residents. This is also the way to register your alarm and corresponding information. The Police Chief and the City use V-linc to communicate emergencies, inclement weather, City Council Meetings, and City newsletters. The Chief also sends a weekly report using the information provided from the registration.

Please take a few minutes and review your information so it will be up-to-date for 2023. Also, please register your alarm and note any special conditions that warrant attention.



Little Free Library on Taylorcrest

Residents of all ages can "take a book, leave a book" and help spread the love of reading! A special thank you to the Theissen family for installing and managing this fun and educational project.



Holiday Info

Trash – There will *not* be any change or disruption for trash services over the holidays.

Christmas Tree Recycling – Christmas Trees may be placed curbside on any service day for pick-up by Texas Pride. **There will be a special Christmas Tree Pick Up on Saturday, January 7, 2023.** Trees must be cleaned of all stands, ornaments, and lights. *Flocked trees cannot be recycled.*

Construction / Contractors / Lawn Services – *No activity is allowed* on Christmas Eve, Christmas Day, and New Year's Day. Inspections will continue on business days over the holidays; however, **no** inspections will be performed on two business days-- Monday, December 26 and Monday, January 2.

Dear Residents –

Your City Staff offers our best wishes for a wonderful holiday season! We are very proud to be your staff and we are looking forward to 2023. We certainly hope you find this newsletter helpful. Please let us know if you need any more information or have suggestions regarding formatting or content!

Cordially, Karen Glynn, City Administrator & Staff

P.S. College Student? Need an Internship? The City of Bunker Hill Village will once again be hiring a Summer Intern!

The City will be seeking a college student from Bunker Hill to join the City as a Summer Intern. Students working toward a degree in Business, Engineering, Government, Public Relations and /or Public Administration are preferred. As a small city, the projects and experience will be tailored to the selected applicant. This is a paid position. Visit [the website for an application](#). Application deadline is March 1, 2023; interviews to follow.